



REPORT

Coordination Committee Meeting

Tuesday 18 September 2018

commencing at 10.42am

Redcliffe Chambers
Irene Street, Redcliffe

ENDORSED GM20180918

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Coordination Committee meeting held 18 September 2018 are recommended to the Council for adoption.

COUNCILLOR ALLAN SUTHERLAND (MAYOR)
CHAIRPERSON
COORDINATION COMMITTEE

Adoption Extract from General Meeting – 18 September 2018 (Page 18/1953)

**12.1. Coordination Committee Meeting - 18 September 2018
(Pages 18/1955 - 18/1981)**

RESOLUTION

Moved by Cr Adrian Raedel

Seconded by Cr Matt Constance

CARRIED 11/0

That the report and recommendations of the Coordination Committee meeting held 18 September 2018 be adopted.

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

ITEM 1.1 1956
DELEGATION OF POWERS - LANDOWNER'S CONSENT - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 1.2 1959
ADOPTION OF MORETON BAY REGIONAL COUNCIL INTERIM LOCAL LAW NO. 3
(ADVERTISING DEVICES) 2018 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

ITEM 2.1 - WITHDRAWN 1963
PROPOSED RESUMPTION FOR DRAINAGE PURPOSES - 134 MORAYFIELD ROAD,
CABOOLTURE SOUTH - LOT 5 ON RP88015 - DIVISION 3

3 CORPORATE SERVICES SESSION (Cr M Constance)

ITEM 3.1 1964
MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

ITEM 4.1 1967
JEFFREY STREET, REDCLIFFE - ROAD REHABILITATION AND DRAINAGE UPGRADE -
DIVISION 6
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 4.2 1972
MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT
DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

6 LIFESTYLE & AMENITY SESSION (Cr D Sims)

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

Moreton Bay Regional Council

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8 REGIONAL INNOVATION (Cr D Grimwade)

- ITEM 8.1** **1976**
PROPOSED LEASE AT 2204 MT SAMSON ROAD, SAMFORD VALLEY - DIVISION 11
COMMITTEE RECOMMENDATION
REPORT DETAIL

9 GENERAL BUSINESS

- ITEM 9.1** **1979**
TEDDY BEARS' PICNIC - DIVISION 8 & 9
COMMITTEE RECOMMENDATION
- ITEM 9.2** **1979**
PINE RIVERS SUB SECTION OF NAVAL ASSOCIATION MEMORIAL SERVICE - DIVISION
7
COMMITTEE RECOMMENDATION
- ITEM 9.3** **1980**
BUSKING FOR THE BUSH FUNDRAISING EVENT - DIVISION 10
COMMITTEE RECOMMENDATION
- ITEM 9.4** **1980**
REGIONAL EVENTS

CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliانا Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Matthew Constance
Cr Darren Grimwade
Cr Adrian Raedel

Officers:

Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Stewart Pentland)
Acting Director Engineering, Construction & Maintenance	(Mr David Meyer)
Legal Officer	(Mr Rhys Dennison)
Meeting Support	(Ms Judy Henry)

Apologies:

Cr Mike Charlton (Deputy Mayor) who was representing Council at the Council of Mayor's Canberra Delegation.

Cr Brooke Savige who was representing Council at the Regional Economic Development Conference.

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

DELEGATION OF POWERS - LANDOWNER'S CONSENT - REGIONAL

Meeting / Session: 1 GOVERNANCE

Reference: A17423897 : 12 September 2018 - **Refer Supporting Information A17559226**

Responsible Officer: AS, Enterprise and Investments Officer (CES Property & Commercial Services)

Executive Summary

This report recommends that Council delegate its power to the Chief Executive Officer to provide Landowner's consent, in the particular circumstances described in the Supporting Information to this report.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Matt Constance

CARRIED 11/0

That Council, pursuant to section 257 of the *Local Government Act 2009*, delegates to the Chief Executive Officer those powers specified in Schedule 1 of Appendix A of the Supporting Information to this report.

ITEM 1.1 DELEGATION OF POWERS - LANDOWNER'S CONSENT - REGIONAL - A17423897 (Cont.)

