



# AGENDA

## Coordination Committee Meeting

**Tuesday 21 August 2018**  
commencing at 10.30am

Strathpine Chambers  
220 Gympie Road, Strathpine

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**COUNCILLOR:**

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 21 August 2018 commencing at 10.30am in Strathpine Chambers, 220 Gympie Road, Strathpine to give consideration to the matters listed on this agenda.

Daryl Hitzman  
Chief Executive Officer

16 August 2018

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**Membership = 13**  
Mayor and all Councillors

**Quorum = 7**

[Agenda for public distribution](#)

## LIST OF ITEMS

### 1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

### 2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

### 3 CORPORATE SERVICES SESSION (Cr M Constance)

**ITEM 3.1** **6**

MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL

REPORT DETAIL

SUPPORTING INFORMATION

#1 Monthly Financial Reporting Package - July 2018

**ITEM 3.2** **21**

AERIAL TOPOGRAPHIC SURVEY TENDER - REGIONAL

REPORT DETAIL

SUPPORTING INFORMATION

Confidential #1 Tender Assessment

### 4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

**ITEM 4.1** **26**

MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) - 18-19 FAUNA ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9

REPORT DETAIL

SUPPORTING INFORMATION

Confidential #1 Tender Assessment

**ITEM 4.2** **34**

TENDER - ROAD RESURFACING PROGRAM - PACKAGE 1 - REGIONAL

REPORT DETAIL

SUPPORTING INFORMATION

Confidential #1 Tender Assessment - Separable Portion 1

Confidential #2 Tender Assessment - Separable Portion 2

Confidential #3 Tender Assessment - Separable Portion 3

### 5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

**ITEM 5.1** **42**

NEW LEASE - BRIBIE ISLAND CROQUET CLUB INC - DIVISION 1

REPORT DETAIL

SUPPORTING INFORMATION

#1 Bribie Island Croquet Club Inc. - Existing and Proposed Lease Areas

**ITEM 5.2**

**47**

NEW LEASE - BRIBIE ISLAND SOCCER FOOTBALL CLUB INC - DIVISION 1

REPORT DETAIL

SUPPORTING INFORMATION

#1 Bribie Island Soccer Football Club Inc. - Existing and Proposed Lease Areas

**6 LIFESTYLE & AMENITY SESSION (Cr D Sims)**

**7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)**

**8 REGIONAL INNOVATION (Cr D Grimwade)**

**9 GENERAL BUSINESS**

**CLOSED SESSION (Confidential items)**

**ITEM C.1 – CONFIDENTIAL**

**53**

PETRIE - PETRIE MILL REDEVELOPMENT PROJECT STAGE 1 - PROCUREMENT OF  
FILL MATERIAL - DIVISION 7

REPORT DETAIL

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## ATTENDANCE & APOLOGIES

### Attendance:

#### Committee Members:

Cr Mike Charlton (Acting Mayor) (Chairperson)

#### Officers:

### Apologies:

Cr Allan Sutherland (Mayor)

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**The Mayor is the Chairperson of the Coordination Committee.**

**Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:**

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Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

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**1 GOVERNANCE SESSION**

**(Cr A Sutherland, Mayor)**

No items for consideration.

**2 PLANNING & DEVELOPMENT SESSION**

**(Cr M Gillam)**

No items for consideration.

**3 CORPORATE SERVICES SESSION**

**(Cr M Constance)**

**ITEM 3.1**

**MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL**

*Meeting / Session:* 3 CORPORATE SERVICES  
*Reference:* A17354371 : 9 August 2018 - **Refer Supporting Information A17354209**  
*Responsible Officer:* DC, Accounting Services Manager (CEO Accounting Services)

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**Executive Summary**

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 July 2018.

**OFFICER'S RECOMMENDATION**

That the Financial Reporting Package for the year to date period ending 31 July 2018 be received.

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

**REPORT DETAIL**

**1. Background**

The Financial Reporting Package for the month ending 31 July 2018 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
  - Statement of Comprehensive Income shows all income and expenditure as at the end of the July period.
  - The Statement of Financial Position highlights Council's position at the end of July and itemises assets, liabilities and community equity.
  - Statement of Cash Flows which represents the cash inflows and outflows during the month.
  - Statement of sources and applications of capital funding.
- ✓ Treasury Report
  - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

**2. Explanation of Item**

The financial results for the month of July are complete. A commentary is provided on significant matters that occurred during the month.

**3. Strategic Implications**

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
  - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
  - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of July.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Councils financial performance and position. Those risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

## Moreton Bay Regional Council

*ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)*

3.6 Financial Implications

As at the end of July 2018 Council's operating surplus is \$59.36 million and the capital expenditure incurred amounted to \$2.88 million.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.



***SUPPORTING INFORMATION***

**Ref: [A17354209](#)**

The following list of supporting information is provided for:

**ITEM 3.1  
MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL**

***#1 Monthly Financial Reporting Package - July 2018***

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

**#1 Monthly Financial Reporting Package - July 2018**

**Moreton Bay Regional Council**

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**Monthly Financial Report**

**Year to date result as at: 31 July 2018**

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## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
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ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

### Moreton Bay Regional Council STATEMENT OF COMPREHENSIVE INCOME For the period ended 31 July 2018

8% of the year  
elapsed

	2018/19 Original Budget	2018/19 Revised Budget	2018/19 YTD Actuals	Actuals to Revised Budget 2018/19
<b>Revenue</b>				
<b>Operating Revenue</b>				
Rates and utility charges	\$307,250,103	\$307,263,703	\$73,873,039	24.04%
Fees and charges	\$35,381,922	\$35,381,922	\$2,552,476	7.21%
Rental income	\$6,010,669	\$6,010,669	\$372,759	6.20%
Grants, subsidies and contributions	\$19,749,473	\$20,871,093	\$53,289	0.26%
Interest revenue	\$47,066,855	\$47,066,855	\$3,768,720	8.01%
Sales revenue	\$2,992,740	\$2,992,740	\$207,000	6.92%
Other revenue	\$21,566,080	\$21,566,080	\$339,100	1.57%
Share of profit of associate	\$77,558,000	\$77,558,000	\$6,463,167	8.33%
<b>Total Operating Revenue</b>	<b>\$517,575,842</b>	<b>\$518,711,062</b>	<b>\$87,629,550</b>	<b>16.89%</b>
<b>Expenses</b>				
<b>Operating Expenses</b>				
Employee benefits	(\$134,361,703)	(\$134,361,703)	(\$7,995,142)	5.95%
Materials and services	(\$162,632,508)	(\$162,788,673)	(\$10,729,705)	6.59%
Depreciation and amortisation	(\$91,236,382)	(\$91,236,382)	(\$7,603,032)	8.33%
Finance costs	(\$23,102,171)	(\$23,102,171)	(\$1,939,109)	8.39%
<b>Total Operating Expenses</b>	<b>(\$411,332,764)</b>	<b>(\$411,488,929)</b>	<b>(\$28,266,988)</b>	<b>6.87%</b>
<b>Operating Results</b>	<b>\$106,243,078</b>	<b>\$107,222,133</b>	<b>\$59,362,562</b>	<b>55.36%</b>
<b>Capital Revenue</b>	\$77,650,653	\$83,594,472	\$3,873,537	4.63%
<b>Capital Expenses</b>	\$0	\$0	(\$1,590,792)	No Budget
<b>NET RESULT</b>	<b>\$183,893,731</b>	<b>\$190,816,605</b>	<b>\$61,645,307</b>	<b>32.31%</b>
<b>Other Comprehensive Income</b>				
<b>Items that will not be reclassified to net result</b>				
Increase/(decrease) in asset revaluation surplus	\$0	\$0	\$0	No Budget
<b>Items that may be reclassified subsequently to net result</b>				
Net change in available-for-sale financial assets	\$0	\$0	(\$772,426)	No Budget
<b>Total other comprehensive income for the year</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$772,426)</b>	<b>No Budget</b>
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>	<b>\$183,893,731</b>	<b>\$190,816,605</b>	<b>\$60,872,881</b>	<b>31.90%</b>

# Moreton Bay Regional Council

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

## Moreton Bay Regional Council STATEMENT OF FINANCIAL POSITION As at 31 July 2018

	2018/19 Budget as at 30 June 2019	2018/19 YTD Actual
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$321,620,000	\$330,540,256
Trade and other receivables	\$45,769,000	\$75,057,722
Inventories	\$1,081,000	\$1,160,828
	\$368,470,000	\$406,758,806
Non-current assets held for sale	\$0	\$402,200
<b>Total Current Assets</b>	<b>\$368,470,000</b>	<b>\$407,161,006</b>
<b>Non-Current Assets</b>		
Trade and other receivables	\$677,576,000	\$677,576,095
Other financial assets	\$0	\$100,948,406
Investments	\$15,000	\$15,000
Investment property	\$44,970,000	\$28,635,000
Investment in associate	\$1,152,610,000	\$1,131,671,593
Property, plant and equipment	\$4,559,380,000	\$4,631,337,330
Intangible assets	\$280,000	\$354,348
<b>Total Non-Current Assets</b>	<b>\$6,434,831,000</b>	<b>\$6,570,537,772</b>
<b>Total Assets</b>	<b>\$6,803,301,000</b>	<b>\$6,977,698,778</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	\$39,783,000	\$30,051,386
Borrowings	\$33,881,000	\$31,532,941
Provisions	\$12,889,000	\$13,533,474
Other	\$1,673,000	\$170,327
<b>Total Current Liabilities</b>	<b>\$88,226,000</b>	<b>\$75,288,128</b>
<b>Non-Current Liabilities</b>		
Trade and other payables	\$213,000	\$0
Borrowings	\$345,187,000	\$354,462,899
Provisions	\$33,712,000	\$44,172,591
<b>Total Non-Current Liabilities</b>	<b>\$379,112,000</b>	<b>\$398,635,490</b>
<b>Total Liabilities</b>	<b>\$467,338,000</b>	<b>\$473,923,618</b>
<b>NET COMMUNITY ASSETS</b>	<b>\$6,335,963,000</b>	<b>\$6,503,775,160</b>
<b>Community Equity</b>		
Retained surplus	\$5,437,673,000	\$5,580,276,478
Asset revaluation surplus	\$898,290,000	\$923,498,682
<b>TOTAL COMMUNITY EQUITY</b>	<b>\$6,335,963,000</b>	<b>\$6,503,775,160</b>

## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
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*ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)*

### Moreton Bay Regional Council STATEMENT OF CASH FLOWS For the period ended 31 July 2018

	<b>2018/19 Budget as at 30 June 2019</b>	<b>2018/19 YTD Actuals</b>
<b>Cash flows from operating activities</b>		
Receipts from customers	\$387,202,000	\$42,991,630
Payments to suppliers and employees	(\$290,593,000)	(\$35,549,953)
Interest received	\$47,067,000	\$9,703,974
Rental income	\$5,718,000	\$372,759
Non capital grants and contributions	\$18,789,000	\$53,289
Borrowing costs	(\$21,322,000)	(\$1,870,928)
<b>Net cash inflow/(outflow) from operating activities</b>	<b>\$146,861,000</b>	<b>\$15,700,771</b>
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(\$230,286,000)	(\$2,886,392)
Payments for intangible assets	\$0	\$0
Payments for investment property	\$0	\$0
Payments for available for sale investment	\$0	\$0
Proceeds from sale of property, plant and equipment	\$21,800,000	\$114,360
Net movement in loans to community organisations	\$0	\$0
Grants, subsidies and contributions	\$37,424,000	\$3,759,177
<b>Net cash inflow/(outflow) from investing activities</b>	<b>(\$171,062,000)</b>	<b>\$987,145</b>
<b>Cash flows from financing activities</b>		
Proceeds from borrowings	\$24,518,000	\$0
Repayment of borrowings	(\$30,771,000)	\$0
<b>Net cash inflow/(outflow) from financing activities</b>	<b>(\$6,253,000)</b>	<b>\$0</b>
Net increase/(decrease) in cash held	<b>(\$30,454,000)</b>	<b>\$16,687,916</b>
Cash and cash equivalents at the beginning of the financial year	\$352,074,000	\$313,852,340
<b>Cash and cash equivalents at the end of the period</b>	<b>\$321,620,000</b>	<b>\$330,540,256</b>

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ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

### Moreton Bay Regional Council STATEMENT OF SOURCES AND APPLICATIONS OF CAPITAL FUNDING For the period ended 31 July 2018

	Original Budget 2018/19	Revised Budget 2018/19	YTD Actuals 2018/19
<b><u>Capital Funding Sources</u></b>			
Cash Utilised	\$222,615,224	\$242,508,701	\$2,702,826
Capital Grants and Subsidies received	\$13,923,653	\$19,867,472	\$183,566
Contributed Assets and assets not previously recognised	\$40,227,000	\$40,227,000	-
Loans received	\$24,517,864	\$24,517,864	-
<b>Total Capital Funding Sources</b>	<b>\$301,283,741</b>	<b>\$327,121,037</b>	<b>\$2,886,392</b>
<b><u>Capital Funding Applications</u></b>			
Capital Expenditure	\$230,286,000	\$256,123,296	\$2,886,392
Contributed Assets and assets not previously recognised	\$40,227,000	\$40,227,000	-
Loan Redemption	\$30,770,741	\$30,770,741	-
<b>Total Capital Funding Applications</b>	<b>\$301,283,741</b>	<b>\$327,121,037</b>	<b>\$2,886,392</b>

## Moreton Bay Regional Council

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

### Analysis of Results by Operational Plan

For the period ended 31 July 2018						
Operational Plan	Operating Revenue	Operating Expenses	Operating Result	Capital Revenue	Capital Expenses	Net Result
Engineering, Construction & Maintenance	\$10,934,497	(\$6,228,578)	\$4,705,919	\$297,925	-	\$5,003,844
Community & Environmental Services	\$1,819,583	(\$3,146,491)	(\$1,326,908)	-	-	(\$1,326,908)
Governance	\$73,914,815	(\$17,984,514)	\$55,930,301	\$3,575,611	(\$1,590,792)	\$57,915,120
Planning and Economic Development	\$960,655	(\$907,406)	\$53,249	-	-	\$53,249
<b>Total Council</b>	<b>\$87,629,550</b>	<b>(\$28,266,989)</b>	<b>\$59,362,561</b>	<b>\$3,873,536</b>	<b>(\$1,590,792)</b>	<b>\$61,645,305</b>

### Analysis of Results by Entity

For the period ended 31 July 2018						
Entity	Operating Revenue	Operating Expenses	Operating Result	Capital Revenue	Capital Expenses	Net Result
General	\$76,719,721	(\$26,821,136)	\$49,898,585	\$3,873,536	(\$1,590,792)	\$52,181,329
Waste	\$10,505,004	(\$1,439,835)	\$9,065,169	-	-	\$9,065,169
Canals	\$404,825	(\$6,018)	\$398,807	-	-	\$398,807
<b>Total Council</b>	<b>\$87,629,550</b>	<b>(\$28,266,989)</b>	<b>\$59,362,561</b>	<b>\$3,873,536</b>	<b>(\$1,590,792)</b>	<b>\$61,645,305</b>

## **The Performance at a Glance** **as at 31 July 2018**

### **Synopsis**

- \* 8% of the financial year is complete.
- \* Operating surplus is \$59.4 million. As Council levies rates for a 3 month period and expenses follow gradually a large operating surplus is normal at the start of the financial year.

### **Operating Revenue**

- \* The first rates levy has been issued for the quarter and is tracking as expected.
- \* Fees and charges have performed well in the first month and is on track.
- \* No substantial Grants or Subsidies has been received in July hence why the % achieved is quite low. As Grants become due and are received this % will improve going forward.
- \* Other revenue is under budget after the first month as it is driven by tax payments received by Unitywater, which are received in arrears, hence July's payment is received in August.

### **Operating Expenditure**

- \* Employee Expenses are slightly under the target which is predominately related to the high levels of vacant positions.
- \* Materials and Services is slightly under target but this is expected.
- \* Depreciation and Finance Costs are on budget currently although depreciation expenses are expected to exceed budget in coming months.

### **Capital Revenue**

- \* Infrastructure cash contributions are tracking above the target but are down on previous years. Historic trends indicate the second half of the financial year performs much better than the first half of the financial year.
- \* Capital grants and subsidies is well under target but this is all dependent on when work is completed so that Council can claim the grant. As very little capital work has been completed no grants can be claimed. Generally most grants are claimed in the second half of the financial year.

### **Capital Expenditure**

- \* To date \$2.88 million has been spent on capital works, (which represents 1.2% of the capital program). The capital program will increase in coming months.



## Moreton Bay Regional Council

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*ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)*

### Moreton Bay Regional Council

#### Comparative Table 2016/17 and 2017/18 to 2018/19\*

Year to date result as at: 31 July 2018

8% of the year elapsed

	Revised Budget 2018/19 \$'000	YTD Actuals 2018/19 \$'000	Actuals to Revised Budget 2018/19 %	Actuals to Revised Budget 2017/18 %	Actuals to Revised Budget 2016/17 %	Comments
<b>Operating Revenue</b>						
Rates & Utility Charges	\$307,264	\$73,873	24%	24%	26%	Revenue is on target after the first quarter rates levy.
User Fees & Charges	\$35,382	\$2,552	7%	7%	7%	Revenue is tracking as expected and comparable with previous years.
Interest Revenue	\$47,067	\$3,769	8%	8%	8%	Interest Revenue is tracking as expected and comparable with previous years.
<b>Operating Expenses</b>						
Employee Expenses & Material and Services	\$297,150	\$18,725	6%	6%	6%	Expenditure is tracking below budget but is comparable to the previous years.
External Loan Interest Expense	\$21,322	\$1,871	9%	9%	9%	Expenditure is tracking to budget and is comparable to previous years.
<b>Capital Revenues</b>						
Infrastructure Cash Contributions	\$23,500	\$3,576	15%	25%	22%	Infrastructure cash contributions are tracking below previous years. Previous years have exceeded budget.
Contributed Assets	\$40,227	\$0	0%	0%	0%	No contributed assets have been recognised to date.
Grants & Subsidies	\$19,867	\$184	1%	1%	0%	The % of grants and subsidies received is tracking below budget and is comparable with previous years.
<b>Capital Expenditure</b>						
Total Capital Expenditure	\$186,123	\$2,886	2%	1%	2%	Capital expenditure remains behind budget but comparable with previous years.

