



AGENDA

Coordination Committee Meeting

Tuesday 30 January 2018
commencing at 10.30am

Redcliffe Chambers
Irene Street, Redcliffe

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 30 January 2018 commencing at 10.30am in Redcliffe Chambers, Irene Street, Redcliffe to give consideration to the matters listed on this agenda.

Daryl Hitzman
Chief Executive Officer

25 January 2018

Membership = 13
Mayor and all Councillors

Quorum = 7

[Agenda for public distribution](#)

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr Allan Sutherland, Mayor)

2 PLANNING & DEVELOPMENT SESSION (Cr Mick Gillam)

3 CORPORATE SERVICES SESSION (Cr Adrian Raedel)

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr Peter Flannery)

ITEM 4.1

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BELLMERE - BELLMERE ROAD - ROAD REHABILITATION - DIVISION 3

REPORT DETAIL

SUPPORTING INFORMATION

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION (Cr Darren Grimwade)

6 LIFESTYLE & AMENITY SESSION (Cr Matt Constance)

ITEM 6.1

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COMMUNITY GRANTS POLICY REVIEW - REGIONAL

REPORT DETAIL

SUPPORTING INFORMATION

#1 Draft Community Grants Policy

#2 Draft Community Facilities Interest Free Loans Policy

7 ECONOMIC DEVELOPMENT & TOURISM SESSION (Cr Julie Greer)

8 GENERAL BUSINESS

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)

Officers:

Apologies:

Cr Darren Grimwade

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson (or Proxy) for that portfolio, as follows:

Session	Spokesperson	Proxy
1 Governance	Cr Allan Sutherland (Mayor)	Cr Mike Charlton (Deputy Mayor)
2 Planning & Development	Cr Mick Gillam	Cr Adam Hain
3 Corporate Services	Cr Adrian Raedel	Cr Allan Sutherland (Mayor)/ Cr Mike Charlton (Deputy Mayor)
4 Asset Construction & Maintenance	Cr Peter Flannery	Cr Allan Sutherland (Mayor)/ Cr Mike Charlton (Deputy Mayor)
5 Parks, Recreation & Sport	Cr Darren Grimwade	Cr Denise Sims
6 Lifestyle & Amenity	Cr Matt Constance	Cr Brooke Savige
7 Economic Development & Tourism	Cr Julie Greer	Cr Allan Sutherland (Mayor)/ Cr Mike Charlton (Deputy Mayor)
8 General Business	Cr Allan Sutherland (Mayor)	Cr Mike Charlton (Deputy Mayor)

1 GOVERNANCE SESSION

(Cr Allan Sutherland, Mayor)

No items for consideration.

2 PLANNING & DEVELOPMENT SESSION

(Cr Mick Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr Adrian Raedel)

No items for consideration.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr Peter Flannery)

ITEM 4.1

BELLMERE - BELLMERE ROAD - ROAD REHABILITATION - DIVISION 3

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A16445393 : 11 January 2018 - Refer **Confidential Supporting Information A16430708**
Responsible Officer: SM, Principal Engineer (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Bellmere - Bellmere Road - Road Rehabilitation (MBRC006994)' project. The tender closed on 13 December 2017 with a total of eight conforming tenders received.

It is recommended that Council award the contract to Allroads Pty Ltd for the sum of \$605,117.25 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

That the tender for 'Bellmere - Bellmere Road - Road Rehabilitation (MBRC006994)' project be awarded to Allroads Pty Ltd for the sum of \$605,117.25 (excluding GST).

ITEM 4.1 BELLMERE - BELLMERE ROAD - ROAD REHABILITATION - DIVISION 3 - A16445393 (Cont.)

REPORT DETAIL

1. Background

The project is located at Bellmere Road, just south of Ulster Drive to Crebra Court, Bellmere. The project scope includes the pavement rehabilitation and resurfacing of a 240-metre section of road between Ulster Drive and Crebra Court. The works include the addition of a channelised right turn, on-road cycle facilities and drainage improvements.

The objective of the project is to bring the road pavement to a desirable level of service as the existing road pavement has deteriorated below an acceptable level and to respond to a formal Road Safety Audit.

The works are expected to commence in April 2018 and take 12 weeks to complete, which includes an allowance for wet weather.



Figure 1 - Location plan - Bellmere Road road rehabilitation

2. Explanation of Item

Tenders for the 'Bellmere - Bellmere Road - Road Rehabilitation (MBRC006994)' project closed on 13 December 2017 with a total of eight tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Allroads Pty Ltd	99.71
2	Doval Construction (Qld) Pty Ltd	94.47
3	Anatolia Constructions	90.00

ITEM 4.1 BELLMERE - BELLMERE ROAD - ROAD REHABILITATION - DIVISION 3 - A16445393 (Cont.)