OFFICER'S RECOMMENDATION

That Council, pursuant to section 257 of the *Local Government Act 2009*, delegates to the Chief Executive Officer those powers specified in Schedule 1 of Appendix A of the Supporting Information to this report.

REPORT DETAIL

1. Background

On an ongoing basis, Council receives requests from third parties for landowner's consent in respect of land uses that may affect Council owned or controlled land, such as the installation of water and sewerage, telecommunications and electricity infrastructure, and the making of development applications.

In the absence of appropriate delegations, landowner's consent would need to be provided by way of a Council resolution.

2. Explanation of Item

By putting the requisite delegations in place, it is expected to improve efficiency when responding to requests for landowner's consent to land uses that may affect Council owned or controlled land.

No delegation to Council officers currently exists for those consent functions set out in the Supporting Information to this report.

The purpose of this report is to seek a delegation from Council to the Chief Executive Officer to act on behalf of Council in line with Recommendation #1.

3. Strategic Implications

3.1 Legislative/Legal Implications

Delegations made under section 257 of the *Local Government Act 2009* must be reviewed by the Council annually.

A delegation of the Council's powers does not prevent the Council from exercising any of those powers itself.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

The Chief Executive Officer may sub-delegate these powers to Council officers.

3.6 Financial Implications

There are no financial implications arising as a result of this report.

3.7 Economic Benefit

There are no economic implications arising as a result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a result of this report.

ITEM 1.1 DELEGATION OF POWERS - LANDOWNER'S CONSENT - REGIONAL - A17423897 (Cont.)

3.9 Social Implications

There are no social implications arising as a result of this report.

3.10 Consultation / Communication

Legal Services

ATTENDANCE

Mr Rhys Dennison attended the meeting at 10.46am for discussion of Item 1.2.

ITEM 1.2

ADOPTION OF MORETON BAY REGIONAL COUNCIL INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL

Meeting / Session: 1 GOVERNANCE

Reference: A17556876: 12 September 2018 - **Refer Supporting Information A17558156**

Responsible Officer: RD, Legal Officer (Legal Services)

Executive Summary

This report recommends that Council makes *Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018* to continue to simplify Council's regulation of advertising devices whilst Council considers permanent amendments to Schedule 9 of *MBRC Subordinate Local Law No. 1 (Administration) 2011* particularly in relation to election signs.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 11/0

1. That pursuant to section 29(2) of the *Local Government Act 2009*, Council resolves to make *Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*, marked "Appendix A" in the Supporting Information annexed to this report.
2. That the Chief Executive Officer be authorised to:
 - a) let the public know that the interim local law has been made by publishing a notice of making the interim local law in accordance with section 29B of the *Local Government Act 2009*; and
 - b) do such other things as required under the *Local Government Act 2009* in respect of the interim local law, which includes giving the Minister a copy of the interim local law and making a copy of the interim local law available for inspection and purchase at the local government's public offices.
3. That it is noted *Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018* expires on 18 March 2019.
4. That the Chief Executive Officer be authorised to do all things necessary to enable revised permanent amendments to *MBRC Subordinate Local Law No. 1 (Administration) 2011* to be presented to Council prior to 18 March 2019 as outlined in this report.
5. That the Chief Executive Officer be authorised to reply to those persons who have provided submissions regarding proposed permanent amendments to *MBRC Subordinate Local Law No. 1 (Administration) 2011* as outlined in this report.

ITEM 1.2 ADOPTION OF MORETON BAY REGIONAL COUNCIL INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL - A17556876: (Cont.)