\* The data presented reflects the position of Council as at 31 July 2018 compared to the position of Council as at 31 July 2017 and 31 July 2016.

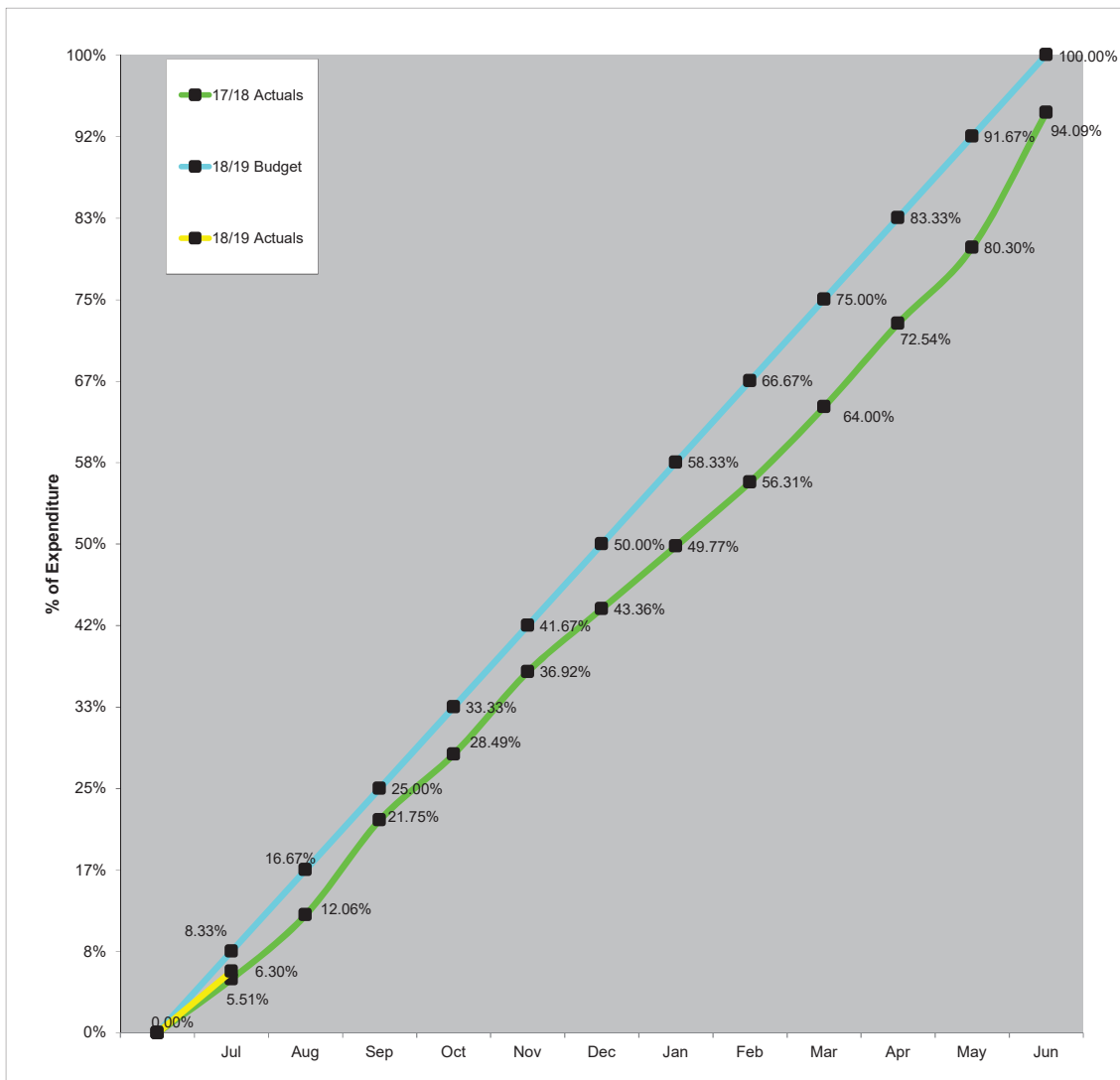
The table focuses on key items of revenue and expenses across the comparative period and is useful guide in understanding what may have changed with regard to revenue and expense streams across the three financial years.

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

**Operating Expenditure**

This graph compares the major components of operating expenditure (being employee expenses plus materials and services) on a percentage expended basis for the 2018/19 and 2017/18 years. The graph includes continuing service delivery expenses and operating initiative expenses.

The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.

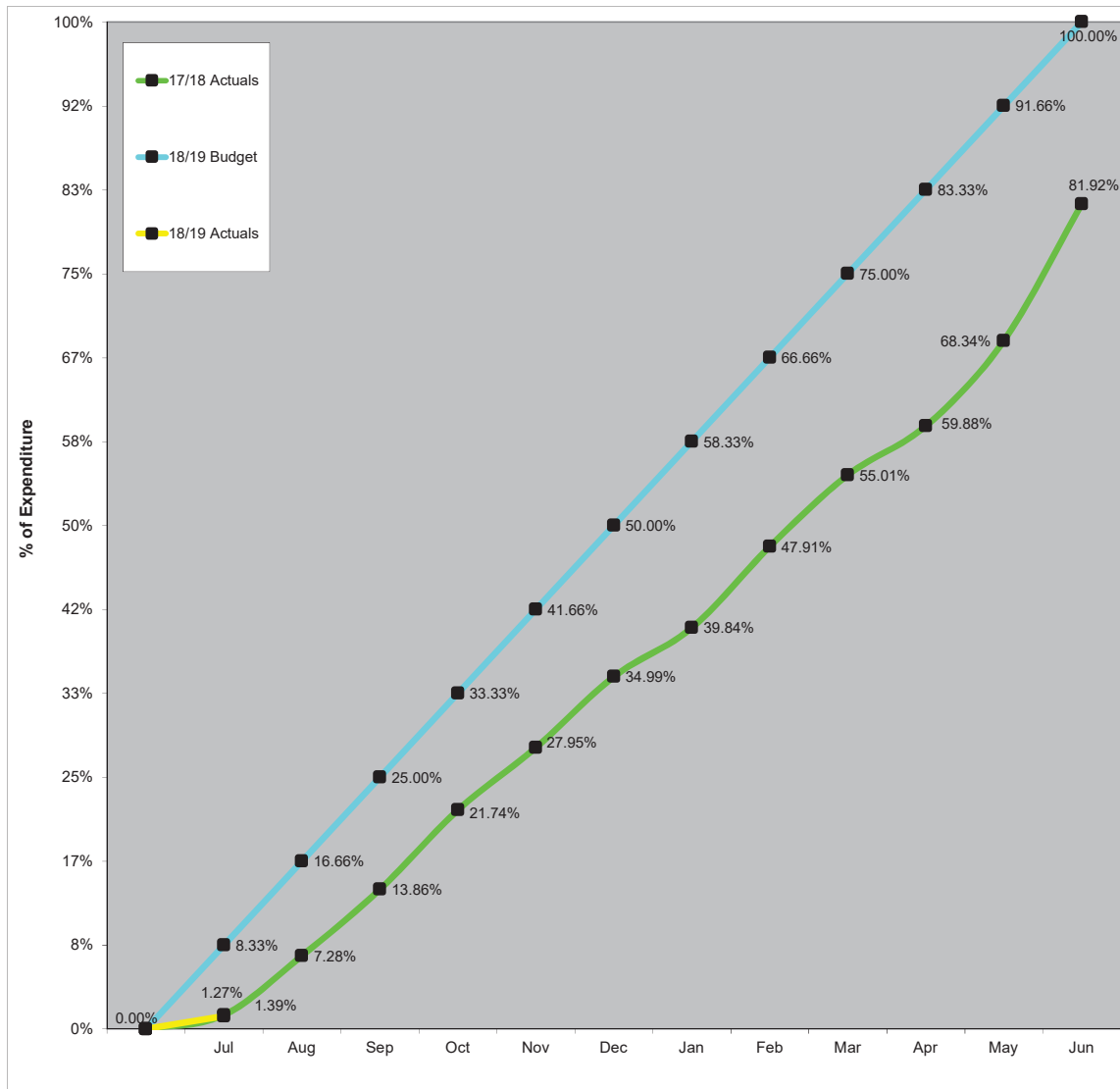


	Annual Revised Budget \$'000	Actuals to July \$'000	Actuals to Budget % spent
2017/18	\$ 282,363	\$ 15,567	5.51%
2018/19	\$ 297,150	\$ 18,725	6.30%

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)

**Capital Expenditure**

This graph compares the capital percentage expended for the 2018/19 and 2017/18 years.  
The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.



	Annual Revised Budget \$'000	Actuals to July \$'000	Actuals to Budget % spent
<b>2017/18</b>	\$ 173,301	\$ 2,405	1.39%
<b>2018/19</b>	\$ 186,123	\$ 2,886	1.55%

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*ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2018 - REGIONAL - A17354371 (Cont.)*

## TREASURY REPORT

The Treasury Report highlights key areas of performance and compliance relating to Council's cash, investments and borrowings.

### Investments

At 31 July 2018 all of Council's investments are in accordance with the approved Investment Policy. As at this date Council held 79.02% of funds outside of the Queensland Treasury Corporation (QTC). Term Deposit rates have increased slightly in recent times, providing better returns. More cash has been moved to longer term funds following the purchase of the Petrie Mill site from Orora.

