



# AGENDA

## Coordination Committee Meeting

**Tuesday 11 September 2018**  
commencing at 10.30am

Strathpine Chambers  
220 Gympie Road, Strathpine

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**COUNCILLOR:**

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 11 September 2018 commencing at 10.30am in Strathpine Chambers, 220 Gympie Road, Strathpine to give consideration to the matters listed on this agenda.

Daryl Hitzman  
Chief Executive Officer

6 September 2018

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**Membership = 13**  
Mayor and all Councillors

**Quorum = 7**

[Agenda for public distribution](#)

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#2 Proposed Lease Area (shown as 'Lease B')	
#3 Approved Restoration Plan	
#4 Riverine Protection Permit	

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## ATTENDANCE & APOLOGIES

### Attendance:

#### Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)

#### Officers:

### Apologies:

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**The Mayor is the Chairperson of the Coordination Committee.**

**Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:**

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Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

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**1 GOVERNANCE SESSION**

**(Cr A Sutherland, Mayor)**

**ITEM 1.1**

**PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12**

*Meeting / Session:* 1 GOVERNANCE  
*Reference:* A16320568 : 4 September 2018 - **Refer Supporting Information A16320620**  
*Responsible Officer:* BH, Director Community and Environmental Services (CES Property & Commercial Services)

**Executive Summary**

Unitywater has requested Council's approval for a 10-year lease over a portion of Lot 1 on SP163731 at Eliason Road, Bellmere, for constructing and maintaining riverbank stabilisation works. Unitywater is a 'government agency' as defined in the Local Government Regulation 2012.

This report seeks approval to grant a lease to Unitywater, pursuant to the 'government agency' exception permitted under the Local Government Regulation 2012 and provide landowners consent to Unitywater for its application to the Department of Natural Resources, Mines and Energy for the required Riverine Protection Permit.

**OFFICER'S RECOMMENDATION**

1. That Unitywater be granted a lease over that part of Lot 1 on SP163731 identified as Lease B at Eliason Road, Bellmere in the supporting information to this report on the terms outlined in this report.
2. That the exception contained in section 236(1)(b)(i) of the Local Government Regulation 2012 applies to the granting of the lease referred to in recommendation 1.
3. That Council provide land owner's consent to enable Unitywater to make application to the Department of Natural Resources, Mines and Energy for the required Riverine Protection Permit.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease and providing the consent under recommendation 3 on the Council's behalf as described in this report.

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ITEM 1.1 PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 - A16320568 (Cont.)

**REPORT DETAIL**

**1. Background**

Unitywater is proposing to undertake bank stabilisation work, including bank re-profiling and revegetation, along a section of the Caboolture River at Lot 1 on SP163731 at Eliason Road, Bellmere (refer supporting information #1). This work is part of Unitywater's strategy to reduce nutrient levels in the Caboolture River. Unitywater has advised it has already entered an agreement with the adjoining landowner whose land will also be affected by the restoration works. Unitywater further advised that to conduct the bank stabilisation works, they are required to apply to the Department of Natural Resources, Mines and Energy for a Riverine Protection Permit and that as the landowner, Council is required to consent to its application.

The proposed project will stabilise a highly erosive section of the Caboolture River and will assist to prevent sediment and nutrient from entering the river system. Improvements to water quality in the Caboolture River is expected, creating a positive impact on the ecological function at this location.

This section of the Caboolture River is included in Council's Caboolture West Green Infrastructure Network (GIN). The bank stabilisation works being proposed by Unitywater aligns with the GIN. The proposed project has ecological as well as community benefit as the works will be performed at no cost to Council.

**2. Explanation of Item**

Council's approval is sought to grant a lease to Unitywater over a part of Lot 1 on SP163731 to undertake the bank stabilisation works (refer supporting information #2).

Council must comply with the *Local Government Act 2009* ("the Act") and the Local Government Regulation 2012 ("the Regulation") when it disposes of valuable non-current assets, including leases of land. As Unitywater is a government agency, Council can grant a lease to Unitywater without firstly inviting tenders or conducting an auction, by relying on the exception provided under section 236(1)(b)(i) of the Local Government Regulation 2012.

The lease will allow Unitywater to perform the bank stabilisation works and maintain the area in accordance with the restoration plan (refer supporting information #3). It is proposed that the Council grants Unitywater a 10-year lease over Lot 1 on SP163731 on the basis that all costs associated with the lease and the cost to establish and maintain the bank stabilisation works within the leased area are Unitywater's responsibility. The community and ecological benefit and the fact that there are no costs to Council justify a nominal rent of \$1. Council officers will ensure that all other terms of the lease are satisfactory from Council's perspective.

Additionally, as the landowner, Council's approval is sought to provide landowners consent to Unitywater's application for a Riverine Protection Permit from the Department of Natural Resources, Mines and Energy, in order to conduct the bank stabilisation works (refer supporting information #4).

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

Council may dispose of a valuable non-current asset, other than by tender or auction by relying on the exception contained in section 236(1)(b)(i) of the Local Government Regulation 2012.

**3.2 Corporate Plan / Operational Plan**

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

**3.3 Policy Implications**

There are no policy implications arising as a direct result of this report

**3.4 Risk Management Implications**

The risks associated with project delivery will rest with Unitywater.

Providing Unitywater with a lease for 10 years ensures that the bank stabilisation works are maintained and the vegetation is mature, prior to conclusion of the lease.

*ITEM 1.1 PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 - A16320568 (Cont.)*

3.5 Delegated Authority Implications

That the Chief Executive Officer be authorised to do all things necessary to effect recommendations 1 and 3.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

This section of the Caboolture River is highly erosive and has been identified in the Caboolture West Green Infrastructure Network (GIN) as requiring bank stabilisation.

