



SUPPORTING INFORMATION

for respective items considered at

Coordination Committee Meeting

7 November 2018

SUPPORTING INFORMATION

Ref: [A17777974](#)

The following list of supporting information is provided for:

ITEM 1.1

**ADOPTION OF MEETING SCHEDULE FOR THE PERIOD JANUARY TO DECEMBER 2018 -
REGIONAL**

#1 Meeting Schedule January-December 2019

Moreton Bay Regional Council

ITEM 1.1 ADOPTION OF MEETING SCHEDULE FOR THE PERIOD JANUARY TO DECEMBER 2018 - REGIONAL - A17768218 (Cont.)

#1 Meeting Schedule January - December 2019

Moreton Bay Regional Council

MEETING SCHEDULE JANUARY – DECEMBER 2019

General and Standing Committee Meetings

(S) = Strathpine / (C) = Caboolture



JANUARY 2019		JUNE 2019		OCTOBER 2019	
29	General & Coordination Committee Meeting 10.30am (S)	3 Mon	SPECIAL GENERAL MEETING Adopt 2019/20 Budget (1.00pm) (S)	8	General & Coordination Committee Meeting 10.30am (C)
FEBRUARY 2019		4	General & Coordination Committee Meeting 10.30am (S)	22	General & Coordination Committee Meeting 10.30am (S)
5	General & Coordination Committee Meeting 10.30am (C)	11	General & Coordination Committee Meeting 10.30am (C)	29	General & Coordination Committee Meeting 10.30am (C)
12	General & Coordination Committee Meeting 10.30am (S)	18	General & Coordination Committee Meeting 10.30am (S)	NOVEMBER 2019	
19	General & Coordination Committee Meeting 10.30am (C)	25	General & Coordination Committee Meeting 10.30am (C)	6 Wed	General & Coordination Committee Meeting 10.30am (S)
26	General & Coordination Committee Meeting 10.30am (S)	JULY 2019		12	General & Coordination Committee Meeting 10.30am (C)
MARCH 2019		2	General & Coordination Committee Meeting 10.30am (S)	19	General & Coordination Committee Meeting 10.30am (S)
5	General & Coordination Committee Meeting 10.30am (C)	23	General & Coordination Committee Meeting 10.30am (C)	26	General & Coordination Committee Meeting 10.30am (C)
12	General & Coordination Committee Meeting 10.30am (S)	30	General & Coordination Committee Meeting 10.30am (S)	DECEMBER 2019	
19	General & Coordination Committee Meeting 10.30am (C)	AUGUST 2019		3	General & Coordination Committee Meeting 10.30am (S)
26	General & Coordination Committee Meeting 10.30am (S)	6	General & Coordination Committee Meeting 10.30am (C)	12 Thurs	General & Coordination Committee Meeting 9.00am (S)
APRIL 2019		13	General & Coordination Committee Meeting 10.30am (S)	Recess to January 2020	
2	General & Coordination Committee Meeting 10.30am (C)	20	General & Coordination Committee Meeting 10.30am (C)		
9	General & Coordination Committee Meeting 10.30am (S)	27	General & Coordination Committee Meeting 10.30am (S)		
30	General & Coordination Committee Meeting 10.30am (C)	SEPTEMBER 2019			
MAY 2019		3	General & Coordination Committee Meeting 10.30am (C)		
7	General & Coordination Committee Meeting 10.30am (S)	10	General & Coordination Committee Meeting 10.30am (S)		
14	General & Coordination Committee Meeting 10.30am (C)	17	General & Coordination Committee Meeting 10.30am (C)		
21	General & Coordination Committee Meeting 10.30am (S)	24	General & Coordination Committee Meeting 10.30am (S)		
28	General & Coordination Committee Meeting 10.30am (C)				

SUPPORTING INFORMATION

Ref: [A17743388](#)

The following list of supporting information is provided for:

