



# SUPPORTING INFORMATION

**for respective items considered at**

**Coordination Committee Meeting**

**18 September 2018**

**SUPPORTING INFORMATION**

**Ref: [A17559226](#)**

The following list of supporting information is provided for:

**ITEM 1.1**

**DELEGATION OF POWERS - LANDOWNER'S CONSENT - REGIONAL**

***#1 Appendix A - Powers delegated to the CEO under section 257 of the Local Government Act 2009***

# Moreton Bay Regional Council

*ITEM 1.1 - DELEGATION OF POWERS - LANDOWNER'S CONSENT - REGIONAL (Cont.)*

**#1 Appendix A - Powers delegated to the CEO under section 257 of the Local Government Act 2009**

Schedule 1

Item	Description of Powers Delegated
1.	Pursuant to section 51 of the <i>Planning Act 2016</i> , power to provide landowner's consent to the making of a development application.
2.	Power to provide landowner's consent in respect of requests for water, sewerage, electricity, stormwater, gas, and telecommunications infrastructure to be installed that may affect Council owned or controlled land.
3.	Power to provide landowner's consent in respect of Unitywater connection applications, where the connection may affect Council owned or controlled land.

**SUPPORTING INFORMATION**

**Ref: [A17558156](#)**

The following list of supporting information is provided for:

**ITEM 1.2**

**ADOPTION OF MORETON BAY REGIONAL COUNCIL INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL**

**#1 *Appendix A***

ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)  
#1 Appendix A

## MORETON BAY REGIONAL COUNCIL Interim Local Law No. 3 (Advertising Devices) 2018

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*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

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## Part 1 Preliminary

### 1 Short title

This interim local law may be cited as *Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*.

### 2 Term of interim local law

This interim local law commences on 18 September 2018 and expires on 18 March 2019.

### 3 Interim local law repealed

*Moreton Bay Regional Council Interim Local Law No. 2 (Advertising Devices) 2018* is repealed.

### 4 Subordinate local law amended

This interim local law amends *Moreton Bay Regional Council Subordinate Local Law No. 1 (Administration) 2011*.

## Part 2 Amendments to subordinate local law

### 5 Replacement of schedule 9 (installation of advertising devices)

Schedule 9—

*omit, insert—*

## ‘Schedule 9 Installation of Advertising Devices

### 1 Prescribed activity

Installation of Advertising Devices

*Note-*

- *The local government’s Planning Scheme regulates the Installation of permanent Advertising Devices on private land. This subordinate local law regulates the Installation of temporary Advertising Devices on Public Land or private land, and the Installation of permanent Advertising Devices on Public Land.*

### 2 Purpose and how it is to be achieved

- (1) The purpose of this Schedule 9 is to ensure that the Installation of Advertising Devices in the local government’s area does not:
  - (a) endanger the health and safety of any person;
  - (b) have a detrimental impact on amenity;

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- (c) cause Environmental Harm;
- (d) damage public infrastructure or private property; or
- (e) unduly expose a person to a risk of loss or liability.

(2) This purpose is to be achieved by:

- (a) allowing the Installation of Exempt Signs and Self-Assessable Signs without any approval from the local government if specific requirements are satisfied; and
- (b) establishing a process to ensure that applications to Install Licensable Signs are properly assessed and conditioned if approved.

**3 Activities that do not require approval under the authorising local law**

(1) A person does not require an approval from the local government to Install an Advertising Device which is:

- (a) an Exempt Sign; or
- (b) a Self-Assessable Sign which satisfies:
  - (i) the General Self-Assessable Requirements; and
  - (ii) the Specific Requirements for the Self-Assessable Sign.

*Note-*

- *this section constitutes a declaration made by the local government pursuant to section 6(3) of the authorising local law;*
- *the General Self-Assessable Requirements and Specific Requirements for Self-Assessable Signs are set out at Table 2, below; and*
- *a person is still required to obtain an approval from the local government to Install an Advertising Device which is a Licensable Sign.*

**4 Documents and materials that must accompany applications for approval**

(1) A person wishing to Install a Licensable Sign (Applicant) must ensure that their application is accompanied by the following documents and materials:

- (a) the contact details of the Applicant including the Applicant's full name, day time contact phone number, email address (if applicable) and mailing address;
- (b) details of the period for which the Licensable Sign is proposed to be displayed;
- (c) a sketch plan or plan of the proposed Licensable Sign including its dimensions, location, materials and how it will be supported;
- (d) if applicable, details of any illumination, animation, moving parts, reflective material or Third Party Advertising that the Licensable Sign will contain and the registration details of any vehicle that will be used to display the sign;
- (e) if the Applicant wishes to Install the Licensable Sign on land, structures or infrastructure that they do not own (other than land, structures or infrastructure owned or controlled by the local government) the owner's written consent to the Installation;

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- (f) if the Applicant requires an assessment of their application within 3 business days of Council receiving that application (**Expedited Assessment**):
- (i) a written request for an Expedited Assessment;
  - (ii) a written submission explaining how the Licensable Sign meets:
    - (A) the criteria set out at section 5 (below);
    - (B) the General Licensable Criteria; and
    - (C) the Specific Requirements for the Licensable Sign;

*Note-*

- *An Expedited Assessment may result in the local government deciding the Applicant's application in accordance with section 9(2) of the authorising local law. An Expedited Assessment may also result in the local government requesting further information in accordance with section 8(3) of the authorising local law.*

- (g) an indemnity in favour of the local government as set out in the prescribed form.

*Note-*

- *under section 8(2) of the authorising local law, the above documents and materials must accompany:*
  - *an application in the prescribed form. The prescribed form is a written document which is available from the local government's administration centres or via its website. Contact details for submitting the application are set out in the prescribed form;*
  - *the prescribed fee. Prescribed fees are fixed by the local government in accordance with section 35 of the authorising local law and the current prescribed fees can be obtained via the local government's website or by contacting the local government by phone, email or in person; and*
  - *(where applicable) proof that the applicant currently holds any separate approval relating to the prescribed activity that is required under another law.*
- *under section 8(3) of the authorising local law, the local government may request further reasonable information or clarification of information, documents or materials included in the application.*

## 5 Additional criteria for the granting of approval

- (1) Before granting an approval to an Applicant to Install a Licensable Sign, the local government must be satisfied that the Licensable Sign will:

- (a) not endanger the health and safety of any person;

*Example-*

- *the Licensable Sign must, where applicable:*
  - *be designed, constructed and Installed in accordance with any applicable laws, regulations, codes or standards;*
  - *be designed and constructed to a standard that will withstand expected wind loadings, tension and sheer forces;*
  - *not be the same as, or like, a traffic sign;*
  - *be appropriately set back from kerbsides and property boundaries;*
  - *not be likely to cause an obstruction to pedestrians or an unreasonable distraction to motorists;*
  - *not obstruct a person's view of traffic, or a motorist's or cyclist's view of pedestrians, other traffic, or the road ahead to intersections, traffic signals, railway crossings and vehicle merging situations;*



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- *not cause a potential safety hazard due to the sign's illumination, reflective material, animation, or such other thing;*
- *when mounted over a footpath (other than a blind or canopy), provide a minimum clearance of at least 2.4m;*
- *when located where vehicles pass underneath it, provide a minimum clearance of at least 5.7m from ground level;*
- *be designed and constructed to conceal conduits, wiring and switches if it contains electrical components that are not integral to the design of the Sign.*

(b) not have a Significant Impact on visual amenity;

*Example-*

- *the Licensable Sign should, where applicable:*
  - *be of an appropriate size, nature and scale for the location;*
  - *complement or be harmonious with the buildings and features of the location;*
  - *not cause visual clutter through a discordance of size, shape and colour with surrounding buildings and immediate local features;*
  - *not block or compromise a person's view from their private property; and*
  - *be harmonious with any existing signage, or advertising package, at the location.*

(c) not cause, or potentially cause, Environmental Harm;

*Example-*

- *the Licensable Sign should, where applicable:*
  - *be constructed from material that that is reusable, repurposable or recyclable whether in whole or in part; and*
  - *not be nailed or otherwise affixed to trees or other vegetation.*

(d) not cause damage to public infrastructure or private property;

*Example-*

- *the Licensable Sign must, where applicable:*
  - *not be affixed to infrastructure owned by the local government or a utility provider unless their written consent has been obtained;*
  - *not be Installed in such a way that it could cause damage to private property.*

(e) not constitute a Restricted Advertising Device in the proposed area or locality;

(f) be generally consistent with any Specific Requirements for that Licensable Sign and the General Licensable Criteria, where applicable.

*Note-*

- *under section 9(1) of the authorising local law, the local government may also have regard to other criteria.*

**6 Conditions that must be imposed on approvals**

*Intentionally Left Blank*

**7 Conditions that will ordinarily be imposed on approvals**

(1) The local government may impose the following conditions on approvals for this prescribed activity:

- (a) the Specific Conditions for the Licensable Sign set out in Table 3 (if any);
- (b) that the Applicant must only display the signs during the conditioned period;

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- (c) that the Applicant must Install and keep the Licensable Sign Installed in accordance with plans approved by the local government;
- (d) that the Licensable Sign must be maintained in a safe, clean, tidy and sightly condition;
- (e) that the Applicant must comply with a reasonable direction from an authorised person in respect of the Licensable Sign;

*Example-*

- *if an authorised person, acting reasonably, considers that a Licensable Sign is in an unsafe condition and requests that the Applicant remove the sign until it is repaired, the Applicant must comply with that direction.*
- (f) that if a registration number is allocated by the local government for a Licensable Sign it must be —
    - (i) securely affixed to the Licensable Sign for as long as it is exhibited;
    - (ii) located at the bottom right hand corner of the face of the Advertising Device;
    - (iii) clearly legible from a public place; and
    - (iv) not less than 50mm in height;
  - (g) that the Applicant must procure and maintain at all times whilst the Licensable Sign is Installed, a public liability insurance policy in respect of the Licensable Sign for an amount not less than \$20,000,000 per occurrence, and the Applicant must provide evidence of such policy upon request by an authorised person; and
  - (h) that if the local government considers it is reasonably necessary, that prior to the Installation of the Advertising Device, the Applicant must provide a certificate of structural adequacy from a qualified engineer in respect of the Advertising Device.

*Note-*

- *under section 10(1) of the authorising local law, the local government may grant an approval subject to further conditions that it considers appropriate (if those conditions satisfy the criteria set out at section 10(2) of the authorising local law).*

## 8 Term of approval

- (1) The term of an approval to display an inflatable advertising device is 21 consecutive days within any 90-day period, unless otherwise stated in an approval.
- (2) The term of an approval to display a Licensable Sign, other than an inflatable advertising device, is the period specified in an approval.

*Note-*

- *in accordance with section 13 of the authorising local law, the term of approval specified above will have effect unless an approval is sooner cancelled or suspended.*

## 9 Term of renewal of approval

A holder of an approval to display an inflatable advertising device may apply to the local government to extend or renew the approval for any further term that is

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specified in the approval.

*Note-*

- *see section 14 of the authorising local law for the renewal terms of other types of Licensable Signs.*

## 10 Transfer of approval

An approval to display a licensable sign is transferable.

*Note-*

- *see section 15 of the authorising local law for details concerning the procedure for transferring an approval.*

## 11 Schedule Dictionary

In this Schedule 9, the following terms have the corresponding meaning:

***Advertising Device*** means a device which is designed to attract public attention and includes a sign but does not include:

- how-to-vote cards;
- car stickers (including car wraps which do not constitute a Self-Assessable Sign - Motor Vehicle Sign);
- clothing;
- lapel buttons or badges;
- stationery;
- newspaper advertisements;
- business or visiting cards; or
- letters or posted leaflets;

***Business Centre Environment*** means the Planning Scheme zones identified as being in the business centre environment in Table 6;

***Character/Heritage/Special Precinct Area*** means the Planning Scheme zones identified as being in the character/heritage/special precinct area in Table 6;

***Election Period***, for:

- a local government election, means the period:
  - commencing on the day when public notice of the holding of the election is published under the *Local Government Electoral Act 2011 (Qld)*; and
  - terminating at the end of the associated polling date;
- for a State government election, means the period:
  - commencing on the date that the writ for the election is issued under the *Electoral Act 1992 (Qld)* or the *Constitution of Queensland 2001 (Qld)*; and
  - terminating at the end of the associated polling date;

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- (c) for a Federal government election, means the period:
  - (i) commencing on the date that the writ for the election is issued under the *Commonwealth Electoral Act 1918 (Cth)*; and
  - (ii) terminating at the end of the associated polling date; and
- (d) for a referendum, means the period:
  - (i) commencing on the date that the writ for the referendum is issued under the *Referendum (Machinery Provisions) Act 1984 (Cth)* or *Referendums Act 1997 (Qld)*; and
  - (ii) terminating at the end of the last day upon which an elector could enter a polling booth to vote at the referendum.

*Example*

- *The Election Period for the election of the 56<sup>th</sup> State Parliament may commence up to 56 days prior to the polling day for that election (see section 84(1)(d) of the Electoral Act (Qld)).*

***Environmental Harm*** means:

- (a) Material Environmental Harm;
- (b) Serious Environmental Harm; or
- (c) an Environmental Nuisance.

***Environmental Nuisance*** has the meaning given to that term in the *Environmental Protection Act 1994 (Qld)*;

***Exempt Sign*** means an Advertising Device that is:

- (a) assessable under the Planning Scheme;
- (b) a Public Facility Directional Advertising Device;
- (c) a Social and Welfare Advertising Device;
- (d) a Statutory Advertising Device; or
- (e) a Street Furniture Advertising Device.

***Fly Poster Advertising Device*** means a printed paper Advertising Device glued or otherwise attached to fixtures in public places;

***General Licensable Criteria*** means the criteria identified in Table 3 of this Schedule 9 as general licensable criteria;

***General Self-Assessable Requirements*** means the requirements identified in Table 2 of this Schedule 9 as general self-assessable requirements;

***Industry Environment*** means the Planning Scheme zones identified as being in the industry environment in Table 6;

***Install***, an Advertising Device, means to erect or display the Advertising Device in a position which is visible from Public Land;

*Note-*

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- *The words “Installed” and “Installation” have a corresponding meaning (see section 32 of the Acts Interpretation Act 1954).*

**Licensable Sign** means an Advertising Device which is further defined, and identified as being a licensable sign, in either Table 2 or Table 3 of this Schedule 9;

**Material Environmental Harm** has the meaning given to that term in the *Environmental Protection Act 1994 (Qld)*;

**Planning Scheme** means the local government’s planning scheme;

**Political Information Booth** means a person, or gathering of persons, advertising a political candidate, political party or a campaign for a government election or referendum;

**Public Facility Directional Advertising Device** means an Advertising Device which is displayed to advertise a non-commercial community service (e.g. a rest stop) and which:

- (a) advises persons of services on a road ahead or on a side road;
- (b) is necessary to inform a significant number of persons who may be unfamiliar with the area; and
- (c) does not detract from the amenity of the surrounding area;

**Public Land** means:

- (a) a Road; or
- (b) land that is reserved and set apart or held in trust by the local government for a public purpose;

**Residential Environment** means the Planning Scheme zones identified as being in the residential environment in Table 6;

**Restricted Advertising Device** means a sign designated as being “R” or “Restricted” in Table 2 or Table 3 for an environment or area;

**Rural Area Greenspace / Open Space Environment** means those Planning Scheme zones identified as being in the rural area greenspace / open space environment in Table 6;

**Self-Assessable Sign** means an Advertising Device which is further defined, and identified as being a self-assessable sign, in Table 2 of this Schedule 9;

**Serious Environmental Harm** has the meaning given to that term in the *Environmental Protection Act 1994 (Qld)*;

**Significant Impact** means an impact which is more than trivial or negligible in nature, extent or context;

*Note-*

- *Installing an Advertising Device which causes Significant Impacts on the environment*

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may constitute an offence under the Environmental Protection Act 1994 (Qld) - see sections 16, 438.

***Social and Welfare Advertising Device*** means an Advertising Device which is displayed to identify a charitable institution, non-proprietary club or educational establishment which;

- (a) does not have a face area of more than 2.4m<sup>2</sup>;
- (b) is not placed on the same premises frontage as any other similar Advertising Device for the same institution, club or establishment; and
- (c) does not detract from the amenity of the surrounding area;

***Specific Conditions***, for a Licensable Sign, means the conditions identified in Table 3 of this Schedule 9 as specific conditions for a Licensable Sign (if any);

***Specific Requirements***, for:

- (a) a Self-Assessable Sign, means the requirements identified in Table 2 of this Schedule 9 as specific requirements for a Self-Assessable Sign;
- (b) a Licensable Sign, means the requirements identified in Table 3 of this Schedule 9 as specific requirements for a Licensable Sign;

***Statutory Advertising Device*** means an Advertising Device which is displayed to comply with a statutory requirement;

***Street Furniture Advertising Device*** means an Advertising Device placed on street furniture owned or controlled by the local government (e.g. bus shelters) pursuant to a contractual arrangement with the local government;

***Third Party Advertising*** means using an Advertising Device to:

- (a) display the name, logo or symbol of a company, organisation or individual, other than a party or candidate for an election, not owning or substantially occupying the premises or building on which the Advertising Device is exhibited; or
- (b) advertise a product or service which is not available at the premises on which the Advertising Device is exhibited; or
- (c) advertise an activity or event which does not occur on the premises on which the Advertising Device is exhibited.

