



REPORT

Coordination Committee Meeting

Tuesday 20 November 2018
commencing at 10.37am

Caboolture Chambers
2 Hasking Street, Caboolture

ENDORSED GM20181120

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Coordination Committee meeting held 20 November 2018 are recommended to the Council for adoption.

COUNCILLOR ALLAN SUTHERLAND (MAYOR)
CHAIRPERSON
COORDINATION COMMITTEE

Adoption Extract from General Meeting – 20 November 2018 (Page 18/2281)

**1.1. Coordination Committee Meeting - 20 November 2018
(Pages 18/2282 to 18/2320)**

RESOLUTION

Moved by Cr Adrian Raedel

Seconded by Cr James Houghton

CARRIED 13/0

That the report and recommendations of the Coordination Committee meeting held 20 November 2018 be adopted.

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

ITEM 1.1 2283
COUNCIL POLICIES - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 1.2 2286
REVIEW OF LOCAL GOVERNMENT DIVISIONS - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

3 CORPORATE SERVICES SESSION (Cr M Constance)

ITEM 3.1 2290
MONTHLY REPORTING PACKAGE - OCTOBER 2018 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

ITEM 4.1 2293
ELIMBAH - OLD GYMPIE ROAD - PATHWAY CONSTRUCTION - DIVISION 12
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 4.2 2298
FERNY HILLS - KEDRON BROOK - PEDESTRIAN AND CYCLE BRIDGE CONSTRUCTION
- DIVISION 10
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 4.3 2303
FERNY HILLS - SAMFORD ROAD - DESIGN AND CONSTRUCTION OF A PEDESTRIAN
AND CYCLE PATHWAY AND WAHMINDA POND DECOMMISSION - DIVISION 10
COMMITTEE RECOMMENDATION
REPORT DETAIL

5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

6 LIFESTYLE & AMENITY SESSION (Cr D Sims)

ITEM 6.1 2309
2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
20 November 2018

PAGE b
Report

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

8 REGIONAL INNOVATION (Cr D Grimwade)

9 GENERAL BUSINESS

ITEM 9.1 2318

BOWLS PREMIER LEAGUE - 2018 - DIVISION 8

COMMITTEE RECOMMENDATION

ITEM 9.2 2319

THE JOHN OXLEY RESERVE BUSHCARE GROUP - DIVISION 7

COMMITTEE RECOMMENDATION

ITEM 9.3 2319

EMERGENCY SERVICES EXPO - DIVISION 1

COMMITTEE RECOMMENDATION

ITEM 9.4 2320

REGIONAL EVENTS - REGIONAL

COMMITTEE RECOMMENDATION

CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliana Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Mike Charlton (Deputy Mayor)
Cr Matthew Constance
Cr Darren Grimwade
Cr Adrian Raedel

Officers:

Chief Executive Officer	(Mr Daryl Hitzman)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Stewart Pentland)
Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Manager Financial & Project Services	(Mr Keith Pattinson)
Team Leader Meeting Support	Kathrine Crocker

Apologies:

Nil

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliana Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

**ITEM 1.1
COUNCIL POLICIES - REGIONAL**

Meeting / Session: 1 GOVERNANCE

Reference: A17820797 : 9 November 2018 - **Refer Supporting Information A17819047 & A16591994**

Responsible Officer: HK, Executive Support Officer (CEOs Office)

Executive Summary

Council regularly reviews its Policies for applicability, continuing effect and consistency with related documents and the law.

The purpose of this report is to seek Council's consideration of the following policies, as appearing in the supporting information to this report:

- Policy 2150-100 - Minor Capital Works Program, superseding Policy 62-2150 - Allocation of Divisional Funds to Capital Works and associated Policy Directive 62-2180-001 - Undertaking Capital Works Projects Using Divisional Funds.
- Policy 2150-004 - Acceptable Requests by Councillors for Advice or Information.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Brooke Savige

CARRIED 13/0

That the following policies, be adopted, as appearing in the supporting information to this report:

- a) Policy 2150-100 - Minor Capital Works Program superseding Policy 62-2150 - Allocation of Divisional Funds to Capital Works and associated Policy Directive 62-2180-001 - Undertaking Capital Works Projects Using Divisional Funds.**
- b) Policy 2150-004 - Acceptable Requests by Councillors for Advice or Information.**

ITEM 1.1 COUNCIL POLICIES - REGIONAL - A17820797 (Cont.)