ITEM 3.1

QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL

#1 Quarter 1 Operational Plan Review 2018/19

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

#1 Quarter 1 Operational Plan Review 2018/19



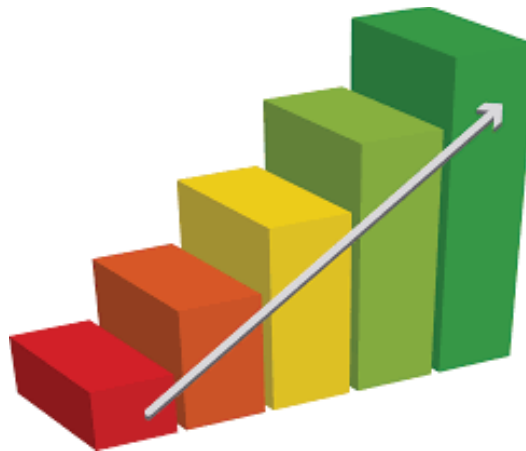
Quarter 1

Operational Plan Review

2018/19

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department Performance



ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Financial and Project Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Availability of corporate information systems during business hours	%	99.00	99.98
Internal customer satisfaction with corporate information systems	%	90.00	88.00
Availability of council's website	%	99.00	100.00
Obtain an unmodified external audit opinion for 2017/18	%	100.00	0.00
Liquidity - Target working capital ratio to be greater than 3	#	3.00	5.54
Maximise interest revenue on surplus cash invested with QTC and other financial institutions	%	2.50	2.52
Liquidity - Target cash expenses cover to be greater than 6 months	#	6.00	58.80
Fiscal Flexibility - Target interest cover to be greater than 6 months	#	6.00	20.70
Amount of outstanding rates (excluding prepayments) at the end of each quarter	%	3.00	2.65

Performance Commentary

Strong cash balances are driving the very strong liquidity ratios. Fiscal flexibility is also very strong. Interest returns from cash invested will continue to be less than 3% due to the low interest rate environment. The 2017/18 external audit is expected to be completed in October 2018.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Human Resources**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Disputes that go to the Commission resolved in council's favour	%	90.00	100.00
Timeframe to fill a position no longer than 9 weeks	%	80.00	89.80

Performance Commentary

Commission
Two matters were heard in the commission, neither have been finalised at this stage.

Recruitment
5 out of 49 positions exceed 9 weeks to recruit.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Legal Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Litigation satisfactorily resolved	%	90.00	82.00
Legal advice provided within agreed timeframes	%	100.00	95.00
Compliance with statutory and policy timeframes for Right To Information and Information Privacy applications and Complaints	%	95.00	97.00

Performance Commentary

Right to Information and Information Privacy application processing timeframes are generally being met. The timeframe for one Administrative Action complaint was not met. Two out of 11 finalised litigation matters were not resolved satisfactorily. The majority of legal advice was provided within agreed timeframes, however, priority work created by special projects, emergent issues and court/litigation matters has led to the need to prioritise with some consequent delay for lower priority matters.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Strategy and Engagement**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with Council sponsored and run events	%	80.00	89.80
Council media releases utilised by media organisations	%	80.00	93.00

Performance Commentary

Events:

Council run or sponsored events continued to maintain a high-level of positive community feedback.

Five council run events were conducted during the reporting period including three Australian Citizenship Ceremonies and two divisional events - Pine Rivers Park Teddy Bears Picnic and the Interschool Disc Golf Tournament.

Pine Rivers Park Teddy Bears Picnic attracted large audience of more than 3000 people, with feedback highlighting 96% satisfaction with the event.

Council worked closely with MBRIT on seven sponsored events during the quarter including Jetty 2 Jetty Fun Run, Redcliffe Garden and Lifestyle Expo, Business Conference Series 3 with Steve Baxter, Caboolture Family Fun Day, Redcliffe KiteFest, Scarborough Originals (September) and the inaugural Moreton Bay Food and Wine Festival.