RANK	TENDERER	EVALUATION SCORE
4	Hazell Bros Qld Pty Ltd	88.83
5	Naric Pty Ltd	87.60
6	Sunshine Coast Consulting Pty Ltd	87.22
7	Civil Construction Partners Pty Ltd	76.61
8	G&H Plant Hire trading as Civil Contractors	71.74

Allroads Pty Ltd submitted a comprehensive tender and demonstrated their experience on projects of a similar scale and complexity. At a tender clarification meeting held on 16 January 2018, Allroads Pty Ltd provided significant detail of their construction methodology, confirmed an overall project duration of 12 weeks (including an allowance of three weeks for wet weather) and demonstrated a strong understanding of all the project requirements.

Doval Construction (Qld) Pty Ltd submitted a comprehensive tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. The tendered construction program of works was of 11 weeks' duration inclusive of rain days. There were no additional benefits for the higher price.

Anatolia Constructions submitted a well-presented tender. At a tender clarification meeting held on 16 January 2018, Anatolia Constructions provided an overview of their tendered methodology to complete the project and their experience on similar projects. Anatolia Construction's price was the lowest submitted; however, they scored lower on the non-price criteria due to proposed construction methodology (nightwork) and the previous experience provided, and therefore were ranked third.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised is detailed below.

Financial Risks:

- a. A third-party review of financial status has been carried out and the recommended tenderer was rated '*strong*'.

Moreton Bay Regional Council

ITEM 4.1 BELLMERE - BELLMERE ROAD - ROAD **REHABILITATION - DIVISION 3** - A16445393 (Cont.)

Construction Risks:

- a. The contractor will provide a program of works, traffic management plan, and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$720,000 (excluding GST) in the 2017/18 Capital Works Program for this project, budget number 101422.

Tender price (construction)	\$ 605,117.25
Contingency (10%)	\$ 60,511.73
QLeave	\$ 2,880.00

Total project cost	\$ 668,508.98
	=====

The estimated ongoing operational/maintenance costs are \$3,197 per F/Y for maintenance of landscaping, roads, drains and traffic signals.

The budget amount for this project is sufficient.

3.7 Economic Benefit

The road upgrade and reconfiguration will improve road capacity to cater for current demands and accommodate expected traffic growth.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The road upgrade has been designed to improve the safety and operation of traffic on Bellmere Road, Bellmere for all road users.

3.10 Consultation / Communication

Residents will be notified of the works and expected construction timeframe prior to commencement of works via a Project Notice and project signs. Variable Message Signs will be implemented to notify traffic of the works and any expected changes to traffic conditions. Regular communication with residents will be undertaken by Council's project manager during the construction phase to inform on progress. The Divisional Councillor has been consulted and is supportive of the project and the consultation plan.

SUPPORTING INFORMATION

Ref: A16430708

The following list of supporting information is provided for:

ITEM 4.1

BELLMERE - BELLMERE ROAD - ROAD REHABILITATION - DIVISION 3

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION

(Cr Darren Grimwade)

No items for consideration.

6 LIFESTYLE & AMENITY SESSION

(Cr Matt Constance)

ITEM 6.1

COMMUNITY GRANTS POLICY REVIEW - REGIONAL

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A16359441 : 16 January 2018 - **Refer Supporting Information A16481799; A16481801**
Responsible Officer: DD, Community Planning and Resources Manager (CES Community Services, Sport & Recreation)

Executive Summary

The purpose of this report is to present an updated Community Grants Policy (2150-030), and a Community Facilities Interest Free Loan Policy for Council's consideration.

The updated Community Grants Policy provides a framework for administering the following grants that Council will provide to eligible community organisations and individuals.

- Community Activities Grant
- Community Facilities Grant
- Community Organisation Development Grant
- Community Organisation Equipment Grant
- Individual Achievement Grant
- Regional Arts Development Fund (RADF)

The Community Facilities Interest Free Loans Policy provides a framework for the provision of interest free loans to eligible community organisations to develop new or improve existing community facilities in the Moreton Bay Region.

OFFICER'S RECOMMENDATION

1. That the updated Community Grants Policy (2150-030) be adopted as provided in the supporting information of this report.
2. That the Community Facilities Interest Free Loans Policy be adopted as provided in the supporting information of this report.

ITEM 6.1 COMMUNITY GRANTS POLICY REVIEW - REGIONAL - A16359441 (Cont.)