OFFICER'S RECOMMENDATION

That the following policies, be adopted, as appearing in the supporting information to this report:

- Policy 2150-100 - Minor Capital Works Program superseding Policy 62-2150 - Allocation of Divisional Funds to Capital Works and associated Policy Directive 62-2180-001 - Undertaking Capital Works Projects Using Divisional Funds.
- Policy 2150-004 - Acceptable Requests by Councillors for Advice or Information.

REPORT DETAIL

1. Background

In accordance with the review triggers, Council reviews its Policies for applicability, effectiveness and consistency with related documents and the law.

2. Explanation of Item

An explanation of the objective and amendments made to the identified policies is outlined below:

Policy 2150-100 - Minor Capital Works Program

Objective: to provide a framework for administering Council's Minor Capital Works Program.

Summary of amendments: Amendments have been effected to provide clearer guidelines for the prudent allocation and expenditure of funds on capital projects through its Minor Capital Works Program.

This policy will supersede Policy 62-2150 - Allocation of Divisional Funds to Capital Works and associated Policy Directive 62-2180-001 - Undertaking Capital Works Projects Using Divisional Funds.

Policy 2150-004 - Acceptable Requests by Councillors for Advice or Information

Objective: to provide guidelines in accordance with section 170A of the *Local Government Act 2009* about the way in which a Councillor can request advice from a Council employee, or information from the Chief Executive Officer in order to assist the Councillor in carrying out their responsibilities, and the reasonable limits on those requests.

Summary of amendments: Minor amendments have been effected updating references to legislation and definitions and to provide clearer guidelines for the administering of requests.

3. Strategic Implications

3.1 Legislative/Legal Implications

These policies have been developed in accordance with the *Local Government Act 2009* and the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council regularly reviews its Policies for applicability, effectiveness and consistency with related documents and the law.

3.4 Risk Management Implications

These Policies ensure that Council fulfils all relevant legal obligations.

ITEM 1.1 COUNCIL POLICIES - REGIONAL - A17820797 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Capital works under the Minor Capital Works Program must be included in Council's annual capital works program where possible, and be consistent with its corporate plan, long-term management plan and annual budget.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Consultation has been carried out with Council, Chief Executive Officer, the Executive Management Team, Executive Services and Legal Services.

ITEM 1.2
REVIEW OF LOCAL GOVERNMENT DIVISIONS - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A17836843 : 14 November 2018 - **Refer Supporting Information A17836542, A17836539, A17836538, A17836540, A17836537**
Responsible Officer: DD, Acting Manager Executive Services (CEOs Office)

Executive Summary

Under Section 16 of the *Local Government Act 2009* Council is required to review whether each of its divisions has a “reasonable proportion of electors”. In advising whether any divisions are out of quota, Council may also make suggestions on how future divisional boundaries can be established.

Council has undertaken the necessary review, the outcome of which is recommended to the Council for adoption and notification to the Minister of Local Government, Racing & Multicultural Affairs and the Electoral Commissioner.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr James Houghton

CARRIED 12/1

Cr Denise Sims voted against Committee’s Recommendation

That the Minister for Local Government, Racing & Multicultural Affairs and the Electoral Commissioner of Queensland be notified of the outcome of Council’s review of each division in its region required pursuant to section 16 of the *Local Government Act 2009*, including the suggested boundary adjustments between:

- **Division 3 and Division 12;**
- **Division 4 and Division 7;**
- **Division 7 and Division 8;**
- **Division 8 and Division 9; and**
- **Division 9 and Division 10.**

as identified on the maps contained within supporting information #1 to #5 to this report.

