



AGENDA

Coordination Committee Meeting

Tuesday 13 November 2018
commencing at 10.30am

Redcliffe Chambers
Irene Street, Redcliffe

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 13 November 2018 commencing at 10.30am in Redcliffe Chambers, Irene Street, Redcliffe to give consideration to the matters listed on this agenda.

Daryl Hitzman
Chief Executive Officer

8 November 2018

Membership = 13
Mayor and all Councillors

Quorum = 7

[Agenda for public distribution](#)

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

ITEM 2.1

REMISSION FOR INFRASTRUCTURE CHARGES - DIVISION 5

REPORT DETAIL

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3 CORPORATE SERVICES SESSION (Cr M Constance)

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

ITEM 4.1

CABOOLTURE - CABOOLTURE TO WAMURAN RAIL TRAIL - SHARED PATHWAY
CONSTRUCTION - STAGE 2 - DIVISION 12

REPORT DETAIL

SUPPORTING INFORMATION

Confidential #1 Tender Evaluation

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5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

6 LIFESTYLE & AMENITY SESSION (Cr D Sims)

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

8 REGIONAL INNOVATION (Cr D Grimwade)

9 GENERAL BUSINESS

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)

Officers:

Apologies:

Cr Darren Grimwade

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

No items for consideration.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

ITEM 2.1

REMISSION FOR INFRASTRUCTURE CHARGES - DIVISION 5

Meeting / Session: 2 PLANNING & DEVELOPMENT
Reference: A17807329 : 7 November 2018
Responsible Officer: KI, Manager Development Services (PED Development Services)

Executive Summary

The purpose of this report is to seek Council's approval to grant the remission of \$133,629 for infrastructure charges for Glad Tidings City Church in accordance with Council Policy 2150-015.

The officer's recommendation is to grant the remission due to the original remission request being approved in part for the development application fees which were remitted 30 December 2017.

OFFICER'S RECOMMENDATION

That a remission of \$133,629 of infrastructure charges for Glad Tidings City Church, development application reference: DA/35445/2017/V24C, be granted.

ITEM 2.1 REMISSION FOR INFRASTRUCTURE CHARGES - DIVISION 5 - A17807329 (Cont.)

REPORT DETAIL

1. Background

On 3 December 2017 Glad Tidings City Church applied for a remission of infrastructure charges and development fees in accordance with Council Policy 2150-015 for development application reference: DA/35445/2017/V24C.

On 30 December 2017 Council approved the remission of the development application fees only.

On 29 August 2018 Council approved a Development Permit - Material Change of Use for a Place of Worship.

As the Development Permit has now been issued the applicant is now seeking the remission against the infrastructure Charge of \$133,629.00.

In accordance with legal advice, the Chief Executive Officer is unable to approve the remission of infrastructure charges for Glad Tidings City Church (application reference: DA/35445/2017/V24C) without the Church providing sufficient evidence that they had exhausted all other avenues of funding for the infrastructure charges. In all other respects, the Applicant Church meets the criteria set down in Council's adopted policy for remission of development fees and infrastructure Charges, namely:

1. It is a not for profit organisation.
2. It owns the premises the subject of the application.
3. Its assets are not permitted to be distributed to its members.
4. It provides community programs and services in the region.

Council's Development Services department sought to secure evidence from the Church that they had exhausted all other avenues of funding through evidence. Land Partners acting on behalf of Glad Tidings City Church responded via email with the following:

"I wish to confirm that the Church is not eligible for any other grants or funding and no applications of this nature have been made".

2. Explanation of Item

If the Application for remission does not clearly fit the criteria but is considered that Council should consider the Application and make a final decision, the Application will be referred to Council for consideration.

In this circumstance it is not considered that sufficient evidence has been provided in order for departmental officers to make the decision. The proponent has provided correspondence via email stating that the Church is not eligible for any other grants or funding and no applications have been made. It is recommended that Council approve the remission.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

The application has been sought under Council's Remission policy 2160-013.

3.4 Risk Management Implications

Risk is associated with precedence set for other non-profit organisation to seek remission without providing adequate evidence that all available funding mechanisms have been exhausted, in line with the policy intent.

Moreton Bay Regional Council

ITEM 2.1 REMISSION FOR INFRASTRUCTURE CHARGES - DIVISION 5 - A17807329 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Remissions are factored into Council's budget.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer and Legal Services have been consulted in this matter.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

No items for consideration.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

CABOOLTURE - CABOOLTURE TO WAMURAN RAIL TRAIL - SHARED PATHWAY CONSTRUCTION - STAGE 2 - DIVISION 12

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE

Reference: A17768292 : 30 October 2018 - Refer **Confidential Supporting Information A17734150**

Responsible Officer: HM, Project Manager (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Caboolture - Caboolture to Wamuran Rail Trail - Shared Pathway Construction - Stage 2' project from Council's pre-qualified Landscape Construction panel (MBRC005992). Tenders closed on 19 October 2018 with two conforming tenders received.

