



REPORT

Coordination Committee Meeting

Wednesday 7 November 2018

commencing at 10.50am

Strathpine Chambers
220 Gympie Road, Strathpine

ENDORSED GM20181107

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Coordination Committee meeting held 7 November 2018 are recommended to the Council for adoption.

CR MIKE CHARLTON (DEPUTY MAYOR)
ACTING CHAIRPERSON
COORDINATION COMMITTEE

Membership = 13
Mayor and all Councillors

Quorum = 7

**12.1 Coordination Committee Meeting - 7 November 2018
(Pages 18/2225 - 18/2258)**

ITEM 5.2 - New Lease - Lions Club of Sandstone Point Inc. - Division 1

Conflict of Interest - Declaration - Cr Brooke Savige

Pursuant to s175E of the *Local Government Act 2009*, Cr Brooke Savige declared a perceived conflict of interest in Item 5.2 as Cr Brooke Savige is a member of the Lions Club of Sandstone Point Inc that will receive the benefit of an awarded lease, the subject of this item.

However, Cr Brooke Savige has considered her position and is firmly of the opinion that she could participate in the debate and recommendation on the matter in the public interest.

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about Cr Brooke Savige personal interests in the matter and the Councillor has not voluntarily left the meeting and in accordance with s175E(4) the other Councillors must decide if the Councillor has a perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 11/0

That in accordance with s175E(4) of the *Local Government Act 2009*, Cr Brooke Savige has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Brooke Savige remained in the meeting.

RESOLUTION

Moved by Cr Adrian Raedel

Seconded by Cr Peter Flannery

CARRIED 12/0

That the report and recommendations of the Coordination Committee meeting held 7 November 2018, be adopted.

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr M Charlton in absence of Mayor)

- ITEM 1.1** 2226
ADOPTION OF MEETING SCHEDULE FOR THE PERIOD JANUARY TO DECEMBER 2019
- REGIONAL
REPORT DETAIL

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

3 CORPORATE SERVICES SESSION (Cr M Constance)

- ITEM 3.1** 2229
QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL
REPORT DETAIL

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

- ITEM 4.1** 2231
SCARBOROUGH - SCARBOROUGH BEACH PARK - PATHWAY RECONSTRUCTION -
DIVISION 5
REPORT DETAIL

- ITEM 4.2** 2235
MBRC - WATERWAY AND RAIN GAUGES PROGRAM - FLOODED ROAD WARNING
SYSTEM - REGIONAL
REPORT DETAIL

- ITEM 4.3** 2241
TENDER - LANDFILL GAS INFRASTRUCTURE UPGRADE - BUNYA, CABOOLTURE AND
DAKABIN WASTE MANAGEMENT FACILITIES - REGIONAL
REPORT DETAIL

- ITEM 4.4** 2244
MOUNT SAMSON ROAD, SAMSONVALE - EMERGENT ROAD/DRAINAGE
RECONSTRUCTION WORKS - DIVISION 11
REPORT DETAIL

5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

- ITEM 5.1** 2247
NEW LEASE - PENINSULA PADRES BASEBALL CLUB INC - DIVISION 5
REPORT DETAIL

- ITEM 5.2** 2251
NEW LEASE - LIONS CLUB OF SANDSTONE POINT INC. - DIVISION 1
REPORT DETAIL

6 LIFESTYLE & AMENITY SESSION (Cr D Sims)

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

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8 REGIONAL INNOVATION (Cr D Grimwade)

9 GENERAL BUSINESS

ITEM 9.1 LIONS MORETON BAY 100 CHARITY BIKE RIDE AND 20 TH ANNIVERSARY OF CLYDE HOUSE - DIVISION 7	2255
ITEM 9.2 AQUA SPLASH - OFFICIAL OPENING - DIVISION 6	2255
ITEM 9.3 CABOOLTURE HISTORICAL VILLAGE - UNVEILLING OF EXPO 88 AUSTRALIA SIGN AND HALLOWEEN EVENT - DIVISION 3	2255
ITEM 9.4 BRISBANE CONVOY FOR KIDS	2256
ITEM 9.5 CELEBRATION - 100 YEARS OF THE ESTABLISHMENT OF SAMFORD VILLAGE - DIVISION 11	2256

CLOSED SESSION (Confidential items)

OPEN SESSION

ITEM C.1 – CONFIDENTIAL RENEWAL OF LEASE AT B/184 STATION ROAD, BURPENGARY - DIVISION 2	2258
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CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Mike Charlton (Deputy Mayor) (Acting Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliانا Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Matthew Constance
Cr Adrian Raedel

Officers:

Chief Executive Officer (Mr Daryl Hitzman)
Director Community & Environmental Services (Mr Bill Halpin)
Director Engineering, Construction & Maintenance (Mr Tony Martini)

Meeting Support (Hayley Kenzler)

Apologies:

Cr Allan Sutherland (Mayor) who was attending the Regional Planning Committee meeting
Cr Darren Grimwade

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr M Charlton in absence of Mayor)

ITEM 1.1

ADOPTION OF MEETING SCHEDULE FOR THE PERIOD JANUARY TO DECEMBER 2019 - REGIONAL

Meeting / Session: 1 GOVERNANCE

Reference: A17768218 : 30 October 2018 - **Refer Supporting Information A17777974**

Responsible Officer: KC, Team Leader Meeting Support (CEO Executive Services)

Executive Summary

Pursuant to s277 of the Local Government Regulation 2012, Council must, at least once in each year, publish in a newspaper circulating generally in its area a notice of the days and times when its general (ordinary) meetings, and Standing Committee meetings, will be held.

A proposed Meeting Schedule for the period January to December 2019 is provided for consideration and adoption.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr James Houghton

CARRIED 11/0

1. That the Meeting Schedule for the period January to December 2019, be adopted, as outlined in supporting information #1.
2. That the Meeting Schedule for the period January to December 2019 be advertised in accordance with s277 of the Local Government Regulation 2012.