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*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

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## **Table 1 - Intentionally Left Blank**

**Table 2: General Self-Assessable Requirements**

- (1) A Self-Assessable Sign must–
  - (a) not impede clear sight lines for:
    - (i) official traffic signs or other road signage;
    - (ii) vehicles or pedestrians;
    - (iii) road junctions;
    - (iv) vehicle access crossovers;
    - (v) pedestrian crossings; or
    - (vi) any other similar thing;
  - (b) be at least 1 metre from a kerb alignment;
  - (c) not obstruct access to property or cause pedestrians to need to move out from any shelter or from a footpath;
  - (d) be designed, constructed and erected to a standard that will withstand expected wind loadings, tension and sheer forces;
  - (e) be structurally sound;
  - (f) be Installed in accordance with any other relevant laws, regulations, codes or standards;
  - (g) be maintained in a good state of repair at all times;
  - (h) be covered by a public liability insurance policy for an amount not less than \$20,000,000 per occurrence (**Public Liability Cover**) procured by the Applicant and maintained at all times whilst the Self-Assessable Sign is Installed with evidence of the Public Liability Cover being provided upon request by an authorised person;
  - (i) not have any moving parts;
  - (j) not be illuminated or reflective;
  - (k) not cause, or potentially cause, Environmental Harm;
  - (l) not block or compromise a person’s view from their private property;
  - (m) where relevant, be placed at, or as near as possible to, the central point of the frontage to the premises to which the sign relates;
  - (n) not be Installed in an area or environment if it is a Restricted Advertising



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Device within that area or environment;

- (o) not be attached in any way to trees and be clear of watercourses or any other body of water;
- (p) not be Installed on public infrastructure unless the person Installing the Advertising Device owns that infrastructure, or, the infrastructure owner's consent to the Installation has been obtained;
- (q) not be Installed on private property unless the person Installing the Advertising Device owns that property, or, the property owner's consent to the Installation has been obtained;
- (r) if the Advertising Device is identified as a Class I Sign in Table 2:
  - (i) have maximum dimensions of 500mm (height) 600mm (width) and 0.3m<sup>2</sup> (area);
  - (ii) be removed from Public Land by sunset on each day;
  - (iii) be placed on Public Land only during daylight hours on the day of the relevant event; and
- (s) be Installed in compliance with any directions specified by an authorised officer of the local government, acting reasonably, from time to time.

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Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018

**Table 2 Continued: Advertising Devices and Specific Requirements**

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Example 1: If an Advertising Device is identified as "SA" in the Business Centre Environment column of this Table, then that Advertising Device is a Self-Assessable Sign in the Business Centre Environment.  
 Example 2: If an Advertising Device is identified as "L" in the Character/Heritage/Special Precinct Area column of this Table, then that Advertising Device is a Licensable Sign if it is proposed to be Installed in the Character/Heritage/Special Precinct Area.  
 Example 3: If an Advertising Device is identified as "R" in the Residential Environment column of this Table, then that Advertising Device is a Restricted Advertising Device in the Residential Environment.


Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<b>CLASS I Signs</b>						
Garage Sale Advertising Device	SA	SA	SA	SA	SA	<p>A <b>Garage Sale Advertising Device</b> means an Advertising Device advertising a garage sale.</p> <p><b>Specific Requirements</b></p> <p>(a) Only 1 sign for a garage sale may be placed on a footway on each day of the display event or garage sale;                      (b) No Directional/ Leader Advertising Devices (as defined in this Table 2) are permitted for garage sales.</p> <p><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
Directional/Leader Advertising Device	SA	SA	SA	SA	SA	<p>A <b>Directional/Leader Advertising Device</b> means an Advertising Device which is displayed for directional purposes and may be used to direct the public to an open house day, estate or auction.</p> <p><b>Specific Requirements</b></p> <p>(a) Directional/Leader Advertising Devices must not be placed on a roundabout, traffic island, median strip, footway or official traffic sign;                      (b) no more than 4 Directional/Leader Advertising Devices may be placed at the one time in relation to the same event.</p> <p><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

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*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign



Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<b>CLASS II Signs</b>						
<b>Real Estate Advertising Device</b> 	SA	SA	SA	SA	SA	<p>A <b>Real Estate Advertising Device</b> means an Advertising Device which promotes the sale, auction, lease or letting of premises.</p> <p><b>Specific Requirements</b></p> <p>(1) A Real Estate Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not have a face area in excess of 0.6m<sup>2</sup>;</li> <li>(b) must not be exhibited more than 14 days after the sale of the premises identified in the Advertising Device;</li> <li>(c) must be located as close as practicable to the street front boundary of the premises;</li> <li>(d) must not interfere with the safe and convenient passage of pedestrians;</li> <li>(e) may be double sided;</li> <li>(f) must not exceed 1 Advertising Device for each agent marketing the premises up to a maximum of 3 Advertising Devices;</li> </ul> <p>(2) As an acceptable alternative to conditions (a), (e) and (f), an advertiser may exhibit one (1) Advertising Device having a maximum face area of 2.4m<sup>2</sup> at the premises.</p> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

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KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign


Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<p>Mobile Advertising Device</p> 	SA	SA	SA	SA	SA	<p>A <b>Mobile Advertising Device</b> means a temporary, portable, free standing and self-supporting Advertising Device which may be mounted on wheels to facilitate movement. A mobile Advertising Device may include an A-frame sign and a sandwich board.</p> <p><b>Specific Requirements</b></p> <p>A Mobile Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not exceed a maximum area of 2.4 m<sup>2</sup> (i.e. 1.2m<sup>2</sup> on each side);</li> <li>(b) must not exceed dimensions of vertical height 1200mm, 1000mm maximum width and 900mm maximum depth;</li> <li>(c) must only be placed on the premises of the shop or business it is advertising, but may encroach onto adjoining Public Land if: <ul style="list-style-type: none"> <li>a. no part of the Advertising Device protrudes more than 1m from the street front boundary of the premises;</li> <li>b. the Advertising Device does not encroach onto the road frontage of an adjoining premises; and</li> <li>c. the Advertising Device is placed at or near a point centrally located adjacent to the premises' frontage to the road.</li> </ul> </li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<p>Display Home Advertising Device</p>	SA	SA	SA	SA	L	<p>A <b>Display Home Advertising Device</b> means an Advertising Device for a display home in conjunction with the sale, auction or leasing of a group of dwellings or building sites.</p> <p><b>Specific Requirements</b></p> <p>A Display Home Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not be erected for more than 12 months;</li> <li>(b) must have a maximum aggregate face area of 4m<sup>2</sup>, and a maximum height of 1.8m above the natural ground surface.</li> <li>(c) may only be located on the premises of the display home advertised if: <ul style="list-style-type: none"> <li>a. the Advertising Device is not fixed to trees or shrubs; and</li> <li>b. the Advertising Device does not incorporate any moving, rotating or animated parts; and</li> <li>c. it presents the view of a painted surface.</li> </ul> </li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<p>Estate Sales Advertising Device</p> 	SA	SA	SA	SA	L	<p>An <b>Estate Sales Advertising Device</b> means an Advertising Device exhibited for the primary purpose of the promotion or sale of land within an industrial or residential estate or development.</p> <p><b>Specific Requirements</b></p> <p>An Estate Sales Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) is limited to 1 sign per premises;</li> <li>(b) must have a maximum face area of 6m<sup>2</sup> (but the reverse side of a double-sided Advertising Device is not counted);</li> <li>(c) must be in close proximity to the estate or development advertised in the Advertising Device;</li> <li>(d) must not face adjoining premises unless it is more than 3m from each boundary of the premises; and</li> <li>(e) may only be exhibited on premises for, whichever is the lesser of: <ul style="list-style-type: none"> <li>a. 12 months; or</li> <li>b. 14 days after the last lot comprising part of the estate or development is sold; and</li> </ul> </li> <li>(f) must have content which is limited to: the name of the estate, the marketing agent's name and contact details, descriptions or illustrations of physical features of the estate, price range for land or house and land packages on the estate and sales office business hours.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign


Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<p><b>Community Organisational Advertising Device</b></p> 	SA	SA	SA	SA	SA	<p>A <b>Community Organisational Advertising Device</b> means an Advertising Device which advertises a non-profit short term event such as a fete, fair, festival or similar event organised by a charitable, religious, educational, childcare or sporting organisation or a community service organisation.</p> <p><u>Specific Requirements</u></p> <p>A Community Organisational Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not be displayed for more than 21 days prior to the event advertised on the Advertising Device and must be removed within 1 day after the events completion;</li> <li>(b) must be located on the site of a fete or the property of the organisation holding the fete and may comprise either— <ul style="list-style-type: none"> <li>a. a banner type sign of non-rigid material, suspended at both ends and having a maximum area of 8 m<sup>2</sup>; or</li> <li>b. a rigid type sign which would otherwise be a Wall Sign, Boundary Fence Sign or Ground Sign having a maximum area of 2.4 m<sup>2</sup>; or</li> <li>c. a vertical banner having a maximum area of 2.4 m<sup>2</sup>;</li> </ul> </li> <li>(c) is limited to 1 Community Organisational Advertising Device at each frontage of a site.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<p><b>Directional Community Organisational Advertising Device</b></p>	SA	SA	R	SA	SA	<p>A <b>Directional Community Organisational Advertising Device</b> means an Advertising Device with the primary purpose of directing the public to a fete, fair, festival or other similar event advertised on the Advertising Device.</p> <p><u>Specific Requirement</u></p> <p>A Directional Community Organisational Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) not be installed in the Residential Environment;</li> <li>(b) have a maximum face area of 0.6m<sup>2</sup> if erected on a Road; and</li> <li>(c) be limited to 10 Advertising Devices on a Road; and</li> <li>(d) may be exhibited on the day of the event, and for a period not more than 3 days prior to the event, in the vicinity of the fete, fair or festival event; and</li> <li>(e) be erected on private land for not more than 14 days prior to the event and must be removed within 1 day of the event.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign



Advertising Device	Environment or Area				Character /Heritage/ Special Precinct Area	Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment		
Election Advertising Device  	SA	SA	SA	SA	SA	<p>An <b>Election Advertising Device</b> means an Advertising Device that is able, or is intended, to:</p> <p>(a) influence a person about voting at any government election, or referendum; or                      (b) affect the result of any government election, or referendum.</p> <p><b>Specific Requirements</b></p> <p>(1) an Election Advertising Device must:</p> <p>(a) if erected on privately owned land:</p> <p style="margin-left: 40px;">(i) be erected no sooner than 3 months before the polling day for the relevant election; and                      (ii) be removed within 7 days after the termination of the Election Period;</p> <p>(b) be portable;                      (c) not be joined together or placed side by side to give the impression that they are of a larger face area than that permitted; and                      (d) not be installed on Public Land unless it is installed at a Political Information Booth in accordance with subsection (2) of these Specific Requirements.</p> <p>(2) Election Advertising Devices Installed at a Political Information Booth must:</p> <p>(a) not exceed a total of 6 Election Advertising Devices within a 20m radius of the Political Information Booth;                      (b) if installed on a Road, be placed on one side of the Road only;                      (c) be attended by a person over the age of 17 years at all times;                      (d) have a maximum face area of 1.5m<sup>2</sup> (a double-sided sign with a face area of 1.5m<sup>2</sup> on either side will constitute 1 sign only); and                      (e) comply with subsection (1)(c), 1(d) and (3) of these Specific Requirements.</p> <p>(3) A Political Information Booth must not be installed within a 500-metre radius of another Political Information Booth.</p> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>• there is no time limit on when a Political Information Booth can be installed; and</li> <li>• there is no limit on the number of Political Information Booths that can be installed.</li> </ul> <p>(4) No more than 2 Election Advertising Devices with a total face area of 1.5m<sup>2</sup> may be displayed on privately owned land per frontage of premises.</p> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>• there is no limit on the number of privately owned properties upon which Advertising Devices can be installed; and</li> <li>• these Specific Requirements are in addition to the General Self-Assessable Requirements.</li> </ul> <p style="text-align: center;"><i>Intentionally Left Blank</i></p>

# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign





Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<b>Motor vehicle Advertising Device</b> 	SA	SA	R	SA	R	<p>A <b>Motor Vehicle Advertising Device</b> means an Advertising Device displayed on a motor vehicle where the display of the Advertising Device is the primary use of the vehicle.</p> <p><b>Specific Requirements</b></p> <p>A Motor Vehicle Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) not be Installed in the Residential Environment or the Cultural/Heritage/Special Precinct Area;</li> <li>(b) not have a face area in excess of 2.4m<sup>2</sup>;</li> <li>(c) not extend beyond the dimensions of the vehicle, caravan or trailer (whichever is applicable); and</li> <li>(d) not be static; and</li> <li>(e) not be constructed from illuminated or reflective material.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>CLASS III Signs</b>						
<b>Sporting Field Advertising Device</b> 	SA	SA	SA	SA	SA	<p>A <b>Sporting Field Advertising Device</b> means an Advertising Device painted or otherwise fixed to a fence marking the boundaries of a sporting field.</p> <p><b>Specific Requirements</b></p> <p>A Sporting Field Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must be exhibited on a fence surrounding the sporting field or, if no fence surrounds the sporting field;</li> <li>(b) must be contained within the boundaries of the fence on which it is to be exhibited;</li> <li>(c) must be maintained free of graffiti; and</li> <li>(d) must be erected or displayed immediately adjacent to the area of the advertiser's sporting activity.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>Lantern Advertising Device</b>	SA	SA	SA	SA	SA	<p>A <b>Lantern Advertising Device</b> means a fabricated or moulded light shade exhibited on premises which advertises the trade, or business but does not include a projecting Advertising Device.</p> <p><b>Specific Requirements</b></p> <p>A lantern Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not have a face area in excess of 0.25m<sup>2</sup>;</li> <li>(b) must be fixed to a wall or pole;</li> <li>(c) must not have a height in excess of 5m above ground level directly adjacent to the Advertising Device;</li> <li>(d) must only provide directional messages for vehicular traffic or pedestrians entering the premises on which the Advertising Device is exhibited; and</li> <li>(e) is limited to one per premises.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<p><b>Window Advertising Device</b></p> 	SA	SA	SA	SA	SA	<p><b>A Window Advertising Device</b> means an Advertising Device painted or otherwise fixed to the glazed area of a window; and includes devices that are suspended from a window frame; but does not include products displayed in a window.</p> <p><u>Specific Requirements</u></p> <p>A Window Advertising Device must be situated inside the window on which it is exhibited except in the case of a window Advertising Device painted directly on the outside face of the window.</p> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<p><b>Awning Face Advertising Device</b></p> 	SA	SA	SA	SA	L	<p><b>An Awning Face Advertising Device</b> means an Advertising Device painted or otherwise affixed flat to the face of an awning which is already constructed on a building.</p> <p><u>Specific Requirements</u></p> <p>An Awning Face Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must be contained within the outline of the fascia of the building;</li> <li>(b) must not exceed 50mm in thickness; and</li> <li>(c) must be no closer than 300mm to the vertical projection of the face of any vehicle barrier kerb below.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<p><b>Under-Awning Advertising Device</b></p> 	SA	SA	SA	SA	L	<p><b>An Under-Awning Advertising Device</b> means an Advertising Device centrally located relative to the shop front and fixed underneath or suspended from an awning or verandah.</p> <p><u>Specific Requirements</u></p> <p>An Under-Awning Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must have a minimum clearance of 2.4m between its lowest point and ground level;</li> <li>(b) must not have a horizontal dimension greater than the width of the awning, a vertical dimension of more than 0.5m or a thickness of more than 0.3m;</li> <li>(c) must be oriented at right angles to the shop front on which it is exhibited;</li> <li>(d) must not be exhibited less than 3m from another under awning Advertising Device;</li> <li>(e) must not be exhibited less than 1.5m from each side boundary of the premises on which it is exhibited;</li> <li>(f) must not project beyond the awning or verandah to which it is fixed; and</li> <li>(g) is limited to 1 per shop front.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<p><b>Hamper Advertising Device</b></p> 	SA	SA	SA	SA	SA	<p><b>A Hamper Advertising Device</b> means an Advertising Device which is located above the door head or its equivalent height and below the awning level or verandah of a building; and is painted or otherwise fixed to the building.</p> <p><u>Specific Requirements</u></p> <p>A Hamper Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not exceed 100mm in thickness;</li> <li>(b) must be compatible with the design of the building on which it is exhibited; and</li> <li>(c) must be contained within the actual or created outline of the building on which it is to be exhibited.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>







# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign




Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<b>Stall Board Advertising Device</b> 	SA	SA	SA	SA	SA	<p>A <b>Stall Board Advertising Device</b> means an Advertising Device painted or fixed flat to the wall of a trade or business building below the ground floor window of the building.</p> <p><b>Specific Requirements</b></p> <p>The maximum thickness of a Stall Board Advertising Device must not exceed 100mm.</p> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>Blind/ Canopy Advertising Device</b> 	SA	SA	SA	SA	L	<p>A <b>Blind/Canopy Advertising Device</b> means an Advertising Device painted or fixed to solid or flexible material suspended from an awning, verandah or wall.</p> <p><b>Specific Requirements</b></p> <p>A Blind/Canopy Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not be exhibited unless there is a minimum clearance of 2.4m between the Advertising Device and ground level directly adjacent to the Advertising Device;</li> <li>(b) must be wholly contained within the premises advertised in the Advertising Device; and</li> <li>(c) may only be illuminated by spill or reflected light.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>Created Awning Line Advertising Device</b> 	SA	SA	SA	SA	L	<p>A <b>Created Awning Line Advertising Device</b> means an Advertising Device positioned on the face of, or aligned with, the natural horizontal line of an awning of a building used for trade or business purposes, which creates another awning line with its shape.</p> <p><b>Specific Requirements</b></p> <p>A Created Awning Line Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must maintain a clearance from any road related area directly adjacent to the Advertising Device of not less than 2.4m; and</li> <li>(b) must not extend more than 600mm above the original awning and not protrude more than 100mm from the awning.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>Above Awning Advertising Device</b> 	SA	SA	SA	SA	L	<p>An <b>Above Awning Advertising Device</b> means an Advertising Device located on top of an awning or verandah of a non-residential building.</p> <p><b>Specific Requirements</b></p> <p>An Above Awning Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not project: <ul style="list-style-type: none"> <li>a. above the roof, parapet or ridge line of the building;</li> <li>b. beyond the edge of the awning or verandah;</li> </ul> </li> <li>(b) must not have a face area in excess of 2.4m<sup>2</sup>;</li> <li>(c) must not have a height in excess of 1.5m above the awning on which the Advertising Device is exhibited;</li> <li>(d) must not be exhibited less than 3m from another above awning Advertising Device; and</li> <li>(e) must not be exhibited less than 1.5m from each side boundary of the premises on which it is exhibited.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*


KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
<b>Wall Advertising Device</b> 	SA	SA	SA	SA	SA	<p>A <b>Wall Advertising Device</b> means an Advertising Device painted or fixed flat to the wall of a building.</p> <p><b>Specific Requirements</b></p> <p>A Wall Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not project in excess of 100mm from the wall to which it is affixed;</li> <li>(b) must not project beyond any edge of the wall;</li> <li>(c) must integrate and be compatible with the architecture of the building on which it is painted or affixed; and</li> <li>(d) must only be exhibited on the wall of a building.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>Ground Advertising Device</b> 	SA	SA	L	SA	L	<p>A <b>Ground Advertising Device</b> means an Advertising Device that sits on a low level wall or completely clad vertically oriented free-standing structure which sits on or rises out of the ground.</p> <p><b>Specific Requirements</b></p> <p>A Ground Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must have a maximum face area of 10m<sup>2</sup>;</li> <li>(b) must not be over 1.8m from the ground level directly adjacent the Advertising Device;</li> <li>(c) must be erected within a landscaped environment;</li> <li>(d) must not face adjoining premises unless it is more than 3m from each boundary of the premises; and</li> <li>(e) must have a separation distance between other boundary fence signs of 60m.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>Business nameplate Advertising Device</b> 	SA	SA	SA	SA	SA	<p>A <b>Business Nameplate Advertising Device</b> means an Advertising Device that displays the name or occupation of the business of the occupier of premises painted or otherwise fixed to a building, wall or fence at the premises or is free-standing on the premises.</p> <p><b>Specific Requirements</b></p> <p>A Business Nameplate Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) must not have a face area in excess of 0.3m<sup>2</sup>;</li> <li>(b) must comprise of content which is limited to the nature, name and contact details of the business; and</li> <li>(c) must not incorporate any moving, rotated or animated parts.</li> </ul> <p style="text-align: center;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

KEY: 'SA' means a Self-Assessable Sign; 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign						
Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements
	Business Centre Environment	Industry Environment	Residential Environment	Rural Area /Greenspace/ Openspace Environment	Character /Heritage/ Special Precinct Area	
Trade Advertising Device	SA	SA	SA	SA	SA	<p>A <b>Trade Advertising Device</b> means an Advertising Device which displays a trade person's activity on premises, for example, the activities of a painter or a tiler.</p> <p><u>Specific Requirements</u></p> <p>A Trade Advertising Device:</p> <p style="margin-left: 20px;">(a) must be limited to a maximum of 1 trade Advertising Device on any premises whilst the activity is undertaken; and</p> <p style="margin-left: 20px;">(b) must not have a face area in excess of 0.6m<sup>2</sup>;</p> <p style="text-align: right;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>
<b>Blackboard sign</b> 	SA	SA	SA	SA	SA	<p>A <b>Blackboard sign</b> means a blackboard, whiteboard or the like with a hand written, temporary, message displayed at a premises.</p> <p><u>Specific Requirements</u></p> <p><i>Intentionally left blank</i></p> <p style="text-align: right;"><i>Note: these Specific Requirements are in addition to the General Self-Assessable Requirements</i></p>

### Table 3: General Licensable Criteria

In addition to the criteria set out at section 5 of Schedule 9 and section 9(1) of the authorising local law, the local government must be satisfied that:

- (1) a Licensable Sign will not contain Third Party Advertising unless the Licensable Sign is identified in this Table 3 as:
  - (a) a Billboard or Hoarding Advertising Device;
  - (b) a Bus Shelter Advertising Device;
  - (c) a Fly Poster Panel;
  - (d) a Miscellaneous Advertising Device;
  - (e) a Sporting Field Fence Advertising Device;
  - (f) a Sporting Complex Advertising Device; or
  - (g) an Identilite Advertising Device.
  
- (2) if a Licensable Sign will be visible from a Road that is a State-controlled road, the Licensable Sign is suitable to the Queensland Department of Transport and Main Roads (**DTMR**);

*Note:*

- *the local government may refer a proposed Advertising Device which will be visible from a State-Controlled Road to DTMR. DTMR may require that the Advertising Device be modified in some way, in which case, the local government may require an Applicant to make those modifications (see generally: section 139 of the Transport Operations (Road Use Management—Accreditation and Other Provisions) Regulation 2015 (Qld)).*


ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018

**Table 3 Continued: Advertising Devices and Specific Requirements & Conditions**

KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Example 1: If an Advertising Device is identified as "L" in the Business Centre Environment column of this Table, then that Advertising Device is a Licensable Sign if it is proposed to be installed in the Business Centre Environment.  
Example 2: If an Advertising Device is identified as "R" in the Residential Environment column of this Table, then that Advertising Device is a Restricted Advertising Device in the Residential Environment.

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace / Open Space Environment	Character/ heritage/special precinct area	
<b>CLASS 1 Signs</b>						
Commercial Flag Advertising Device  	L	L	R	R	R	<p>A <b>Commercial Flag Advertising Device</b> means a cloth or similar non-rigid fabric Advertising Device flown from a masthead fixed either to or in front of a building, or suspended from any structure, for advertising or identifying commercial premises.</p> <p><u>Specific Requirements</u></p> <p>A Commercial Flag Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a face area no larger than 8m<sup>2</sup>;</li> <li>(b) be fixed to a masthead or structure and structurally secure to accommodate wind loadings in the area;</li> <li>(c) have a maximum height of 6.5m above ground level;</li> <li>(d) not to be illuminated by any means other than spill or reflected light;</li> <li>(e) have a minimum side boundary clearance of 3m;</li> <li>(f) be 1 of a maximum number of 2 commercial flags installed at premises.</li> </ul>




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ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018




TABLE 3

KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace/ Open Space Environment	Character/ heritage/special precinct area	
<p>Fly Poster Panel</p> 	L	L	L	L	L	<p><b>Fly Poster Panel</b> means a panel or surface specifically provided for the display of Fly Poster Advertising Devices.</p> <p><b>Specific Requirements</b> A Fly Poster Panel must:</p> <ul style="list-style-type: none"> <li>(a) not exceed 30 m<sup>2</sup>; and</li> <li>(b) be fixed to a wall; and</li> <li>(c) not protrude more than 300 mm from the wall.</li> </ul>
<p>Banner Advertising Device</p> 	L	L	R	L	L	<p><b>A Banner Advertising Device</b> means an Advertising Device suspended from a structure or pole with or without supporting framework displaying an Advertising Device applied or painted to fabric or similar material.</p> <p><b>Specific Requirements</b> A Banner Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) only be exhibited for a maximum of 21 consecutive days within any 90-day period prior to the function or occasion advertised on the Advertising Device (unless otherwise approved by the local government);</li> <li>(b) be fixed to a structure that will accommodate wind loadings for the area;</li> <li>(c) not be erected above the gutter line or on the roof of a building;</li> <li>(d) be illuminated only by spill or reflected light;</li> <li>(e) have a maximum face area of 2.4m<sup>2</sup> and maximum width of 750mm;</li> <li>(f) have a maximum overall height above finished ground level of the lesser of 5m or the height of the adjacent section of the building it is attached to;</li> <li>(g) have a minimum clearance of 2.4m between finished ground level and the bottom of the sign;</li> <li>(h) have a minimum clearance of 3m to the side or rear boundary of the site; and</li> <li>(i) have a minimum clearance of 6m to any other banner.</li> </ul>
<p>Vertical Banner Advertising Device</p> 	L	L	L	L	L	<p><b>A Vertical Banner Advertising Device</b> means an Advertising Device comprising non-rigid material which is usually supported at 2 or more locations from brackets extending from either a pole or a building.</p> <p><b>Specific Requirements</b> A Vertical Banner Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) not be illuminated;</li> <li>(b) not have a face area in excess of 2.4m<sup>2</sup>;</li> <li>(c) not have a width in excess of 750mm;</li> <li>(d) not have a height in excess of 5m above ground level directly adjacent to the Advertising Device;</li> <li>(e) be erected within the street front boundary of the premises on which it is exhibited unless the Advertising Device is exhibited above a fixed awning;</li> <li>(f) not be exhibited less than 6m from another vertical banner Advertising Device; and</li> <li>(g) not be exhibited less than 3m from any boundary of the premises on which it is exhibited.</li> </ul>

ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018




TABLE 3						
KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign						
Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace / Open Space Environment	Character/ heritage/special precinct area	
<b>Bunting Advertising Device</b> 	L	L	R	L	L	<p><b>A Bunting Advertising Device</b> means an Advertising Device affixed to a structure which is comprised of decorative flags, pennants, streamers or such other things.</p> <p><b>Specific Requirements</b> A Bunting Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) not be fixed to a tree, lighting standard or power pole on land under the control of the local government;</li> <li>(b) not be placed on premises beyond the street front boundary of the premises;</li> <li>(c) not be placed more than 6m above ground level; and</li> <li>(d) only be displayed for a maximum of 21 consecutive days in any 3-month period.</li> </ul>
<b>Inflatable Advertising Device</b> 	L	L	R	L	R	<p><b>An Inflatable Advertising Device</b> means an Advertising Device displayed in conjunction with a special event such as a fete, fair, circus sales promotion or the like that may include lighter than air devices and cold air inflatables.</p> <p><b>Specific Requirements</b> An Inflatable Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) not be exhibited for more than 21 days in any 90-day period;</li> <li>(b) be fully tethered when deployed at a site approved by local government;</li> <li>(c) meet standards satisfactory to the local government as to physical condition, aesthetic appearance, colour, shape and means of fixing detachable signage securely to that inflatable device;</li> <li>(d) have electrical safety certification for any lighting, cold air blower, and any other electrical equipment associated with the Advertising Device;</li> <li>(e) be capable of rapid deflation and rapid storage in balloon/blimp trailer;</li> <li>(f) have a method of securing the Advertising Device which is certified to a standard by an accredited engineer prior to the exhibition of the Advertising Device;</li> <li>(g) only be flown during daylight hours if it is a lighter than air device;</li> <li>(h) only be inflated with cold air or a non-flammable, non-toxic gas;</li> <li>(i) be deployed only by an appropriately qualified operator;</li> <li>(j) be tethered to rise more than 45 meters above ground level; and</li> <li>(k) have at least 2 safety tested tether lines connected to it (if it is a lighter than air device).</li> </ul>
<b>Construction Site Fence Advertising Device</b> 	L	L	L	L	L	<p><b>A Construction Site Fence Advertising Device</b> means an Advertising Device fixed or painted to a temporary safety fence erected around a construction site or building under construction.</p> <p><b>Specific Requirements</b> A Construction Site Fence Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a maximum face area of 1.2m<sup>2</sup> unless the fence is constructed to meet wind loading standards; or</li> <li>(b) not have a face area in excess of 1m<sup>2</sup> for each metre of the length of the fence.</li> </ul>

ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018

TABLE 3




KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace/ Open Space Environment	Character/ heritage/special precinct area	
<b>Construction Site Advertising Device</b> 	L	L	L	L	L	<p>A <b>Construction Site Advertising Device</b> means an Advertising Device that is affixed to a structure or building under construction or to on-site construction equipment such as a crane.</p> <p><b>Specific Requirements</b> A Construction Site Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a maximum area of 20m<sup>2</sup> per street frontage; and</li> <li>(b) only display the name or logo of the developer, or owner of the construction project or company.</li> </ul>
<b>Boundary Fence Advertising Device</b> 	L	L	L	L	L	<p>A <b>Boundary Fence Advertising Device</b> means an Advertising Device painted or fixed to a fence and designed to permanently delineate or identify a boundary alignment or enclosure.</p> <p><b>Specific Requirements</b> A Boundary Fence Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a maximum face area of 2.4m<sup>2</sup>;</li> <li>(b) be wholly contained within the fence outline with a maximum height above ground level of 1.8m;</li> <li>(c) be located on the front property boundary of the premises if an Advertising Device is on premises adjacent to a residential building; and</li> <li>(d) have a minimum separation distance of 3m to the side or rear boundary of the premises.</li> </ul>
<b>CLASS II Signs</b>						
<b>High-Rise Building Advertising Device</b> 	L	L	L	L	L	<p>A <b>High-Rise Building Advertising Device</b> means an Advertising Device painted or fixed upon a high-rise building; and projects less than 50mm from the building face; and is displayed not less than 20m above ground level.</p> <p><b>Specific Requirements</b> A High-Rise Building Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) be contained within the actual or created outline of the building on which it is to be exhibited; or</li> <li>(b) if the Advertising Device on a building creates a new outline, be designed to appear as if it were part of the original building or otherwise match or complement the architecture of the original building; and</li> <li>(c) have content limited to the building's name, one building occupant's name or the owner of the building's naming rights.</li> </ul>



ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018


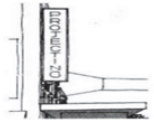

TABLE 3						
KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign						
Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace / Open Space Environment	Character/ heritage/special precinct area	
<b>Sign Written Non-Building Structure Advertising Device</b> 	L	L	L	L	L	<p><b>A Sign Written Non-Building Structure Advertising Device</b> means an Advertising Device painted or fixed to any structure which is not a building which may include a batching plant, conveyor housing, unroofed storage building or liquid or gas tank.</p> <p><b>Specific Requirements</b> A Sign Written Non-Building Structure Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) be contained within the height and width of the structure on which it is exhibited; and</li> <li>(b) not project more than 50mm from the face of the structure.</li> </ul>
<b>Sign Written Roof Advertising Device</b> 	L	L	R	R	R	<p><b>A Sign Written Roof Advertising Device</b> means an Advertising Device painted or fixed to the roof of a building and directed at, or visible from, a road.</p> <p><b>Specific Requirements</b> A Sign Written Roof Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) be contained within the existing or created outline of the building on which it is exhibited;</li> <li>(b) be of a size and scale which is consistent with the scale and character of the building on which it is exhibited;</li> <li>(c) not extend horizontally beyond the edge of the building roof; and</li> <li>(d) be compatible with other Sign Written Roof Advertising Devices (if any) exhibited on the building.</li> </ul>
<b>Roof/Sky Advertising Device</b> 	L	L	R	R	R	<p><b>A Roof/Sky Advertising Device</b> means an Advertising Device fitted to the roof of a building.</p> <p><b>Specific Requirements</b> A Roof/Sky Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) be contained within the existing or created outline of the building on which it is exhibited; or</li> <li>(b) if the Advertising Device creates a new outline for the building, be designed to appear as if it were part of the original building, or in some other way match or complement the architecture of the building; and</li> <li>(c) not extend horizontally beyond the edge of the roof of the building on which it is exhibited; and</li> <li>(d) If there is more than 1 Advertising Device on a building, match, align or otherwise be compatible with the other; and the source of illumination of the Advertising Device must be internal and not cause excessive light spill.</li> </ul>

ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018

TABLE 3

KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace / Open Space Environment	Character/ heritage/special precinct area	
<p>Pole Advertising Device</p> 	L	L	R	L	R	<p>A Pole Advertising Device means a free-standing Advertising Device on 1 or more vertical supports which is not portable and which may consist of separate, removable and replaceable slats, panels or components.</p> <p><b>Specific Requirements</b> A Pole Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a maximum face area of 2.4m<sup>2</sup> on any side;</li> <li>(b) not have a height in excess of 5m above ground level directly adjacent to the Advertising Device;</li> <li>(c) not face adjoining premises unless it is more than 3m from each boundary of the premises; and</li> <li>(d) if the Advertising Device is exhibited on land in the Rural Area Greenspace / Open Space Environment:                             <ul style="list-style-type: none"> <li>a. be located on land with a minimum street front boundary of 300m;</li> <li>b. be located at least 100m from any side boundary of the land; and</li> <li>c. not be located within 300m of any other Advertising Device.</li> </ul> </li> </ul>
<p>Projecting Advertising Device</p> 	L	L	R	L	R	<p>A Projecting Advertising Device means a double-faced Advertising Device projecting at right angles to a wall or exhibited on the wall of a building</p> <p><b>Specific Requirements</b> A Projecting Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) project at right angles to the building no more than 750mm from the wall on which it is exhibited;</li> <li>(b) have a maximum aggregate face area of 10m<sup>2</sup>;</li> <li>(c) only be placed on premises to promote or advertise an activity undertaken on the premises;</li> <li>(d) be installed without "guide wires" or exposed supporting framework and be positioned and designed in a manner which is compatible with the architecture of the building to which it is attached;</li> <li>(e) be situated a minimum of 2.4m from any road related area directly adjacent to the Advertising Device; and</li> <li>(f) be designed to have a minimum clearance of 2.4m between the bottom of the sign and finished ground level.</li> </ul>
<p>Sporting Complex Advertising Device</p> 	L	L	L	L	L	<p>A Sporting Complex Advertising Device means an Advertising Device that identifies a sporting complex, club or building.</p> <p><b>Specific Requirements</b> A Sporting Complex Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) not have a face area in excess of 12m<sup>2</sup>; and</li> <li>(b) only exhibit third party advertising on 10% of the face area (if applicable).</li> </ul>