REPORT DETAIL

1. Background

In 2017 a review was undertaken of Council's Community Grants Program. The purpose of the review was to enhance the program so that it could be more responsive to identified community needs whilst remaining consistent with the Council's strategic actions as outlined in the Corporate Plan 2017-2022.

A key outcome of the review was to streamline the Council's current grants as summarised in Table 1.

Table 1: List of Current and Revised Community Grants

Current Council Grants	Revised Council Grants
Community Events Fund <ul style="list-style-type: none"> • Local Events Category Community Projects Fund <ul style="list-style-type: none"> • Environmental Sustainability Category • Community Initiatives Category 	Community Activities Grant
Facility Development Fund <ul style="list-style-type: none"> • Facility Planning Category • Facility Improvement Category 	Community Facilities Grant
Organisation Development Fund <ul style="list-style-type: none"> • Governance and Business Planning Category 	Community Organisation Development Grant
Organisation Development Fund <ul style="list-style-type: none"> • Small Equipment Category 	Community Organisation Equipment Grant

Another key outcome was to establish a separate Community Facilities Interest Free Loan Program to replace the existing Facility Development Fund - Interest Free Loan Category.

Consequently, an updated Community Grants Policy (see Supporting Information #1) has been developed to incorporate the following grants:

- Community Activities Grant
- Community Facilities Grant
- Community Organisation Development Grant
- Community Organisation Equipment Grant

The updated Community Grants Policy also includes the following existing grants:

- Individual Achievement Grant
- Regional Arts Development Fund (RADF)

Furthermore, a Community Facilities Interest Free Loan Policy (see Supporting Information #2) has been developed stating the purpose and intent of these loans.

2. Explanation of Item

Community Grants Policy

The objective of the updated policy is to provide a framework for administering Council's Community Grants Program. The purpose of each of the abovementioned grants are summarised in Table 2.

ITEM 6.1 COMMUNITY GRANTS POLICY REVIEW - REGIONAL - A16359441 (Cont.)

Table 2: Purpose of Council Grants

Council Grants	Purpose
Community Activities Grant	Provides funding to community organisations to deliver self-sustainable local community, cultural, sporting and environmental activities in the Moreton Bay Region.
Community Facilities Grant	Provides funding to community organisations to develop new or improve existing community facilities in the Moreton Bay Region.
Community Organisation Development Grant	Provides funding for projects that enhance the self-sustainability of community organisations in the Moreton Bay Region.
Community Organisation Equipment Grant	Provides funding for the purchase of small equipment by community organisations in the Moreton Bay Region.
Individual Achievement Grant	Provides funding to recognise individuals who have achieved outstanding results in their chosen field and have qualified, or been selected by a peak body, to represent Queensland or Australia.
Regional Arts Development Fund (RADF)	Provides funding for projects that promote and develop arts, culture and heritage in the Moreton Bay region (RADF is delivered as a partnership between the Council and the Queensland Government through Arts Queensland).

Community Facilities Interest Free Loans Policy

The objective of this policy is to provide a framework for administering Council's Community Facilities Interest Free Loans Program. The purpose of this program is to provide interest free loans to community organisations to develop new or improve existing community facilities in the Moreton Bay Region.

Further information about each of the abovementioned grants and the interest free loans is contained in each of the policies and the associated guidelines.

3. Strategic Implications

3.1 Legislative/Legal Implications

The updated Community Grants Policy has been developed in accordance with section 195 of the Local Government Regulation 2012.

In relation to the Community Facilities Interest Free Loan Policy, Council has a 'general approval' from Queensland Treasury and Trade to provide loans to community organisations pursuant to sections 60A and 61A of the *Statutory Bodies Financial Arrangements Act 1982*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - a council connected with its community.

- Deliver targeted support, initiatives and facilities to the region by supporting not-for-profit and charitable organisations.
- Deliver initiatives, facilities and events that promote and support an inclusive community.

3.3 Policy Implications

This report recommends that Council adopt an updated Community Grants Policy and a Community Facilities Interest Free Loans Policy.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

ITEM 6.1 COMMUNITY GRANTS POLICY REVIEW - REGIONAL - A16359441 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council's 2017/18 budget makes provision for delivery of the Community Grants Program.

3.7 Economic Benefit

There are no economic benefits arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

Council recognises that there are many community organisations and individuals that make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and inclusive communities. Council is committed to supporting eligible community organisations and individuals through its Community Grants Program and the Community Facilities Interest Free Loans Program.

3.10 Consultation / Communication

- Director Community and Environmental Services;
- Manager Community Services, Sports and Recreation;
- Legal Officer; and
- Program Leader Grants and Business Support.