ITEM 1.1 ADOPTION OF MEETING SCHEDULE FOR THE PERIOD JANUARY TO DECEMBER 2019 - REGIONAL - A17768218 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Meeting Schedule for the period January to December 2019, be adopted, as outlined in supporting information #1.
2. That the Meeting Schedule for the period January to December 2019 be advertised in accordance with s277 of the Local Government Regulation 2012.

REPORT DETAIL

1. Background

To satisfy the legislative requirement to adopt and publish a list of Council general (ordinary) and standing committee meetings each year, a proposed Meeting Schedule for the period January to December 2019 has been prepared for consideration.

2. Explanation of Item

At its Post-election meeting held 18 April 2016, Council resolved that its General Meetings be conducted weekly generally on a Tuesday commencing at 10.30am, with such meetings being held on a rotational basis at the three existing administration offices and that the Coordination Committee meeting be conducted as part of the General Meeting agenda.

During 2019, the Redcliffe Chambers will not be available for meetings due to major works being undertaken as part of the Redcliffe Administration Centre Art Gallery and Community Space project. As such, Redcliffe cannot be included in the normal meeting rotation and all meetings will be rotated between Strathpine and Caboolture offices.

The Meeting Schedule for the period January to December 2019 has been prepared on this basis and is provided in supporting information #1 for consideration.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council meetings are conducted in accordance with the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications in relation to this matter.

3.4 Risk Management Implications

There are no identifiable risks in this matter.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Advertising costs have been included in the 2018/19 budget.

3.7 Economic Benefit

There is no identifiable economic benefit arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

ITEM 1.1 ADOPTION OF MEETING SCHEDULE FOR THE PERIOD JANUARY TO DECEMBER 2019 - REGIONAL - A17768218 (Cont.)

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

The proposed Meeting Schedule has been drafted in consultation with the Mayor, Councillors and Chief Executive Officer.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES

Reference: A17742897 : 23 October 2018 - **Refer Supporting Information A17743388**

Responsible Officer: DC, Accounting Services Manager (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Quarter 1 Operational Plan Review for 2018/19.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Denise Sims

CARRIED 11/0

That the Quarter 1 Operational Plan for 2018/19 be received.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

OFFICER'S RECOMMENDATION

That the Quarter 1 Operational Plan for 2018/19 be received.

REPORT DETAIL

1. Background

The Council adopts an Operational Plan every financial year as part of the Annual Budget. In accordance with the Local Government Regulation 2012 the Operational Plan must be reported on every quarter.

2. Explanation of Item

Councils Operational Plan is segregated into Operational Departments that have several Key Performance Indicators (KPI's) that are reported on.

This is the first quarter progress report on how the Departments are performing in achieving their KPI's. KPI's represent an annual target and can be several different performance measures. Where applicable, a commentary on the progress toward the KPI is provided.

3. Strategic Implications

3.1 Legislative/Legal Implications

In accordance with section 174 of the Local Government Regulation 2012 the Council is required to prepare and report on a quarterly basis the progress towards implementing the annual Operational Plan.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report

3.4 Risk Management Implications

Operationally there are a wide number of risks that can impact on the delivery of the Operational Plan. These risks are recorded in the Councils Enterprise Risk Management Register and managed accordingly by each Department.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Council, The Executive Management Team, Managers and other key Council officers were involved in preparing the quarterly report.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

**SCARBOROUGH - SCARBOROUGH BEACH PARK - PATHWAY
RECONSTRUCTION - DIVISION 5**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE

Reference: A17660123: 5 October 2018 - Refer **Confidential** Supporting Information
A17607740

Responsible Officer: LP, Program Management Manager (ECM Project Management & Construction)

Executive Summary

Tenders were invited from the Council's Prequalified Civil Construction Panel (MBRC005990) for the 'Scarborough - Scarborough Beach Park Pathway Reconstruction (VP121351)' project. The tender closed on 28 September 2018, with a total of four conforming tenders received.

It is recommended that Council award the contract to AllenCon Pty Ltd for the sum of \$368,236.50 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr James Houghton

Seconded by Cr Koliانا Winchester

CARRIED 11/0

That the tender for the 'Scarborough - Scarborough Beach Park Pathway Reconstruction (VP121351)' project be awarded to AllenCon Pty Ltd for the sum of \$368,236.50 (excluding GST).

ITEM 4.1 SCARBOROUGH - SCARBOROUGH BEACH PARK - PATHWAY RECONSTRUCTION - DIVISION 5 - A17660123 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for the 'Scarborough - Scarborough Beach Park Pathway Reconstruction (VP121351)' project be awarded to AllenCon Pty Ltd for the sum of \$368,236.50 (excluding GST).

REPORT DETAIL

1. Background

The project is located at Scarborough Beach Park, Landsborough Avenue, Scarborough. Scarborough Beach Park is a foreshore park facility with extremely high usage rates.

The objective of this project is to widen the existing foreshore pathway to allow for safer and more comfortable use by pedestrians and cyclists. The realignment of the cycleway is intended to reduce conflicts between cyclists and users of the main picnic and play node.

The project scope of works includes the replacement of the existing pathway and construction of a new 3m wide pathway from Kennedy Esplanade to the upper bank on Landsborough Avenue (adjacent Rock Street). Also included is the construction of a raised speed hump zebra crossing and associated Energex rate one lighting at carpark entry/exit.

It is expected the works will commence in February 2019 and take approximately 14 weeks to complete, with an allowance for wet weather.



Figure 1 - Locality plan

ITEM 4.1 SCARBOROUGH - SCARBOROUGH BEACH PARK - PATHWAY RECONSTRUCTION - DIVISION 5 - A17660123 (Cont.)