OFFICER'S RECOMMENDATION

1. That pursuant to section 29(2) of the *Local Government Act 2009*, Council resolves to make *Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*, marked "Appendix A" in the Supporting Information annexed to this report.
2. That the Chief Executive Officer be authorised to:
 - a) let the public know that the interim local law has been made by publishing a notice of making the interim local law in accordance with section 29B of the *Local Government Act 2009*; and
 - b) do such other things as required under the *Local Government Act 2009* in respect of the interim local law, which includes giving the Minister a copy of the interim local law and making a copy of the interim local law available for inspection and purchase at the local government's public offices.
3. That it is noted *Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018* expires on 18 March 2019.
4. That the Chief Executive Officer be authorised to do all things necessary to enable revised permanent amendments to *MBRC Subordinate Local Law No. 1 (Administration) 2011* to be presented to Council prior to 18 March 2019 as outlined in this report.
5. That the Chief Executive Officer be authorised to reply to those persons who have provided submissions regarding proposed permanent amendments to *MBRC Subordinate Local Law No. 1 (Administration) 2011* as outlined in this report.

REPORT DETAIL

1. Background

Since 2011, Council has regulated the display of advertising devices (including election signage) which are visible from public places under Schedule 9 of *MBRC Subordinate Local Law No. 1 (Administration) 2011 (SLL)*.

On 15 August 2017, the Liberal National Party (**LNP**) instigated Supreme Court Proceedings against Council seeking:

- a declaration that the SLL as it relates to election signage is invalid (broadly on the basis that the SLL impinges on the LNP's implied constitutional freedom to communicate on political matters); and
- an injunction preventing Council from acting on the SLL until the application for a declaration is decided.

On 25 October 2017, Council resolved to make *Moreton Bay Regional Council Interim Local Law No. 1 (Advertising Devices) 2017 (First Interim Local Law)* on a temporary (6-month) basis to ameliorate any potential impingement that the SLL may have had on the implied constitutional freedom whilst Council reviewed the SLL.

On 23 January 2018, Council resolved to propose to make *Moreton Bay Regional Council Amendment Subordinate Local Law No. 1 (Administration) 2018 (Proposed Local Law)*. The Proposed Local Law contemplated permanent amendments to the SLL which largely reflected the provisions in the First Interim Local Law.

ITEM 1.2 ADOPTION OF MORETON BAY REGIONAL COUNCIL INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL - A17556876: (Cont.)

On 5 February 2018, Council instigated a public consultation process regarding the Proposed Local Law. Council received feedback via this public consultation process that the process was too short and was not publicised well enough.

On 13 March 2018, Council directed officers to arrange a second public consultation period which was both longer and more widely advertised than the earlier consultation.

On 27 March 2018, Council resolved to make *Moreton Bay Regional Council Interim Local Law No. 2 (Advertising Devices) 2018 (Second Interim Local Law)* on a temporary (6-month) basis to ameliorate any potential impingement that the SLL may have had on the implied constitutional freedom whilst Council undertook a second public consultation process.

On 29 June 2018, Council instigated the second consultation process which ended on 5 September 2018. This consultation process was widely advertised (including via 3 rounds of local newspaper advertisements, a Courier Mail public notice and online platforms).

On 11 September 2018, Council considered feedback received from the second public consultation period as well as the first public consultation period and opinions from subject matter experts engaged by Council. The feedback which Council has received to date is almost entirely critical of the Proposed Local Law.

2. Explanation of Item

Given the feedback which Council has received to date, it is recommended that Council instruct officers to prepare amendments to the Proposed Local Law.

To afford officers sufficient time to do this, it is recommended that Council enact the interim local law marked "Appendix A" in the Supporting Information annexed to this report (**Third Interim Local Law**) which will ameliorate any potential impingement that the SLL may have on the implied constitutional freedom on a temporary basis until 18 March 2019. The substantive provisions of the Third Interim Local Law are verbatim to those in the Second Interim Local Law.

Prior to the expiry of the Third Interim Local Law, officers will aim to provide Council with an amended Proposed Local Law.

It is recommended that Council reply to those persons who have provided submissions to date to update them regarding the status of this matter and to inform them that Council is currently working through their feedback with view to making permanent changes to the SLL at some time in the future (at which time they will be provided with a further update).

3. Strategic Implications

3.1 Legislative/Legal Implications

The implication of regulating election advertising is that Council's Local Laws, as they relate to election signage, may be held to unlawfully impinge on the implied freedom in the Constitution to communicate on political matters. This risk is will be minimised whilst the Third Interim Local Law is in force.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

As per paragraph 3.1 (above).