Delivery of this project will stabilise the bank and reduce sediment and nutrient from entering the river system, improving the ecological function of the river at this location.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Healthy Land and Water  
Strategic Planning department  
Environmental Services department  
Drainage, Waterways and Coastal Planning Unit

**SUPPORTING INFORMATION**

**Ref: A16320620**

The following list of supporting information is provided for:

**ITEM 1.1**

**PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12**

***#1 Site Location - Lot 1 on SP163731 at Eliason Road, Bellmere***

***#2 Proposed Lease Area (shown as 'Lease B')***

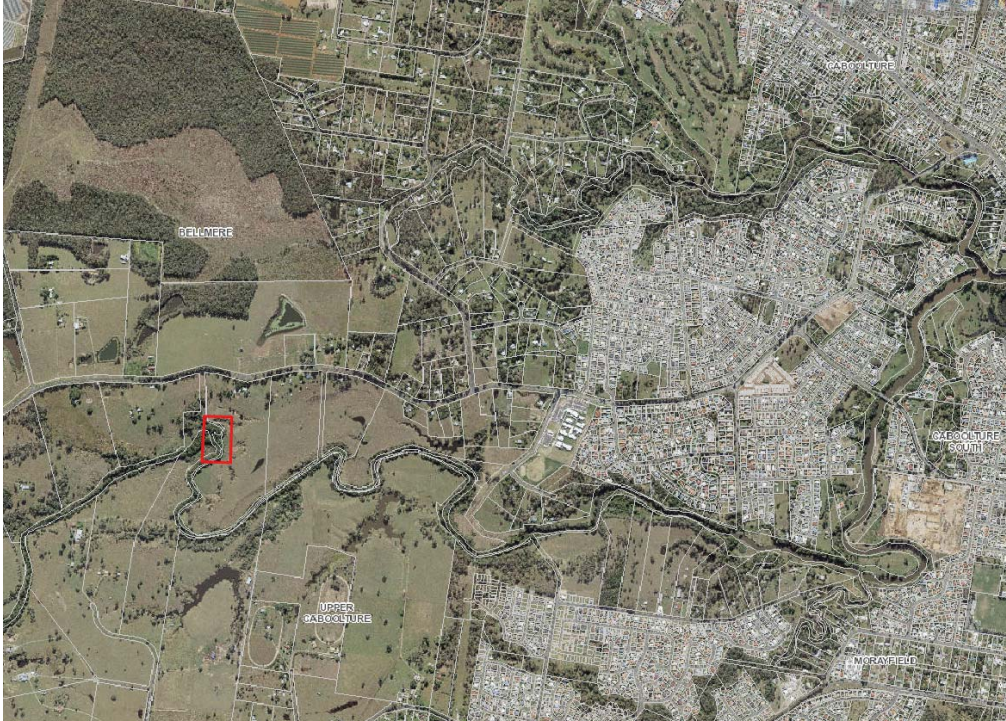
***#3 Approved Restoration Plan***

***#4 Riverine Protection Permit***



ITEM 1.1 - PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 (Cont.)

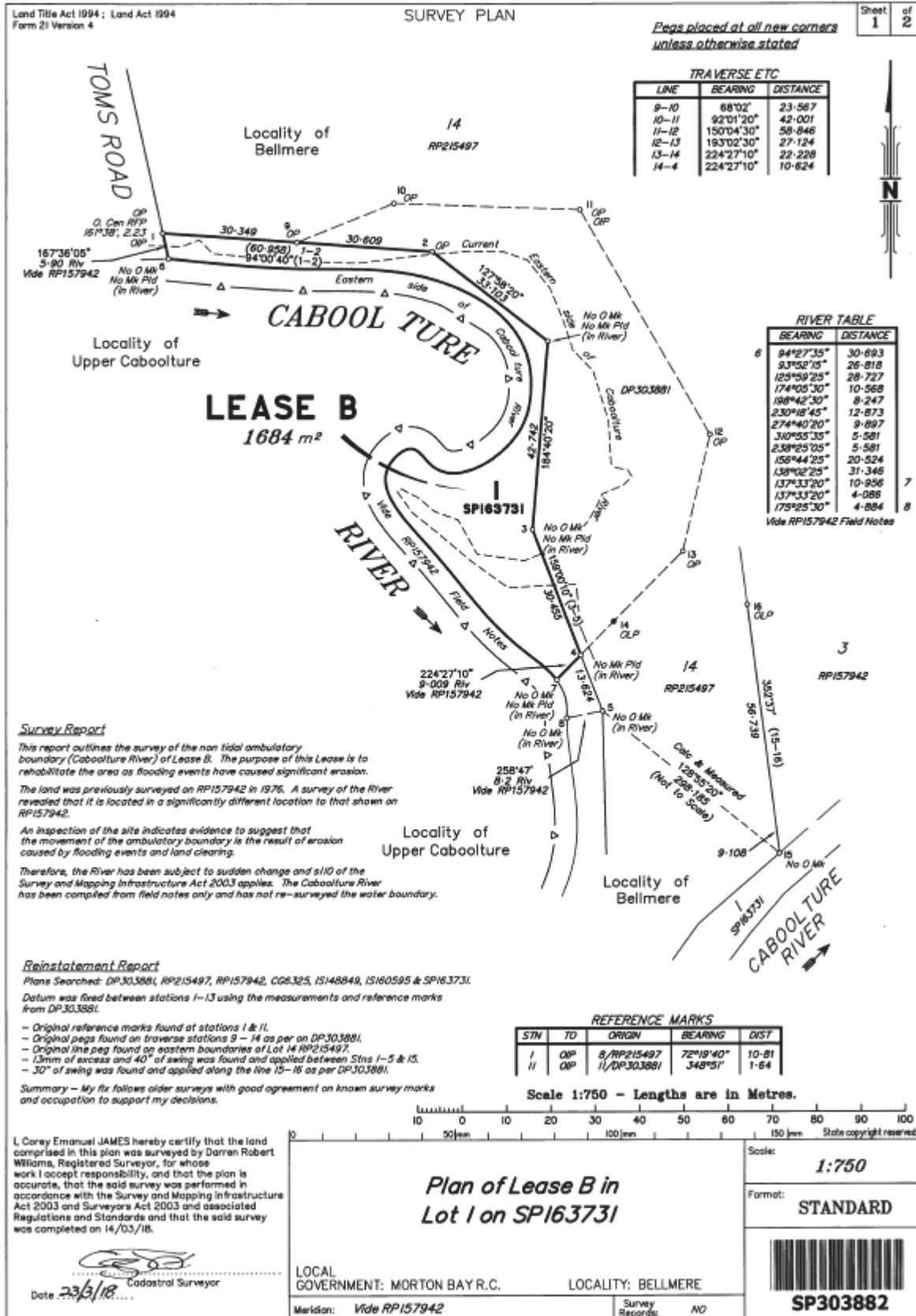
#1 Site Location - Lot 1 on SP163731 at Eliason Road, Bellmere,