Jetty 2 Jetty recorded its highest ever participation and a 98.9% satisfaction response. Similarly, the inaugural Moreton Bay Food and Wine Festival attracted over 30,000 people with more than 86% of people satisfied with their experience. KiteFest attendance was impacted by inclement weather, with one of the festival's days cancelled.

Together, these events catered for an estimated 63,000 patrons with an average satisfaction rating of 89.8%.

Media:

72 media releases were produced during the reporting period, with 93% of these published by media. A highlight was the announcement of works on the University of the Sunshine Coast's newest campus at the Mill at Moreton Bay which gained print, broadcast and television publicity.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: Office Of The CEO Directorate

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Internal audit plan progressed as scheduled	%	100.00	100.00
Audit recommendations implemented	%	90.00	100.00

Performance Commentary

Internal Audit:

Audit plan is on schedule subject to additions and deletions which have been brought to the attention of audit committee and subsequently noted by council.

Audit recommendations are being implemented in line with targeted dates.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Engineering, Construction and Maintenance Directorate**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
CCTV cameras and equipment to be fully operational	%	94.00	98.24
CCTV footage requests processed within 5 business days	%	95.00	90.00
Hours of disaster management training undertaken	#	1,000.00	212.00
Number of disaster management exercises conducted	#	4.00	0.00
Numbers of Local Disaster Coordination Centre personnel meeting core training levels	#	90.00	120.00
Compliance of Local Disaster Management Plan with Emergency Management Assurance Framework	%	100.00	100.00
Number of Asset Protection Zone planned burns completed	#	11.00	5.00
Number of Strategic Fire Advantage Zone planned burns completed	#	16.00	16.00
Number of Land Management Zone planned burns completed	#	8.00	6.00

Performance Commentary

CCTV Cameras operational - Q4 - 968 cameras in total, 17 not working - 98.24%; YTD - 98.24%

QPS CCTV footage requests - Q1 - 60 police requests received and 54 completed within 5 business days; YTD - 60 requests completed at 90%

The Public Safety and Security team received and processed the following general footage requests in Q1:

- Internal - 41
- External - 1
- QPS - 60

Disaster Management Training - YTD - 27 persons trained (212hrs)

Disaster Management Exercises - YTD - 0 persons (0.0hrs). No exercises planned for the quarter.

Fire Management planned burn program 2018/19 - YTD - 18 burns for 172 hectares of council owned land. 27 of 35 fuel management areas burned (77% of target completed)

- Asset Protection Zone blocks - 5 (of 11)
- Strategic Fire Advantage Zone blocks - 16 (of 16)
- Land Management Zone blocks - 6 (of 8)

120 staff meet the minimum core training requirements for disaster management - 101 LDCC and 19 evacuation centre staff.

Council's Local Disaster Management Plan (LDMP) is compliant with the Inspector-General Emergency Management's (IGEM) Emergency Management Framework (EMAF) as assessed on 28 August 2018.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Waste Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Kerbside waste and recyclable waste bins collected as scheduled	%	100.00	99.96
Total tonnage of general and recyclable waste collected from kerbside bins that is recycled	%	22.00	23.77
Total tonnage of waste collected at waste facilities from residential and commercial premises (excluding kerbside bins collection) that is recycled	%	45.00	53.55

Performance Commentary

The Kerbside collection can never reach 100% as not every household presents their bins to the kerbside every week. The KPI should be amended to waste industry best practice 95% . The reporting of bins not presented is misleading and does not reflect reality.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Project Management and Construction**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Percentage of capital works program completed	%	100.00	25.00

Performance Commentary

Capital Projects to be delivered by PMC in 18/19 are valued at \$116M, currently \$18M in actuals has been achieved (16% of capital budget delivered with 25% works on ground) with a further \$58M in commitments.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Infrastructure Planning**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Planning projects are completed in the financial year prior to design	%	95.00	0.00
Customer requests addressed within the set response time	%	95.00	95.60

Performance Commentary

Planning Projects:

Within the 18/19 budget a total of 8 projects require planning prior to design or construction; 5 Operational & 3 Capital. Progress against each of the projects is identified below.