2. Explanation of Item

Tenders were invited from the Council’s Prequalified Civil Construction Panel (MBRC005990) for the ‘Scarborough - Scarborough Beach Park Pathway Reconstruction (VP121351)’ project. The tender closed on 28 September 2018, with a total of four conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council’s Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	AllenCon Pty Ltd	99.08
2	Civlec Pty Ltd t/a GRC Civil	98.14
3	The Landscape Construction Company Pty Ltd	97.28
4	Auzcon Pty Ltd	95.90

AllenCon Pty Ltd submitted a detailed tender and demonstrated their construction methodology and relevant experience on projects of a similar scale and complexity, including Morayfield Road footpath upgrade over the Caboolture River, Pumicestone Road widening and Elizabeth Avenue, Clontarf pathways upgrade. A tender clarification meeting was held on 9 October 2018 at which AllenCon Pty Ltd confirmed their capability and comprehensive understanding, relevant night works and project risks which included their methodology to complete the car park works in an effective manner to reduce impact and maintain safety for the public during construction. AllenCon’s submission covered all the required methodology and constructability issues, reduced risk to Council and provided overall best value for this project.

Civlec Pty Ltd t/a GRC Civil submitted a detailed tender and demonstrated their construction methodology and experience on projects, including the Pacific Motorway on the Gold Coast, Station Road Burpengary roadworks and Toowoomba Grand Central Redevelopment. A tender clarification meeting was held on 8 October 2018 at which Civlec’s methodology identified that night works would have a greater impact on the public safety during the construction period.

The Landscape Construction Company Pty Ltd submitted a well-priced tender with their submission confirming their capability to complete the project; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council sought quotations via Council’s Prequalified Civil Construction Panel (MBRC005990) for the work through Vendor Panel in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council’s Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.1 SCARBOROUGH - SCARBOROUGH BEACH PARK - PATHWAY RECONSTRUCTION - DIVISION 5 - A17660123 (Cont.)

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

The project has been procured via Council's Prequalified Civil Construction Panel (MBRC005990).

Construction Risks:

- a. The recommended contractor will provide a program of works, traffic management plan and safety plan, and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to a high quality.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$400,000 (excluding GST) in the 2018-19 Capital Projects Program, budget number 101370.

Tender Price Construction	\$ 368,236.50
Contingency (10 %)	\$ 36,823.65
QLeave	\$ 1,749.12

Total Project Cost	\$ 406,809.27
	=====

Estimated ongoing operational/maintenance costs \$ 2,826.00 per F/Y

The budget amount for this project is insufficient, subject to whether the contingency allocation be fully expended. The project will be monitored closely during the contract phase. Should a budget review be necessary (contingency fully expended), a quarterly review will be required.

3.7 Economic Benefit

The footpath renewal / improvement work will benefit the local community by providing improved and safer access for pedestrians and cyclists.

3.8 Environmental Implications

The tender assessment included a review of the preferred contractor's environmental policy and procedures relating to environmental protection. The preferred contractor has presented suitable environmental policies and procedures to manage the works.

3.9 Social Implications

The project has positive social outcomes by providing an improved footpath network for the local community.

3.10 Consultation / Communication

A detailed communication plan has been prepared and involves project notices, signage, and online updates. VMS boards will be utilised to advise motorists of the works, including any detour signage as required. Weekly project updates via email will be provided to the Divisional Councillor who has been consulted and is supportive of the project.

ITEM 4.2

**MBRC - WATERWAY AND RAIN GAUGES PROGRAM - FLOODED ROAD
WARNING SYSTEM - REGIONAL**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17648422 : 3 October 2018 - Refer **Confidential** Supporting Information
A17626679
Responsible Officer: HVDS, Senior Project Manager (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'MBRC - Waterway and Rain Gauges Program - Flooded Road Warning System (MBRC007944)' project. The tender closed on 26 September 2018, with a total of twelve tenders received, nine of which were conforming.

It is recommended that Council award the contract to Prospect Environmental for the sum of \$259,700 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Denise Sims

CARRIED 11/0

That the tender for the 'MBRC - Waterway and Rain Gauges Program - Flooded Road Warning System (MBRC007944)' project be awarded to Prospect Environmental for the sum of \$259,700 (excluding GST).

ITEM 4.2 MBRC - WATERWAY AND RAIN GAUGES PROGRAM - FLOODED ROAD WARNING SYSTEM - REGIONAL - A17648422 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for the 'MBRC - Waterway and Rain Gauges Program - Flooded Road Warning System (MBRC007944)' project be awarded to Prospect Environmental for the sum of \$259,700 (excluding GST).

REPORT DETAIL

1. Background

This project is an expansion to Council's existing flood gauge and warning systems and involves the design and installation of automatically triggered flashing illuminated signs that will provide warning to road users in the event of road flooding in various locations across the Moreton Bay region.

The flashing illuminated signs will be mounted on top of existing "Road Subject to Flooding" signs. The words "Road Flooded" are to be programmed to flash in amber when water rises above predetermined levels. Two signs at each of the 10 sites are required providing warning at each approach to the road which is subject to flooding.

The signs are being installed at the following locations - also refer to Figure 1 below:

- Kurwongbah - Mumford/Browns Road
- Morayfield - Grogan Road
- Strathpine - Mott Street
- Kobbie Creek - Kobbie Creek Road
- Cedar Creek - Cedar Creek Road
- Morayfield - Underpass Road
- Kurwongbah - Moore Road
- Deception Bay - Lipscombe Road
- Dayboro - Lees Crossing Road
- Petrie - Youngs Crossing Road

The works will commence in November 2018 and take 14 weeks to complete, which includes an allowance of three weeks for wet weather.

ITEM 4.2 MBRC - WATERWAY AND RAIN GAUGES PROGRAM - FLOODED ROAD WARNING SYSTEM - REGIONAL - A17648422 (Cont.)

