



SUPPORTING INFORMATION

for respective items considered at

Coordination Committee Meeting

30 January 2018

SUPPORTING INFORMATION

Ref: A16481799; A16481801

The following list of supporting information is provided for:

**ITEM 6.1
COMMUNITY GRANTS POLICY REVIEW - REGIONAL**

#1 Draft Community Grants Policy

#2 Draft Community Facilities Interest Free Loans Policy

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)

#1 Draft Community Grants Policy



Policy: 2150-030

Community Grants Policy

Head of Power

*Local Government Act 2009
Local Government Regulation 2012*

Objective

The objective of this policy is to provide a framework for administering Council's Community Grants Program.

Definitions

Community organisation means:

- (a) an entity that carries on activities for a public purpose; or
- (b) another entity whose primary object is not directed at making a profit.

Application

This policy applies to the administration of Council's Community Grants Program. It does not relate to other community support made available under any other policy or program of Council.

Policy Statement

Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and inclusive communities. Council is committed to supporting community organisations through its Community Grants Program.

Council provides grants to community organisations to support the sustainable delivery of community, cultural, sporting and environmental activities to residents in the Moreton Bay region. Council also provides grants to recognise individuals who have achieved outstanding results in their chosen field and have qualified, or been selected by a peak body, to represent Queensland or Australia.

Individuals and community organisations can also receive grants through the Regional Arts Development Fund (RADF). This Fund provides funding for projects that promote and develop arts, culture and heritage in the Moreton Bay region. The Regional Arts Development Fund (RADF) is delivered as a partnership between the Council and the Queensland Government through Arts Queensland.

Council's Community Grants Program consists of the following grants:

1. Community Activities Grant
2. Community Facilities Grant
3. Community Organisation Development Grant
4. Community Organisation Equipment Grant
5. Individual Achievement Grant
6. Regional Arts Development Fund (RADF)

The eligibility criteria for each of these grants are listed below.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Community Activities Grants

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- For-profit entities;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Political groups;
- Individuals; and
- Unincorporated community groups*.

*Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

Community Facilities Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project relates to a community facility in the Moreton Bay Region;
- Have \$20 million public liability insurance;
- Have acquitted all previous Moreton Bay Regional Council grants; and
- Either:
 - Have an existing land tenure agreement with Council; or
 - Have an existing land tenure agreement with a lessee of Council; or
 - Be owner/trustee of the land and/or the community facility.

The following are ineligible entities:

- For-profit entities;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Churches;
- Political groups;
- Individuals; and
- Unincorporated community groups.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Community Organisation Development Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region;
- Have \$20 million public liability insurance; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- For-profit entities;
- Government department and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Churches;
- Political groups;
- Individuals; and
- Unincorporated community groups*.

*Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

Community Organisation Equipment Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region;
- Have not received funding under this grant in the last financial year; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- For-profit entities;
- Government department and agencies;
- Schools and affiliated parents' associations;
- Political groups;
- Individuals; and
- Unincorporated community groups*.

*Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

An eligible community organisation can receive up to a maximum of \$15,000 in total across any of the abovementioned grants in a financial year.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Individual Achievement Grant

An individual that applies for funding under this grant in the youth achievement category must meet the following criteria:

- Be aged 25 years or younger at the time of the event; and
- Reside in the Moreton Bay region.

For sporting events, written confirmation of the applicant's selection is required from the recognised state or national sporting organisation on their letterhead. The confirmation must include the applicant's name and level of representation at the event i.e. representing Queensland or Australia.

For non-sporting events, written confirmation of the applicant's selection or an invitation to represent an area of interest from the event organiser or peak body is required. The confirmation must include the applicant's name and the level of representation (required to be equivalent to representing Queensland or Australia).

An individual that applies for funding under this grant in the Commonwealth and Olympic Games category must meet the following criteria:

- Reside in the Moreton Bay region; and
- Selected to compete at either the Commonwealth or Olympic Games. Recognised Olympic Games events are: Summer Olympics, Winter Olympics, Paralympics and Youth Olympics.

An eligible individual can receive a maximum of two Individual Achievement Grants per financial year.

Regional Arts Development Fund (RADF)

An individual that applies for funding under this grant must meet the following criteria:

- Must be either an Established Artist or an Emerging Artist;
- Must be based in the Moreton Bay region, or if based outside this area must be able to demonstrate how the project will directly benefit arts and culture within the region;
- Be permanent residents or Australian citizens;
- Have an Australian Business Number (ABN). Individuals that do not have an ABN are eligible to apply, providing that their application is made through an eligible organisation acting as an auspice; and
- Have adequate Public Liability Insurance.