#### Investment Portfolio - Summary of Cash and Investments Held

Current Cash Investments					
Short Term Rating	Institution	Return	Term	Cash and Investment balance as at 31 July 2018	Interest earned YTD
A1+	Qld Treasury Corp*	3%	Short Term (45 days)	69,990,996	176,685
A1+	ANZ	1.97%	At Call	11,253,059	19,402
A1+	National Australia Bank	2%	At Call	124,296,202	407,211
A1+	ANZ	2.55% to 2.59%	364 to 365 days	20,000,000	62,679
A1+	Bankwest	2.6%	364 days	20,000,000	44,164
A1+	National Australia Bank	2.65% to 2.8%	125 to 182 days	20,000,000	46,288
A1	Suncorp	2.65% to 2.8%	174 to 184 days	30,000,000	68,616
A2	Bank of Queensland	2.55%	210 days	10,000,000	21,658
A2	Bendigo and Adelaide Bank	2.5% to 2.6%	182 to 364 days	20,000,000	43,315
A2	IMB	2.55%	364 days	5,000,000	10,829
	Trust Investments				18,529
				*	
				<b>330,540,256</b>	<b>919,376</b>

\* The QTC rate presented is the annualised interest rate for the month as provided by the Queensland Treasury Corporation.

Council has achieved a weighted average interest rate on all cash held of 2.54% pa in 2018/19, and has earned an additional -\$113,186.35 from investing funds with financial institutions outside QTC.

Non-Current Investments				
Institution	Product	Term	Current Value	Invested Value
Queensland Investment Corporation	QIC Growth Fund	Greater than 5 years	100,948,406	100,000,000

#### Performance to Budget - Year to Date (YTD) Summary

8% of the year has elapsed

	Original Budget \$'000	Revised Budget \$'000	Actual YTD \$'000	Actual % Achieved \$'000	Comments
Interest Revenue on Investments	9,962	9,962	919	9%	Higher cash balance than expected
Interest on Debt held in Unitywater	36,085	36,085	2,832	8%	Tracking as per Budget
<b>Total Investment Income</b>	<b>46,047</b>	<b>46,047</b>	<b>3,752</b>	<b>8%</b>	

### Borrowings

Debt Position	\$ '000
Debt held as at 1 July 2018	385,996
New borrowings	0
Borrowings repaid	0
<b>Debt held as at 31 July 2018</b>	<b>385,996</b>

As at 31 July 2018 the weighted average interest rate of all Council debt is 5.65%

**ITEM 3.2**  
**AERIAL TOPOGRAPHIC SURVEY TENDER - REGIONAL**

*Meeting / Session:* 3 CORPORATE SERVICES  
*Reference:* A17315624 : 1 August 2018 - Refer **Confidential Supporting Information**  
**A17322634**  
*Responsible Officer:* SA, ICT Infrastructure and GIS Coordinator (CEO Information & Communication Technology)

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**Executive Summary**

Council has allocated \$250,000 (ex. GST) in the 2018/19 Budget to conduct an aerial topographic survey of the region using LiDAR technologies.

Public tenders closed on 10 July 2018 with a total of four conforming submissions received.

It is recommended that Council award the contract to RPS Australia East Pty Ltd for the amount of \$243,000 (ex. GST) as the tender was evaluated as representing the best overall value to Council.

**OFFICER'S RECOMMENDATION**

That the tender for the Aerial Topographic Survey be awarded to RPS Australia East Pty Ltd for the amount of \$243,000 (excluding GST).

*ITEM 3.2 AERIAL TOPOGRAPHIC SURVEY TENDER - REGIONAL - A17315624 (Cont.)*

**REPORT DETAIL**

**1. Background**

Moreton Bay Regional Council's current elevation data is several years out of date with substantial development changing the physical landscape over recent years. This project aims to capture accurate elevation data for the entire MBRC region so it can be used to inform the various projects and programs in Council that rely on this information. These include, but are not limited to:

- flood modelling and mapping
- erosion monitoring
- disaster management
- development application assessments
- strategic land use planning
- vegetation management
- environmental monitoring
- surveying
- preliminary engineering planning and design

**2. Explanation of Item**

Public tenders closed 10 July 2018 with four conforming tenders received for this project. In addition to topographic data, contractors were invited to include an optional concurrent capture of 'as-is' aerial photography. The tenders were assessed by the assessment panel in accordance with Council's purchasing policy and the selection criteria set out in the tender documents.

All tenders with their weightings are tabled below (ranked from highest to lowest):

Rank	Tenderer	Evaluation Score
1	RPS Australia East Pty Ltd	100.00
2	AAM Pty Ltd	97.03
3	Atlas-Aerometrex Pty Ltd	92.16
4	Photomapping Services Pty Ltd	72.03

**RPS Australia East Pty Ltd** received the highest ranking from the selection panel based on the selection criteria. Their submission was comprehensive, competitively priced and demonstrated a clear understanding of the scope of works and the capacity to complete the works. The 'as-is' aerial photography option was well priced and within the budget allocation. This is the preferred option as it provides the best value for money to Council.

**AAM Pty Ltd** received the second-highest ranking from the selection panel. Their submission was comprehensive, well presented, and met all the mandatory requirements. The optional 'as-is' aerial photography was not competitively priced and exceeded the budget allocation.

**Atlas-Aerometrex Pty Ltd** received the third-highest ranking from the selection panel. Their submission was comprehensive, well presented, and met all the mandatory requirements but was not competitively priced.

**Photomapping Services Pty Ltd** received the fourth-highest ranking from the selection panel. Their submission was well presented, but lacked the detail of the other higher ranking tenders. The submission meet the mandatory requirements but was not competitively priced.

*ITEM 3.2 AERIAL TOPOGRAPHIC SURVEY TENDER - REGIONAL - A17315624 (Cont.)*

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

Due to the value of the work being greater than \$200,000, Council called for a public tender of the work through the LG Tender system in accordance with the *Local Government Act 2009*.

**3.2 Corporate Plan / Operational Plan**

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

**3.3 Policy Implications**

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

**3.4 Risk Management Implications**

The project risk has been assessed and the following steps have been put in place to mitigate risk:

- The specification for the proposed work is in accordance to the Australian Intergovernmental Committee on Surveying and Mapping guidelines for Aerial LiDAR Surveys.
- Independent accuracy assessments will be undertaken by MBRC to ensure specified requirements are met.

**3.5 Delegated Authority Implications**

There are no delegated authority implications arising as a direct result of this report.

**3.6 Financial Implications**

\$250,000 has been allocated to undertake this work in the 2018/19 financial year. The tender price is fixed and the cost of \$243,000 is within the budget allocation.

Adjusted Tender Price (Supply)	\$243,000	
Contingency	\$0	
Supervision/Admin Costs	\$0	
	-----	
Total Project Cost	\$243,000	
	=====	

Estimated ongoing operational/maintenance costs                      \$0                      per F/Y.

This project will be debited to job/project number 33016. The budget amount for this Project is sufficient. Additional funds will not be required at the next quarterly review.

**3.7 Economic Benefit**

There are no economic benefit implications arising as a direct result of this report.

**3.8 Environmental Implications**

There are no environmental implications arising as a direct result of this report.

**3.9 Social Implications**

There are no social implications arising as a direct result of this report.

**3.10 Consultation / Communication**

The project stakeholders and the Manager, Financial and Project Services have been consulted.

**SUPPORTING INFORMATION**

**Ref: A17322634**

The following list of supporting information is provided for:

**ITEM 3.2**

**AERIAL TOPOGRAPHIC SURVEY TENDER - REGIONAL**

***Confidential #1 Tender Assessment***



**4 ASSET CONSTRUCTION & MAINTENANCE SESSION**

**(Cr A Hain)**

**ITEM 4.1**

**MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) -  
18-19 FAUNA ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A17307195 : 31 July 2018 - Refer **Confidential** Supporting Information  
**A16949165**  
*Responsible Officer:* CB, Project Engineer (ECM Project Management & Construction)

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**Executive Summary**

Tenders were invited for the 'MBRC - Green Infrastructure Network Delivery Program (Capital) - 18-19 Fauna Rope Bridge Package (MBRC007488)' project. The tender closed on 17 May 2018, with a total of two tenders received, one of which was conforming.

It is recommended that Council award the contract to Netting.com.au Pty Ltd for the sum of \$638,501.00 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

**OFFICER'S RECOMMENDATION**

That the tender for the MBRC - Green Infrastructure Network Delivery Program (Capital) - 18-19 Fauna Rope Bridge Package (MBRC007488) project be awarded to Netting.com.au Pty Ltd for the sum of \$638,501.00 (excluding GST).

*ITEM 4.1 MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) - 18-19 FAUNA ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9 - A17307195 (Cont.)*

## **REPORT DETAIL**

### **1. Background**

This is a regional program which includes delivery of green infrastructure projects to implement Council's Green Infrastructure Strategy, Network and Action Plan. Council's Green Infrastructure Network program delivers prioritised, solution-based projects which maximise value for money and conservation outcomes, and improve public safety by reducing collisions between wildlife and motorists. The program will deliver prioritised road safety improvement projects on an annual basis. (Figure 1 shows a recent example of a fauna rope bridge).