It is recommended that Council award the contract to The Landscape Construction Company Pty Ltd for the sum of \$604,299.10 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

That the tender for the 'Caboolture - Caboolture to Wamuran Rail Trail - Shared Pathway Construction - Stage 2' project be awarded to The Landscape Construction Company Pty Ltd for the sum of \$604,299.10 (excluding GST).

ITEM 4.1 CABOOLTURE - CABOOLTURE TO WAMURAN RAIL TRAIL - SHARED PATHWAY CONSTRUCTION - STAGE 2 - DIVISION 12 - A17768292 (Cont.)

REPORT DETAIL

1. Background

The 'Caboolture – Caboolture to Wamuran Rail Trail – Shared Pathway Construction - Stage 2' project is located along the disused rail corridor from Beerburrum Road, Caboolture to Atwood Street, Wamuran. The project involves the construction of approximately 10.5 kilometres of 3 to 3.5-metre-wide shared constructed asphalt pathway and entry statements at the Caboolture and Wamuran trail heads.

The overall project is scheduled to be delivered in three stages over three consecutive financial years commencing in 2017/18 and concluding in 2019/20.

- Stage 1 - Beerburrum Road, Caboolture to Bluebell Park, Caboolture 2017/18
- **Stage 2 - County Drive, Wamuran to Atwood Street, Wamuran 2018/19**
- Stage 3 - Bluebell Park, Caboolture to County Drive, Wamuran 2019/20

The 'Caboolture – Caboolture to Wamuran Rail Trail – Shared Pathway Construction - Stage 2' project scope includes:

- the design and construction of the Wamuran trail head (including shelter, lighting, seating, bins, drinking fountain, bicycle repair station, echo counter (counting people, analysis data) and pavement surface treatments, consistent with stage 1 finishes;
- the design and construction of a bordering property boundary wall with Wamuran Timbers; and
- supply and installation of landscaping and way finding signage for the full length of Stage 2

Works on site are scheduled to commence January 2019 and be completed by the end of April 2019, which includes an allowance for wet weather. These works will follow the completion of civil and pathway works currently being undertaken by Asset Maintenance's construction section.

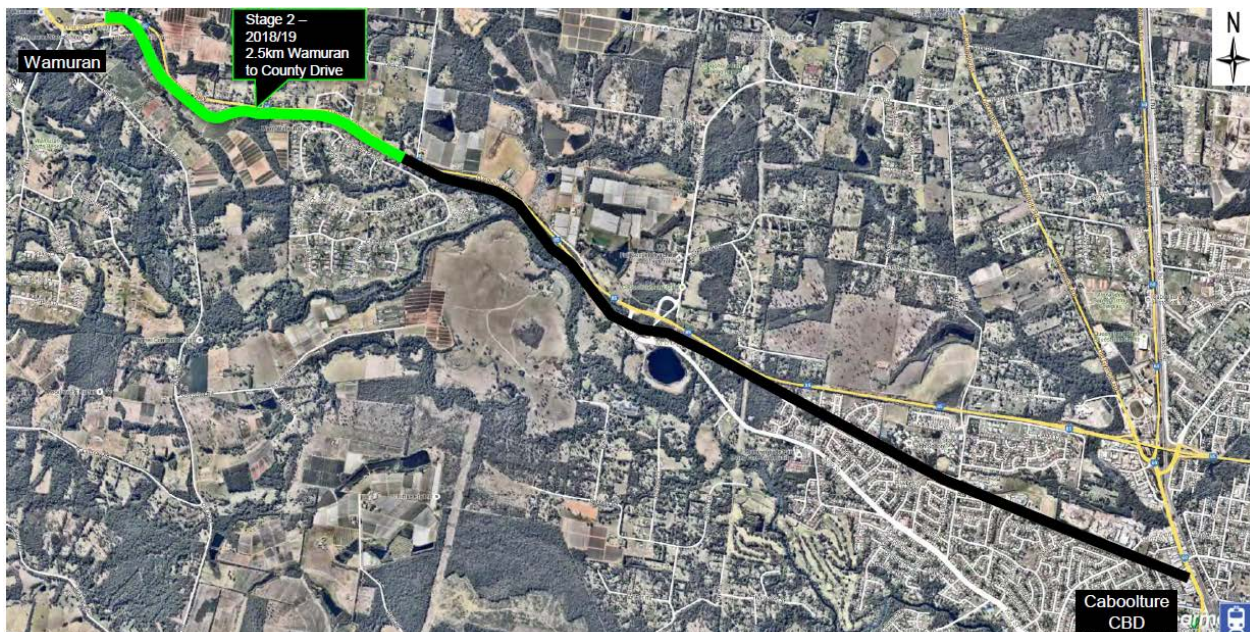


Figure 1: Location of works

ITEM 4.1 CABOOLTURE - CABOOLTURE TO WAMURAN RAIL TRAIL - SHARED PATHWAY CONSTRUCTION - STAGE 2 - DIVISION 12 - A17768292 (Cont.)