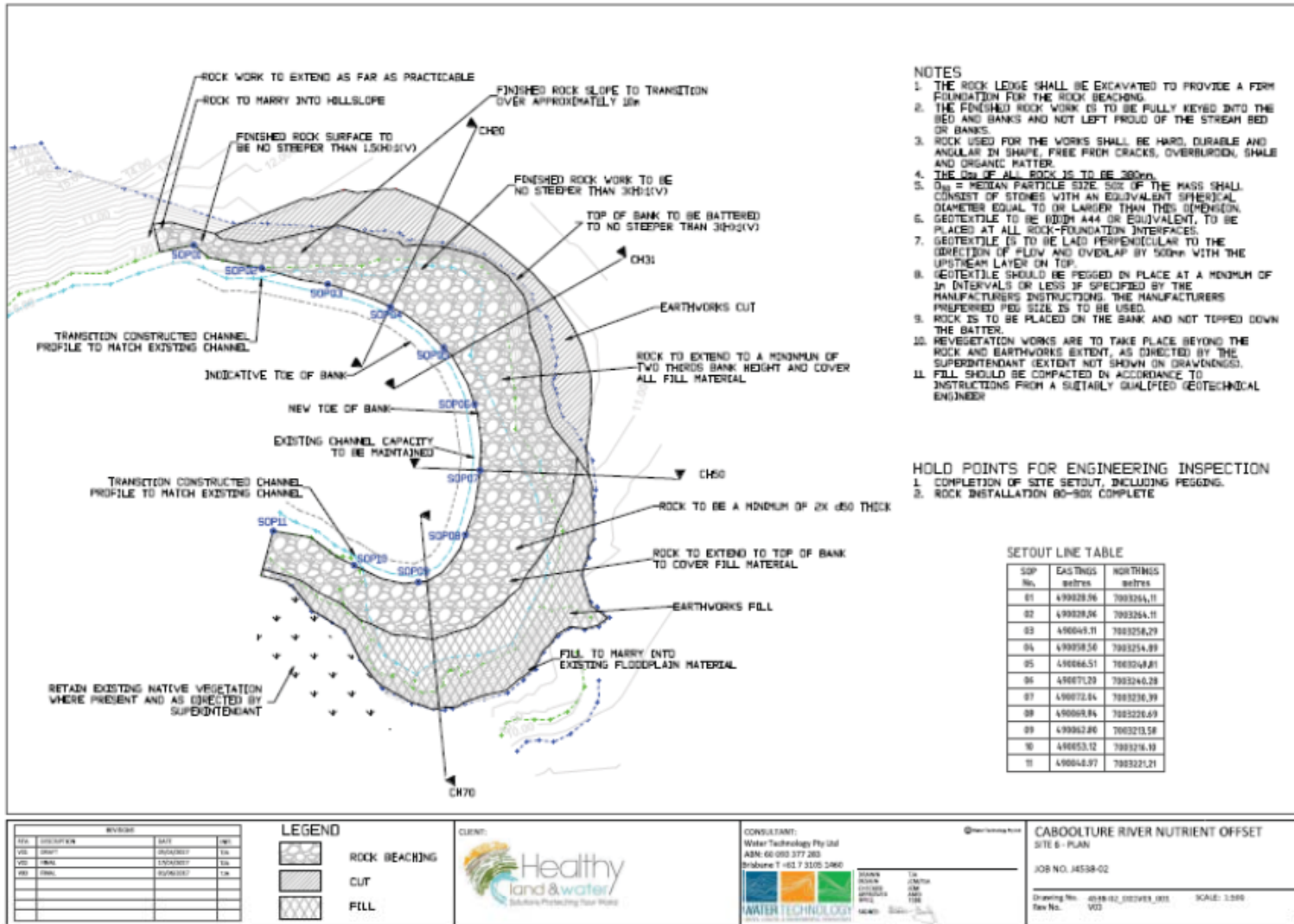
# Moreton Bay Regional Council

ITEM 1.1 - PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 (Cont.)

#2 Proposed Lease Area (shown as 'Lease B')



ITEM 1.1 - PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 (Cont.)  
#3 - Approved Restoration plan



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ITEM 1.1 - PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 (Cont.)  
#4 Riverine Protection Permit



## Department of Natural Resources, Mines and Energy

ABN 59 020 847 551

# Application for a riverine protection permit

*Water Act 2000*

<b>Purpose of the form</b>		
This form is used to apply for a permit to excavate, place fill or destroy vegetation in a watercourse, lake or spring.		
<b>Part A Applicant details</b>		
Specify the full names of all persons applying for this permit.		
If the applicant is a corporation, please supply the ACN:		
Attention (optional) (e.g. Principal, Secretary, Managing Director, etc.):		
Street address:		
Mailing address:		
<b>Main contact for this application</b> (this person will be the contact for all correspondence related to this application)		
Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other (specify)		
Full name:		
Preferred phone:	Alternative phone:	Facsimile:
Email:		
<input type="checkbox"/> Ticking this box is your consent to receive emails from the department including any notice, formal information or document relevant to, or regarding, your application or riverine protection permit.		

**Privacy statement:** The information being collected in this form will be used by this department for the purpose of processing your application for a riverine protection permit under the authority of Chapter 2, Part 4 of the *Water Act 2000*. Your personal details will be accessed only by authorised officers within this department and will not be disclosed to any other third party without your consent except where required by law. The information collected will be retained as required by the *Public Records Act 2002* and may be stored in a departmental database. More information on our privacy commitment can be found at [www.business.qld.gov.au](http://www.business.qld.gov.au).