ITEM 1.2 REVIEW OF LOCAL GOVERNMENT DIVISIONS - REGIONAL - A17836843 (Cont.)

OFFICER'S RECOMMENDATION

That the Minister for Local Government, Racing & Multicultural Affairs and the Electoral Commissioner of Queensland be notified of the outcome of Council's review of each division in its region required pursuant to section 16 of the *Local Government Act 2009*, including the suggested boundary adjustments between:

- Division 3 and Division 12;
- Division 4 and Division 7;
- Division 7 and Division 8;
- Division 8 and Division 9; and
- Division 9 and Division 10.

as identified on the maps contained within supporting information #1 to #5 to this report.

REPORT DETAIL

1. Background

Under section 15 of the *Local Government Act 2009* (the Act), each Council division must have a 'reasonable proportion of electors'. A reasonable proportion of electors is the number of electors that is worked out by dividing the total number of electors in a local government area (as nearly as can be found out) by the number of Councillors (other than the Mayor), plus or minus 10 percent (for a local government with more than 10,000 electors).

Under section 16 of the Act, Council is required to review whether each of its divisions has a reasonable proportion of electors. A division is considered 'within quota' if it is consistent with the reasonable proportion of electors.

In advising whether any divisions are 'out of quota', Council may also make suggestions on how these divisional boundaries can be changed in order to bring all divisions within quota.

On 19 September 2018 the Electoral Commission of Queensland informed Council that the Local Government Change Commission (LGCC) was planning on finalising its assessments of suggested boundary adjustments for the March 2020 local government quadrennial elections by end of 2019.

As a result, Council has an opportunity to make suggestions to the Minister for Local Government, Racing & Multicultural Affairs and Electoral Commissioner on how future divisional boundaries may be established in Divisions 3, 4, 7, 8, 9, 10 and 12.

Council is required to provide written notice to the Minister for Local Government, Racing & Multicultural Affairs and Electoral Commissioner of the results of its review by 1 March 2019.

2. Explanation of Item

Using number of electors data for 2018, and projected number of electors data for 2023 from the Electoral Commission of Queensland, officers were able to estimate projected number of electors in each Council division for 2020. This data has been utilised in Council's review of divisional boundaries in preparation for the 2020 quadrennial local government elections.

The projected data identified four divisions which may be out of quota in 2020:

- Division 3 - 10.46 percent
- Division 4 - 24.59 per cent
- Division 9 - 13.09 per cent
- Division 10 - 15.78 percent

ITEM 1.2 REVIEW OF LOCAL GOVERNMENT DIVISIONS - REGIONAL - A17836843 (Cont.)

In order to bring projected enrolments within quota, boundary adjustments would be required between:

- Division 3 and Division 12;
- Division 4 and Division 7;
- Division 7 and Division 8;
- Division 8 and Division 9; and
- Division 9 and Division 10.

The suggested boundary adjustments have been identified using pragmatic boundaries encompassing relevant local communities and are highlighted in the maps contained within the supporting information #1 to #5.

3. Strategic Implications

3.1 Legislative/Legal Implications

Under Section 16 of the *Local Government Act 2009* Council is required to review whether each of its divisions has a reasonable proportion of electors and advise the Minister for Local Government, Racing & Multicultural Affairs and Electoral Commissioner of the results of the review by 1 March 2019.

In advising whether any divisions are out of quota, Council can make suggestions on how any future divisional boundaries may be established.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Mayor, Divisional Councillors and Chief Executive Officer were consulted in the undertaking of the review.

ATTENDANCE

Keith Pattinson attended the meeting at 10.45am for discussion on Item 3.1.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

MONTHLY REPORTING PACKAGE - OCTOBER 2018 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A17831770: 13 November 2018 - **Refer Supporting Information A17831619**
Responsible Officer: DW, Coordinator Management Accounting (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 October 2018.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Adrian Raedel

CARRIED 13/0

That the Financial Reporting Package for the year to date period ending 31 October 2018 be received.