Operational:

106789 Meldale - Way Street - Boat Ramp Renewal	10% complete	Finalisation Date: March 2019
101415 Petrie - North Coast Railway Line - Drainage Investigation	15% complete	Finalisation Date: December 2018
102238 Sandstone Point - Kal-ma-kuta Drive Park - Drainage Investigation	95% complete	Finalisation Date: December 2018
102173 Toorbul - Esplanade - Foreshore Works 1	20% complete	Finalisation Date: March 2019
102219 Toorbul - Esplanade - Foreshore Works 2	20% complete	Finalisation Date: March 2019

Capital:

101295 Brendale - Nolan Park - BMX Precinct	40% complete	Finalisation Date: June 2019
101300 Narangba - Harris Ave Sports Complex - Tennis	5% complete	Finalisation Date: June 2019
102214 Scarborough - Scarborough Cliffs - Stabilisation Works	90% complete	Finalisation Date: December 2018

Customer Requests.

For the period 1 June to 30 September the following breakdown is provided:

DW&CP - of 99 received 91 were completed within time, for 91.9%

P&RP - of 85 received all were completed within time.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Integrated Transport Planning and Design**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Design program is completed in the financial year prior to construction	%	95.00	58.00

Performance Commentary

2019/20 design program 58% YTD completed as per the PMC Gantt Chart.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Asset Maintenance**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Fleet - Heavy fleet, plant and equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	91.00
Fleet - Compliance with all Queensland Transport Statutory Regulations	%	100.00	100.00
Fleet - Small equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	96.00
Operations - Programmed roads maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Road network customer requests completed within level of service timeframes	%	95.00	94.60
Operations - Programmed stormwater maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Stormwater network customer requests completed within level of service timeframes	%	95.00	98.50
Operations - Programmed maritime facilities maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Customer requests for marine related services completed within level of service timeframes	%	95.00	100.00
Operations - Programmed parks maintenance activities (mowing and landscaping) completed in accordance with schedule	%	100.00	100.00
Operations - Parks customer requests completed within level of service timeframes	%	95.00	98.30
Operations - Programmed parks inspection activities (playgrounds) completed in accordance with schedule	%	100.00	100.00
Building and Facilities - Graffiti removal requests completed in accordance with timeframes	%	95.00	90.00
Building and Facilities - Programmed buildings and facilities maintenance activities completed in accordance with schedule	%	100.00	100.00
Building and Facilities - Customer requests addressed within the set response time	%	95.00	92.50
Fleet - Light fleet is maintained in accordance with programmed maintenance service schedules	%	95.00	94.00

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Performance Commentary

Operations: Parks mowing schedules are within agreed frequency time frames for this time of year. The drier weather has allowed for mulching programs to be delivered on time prior to the mowing schedules ramping up. Road schedules are all on track. Roads customer requests are slightly down on target however this has improved from previous reports and it is expected this improvement will continue through the next quarter.

Fleet: Servicing programs being undertaken for Heavy, Light Fleet and Small equipment are in accordance with Fleets implemented maintenance schedules and manufactures servicing specifications. Small equipment maintenance schedules are back on track and work continues in Heavy and Light fleet to ensure all operators present their fleet items within times specified by the Fleet Department. Fleet are now reviewing the important KPI of reactive vs proactive maintenance activities. For the last quarter, reports have shown a 70/30% Proactive/Reactive Maintenance split. The focus of decreasing reactive maintenance is ongoing. Fleet replacement is in progress and in accordance with the 18/19 replacement program, the remaining two trailer mounted ACM machines for Waste will arrive in Brisbane 22nd of October, this will be the last two assets to be received for the 17/18 replacement program.

B&F: Graffiti is currently tracking at 90%.