# Moreton Bay Regional Council

**ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)**

*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

**TABLE 3**

KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace / Open Space Environment	Character/ heritage/special precinct area	
<p>Pylon Advertising Device</p> 	L	L	R	R	R	<p>A <b>Pylon Advertising Device</b> means a free-standing Advertising Device normally elevated from the ground and supported by twin pole supports or covered structural supports with a face area that may consist of separate slats, panels or components which are removable and replaceable.</p> <p><b>Specific Requirements</b> A Pylon Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a face area greater than 2.4m<sup>2</sup>;</li> <li>(b) have a face area height greater than its face area width; and</li> <li>(c) not have a face area in excess of the maximum face area permitted for the Advertising Device calculated in accordance with Table 5;</li> <li>(d) not have a height in excess of the maximum height permitted for the Advertising Device calculated in accordance with Table 5;</li> <li>(e) be the only Pylon Advertising Device on the premises except where the street front boundary of the premises exceeds 100m;</li> <li>(f) if more than Pylon Advertising Device is permitted on the premises, be not less than 100m from the other Pylon Advertising Device; and</li> <li>(g) not be located or constructed so as to expose an unsightly back view of the Advertising Device;</li> <li>(h) not face adjoining premises unless it is more than 3m from each boundary of the premises; and</li> <li>(i) if the Advertising Device is exhibited on land in a Rural Area Greenspace / Open Space Environment:             <ul style="list-style-type: none"> <li>a. be located on land with a minimum street front boundary of 300m; and</li> <li>b. be located at least 100m from any side boundary of the land; and</li> <li>c. not be located within 300m of another Pylon or Billboard or Hoarding Advertising Device.</li> </ul> </li> </ul>


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ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018

**TABLE 3**

KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign



Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace / Open Space Environment	Character/ heritage/special precinct area	
<p>Billboard or Hoarding Advertising Device</p> 	L	L	R	R	R	<p>A <b>Billboard or Hoarding Advertising Device</b> means a free-standing structure, normally elevated from the ground and supported by 1 or more vertical columns, pylons or poles, used primarily to display advertising matter.</p> <p><b>Specific Requirements</b></p> <p>A Billboard or Hoarding Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a face area greater than 2.4m<sup>2</sup>;</li> <li>(b) not have a face area in excess of the maximum face area permitted for the Advertising Device calculated in accordance with Table 5;</li> <li>(c) not have a height in excess of the maximum height permitted for the Advertising Device calculated in accordance with Table 5;</li> <li>(d) be the only Billboard or Hoarding Advertising Device on the premises except where the street front boundary of the premises exceeds 100m;</li> <li>(e) if more than 1 Billboard or Hoarding Advertising Device is permitted on the premises, be not less than 100m from the other Billboard or Hoarding Advertising Device;</li> <li>(f) not be located or constructed so as to expose an unsightly back view of the Advertising Device;</li> <li>(g) not face adjoining premises unless it is more than 3m from each boundary of the premises; and</li> <li>(h) if the Advertising Device is exhibited on land in a Rural Area Greenspace / Open Space Environment: <ul style="list-style-type: none"> <li>a. be located on land with a minimum street front boundary of 300m; and</li> <li>b. be located at least 100m from any side boundary of the land; and</li> <li>c. not be located within 300m of another Pylon or Billboard or Hoarding Advertising Device;</li> </ul> </li> </ul>
<p>Multiple Advertising Device</p>	L	L	R	L	R	<p>A <b>Multiple Advertising Device</b> means an Advertising Device that contains 2 or more different types Advertising Devices on the same structure.</p> <p><b>Specific Requirements</b></p> <p>A Multiple Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a maximum face area of 1m<sup>2</sup> of face area per metre of street front boundary length of the premises on which the Advertising Device is exhibited.</li> </ul>

ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018

**TABLE 3**

KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign



Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace / Open Space Environment	Character/ heritage/special precinct area	
<b>Bus Shelter Advertising Device</b> 	L	L	L	L	L	<p><b>A Bus Shelter Advertising Device</b> means an Advertising Device placed on a bus shelter that is not a Street Furniture Advertising Device.</p> <p><b>Specific Requirements</b> A Bus Shelter Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) not extend beyond the dimensions of the bus shelter; and</li> <li>(b) be designed so that an opening is left in the side of the bus shelter that enables approaching buses to be seen by a person using the bus shelter.</li> </ul>
<b>Identilite Advertising Device</b>	L	L	L	L	L	<p><b>An Identilite Advertising Device</b> means an illuminated street name identification sign with attached Third Party Advertising.</p> <p><b>Specific Requirements</b> An Identilite Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) have a minimum clearance of 3m from any road related area directly adjacent to the Advertising Device;</li> <li>(b) have a minimum clearance of 2.4m from the bottom of the Advertising Device to ground level directly adjacent to the Advertising Device;</li> <li>(c) not contain Third Party Advertising with a face area in excess of 1.8m<sup>2</sup>.</li> <li>(d) not have a street name component with a face area in excess of 0.3m<sup>2</sup>; and</li> <li>(e) be exhibited on a standard pole of the local government.</li> </ul>
<b>Animated Advertising Device</b> 	L	L	R	R	L	<p><b>An Animated Advertising Device</b> means an Advertising Device with a changing display, such as flashing or chasing fibre optic lights, scrolling illuminated images and any other non-static illuminated displays other than an Electronic Graphic Display Screen or a Projected Image Sign as defined in this Table 3.</p> <p><b>Specific Requirements</b> An Animated Advertising Device must:</p> <ul style="list-style-type: none"> <li>(a) where the Advertising Device is within 100m of the Residential Environment:                             <ul style="list-style-type: none"> <li>a. have a luminance that is appropriate for a residential environment as determined by the local government; and</li> <li>b. be switched off between 10.00pm and sunset on the following day.</li> </ul> </li> </ul>

ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)

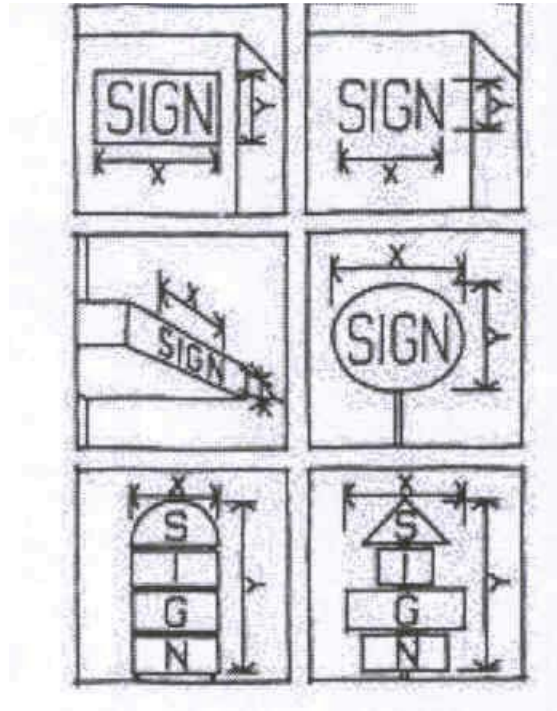
Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018

**TABLE 3**

KEY: 'R' means a Restricted Advertising Device; 'L' means a Licensable Sign

Advertising Device	Environment or Area					Advertising Device Description and Specific Requirements & Conditions
	Business Centre Environment	Industry Environment	Residential environment	Rural area Greenspace/ Open Space Environment	Character/ heritage/special precinct area	
<p><b>Electronic Graphic Display Screen</b></p> 	L	L	R	R	L	<p>An <b>Electronic Graphic Display Screen</b> means an Advertising Device usually including Light Emitting Diode technology and associated technology and software, capable of producing still images, video replay and live television broadcasts and animations as programmed.</p> <p><b>Specific Requirements</b> An Electronic Graphic Display Screen must:</p> <ul style="list-style-type: none"> <li>(a) be a maximum of 20 m<sup>2</sup> in area;</li> <li>(b) be a maximum of 12 m from the ground to the highest part of the screen;</li> <li>(c) not project beyond the front alignment of a property;</li> <li>(d) not expose an unsightly back view to a road or other public place; and</li> <li>(e) not to be located on a street frontage along which is located another Electronic Graphic Display Screen, unless such a screen is located at least 200 m away.</li> </ul>
<p><b>Projected Image Advertising Device</b></p> 	L	L	R	R	L	<p>A <b>Projected Image Advertising Device</b> means an illuminated Advertising Device projected onto a display surface as a static or moving image.</p> <p><b>Specific Requirements</b> <i>Intentionally Left Blank</i></p>
<p><b>Miscellaneous Advertising Device</b></p>	L	L	L	L	L	<p>A <b>Miscellaneous Advertising Device</b> means an Advertising Device:</p> <ul style="list-style-type: none"> <li>(a) which is not identified in this Schedule 9; or</li> <li>(b) for which the Specific Requirements, General Licensable Criteria or General Self-Assessable Requirements that apply to the Advertising Device are not satisfied.</li> </ul> <p><b>Specific Requirements</b> <i>Intentionally Left Blank</i></p>

**Table 4: Advertising Devices Size Calculator**



**Advertising Device Face Area = X x Y**

*Note:*

- *Table 4 provides examples of how signage size will be calculated by the local government e.g. when assessing plans that are lodged with Licensable Sign applications.*
- *Each of the above examples depict various signs. The local government will compare a sign to the most relevant example above and calculate the size of the sign as per the example.*

*Examples:*

- *If the local government received an application from an Applicant wishing to Install a Banner Advertising Device (which should generally have a maximum face area of 2.4m<sup>2</sup>) the local government would assess the plans supplied by the Applicant to ensure that the sign had a maximum face area of 2.4m<sup>2</sup> by using the calculation method depicted in the first example above (the top-left example);*
- *If the local government received an application from an Applicant wishing to Install a Sign Written Roof Advertising Device (which had no defined border) the local government would assess the sign size by using the calculation method depicted in the second example above (the top-right example).*

ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)  
*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

**Table 5: Advertising Devices Size Limits**

Note:

- Schedule 9 provides that the size of certain signs must be limited in accordance with this Table 5 (see for example - Billboard or Hoarding Advertising Device)

Street front boundary of the premises	Maximum face area per side for Advertising Device (m <sup>2</sup> )	Maximum height for Advertising Device (metres)
up to 10 m	2	4.5
10-20	4	5.0
21-30	6	6.0
31-40	8	6.5
41-50	10	7.5
51-60	12	8.0
61-70	14	9.0
71-80	16	9.5
81-90	18	10.5
91-100	20	11.0
101-110	22	12.0
111-120	24	13.0
121-130	26	13.5
131-140	28	14.0
141-150	30	15.0
150 or greater	30	15.0



ITEM 1.2 - ADOPTION OF MBRC INTERIM LOCAL LAW NO. 3 (ADVERTISING DEVICES) 2018 - REGIONAL (Cont.)  
*Moreton Bay Regional Council Interim Local Law No. 3 (Advertising Devices) 2018*

**Table 6: Moreton Bay Regional Council Environments**

Planning Scheme zones are grouped into the environments and areas specified in this table:

<b>Business Centre Environment</b>	<b>Industry Environment</b>	<b>Residential Environment</b>	<b>Rural area greenspace / open space Environment</b>
<ul style="list-style-type: none"> <li>• Centre Zone</li> <li>• Community Facilities Zone</li> <li>• Township Zone</li> </ul>	<ul style="list-style-type: none"> <li>• Extractive Industry Zone</li> <li>• Industry Zone</li> </ul>	<ul style="list-style-type: none"> <li>• Emerging Community Zone</li> <li>• General Residential Zone</li> <li>• Rural Residential Zone</li> </ul>	<ul style="list-style-type: none"> <li>• Environmental Management and Conservation Zone</li> <li>• Limited Development Zone</li> <li>• Recreation and Open Space Zone</li> <li>• Rural Zone</li> </ul>

**Character/Heritage/Special precinct areas:** Any Planning Scheme zone to the extent that it mapped within the “heritage and landscape character” overlay area under the Planning Scheme

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***SUPPORTING INFORMATION***

**Ref: [A17546509](#)**

The following list of supporting information is provided for:

**ITEM 3.1**

**MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL**

***#1 Monthly Financial Report - 31 August 2018***

ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)  
**#1 Monthly Financial Report - 31 August 2018**

## Moreton Bay Regional Council

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# Monthly Financial Report

**Year to date result as at: 31 August 2018**

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Segment Analysis	5
Commentary on Financial Results and Graphs	6 to 9
Treasury Report	10

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# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
18 September 2018

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ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)

## Moreton Bay Regional Council STATEMENT OF COMPREHENSIVE INCOME For the period ended 31 August 2018

17% of the year  
elapsed

	2018/19 Original Budget	2018/19 Revised Budget	2018/19 YTD Actuals	Actuals to Revised Budget 2018/19
<b>Revenue</b>				
<b>Operating Revenue</b>				
Rates and utility charges	\$307,250,103	\$307,263,703	\$75,667,143	24.63%
Fees and charges	\$35,381,922	\$35,381,922	\$6,238,426	17.63%
Rental income	\$6,010,669	\$6,010,669	\$801,733	13.34%
Grants, subsidies and contributions	\$19,749,473	\$20,871,093	\$2,516,925	12.06%
Interest revenue	\$47,066,855	\$47,066,855	\$7,627,536	16.21%
Sales revenue	\$2,992,740	\$2,992,740	\$410,614	13.72%
Other revenue	\$21,566,080	\$21,566,080	\$2,631,910	12.20%
Share of profit of associate - Operating Cash	\$25,558,000	\$25,558,000	\$4,259,667	16.67%
<b>Total Operating Revenue</b>	<b>\$465,575,842</b>	<b>\$466,711,062</b>	<b>\$100,153,954</b>	<b>21.46%</b>
<b>Expenses</b>				
<b>Operating Expenses</b>				
Employee benefits	(\$134,361,703)	(\$134,361,703)	(\$18,271,394)	13.60%
Materials and services	(\$162,882,508)	(\$162,783,857)	(\$21,439,694)	13.17%
Depreciation and amortisation	(\$91,236,382)	(\$91,236,382)	(\$15,206,064)	16.67%
Finance costs	(\$23,102,171)	(\$23,102,171)	(\$3,918,899)	16.96%
<b>Total Operating Expenses</b>	<b>(\$411,582,764)</b>	<b>(\$411,484,113)</b>	<b>(\$58,836,051)</b>	<b>14.30%</b>
<b>Operating Result</b>	<b>\$53,993,078</b>	<b>\$55,226,949</b>	<b>\$41,317,903</b>	<b>74.81%</b>
<b>Share of Profit of Associate - Capital Non-cash</b>	<b>\$52,000,000</b>	<b>\$52,000,000</b>	<b>\$8,666,667</b>	<b>16.67%</b>
<b>Capital Revenue</b>	<b>\$77,650,653</b>	<b>\$83,594,472</b>	<b>\$9,301,443</b>	<b>11.13%</b>
<b>Capital Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,428,087)</b>	<b>No Budget</b>
<b>NET RESULT</b>	<b>\$183,643,731</b>	<b>\$190,821,421</b>	<b>\$57,857,926</b>	<b>30.32%</b>
<b>Other Comprehensive Income</b>				
<b>Items that will not be reclassified to net result</b>				
Increase/(decrease) in asset revaluation surplus	\$0	\$0	\$0	No Budget
<b>Items that may be reclassified subsequently to net result</b>				
Net change in available-for-sale financial assets	\$0	\$0	(\$123,998)	No Budget
<b>Total other comprehensive income for the year</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$123,998)</b>	<b>No Budget</b>
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>	<b>\$183,643,731</b>	<b>\$190,821,421</b>	<b>\$57,733,928</b>	<b>30.26%</b>

# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
18 September 2018

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ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)

## Moreton Bay Regional Council STATEMENT OF FINANCIAL POSITION As at 31 August 2018

	2018/19 Budget as at 30 June 2019	2018/19 YTD Actual
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$321,620,000	\$356,074,901
Trade and other receivables	\$45,769,000	\$33,726,778
Inventories	\$1,081,000	\$1,118,417
	\$368,470,000	\$390,920,096
Non-current assets held for sale	\$0	\$402,200
<b>Total Current Assets</b>	<b>\$368,470,000</b>	<b>\$391,322,296</b>
<b>Non-Current Assets</b>		
Trade and other receivables	\$677,576,000	\$677,576,094
Other financial assets	\$0	\$101,549,919
Investments	\$15,000	\$15,000
Investment property	\$44,970,000	\$28,635,000
Investment in associate	\$1,152,610,000	\$1,138,134,760
Property, plant and equipment	\$4,559,380,000	\$4,634,867,210
Intangible assets	\$280,000	\$326,343
<b>Total Non-Current Assets</b>	<b>\$6,434,831,000</b>	<b>\$6,581,104,326</b>
<b>Total Assets</b>	<b>\$6,803,301,000</b>	<b>\$6,972,426,622</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	\$39,783,000	\$28,682,565
Borrowings	\$33,881,000	\$31,532,941
Provisions	\$12,889,000	\$13,359,308
Other	\$1,673,000	\$158,141
<b>Total Current Liabilities</b>	<b>\$88,226,000</b>	<b>\$73,732,955</b>
<b>Non-Current Liabilities</b>		
Trade and other payables	\$213,000	\$0
Borrowings	\$345,187,000	\$354,462,899
Provisions	\$33,712,000	\$43,896,035
<b>Total Non-Current Liabilities</b>	<b>\$379,112,000</b>	<b>\$398,358,934</b>
<b>Total Liabilities</b>	<b>\$467,338,000</b>	<b>\$472,091,889</b>
<b>NET COMMUNITY ASSETS</b>	<b>\$6,335,963,000</b>	<b>\$6,500,334,733</b>
<b>Community Equity</b>		
Retained surplus	\$5,437,673,000	\$5,576,836,051
Asset revaluation surplus	\$898,290,000	\$923,498,682
<b>TOTAL COMMUNITY EQUITY</b>	<b>\$6,335,963,000</b>	<b>\$6,500,334,733</b>

## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
18 September 2018

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ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)