A community organisation that applies for funding under this grant must meet the following criteria:

- Have \$20 million public liability insurance; and
- Have acquitted all previous Moreton Bay Regional Council grants.

The following are ineligible entities:

- Government agencies;
- Schools and Parent & Citizens Associations; unless the project engages and demonstrates a benefit to the wider community*;
- Churches; unless the proposed project can be considered to be in addition to the core business of the church;
- Community organisations operating more than 30 gaming machines;
- Political groups; and
- Unincorporated community groups*.

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

*Schools, Parent & Citizens Associations, and unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be ineligible entities) which is able to accept legal and financial responsibility for the project.

Eligible individuals and community organisations can receive up to a maximum of \$15,000 per financial year from the Regional Arts Development Fund (RADF).

Council reserves the right to part fund any grant application under Council's Community Grants Program.

The guidelines (see Related Documents) provide further information about each of the abovementioned grants.

Related Documents

- Community Activities Grant Guidelines (A15940072)
- Community Facilities Grant Guidelines (A15975979)
- Community Organisation Development Grant Guidelines (A15977137)
- Community Organisation Equipment Grant Guidelines (A16003116)
- Individual Achievement Grant Guidelines (A12948488)
- Regional Arts Development Fund Guidelines (A15213368)

Review Triggers

This policy will be reviewed for applicability, continuing effect and consistency with related documents and the Law when any of the following occurs:

- (1) The related documents are amended.
- (2) The related documents are replaced by new documents.
- (3) Amendments affecting the scope and effect of a policy of this nature are made to the Law.

Otherwise, this policy is to be reviewed at least once every two years for relevance and effectiveness.

Responsibility

This policy is to be:

- (1) implemented by the CEO; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the CEO.

Policy: 2150-030		Official Version: A5248286	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (11/1171)	28.6.2011	Version of PDF
Version 2	Coordination Committee (13/12)	22.1.2013	Version of PDF
Version 3	Coordination Committee (15/27) effective 1.2.2015	20.1.2015	A10247478
Reviewed	MCCS - no amendment required	March 2016	
Version 4			A16481799

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)

#2 Draft Community Facilities Interest



Policy: 2150-TBC

Community Facilities Interest Free Loans Policy

Head of Power

Local Government Act 2009
Statutory Bodies Financial Arrangements Act 1982

Objective

The objective of this policy is to provide a framework for administering Council's Community Facilities Interest Free Loans Program.

Definitions

Community organisation means:

- an entity that carries on activities for a public purpose; or
- another entity whose primary object is not directed at making a profit.

Application

This policy applies to the administration of Council's Community Facilities Interest Free Loans Program. It does not relate to other community support made available under any other policy or program of Council.

Policy Statement

Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and local inclusive communities. Council is committed to supporting community organisations through its Community Facilities Interest Free Loan Program.

Council provides interest free loans to community organisations to develop new or improve existing community facilities in the Moreton Bay region. These facilities provide opportunities for residents to participate in community, cultural, sporting and environmental activities in the Moreton Bay region.

The eligibility criteria for a community facilities interest free loan are listed below.

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project relates to a community facility in the Moreton Bay Region;
- Have \$20 million public liability insurance;
- Have acquitted all previous Moreton Bay Regional Council grants;
- Demonstrate the financial capacity to repay the loan amount within the agreed timeframe; and
- Either:
 - Have an existing land tenure agreement with Council; or
 - Have an existing land tenure agreement with a lessee of Council; or
 - Be owner/trustee of the land and/or the community facility.

The following are ineligible entities:

- For-profit entities;
- Government departments and agencies;
- Schools and affiliated parents' associations;

ITEM 6.1 - COMMUNITY GRANTS POLICY REVIEW - REGIONAL (Cont.)



Policy: 2150-TBC - Community Facilities Interest Free Loans Policy

- Kindergartens and child care organisations;
- Churches;
- Political groups;
- Individuals; and
- Unincorporated community groups.

An eligible community organisation can apply for an interest free loan between \$15,000 and \$50,000 (GST exclusive) and the loan must be repaid to Council within a period not exceeding 10 years. An eligible community organisation can only have one interest free loan with Council at any one time.

Council reserves the right to part fund a loan application under Council's Community Facilities Interest Free Loan Program.

The guidelines (see Related Documents) provide further information about this program.

Related Documents

Community Facilities Interest Free Loan Program Guidelines (A16004807)

Review Triggers

This policy will be reviewed for applicability, continuing effect and consistency with related documents and the Law when any of the following occurs:

- (1) The related documents are amended.
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Responsibility

This policy is to be:

- (1) implemented by the CEO; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the CEO.

Policy: 2150-XXX		Official Version: A?	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1			A16481801