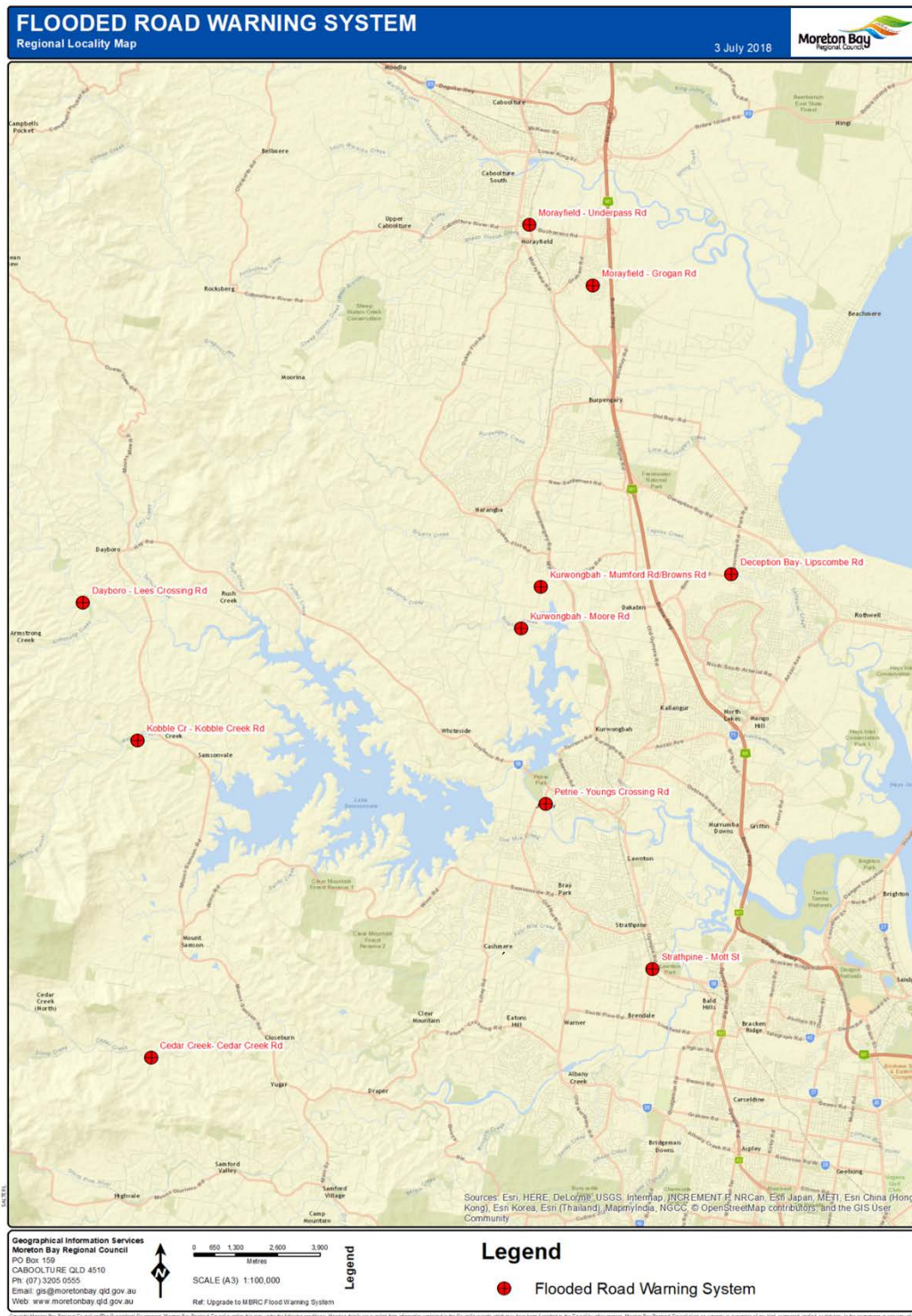


Figure 1 - Regional locality plan for road flooded signs

ITEM 4.2 MBRC - WATERWAY AND RAIN GAUGES PROGRAM - FLOODED ROAD WARNING SYSTEM - REGIONAL - A17648422 (Cont.)

2. Explanation of Item

Tenders for the *MBRC - Waterway and Rain Gauges Program - Flooded Road Warning System (MBRC007944)* project closed on 26 September 2018 with a total of twelve tenders received, nine of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Prospect Environmental	91.29
2	Water Modelling Solution P/L	90.74
3	Aquamonix P/L	87.78
4	YFS Ltd T/A Substation33	85.98
5	Braums P/L	81.66
6	Moreton Environmental P/L	73.85
7	R & D Technology P/L	72.32
8	A. D. Engineering International P/L	62.74
9	Hunter Valley Signs P/L trading as HIVIS Group	56.34
10	Water Modelling Solution P/L Alt2 36-hour Static Message Sign	Non-conforming
11	Water Modelling Solution P/L Alt3 7-day Static LED Sign	Non-conforming
12	Water Modelling Solution P/L Alt1 3-day VM LED Sign	Non-conforming

Prospect Environmental submitted a comprehensive tender and demonstrated their experience on projects of a similar scale and complexity. Prospect Environmental has undertaken supply and installation of similar flood warning devices for Isaac Shire Council and Bouliá Shire Council. At a tender clarification meeting on 16 October 2018, Prospect Environmental demonstrated their understanding and methodology to complete this project, including site environmental controls and also confirmed their methodology associated with connectivity with Council systems. The construction duration is 14 weeks with an allowance (three weeks) for wet weather.

Water Modelling Solution P/L submitted a comprehensive tender and demonstrated their installation methodology and experience on projects of a similar scale and complexity. At a tender clarification meeting on 10 October 2018, Water Modelling Solutions P/L demonstrated their understanding and project methodology, including site environmental controls and connectivity with Council systems. Their tendered construction program of works was 11 weeks' duration; however, there were no additional benefits for the higher price.

Aquamonix P/L submitted a complete tender and indicated their installation methodology and experience on projects of a similar scale and complexity. Their tendered installation program of works was of 14 weeks' duration. At a tender clarification meeting on 11 October 2018, Aquamonix P/L demonstrated their understanding and capability including site environmental controls and information technology connectivity with Council systems; however, there were no additional benefits for the higher price.