### Moreton Bay Regional Council STATEMENT OF CASH FLOWS For the period ended 31 August 2018

	2018/19 Budget as at 30 June 2019	2018/19 YTD Actuals
<b>Cash flows from operating activities</b>		
Receipts from customers	\$387,202,000	\$97,655,889
Payments to suppliers and employees	(\$290,593,000)	(\$61,050,843)
Interest received	\$47,067,000	\$10,730,568
Rental income	\$5,718,000	\$801,733
Non capital grants and contributions	\$18,789,000	\$2,516,925
Borrowing costs	(\$21,322,000)	(\$3,741,855)
<b>Net cash inflow/(outflow) from operating activities</b>	<b>\$146,861,000</b>	<b>\$46,912,417</b>
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(\$230,286,000)	(\$13,991,299)
Payments for intangible assets	\$0	\$0
Payments for investment property	\$0	\$0
Payments for available for sale investment	\$0	\$0
Proceeds from sale of property, plant and equipment	\$21,800,000	\$186,928
Net movement in loans to community organisations	\$0	\$0
Grants, subsidies and contributions	\$37,424,000	\$9,114,515
<b>Net cash inflow/(outflow) from investing activities</b>	<b>(\$171,062,000)</b>	<b>(\$4,689,856)</b>
<b>Cash flows from financing activities</b>		
Proceeds from borrowings	\$24,518,000	\$0
Repayment of borrowings	(\$30,771,000)	\$0
<b>Net cash inflow/(outflow) from financing activities</b>	<b>(\$6,253,000)</b>	<b>\$0</b>
Net increase/(decrease) in cash held	<b>(\$30,454,000)</b>	<b>\$42,222,561</b>
Cash and cash equivalents at the beginning of the financial year	\$352,074,000	\$313,852,340
<b>Cash and cash equivalents at the end of the period</b>	<b>\$321,620,000</b>	<b>\$356,074,901</b>

## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
18 September 2018

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ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)

### Moreton Bay Regional Council STATEMENT OF SOURCES AND APPLICATIONS OF CAPITAL FUNDING For the period ended 31 August 2018

	Original Budget 2018/19	Revised Budget 2018/19	YTD Actuals 2018/19
<b><u>Capital Funding Sources</u></b>			
Cash Utilised	\$222,365,224	\$242,513,517	\$11,900,255
Capital Grants and Subsidies received	\$13,923,653	\$19,867,472	\$2,091,044
Contributed Assets and assets not previously recognised	\$40,227,000	\$40,227,000	-
Loans received	\$24,517,864	\$24,517,864	-
<b>Total Capital Funding Sources</b>	<b>\$301,033,741</b>	<b>\$327,125,853</b>	<b>\$13,991,299</b>
<b><u>Capital Funding Applications</u></b>			
Capital Expenditure	\$230,036,000	\$256,128,112	\$13,991,299
Contributed Assets and assets not previously recognised	\$40,227,000	\$40,227,000	-
Loan Redemption	\$30,770,741	\$30,770,741	-
<b>Total Capital Funding Applications</b>	<b>\$301,033,741</b>	<b>\$327,125,853</b>	<b>\$13,991,299</b>

## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
18 September 2018

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ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)

### Analysis of Results by Operational Plan

For the period ended 31 August 2018						
Operational Plan	Operating Revenue	Operating Expenses	Operating Result	Capital Revenue	Capital Expenses	Net Result
Engineering, Construction & Maintenance	\$11,986,928	(\$16,444,489)	(\$4,457,561)	\$1,785,794	-	(\$2,671,767)
Community & Environmental Services	\$4,871,516	(\$7,338,935)	(\$2,467,419)	\$5,000	-	(\$2,462,419)
Governance	\$90,148,981	(\$33,362,004)	\$56,786,977	\$7,510,649	(\$1,428,087)	\$62,869,540
Planning and Economic Development	\$1,813,195	(\$1,690,623)	\$122,573	-	-	\$122,573
<b>Total Council</b>	<b>\$108,820,620</b>	<b>(\$58,836,051)</b>	<b>\$49,984,570</b>	<b>\$9,301,443</b>	<b>(\$1,428,087)</b>	<b>\$57,857,926</b>

### Analysis of Results by Entity

For the period ended 31 August 2018						
Entity	Operating Revenue	Operating Expenses	Operating Result	Capital Revenue	Capital Expenses	Net Result
General	\$97,240,266	(\$53,961,586)	\$43,278,679	\$9,301,443	(\$1,428,087)	\$51,152,036
Waste	\$11,177,622	(\$4,850,301)	\$6,327,321	-	-	\$6,327,321
Canals	\$402,732	(\$24,163)	\$378,569	-	-	\$378,569
<b>Total Council</b>	<b>\$108,820,620</b>	<b>(\$58,836,051)</b>	<b>\$49,984,570</b>	<b>\$9,301,443</b>	<b>(\$1,428,087)</b>	<b>\$57,857,926</b>



## **The Performance at a Glance** **as at 31 August 2018**

### **Synopsis**

- \* 17% of the financial year is complete.
- \* The operating surplus is \$49.98 million.

### **Operating Revenue**

- \* Rates and Utility Charges are on track to budget following the first quarterly rates levy.
- \* Operating Grants and Subsidies and Other Revenue are tracking below budget which is expected at this point in the financial year.
- \* In total all other revenue categories are performing to the revised budget target at this time of the year.

### **Operating Expenditure**

- \* Employee Expenses and Materials and Services are tracking below budget at this point in the year.
- \* Finance Costs are tracking significantly under budget.
- \* All other expenditure is on track for this stage of the financial year.

### **Capital Revenue**

- \* Infrastructure Cash Contributions are tracking above budget.
- \* No contributed assets have been recognised to date.
- \* Grants, Subsidies and Other Contributions are below budget.

### **Capital Expenditure**

- \* To date \$11.42 million has been spent on capital works, (which represents 6.14% of the capital program). This excludes the University project costs.

# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
18 September 2018

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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)*

## Moreton Bay Regional Council

### Comparative Table 2016/17 and 2017/18 to 2018/19\*

Year to date result as at: 31 August 2018

17% of the year elapsed

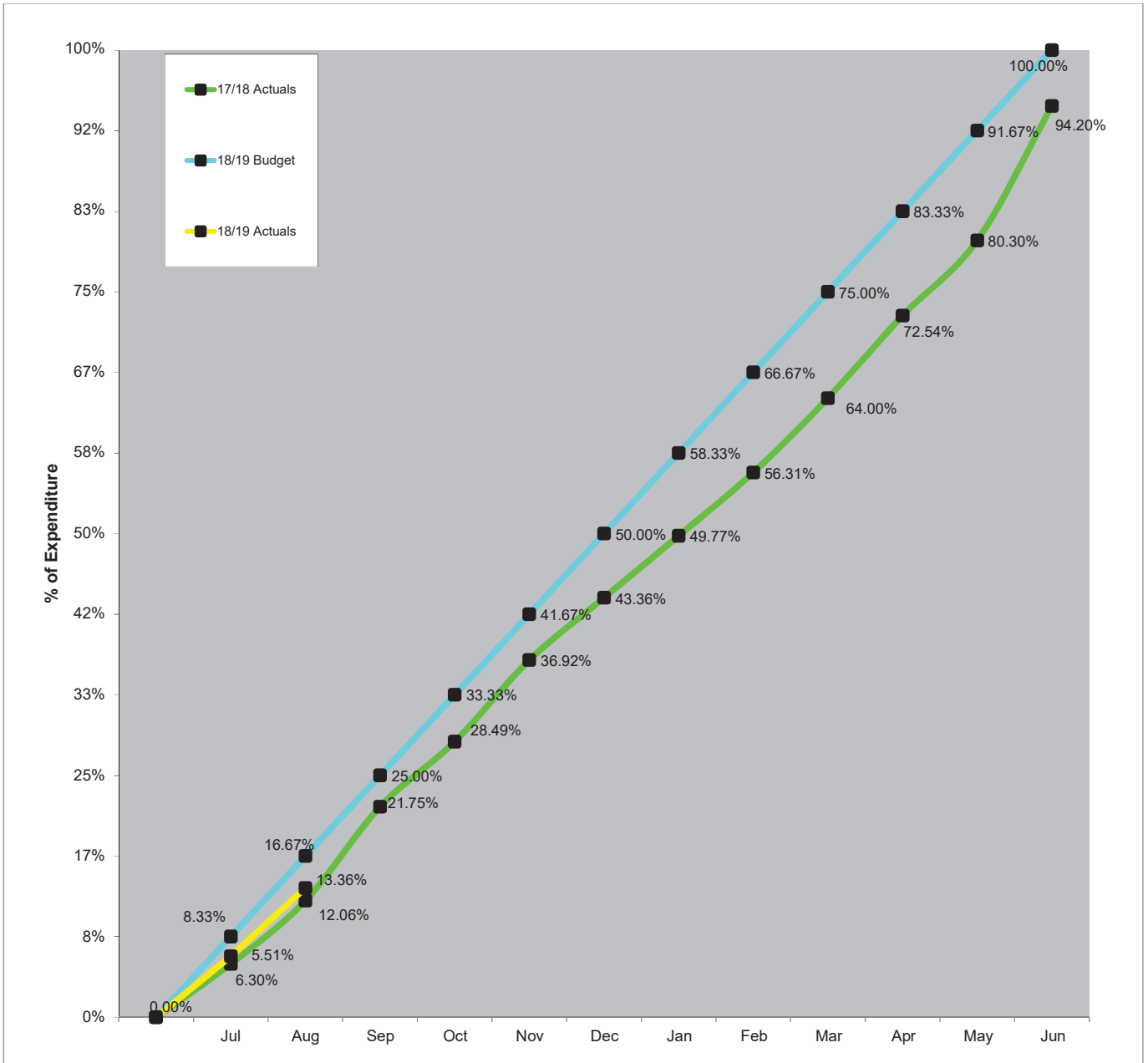
	Revised Budget 2018/19 \$'000	YTD Actuals 2018/19 \$'000	Actuals to Revised Budget 2018/19 %	Actuals to Revised Budget 2017/18 %	Actuals to Revised Budget 2016/17 %	Comments
<b>Operating Revenue</b>						
Rates & Utility Charges	\$307,264	\$75,667	25%	25%	25%	Revenue is on target after the first quarter rates levy.
User Fees & Charges	\$35,382	\$6,238	18%	19%	16%	Revenue is tracking to budget and is consistent with the previous year.
Interest Revenue	\$47,067	\$7,628	16%	17%	17%	The % for 2018/19 is tracking to budget and is consistent with previous years.
<b>Operating Expenses</b>						
Employee Expenses & Material and Services	\$297,146	\$39,711	13%	12%	13%	Expenditure is tracking below budget but is comparable to the previous years.
External Loan Interest Expense	\$21,322	\$3,742	18%	17%	17%	Expenditure is tracking to budget and is comparable to previous years.
<b>Capital Revenues</b>						
Infrastructure Cash Contributions	\$23,500	\$7,023	30%	34%	29%	Infrastructure cash contributions are tracking above budget but is below the previous year.
Contributed Assets	\$40,227	\$0	0%	0%	0%	No contributed assets have been recognised to date.
Grants & Subsidies	\$19,867	\$2,091	11%	15%	7%	The % of grants and subsidies received is tracking below budget and is below the previous year.
<b>Capital Expenditure</b>						
Total Capital Expenditure**	\$186,128	\$11,420	6%	7%	7%	Capital expenditure remains behind budget.
<p>* The data presented reflects the position of Council as at 31 August 2018 compared to the position of Council as at 31 August 2017 and 31 August 2016.  ** Capital Expenditure excludes the University Projects.</p> <p>The table focuses on key items of revenue and expenses across the comparative period and is useful guide in understanding what may have changed with regard to revenue and expense streams across the three financial years.</p>						

ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)

**Operating Expenditure**

This graph compares the major components of operating expenditure (being employee expenses plus materials and services) on a percentage expended basis for the 2018/19 and 2017/18 years. The graph includes continuing service delivery expenses and operating initiative expenses.

The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.

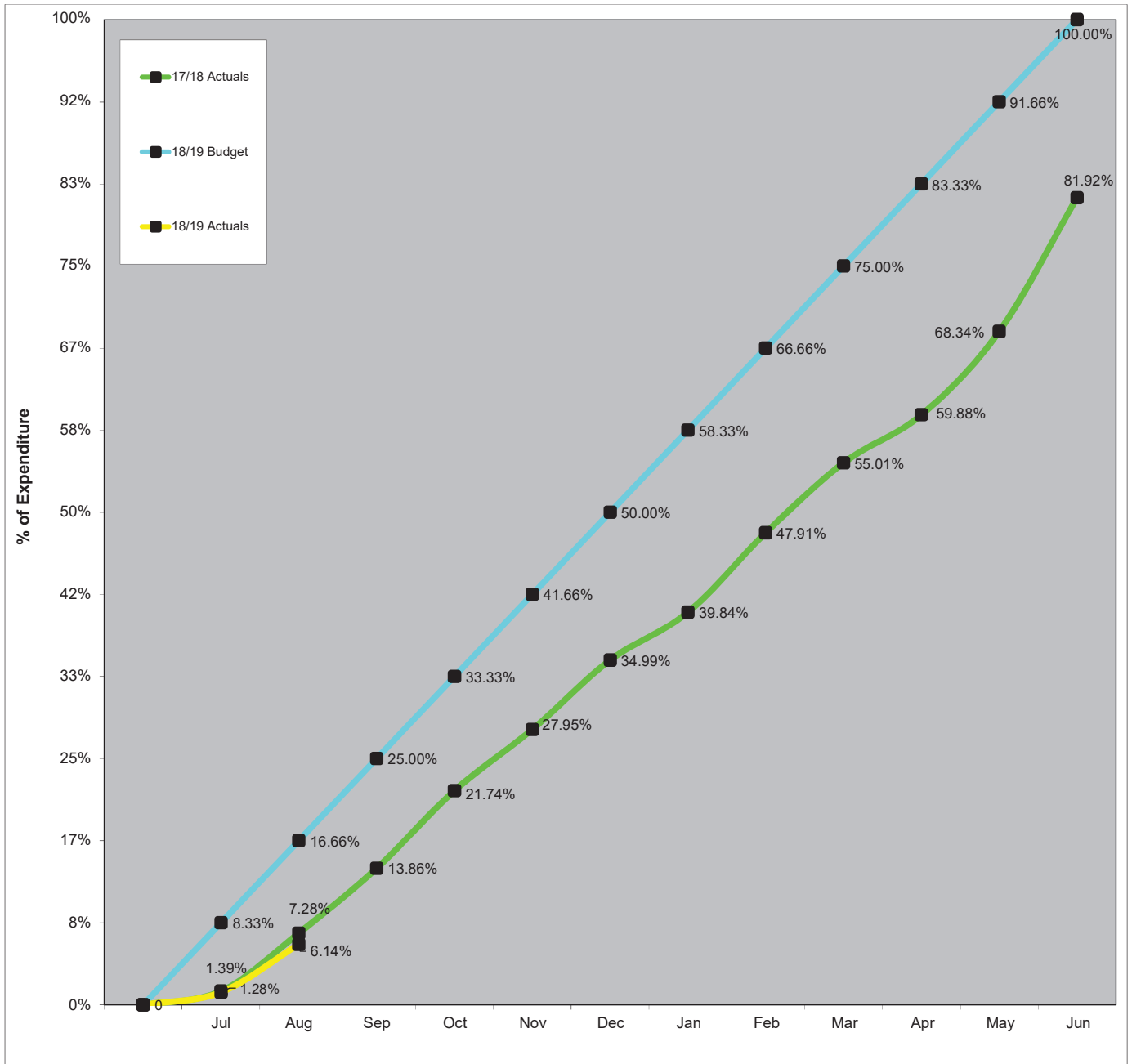


	Annual Revised Budget \$'000	Actuals to August \$'000	Actuals to Budget % spent
<b>2017/18</b>	\$ 282,486	\$ 34,055	12.06%
<b>2018/19</b>	\$ 297,146	\$ 39,711	13.36%

ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)

**Capital Expenditure**

This graph compares the capital percentage expended for the 2018/19 and 2017/18 years. The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.



	Annual Revised Budget \$'000	Actuals to August \$'000	Actuals to Budget % spent
<b>2017/18</b>	\$ 173,378	\$ 12,629	7.28%
<b>2018/19</b>	\$ 186,128	\$ 11,420	6.14%

# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
18 September 2018

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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - AUGUST 2018 - REGIONAL (Cont.)*

## TREASURY REPORT

The Treasury Report highlights key areas of performance and compliance relating to Council's cash, investments and borrowings.

### Investments

At 31 August 2018 all of Council's investments are in accordance with the approved Investment Policy. As at this date Council held 80.38% of funds outside of the Queensland Treasury Corporation (QTC). Term Deposit rates have increased slightly in recent times, providing better returns.

#### Investment Portfolio - Summary of Cash and Investments Held

Current Cash Investments					
Short Term Rating	Institution	Return	Term	Cash and Investment balance as at 31 August 2018	Interest earned YTD
A1+	Qld Treasury Corp*	2.47%	Short Term (45 days)	69,990,996	323,674
A1+	ANZ	1.97%	At Call	11,271,887	38,230
A1+	National Australia Bank	2%	At Call	129,812,017	767,372
A1+	ANZ	2.55% to 2.75%	364 to 365 days	40,000,000	178,663
A1+	Bankwest	2.6%	364 days	20,000,000	88,329
A1+	National Australia Bank	2.65% to 2.8%	125 to 182 days	20,000,000	92,575
A1	Suncorp	2.65% to 2.8%	174 to 184 days	30,000,000	138,260
A2	Bank of Queensland	2.55%	210 days	10,000,000	43,315
A2	Bendigo and Adelaide Bank	2.7% to 2.75%	182 to 273 days	20,000,000	88,836
A2	IMB	2.55%	364 days	5,000,000	21,658
	Trust Investments				43,928
				*	
				<b>356,074,900</b>	<b>1,824,841</b>

\* The QTC rate presented is the annualised interest rate for the month as provided by the Queensland Treasury Corporation.