ITEM 3.1 MONTHLY REPORTING PACKAGE - OCTOBER 2018 - REGIONAL - A17831770 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 October 2018 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 October 2018 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the October period.
 - The Statement of Financial Position highlights Council's position at the end of October and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of October are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of October.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Councils financial performance and position. Those risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle.

ITEM 3.1 MONTHLY REPORTING PACKAGE - OCTOBER 2018 - REGIONAL - A17831770 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of October 2018 Council's operating surplus is \$69.47 million and the capital expenditure incurred amounted to \$37.39 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.

ATTENDANCE

Keith Pattinson left the meeting at 10.47am after Item 3.1.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

ELIMBAH - OLD GYMPIE ROAD - PATHWAY CONSTRUCTION - DIVISION 12

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE

Reference: A17815814: 30 October 2018 - Refer **Confidential** Supporting Information
A17732163

Responsible Officer: LP, Program Management Manager (ECM Project Management & Construction)

Executive Summary

Tenders were invited from Council's Prequalified Civil Construction Panel (MBRC005990) for the 'Elimbah - Old Gympie Road - Pathway Construction' project. The tender closed on 18 October 2018 with a total of seven tenders received, six of which were conforming.

It is recommended that Council award the contract to Conbro Pty Ltd T/A Moreton Bay Civil Contractors for the amount of \$776,936.09 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Mick Gillam

CARRIED 13/0

That the tender for 'Elimbah - Old Gympie Road - Pathway Construction' project be awarded to Conbro Pty Ltd for the sum of \$776,936.09 (excluding GST).

ITEM 4.1 ELIMBAH - OLD GYMPIE ROAD - PATHWAY CONSTRUCTION - DIVISION 12 - A17815814 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for 'Elimbah - Old Gympie Road - Pathway Construction' project be awarded to Conbro Pty Ltd for the sum of \$776,936.09 (excluding GST).

REPORT DETAIL

1. Background

The project is located on the eastern side of Old Gympie Road, between Markwell Road and Smiths Road, Elimbah. The project scope includes the construction of a 2,650m long shared use pathway (2m wide), as well as minor road and drainage upgrades to allow construction of the new path and associated landscaping works.

Construction will commence in April 2019 with a construction period of approximately 16 weeks, with an allowance for wet weather.



Figure 1: Locality Plan

ITEM 4.1 ELIMBAH - OLD GYMPIE ROAD - PATHWAY CONSTRUCTION - DIVISION 12 - A17815814 (Cont.)

2. Explanation of Item

Tenders were invited from the Council's Prequalified Civil Construction Panel (MBRC005990) for the 'Elimbah - Old Gympie Road - Pathway Construction' project. The tender closed on 18 October 2018 with a total of seven tenders received, six of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents. All tenders and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Conbro Pty Ltd T/A Moreton Bay Civil Contractors	97.91
2	AllenCon Pty Ltd	97.56
3	THD Civil Pty Ltd	91.69
4	The Landscape Construction Company	89.72
5	Auzcon Pty Ltd	85.40
6	G & H Plant Hire Pty Ltd	81.00
7	DNA Civil Pty Ltd	Non-conforming

Conbro Pty Ltd submitted a detailed tender. A tender clarification meeting was held on 2 November 2018 at which the contractor demonstrated a thorough understanding of the access requirements and experience to deliver similar civil projects, eg pathways at Young Road, Narangba; Facer Road, Burpengary and Narangba Road, Kurwongbah.

AllenCon Pty Ltd submitted a detailed tender and highlighted three projects they had completed of a similar nature and complexity. Projects included Morayfield Road Footpath Upgrade, Brays/Tesch Roads Intersection Upgrade and Queen Elizabeth Drive Upgrade. A tender clarification meeting was held on 1 November 2018 which confirmed AllenCon's methodology for construction. AllenCon provided a good understanding of the project risks and Council's requirements for construction; however, there were no additional benefits for the higher price.

THD Civil Pty Ltd provided a thorough tender submission, demonstrating all relevant experience required of the project; however, there were no additional benefits for the higher price.