#### **a) Warner - Kremzow Road - Fauna Crossing Infrastructure Installation (Division 9)**

The project is located along Kremzow Road, Warner (between Lowan Street Reserve and Old North Reserve) - see Figure 2. The project scope includes safety (exclusion) fencing, culvert retrofit and fauna rope bridge. The objective of the project is to exclude wildlife from entering the road corridor, thereby reducing driver distraction and wildlife-vehicle collisions.

#### **b) Kurwongbah - Torrens Road - Fauna Crossing Infrastructure Installation (Division 7)**

The project is located at Torrens Road, Kurwongbah (near bend between Kurwongbah Park Nature Refuge and bushland habitat north of the Petrie Scout Den) - see Figure 3. The project scope includes the installation of LED 'wildlife' signage, pavement stencilling, a fauna rope bridge crossing and habitat restoration around the structure. The objective of the project is to reduce the risk of wildlife from entering the road corridor at this location, increase driver awareness and decrease wildlife-vehicle collision.

#### **c) Burpengary - New Settlement Road - Fauna Crossing Infrastructure Installations (Division 2)**

The project is located at New Settlement Road, Burpengary (between Leonard Court Park and Sir Dapper Drive Park) - see Figure 4. The project scope includes the installation of fauna exclusion fencing, a fauna rope bridge crossing and refuge poles, pavement stencilling, and culvert retrofit. The objective of the project is to exclude wildlife from entering the road corridor and reduce driver distraction and wildlife-vehicle collision.

The total project scope includes the construction of three fauna rope bridges, 1200m of fauna exclusion fencing, fauna underpass furniture, landscaping, road stencils and road signage upgrades.

Works are expected to commence in early September 2018 and take 16 weeks to complete, which includes an allowance for wet weather.



**Figure 1 - Example of fauna rope bridge (Collins Road, Arana Hills)**

ITEM 4.1 MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) - 18-19 FAUNA ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9 - A17307195 (Cont.)

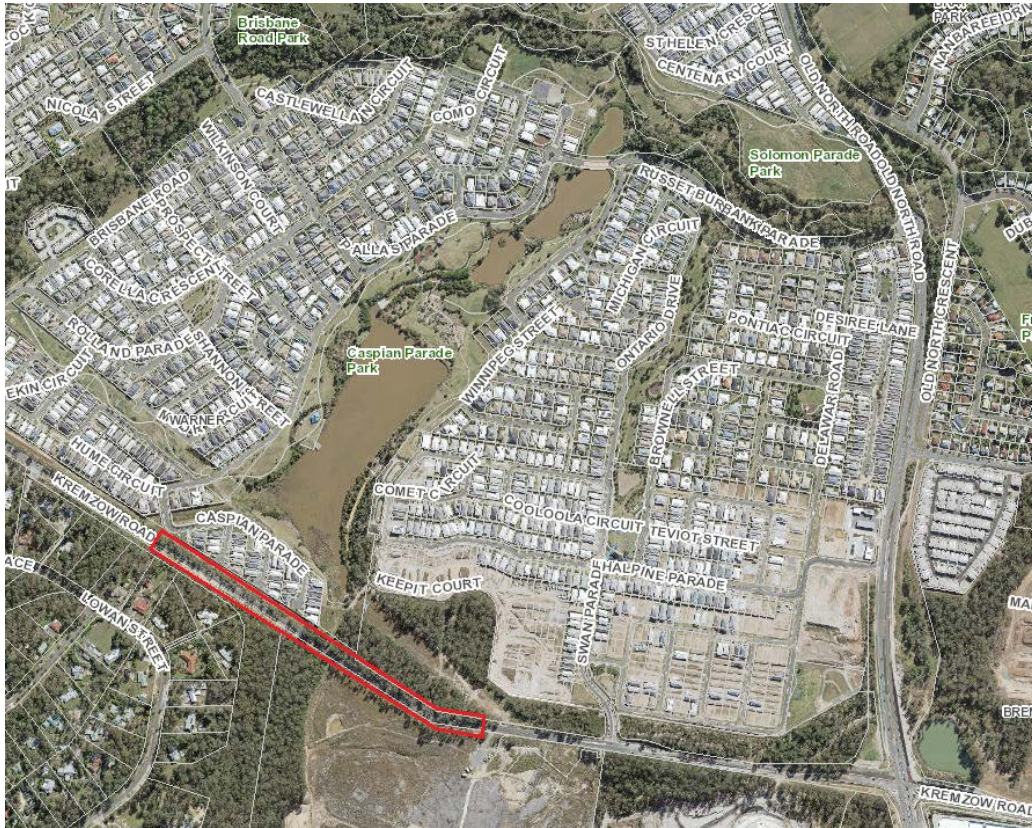


Figure 2 - Kremzow Road, Warner - locality plan

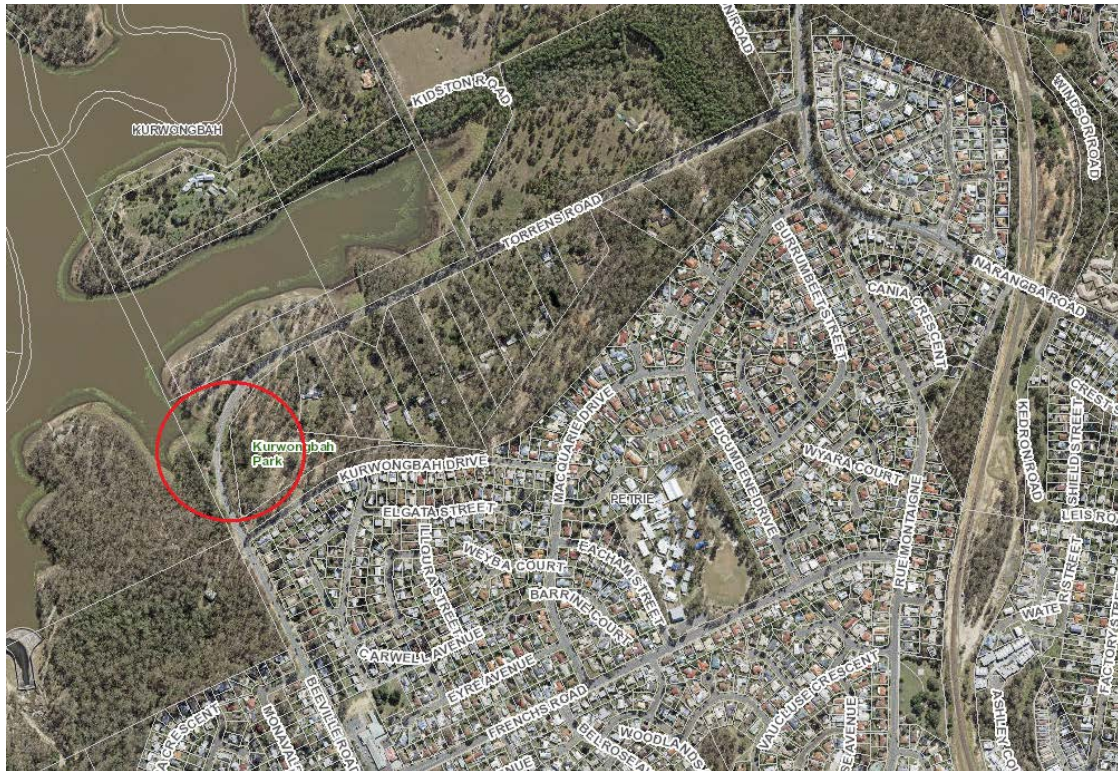


Figure 3 - Torrens Road, Kurwongbah - locality plan

ITEM 4.1 MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) - 18-19 FAUNA ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9 - A17307195 (Cont.)



Figure 4 - New Settlement Road, Burpengary - locality plan

**2. Explanation of Item**

Tenders for the 'MBRC - Green Infrastructure Network Delivery Program - Capital - 18-19 Fauna Rope Bridge Package (MBRC007488)' project closed on 17 May 2018, with a total of two tenders received, one of which was conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Netting.com.au Pty Ltd	100.00
2	RKC Poles Pty Ltd	Non-conforming

**Netting.com.au Pty Ltd** submitted a comprehensive tender and demonstrated their experience on fauna rope bridge projects of a similar scale, type and complexity. Netting.com.au have completed previous rope bridges for Council such as Old North Road and Collins Road East and West. A tender clarification meeting was held on 20 June 2018 at which Netting.com.au detailed their construction methodology, materials and experience, demonstrating a strong understanding of the project requirements.

The non-conforming submission did not provide the mandatory tender documentation.

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

ITEM 4.1 MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) - 18-19 FAUNA ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9 - A17307195 (Cont.)

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks is minimised is detailed below.

*Financial Risks:*

A third-party review of financial status has been undertaken and the successful tenderer was rated 'marginal'. To mitigate this, security of 10% will be obtained and projects will be completed and paid in a linear schedule, completing one project first before moving onto the next one.

*Construction Risks:*

- a. The recommended contractor will provide a program of works, traffic management plan, and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to a high quality.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$750,000 (excluding GST) in the 18-19 Green Infrastructure Program (101987).