Council has achieved a weighted average interest rate on all cash held of 2.52% pa in 2018/19, and has earned an additional -\$127,585.77 from investing funds with financial institutions outside QTC.

Non-Current Investments				
Institution	Product	Term	Current Value	Invested Value
Queensland Investment Corporation	QIC Growth Fund	Greater than 5 years	101,549,919	100,000,000

#### Performance to Budget - Year to Date (YTD) Summary

17% of the year has elapsed

	Original Budget \$'000	Revised Budget \$'000	Actual YTD \$'000	Actual % Achieved \$'000	Comments
Interest Revenue on Investments	9,962	9,962	1,825	18%	Higher cash balance than expected
Interest on Debt held in Unitywater	36,085	36,085	5,664	16%	Tracking as per Budget
<b>Total Investment Income</b>	<b>46,047</b>	<b>46,047</b>	<b>7,489</b>	<b>16%</b>	

### Borrowings

Debt Position	\$ '000
Debt held as at 1 July 2018	385,996
New borrowings	0
Borrowings repaid	0
<b>Debt held as at 31 August 2018</b>	<b>385,996</b>

As at 31 August 2018 the weighted average interest rate of all Council debt is 5.65%

**SUPPORTING INFORMATION**

**Ref: A17433795**

The following list of supporting information is provided for:

**ITEM 4.1**

**JEFFREY STREET, REDCLIFFE - ROAD REHABILITATION AND DRAINAGE UPGRADE - DIVISION 6**

***Confidential #1 Tender Assessment - Jeffrey Street, Redcliffe***

***SUPPORTING INFORMATION***

**Ref: [A17222924](#)**

The following list of supporting information is provided for:

**ITEM 4.2**

**MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL**

***#1 Meeting Minutes 18 July 2018***

ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT  
DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL (Cont.)  
#1 Meeting Minutes 18 July 2018



**Moreton Bay LDMG and Moreton DDMG  
Ordinary Meeting**

**Wednesday, 18 July 2018**  
commencing at 12:30pm  
**Strathpine Chambers**  
**220 Gympie Road, Strathpine**

**MINUTES**

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# Moreton Bay Regional Council

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18 September 2018

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*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT  
DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL (Cont.)*



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# Moreton Bay Regional Council

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*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL (Cont.)*



## INVITEES

Agency	Name	LDMG	DDMG	Attended
APA Group	Josh Hankey	Advisor	N/A	Yes
Australian Defence Force	Jim Paris	N/A	Member	Yes
Australian Defence Force	Vacant	N/A	Deputy	No
Australian Red Cross (Qld)	Collin Sivalingum	Deputy	N/A	Yes
Beachmere Community Disaster Management Team	Terry Poole	Guest	N/A	Yes
Department of Agriculture and Fisheries	Paul Willett	Advisor	N/A	No
Department of Agriculture and Fisheries	Craig Mathisen	N/A	Advisor	No
Department of Communities, Disability Services and Seniors	Chantal Devereaux-Larkin	Member	Advisor	Yes
Department of Communities, Disability Services and Seniors	Terry O'Connor	N/A	Member	Apology
Department of Education	Rob Baker	Member	Deputy	Yes
Department of Education	Trevor Schulz	Deputy	Member	No
Department of Education	Annie Erickson	Guest	N/A	Yes
Department of Employment, Small Business and Training	John Suthers	N/A	Member	Apology
Department of Employment, Small Business and Training	Tim Cunnington	N/A	Member	Yes
Department of Environment and Science	Matt Karle	N/A	Member	No
Department of Environment and Science	Leonie Clough	N/A	Advisor	No
Department of Environment and Science	Leo Peach	Guest	N/A	Yes
Department of Housing and Public Works	Greg Smith	N/A	Member	No
Department of Housing and Public Works	Chris Short	N/A	Deputy	Apology
Department of Housing and Public Works	Dave Reberger	N/A	Deputy	Apology
Department of State Development, Manufacturing, Infrastructure and Planning	Frances Bottle	N/A	Member	Yes
Department of State Development, Manufacturing, Infrastructure and Planning	David Licence	N/A	Deputy	Yes
Department of Transport and Main Roads	Ian Haidley	N/A	Member	Yes
Department of Transport and Main Roads	Gary Carr	N/A	Deputy	No
Department of Transport and Main Roads	Gerard Logan	Advisor	N/A	No
Department of Transport and Main Roads	Anthony Bougoure	Advisor	N/A	No
Department of Transport and Main Roads	Peter Harkin	Advisor	N/A	No
Energex	Greg Bartlett	Member	Advisor	Apology
Energex	Steven Lynch	Deputy	Advisor	No
Maritime Safety Queensland	Glenn Hale	Advisor	Member	Apology
Maritime Safety Queensland	Rachael Marshall	Advisor	N/A	No
Maritime Safety Queensland	Keith Vince	N/A	Deputy	Yes
Moreton Bay Regional Council	Cr Allan Sutherland	Member	N/A	Apology
Moreton Bay Regional Council	Cr Mike Charlton	Deputy	N/A	Apology
Moreton Bay Regional Council	Cr Peter Flannery	Member	N/A	Yes
Moreton Bay Regional Council	Cr Matt Constance	Member	N/A	Apology
Moreton Bay Regional Council	Anthony Martini	Member	Advisor	Yes
Moreton Bay Regional Council	Bart Bartley	Deputy	N/A	No
Moreton Bay Regional Council	Bill Halpin	Member	N/A	Yes
Moreton Bay Regional Council	Mark McCormack	Deputy	N/A	Apology
Moreton Bay Regional Council	Corinne Mulholland	Deputy	N/A	No
Moreton Bay Regional Council	Carl Peterson	Member	Member	Yes
Moreton Bay Regional Council	Chris Barnes	Deputy	Deputy	Yes
Moreton Bay Regional Council	Vicki Anderson	Guest	N/A	Yes
Moreton Bay Regional Council	Diane Bradford	Guest	N/A	Yes
Moreton Bay Regional Council	Kate Isles	Guest	N/A	Yes
Moreton Bay Regional Council	Kathrine Crocker	Secretariat	N/A	Yes

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Agency	Name	LDMG	DDMG	Attended
Moreton Bay Regional Council	Erica Ross	Secretariat	N/A	Apology
Queensland Ambulance Service	Pat Lynch	Member	N/A	Apology
Queensland Ambulance Service	Ben Lu	Proxy	N/A	Apology
Queensland Ambulance Service	Graham Allan	Deputy	Member	Apology
Queensland Ambulance Service	Darren Darlington	N/A	Member	No
Queensland Fire and Emergency Services	Lance Duncan	Member	Member	Apology
Queensland Fire and Emergency Services	Wayne Waltisbuhl	Advisor	Member	Apology
Queensland Fire and Emergency Services	Konrad Sawczynski	Advisor	N/A	No
Queensland Fire and Emergency Services	David Brazel	Deputy	N/A	Yes
Queensland Fire and Emergency Services	John Hannan	Member	Advisor	Yes
Queensland Fire and Emergency Services	Rick Murdoch	Advisor	N/A	Apology
Queensland Health	Bevan Marks	Member	Deputy	Yes
Queensland Health	Lyn Neilson	Deputy	N/A	No
Queensland Health	Janene Farr	Advisor	Member	Apology
Queensland Health	Di Bretherton	N/A	Member	Apology
Queensland Health	Bogdan Lew	N/A	Member	Yes
Queensland Health	Melinda Lennon	Advisor	Deputy	Apology
Queensland Health	Jael Phillipe-Janon	Advisor	N/A	Yes
Queensland Health	Christian Pattison	Advisor	N/A	No
Queensland Health	Kaylene De Vries	Advisor	N/A	Yes
Queensland Parks and Wildlife	Andrew Kingston	Advisor	N/A	Apology
Queensland Police Service	Michael Brady	Advisor	Member	Yes
Queensland Police Service	Lee Jefferies	Advisor	Deputy	Yes
Queensland Police Service	John Hallam	Member	Advisor	Apology
Queensland Police Service	Richard Kroon	Deputy	Advisor	Yes
Queensland Police Service	Julia Cook	Advisor	Member	Yes
Queensland Police Service	Melissa Bicanic	Advisor	Deputy	Apology
Queensland Police Service	Peter Thompson	Advisor	Deputy	Apology
Queensland Police Service	Pat Howard	N/A	Deputy	Apology
Queensland Police Service	Sarah Grayson	N/A	Advisor	Yes
Queensland Rail	Maurice Tauletta	Advisor	Member	Apology
Queensland Rail	Dan Lecole	Advisor	N/A	No
Queensland Rail	James Stewart	N/A	Deputy	Yes
Redcliffe Coast Guard	Ed Endicott	Advisor	N/A	No
Seqwater	Jason Boldeman	Advisor	N/A	Apology
Seqwater	Rob Drury	Advisor	N/A	No
State Emergency Service	Henk van den Ende	Member	N/A	Yes
State Emergency Service	Alan Peterson	Deputy	N/A	Apology
Surf Life Saving Queensland	Calan Lovitt	Advisor	N/A	No
Surf Life Saving Queensland	Greg Cahill	Advisor	N/A	No
Surf Life Saving Queensland	George Hill	Advisor	N/A	Apology
Telstra	May Boisen	N/A	Member	Apology
Telstra	Gary McCulloch	Advisor	N/A	Apology
Unitywater	Ashley Lorenz	Member	Advisor	Apology
Unitywater	Greg Burnett	Advisor	Advisor	Yes
Unitywater	Phil Johnson	Deputy	Advisor	Apology
Volunteer Marine Rescue	Graham Gibb	Advisor	N/A	Yes
Volunteer Marine Rescue	Noel Wendt	Advisor	N/A	No

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## 1. WELCOME AND APOLOGIES

Michael Brady (QPS) opened the meeting and welcomed all agency representatives.

The meeting was advised that the concept of conducting a combined meeting of the DDMG and LDMG was a trial, given that the groups covered similar areas and membership was often duplicated.

The combined meetings would reduce red-tape and the number of meetings required to attend, as well as providing an opportunity for both groups to fully understand each other's role and ensuring consistent messaging having a 'one-message communication point' which is critical in times of an event.

Meetings would be chaired on a rotational basis with Cr Peter Flannery (Chairperson, LDMG) assuming the Chair for this meeting. Feedback regarding the conduct of combined meetings would be welcomed.

Agency representatives introduced themselves to the meeting.

Apologies were received and noted in the attendance list above.

## 2. PREVIOUS MINUTES

### 2.1 Confirmation of Previous Minutes

#### Moreton Bay LDMG

The minutes of the meeting held on 21 March 2018 (pages 337 to 352) are provided for confirmation.

#### Moreton DDMG

The minutes of the 7 March 2018 meeting of the Redcliffe DDMG (subsequently renamed the Moreton DDMG) have been distributed and are provided for confirmation.

#### **RECOMMENDATION ADOPTED:**

**That the minutes of the meetings held on 7 March 2018 (DDMG) and 21 March 2018 (LDMG) be confirmed.**

### 2.2 Business Arising From Previous Minutes

#### Moreton Bay LDMG

- Council officers and QPS work together to run a combined LDMG and DDMG meeting from July 2018 onwards (completed).

#### Moreton DDMG

- Follow up inquiries regarding review of DDMG membership/meeting format and schedule
- Compile Independent Schools/childcare list to improve readiness

#### **RECOMMENDATION ADOPTED:**

**That the updates provided as part of Business Arising from previous minutes, be noted.**

## 3. CORRESPONDENCE

### 3.1 Correspondence In/Correspondence Out

#### Moreton Bay LDMG

Correspondence In:

- 21 March 2018 - Office of the Inspector-General. Invitation for a council officer to attend the third annual Disaster Management Officers Network Forum in Townsville in May.

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- 3 April 2018 - Queensland Reconstruction Authority. Letter regarding State Recovery Coordinator information sheets.
- 4 April 2018 - Queensland Reconstruction Authority. Letter advising the 2017-18 Natural Disaster Resilience Program (NDRP) is open for funding applications for projects supporting natural disaster resilience activities.
- 23 April 2018 - Office of Inspector-General. Advice regarding the commencement of a refresh of the Emergency Management Assurance Framework.
- 1 May 2018 - Disaster Management Guidelines Unit, QFES. Advice that the Prevention, Preparedness, Response and Recovery Disaster Management Guideline comes into effect 1 May 2018.
- 12 June 2018 - Queensland Reconstruction Authority. Email advising the streamlining of funding arrangements and the introduction of a single head of agreement to manage all funding administered by QRA.
- 18 June 2018 - Queensland Reconstruction Authority. Email advising the Commonwealth has finalised its Disaster Recovery Funding Arrangements (DRFA) with date of effect 1 November 2018

Correspondence Out:

- 28 March 2018 - Chair of LDMG to Seqwater. Letter from Cr Flannery with regards to the North Pine Dam Emergency Action Plan.
- 28 March 2018 - Chair of LDMG to Seqwater. Letter from Cr Flannery with regards to the Sideling Creek Emergency Action Plan.

Moreton DDMG

Correspondence In:

- 11 May 2018 - Department of Employment, Small Business and Training. Nomination of John Suthers as Primary and Tim Cunnington as Secondary members.
- 28 May 2018 - Department of Agriculture and Fisheries. Nomination of Craig Mathisen as Advisor.
- 7 June 2018 - Maritime Safety Queensland. Nomination of Keith Vince as replacement member.

Correspondence Out:

- Nil

**RECOMMENDATION ADOPTED:**

**That the correspondence for DDMG and LDMG be noted.**

## 4. AGENDA ITEMS

### 4.1 Grantham Development Scheme

Kate Isles, Manager Development Services, Moreton Bay Regional Council, provided a comprehensive presentation on the Lockyer Regional Council's and Queensland Reconstruction Authority's recovery planning and implementation of the Grantham Development Scheme following the 2011 floods. This presentation provided the group a contemporary case study to analyse and consider in the context of what could be done in Moreton Bay if a similar event was to impact our community.

Following the disaster event the overwhelming response from the community was to stay within Grantham but to feel safe and move to higher ground., To facilitate this goal the following key steps were identified to assist the community recover:

- Finalise the Local Recovery Plan.
- Develop a community-led master plan.
- Declare the reconstruction area.
- Prepare the development scheme.
- Undertake a land ballot.
- Commence land and house construction.

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The implementation strategy focussed on the following:

- Facilitation of Council's land swap program for displaced residents.
- Fulfilling the vision for the Grantham community, particularly in the initial 2-year period to meet many of the critical reconstruction needs, which are likely to occur mainly with the construction of the first stage of new development by mid-2011.
- Recognising that any changes to circumstances can be reflected in a revised master plan through future reviews of Council's Planning Scheme.
- Facilitation of Council's land swap program and the costs associated with the program, including sufficient additional development to cover these costs removal of regulatory hurdles and ensuring flexibility is provided in the final development form.

Some of the key lessons identified throughout this challenging situation was ensuring:

- Community planning is about listening to your community, engaging with them the whole way, understanding their needs and tailoring the response through risk-based planning.
- In challenging situations, don't try to be the expert or the local – because the reality is you are not – use the community for this purpose.
- Always focus on the outcome not the process, there is always another way.
- Don't underestimate the value a community can bring.
- Understand that it will take true collaboration to deliver – everyone plays a role they just need to know what that is.
- Not all communities are the same - one size does not fit all.
- Keep it simple when communicating with the community. Ask questions in plain English, and when communicating back, tell them what they need to hear, use language they understand – not planning jargon.
- Be clear and succinct in what you want to ask them/tell them - there is no point in dwelling on something where there is no value-add to them – you risk losing them.
- Know the community vision and help it be realised.
- Remember the "P" in Planning should always be about the People.
- You will be a better planner if you understand and work with a community.

## 4.2 Coastal Impacts

Leo Peach, Senior Scientist and Disaster Management Coordinator, Department of Environment and Science (DES), provided an outline of the capability and role of the Coastal Impacts Unit in the Department when monitoring storm tide activity and discuss how they can assist in disaster preparedness and events.

The Group were advised the Coastal Impact Unit is part of DES and are one of a number of agencies involved in the management of a storm tide event in Queensland. As outlined in the Tropical Cyclone Storm Tide Warning Response System Handbook, DES's responsibilities are to:

- Monitor water levels using a network of storm tide gauges.
- Liaise with the BoM to confirm information in Storm Tide Warnings.
- Provide technical advice on storm tide to the local, district and State groups before and during a storm tide event.

An update was provided on the Storm Tide Reference Landmark project. DES has provided a report and an interactive mapping tool to help relate elevations provided by the Bureau of Meteorology's Storm Tide Advice to easily recognisable landmarks and geographic features throughout the State. This tool has been created in order to aid understanding and communicating information through Storm Tide Advice Graphics.

For each of the 64 sites identified in the Queensland Tropical Cyclone Storm Tide Warning Response System Handbook, storm tide advice graphics, also known as Totem Poles, have been generated showing the relative heights of each identified feature, as well as an image indicating the exact reference point to which is being referred. The Scarborough Boat Harbour is the identified location within the Moreton Bay Regional Council area that a storm tide advice graphic has been created. In response to a query raised, the meeting was advised that there is a process available to add landmarks to the tool, despite the Storm Tide Reference Landmark Project itself being completed.