ITEM 4.2 MBRC - WATERWAY AND RAIN GAUGES PROGRAM - FLOODED ROAD WARNING SYSTEM - REGIONAL - A17648422 (Cont.)

The non-conforming tenders did not meet the required tendered specification.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

- a. A third-party review of financial status has been carried out, and the recommended tenderer was rated '*Satisfactory*'.

Construction Risks:

- a. The contractor will provide a program of works, site specific traffic management, environmental management and safety plans and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works in this environment.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$145,000 (excluding GST) in the 2018-19 Operational Projects program. Council has been successful in obtaining grant funding of \$260,000 (50% from Federal / 50% from State funding) towards a flood warning system and has broadened the scale of the project to include illuminated flood warning signs. The project will be amended at the Quarter 2 budget review, to revise the project budget to \$405,000.

Waterway & Rain Gauges (works already completed)	\$ 82,300
Tender price (illuminated road signs)	\$ 259,700
Contingency 10%	\$ 26,000
QLeave	\$ 1,500
Total Project Cost	\$ 369,500
	=====

Estimated ongoing operational/maintenance costs are \$2,000 per site per F/Y.

The amended budget amount for this project is sufficient.

ITEM 4.2 MBRC - WATERWAY AND RAIN GAUGES PROGRAM - FLOODED ROAD WARNING SYSTEM - REGIONAL - A17648422 (Cont.)

3.7 Economic Benefit

The project will augment Council's flood monitoring systems.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The completed works will complement public information and warnings associated with flooded roads.

3.10 Consultation / Communication

Adjacent residents will be notified of the expected installation timeframe prior to commencement, via a project notice and project sign as defined in the communications plan which will include a Councillor weekly update. Residents directly abutting the project sites will be door knocked after the tender is awarded by Council to advise on the proposed works and associated timing.

ITEM 4.3

TENDER - LANDFILL GAS INFRASTRUCTURE UPGRADE - BUNYA, CABOOLTURE AND DAKABIN WASTE MANAGEMENT FACILITIES - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17585401 : 30 October 2018 - Refer **Confidential** Supporting Information
A17465586
Responsible Officer: AH, Manager Waste Services (ECM Waste Services)

Executive Summary

Tenders, under current panel arrangements, were invited for the supply and installation of landfill gas infrastructure for Council's waste management facilities. The tender closed on 21 August 2018 with a total of three tender responses received, all of which were conforming.

It is recommended that the tender for *Landfill Gas Infrastructure Upgrade - Bunya, Caboolture & Dakabin Waste Management Facilities* be awarded to LGI Limited for the sum of \$449,030 (excluding GST) as this offer was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Koliana Winchester

CARRIED 11/0

That the tender for the *Landfill Gas Infrastructure Upgrade - Bunya, Caboolture and Dakabin Waste Management Facilities (MBRC007870)* be awarded to LGI Limited for the sum of \$449,030 (excluding GST).

ITEM 4.3 TENDER - LANDFILL GAS INFRASTRUCTURE UPGRADE - BUNYA, CABOOLTURE AND DAKABIN WASTE MANAGEMENT FACILITIES - REGIONAL - A17585401 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for the *Landfill Gas Infrastructure Upgrade - Bunya, Caboolture and Dakabin Waste Management Facilities* (MBRC007870) be awarded to LGI Limited for the sum of \$449,030 (excluding GST).

REPORT DETAIL

1. Background

As part of the ongoing gas collection network extension at Bunya, Caboolture and Dakabin waste management facilities, tenderers were provided plans outlining the areas for the gas network expansion and the infrastructure required for the three waste management facilities. Tenderers submitted a lump sum offer per site which included pricing for the design, installation, commissioning and surveyor certified as-built drawings of the gas well extensions at each waste management facility. The works will commence concurrently across the three sites immediately upon awarding, and be completed by end of December 2018.

2. Explanation of Item

Tenders were advertised from 10 August 2018 and closed 21 August 2018 with a total of three conforming tender responses received. The tenders were assessed by the evaluation panel in accordance with Council's Procurement policy and the selection criteria as set out in the tender documents.

The table below lists the tenderers and their evaluation scores (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	LGI Limited	99.58
2	Run Energy Pty Ltd	92.66
3	Reay Enterprises Pty Ltd	73.13

A summary of the tenderers' submissions, in order of ranking, is listed below.

LGI Limited received the highest ranking from the evaluation panel based on the selection criteria. The submission demonstrated that the contractor has a thorough understanding of the required works, extensive previous experience providing gas network infrastructure and the ability to supply the items in the required timeframe. The company profile and previous relevant experience indicated that the contractor specialises in landfill gas infrastructure and submitted the strongest pricing component to be the overall best value to Council.

Run Energy Pty Ltd submitted a comprehensive tender and received the second highest ranking from the evaluation panel. The company provided a satisfactory understanding of the required works. The submission by Run Energy Pty Ltd was not considered the most advantageous to Council due to the limited previous experience provided in the submission, in combination with the price element.

Reay Enterprises Pty Ltd submitted a satisfactory tender and received the third highest ranking from the evaluation panel. The company provided a satisfactory understanding of the required works and satisfactory experience. The price element provided in the submission by Reay Enterprises Pty Ltd was considered the least advantageous to Council.

3. Strategic Implications

3.1 Legislative/Legal Implications

The three tenderers are currently engaged under Council's Purchasing Arrangement MBRC006150 - Landfill Gas Site Services. Due to the value of work being greater than \$200,000, Council called a selective tender for the work through LG Tender System in accordance with the *Local Government Act 2009*.

ITEM 4.3 TENDER - LANDFILL GAS INFRASTRUCTURE UPGRADE - BUNYA, CABOOLTURE AND DAKABIN WASTE MANAGEMENT FACILITIES - REGIONAL - A17585401 (Cont.)