SUPPORTING INFORMATION

Ref: A16481799; A16481801

The following list of supporting information is provided for:

**ITEM 6.1
COMMUNITY GRANTS POLICY REVIEW - REGIONAL**

#1 Draft Community Grants Policy

#2 Draft Community Facilities Interest Free Loans Policy

#1 Draft Community Grants Policy



Policy: 2150-030

Community Grants Policy

Head of Power

*Local Government Act 2009
Local Government Regulation 2012*

Objective

The objective of this policy is to provide a framework for administering Council's Community Grants Program.

Definitions

Community organisation means:

- (a) an entity that carries on activities for a public purpose; or
- (b) another entity whose primary object is not directed at making a profit.

Application

This policy applies to the administration of Council's Community Grants Program. It does not relate to other community support made available under any other policy or program of Council.

Policy Statement

Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and inclusive communities. Council is committed to supporting community organisations through its Community Grants Program.

Council provides grants to community organisations to support the sustainable delivery of community, cultural, sporting and environmental activities to residents in the Moreton Bay region. Council also provides grants to recognise individuals who have achieved outstanding results in their chosen field and have qualified, or been selected by a peak body, to represent Queensland or Australia.

Individuals and community organisations can also receive grants through the Regional Arts Development Fund (RADF). This Fund provides funding for projects that promote and develop arts, culture and heritage in the Moreton Bay region. The Regional Arts Development Fund (RADF) is delivered as a partnership between the Council and the Queensland Government through Arts Queensland.

Council's Community Grants Program consists of the following grants:

1. Community Activities Grant
2. Community Facilities Grant
3. Community Organisation Development Grant
4. Community Organisation Equipment Grant
5. Individual Achievement Grant
6. Regional Arts Development Fund (RADF)

The eligibility criteria for each of these grants are listed below.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Community Activities Grants

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- For-profit entities;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Political groups;
- Individuals; and
- Unincorporated community groups*.

*Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

Community Facilities Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project relates to a community facility in the Moreton Bay Region;
- Have \$20 million public liability insurance;
- Have acquitted all previous Moreton Bay Regional Council grants; and
- Either:
 - Have an existing land tenure agreement with Council; or
 - Have an existing land tenure agreement with a lessee of Council; or
 - Be owner/trustee of the land and/or the community facility.

The following are ineligible entities:

- For-profit entities;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Churches;
- Political groups;
- Individuals; and
- Unincorporated community groups.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Community Organisation Development Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region;
- Have \$20 million public liability insurance; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- For-profit entities;
- Government department and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Churches;
- Political groups;
- Individuals; and
- Unincorporated community groups*.

*Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

Community Organisation Equipment Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region;
- Have not received funding under this grant in the last financial year; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- For-profit entities;
- Government department and agencies;
- Schools and affiliated parents' associations;
- Political groups;
- Individuals; and
- Unincorporated community groups*.

*Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

An eligible community organisation can receive up to a maximum of \$15,000 in total across any of the abovementioned grants in a financial year.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Individual Achievement Grant

An individual that applies for funding under this grant in the youth achievement category must meet the following criteria:

- Be aged 25 years or younger at the time of the event; and
- Reside in the Moreton Bay region.

For sporting events, written confirmation of the applicant's selection is required from the recognised state or national sporting organisation on their letterhead. The confirmation must include the applicant's name and level of representation at the event i.e. representing Queensland or Australia.

For non-sporting events, written confirmation of the applicant's selection or an invitation to represent an area of interest from the event organiser or peak body is required. The confirmation must include the applicant's name and the level of representation (required to be equivalent to representing Queensland or Australia).

An individual that applies for funding under this grant in the Commonwealth and Olympic Games category must meet the following criteria:

- Reside in the Moreton Bay region; and
- Selected to compete at either the Commonwealth or Olympic Games. Recognised Olympic Games events are: Summer Olympics, Winter Olympics, Paralympics and Youth Olympics.

An eligible individual can receive a maximum of two Individual Achievement Grants per financial year.

Regional Arts Development Fund (RADF)

An individual that applies for funding under this grant must meet the following criteria:

- Must be either an Established Artist or an Emerging Artist;
- Must be based in the Moreton Bay region, or if based outside this area must be able to demonstrate how the project will directly benefit arts and culture within the region;
- Be permanent residents or Australian citizens;
- Have an Australian Business Number (ABN). Individuals that do not have an ABN are eligible to apply, providing that their application is made through an eligible organisation acting as an auspice; and
- Have adequate Public Liability Insurance.