<b>OFFICE USE ONLY</b>	Application ref.	Fee received \$	Office Stamp Only
	Client ref.	Receipt no.	
	Authorisation ref.	Registration Date     /     /     Initials	

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*ITEM 1.1 - PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 (Cont.)*

<b>Part B Details of activity</b>					
Name of watercourse, lake or spring:					
Date activity is to commence:     /     /			Date activity is to conclude:     /     /		
<b>Location of activity</b>					
Specify the parcel description of the land on or adjoining the place from which the activity will take place.					
Lot	Plan	Adjacent to (✓)	Lot	Plan	Adjacent to (✓)
		<input type="checkbox"/>			<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>
<b>Part C Proposed activity</b>					
Specify the extent and nature of the proposed activity.					
<b>To excavate in the watercourse, lake or spring</b>					
Length (metres):			Width (metres):		
Depth (metres):			Total volume (metres <sup>3</sup> ):		
Type of material to be removed:					
<b>To place fill in the watercourse, lake or spring</b>					
Length (metres):			Width (metres):		
Depth (metres):			Total volume (metres <sup>3</sup> ):		
Type of fill to be used:					
<b>To destroy vegetation in the watercourse, lake or spring</b>					
Length (metres):			Width (metres):		
Total area (metres <sup>2</sup> or hectares):					
Type of vegetation to be destroyed:					
<b>Part D Purpose of activity</b>					
Describe in general terms the reason the proposed activity is to be undertaken.					
<b>Part E Method of operation</b>					
<input type="checkbox"/> Machinery		<input type="checkbox"/> Chemical		<input type="checkbox"/> Other (specify):	
<b>Part F Location of activity</b>					
Attach a plan showing the source and location where the water is proposed to be taken. Include property boundaries, lot/plan descriptions, existing water facilities (e.g. pump, bore), as well as the location of any watercourse, lake or spring.					

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*ITEM 1.1 - PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 (Cont.)*

<b>Part G Adjacent owner approval</b>				
<p>If the applicant is not the registered owner of all land adjacent to the watercourse, lake or spring where the excavation, placement of fill or destruction of vegetation is proposed, written consent from all relevant adjacent landowners is required.</p> <p>If more space is required, attach a separate sheet or photocopy with original signatures.</p>				
Lot	Plan	Full name of landowner	Signature	Date
				/ /
				/ /
				/ /
				/ /
<b>Part H Declaration</b>				
<p>All applicants to complete and sign the declaration below. If more signature space is required, print a blank copy of this page, complete and attach.</p> <p>I/We declare that the information contained in this application is true and correct.</p>				
<b>Individual</b>				
Name:		Name:		
Signature:		Signature:		
Position/Title: (if applicable)		Position/Title: (if applicable)		
Date: / /		Date: / /		
Name:		Name:		
Signature:		Signature:		
Position/Title: (if applicable)		Position/Title: (if applicable)		
Date: / /		Date: / /		
<b>Corporation Executed for and on behalf of</b>				
Organisation name:				
ACN:				
By (name):		By (name):		
Position:		Position:		
Signature:		Signature:		
Date: / /		Date: / /		
Witnessed by:		Witnessed by:		
Witness signature:		Witness signature:		
Date: / /		Date: / /		

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**2 PLANNING & DEVELOPMENT SESSION**

**(Cr M Gillam)**

No items for consideration.

**3 CORPORATE SERVICES SESSION**

**(Cr M Constance)**

No items for consideration.

**4 ASSET CONSTRUCTION & MAINTENANCE SESSION**

**(Cr A Hain)**

**ITEM 4.1**

**ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A17319118 : 15 August 2018 - Refer **Confidential Supporting Information**  
**A17249564**  
*Responsible Officer:* AC, Supervisor Projects (ECM Asset Maintenance)

**Executive Summary**

Tenders were called for a preferred supplier arrangement (including a schedule of rates) for 'Road Pavement Failure Services (MBRC007519)', through open tender using LG Tender box. Tenders closed on 20 July 2018, with eight conforming tenders received.

It is recommended that Austek Asphalt Services Pty Ltd be appointed to the preferred supplier arrangement for 'Road Pavement Failure Services (MBRC007519)' for the 2018/19 financial year, with the option to extend the contract by one year, based upon satisfactory contractor performance.

**OFFICER'S RECOMMENDATION**

1. That Austek Asphalt Services Pty Ltd be appointed to the preferred supplier arrangement for Road Pavement Failure Services (MBRC007519) for the 2018/19 financial year, with the option for Council, at its absolute discretion, to extend the contract by 12 months.
2. That the Chief Executive Officer be authorised the right to determine under the contract whether to exercise the option to extend the contract by a further 12 months.



*ITEM 4.1 ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL - A17319118 (Cont.)*

**REPORT DETAIL**

**1. Background**

The establishment of a preferred supplier arrangement for road pavement failure services enables flexibility in effective management of pavement works on Council's road network. This arrangement's scope of works includes the supply and lay of asphalt materials to sections of failed pavement surface across the region's road network.

Asset condition data and pavement failure defects registered in Council's asset management system estimate the quantity of works under this arrangement could approach 30,000 square metres per year.

**2. Explanation of Item**

Tenders were called for a preferred supplier arrangement (including a schedule of rates) for 'Road Pavement Failure Services (MBRC007519)' through open tender using LG Tender box. Tenders closed on 20 July 2018, with eight conforming tenders received. The preferred supplier arrangement is a schedule of rates, and offers were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Austek Asphalt Services Pty Ltd	94.14
2	Quality Civil Construction Pty Ltd	88.49
3	Zachari Fall-brown - Zafa Asphalt	83.47
4	Suncoast Asphalt Pty Ltd	82.43
5	Creggs Asphalt	75.90
6	Stanley Macadam Pty Ltd	71.90
7	Allen's Asphalt Pty Ltd	70.57
8	Fulton Hogan Industries Pty Ltd	59.68

**Austek Asphalt Services Pty Ltd ('Austek')** - Austek provided a quality submission and have extensive knowledge and experience in the road pavement maintenance industry. Austek hold ISO accreditations in OH&S, Quality and Environmental Management Systems. The offer submitted from Austek was the lowest priced per square metre and received the highest evaluation score.

The submissions received from Quality Civil Construction Pty Ltd, Zachari Fall-brown - Zafa Asphalt, Suncoast Asphalt Pty Ltd, Creggs Asphalt, Stanley Macadam Pty Ltd, Allen's Asphalt Pty Ltd and Fulton Hogan Industries Pty Ltd were all quality submissions. All companies are experienced and capable of undertaking the works outlined in the tender; however, the offered square meterage rate from these companies was far more than the offer from Austek Asphalt Services Pty Ltd, and therefore deemed not best value and are not recommended to the preferred supplier arrangement.

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

Due to the value of the work being greater than \$200,000, a competitive open tender process was undertaken. The tender was called in accordance with the *Local Government Act 2009*.

*ITEM 4.1 ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL - A17319118 (Cont.)*

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A third-party review of financial status has been undertaken on the successful tenderer, with Austek Asphalt Services Pty Ltd receiving a rating of "very strong" which has confirmed that Austek Asphalt Services Pty Ltd have the capability and financial capacity to carry out these tendered works.