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The successful tenderer is required to supply a performance security for each landfill site to be held for the duration of the contract, and must carry their own public liability insurance and comply with *Work Health and Safety Act 2011* and Regulations, thereby minimising any risks associated with the requirements of the contract.

A third-party assessment of financial status has been carried out, with the recommended tenderer being scored as 'satisfactory'.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$532,000 (excluding GST) in the 2018-19 Capital projects budget for the three projects. The projects are 101175 Bunya Waste Management Facility, 104909 Caboolture Waste Management Facility and 10117 Dakabin Waste Management Facility

Tender price	\$ 449,030
Contingency (10%)	\$ 50,000
QLeave (0.475%)	\$ 2,375
Total project cost	<u>\$ 501,405</u> =====

There are sufficient project funds to undertake the three projects.

3.7 Economic Benefit

By progressively extending the gas management systems, Council's carbon liability will be reduced. Increasing the amount of gas captured for beneficial re-use will generate an income to Council through revenue sharing of the sale of electricity and retention of Australian Carbon Credit Units (ACCUs) and associated value.

3.8 Environmental Implications

Extensions to the existing gas management systems assist in the minimisation of any subsurface migration of landfill gas and the prevention of uncontrolled emissions. Capturing and reducing gas emissions meets the requirements of Council's Sustainability Policy in striving towards more sustainable environmental outcomes.

3.9 Social Implications

Extensions to the landfill gas management systems will assist in the ongoing reduction in uncontrolled gas emissions, decreasing the volume in possible odours emanating from the landfill sites.

3.10 Consultation / Communication

Consultation was held with Procurement Services throughout the tendering and evaluation assessments to ensure compliance with Council's Procurement Policy and tender evaluation process.

ITEM 4.4
MOUNT SAMSON ROAD, SAMSONVALE - EMERGENT ROAD/DRAINAGE
RECONSTRUCTION WORKS - DIVISION 11

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17787033 : 1 November 2018
Responsible Officer: AM, Director Engineering Construction and Maintenance (ECM Directorate)

Executive Summary

A large pipe culvert located on Mount Samson Road, Samsonvale has recently failed. As a result of this failure, the section of Mount Samson Road between Kriesch Road and Hipathites Road was closed on 12 October 2018 due to risk of pavement collapse. Under Section 235 (c) of the Local Government Regulation, Council has made arrangements, under emergent works provisions, to undertake the works.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Matt Constance

CARRIED 11/0

That Council endorse the engagement of Doval Constructions (Qld) Limited to undertake emergent works to design and reconstruct the failed culvert and associated pavement at Mount Samson Road, Samsonvale in keeping with Section 235 (c) of the Local Government Regulation, for the sum of \$366,449.18 (excluding GST) and is to be funded from savings from other capital projects.

ITEM 4.4 MOUNT SAMSON ROAD, SAMSONVALE - EMERGENT ROAD/DRAINAGE RECONSTRUCTION WORKS
- DIVISION 11 - A17787033 (Cont.)

OFFICER'S RECOMMENDATION

That Council endorse the engagement of Doval Constructions (Qld) Limited to undertake emergent works to design and reconstruct the failed culvert and associated pavement at Mount Samson Road, Samsonvale in keeping with Section 235 (c) of the Local Government Regulation, for the sum of \$366,449.18 (excluding GST) and is to be funded from savings from other capital projects.

REPORT DETAIL

1. Background

Mount Samson Road, Samsonvale is a local road controlled and managed by Moreton Bay Regional Council (MBRC). The road was formerly a Department of Transport and Main Roads responsibility; however, was 'de-mained' in December 1993 at which time the former Pine Rivers Shire Council became responsible for the control and maintenance of the road and its associated infrastructure.

Following a recent inspection of culverts on Mount Samson Road, a large diameter pipe was found to have failed with a large void around the pipe. The road was subsequently closed on Friday 12 October 2018 and a detour was established with 24-hour traffic control.

2. Explanation of Item

A pipe culvert on Mount Samson Road was observed to have failed following a scheduled inspection. Given the potential for a localised pavement collapse, Mount Samson Road was closed to traffic between Kriesch Road and Hipathites Road, Samsonvale on 12 October 2018. A detour was established using Kriesch Road and Hipathites Road.

Several options were sought to replace and/or remediate the culvert. The need to reconstruct the culvert and associated pavement using open cut was chosen, as this option provided the shortest time window to complete, provided a long-term solution as well as economical value.

Mount Samson Road is scheduled to be reopened to traffic from 14 December 2018.

Information about the project and its progress can be tracked on MBRC's web page.

3. Strategic Implications

3.1 Legislative/Legal Implications

The value of the rectification works meets the criteria of a large-sized contractual arrangement in accordance with section 229 of the *Local Government Regulation 2012* (the Reg). The classification as a large-sized contractual arrangement ordinarily requires Council to go to open tender prior to engaging a contractor to undertake the works. Section 235 (c) of the Reg provides an exemption from the requirement to go to open tender for large-sized contract in the event that a genuine emergency exists. Given the urgency of the works, the requirement to go to open tender was impractical and the genuine emergency exemption was exercised.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the *Local Government Regulation 2012*.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

ITEM 4.4 MOUNT SAMSON ROAD, SAMSONVALE - EMERGENT ROAD/DRAINAGE RECONSTRUCTION WORKS
- DIVISION 11 - A17787033 (Cont.)

Construction Risks:

c. The recommended contractor has provided a program of works, traffic management plan and safety plan.

The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to an acceptable quality.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The project is an emergent project and is to be funded from savings from other capital projects. All financials below are excluding GST.