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### 4.3 Emergency Management and School Security in Queensland State Schools

Annie Erichsen, Manager Emergency and School Security, Department of Education (DoE) provided an insight into how Education Queensland manage emergencies and security in State schools. The Group was advised that the role of the DoE Emergency Response Team (ERT) was as follows:

- Provide overall strategic direction.
- Provide support, guidance and problem solving capacity to the Executive Response Coordinator (ERC) and Regional Response Coordinator (RRC).
- Monitor the role and performance of the Regional Response Teams (RRT's).
- Provide support to the Director-General at the Queensland Disaster Management Committee (QDMC), the State Disaster Coordination Group (SDCG) or at the State Disaster Coordination Centre (SDCC).
- De-conflict issues raised through mainstream lines and resolve or redirect (into ERT).
- Be accountable to the Director-General, DoE.

DDMG (and LDMG) members can support the Department through ongoing relationship building; getting to know the DoE Regional Director and school Principals; engage in exercises; use available DoE resources; support the schools during business-as-usual activities; and review school Emergency Response Plans.

The meeting was advised that a link would be provided to the Department's "Lessons Learned" website page that is updated after each event. It was also acknowledged that any encouragement for non-State Schools and Early Childhood Centres to have Emergency Response Plans (ERP) in place would be appreciated.

### 4.4 QFES Disaster Management Update

John Hannan, Emergency Management Coordinator, Queensland Fire and Emergency Services, provided a brief update on emergency management including the upgraded Disaster Management portal, State Disaster Management Plan progress, Disaster Management Guideline and Emergency Alerts.

The State Disaster Management Plan is currently awaiting approval by the Queensland Disaster Management Committee. Pending this approval key plan inclusions include:

- New chapters
  - Governance
  - Risk
  - Public Information
  - Resilience
  - Research
  - Assurance
- New features
  - Maps – Queensland's Disaster Districts, Referable dams and Disaster management documents
  - Links – Hyperlinks to reference documents and websites
  - Table outlining roles and responsibilities of disaster management stakeholders
  - Disaster management workflow chart

The Group was advised of the release of the new Prevention, Preparedness, Response and Recovery (PPRR) Disaster Management Guideline. The new document is a single source document that highlights the dependencies and interrelationships between functions across PPRR, describes the high-level process with supporting toolkit items for specific functions and clearly defines the roles and responsibilities across Queensland's Disaster Management Arrangements.

A 'refreshed' Disaster Management Website was released on 11 January 2018 and includes the new PPRR DM Guideline and Support Toolkit Feature which was released on 19 January 2018. The 'Refresh Tutorials' and Factsheets are available at [www.disaster.qld.gov.au](http://www.disaster.qld.gov.au).

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Finally, the group were provided an update on the National Emergency Alert system. Key points to note include:

- National telephone warning and alert system.
- One method of delivering disaster or emergency community warnings.
- Can only be used for a likely or actual "disaster" or "emergency situation".
- Sends voice messages to landline telephones and text messages to mobile telephones within a defined area.
- Cannot be used for "emergency situation" recovery operations.
- Emergency Alert campaigns are not limited by disaster management boundaries.

## 5. AGENCY/COMMITTEE REPORTS

### 5.1 APA Group (Advisor)

#### *Preparedness and Planning*

- Although this is historically a quieter time of the year for flooding and storms etc., we still recognise that events can occur at any time and in any case, we are now beginning to consider the typical issues that will potentially arise in the later part of the year, during storm/cyclone season.
- As a part of this, we continue our ongoing work with many Qld councils where we have gas network assets, in regard to LDMG emergency management activities, generally. We continue to participate in regular exercises with those councils as well as regularly conducting our own internal exercises.
- Through the strong support of QFES, APA recently participates in a training forum for (10) of its employees, covering modules: QDMA Arrangements - Introduction to Evacuation – Introduction to Recovery. This training, led by John Hannan (QFES) at the State Disaster Centre at Kedron, means that APA will be better placed to ensure more reliable attendance at LDMG meetings, generally.

#### *Emergency Communications - what to do?*

- Evacuate the area immediately surrounding any gas escape without using a vehicle or any device that may create a spark, including a mobile phone.
- For a major incident, where there is risk to life or property, call 000
- Call the relevant emergency number below if:
  - you can smell gas
  - you can hear gas escaping
  - there has been a gas explosion or fire
  - you are aware of, or may have caused damage to a gas pipe, meter or pipeline
- Please report all damage, no matter how minor.
- Gas Emergency Contact Numbers
  - Local Natural Gas Distribution Networks - 1800 GAS LEAK (1800 427 532)
  - LPG - 1800 GAS LEAK (1800 427 532)
  - For gas appliance faults, contact your local plumber.
  - Avoid emergencies by using the free Dial Before You Dig service before digging.

#### *General Business*

- Through BAU activities and ongoing external and internal training and auditing processes, APA maintains a high level of preparedness for event response. We constantly review our processes and EMP plans, and of course, we have regular, 'real' events involving asset strikes, washouts, general maintenance issues, etc., that continue to test and support our preparedness level.



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## 5.2 Australian Defence Force

*Nil to report*

## 5.3 Australian Red Cross Queensland

### *General Business*

- Significant restructure has occurred across the State.
- Zones have been changed resulting in changes to agency representation on certain groups, including this group. A proxy is still to be determined however, Elanor Carter has been identified as the key contact point for the LDMG/DDMG.
- The Attorney-General's department is currently updating the Register.Find.Reunite Operations and Procedures and key messages will be provided once the system is operational (anticipated September 2018).

## 5.4 Department of Communities, Disability Services and Seniors

*Nil to report*

## 5.5 Department of Education

*Nil to report*

## 5.6 Department of Employment, Small Business and Training

### *Preparedness and Planning*

- Current contingency and disaster management planning is being developed and implemented as a result of forming this new Department following the last election and Machinery of Government changes.
- Currently the Department of Education strategies are tapped into.

## 5.7 Department of Environment and Science

*Nil to report*

## 5.8 Department of Housing and Public Works

*Nil to report*

## 5.9 Department of State Development, Manufacturing, Infrastructure and Planning

*Nil to report*

## 5.10 Department of Transport and Main Roads

*Nil to report*

## 5.11 Energex

### *Hazard Mitigation and Risk Reduction*

- ENERGEX is continuing to establish "Bushfire Mitigation Projects" based on recent field studies. The projects include the installation of "sparkless" fuses at critical points in the electricity network, overhead conductor "spacers" within nominated bushfire zones, covered high voltage overhead conductor in high risk vegetation zones & enclosed high voltage switches.
- Energex is also continuing their overhead asset refurbishment program to replace high risk small overhead conductors.
- ENERGEX Flood & Bushfire Risk Management Plans can be accessed via the attached link: <https://www.energex.com.au/the-network/network-management-plans-and-reports>

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*Preparedness and Planning*

- ENERGEX is a Quality Accredited Organisation and as such has registered plans for disaster management. The key plans are as follows:
  - CEMP (Corporate Emergency Management Plan)
  - DAPR (Distribution Annual Planning Report)
  - SPP (Summer Preparedness Plan)
- ENERGEX emergency response plans are integrated into all operations of the business. These plans are documented under AS/NZS ISO 9001 Certified Quality Management System.
- These plans are high level and dictate the delivery of documented "Emergency Response Plans"

*General Business*

- Energex / Ergon continue to harmonise emergency response processes because of the merging the two businesses to Energy Queensland.
- Energy Queensland summer preparation commenced in mid-June and includes:
  - Technology volume and capacity tests;
  - End to end supply restoration tests;
  - Process reviews; and
  - Personnel training and accreditation
- Energex network capacity capital expenditure programme has steadily reduced as a result of reduced growth.
- Energex capital replacement programme has steadily increased to cater for aging asset replacement.
- Energex is continuing with capital works to treat the effects of embedded generation systems.
- Energex is continuing with bushfire risk reduction programme.
- Energex is continuing with flood risk reduction programme.
- Items of interest:
  - EQL network preparation for Commonwealth Games proved successful with no outages or incidents affecting the Commonwealth Games.
  - Energex is using LIDAR (Light Detection and ranging) to measure overhead power line clearance compliance. This technology has been useful in assisting with overhead power line clearance compliance during flooding.
  - Energex MyPower App, website is being increasingly used by our customers to gain information regarding power outages.
- Pick up a phone NEVER a fallen powerline. Call Energex on 13 19 62

**5.12 Maritime Safety Queensland**

*Nil to report*

**5.13 Moreton Bay Regional Council**

Hazard Identification and Risk Assessment

- A number of hazards have the potential to impact the communities of the Moreton Bay Region and are summarised in the table below:

OVERALL RISK	HAZARD
HIGH	Bushfire Flooding Severe Storm
MEDIUM	Chemical Incident Earthquake Heatwave Landslide Major Fire Major road, rail, air or marine transport incident Pandemic Storm Tide Tsunami

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- A number of hazards have the potential to impact the communities of the Moreton Bay Region. The highest risk hazards identified are: Bushfire, Flooding and Severe Storm.
- Council continues to work with the Local Disaster Management Plan adopted on 12 September 2017. The plan is in line with the IGEM Emergency Management Assurance Framework. This plan will be formally reviewed once the new State Disaster Management Plan has been released.
- Council has commenced a review of its hazard identification and risk assessments with the Queensland Fire and Emergency Services. An initial workshop on the Queensland Emergency Risk Management Framework (QERMF) was held in January 2018. A further workshop occurred on 14 May 2018. Work to assess and record risk in line with the QEMRF will continue into the 2018/19 financial year.
- An assessment of residual risk will be undertaken with the Moreton District Disaster Management Group and, where agreed, elements of residual risk will be formally transferred.
- Likely residual risks include elements of catastrophic events e.g. major earthquake, land inundation tsunami, Category 3+ cyclone with significant storm tide impact, North Pine dam failure etc.

Preparedness and Planning

- Council has recently appointed Mr Chris Barnes to the role of Disaster Preparedness Coordinator with Chris commencing in the role on 2 July 2018. Chris brings extensive crisis management experience following a successful career with both the Royal Air Force and Royal Australian Air Force.

Capability Integration

Date	Type	Persons Exercised	Hours Trained
20 Jul 2017	Emerald City (BCC)	1	8
22 Aug 2017	Exercise Coordinatis Conatu - Mt Nebo Fire (Day 1)	13	39
23 Aug 2017	Exercise Coordinatis Conatu - Mt Nebo Fire (Day 2)	18	144
19 Oct 2017	EX HYDRA 2017 (Seqwater)	1	6
30 Oct 2017	Ex Moreton Storm V2 (FIC/Ops Admin/T&T)	15	37.5
1 Nov 2017	Ex Mountain Recovery - Mt Nebo Fire	18	54
24 Jan 2018	Coordinatis Conatu - Debrief	5	10
21 Feb 2018	North Pine Dam - Emergency Alert Workshop	12	12
21 Feb 2018	North Pine Dam - Evacuation Workshop	10	25
26 Feb 2018	Exercise Emergency Alert	7	21
10 Apr 2018	North Pine Dam sub-plan response workshop	12	18
10 May 2018	North Pine Dam sub-plan search and rescue workshop	10	40
6 Jun 2018	Exercise Intercept - Redcliffe Aerodrome Discussion Exercise	10	30
12 Jun 2018	Exercise Afterburn (RCC)	1	8
<b>TOTAL</b>		<b>133</b>	<b>452.5</b>

- Focus placed on ensuring all LDMG and LDCC staff have completed the minimum training required under the Queensland Disaster Management Training Framework.
- Council has identified 209 persons supporting disaster management activities in the Moreton Bay Region of which 124 have met council's and QFES' core requirements (target in 2018/19 is now 90).

Date	Type	Persons Trained	Hours Trained
17 Aug 2017	QDMA & Coordination Centre (operations and functions)	12	72
29 Aug 2017	QDMA & Coordination Centre (operations and functions)	14	84

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Date	Type	Persons Trained	Hours Trained
6 Sep 2017	QDMA & Coordination Centre (operations and functions)	12	72
30 Nov 2017	QDMA	6	18
30 Nov 2017	Intro to Warnings and Alerts	6	9
30 Nov 2017	Intro to Disaster Coordination Centre	6	18
6 Dec 2017	Intro to Evacuation & Working in an Evac Centre	7	28
10 Jan 2018	QDMA	3	7.5
25 Jan 2018	Guardian Training	3	6
1 Feb 2018	Intro to Warnings and Alerts	1	1.5
27 Feb 2018	Intro to Warnings and Alerts	1	1.5
6 & 7 Mar 2018	Building Local Capability Volunteer Training	20	300
17 May 2018	QDMA	1	2.5
19 Jun 2018	QDMA and Evacuation Training (BCLDMT)	10	30
<b>TOTAL</b>		<b>102</b>	<b>650</b>

*Planning - Local Disaster Management Plan (LDMP) and Sub-Plans*

- Council adopted its new Local Disaster Management Plan (version 4.0) on 12 September 2017.
- Council noted the finalisation of the Threat Specific - Bribie Island Isolation Sub-Plan on 27 February 2018.
- The latest version of the Local Disaster Management Plan can be found on Council's website at: <https://www.moretonbay.qld.gov.au/local-disaster-management-plan/>
- Work has commenced developing a Threat Specific - North Pine Dam Response Sub-Plan and is near finalisation.
- Work has commenced developing an Impact Assessment sub-plan.

Name of plan	Description	Last reviewed	Status
Local Disaster Management Plan (version 4.0)	LDMP	Approved by Council 12 September 2017	Finalised
Animal Management	Sub-Plan	Endorsed by LDMG (Flying Minute March 2012)	Finalised
Evacuation	Sub-Plan	Endorsed by LDMG 6 February 2013. Adopted at council workshop 7 March 2013	Finalised
Evacuation Centre Management	Sub-Plan	Endorsed by LDMG (Flying Minute March 2012)	Finalised
Evacuation Centre Management - Watson Park	SOP	99% complete. Awaiting sign-off of MoU with ADRA	Pending endorsement
Impact Assessment	Sub-Plan	Commenced	Under development
Public Health	Sub-Plan	Endorsed by LDMG 23 November 2011	Finalised
Threat Specific - Bribie Island Isolation	Sub-Plan	Endorsed by LDMG (Flying Minute 11 January 2018)	Finalised
Threat Specific - Narangba Innovation Precinct Response	Sub-Plan	Endorsed by LDMG (Flying Minute 12 February 2016)	Finalised
Threat Specific - North Pine Dam Response Plan	Sub-Plan	90% complete. Awaiting development of webpage highlighting impact areas and evacuation routes.	Under development

# Moreton Bay Regional Council

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL (Cont.)*



Emergency Communications

Public Engagement

- Continuing to engage with community groups and provide presentations on preparedness.
- Targeted mailout to over 8,000 residents in flood alert groups to promote MoretonAlert and advise of more locally specific information about river and creek water level gauges was completed by the end of February 2018. As at 14 July 2018 4,091 people are now registered for MoretonAlert within these 32 flood warning groups.
- Get Ready Resilience Initiative funding is now provided by the Queensland Reconstruction Authority and has been set at \$126,100 for the Moreton Bay Regional Council in the 2017/18 financial year. Activities undertaken by Council include the following:
  - Continuation of the human services sector mapping project. Target area in 2017/18 was Toorbul - \$29,000
  - Focus group activities to better gauge community understanding of Council's flood warning and flood check property report initiatives. Contract awarded to Risk Frontiers in March 2018 with 5 focus group activities completed by 7 July 2018. Currently awaiting final report - \$42,000
  - Mail out regarding MoretonAlert to 8,000 higher risk flood properties completed - \$7,000
  - Emergency Service Expos at Bribie Island and Woodford - \$6,000
  - Media and advertising campaign - up to \$42,100
- School Education - the National Curriculum now contains a unit where Year 5 students learn about preparation, planning and response to natural hazards and disasters that could potentially affect Queensland. In 2017/18 staff have addressed more than 1,452 students.

Date	Activity	No of Attendees
5 Oct 2017	Year 5 Presentation - Petrie State School	100
11 Oct 2017	Year 5 Presentation - Genesis College	120
15 Oct 2017	Bribie Island Emergency Expo	~1,200
18 Oct 2017	Year 5 Presentation - Caboolture State School	90
19 Oct 2017	Year 5 Presentation - Muller College	110
30 Oct 2017	Year 5 Presentation - Undurba State School	125
30 Oct 2017	Year 5 Presentation - Christ the King	30
31 Oct 2017	Year 5 Presentation - Burpengary State School	125
2 Nov 2017	Year 5 Presentation - Dayboro State School	85
3 Nov 2017	Beachmere Expo	~300
23 Nov 2017	Year 5 Presentation - Strathpine West	70
7 Feb 2018	Year 5 & 6 Presentation - Scarborough State School	230
14 Feb 2018	Aged Care Forum	70
26 Apr 2018	Year 5 Presentation - Eatons Hills State School	180
30 Apr 2018	Year 5 Presentation - Minimbah State School	120
21 May 2018	Get Ready Toorbul	13
23 May 2018	Get Ready Toorbul	20
27 May 2018	Woodford Emergency Services Expo	~600
21 Jun 2018	Year 5 Presentation - Kippa-Ring State School	57
<b>TOTAL</b>		<b>3,645</b>

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### *Communication Systems*

- MoretonAlert is a free SMS, email and voice notification system to provide severe weather warnings, Queensland Fire and Emergency Services' bushfire warning messages, Council prescribed burn notifications, potential flash flooding incidents and planned dam releases within our region. As at 14 July 2018, council has 50,328 residents registered to receive MoretonAlert messages.
- Extensive ongoing social media engagement with the community via Facebook (26,296 followers) and Twitter (2,186 followers) during disaster events.
- Monthly testing of the Mt Nebo / Mt Glorious Early Warning System by QFES continues.