2. Explanation of Item

Tenders for the 'Caboolture - Caboolture to Wamuran Rail Trail - Shared Pathway Construction - Stage 2' project closed on 19 October 2018. Tenders were sought from Council's prequalified Landscape Construction panel (MBRC005992), with two conforming tenders received.

The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents.

RANK	TENDERER	EVALUATION SCORE
1	The Landscape Construction Company Pty Ltd	100.00
2	Trelville Pty Ltd t/a Aspect Contractors	80.58

The Landscape Construction Company Pty Ltd submitted a comprehensive and well-presented tender. At a tender clarification meeting held on 30 October 2018, The Landscape Construction Company Pty Ltd demonstrated their relevant experience, methodology, understanding of the project and capability in delivering the project, with particular reference to previous project experience, having recently undertaken the *Caboolture - Caboolture to Wamuran Rail Trail - Shared Pathway Construction - Stage 1 (Landscaping Portion of Works)*.

Trelville Pty Ltd t/a Aspect Contractors submitted a comprehensive and well-presented tender, demonstrating relevant similar project experience; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council called a select tender for the work through Council's pre-qualified Landscape Construction Panel (MBRC005992), in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised is detailed below.

Financial Risks:

The tenders were procured through Council's pre-qualified Landscape Construction Panel (MBRC005992).

Design Risks:

Design documentation will be reviewed at multiple submission milestones (50% and 90% design stages) to ensure relevant project stakeholders (Asset Maintenance, Parks and Recreation Planning and Integrated Transport Planning) approve the proposed design prior to plan signing.

ITEM 4.1 CABOOLTURE - CABOOLTURE TO WAMURAN RAIL TRAIL - SHARED PATHWAY CONSTRUCTION - STAGE 2 - DIVISION 12 - A17768292 (Cont.)

Construction Risks:

The contractor will provide a program of works, traffic management plan, safety management plan and environmental management plan as part of the contract to identify and detail how they will manage and mitigate project construction risks.

The contractor has demonstrated their understanding of the project site and the need to manage the impact of the works and safety for pedestrians and vehicles.

The contractor has programmed the works and allowed for appropriate resources to be able to complete the project works efficiently.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated \$1.2M (excluding GST) in the 2018/19 Capital projects budget for Stage 2 of the project. Council has since been successful in securing a Department of Transport and Main Roads cycle grant providing a funding contribution of \$0.75M, which will result in the allocated project budget for Stage 2 of the project to be revised to \$1.5M.

<i>Civil works including asphalt pathway (Asset Maintenance's construction crew)</i>	\$ 845,597.61
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Tender price	\$ 604,299.10
Contingency (7.5%)	\$ 45,322.43
Q Leave (0.475%)	\$ 2,870.42
Service Authority Fees	\$ 2,000.00

Total Project Cost	\$ 1,500,089.56
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Estimated ongoing operational/maintenance costs	\$30,000.00 per F/Y
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Whilst the budget amount for this project is considered marginally insufficient, as set out above, the contingency value will be monitored as the project progresses.

3.7 Economic Benefit

This project will create a shared pathway of regional significance that will promote active travel and provide opportunities to develop cycle tourism.

3.8 Environmental Implications

The contractor is required to submit an Environmental Management Plan and comply with relevant State Government Environmental Policies. The contractor will be required to manage sediment and erosion controls during construction and these measures will be audited and monitored by Council. The contractor will also be required to prepare and implement a tree protection management plan.

3.9 Social Implications

The project will provide a transport commuter pathway that integrates with adjacent assets and facilities.

ITEM 4.1 CABOOLTURE - CABOOLTURE TO WAMURAN RAIL TRAIL - SHARED PATHWAY CONSTRUCTION - STAGE 2 - DIVISION 12 - A17768292 (Cont.)

3.10 Consultation / Communication

A detailed project communication plan has been created for implementation throughout the project. Project notices and project signage have been used for Stage 2 works prior to Asset Maintenance's construction section commencing the civil and pathway works.

The 'Caboolture – Caboolture to Wamuran Rail Trail – Shared Pathway Construction - Stage 2' project is included on Council's 'Significant projects' website. Monthly project updates are and will continue to be made available on the website. Weekly project updates via email will be provided to the Divisional Councillor. The Divisional Councillor has been consulted and is supportive of the project and the consultation plan.

SUPPORTING INFORMATION

Ref: A17734150

The following list of supporting information is provided for:

ITEM 4.1

**CABOOLTURE - CABOOLTURE TO WAMURAN RAIL TRAIL - SHARED PATHWAY CONSTRUCTION
- STAGE 2 - DIVISION 12**

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

No items for consideration.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION

(Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.