ITEM 1.2 ADOPTION OF MORETON BAY REGIONAL COUNCIL INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL - A17556876: (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications given that the Third Interim Local Law simply amends the SLL. Accordingly, current delegations under the SLL remain applicable.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

Council officers will continue to monitor advertising devices in the Region for compliance with the relevant criteria under the Third Interim Local Law. These criteria seek to minimise any environmental nuisance or environmental harm caused by advertising devices.

3.9 Social Implications

An update will be provided to submitters to help address any queries that they may have regarding the progress of this matter.

3.10 Consultation / Communication

Pursuant to section 29A of the *Local Government Act 2009*, Council has consulted with relevant government entities about the overall State interest in the proposed Third Interim Local Law.

ATTENDANCE

Mr Rhys Dennison left the meeting at 10.49am after consideration of Item 1.2.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

**ITEM 2.1 - WITHDRAWN
PROPOSED RESUMPTION FOR DRAINAGE PURPOSES - 134 MORAYFIELD
ROAD, CABOOLTURE SOUTH - LOT 5 ON RP88015 - DIVISION 3**

Meeting / Session: 2 PLANNING & DEVELOPMENT
Reference: A17516665 : 4 September 2018 - Refer Supporting Information A17533242,
A17533249, A17533252, A17533255, A17533257, A17558655
Responsible Officer: BH, Director, Community and Environmental Services (CES Property &
Commercial Services)

This item was withdrawn.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

**ITEM 3.1
MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL**

Meeting / Session: 3 CORPORATE SERVICES
Reference: A17546569 : 10 September 2018 - **Refer Supporting Information A17546509**
Responsible Officer: DW, Coordinator Management Accounting (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 August 2018.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Koliana Winchester

CARRIED 11/0

That the Financial Reporting Package for the year to date period ending 31 August 2018 be received.

ITEM 3.1 MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL - A17546569 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 August 2018 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 August 2018 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the August period.
 - The Statement of Financial Position highlights Council's position at the end of August and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of August are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of August.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Councils financial performance and position. Those risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle.

ITEM 3.1 MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL - A17546569 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of August 2018 Council's operating surplus is \$49.98 million and the capital expenditure incurred amounted to \$11.42 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

**JEFFREY STREET, REDCLIFFE - ROAD REHABILITATION AND DRAINAGE
UPGRADE - DIVISION 6**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17495189 : 28 August 2018 - Refer **Confidential** Supporting Information
A17433795
Responsible Officer: CB, Project Engineer (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Redcliffe - Jeffrey Street - Drainage Construction Upgrade 2 and Road Rehabilitation (MBRC007779)' project. The tender closed on 16 August 2018, with a total of five tenders received, all of which were conforming.

It is recommended that Council award the contract to CES Civil Pty Ltd for the sum of \$1,427,938.10 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Koliانا Winchester

Seconded by Cr James Houghton

CARRIED 11/0

That the tender for the 'Redcliffe - Jeffrey Street - Drainage Construction Upgrade 2 and Road Rehabilitation (MBRC007779)' project be awarded to CES Civil Pty Ltd for the sum of \$1,427,938.10 (excluding GST).

ITEM 4.1 JEFFREY STREET, REDCLIFFE - ROAD REHABILITATION AND DRAINAGE UPGRADE - DIVISION 6 - A17495189 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for the 'Redcliffe - Jeffrey Street - Drainage Construction Upgrade 2 and Road Rehabilitation (MBRC007779)' project be awarded to CES Civil Pty Ltd for the sum of \$1,427,938.10 (excluding GST).

REPORT DETAIL

1. Background

The project is located on Jeffrey Street, Redcliffe and extends from Oxley Avenue to Humpybong Esplanade. This project will reduce flooding on private property by increasing the capacity of the underground drainage network and the capture of overland flow within the road corridor. Works also include renewal of the Jeffrey Street road pavement.