This contract will ensure service staff are suitably qualified and experienced to undertake these specialised works 24 hours a day, 365 days per year.

*Impact on local traffic* – The contractor will develop and present approved site specific traffic management plans and approved traffic guidance schemes for each of the locations to be completed under the contract. Traffic speeds will be reduced within the extent of the works to ensure safe passage for road users and construction activities.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Funding for works engaged under this preferred supplier arrangement are within 2018/19 budget allocations.

3.7 Economic Benefit

The appointment of a preferred supplier arrangement will enable Council to deliver its programs in a timely and cost effective manner.

3.8 Environmental Implications

The tender assessment included a review of the preferred contractor's environmental policies and procedures regarding environmental protection. The contractor has suitable environmental policies and procedures in place to undertake the works.

3.9 Social Implications

The works will improve vehicle safety and the roads' structural integrity and rideability.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, section managers and the procurement section of Council.

***SUPPORTING INFORMATION***

**Ref: A17249564**

The following list of supporting information is provided for:

**ITEM 4.1**

**ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL**

***Confidential #1 Tender Evaluation***

**ITEM 4.2  
PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND  
DESIGN SERVICES - REGIONAL**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A17356241 : 9 August 2018 - Refer **Confidential** Supporting Information  
**A17307761**  
*Responsible Officer:* DC, Coordinator Technical Services (ECM Asset Maintenance)

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**Executive Summary**

Tenders were called for a preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680), through open Tender using LG Tender box. Tenderers closed on 31 July 2018, with eight conforming, one non-conforming and one alternate tenders received. The arrangement facilitates the supply of road pavement testing and road pavement design services for a period up to 30 June 2019, with an option to extend a further two by one year periods upon satisfactory contractor performance.

It is recommended that two companies, **Civil Innovation (Aust) Pty Ltd** and **Oscorp Engineering Pty Ltd** be appointed to the preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680) for the 2018/19 financial year, with the option to extend the contracts by 2 x one year periods subject to satisfactory contractor performance.

**OFFICER'S RECOMMENDATION**

1. That Civil Innovation (Aust) Pty Ltd and Oscorp Engineering Pty Ltd be appointed to the preferred supplier arrangement for the 'Road Pavement Testing and Design Services' (MBRC007680) for the 2018/19 financial year, with the option for Council, at its absolute discretion, to extend the contract by 12 months.
2. That the Chief Executive Officer be authorised the right to determine under the contract whether to exercise the option to extend the contract by a further 12 months.

*ITEM 4.2 PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND DESIGN SERVICES - REGIONAL - A17356241 (Cont.)*

**REPORT DETAIL**

**1. Background**

The establishment of the preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680) will provide expert road pavement design and advice services, including testing, analysis and reporting. These services are essential in managing Council's road network. The preferred panel arrangement for road pavement testing and design services allows for works to be grouped based on type and location, which is considered to provide better value for money.

**2. Explanation of Item**

Tenders were called for the preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680), through open Tender using LG Tender box. Tenders closed on 31 July 2018, with eight conforming, one non-conforming and one alternate tenders received.

The preferred supplier arrangement offers were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	<b>Civil Innovation (Aust.) Pty Ltd</b>	<b>93.44</b>
2	<b>Oscorp Engineering Pty Ltd</b>	<b>80.31</b>
3	Pavement Management Services Pty Ltd	79.10
4	Dykman Consulting Pty Ltd	73.24
5	Pitt & Sherry (Operations) Pty Ltd	67.23
6	Construction Sciences Pty Ltd	60.47
7	Projex Partners Pty Ltd	58.53
8	SMEC Australia Pty Ltd	38.51
9	Geotesta Pty Ltd	Non-conforming
10	Pitt & Sherry (Operations) Pty Ltd (Alternate Offer)	Non-conforming

**Civil Innovation (Aust) Pty Ltd** received the highest evaluation score for the combined selection criteria. This company provided a comprehensive quality submission, clearly setting out its ability to deliver the services, and demonstrated the required level of knowledge, experience and resources required to undertake these works, with qualified experienced personnel. Civil Innovation are local and have performed similar works for Council in previous years to a high standard.

**Oscorp Engineering Pty Ltd** provided a submission that was well documented and scored accordingly for non-priced elements, receiving the second highest evaluation score for the combined selection criteria. Oscorp provided a quality submission, clearly setting out its ability to deliver the services, using qualified experienced personnel, and demonstrated the required level of knowledge, experience and resources required to undertake these works.

The submissions received from **Pavement Management Services Pty Ltd**, **Dykman Consulting Pty Ltd** and **Pitt & Sherry (Operations) Pty Ltd** were satisfactory conforming tender submissions, with competitive pricing. However, the information provided in support of the submissions was insufficient to recommend these proposals.

*ITEM 4.2 PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND DESIGN SERVICES - REGIONAL - A17356241 (Cont.)*

**Construction Services Pty Ltd, SMEC Australia Pty Ltd and Projex Partners Pty Ltd** provided well documented, quality submissions, however the price component was not competitive.

**Pitt & Sherry (Operations) Pty Ltd** provided an alternate offer which proposed the use of a Deflectograph in lieu of the Falling Weight Deflectometer (FWD) for pavement deflection testing. The Deflectograph is not considered in the BCC Pavement Rehabilitation Design Manual [2011] and on this basis, it was not recommended.

The non-conforming tender did not provide the mandatory tender documentation.

### **3. Strategic Implications**

#### **3.1 Legislative/Legal Implications**

Due to the value of the work being greater than \$200,000, a competitive open tender process was undertaken. The tender was called in accordance with the *Local Government Act 2009*.

#### **3.2 Corporate Plan / Operational Plan**

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

#### **3.3 Policy Implications**

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

#### **3.4 Risk Management Implications**

The appointment of the suppliers will ensure the timely delivery of these programs whilst complying with Council's Procurement Policy.

A third-party review of financial status has been undertaken on the two successful tenderers, with both Civil Innovation (Aust.) Pty Ltd and Oscorp Engineering Pty Ltd receiving a rating of "satisfactory" which has confirmed that both companies have the capability and financial capacity to carry out these tendered works.

#### **3.5 Delegated Authority Implications**

No delegated authority implications arising as a direct result of this report.

