

Minor Capital Works Program

Head of Power

Local Government Act 2009
Local Government Regulation 2012

Objective

The objective of this Policy is to provide a framework for administering Council's Minor Capital Works Program.

Definitions

Minor Capital Works Program is an annual program of minor capital works for each Council Division.

Application

This policy applies to all capital works undertaken under Council's Minor Capital Works Program.

Policy Statement

Council is committed to the prudent allocation and expenditure of funds on capital projects through its Minor Capital Works Program.

Capital works under the Minor Capital Works Program must be:

- (a) Works on assets which are either owned by, or are under the control of Council, or involve the creation of a new asset or assets which will be owned by or controlled by Council;
- (b) Planned and delivered based on an assessment of infrastructure needs by Council officers in consultation with the Divisional Councillor;
- (c) Approved by the Director Engineering, Construction and Maintenance;
- (d) Included in Council's annual capital works program where possible; and
- (e) Consistent with the Council's corporate plan, long-term asset management plan and annual budget.

The amount of funding allocated to the Minor Capital Works Program is determined by Council in accordance with its annual budget process.

Related Documents

Nil.

Review and Evaluation

This policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

A review of this policy will occur by June 2022.

Responsibility

This Policy is to be:

- (1) implemented by the Manager Project Management; and
- (2) reviewed and amended in accordance with the "Review Triggers" by Director Engineering, Construction and Maintenance.

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Minor Capital Works Program			
Document Control			
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Version 1	Coordination Committee (MP. 18/2283) <i>Supersedes Policy 62-2150-001 - Allocation of Divisional Funds to Capital Works</i>	20.11.2018	A17819047
Version 2	Administrative amendments only: <i>'Review Triggers' - administrative wording and Responsibility - position titles</i> <i>Approved by Director, Engineering, Construction & Maintenance</i>	15.10.2020	A20854421