Programmed maintenance is tracking on target to be completed by the EOFY across all 24 maintenance & compliance contracts. Reactive maintenance completion is presently tracking at 92.5%. The failure to meet agreed KPI's here has been discussed with all Officers and improvement is expected heading into the next quarter.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Customer and Cultural Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with library services and programs	%	90.00	96.00
Number of exhibitions delivered by Council's galleries	#	60.00	15.00
Number of exhibitions delivered by Council's museums	#	12.00	3.00
Customer satisfaction with gallery exhibitions and programs	%	90.00	93.00
Customer satisfaction with museum exhibitions and programs	%	90.00	96.00
Customer satisfaction with call centre service	%	95.00	95.00
Customer calls resolved at the first point of contact	%	90.00	97.00
Customer satisfaction with Customer Service Centre service	%	95.00	99.00
Customer enquiries resolved at the first point of contact	%	90.00	96.00

Performance Commentary

Galleries & Museums

Galleries delivered 15 exhibitions during the first quarter with a satisfaction rate of 93%. Exhibitions included Black Dog, Blue Butterflies, 15 Artists and the touring exhibition People Like Us.

Museums delivered 3 exhibitions with a satisfaction rate of 96%. Exhibitions included Dancing in Fetters: the culture of convict dance, The Streets We Live In and Winston Family Heritage Collection.

Libraries

Customer satisfaction surveys were undertaken at the Albany Creek, Strathpine and Mobile branches. Customers feedback included enjoying activities as well as quiet spaces to read and meet and customers were complimentary about the knowledge and expertise of library staff and the Quick Pick collection of popular titles.

Customer Service Centres

Of the 266 surveys returned, 99% of customers were either Very Satisfied or Satisfied with the Customer Service Officer's service. 96% of customers' enquiries were resolved at first point of contact.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Property and Commercial Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Number of scheduled Redcliffe Cultural Centre compliance audits	#	4.00	1.00
Usage of Redcliffe Cultural Centre is within forecast rates	%	90.00	89.00
Number of scheduled Hub Learning and Business Centre compliance audits	#	4.00	1.00
Usage of Hub Learning and Business Centre is within forecast rates	%	90.00	98.00
Tenancy rate of leased commercial/retail buildings	%	95.00	95.00
Tenancy rate of leased residential buildings	%	95.00	100.00
Number of scheduled swimming pool compliance audits	#	48.00	28.00
Number of scheduled QSEC compliance audits	#	4.00	1.00
Usage of QSEC is within forecast rates	%	90.00	100.00
Usage of MSEC is within forecast rates	%	90.00	100.00
Patronage of swimming pools is within forecast rates	%	90.00	90.00
Number of scheduled MSEC compliance audits	#	4.00	1.00
Number of scheduled caravan park compliance audits (4 x 6 audits and 2 x 2 audits)	#	28.00	7.00
Patronage of caravan parks is within forecast rates	%	80.00	82.50

Performance Commentary

MSEC, QSEC, HUB and RCC: facility audits are on track (1 per quarter)

RCC: general centre attendance on target.

Caravan Park occupancy: Remains constant

Residential tenancies: All habitable premises are leased.

Commercial tenancies: Majority of commercial tenancies are leased - only vacancies are 700m2 within the Corso resulting from realignment of tenancy boundaries and increasing the number of available tenancies as a result.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Regulatory Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Private certifier referrals are responded to within statutory timeframes	%	100.00	98.20
Building Compliance & Development customer requests responded to within required timeframes	%	90.00	94.75
Plumbing assessments responded to within statutory timeframes	%	100.00	98.90
Public Health and Local Laws customer requests responded to within required timeframes	%	90.00	94.07
Regulated parking programs are completed as scheduled	%	100.00	100.00
Food safety inspections are completed as scheduled	%	100.00	100.00
Public immunisation programs are completed as scheduled	%	100.00	100.00
Appeals and internal review applications are responded to within required time frames	%	100.00	100.00

Performance Commentary

Building and Development Compliance Private Certifier Referrals: 109 of the 111 properly made referrals were processed within time.