Tender price	\$ 351,449.18
Engineering design	\$ 15,000.00
Contingency (20%)	\$ 70,289.84
QLeave (0.475%)	\$ 2,074.61
Project Total	\$ 438,813.63
	=====

3.7 Economic Benefit

Reopening the road, once the culvert and the local associated pavement have been reconstructed, will allow normal vehicle traffic to again travel the normal route, without detour.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

Council is working to minimise the inconvenience to the local and travelling community. The road will be reopened to traffic by 14 December 2018, weather permitting.

3.10 Consultation / Communication

Asset Maintenance have consulted with the Divisional Councillor regarding this matter. The Divisional Councillor is accepting of the works and their emergent nature.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

Cr James Houghton recorded that he is an Honorary Patron of the Peninsula Padres Baseball Club.

ITEM 5.1

NEW LEASE - PENINSULA PADRES BASEBALL CLUB INC - DIVISION 5

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17623979 : 26 September 2018 - **Refer Supporting Information A17624098**
Responsible Officer: CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to Peninsula Padres Baseball Club Inc. at Talobilla Park, Klingner Road, Kippa-Ring (refer Supporting Information #1). The proposed lease would take effect following the group securing sufficient funding to complete an extension of its clubhouse and prior to the commencement of construction works.

COMMITTEE RECOMMENDATION

Moved by Cr James Houghton

Seconded by Cr Julie Greer

CARRIED 11/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, Peninsula Padres Baseball Club Inc. be granted a trustee lease over an area at Klingner Road, Kippa-Ring (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (31 March 2022).
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease is subject to Peninsula Padres Baseball Club Inc. securing sufficient funding to undertake the clubhouse extension project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
5. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASE - PENINSULA PADRES BASEBALL CLUB INC - DIVISION 5 - A17623979 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, Peninsula Padres Baseball Club Inc. be granted a trustee lease over an area at Klingner Road, Kippa-Ring (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (31 March 2022).
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease is subject to Peninsula Padres Baseball Club Inc. securing sufficient funding to undertake the clubhouse extension project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
5. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Since 1 April 2017, the Peninsula Padres Baseball Club Inc. has held a lease with Council over a clubhouse building at Klingner Road, Kippa-Ring (refer Supporting Information #1). The club has identified a need to extend the clubhouse building to support their activities.

Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse applications at its sole discretion.

2. Explanation of Item

The Peninsula Padres Baseball Club Inc. has lodged an IWA to Council for the extension of its clubhouse building, which is proposed to be located outside of the existing lease area (refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable Peninsula Padres Baseball Club Inc. to proceed with its proposed project, Council would need to provide the group with an additional lease over the area where the facility extension is to be constructed (refer Supporting Information #1).

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (31 March 2022).

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

ITEM 5.1 NEW LEASE - PENINSULA PADRES BASEBALL CLUB INC - DIVISION 5 - A17623979 (Cont.)

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 5 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Peninsula Padres Baseball Club Inc. will provide the club with additional clubhouse facilities to support its operations.

3.10 Consultation / Communication

Councillor Houghton (Division 5)
Relevant Council departments
Peninsula Padres Baseball Club Inc.

ITEM 5.2 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Brooke Savige

Pursuant to s175E of the *Local Government Act 2009*, Cr Brooke Savige declared a perceived conflict of interest in Item 5.2 as Cr Brooke Savige is a member of the Lions Club of Sandstone Point Inc that will receive the benefit of an awarded lease, the subject of this item.

However, Cr Brooke Savige has considered her position and is firmly of the opinion that she could participate in the debate and recommendation on the matter in the public interest.

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about Cr Brooke Savige personal interests in the matter and the Councillor has not voluntarily left the meeting and in accordance with s175E(4) the other Councillors must decide if the Councillor has a perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 10/0

That in accordance with s175E(4) of the *Local Government Act 2009*, Cr Brooke Savige has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Brooke Savige remained in the meeting.

ITEM 5.2

NEW LEASE - LIONS CLUB OF SANDSTONE POINT INC. - DIVISION 1

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17764819 : 29 October 2018 - **Refer Supporting Information A17765451**
Responsible Officer: CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to the Lions Club of Sandstone Point Inc. at Sandstone Point Sports & Community Complex, 202 Bestmann Road East, Sandstone Point (refer Supporting Information #1). The proposed lease would take effect following the group securing sufficient funding to complete the construction of an equipment storage shed and prior to the commencement of construction works.

COMMITTEE RECOMMENDATION

Moved by Cr Brooke Savige

Seconded by Cr Matt Constance

CARRIED 11/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, the Lions Club of Sandstone Point Inc. be granted a trustee lease over an area at 202 Bestmann Road East, Sandstone Point (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease is subject to the Lions Club of Sandstone Point Inc. securing sufficient funding to undertake the project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
5. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.2 NEW LEASE - LIONS CLUB OF SANDSTONE POINT INC. - DIVISION 1 - A17764819 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, the Lions Club of Sandstone Point Inc. be granted a trustee lease over an area at 202 Bestmann Road East, Sandstone Point (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease is subject to the Lions Club of Sandstone Point Inc. securing sufficient funding to undertake the project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
5. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Formed in April of 2016, the Lions Club of Sandstone Point Inc. is a small club of approximately 37 members with a common interest in supporting the community. The club holds monthly meetings in the Sandstone Point Community Centre (refer Supporting Information #1), a monthly market and yearly carols at the site, and various other activities within the community. The club has identified a need for an onsite shed to store its club trailer and equipment, which are currently being stored at member's homes.

One of the other primary users of the site, Bribie District Branch Little Athletics Centre Inc., has also identified the need for additional storage to cater for its growing demands. Currently, the club stores equipment in the Sandstone Point Community Centre amenities, which not only restricts access to site users, but is also considered unsafe.

The proposed construction of a three-bay storage shed at this location will meet the storage requirements of both the Lions Club of Sandstone Point Inc. (who will have access to two bays), and the Bribie District Branch Little Athletics Inc. (who will have access to one bay).

Potential community group tenants of Council land or facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to a site where they hold or intend to hold a lease, licence or permit. Council may approve, approve with conditions or refuse applications at its sole discretion.