Currently, residential properties on the northern side of Jeffrey Street are serviced by an historic drainage system which has less than a 1 year ARI capacity. Following the works, the drainage system will have a 10 year ARI capacity and the combined system, including overland flow within the road reserve, will have a capacity between a 20 year ARI event and a 50 year ARI event.

The project includes the construction of 225m of 1200mm diameter stormwater pipe along Jeffrey Street to a discharge point at Humpybong Creek. To improve the capacity of overland flow, works will include raising of the footpath outside 20 Jeffrey Street to contain major storm flows within the street. Together these elements will improve flood immunity for residential properties along the northern side of Jeffrey Street.

The existing road pavement in Jeffrey Street is showing significant signs of defects including cracking, rutting and fatigue and will be renewed in conjunction with the drainage improvements.

ITEM 4.1 JEFFREY STREET, REDCLIFFE - ROAD REHABILITATION AND DRAINAGE UPGRADE - DIVISION 6 - A17495189 (Cont.)



Figure 1 - Jeffrey Street, Redcliffe - Locality Plan

2. Explanation of Item

Tenders for the 'Redcliffe - Jeffrey Street - Drainage Construction Upgrade 2 and Road Rehabilitation (MBRC007779)' project closed on 16 August 2018, with a total of five tenders received, all of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents. All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	CES Civil Pty Ltd	94.55
2	Auzcon Pty Ltd	94.29
3	Allroads Pty Ltd	86.88
4	Allencon Pty Ltd	86.65
5	Mcllwain Civil Engineering Pty Ltd	82.08

CES Civil Pty Ltd submitted a competitively priced tender and appropriate accompanying documentation. A tender clarification meeting was held on 23 August 2018 at which CES Civil Pty Ltd detailed their experience on road and drainage projects of a similar scale, type and complexity. CES Civil Pty Ltd confirmed their capability and methodology to complete the project.

ITEM 4.1 JEFFREY STREET, REDCLIFFE - ROAD REHABILITATION AND DRAINAGE UPGRADE - DIVISION 6 - A17495189 (Cont.)

Auzcon Pty Ltd submitted a well-priced tender, their submission confirmed their capability to complete the project, however there was no additional benefits for the higher price.

Allroads Pty Ltd submitted a well-priced tender, their submission confirmed their capability to complete the project, however there was no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks is minimised is detailed below.

Financial Risks:

A third-party review of financial status has been undertaken and the successful tenderer was rated 'satisfactory'.

Construction Risks:

- a. The recommended contractor will provide a program of works, traffic management plan, and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to a high quality.
- c. Works adjacent to Oxley Avenue will require TMR approval and may include some night works to minimise traffic impacts on the TMR Road (Oxley Avenue). The contractor is aware of the process to obtain TMR approval and has acknowledged a suitable allowance has been provided in their submission to manage the TMR approval and works accordingly.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$1,170,000 (excluding GST) in the 18-19 Capital Projects Program, budget number 102100.

The 2018-19 FY project sites comprises both the road rehabilitation and a stormwater upgrade portion of the project.

ITEM 4.1 JEFFREY STREET, REDCLIFFE - ROAD REHABILITATION AND DRAINAGE UPGRADE - DIVISION 6 - A17495189 (Cont.)

Adjusted Tender Price (Construction)	\$1,427,938.10	
Contingency (10%)	\$ 142,793.81	
QLeave	\$ 6,782.97	

Total Project Cost	\$1,577,514.88	
	=====	
Estimated ongoing operational/maintenance costs	\$ 700.00	per F/Y.

The budget amount for this Project is insufficient. An additional \$400,000 of funds will be sought at a quarterly budget review.

3.7 Economic Benefit

The restoration of the deteriorating surface along Jeffrey Street combined with the stormwater drainage upgrade is expected to reduce the overall maintenance costs for the area. The project will also reduce flooding impacts on residential properties in Jeffrey Street. Completing the drainage upgrade project in conjunction with the road pavement renewal project is anticipated to provide cost savings.