The 2018-19 FY project sites comprise:

- Warner, Kremzow Road - Fauna Crossing Infrastructure Installation (102144)
- Kurwongbah, Torrens Road - Fauna Crossing Infrastructure Installation (104806)
- Burpengary, New Settlement Road - Fauna Crossing Infrastructure Installations (104799)

Tender Price Construction	\$ 638,501.00
Contingency (10%)	\$ 64,000.00
QLeave	\$ 3,033.00
	-----
Total Project Cost	\$ 705,534.00
	=====

Estimated ongoing operational/maintenance costs \$1,000 per F/Y

This project will be debited to job/project numbers 104799, 102144 and 104806.

The budget amount for this project is sufficient.

3.7 Economic Benefit

A reduction in wildlife-vehicle collisions is a positive economic impact for road users and maintenance staff.

*ITEM 4.1 MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) - 18-19 FAUNA  
ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9 - A17307195 (Cont.)*

3.8 Environmental Implications

This project connects native fauna to crucial vegetation areas, allowing safe and separate movement for animals across our busy roads. These rope bridges, fencing and underpass furniture keep the animals safe and promote the strength of our urban fringe environments.

3.9 Social Implications

These works promote discussion within communities and bring attention to co-existing development with the environment.

3.10 Consultation / Communication

A detailed communication plan has been prepared and involves project notices, signage, door knocking and online updates. The Divisional Councillors have been consulted and are supportive of the project and consultation plan, and will be updated weekly during the construction phase.

***SUPPORTING INFORMATION***

**Ref: A16949165**

The following list of supporting information is provided for:

**ITEM 4.1**

**MBRC - GREEN INFRASTRUCTURE NETWORK DELIVERY PROGRAM (CAPITAL) - 18-19 FAUNA  
ROPE BRIDGE PACKAGE - DIVISIONS 2, 7 & 9**

***Confidential #1 Tender Assessment***

## ITEM 4.2

### TENDER - ROAD RESURFACING PROGRAM - PACKAGE 1 - REGIONAL

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A17355958 : 10 August 2018 - Refer **Confidential** Supporting Information  
**A17331907, A17333803 & A17335973**  
*Responsible Officer:* CC, Technical Officer (ECM Asset Maintenance)

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#### **Executive Summary**

Tenders were called for the 'Road Resurfacing Program - Regional - Package 1 (MBRC007780)', through open tender using LG Tenderbox. The tender contained three separable portions which are based on type and location of works across the region. Tenders closed on 7 August 2018, with submissions received from four companies for one or more of the separable portions.

It is recommended that the tender for the Road Resurfacing Program - Regional - Package 1 be awarded as follows, as these offers represent the best overall value to Council.

**Separable Portion 1** - that the tender for road resurfacing in Divisions 1 to 6 as per the 2018/2019 approved Road Resurfacing Program be awarded to Fulton Hogan Industries Pty Ltd for the total sum of \$8,060,889.27 (excl. GST).

**Separable Portion 2** - that the tender for road resurfacing in Divisions 7 to 12 as per the 2018/2019 approved Road Resurfacing Program be awarded to Fulton Hogan Industries Pty Ltd for the total sum of \$4,283,381.56 (excl. GST).

Fulton Hogan Industries Pty Ltd's total offer of \$12,344,270.83 (excl. GST) for Separable Portions 1 and 2 of the tender is subject to a discount offer of \$100,000.00 (excl. GST) should Fulton Hogan Industries Pty Ltd be awarded Separable Portions 1 and 2.

**Separable Portion 3** - that the tender for road resurfacing (spray seal) for non-kerb and channel roads in Divisions 11 and 12 be awarded to Allen's Asphalt Pty Ltd for the total sum of \$2,381,775.67 (excl. GST).

#### **OFFICER'S RECOMMENDATION**

1. That the tender for the Road Resurfacing Program (MBRC007780) - Separable Portion 1, for road resurfacing in Divisions 1 to 6, be awarded to Fulton Hogan Industries Pty Ltd for the total sum of \$8,060,889.27 (excl. GST).
2. That the tender for the Road Resurfacing Program (MBRC007780) - Separable Portion 2 for road resurfacing in Divisions 7 to 12, be awarded to Fulton Hogan Industries Pty Ltd for the total sum of \$4,283,381.56 (excl. GST).
3. That the discount offer from Fulton Hogan Industries Pty Ltd of \$100,000.00 (excl. GST), if awarded Separable Portions 1 and 2 of this tender, be accepted.
4. That the tender for the Road Resurfacing Program (MBRC007780) - Separable Portion 3 for road resurfacing in Divisions 11 and 12, be awarded to Allen's Asphalt Pty Ltd for the total sum of \$2,381,775.67 (excl. GST).



*ITEM 4.2 TENDER - ROAD RESURFACING PROGRAM - PACKAGE 1 - REGIONAL - A17355958 (Cont.)*

**REPORT DETAIL**

**1. Background**

The 'Road Resurfacing Program - Regional - Package 1' (MBRC007780) tender involves the resurfacing of roads across Divisions 1 to 12, in keeping with the adopted 2018/2019 Capital projects budget. The program scope also includes some minor civil works including, but not limited to, line marking, gully pit and kerb and channel replacement where required.

The 2018/2019 Road Resurfacing Program - Package 1 has been divided into three separable portions. Separable Portions 1 and 2 consist of kerb and channel roads requiring asphalt overlays with minimal preparation and repair. Separable Portion 3 includes the balance of projects which require further investigation, testing and design, as well as non-kerb and channel road projects to be undertaken by internal construction crews. These works are predominantly in Divisions 11 and 12.

**2. Explanation of Item**

Tenders were called for the 'Road Resurfacing Program – Regional - Package 1' (MBRC007780). Tenders closed on 7 August 2018, with submissions received from four companies for one or more of the separable portions. The tender is a schedule of rates contract and offers were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

**Separable Portion 1 - Road Resurfacing - Kerb and Channel Roads - Divisions 1 to 6**

RANK	TENDERER	EVALUATION SCORE
1	Fulton Hogan Industries Pty Ltd	100.00
2	Allen's Asphalt Pty Ltd	92.67
3	Downer EDI Works Pty Ltd	89.23

**Separable Portion 2 - Road Resurfacing - Kerb and Channel Roads - Divisions 7 to 12**

RANK	TENDERER	EVALUATION SCORE
1	Fulton Hogan Industries Pty Ltd	99.54
2	Downer EDI Works Pty Ltd	88.10
3	Allen's Asphalt Pty Ltd	87.75
4	Suncoast Asphalt Pty Ltd	86.58

**Separable Portion 3 - Road Resurfacing - Non-Kerb and Channel Roads - Divisions 11 and 12**

RANK	TENDERER	EVALUATION SCORE
1	Allen's Asphalt Pty Ltd	100.00
2	Downer EDI Works Pty Ltd	94.59
3	Fulton Hogan Industries Pty Ltd	94.44

*ITEM 4.2 TENDER - ROAD RESURFACING PROGRAM - PACKAGE 1 - REGIONAL - A17355958 (Cont.)*

**Fulton Hogan Industries Pty Ltd** - This company provided a quality submission, clearly setting out its ability to deliver the program, and demonstrated the required level of knowledge, experience and resources required to undertake these works. Fulton Hogan Industries Pty Ltd have performed similar works for Council in previous years to a satisfactory standard. The submission from Fulton Hogan Industries Pty Ltd included a discount offer of \$100,000.00 if successfully awarded both Separable Portions 1 and 2 of this tender. With this offer taken into consideration, the offer from Fulton Hogan Industries Pty Ltd was the lowest priced offer for Separable Portions 1 and 2 and received the highest evaluation score for these portions.

**Allen's Asphalt Pty Ltd** - This company provided a quality submission, clearly setting out its ability to deliver the program, and demonstrated the required level of knowledge, experience and resources required to undertake these works. Allen's Asphalt Pty Ltd have performed similar works for Council in previous years to a satisfactory standard. The submission from Allen's Asphalt for Separable Portion 3 was the lowest priced offer and received the highest evaluation score for this portion.

**Downer EDI Works Pty Ltd** - The offers submitted from Downer EDI were comprehensive and outlined their experience and capability to complete the works; however, their tendered offer for all 3 portions was higher priced than its competitors and not deemed value for money.

**Suncoast Asphalt Pty Ltd** - The offer for Separable Portion 2 submitted by Suncoast Asphalt Pty Ltd was satisfactory, however not as comprehensive as other offers received for this portion.

### 3. Strategic Implications

#### 3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, a competitive tender process was undertaken using the LG Tender system, in accordance with the *Local Government Act 2009*.

#### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

#### 3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

#### 3.4 Risk Management Implications

A third-party review of financial status has been undertaken on the two successful tenderers, with Allen's Asphalt Pty Ltd receiving a rating of 'very strong' and Fulton Hogan Industries Pty Ltd receiving a rating of "strong" which has confirmed that Fulton Hogan Industries Pty Ltd and Allen's Asphalt Pty Ltd have the capability and financial capacity to carry out these tendered works.

Potential impacts on local traffic and bus routes have been identified as a major risk for these projects. The mitigation strategies to minimise these risks are detailed below:

*Impact on local traffic* – The contractors will develop and present approved site specific traffic management plans (TMP) and approved traffic guidance schemes (TGS) for each of the locations to be completed under the contract. Traffic speeds will be reduced within the extent of the works to ensure safe passage for road users and construction activities.