#### **3.6 Financial Implications**

Funding for works engaged under these preferred supplier arrangements are included in the Capital (including Minor Works) and Operations' works programs.

#### **3.7 Economic Benefit**

The appointment of preferred supplier arrangements will enable Council to deliver its programs in a timely and cost-effective manner.

#### **3.8 Environmental Implications**

No environmental implications arising as a direct result of this report.

#### **3.9 Social Implications**

No social implications arising as a direct result of this report.

#### **3.10 Consultation / Communication**

Consultation for the delivery of this program has been undertaken with relevant officers, section managers and the procurement section of Council.

***SUPPORTING INFORMATION***

**Ref: A17307761**

The following list of supporting information is provided for:

**ITEM 4.2**

**PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND DESIGN SERVICES - REGIONAL**

***Confidential #1 Tender Evaluation***

**5 PARKS, RECREATION & SPORT SESSION**

**(Cr K Winchester)**

**ITEM 5.1**

**NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND  
BRANCH INC - DIVISION 7**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A17465917 : 23 August 2018 - **Refer Supporting Information A17465853**  
*Responsible Officer:* CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

**Executive Summary**

This report seeks Council's approval for the grant of a lease to The Scout Association of Australia Queensland Branch Inc. at 2 Ogg Road, Murrumba Downs (refer Supporting Information #1). The proposed lease would be granted upon the group securing sufficient funding to complete construction of the storage facility and prior to the commencement of construction works.

**OFFICER'S RECOMMENDATION**

1. That, subject to recommendations 2 and 3, The Scout Association of Australia Queensland Branch Inc. be granted a lease over an area at 2 Ogg Road, Murrumba Downs (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (31 May 2022).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to The Scout Association of Australia Queensland Branch Inc. securing sufficient funding to undertake the storage facility project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.



ITEM 5.1 NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION 7 - A17465917 (Cont.)

## REPORT DETAIL

### 1. Background

Since 1 June 2017, The Scout Association of Australia Queensland Branch Inc. has held a lease with Council over a building at 2 Ogg Road, Murrumba Downs (refer Supporting Information #1). The organisation has identified a need for an additional storage facility to support its scouting activities.

Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse applications at its sole discretion.

### 2. Explanation of Item

The Scout Association of Australia Queensland Branch Inc. has lodged an IWA with Council for the construction of a storage facility, which is proposed to be located outside of its existing lease area (refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable The Scout Association of Australia Queensland Branch Inc. to proceed with its proposed project, Council would need to provide the group with an additional lease over the area where the new storage facility is to be constructed (refer Supporting Information #1).

This report recommends that Council approve the grant of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (31 May 2022).

### 3. Strategic Implications

#### 3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and *Local Government Regulation 2012* when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

#### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

#### 3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

#### 3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

#### 3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

#### 3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

#### 3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

*ITEM 5.1 NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION 7 - A17465917 (Cont.)*

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Scout Association of Australia Queensland Branch Inc. will provide the group with additional facilities to support its operations.

3.10 Consultation / Communication

Councillor Sims (Division 7)

Relevant Council departments

The Scout Association of Australia Queensland Branch Inc.

**SUPPORTING INFORMATION**

**Ref: A17465853**

The following list of supporting information is provided for:

**ITEM 5.1**

**NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION  
7**

***#1 Existing lease area and proposed new lease area***

ITEM 5.1 - NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC. (Cont.)

**#1 Existing lease area and proposed new lease area**



**ITEM 5.2  
NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING  
CLUB INC - DIVISION 6**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A17506163 : 3 September 2018 - **Refer Supporting Information A17506379**  
*Responsible Officer:* CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

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**Executive Summary**

This report seeks Council's approval for the grant of a trustee lease (lease) to Peninsula and Districts Football and Sporting Club Inc. at Dalton Park, 46-56 Maine Road, Clontarf (Refer Supporting Information #1). The proposed lease would be granted upon the group securing sufficient funding to complete construction of the storage compound project and prior to the commencement of construction works.

**OFFICER'S RECOMMENDATION**

1. That, subject to recommendations 2 and 3, Peninsula and Districts Football and Sporting Club Inc. be granted a trustee lease over an area at 46-56 Maine Road, Clontarf (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (30 June 2020).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to Peninsula and Districts Football and Sporting Club Inc. securing sufficient funding to undertake the storage compound project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

ITEM 5.2 NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING CLUB INC - DIVISION 6 - A17506163 (Cont.)

**REPORT DETAIL**

**1. Background**

Since 1 July 2015, the Peninsula and Districts Football and Sporting Club Inc. has held a lease with Council over a building at 46-56 Maine Road, Clontarf (refer Supporting Information #1). The club has identified a need for a storage facility located at the club to support its activities.

Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse applications at its sole discretion.

**2. Explanation of Item**

The Peninsula and Districts Football and Sporting Club Inc. has lodged an IWA to Council for the construction of a storage compound, which is proposed to be located outside of its existing lease area (refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable Peninsula and Districts Football and Sporting Club Inc. to proceed with its proposed project, Council would need to provide the group with an additional lease over the area where the new compound is to be constructed (refer Supporting Information #1).

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (30 June 2020).

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and the Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

**3.2 Corporate Plan / Operational Plan**

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

**3.3 Policy Implications**

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

**3.4 Risk Management Implications**

There are no risk management implications arising as a direct result of this report.

**3.5 Delegated Authority Implications**

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

**3.6 Financial Implications**

There are no financial implications arising as a direct result of this report.

## Moreton Bay Regional Council

*ITEM 5.2 NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING CLUB INC - DIVISION 6 - A17506163 (Cont.)*

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Peninsula and Districts Football and Sporting Club Inc. will provide the club with additional infrastructure to support its operations.

3.10 Consultation / Communication

Councillor Winchester (Division 6)

Relevant Council departments

Peninsula and Districts Football and Sporting Club Inc.

***SUPPORTING INFORMATION***

**Ref: A17506379**

The following list of supporting information is provided for:

**ITEM 5.2**

**NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING CLUB INC - DIVISION 6**

***#1 Existing lease area and proposed new lease area***



ITEM 5.2 - NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING CLUB INC. (Cont.)