3.8 Environmental Implications

The project aims to reduce the amount of flooding on private property in the area by allowing a greater amount of stormwater to flow through to Humpybong Creek.

3.9 Social Implications

These works will greatly benefit the community: firstly, the road rehabilitation aspect of the project is expected to provide an adequate level of service for transport users. Secondly, it is expected that the drainage upgrade will reduce the amount of flooding on private property in the area.

3.10 Consultation / Communication

A detailed communication plan has been prepared and involves project notices, signage, door knocking and online updates. Variable Message Boards (VMS) will be placed on Oxley Avenue to advise motorists of the works. Weekly project updates via email will be provided to the councillor. The Divisional Councillor have been consulted and is supportive of the project.

ITEM 4.2

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17537708 : 7 September 2018 - **Refer Supporting Information A17222924**
Responsible Officer: CP, Coordinator Disaster Management (ECM Infrastructure Planning)

Executive Summary

The Moreton Bay Local Disaster Management Group (LDMG) and Moreton District Disaster Management Group (DDMG) conducted a combined Ordinary meeting on 18 July 2018 and the meeting minutes are provided for reference.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Matt Constance

CARRIED 11/0

That the combined Moreton Bay Local Disaster Management Group and Moreton District Disaster Management Group meeting minutes of 18 July 2018 be adopted.

ITEM 4.2 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL - A17537708 (Cont.)

OFFICER'S RECOMMENDATION

That the combined Moreton Bay Local Disaster Management Group and Moreton District Disaster Management Group meeting minutes of 18 July 2018 be adopted.

REPORT DETAIL

1. Background

In accordance with section 29 of the *Disaster Management Act 2003*, a local government is required to establish a Local Disaster Management Group for its local government area. Section 12 of the *Disaster Management Regulation 2014* states that 'disaster management group meetings must be held at least once in every six months at the times and places decided by the chairperson of the group'.

To meet these minimum requirements, the Moreton Bay LDMG conducts Ordinary meetings every four months, generally during the months of March, July and November. Extraordinary meetings of the LDMG are also held as required before, during or after disaster events.

2. Explanation of Item

On 18 July 2018, the Moreton Bay LDMG and Moreton DDMG held a combined meeting of the groups as a trial, given that both groups cover similar areas and the membership is often duplicated. This meeting which combined the two groups was the inaugural meeting. If permanently adopted, combined meetings will assist in reducing red-tape and the number of meetings required by its members to attend. In addition, such meetings provide an opportunity for both groups to fully understand each other's role and ensure consistent messaging.

It is proposed that combined meetings would be chaired on a rotational basis. Cr Peter Flannery (Chairperson, Moreton Bay LDMG) assumed the Chair for this meeting and Queensland Police Service Superintendent Michael Brady APM (Chairperson Moreton DDMG) will chair the next meeting scheduled to occur on Wednesday, 21 November 2018.

3. Strategic Implications

3.1 Legislative/Legal Implications

It is a requirement under section 18 of the *Disaster Management Regulation 2014* that a disaster management group must keep minutes of its meetings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

The meeting was advised of the release of the new Prevention, Preparedness, Response and Recovery (PPRR) Disaster Management Guideline. The new document is a single source document that highlights the dependencies and interrelationships between functions across PPRR, describes the high-level process with supporting toolkit items for specific functions and clearly defines the roles and responsibilities across Queensland's Disaster Management Arrangements. This document provides Council clear direction about its disaster management obligations.

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

ITEM 4.2 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL - A17537708 (Cont.)

3.6 Financial Implications

No financial implications arising as a direct result of this report.

3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

A presentation was provided by Council's Manager Development Services, Ms Kate Isles, on the Lockyer Valley Regional Council and Queensland Reconstruction Authority recovery planning and implementation of the Grantham Development Scheme following the 2011 floods. This presentation provided the group with a contemporary case study to analyse and consider in the context of what could be done in Moreton Bay if a similar event was to impact our community.