A community organisation that applies for funding under this grant must meet the following criteria:

- Have \$20 million public liability insurance; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- Government agencies;
- Schools and Parent & Citizens Associations; unless the project engages and demonstrates a benefit to the wider community*;
- Churches; unless the proposed project can be considered to be in addition to the core business of the church;
- Community organisations operating more than 30 gaming machines;
- Political groups; and
- Unincorporated community groups*.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

*Schools, Parent & Citizens Associations, and unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

Eligible individuals and community organisations can receive up to a maximum of \$15,000 per financial year from the Regional Arts Development Fund (RADF).

Council reserves the right to part fund any grant application under Council's Community Grants Program.

The guidelines (see Related Documents) provide further information about each of the abovementioned grants.

Related Documents

- Community Activities Grant Guidelines (A15940072)
- Community Facilities Grant Guidelines (A15975979)
- Community Organisation Development Grant Guidelines (A15977137)
- Community Organisation Equipment Grant Guidelines (A16003116)
- Individual Achievement Grant Guidelines (A12948488)
- Regional Arts Development Fund Guidelines (A15213368)

Review Triggers

This policy will be reviewed for applicability, continuing effect and consistency with related documents and the Law when any of the following occurs:

- (1) The related documents are amended.
- (2) The related documents are replaced by new documents.
- (3) Amendments affecting the scope and effect of a policy of this nature are made to the Law.

Otherwise, this policy is to be reviewed at least once every two years for relevance and effectiveness.

Responsibility

This policy is to be:

- (1) implemented by the CEO; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the CEO.

Policy: 2150-030		Official Version: A5248286	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (11/1171)	28.6.2011	Version of PDF
Version 2	Coordination Committee (13/12)	22.1.2013	Version of PDF
Version 3	Coordination Committee (15/27) effective 1.2.2015	20.1.2015	A10247478
Reviewed	MCCS - no amendment required	March 2016	
Version 4			A16481799

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)

#2 Draft Community Facilities Interest



Policy: 2150-TBC

Community Facilities Interest Free Loans Policy

Head of Power

Local Government Act 2009
Statutory Bodies Financial Arrangements Act 1982

Objective

The objective of this policy is to provide a framework for administering Council's Community Facilities Interest Free Loans Program.

Definitions

Community organisation means:

- an entity that carries on activities for a public purpose; or
- another entity whose primary object is not directed at making a profit.

Application

This policy applies to the administration of Council's Community Facilities Interest Free Loans Program. It does not relate to other community support made available under any other policy or program of Council.

Policy Statement

Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and local inclusive communities. Council is committed to supporting community organisations through its Community Facilities Interest Free Loan Program.

Council provides interest free loans to community organisations to develop new or improve existing community facilities in the Moreton Bay region. These facilities provide opportunities for residents to participate in community, cultural, sporting and environmental activities in the Moreton Bay region.

The eligibility criteria for a community facilities interest free loan are listed below.

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project relates to a community facility in the Moreton Bay Region;
- Have \$20 million public liability insurance;
- Have acquitted all previous Moreton Bay Regional Council grants;
- Demonstrate the financial capacity to repay the loan amount within the agreed timeframe; and
- Either:
 - Have an existing land tenure agreement with Council; or
 - Have an existing land tenure agreement with a lessee of Council; or
 - Be owner/trustee of the land and/or the community facility.

The following are ineligible entities:

- For-profit entities;
- Government departments and agencies;
- Schools and affiliated parents' associations;

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-TBC - Community Facilities Interest Free Loans Policy

- Kindergartens and child care organisations;
- Churches;
- Political groups;
- Individuals; and
- Unincorporated community groups.

An eligible community organisation can apply for an interest free loan between \$15,000 and \$50,000 (GST exclusive) and the loan must be repaid to Council within a period not exceeding 10 years. An eligible community organisation can only have one interest free loan with Council at any one time.

Council reserves the right to part fund a loan application under Council's Community Facilities Interest Free Loan Program.

The guidelines (see Related Documents) provide further information about this program.

Related Documents

Community Facilities Interest Free Loan Program Guidelines (A16004807)

Review Triggers

This policy will be reviewed for applicability, continuing effect and consistency with related documents and the Law when any of the following occurs:

- (1) The related documents are amended.
- (2) The related documents are replaced by new documents.
- (3) Amendments affecting the scope and effect of a policy of this nature are made to the Law.

Otherwise, this policy is to be reviewed at least once every two years for relevance and effectiveness.

Responsibility

This policy is to be:

- (1) implemented by the CEO; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the CEO.

Policy: 2150-XXX		Official Version: A?	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1			A16481801

7 ECONOMIC DEVELOPMENT & TOURISM SESSION

(Cr Julie Greer)

No items for consideration.

8 GENERAL BUSINESS

ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.