#1 Existing lease area and proposed new lease area



**6 LIFESTYLE & AMENITY SESSION**

**(Cr D Sims)**

**ITEM 6.1**

**RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL**

*Meeting / Session:* 6 LIFESTYLE AND AMENITY  
*Reference:* A16463528 : 30 August 2018  
*Responsible Officer:* HF, Coordinator Support Services (CES Customer & Cultural Services)

**Executive Summary**

In 2011, to enhance the operations of Moreton Bay Region Libraries, Council invested in a consolidated library Radio Frequency Identification Interoperability (RFID) platform. 3M Australia Pty Ltd (now owned by Bibliotheca) was awarded the contract for the implementation of the system, resulting in the establishment of an associated equipment maintenance agreement in support of the new platform.

The current equipment maintenance agreement between Moreton Bay Regional Council and Bibliotheca is due to expire on 30 September 2018.

Bibliotheca own the licensing rights, software and intellectual property pertaining to Council's RFID platform, which provides the operating framework for the security and circulation of Council's library collection items. Accordingly, it is recommended that Council recognise Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards the continued maintenance of Council's RFID platform.

Additionally, as Bibliotheca is the only provider able to supply RFID consumables which are guaranteed to be compatible with Council's RFID platform and align with all existing Library collection items, it is also recommended that Council recognises Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards the continued procurement of RFID consumables.

**OFFICER'S RECOMMENDATION**

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that there is only one supplier (Bibliotheca) that is reasonably available to maintain Council's RFID platform.
2. That Council enters into an agreement with Bibliotheca for the maintenance of Council's RFID platform, as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the maintenance agreement with Bibliotheca to maintain Council's RFID platform for a period of three years, with the option to extend the agreement by two x one-year periods and any required variations of the agreement.
4. That, subject to satisfactory performance, the Council authorises the Chief Executive Officer, to exercise the option to extend the contract period by two x one-year periods.
5. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that there is only one supplier (Bibliotheca) that is reasonably available to provide RFID consumables required to ensure guaranteed compatibility with Council's RFID platform and align with existing Library collection items.
6. That Council authorises the continued procurement of RFID consumables from Bibliotheca, as described in this report.

## Moreton Bay Regional Council

*ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)*

7. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the continued procurement of RFID consumables from Bibliotheca for a period of three years, with the option to extend the continued procurement of RFID consumables from Bibliotheca by two x one-year periods.
8. That, subject to satisfactory performance, the Council authorises the Chief Executive Officer, to exercise the option to extend the period of continued procurement of RFID consumables from Bibliotheca by two x one-year periods.

*ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)*

**REPORT DETAIL**

**1. Background**

In 2011, Moreton Bay Regional Council contracted 3M Australia Pty Ltd (now owned by Bibliotheca) to deliver a consolidated library RFID platform. The following resolution appears on Minute Page 11/787 of the General Meeting of Council held on 3 May 2011.

Ex. Coordination Committee held 3 May 2011 (MP 11/816):

**COMMITTEE RECOMMENDATION**

1. That 3M be awarded the Request to Quote for the implementation of Radio Frequency Identification Interoperability.
2. That ST LogiTrack be advised of the outcome and thanked for their assistance over the last six (6) years.

In support of the new platform an equipment maintenance agreement was also established.

On 1 July 2017, following a tender process relating to the provision of maintenance and support for Council's RFID platform, a new maintenance agreement was entered into with Bibliotheca. This agreement was for a period of 1 year, expiring on 30 June 2018. This equipment maintenance agreement has been extended for a further period, expiring on 30 September 2018.

**2. Explanation of Item**

The current maintenance agreement between Council and Bibliotheca is due to expire on 30 September 2018. Therefore, it is necessary for Council to enter into a new agreement with Bibliotheca for the continued maintenance of Council's RFID platform.

Additionally, as Bibliotheca is the only provider able to supply RFID consumables which are guaranteed to be compatible with Council's RFID platform and align with existing library collection items, the continued procurement of RFID consumables from Bibliotheca also needs to be addressed.

The current annual maintenance agreement cost (2017/18) is \$95,118.04 ex GST. Annual maintenance agreement costs may rise by up to 10% per annum over the agreement period. This includes provision for maintenance of purchases of additional RFID equipment.

The current annual RFID consumables cost is \$40,000.00 ex GST. Annual RFID consumables costs are expected to remain consistent over the agreement period.

The following table sets out the projected costs ex GST over the 3-year maintenance agreement period.

Costs	3-year agreement period			Total
	18/19	19/20	20/21	
Maintenance Agreement	\$104,629.84*	\$115,092.83*	\$126,602.11*	\$346,324.78
Consumables	\$40,000.00	\$40,000.00	\$40,000.00	\$120,000.00
<b>Total</b>	<b>\$144,629.84</b>	<b>\$155,092.83</b>	<b>\$166,602.11</b>	<b>\$466,324.78</b>

\* incorporates a maximum 10% annual increase

Under the provisions of Section 235(a) of the Local Government Regulation 2012, Council may enter into a large-sized contract with a provider without seeking tenders, if it is satisfied that there is only one supplier who is reasonably available.

*ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)*

Bibliotheca own the software, intellectual property and licensing rights related to Council's existing RFID platform which provides the operating framework for the security and circulation of Council's library collection items.

Therefore, Bibliotheca is the only provider who has the capability of supplying the following:

- Warranted maintenance on Council's RFID platform;
- New and replacement equipment compliant with Council's RFID platform; and
- RFID Consumables with guaranteed compatibility with Council's RFID platform and alignment with existing library collection items.

It is therefore recommended that Council recognise Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards to entering into a new maintenance agreement for the continued maintenance of its RFID platform.

Additionally, it is also recommended that Council recognise Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards to the continued procurement of RFID consumables.

### **3. Strategic Implications**

#### **3.1 Legislative/Legal Implications**

Section 235(a) Local Government Regulation 2012 states that a local government may enter into a contractual arrangement without first inviting written quotes or tenders if the local government is satisfied that there is only one supplier who is reasonably available.

#### **3.2 Corporate Plan / Operational Plan**

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

#### **3.3 Policy Implications**

The endorsement of the contract as a large-sized contract is in accordance with Council's Procurement Policy 10-2150-006.

#### **3.4 Risk Management Implications**

Without securing an equipment maintenance agreement relating to Council's RFID platform and compatible RFID consumables, Council risks failure of the platform.