3.10 Consultation / Communication

Regular ongoing consultation/communication takes place between all members and advisors of the Moreton Bay LDMG, Moreton DDMG and various State government entities such as the Queensland Police Service, Queensland Fire and Emergency Services, the Office of the Inspector-General Emergency Management and the Queensland Reconstruction Authority.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

No items for consideration.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION

(Cr D Grimwade)

ITEM 8.1

PROPOSED LEASE AT 2204 MT SAMSON ROAD, SAMFORD VALLEY - DIVISION 11

Meeting / Session: 8 Regional Innovation (Cr D Grimwade)

Reference: A17534740 : 6 September 2018 - **Refer Supporting Information A17541138**

Responsible Officer: AS, Enterprise and Investments Officer (CES Property & Commercial Services)

Executive Summary

This report seeks Council's approval to grant a lease, on the terms outlined in this report, over part of Lot 901 on SP 156333 at 2204 Mt Samson Road, Samford Valley.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Mick Gillam

CARRIED 11/0

1. That the exception contained in section 236(1)(b)(i) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the property referred to in recommendation 2.
2. That the grant of a lease being part of Lot 901 on SP156333 at 2204 Mt Samson Road, Samford Valley be approved on the terms outlined in this report.
3. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.

ITEM 8.1 PROPOSED LEASE AT 2204 MT SAMSON ROAD, SAMFORD VALLEY - DIVISION 11 - A17534740
(Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(i) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the property referred to in recommendation 2.
2. That the grant of a lease being part of Lot 901 on SP156333 at 2204 Mt Samson Road, Samford Valley be approved on the terms outlined in this report.
3. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.

REPORT DETAIL

1. Background

The Queensland Parks and Wildlife Service (QPWS) has had their operational base located at the proposed lease site for many years, originally commencing operations in conjunction with CSIRO.

QPWS has been occupying the site on a month to month licence agreement but has requested to enter into a lease to provide their operations with a defined certainty of tenure.

2. Explanation of Item

Council approval is sought to grant a lease to QPWS on the core terms outlined below.

Core Term	Description
Term	3 years
Commencement Date	1 October 2018
Expiry Date	30 September 2021
Option	Nil
Rent	\$20,800 plus GST for the first year, and subject to a 3% or CPI increase, whichever the greater, on each anniversary of the Commencement Date
Permitted Use	Any lawful use under the MBRC Planning Scheme

The lease area is depicted in Supporting Information #1 as Lease G.

3. Strategic Implications

3.1 Legislative/Legal Implications

Under the Local Government Regulation 2012, the Council must lease property pursuant to an auction or tender process unless a relevant exception to this general requirement applies.

Section 236(1)(b)(i) of the Regulation provides an exception whereby the Council may enter into a lease other than by tender or auction if the valuable non-current asset is disposed of to a government agency. The Council may only rely on that exception if, before granting a lease, it resolves that the exception applies.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

ITEM 8.1 PROPOSED LEASE AT 2204 MT SAMSON ROAD, SAMFORD VALLEY - DIVISION 11 - A17534740
(Cont.)

3.4 Risk Management Implications

There are no risks arising as a direct result of this report.

3.5 Delegated Authority Implications

The reports seeks delegation for the Chief Executive Officer to do all things necessary to effect Council's resolution.

3.6 Financial Implications

Council will receive rent in the amount of \$20,800 + GST.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

QPWS provides an important role in managing natural areas within the region. It also assists with bushfire preparedness, implementing prescribed burns and emergency response.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Parks and Recreation Planning
Council's commercial agent

9 GENERAL BUSINESS

ITEM 9.1 TEDDY BEARS' PICNIC - DIVISION 8 & 9 (MG)

Cr Mick Gillam reported on the annual Division 8 and 9 Teddy Bears' Picnic held Wednesday 12 September at Pine Rivers Park, Strathpine which saw approximately 3000 mums and toddlers at the event. Cr Gillam said the beautiful weather resulted in the event being well-attended with the car parks full and that the children enjoyed the free rides, baby animals, soccer games, face painting and heaps of other activities while parents browsed the many stalls.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Koliana Winchester

CARRIED 11/0

That Council's Events staff be thanked for the preparation and presentation of the Teddy Bears' Picnic.