2. Explanation of Item

The Lions Club of Sandstone Point Inc. has lodged an IWA to Council for the construction of a shed at the Sandstone Point Sports & Community Complex. This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable the Lions Club of Sandstone Point Inc. to proceed with its proposed project, Council would need to provide the group with a lease over the area where the facility is to be constructed. This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be five (5) years.

ITEM 5.2 NEW LEASE - LIONS CLUB OF SANDSTONE POINT INC. - DIVISION 1 - A17764819 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 5 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to the Lions Club of Sandstone Point Inc. will provide both the club and the Bribie District Branch Little Athletics Centre Inc. with improved facilities to support their operations.

3.10 Consultation / Communication

Councillor Savige (Division 1)
Relevant Council departments
Lions Club of Sandstone Point Inc.
Bribie District Branch Little Athletics Centre Inc.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION

(Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ITEM 9.1

LIONS MORETON BAY 100 CHARITY BIKE RIDE AND 20TH ANNIVERSARY OF CLYDE HOUSE - DIVISION 7

Cr Denise Sims attended the combined celebration dinner for the Lions Moreton Bay 100 Charity Bike Ride presentations and the 20th Anniversary of the opening of Clyde House on Saturday 27 October 2018 at the Kallangur Bowls Club.

Cr Sims advised that it was an enjoyable event and that a number of awards were presented on the evening including the District Governor's Distinguished Service Award, presented to Kallangur Lion and Lions Youth Emergency Accommodation Centre Vice President Terry Payne who has served 42 years with the Kallangur division.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Julie Greer

CARRIED 11/0

That a Mayoral letter of thanks be sent to the Lions Youth Emergency Accommodation Centre for the hard work and dedication to youth services within the Moreton Bay Region.

ITEM 9.2

AQUA SPLASH - OFFICIAL OPENING - DIVISION 6

Cr Koliانا Winchester reported on the official opening of the Aqua Splash facility located at Redcliffe on Saturday 3 November 2018. Cr Winchester said that the facility was a major drawcard for the Moreton Bay Region and would bring significant tourism to the area, also allowing the local residents to enjoy.

Cr Winchester provided her thanks to the Chief Executive Officer and owner of Aqua Splash, Mr Matthew Devine and his staff on the great initiative, making special mention of a proposed event to be held by Aqua Splash to benefit those in need within the Moreton Bay Region.

ITEM 9.3

CABOOLTURE HISTORICAL VILLAGE - UNVEILLING OF EXPO 88 AUSTRALIA SIGN AND HALLOWEEN EVENT - DIVISION 3

Cr Adam Hain advised of the official unveiling of the Expo 88 Australia sign on Friday 26 October 2018 at the Caboolture Historical Village, also attended by Artist Ken Done who was responsible for painting the iconic sign. Cr Hain said that the new home for the sign would be a massive tourist attraction for the region.

Cr Hain also made mention of Caboolture Historical Village's recent Halloween community event, saying it was great to see this holiday embraced.

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr Adrian Raedel

CARRIED 11/0

That a Mayoral letter of congratulation be sent to the Caboolture Historical Village on the recent unveiling of the Expo 88 Australia sign, and their staging of the recent Halloween community event.

9 General Business Cont'd

**ITEM 9.4
BRISBANE CONVOY FOR KIDS
(AR)**

Cr Adrian Raedel reported on his attendance at the Brisbane Convoy for Kids event at Redcliffe on Saturday 2 November 2018, saying there had been a great turnout and congratulated the organisers on their success.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Koliana Winchester

CARRIED 11/0

That a Mayoral letter of congratulation be sent to the Brisbane Convoy for Kids organisers on staging of the successful 2018 Convoy for Kids.

**ITEM 9.5
CELEBRATION - 100 YEARS OF THE ESTABLISHMENT OF SAMFORD VILLAGE -
DIVISION 11
(MC)**

Cr Mike Charlton (Deputy Mayor) advised that he attended the 100 years of the establishment of Samford Village celebrations held Saturday 2 November 2018 on behalf of the Mayor and the Division 11 Councillor, acknowledging the Samford Farmers Hall and the organising committee for their efforts.

COMMITTEE RECOMMENDATION

Moved by Cr Mike Charlton (Acting Mayor)

Seconded by Cr Adrian Raedel

CARRIED 11/0

That a Mayoral letter of congratulation be sent to the Samford Farmers Hall and Samford 100 Years Celebration Committee on their successful 100 years of the establishment of Samford Village celebrations.

CLOSED SESSION (Confidential items)

(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)

CLOSED SESSION

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr Peter Flannery

CARRIED 11/0

That Committee move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Item C.1.

Members of the press and public gallery left the Chambers.
The closed session commenced at 11.30am.

OPEN SESSION

COMMITTEE RECOMMENDATION

Moved by Cr Koliana Winchester

Seconded by Cr Peter Flannery

CARRIED 11/0

That Committee resume in open session and that the following recommendations be made.

The open session resumed at 11.33am.

ITEM C.1 – CONFIDENTIAL

RENEWAL OF LEASE AT B/184 STATION ROAD, BURPENGARY - DIVISION 2

Meeting / Session: 8 Regional Innovation (Cr Charlton in absence of Cr D Grimwade)

Reference: A17758672 : 26 October 2018 - Refer **Confidential Supporting Information A17758795**

Responsible Officer: AS, Enterprise and Investments Officer (CES Property Services)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

This report seeks Council's approval to grant a renewal of lease, on the terms outlined in this report, for Lease B, 184 Station Road, Burpengary.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Julie Greer

CARRIED 11/0

1. That the exception contained in section 236(1)(c)(iii) of the Local Government Regulation 2012, applies to the Council regarding the disposal of the property referred to in recommendation 2.
2. That the grant of a lease being Lease B, 184 Station Road, Burpengary be approved on the terms outlined in this report.
3. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.34am.