*Impact on bus services* – The contractors' traffic management methods will permit buses to maintain their normal routes. In addition to notifying affected residents, the contractors will notify relevant bus companies of the resurfacing works and the effect the works may have on services. Some projects may be undertaken at night to avoid peak traffic times and minimise disruption during school pick up times and business operating hours.

*ITEM 4.2 TENDER - ROAD RESURFACING PROGRAM - PACKAGE 1 - REGIONAL - A17355958 (Cont.)*

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated \$24,953,000 in the 2018-19 Capital Projects program for road resurfacing works across the region. The total value of the recommended tenders received is:

Total of recommended tenders	\$ 14,626,046.50
Contingency (10%)	\$ 1,462,604.65
QLeave	\$ 76,421.09
Total cost	<u>\$ 16,165,072.24</u> =====

Works will commence in September 2018 and be completed by the end of March 2019.

In addition to the above works, 40 plus projects will be undertaken internally by Council's construction crews, totalling \$5.9million. These internal works will be predominantly within Divisions 11 and 12.

Based upon the above cost information being achieved, there will be approximately \$2.9M remaining from the allocation. The intention would be to bring forward road resurfacing projects from the 2019-20 road resurfacing program and undertake these in 2018-19. Council will be further consulted as to the 'additional' program of works.

3.7 Economic Benefit

The road resurfacing works will address pavement surface quality, extend the life of the pavements and reduce recurrent maintenance costs on the scheduled roads.

3.8 Environmental Implications

The tender assessment included a review of the preferred contractors' environmental policies and procedures regarding environmental protection. The contractors have suitable environmental policies and procedures in place to undertake the works.

3.9 Social Implications

The works will improve vehicle safety and the roads' structural integrity and rideability.

3.10 Consultation / Communication

Consultation with residents will be undertaken utilising Councillor's Project Notice. Direct communication with Translink and all emergency services, advising of the timing of the upcoming road works, will be undertaken once the contract has been awarded and a finalised program of works has been provided by the successful contractors.

Pre-emptive Variable Message Signage will be utilised and displayed prior to and throughout several larger select projects, to notify road users. Contractors are to provide written advice to all affected residents two days prior to projects being undertaken.

**SUPPORTING INFORMATION**

**Ref: A17331907, A17333803 & A1733597**

The following list of supporting information is provided for:

**ITEM 4.2**

**TENDER - ROAD RESURFACING PROGRAM - PACKAGE 1 - REGIONAL**

***Confidential #1 Tender Assessment - Separable Portion 1***

***Confidential #2 Tender Assessment - Separable Portion 2***

***Confidential #3 Tender Assessment - Separable Portion 3***

**5 PARKS, RECREATION & SPORT SESSION**

**(Cr K Winchester)**

**ITEM 5.1**

**NEW LEASE - BRIBIE ISLAND CROQUET CLUB INC - DIVISION 1**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A17294122 : 24 July 2018 - **Refer Supporting Information A17294144**  
*Responsible Officer:* CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

**Executive Summary**

This report seeks Council's approval for the provision of a lease to Bribie Island Croquet Club Inc. at Cosmos Park Sports Complex, 70A Sunderland Drive, Banksia Beach (refer Supporting Information #1). The proposed lease would take effect following the group securing sufficient funding to complete the construction of a proposed half croquet court and prior to the commencement of construction works.

**OFFICER'S RECOMMENDATION**

1. That subject to recommendations 2 and 3, that Bribie Island Croquet Club Inc. be granted a lease over an area at 70A Sunderland Drive, Banksia Beach (refer Supporting Information #1) for a period aligning with the expiry of their existing lease at this location (31 January 2021).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to Bribie Island Croquet Club Inc. securing sufficient funding to undertake the half croquet court project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary to execute this lease.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

ITEM 5.1 NEW LEASE - BRIBIE ISLAND CROQUET CLUB INC - DIVISION 1 - A17294122 (Cont.)

## REPORT DETAIL

### 1. Background

Since 1 February 2016, the Bribie Island Croquet Club Inc. has held a lease with Council over a clubhouse and croquet courts at Cosmos Park Sports Complex, 70A Sunderland Drive, Banksia Beach (refer Supporting Information #1). Due to continued membership growth, the club has identified a need for an additional half croquet court.

Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse any applications at its sole discretion.

### 2. Explanation of Item

The Bribie Island Croquet Club Inc. has lodged an IWA to Council for the construction of a half croquet court, which is proposed to be located outside of their existing lease area (refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable Bribie Island Croquet Club Inc. to proceed with their proposed project, Council would need to provide the group with an additional lease over the area where the new facility is to be constructed (refer Supporting Information #1).

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (31 January 2021).

### 3. Strategic Implications

#### 3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and *Local Government Regulation 2012* when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

#### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

#### 3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

#### 3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

#### 3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

#### 3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

#### 3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

#### 3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

*ITEM 5.1 NEW LEASE - BRIBIE ISLAND CROQUET CLUB INC - DIVISION 1 - A17294122 (Cont.)*

3.9 Social Implications

The issuing of a lease to Bribie Island Croquet Club Inc. will enable the group to expand their facilities to meet the club's membership growth.

3.10 Consultation / Communication

- Councillor Division 1
- Relevant Council departments
- Bribie Island Croquet Club Inc.

***SUPPORTING INFORMATION***

**Ref: [A17294144](#)**

The following list of supporting information is provided for:

**ITEM 5.1**

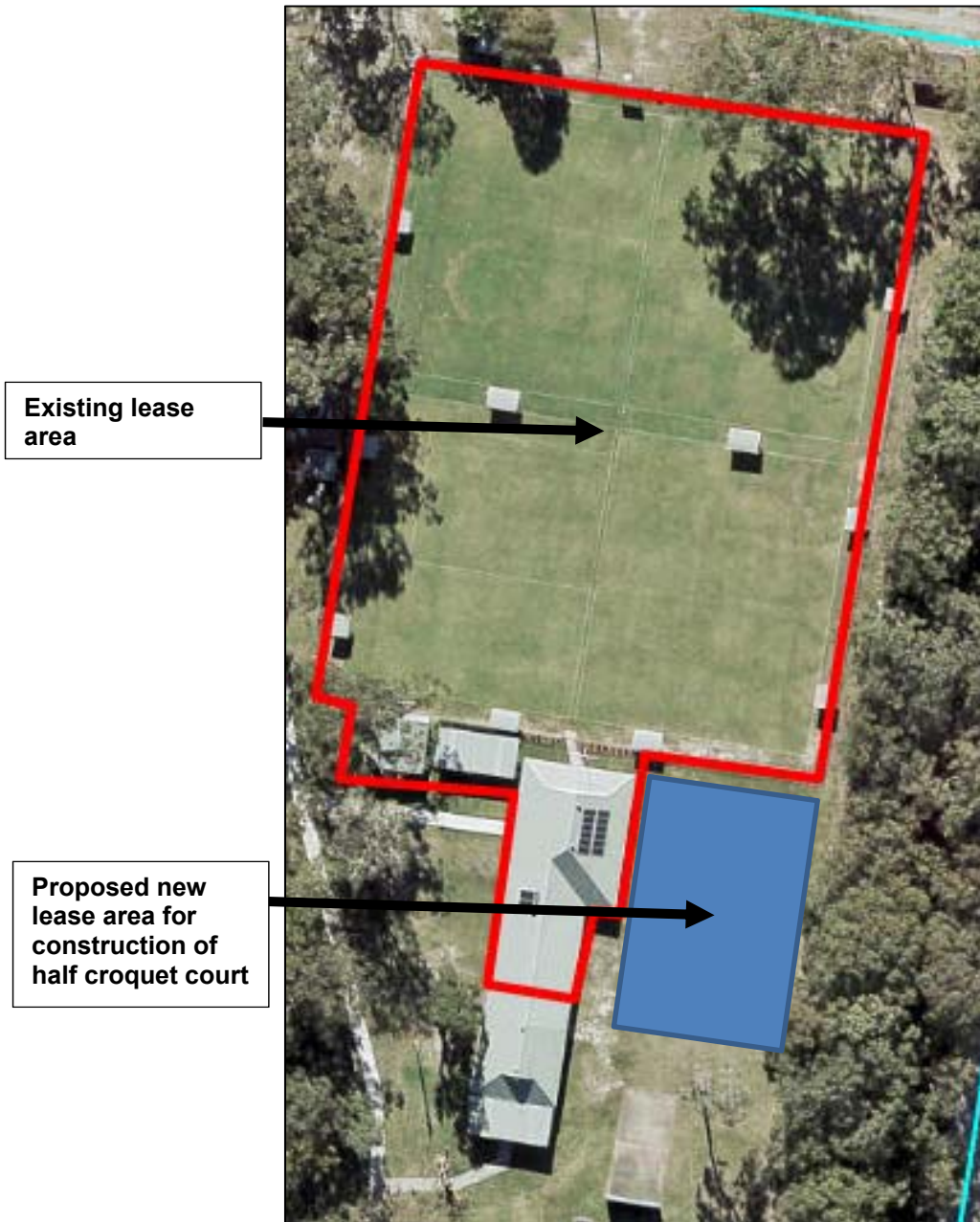
**NEW LEASE - BRIBIE ISLAND CROQUET CLUB INC - DIVISION 1**

***#1 Bribie Island Croquet Club Inc. - Existing and Proposed Lease Areas***



ITEM 5.1 NEW LEASE - BRIBIE ISLAND CROQUET CLUB INC - DIVISION 1 (Cont.)