ITEM 9.2 PINE RIVERS SUB SECTION OF NAVAL ASSOCIATION MEMORIAL SERVICE - DIVISION 7 (DS)

Cr Denise Sims attended a memorial service at Ruth Whitfield Park on Sunday 16 September 2018, held by Pine Rivers Sub Section of the Naval Association where Commander Mark McConnell and Commanding Officer HMAS Moreton unveiled a plaque in memory of the 35 men entombed on His Majesty's Australian Submarine AE1. Cr Sims' reported that the HMAS AE1 was lost off Rabaul on 14 September 1914 and the fate of its 35 crew members had been "one of the significant mysteries of Australian military history", according to Defence. In December 2017 the wreck of AE1 was found in waters off the Duke of York Island, New Guinea. Cr Sims said that relatives of the two seamen from Queensland, Ernest Fleming Blake and John Joseph Moloney, had attended the memorial service.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Julie Greer

CARRIED 11/0

That a Mayoral letter be sent to the Pine Rivers Sub Section Naval Association recognising their efforts.

General Business Cont'd

**ITEM 9.3
BUSKING FOR THE BUSH FUNDRAISING EVENT - DIVISION 10
(MC)**

Cr Matt Constance attended the Busking for the Bush fundraising event held Saturday 15 September 2018 at George Willmore Park, Ferny Hills. Cr Constance advised that Golden Valley Keperra Lions and Brisbane Bunya Lions clubs had been extensively involved in coordinating the event established to raise funds and awareness of the impacts of drought on rural and farming communities.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Peter Flannery

CARRIED 11/0

That a Mayoral letter of congratulation be sent to Golden Valley Keperra Lions and Brisbane Bunya Lions on the Busking for the Bush fundraiser event.

**ITEM 9.4
REGIONAL EVENTS**

Cr Adrian Raedel made mention of the strawberry growers within the Moreton Bay Region who are currently going through a tough time after recent acts of sabotage resulting in the dumping of tonnes of strawberries. Cr Raedel advised that some growers have recently installed metal detectors in their packing sheds at a cost of \$30,000. Cr Raedel said that this is the peak season for local strawberry farmers, and that it will take 12 months for them to recover, noting any future Council support would be greatly appreciated. Local strawberry growers are currently running a campaign '**Cut Your Strawberries Save a Farmer**'.

Cr Adam Hain reported that he and Councillors Peter Flannery, Brooke Savige and Adrian Raedel attended the **Combined Services Clubs of Caboolture and Morayfield Dinner Awards for Officer of the Year**, on Wednesday 12 September 2018. The dinner was hosted in conjunction with the Morayfield and Districts Lioness Club and was a great success.

Cr Koliana Winchester reported on her attendance at the **Queensland Blind Cricket Team Fundraising Event** held Sunday 16 September 2018 which was held in conjunction with the Peninsula Cricket Club at Filmer Park, Woody Point. Cr Winchester said that the Queensland Blind Cricket team will be competing in the National Championships in Victoria at the end of December.

Cr Denise Sims represented the Mayor at the **Council of Ex-Servicewomen's Associations (QLD) Annual Memorial and Wreath Laying Service** on Wednesday 12 September 2018 for the Women of Australia, both military and civilian. Cr Sims was joined by Cr Julie Greer at the service, held in the memorial gardens of the Pine Rivers RSL Sub-Branch at Norths Leagues and Services Club.

Cr Julie Greer attended the **Bounty Boulevard State School Mary Poppins Show** presented by the school's drama club. Cr Greer said the show was fantastic and involved the whole community, with parents making costumes and local businesses participating.

General Business Cont'd

Cr James Houghton reported on his attendance at a breakfast event hosted by the **Southern Cross Swimming Club** where he and the president of Rotary Club Pine Rivers had the pleasure of presenting an Automatic External Defibrillator (AED), jointly funded through the Mayor's Regional and Councillor's Community Support fund and the Rotary Club Pine Rivers. Cr Houghton passed on the club's appreciation to Council.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.18am.