Building and Development Compliance Customer Requests: 1535 of 1620 received customer requests were responded to within the required time frame

Plumbing Services Applications: 287 of the 290 plumbing applications were responded to within the required time frames.

Public Health and Local Laws Customer Service Requests: 7482 of the 7952 customer requests were responded to within the required time frames.

Regulated Parking - All 35 scheduled, regulated parking patrols were completed during the quarter.

Food Safety Inspections: The Food Safety Team exceeded planned numbers of inspections (225) by conducting 262 inspections during the quarter.

Immunisation Programs: All 32 scheduled immunisation clinics were delivered during the quarter.

Appeal and Internal Review Applications: All appeals were responded to within required, statutory time frames during the quarter.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Community Services and Sport and Recreation**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Participation rate in council sport and recreation programs	%	95.00	75.00
Number of projects supported through Council's community grants program	#	140.00	0.00
Number of individuals supported through Council's community grants program	#	400.00	102.00
Percentage of available child care places filled at Birralee Child Care Centre	%	95.00	100.00

Performance Commentary

Sport and Recreation Programs

Active Holidays

July - 61 activities - 2316 places available with 1998 bookings taken

Sept- 31 activities - 1071 places available with 880 bookings taken

Healthy & Active Moreton

July/August - 194 activities - 2170 places available with 1548 bookings taken

September - 175 activities - 1943 places available with 1187 bookings taken

Total

461 activities - 7500 places available with 5613 bookings taken - 74.84%

Community Grants Program

Number of individuals supported through Council's community grants program: Qtr1 - RADF Out Of Round grants (7) + Individual Achievement Grants (95) - on track

Number of projects supported through Council's community grants program (Round 1 closed at the end of Aug 2018). Round 1 applications supported will be reflected in quarter 2 KPIs.

Birralee Child Care Centre

During Quarter 1, Birralee CCC maintained a 100% occupancy rate.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Environmental Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Participation rate in environmental programs and activities	%	95.00	85.00
Percentage of scheduled environmental assessments and monitoring completed	%	100.00	100.00

Performance Commentary

Public participation in scheduled environmental programs and activities was strong with 510 attendees, in some instances programs were over subscribed.

Scheduled monitoring of 18 Ibis roosts and 18 flying fox colonies occurred during the quarter, in accordance with roost management plans and the first scheduled monitoring round of water quality assessments was completed.

Highlights:

Organised school visits brought over 2,400 school students to the centres during the term.

More than 350 volunteers planted 5,300 native plants across sites at Elimbah, North Lakes and Samford for National Tree Day on Sunday 29 July 2018.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Development Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Code Assessable MCU / RAL applications decided within 30 business days	%	80.00	82.00
Code Assessable Operational Works applications decided within 20 business days	%	80.00	90.00
Survey Plan endorsements within 15 business days	%	80.00	90.00
Third Party Survey Plan endorsement within 5 business days (mb+)	%	80.00	100.00
Third Party Operational Works applications decided within 5 business days (mb+)	%	80.00	100.00
Customer Satisfaction Survey Results for Development Services rates service as good or excellent	%	80.00	0.00

Performance Commentary

KPI's 1-5 were all met with KPI 4 & KPI 5 at 100%. KPI 6 is not due until Quarter 4.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Department: **Strategic Planning**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Deliver key Economic Actions in line with the adopted Economic Development Action Plan.	%	100.00	90.00
Planned internal activities and projects completed	%	90.00	100.00
Customer Satisfaction Survey Results for Strategic Planning & Economic Development rates service as good or excellent	%	80.00	0.00

Performance Commentary

Commentary Strategic Planning

Planning Scheme Amendment / Structure Plans

The Major Planning Scheme Amendment remains with the State for consideration and final sign off. This delay has impacted a number of related deliverables in these and other Emerging Community Areas.