**#1 Bribie Island Croquet Club Inc. - Existing and Proposed Lease Areas**



**ITEM 5.2**

**NEW LEASE - BRIBIE ISLAND SOCCER FOOTBALL CLUB INC - DIVISION 1**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A17271152 : 24 July 2018 - **Refer Supporting Information A17283030**  
*Responsible Officer:* CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

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**Executive Summary**

This report seeks Council's approval for the provision of a trustee lease (lease) to Bribie Island Soccer Football Club Inc. at Bribie Island Sports Complex, 156A First Avenue, Bongaree (refer Supporting Information #1). The proposed lease would take effect following the group securing sufficient funding to complete their proposed project, and prior to the commencement of construction works.

**OFFICER'S RECOMMENDATION**

1. That subject to recommendations 2 and 3, that Bribie Island Soccer Football Club Inc. be granted a trustee lease over an area at 156A First Avenue, Bongaree (refer Supporting Information #1) for a period aligning with the expiry of their existing lease at this location (31 December 2021).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to Bribie Island Soccer Football Club Inc. securing sufficient funding to undertake the project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary to execute this lease.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

ITEM 5.2 NEW LEASE - BRIBIE ISLAND SOCCER FOOTBALL CLUB INC - DIVISION 1 - A17271152 (Cont.)

**REPORT DETAIL**

**1. Background**

Since 1 January 2017, the Bribie Island Soccer Football Club Inc. has held a lease with Council over a clubhouse and amenities at Bribie Island Sports Complex, 156A First Avenue, Bongaree (refer Supporting Information #1). The club has identified the need for additional storage space for club equipment (eg. goals), and as such, is seeking to construct a storage shed and fenced enclosure for this purpose.

Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse any application at its sole discretion.

**2. Explanation of Item**

The Bribie Island Soccer Football Club Inc. has lodged an IWA with Council for the construction of a storage shed and fenced enclosure at Bribie Island Sports Complex. The proposed location of these new facilities is outside of the group's existing lease area (refer Supporting Information #1).

The proposed storage shed and fenced enclosure has been assessed by Council's key stakeholder departments with no objections received, however, to enable the group to progress the project, Council would need to provide an additional lease over the area where the new facilities are to be constructed (refer Supporting Information #1).

This report recommends that Council approve the provision of a lease to the Bribie Island Soccer Football Club Inc. under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (31 December 2021).

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

**3.2 Corporate Plan / Operational Plan**

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

**3.3 Policy Implications**

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

**3.4 Risk Management Implications**

There are no risk management implications arising as a direct result of this report.

**3.5 Delegated Authority Implications**

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

**3.6 Financial Implications**

There are no financial implications arising as a direct result of this report.

**3.7 Economic Benefit**

There are no economic benefit implications arising as a direct result of this report.

*ITEM 5.2 NEW LEASE - BRIBIE ISLAND SOCCER FOOTBALL CLUB INC - DIVISION 1 - A17271152 (Cont.)*

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Bribie Island Soccer Football Club Inc. will provide the club with additional infrastructure to store the clubs playing and maintenance equipment.

3.10 Consultation / Communication

- Councillor for Division 1
- Relevant Council departments
- Bribie Island Soccer Football Club Inc.

***SUPPORTING INFORMATION***

**Ref: A17283030**

The following list of supporting information is provided for:

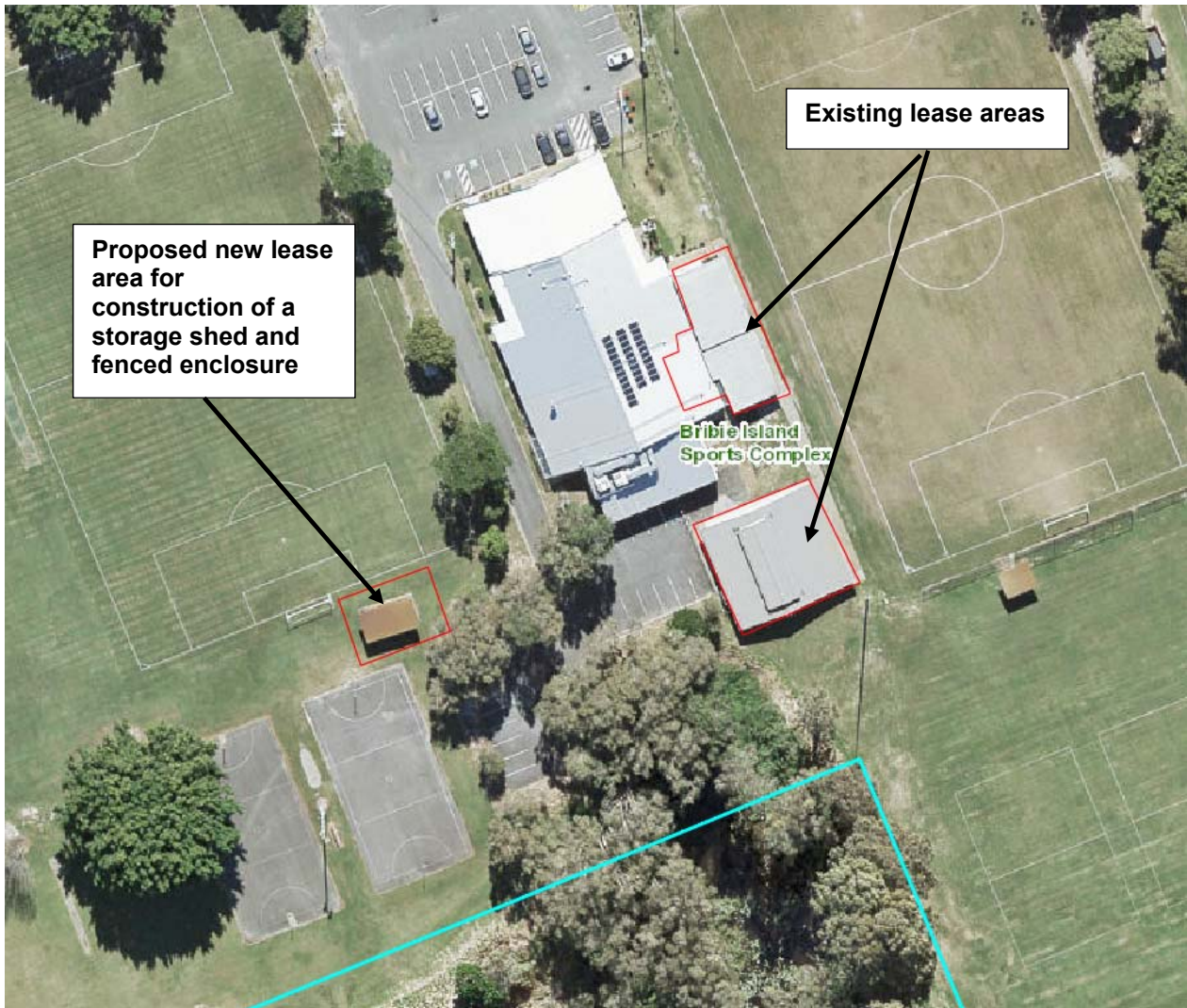
**ITEM 5.2**

**NEW LEASE - BRIBIE ISLAND SOCCER FOOTBALL CLUB INC - DIVISION 1**

***#1 Bribie Island Soccer Football Club Inc. - Existing and Proposed Lease Areas***

ITEM 5.2 NEW LEASE - BRIBIE ISLAND SOCCER FOOTBALL CLUB INC - DIVISION 1 (Cont.)

**#1 Bribie Island Soccer Football Club Inc. - Existing and Proposed Lease Areas**



**6 LIFESTYLE & AMENITY SESSION**

**(Cr D Sims)**

No items for consideration.

**7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION**

**(Cr P Flannery)**

No items for consideration.

**8 REGIONAL INNOVATION**

**(Cr D Grimwade)**

No items for consideration.

**9 GENERAL BUSINESS**

**ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.**

**CLOSED SESSION (Confidential items)**

*(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)*

**ITEM C.1 – CONFIDENTIAL**

**PETRIE - PETRIE MILL REDEVELOPMENT PROJECT STAGE 1 - PROCUREMENT OF FILL MATERIAL - DIVISION 7**

**Meeting / Session:** 4 Asset Construction & Maintenance (Cr A Hain)

**Reference:** A17328415 : 7 August 2018

**Responsible Officer:** PH, Senior Project Manager, Civil (ECM Major Projects - University)

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**Basis of Confidentiality**

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

**Executive Summary**

Council has a contract with Boral Resources (Qld) Pty Ltd's (Boral) Whiteside Quarry for the supply of fill material for stage 1 of the Petrie Mill Redevelopment project. The fill material supplied under the contract contains higher than anticipated quantity of hard and oversized rock within the material. Council officers have sought quotations from alternative supply sources, including current panel arrangements, as well as exploring the costs of additional processing of the Boral fill material. The offer from Boral to supply processed material from its Whiteside Quarry represents the best value offer to the Council.