### *Relief and Recovery*

- Council has created a new Disaster Resilience and Recovery Coordinator position to support and drive the development of the Moreton Recovery Groups' capability and capacity. Additionally, this position will focus on expanding Council's community engagement activities. Ms Vicki Anderson commenced in the role on 2 July 2018. Vicki comes to council with extensive experience in disaster management following roles with Brisbane City Council and Redland City Council.
- The development of a SOP for the Watson Park facility continues.
- An audit of all evacuation centre stock has been completed.
- Work continues in the development of SOPs for each of Council's evacuation centres and these will incorporate the floor plans and also include information to assist staff and volunteers to establish and maintain an evacuation centre within the Moreton Bay region.

Expecting approval for Get Ready funding - go to council for activity program approval

## 5.14 Queensland Ambulance Service

### *Hazard Identification and Risk Assessment*

- Flu Season is expected to cause a 13% increase overall in calls to QAS and a 23% increase in high priority calls from 1 July until 24 September.
- Fleet and equipment has all been recovered from the Commonwealth Games, all stations have returned to BAU
- Ageing population and population expansion into the area is causing increased pressure on services
  - Bribie island in particular has a population last census of 18,000 people, 40.5% were over 65.

### *Hazard Mitigation and Risk Reduction*

- An Ambulance Coordination Centre has been set up over the flu season to assist with identification and mitigation of spikes in demand.
- Local standing order for Bribie Island exists that a unit remains on or near the island at all times where demand allows.
- 100 extra front-line staff and 85 new and replacement vehicles included in recent budget state-wide.

### *Preparedness and Planning*

- The Emergency Management Unit remains ready to respond to major incidents and disasters state-wide.
- The QAS Inspector, Major Events and Planning is in the process of updating the Event Plans (LEP) for the Greater Brisbane region.

### *Emergency Communications*

- QAS remains committed to inter-agency coordination through the Australasian Inter-Service Incident Management System (AIIMS).

### *Response*

- The Emergency Management Unit has not had to be stood up in the Northern Corridor.

## 5.15 Queensland Fire and Emergency Services

### *Hazard Identification and Risk Assessment*

- The Northern Area Fire Managers group met in March and identified agency bushfire hot spots and solutions to reduce the risk.



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- RFS held a workshop for Fire Wardens, First Officers and Volunteer Community Educators in June. Each brigade mapped identified at risk areas and are now working in their brigade areas to reduce these risks.
- All of this information is collated, recorded and reported through "Operation Cool Burn". This operation commenced on 1 April 2018 and continues through to 31 August 2018 with the possibility of extension.
- EM John Hannan and Supt David Brazel attended the MBRC: Risk Assessment Workshop, 14 May 2018.

*Hazard Mitigation and Risk Reduction*

- All Fire management agencies have provided their hazard mitigation plans for this season to the Fire Managers Group. These have been collated by the RFS Bush Fire Safety Officer and form part of the Northern Zone Bush Fire Risk Management Plan.
- From these plans a number of joint agency operations will occur at Bribie Island and Deception Bay.
- Rural Fire Service are supporting all agencies in completing Hazard Reduction Burns. (HRB's)
- The Woodford Emergency Services Expo was held on Sunday 27 May 2018.

*Preparedness and Planning*

- The Northern Area Fire Managers Group will meet again in August to discuss the upcoming season, forecast weather and fuel condition.
- We will be conducting a pre -fire season readiness workshop in August that will involve RFB's, Fire management agencies.
- The Brisbane Region Bushfire Management Plan and the Air Operations plans will be completed by the end of July, ready for presentation at the pre- season workshops.
- Operation Knock Knock is planned to be conducted as an official QFES operation on 15 September 2018. This operation is a State-wide multi-agency engagement initiative to mobilise teams for a door knock in their communities to raise awareness of the importance of resilience and preparation for hazards and community connectedness. This initiative includes: QFES, VMR, SLSQ, QPS and Red Cross.
- EM John Hannan attended two Bureau of Meteorology masterclasses during April and May.
- EM John Hanan attended evacuation centre management training at Beachmere.
- Supt David Brazel and Insp Steve Bates attended the Redcliffe aerodrome discussion exercise with MBRC on 6 June 2018. Exercise Intercept.
- Attendance by QFES representatives occurred in numerous meetings with MBRC regarding the North Pine Dam Emergency sub-plan Workshops.

*Emergency Communications*

- All communication systems are working, both VHF and digital radios.

*Response*

- Due to the weather, Rural Fire Brigades have been relatively quiet over the past 3 months in the way of response to wildfire suppression.

*General Business*

- A new Type 2 Urban Pumper appliance has replaced the pump at Bribie Island Station. This pump has CAFS capability for fire suppression. (CAFS: Compressed Air Foam System). This appliance was designed for fire and rescue response as a Medium Urban Pumper/Tanker firefighting appliance. It provides basic capability in Command and Control, Technical Rescue, and Breathing Apparatus/HAZMAT, and intermediate level Road Crash Rescue capability. The appliance has the capacity to deliver three types of firefighting medium—water, Class A Foam, or Compressed Air Foam.
- Agency representatives were reminded of the necessary training required to be undertaken as part of being a member of these two groups. Also, that a needs analysis is being undertaken and the necessary training can be completed on-line.

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## 5.16 Queensland Health

### *Hazard Identification and Risk Assessment*

- Metro North Hospital and Health Service (MNHHS) is supporting Queensland Department of Health (as lead agency) in the State-wide Heatwave Risk Assessment and will attend the Workshop being led by QFES on 17 July 2018.

### *Preparedness and Planning*

- MNHHS (Caboolture Hospital) is working in partnership with QPS and QAS as an exercise planning member and participant of Exercise Austral Moreton (planned for September 2018). Caboolture Hospital will establish and staff and full 'Sim Emergency Department' and Hospital Incident Management Team to assess response capabilities to a mass casualty event. An exercise is also being developed for Redcliffe Hospital to test the use of redundancy communication systems in emergency events (late 2018).
- MNHHS established Queensland's first Emergo Train System (ETS) Competency Centre in March 2018. The first courses have been completed and further courses are scheduled for this financial year. This training support frontline clinical management in the event of mass casualty events using real-time simulation based exercises.
- Evidentiary collection procedures for frontline QPS and MNHHS Emergency Department staff, in partnership with the QPS and the MNHHS Emergency Departments Network, has been completed with kits and procedures established in each hospital.
- Coordinated in partnership with QFES Australasian Inter-Service Incident Management System (AIIMS) training to 32 staff (May and June 2018). Three further courses are scheduled to occur in this calendar year (August and September 2018).
- The 2018 MNHHS Emergency Management Plan has been published.
- Review of the 2016 MNHHS Emergency Management and Business Continuity Training and Exercise Framework is completed and is pending endorsement. Significant enhancements include integration of business continuity specific roles and lessons identified guidance, processes and templates.
- The MNHHS Emergency Operations Centre (HEOC) has been expanded with a significant upgrade of additional adjacent rooms to support over-flow capability. The newly upgraded spaces include large touch -screen interfaces, connectivity with our near-real time access management coordination centre (showing the location of all in-patients within the HHS) and redundancy power and lighting.
- MNHHS Financial specialists will be attending the QDRRA Workshop being held 12 July to improve understanding of financial arrangements and associated changes.

### *Emergency Communications*

- Government Wireless Radios are in place in all Moreton Bay public hospitals (Redcliffe and Caboolture) have been supplemented with dedicated handsets in each hospital to support emergency response operations in the event of a communication outage affecting mobile towers and the NBN.

### *Response*

- MNHHS is currently at an LEAN FORWARD level of activation for health specific events including an international shortage of radioactive isotopes and the proactive management of influenza surge.
- To support influenza surge response MNHHS has developed an Influenza Surge Business Continuity Action Plan. Implementation is supported by a number of initiatives spanning the PPPR continuum. For example, a live 'dashboard' leverages near-real time information from pathology, emergency departments and hospital wide services and provides a virtual connection between clinicians and service delivery planners. This enables the HHS to take early steps to prevent delays in patient and community care during surge periods.

## 5.17 Queensland Police Service

### *Hazard Identification and Risk Assessment*

- Moreton Police Blog available for LDMG to submit articles if desired.
- Moreton Police Blog utilised for DM resilience and community engagement
- Participated in workshops to write the North Pine Dam Sub Plan
- Participating in writing Final Exercise Report for Exercise Coordinatus



*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL (Cont.)*



*Hazard Mitigation and Risk Reduction*

- Moreton Police Blog utilised for DM resilience and community engagement
- My Resilient Community Project
- Participated in workshops to write the North Pine Dam Sub Plan
- Participating in writing Final Exercise Report for Exercise Coordinatus

*Preparedness and Planning*

- Moreton Police Blog releases
- Reminder myStreet community campaign. Agencies within the DM framework invited to participate.
- Supporting Isolated Community Project and My Resilient Community Project
- CSAs have been running on 997FM. Topics covered: Disaster Emergency Kit, Disaster Preparedness, Warnings.
- Exercise planning for 2018 commenced.
- Participated in exercise to test and practice Emergency Alerts conducted with SDCC.
- Participated in workshops to write the North Pine Dam Sub Plan
- Participating in writing Final Exercise Report for Exercise Coordinatus
- Volunteers from QPS and NHW completed DM Course to assist with PPRR with other volunteer agencies.
- Participated in workshop for Operation "Knock Knock".

*Emergency Communications*

- The GWN network fully operational.
- Arrangements made to train new DCPC at Redcliffe in Media Liaison role.

*Response*

- Envisage continuation of Moreton DDCC activating at Strathpine Council building in the future
- Continuing to develop the new Media Liaison Role that provides significant input for social media releases and monitoring
- Tested the Intell role within local/district levels during Exercise Coordinatus.
- Working with MBRC to streamline SITREPs that meet QDMA requirements.
- Working with MBRC to develop social media mapping capability.
- New LDCC/DDCC structure implemented and tested during Exercise Coordinatus Conatu and some amendments made.
- Change in design of offices to accommodate more effective DDCC.
- Coordinating Exercise Austral Moreton which is a multi-agency response to Active Armed Offenders at Caboolture SHS.
- Volunteers from QPS and NHW completed DM Course to assist with PPRR.

*Relief and Recovery*

- Coordinating Exercise Austral Moreton which is a multi-agency response to Active Armed Offenders at Caboolture SHS. Recovery discussion exercise planned post exercise.
- Volunteers from QPS and NHW completed DM Course to assist with PPRR.

*General Business*

- Name change approved for Moreton Disaster District. New business email – DDC.Moreton@police.qld.gov.au implemented.
- XO attended annual XO Conference in Brisbane. Presentation from other agencies re: status re: DM. SDMP to be released in next couple of months.
- Initial meeting with Paul Freeman from Delaney's Creek and MBRC to commence community group to support DM in the Woodford, Mt Mee, Delaney's Creek areas.
- Informed members a new police station to replace Caboolture police station is located on the western side of the city centre (near Cemetery and Aldi out King Street).
- This will entail 2 establishments in Caboolture - the current location will remain to service the court system, watch-house and prosecutions.
- Exercise Austral Moreton - elements of testing of systems in response to number of events.
- Council's Coordinator Disaster Management took the opportunity to congratulate Inspector Lee Jeffries APM who was recently awarded the Australian Police Medal as part of the Queen's Birthday Honour list.

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## 5.18 Queensland Rail

### *Hazard Mitigation and Risk Reduction*

- Regular maintenance works are carried out by Queensland Rail workers. Queensland Rail continues to work closely with the Moreton DDMG and Moreton Bay LDMG.

### *Preparedness and Planning*

- Queensland Rail has a disaster management plan for South East Queensland, which details roles and responsibilities of the various teams during different types of events, including natural disasters.
- The Emergency Preparedness team undertakes continual monitoring of the Bureau of Meteorology for significant weather events in readiness and to prepare for significant disruptions on the network etc.
- Queensland Rail regularly conducts training and exercises with emergency services, including those from the Moreton DDMG area.

### *Emergency Communications*

- Queensland Rail has appropriate communication processes / plans in place to communicate with customers and external stakeholders. This is managed in consultation with Translink.

### *Response*

- Rail Liaison Officers have been identified, who will support the Moreton DDMG and Moreton Bay LDMG.
- The Emergency Preparedness team undertakes on-call function to assist the organisation and / or managing a significant event or incident.

### *Relief and Recovery*

- Queensland Rail Network capability is able to respond to any type of emergency, including significant types of incidents and is able to effectively transition from response to recovery in a timely manner.
- Additionally, any response would be assisted by Queensland Rail's Incident Coordination Team or Crisis Management Team.

### *General Business*

- Continuing to conduct rail familiarisation activities with emergency service personal across the State.
- Recently undertook a counter-terrorism security exercise in the lead up to the 2018 Gold Coast Commonwealth Games, which included emergency services responding to an active armed offender and suspect device.
- Recently undertook a watch desk capability during the 2018 Gold Coast Commonwealth Games. This included liaison with the GPPT HUB.
- No significant events or learnings came out of Queensland Rail's preparation and conduct during the 2018 Gold Coast Commonwealth Games.
- A Rail Emergency Response video has been produced and uploaded on LMS systems to help manage risks and promote safe operations when entering QRail environments. QAS operational staff have viewed the product.

## 5.19 State Emergency Service

### *Preparedness and Planning*

- Continuing monthly training members in Operations Management to provide support across the Groups and Unit during major events.
- 21 members have successfully completed a leadership workshop aimed at further building leadership skills in responding to disaster events.

### *Response*

- From 1 March 2018 to 1 July 2018 the Unit attended to 12 storm damage tasks and 7 Agency Support Requests.

ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT  
DISASTER MANAGEMENT GROUP - MEETING MINUTES 18 JULY 2018 - REGIONAL (Cont.)



### General Business

- Construction has commenced on the new Arana Hills SES Group Facilities.
- Three Group Leaders received awards for service to their community, two received the Longman Award and one the Queensland Day Award.
- The Unit has received three additional vehicles increasing the number of teams able to be deployed to tasks.
- Hosted the International Air Cadets Association earlier today (18 July 2018).
- Participated in the Woodford Combined Emergency Services Expo (27 May 2018) and preparing for participation in the Bribie Island Combined Emergency Services Expo (15 October 2018).
- Developing Incident Management Training module in an endeavour to have more people trained to allow spread of capability during events.

### 5.20 Telstra

*Nil to report*

### 5.21 Unitywater

#### *Hazard Mitigation and Risk Reduction*

- Maintenance Management - Unitywater has a comprehensive maintenance management program and capability including an inventory of critical spares. This provides capability to efficiently and effectively respond in emergencies.
- Asset Condition Assessments - Unitywater has an ongoing program of work to assess the condition of all assets. The outcomes of this program are used to understand the reliability of the networks and to determine the asset renewals program. This to the greatest extent possible ensures that failure of network assets is minimised and network reliability is optimised.
- Contingency Planning - Unitywater's capital and operational planning processes include the requirement to develop, implement and maintain plans to mitigate the impact of failure of critical assets (e.g. the sewage rising mains that transport sewage from Ningi to the Bribie Island Sewage Treatment Plant and which are attached to the Bribie Island bridge.)
- Risk management – Strategic, Operational and Project - Unitywater maintains and implements a comprehensive risk management system that includes mitigation measures. Unitywater utilises planning information, asset condition assessments and outputs of its contingency planning to guide risk assessment and to formulate risk mitigation measures.

#### *Preparedness and Planning*

- The Unitywater Incident Management Plan aims to outline command, control and communication processes and procedures to respond efficiently and effectively to any incident while eradicating or minimising impacts on Unitywater employees, customers, the environment, assets and reputation.
- The Unitywater Business Continuity Management Plan (Plan) aims to outline the Business Continuity Management process Unitywater applies to develop plans and systems that ensure continuity of essential services and critical business functions following an incident or disruption, until it can recover and return to normal operations.

#### *Response*

- Unitywater is a member of the Sunshine Coast District Disaster Management Group (DDMG), covering the Noosa and Sunshine Coast LDMGs and the Moreton Bay Local Disaster Management Group.
- A Unitywater manager is appointed to represent Unitywater on each of these groups. Fortnightly rosters of incident management response personnel are maintained including LDMG and DDMG representation.

Currently recruiting for a business review specialist -  
Issued purchase orders for hazard reduction burns on bribie island (southern end)

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5.22 Volunteer Marine Rescue (Advisor)

General Business

- On track for hosting of the Bribie Island Combined Emergency Services Expo on 15 October 2018.
- Pledged participation and contributions from agencies has been outstanding.
- Agency assistance in promoting the event where possible would be appreciated.
- On 8 August 2018, will also support the Toorbul community as part of the “Get Ready Toorbul” initiative.
- On 28 September 2018, VMR will host the Emergency Services Cadets (as part of PCYC program).

**RECOMMENDATION ADOPTED:**

**That the reports be received and noted.**

**6. OTHER BUSINESS**

6.1 LDMG

*Nil to report*

6.2 DDMG

*Nil to report*

**7. REFERRAL**

7.1 To Council

*Nil to report*

7.2 To DDMG

*Nil to report*

7.3 To SDCC/SDCG/DMU

*Nil to report*

**8. FUTURE AGENDA ITEMS**

*Nil to report*

**9. NEXT MEETING**

The next LDMG/DDMG meeting is scheduled to occur on Wednesday, 21 November 2018.

**RECOMMENDATION ADOPTED:**

**That the next meeting will occur on Wednesday, 21 November 2018.**

**10. CLOSE**

There being no further business, the Chairperson closed the meeting at 2.40pm.

***SUPPORTING INFORMATION***

**Ref: A17541138**

The following list of supporting information is provided for:

**ITEM 8.1**

**PROPOSED LEASE AT 2204 MT SAMSON ROAD, SAMFORD VALLEY - DIVISION 11**

***#1 Proposed lease area***

ITEM 8.1 - PROPOSED LEASE AT 2204 MT SAMSON ROAD, SAMFORD VALLEY (Cont.)

#1 Proposed lease area