The Mill

Strategic Planning continues to assist the design process with input from the Design Review Panel for Stage One (and Stage 1a). Strategic Planning are also leading the development of a Public Realm Strategy and Built Form Guidelines for The Mill. Both of these documents are being prepared collaboratively with ECM.

Redcliffe Foreshore - Inflatable Waterpark

Aqua Splash has been awarded preferred tenderer and is currently working closely with Strategic Planning to ensure all the relevant conditions of the Marine Park Permits and Operational Works Approval are complied with and completed to ensure they are open prior to the Christmas Holiday period 2018.

Redcliffe Foreshore Master Plan and Public Lands Activation Strategy (PLAS)

The 'Pilot Trial Period' for the activation of the Redcliffe foreshore concluded. Use of these areas for food trucks will continue, and will continue to be monitored through the busier summer months. SPED is currently preparing to release an EOI to increase the number of approved Food Truck and Park Vendors into this program.

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Performance Commentary

An EOI for activations right across Moreton Bay is also currently being prepared. This is a region wide EOI seeking responses to identified sites in Caboolture, Strathpine and the Redcliffe Peninsula areas but also encourages responses on any of the approved Redcliffe Foreshore Masterplan or PLAS bookable sites.

Commentary Economic Development

Deliver key Economic Actions in line with the adopted Economic Development Action Plan

The current status of specific key actions are listed below:

Investment Attraction:

Work continues to encourage and entice businesses and investment to the region.

- Business Attraction Incentives Strategy

Business Development:

ED maintain focus on increasing the number and types of business within the region which will lead to a more sustainable and resilient local economy. Other work within this area includes the consultation with all key stakeholders and finalisation of reports associated with the Caboolture Events Precinct and Key Attraction Strategy.

- Attract and establish businesses with greater than 20 employees
- Business Confidence Survey - 30 September 2018 - now Q1 2019 MBRIT
- Innovation Scorecard 30 September 2018 - MBRIT
- Caboolture Event Precinct

Tourism:

Council is working with MBRIT to develop potential tourism opportunities that include;

- SEQ Food Trails
- Screen Queensland (site opportunities)

Education:

The development of the new educational precinct at The Mill continues. This initiative will be a valuable catalyst to the local economy as well as improving the educational pathways available to students within Moreton Bay region. Work with MBRIT is ongoing in relation to education (school) opportunities. Current tasks underway involving MBRIT include;

- Study Moreton Bay Strategy - MBRIT
- Host 2 education tours/familiarisations per year - MBRIT
- Attract 2 international student groups to region for a minimum of a month - MBRIT

ITEM 3.1 QUARTER 1 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A17742897 (Cont.)

Performance Commentary

International Engagement:

Council is currently reviewing its Sister City Strategy and International Engagement Policy to assist the region expand its engagement and international trading and investment attraction to the region. To assist this process further initial planning is underway to facilitate inbound and outbound business delegations.

- MBRC hosted a delegation from Japan (Miyakonjo)

SUPPORTING INFORMATION

Ref: A17624098

The following list of supporting information is provided for:

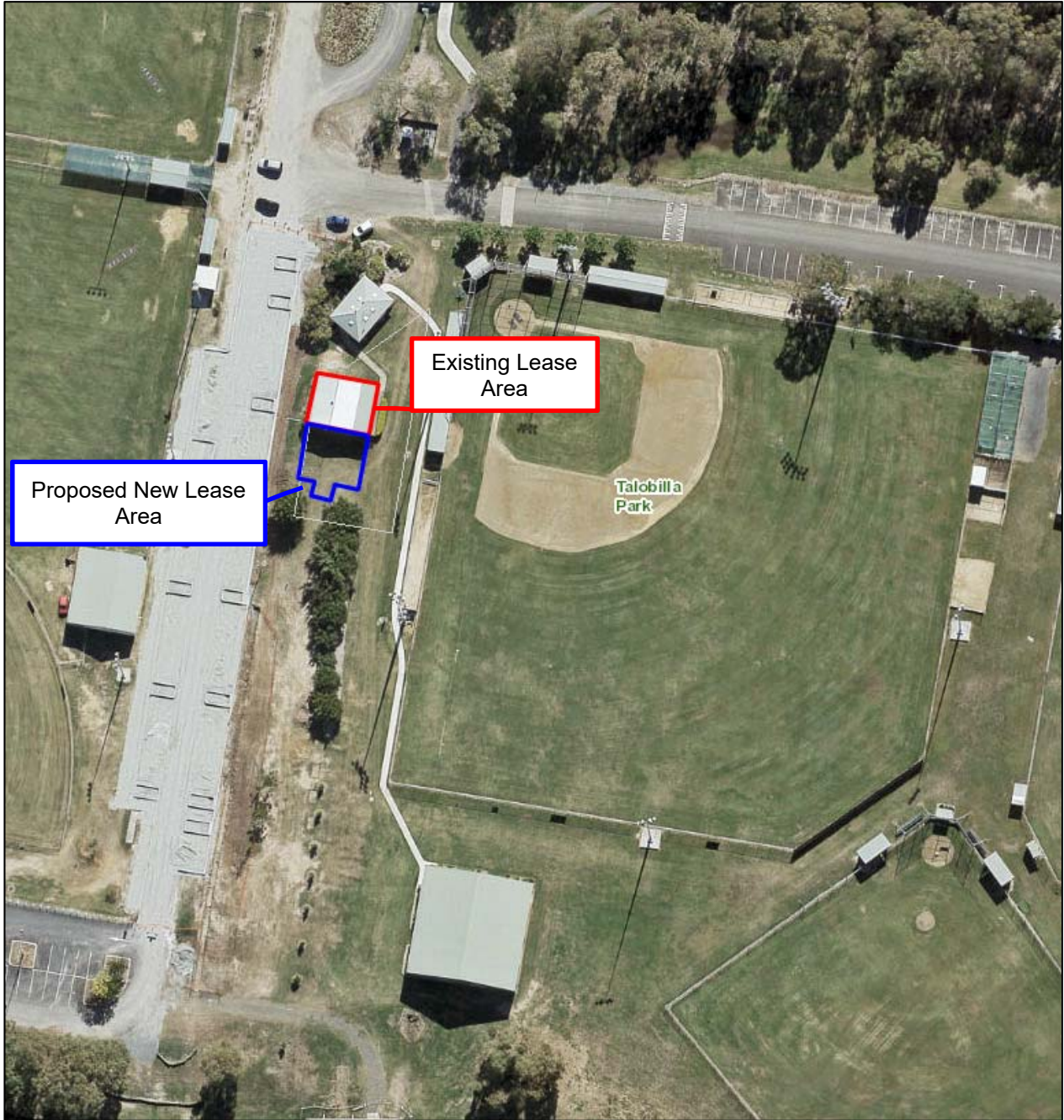
ITEM 5.1

NEW LEASE - PENINSULA PADRES BASEBALL CLUB INC - DIVISION 5

#1 Peninsula Padres Baseball Club Inc, Talobilla Park - Existing lease area and proposed new lease area

ITEM 5.1 NEW LEASE - PENINSULA PADRES BASEBALL CLUB INC (Cont.)

#1 Peninsula Padres Baseball Club Inc, Talobilla Park - Existing lease area and proposed new lease area



SUPPORTING INFORMATION

Ref: A17765451

The following list of supporting information is provided for:

ITEM 5.2

NEW LEASE - LIONS CLUB OF SANDSTONE POINT INC. - DIVISION 1

#1 Lions Club of Sandstone Point Inc. - Proposed new lease area, Community Complex and current storage area

ITEM 5.2 NEW LEASE - LIONS CLUB OF SANDSTONE POINT INC. (Cont.)

#1 Lions Club of Sandstone Point Inc. - Proposed new lease area, Community Complex and current storage area