#### **3.5 Delegated Authority Implications**

The total value of the 3-year maintenance agreement is outside the financial delegation of the Director Community & Environmental Services, and will therefore require approval by Council's Chief Executive Officer.

#### **3.6 Financial Implications**

Allocation has been made within Council's Information, Communication and Technology Department budget for the annual RFID maintenance agreement costs.

Allocation has been made within Council's Customer and Cultural Services Department budget for the annual cost of RFID consumables.

#### **3.7 Economic Benefit**

There are no economic benefits arising as a direct result of this report.

#### **3.8 Environmental Implications**

There are no environmental implications arising as a direct result of this report.

*ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)*

3.9 Social Implications

The provision of a high-quality library service connects people with information, technology, experiences and each other and promotes communities that are connected, creative, innovative and economically successful.

3.10 Consultation / Communication

Information, Communication and Technology Department.  
Director Community and Environmental Services.  
Manager Financial and Project Services.

**ITEM 6.2**

**TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6**

*Meeting / Session:* 6 LIFESTYLE & AMENITY  
*Reference:* A17473218 : 5 September 2018 - **Refer Supporting Information A17526233**  
*Responsible Officer:* BP, Coordinator Regional Leisure Venues (CES Property & Commercial Services)

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**Executive Summary**

Council invited tenders for the “*Management and Operation of Redcliffe War Memorial Pool (MBRC007364)*” which closed on 9 August 2018. One conforming tender submission was received.

It is recommended that Council award the contract to Belgravia Leisure Pty Ltd for the period commencing 1 October 2018 and concluding 30 June 2022.

**OFFICER’S RECOMMENDATION**

1. That the tender for the “*Management and Operation of Redcliffe War Memorial Pool (MBRC007364)*” be awarded to Belgravia Leisure Pty Ltd for the for the period commencing 1 October 2018 and concluding on 30 June 2022 for an amount of \$1,508,304.
2. That the Council enters into an agreement with Belgravia Leisure Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Belgravia Leisure Pty Ltd and any required variations of the agreement on the Council’s behalf.

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ITEM 6.2 TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6 - A17473218 (Cont.)

## REPORT DETAIL

### 1. Background

The Redcliffe War Memorial Pool was previously leased to Mr Ken Wood and Mr JA Dempsey from 1 January 2003 to 31 December 2022. Mr Dempsey withdrew from the lease in 2016 leaving Mr Wood as the sole lessee.

Mr Wood subsequently relinquished the lease to Council in December 2017. Accordingly, an interim management contract was implemented to ensure the facility remained operational, and provide the opportunity for Council officers to collate operational data and to invite tenders for the ongoing management and operation of the facility.

### 2. Explanation of Item

Public tenders were called for the "Management and Operation of Redcliffe War Memorial Pool (MBRC007364)" for the period 1 October 2018 until 30 June 2022.

A site inspection was held for prospective tenderers on 20 July 2018 with four organisations in attendance including major aquatic facility management companies providing similar services to other Queensland and New South Wales Councils. The tender closed on 9 August 2018.

Council received one tender submission, from Belgravia Leisure Pty Ltd. The submission was deemed conforming. The tender submission was assessed by the tender assessment panel in accordance with Council's procurement policy and the evaluation criteria (refer Confidential Supporting Information #1). Value for money was considered after the conforming tender was evaluated.

The following observations of the tender were made by the assessment team:

- Belgravia Leisure Pty Ltd has extensive experience in the management and operation of aquatic and leisure centres across Australia and New Zealand.
- The company provides services to a number of Queensland Local Governments and is a current provider to Moreton Bay Regional Council.

It is considered the tender submission by Belgravia Leisure Pty Ltd demonstrates a high level of understanding of the requirements to successfully manage and operate the Redcliffe War Memorial Pool and the capacity and resources to fulfil the obligations of the contract.

### 3. Strategic Implications

#### 3.1 Legislative/Legal Implications

Due to the value of the tender being greater than \$200,000, Council called a public tender for the work in accordance with the *Local Government Act 2009*.

#### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

#### 3.3 Policy Implications

This tender process has been undertaken in accordance with the provisions of Council's Procurement Policy 2150-006.

#### 3.4 Risk Management Implications

The successful tenderer is required to comply with all workplace health and safety requirements associated with the management and operation of public aquatic facilities, including compliance with industry minimum standards for staffing. The operator is also required to hold and maintain all relevant insurances for the duration of the contract.

#### 3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.



*ITEM 6.2 TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6 - A17473218 (Cont.)*

3.6 Financial Implications

A sufficient allocation exists within the Property and Commercial Services Department budget (20344.003.22004) for 2018/19 financial year. To achieve sufficient funding in future financial years, budget amendments will be required to operational allocations for the Redcliffe War Memorial Pool.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The provision of sporting and leisure facilities encourages participation in healthy living activities, supports a greater quality of life for residents and creates closer social communities.

3.10 Consultation / Communication

Council's Finance Department (Procurement Team)  
Director Community and Environmental Services

**SUPPORTING INFORMATION**

**Ref: A17526233**

The following list of supporting information is provided for:

**ITEM 6.2**

**TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6**

***Confidential #1 Tender Evaluation - Management and Operation of the Redcliffe War Memorial Pool***

**7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)**

No items for consideration.

**8 REGIONAL INNOVATION (Cr D Grimwade)**

No items for consideration.

**9 GENERAL BUSINESS**

**ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.**

**CLOSED SESSION (Confidential items)**

*(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)*

**ITEM C.1 – CONFIDENTIAL**

**SALE OF LAND FOR OVERDUE RATES AND CHARGES - REGIONAL**

**Meeting / Session:** 3 CORPORATE SERVICES

**Reference:** A16955609 : 5 September 2018

**Responsible Officer:** KP, Manager Financial and Project Services (CEO Financial & Project Services)

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**Basis of Confidentiality**

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

**Executive Summary**

Chapter 4 Part 12 Division 3 of the Local Government Regulation 2012 provides, among other things, that a local government may, by resolution, decide to sell land if there are overdue rates or charges on the land, and the liability to pay is not the subject of court proceedings and some or all of the overdue rates or charges have been overdue for at least:

- a) three years; or
- b) one year if the rates or charges were levied on vacant land or land used only for commercial purposes, and where the local government has obtained judgment for the overdue rates and charges.

This report identifies 43 properties for which rates or charges remain unpaid for three years or greater and recommends Council commence sale of land proceedings.