The non-conforming tender did not submit mandatory tender documentation.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council sought quotations via Council's Prequalified Civil Construction Panel (MBRC005990) for the work through Vendor Panel in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.1 ELIMBAH - OLD GYMPIE ROAD - PATHWAY CONSTRUCTION - DIVISION 12 - A17815814 (Cont.)

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks are minimised is detailed below.

Financial Risks:

The project has been procured via Council's Prequalified Civil Construction Panel (MBRC005990).

Construction Risks:

- a. The recommended contractor will provide a program of works, traffic management plan and safety plan, and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to a high quality.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated \$388,000 in the 2018/19 Capital Projects Program, \$108,000 in the 2019/20 Capital Projects Program, \$155,000 in the 2018/19 Minor Works Capital Projects Program, with a further \$209,000 allocated from the 2019/20 Minor Works Capital Projects Program for the construction of this project. Total budget allocation (excluding GST) is \$860,000.

Tender Price (Construction)	\$ 776,936.09
Contingency (10%)	\$ 77,693.61
QLeave (0.475%)	\$ 3,691.00

Total Project Cost	\$ 858,320.70
	=====

Estimated ongoing operational/maintenance costs \$6,100 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

The project will benefit the local community by providing a safe, active transport route for pedestrians and cyclists. The project also allows recreational benefits of linking to other recreational access routes which are soon to be completed, such as the Caboolture-Wamuran Rail Trail.

3.8 Environmental Implications

The project will require limited tree removal and clearing of overgrown grassland areas. The project includes wildlife spotters to ensure no harm to wildlife during this process. The project comprises new street trees to be planted and turf to disturbed areas to provide new natural environments for animals. Furthermore, the tender assessment included the review of the preferred contractor's environmental policy and procedures relating to environmental protection. The preferred contractor has presented suitable environmental policies and procedures to manage the works.

3.9 Social Implications

The project will connect existing pathways recently installed at Smiths Road and Markwell Road, creating an active transport route along Old Gympie Road. The project will improve safety for pedestrians and cyclists and promote healthier active lifestyles. The appearance of aged infrastructure and/or overgrown areas will be improved with new drainage infrastructure, road improvements, landscaping and street trees.

ITEM 4.1 ELIMBAH - OLD GYMPIE ROAD - PATHWAY CONSTRUCTION - DIVISION 12 - A17815814 (Cont.)

3.10 Consultation / Communication

A detailed communication plan has been prepared involving project notices, signage and online updates. A traffic and pedestrian management plan will be implemented by the successful contractor prior to works commencing on site. VMS boards will be active on the project two weeks prior to construction at the start and finish of the active work site. Weekly project updates via email will be provided to the Divisional Councillor who has been consulted and is supportive of the project.

**ITEM 4.2
FERNY HILLS - KEDRON BROOK - PEDESTRIAN AND CYCLE BRIDGE
CONSTRUCTION - DIVISION 10**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17778758 : 15 October 2018 - Refer **Confidential** Supporting Information
A17750310
Responsible Officer: CB, Project Engineer (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Ferry Hills - Kedron Brook - Pedestrian and Cycle Bridge Construction (MBRC007982)' project. The tender closed on 24 October 2018, with a total of 13 tenders received, 11 of which were conforming.

It is recommended that Council award the contract to Allencon Pty Ltd for the sum of \$916,280.97 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Kolianna Winchester

CARRIED 13/0

That the tender for the 'Ferry Hills - Kedron Brook - Pedestrian and Cycle Bridge Construction (MBRC007982)' project be awarded to Allencon Pty Ltd for the sum of \$916,280.97 (excluding GST).

ITEM 4.2 FERNY HILLS - KEDRON BROOK - PEDESTRIAN AND CYCLE BRIDGE CONSTRUCTION - DIVISION 10 - A17778758 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for the 'Ferry Hills - Kedron Brook - Pedestrian and Cycle Bridge Construction (MBRC007982)' project be awarded to Allencor Pty Ltd for the sum of \$916,280.97 (excluding GST).

REPORT DETAIL

1. Background

The project involves the construction of a pedestrian and cycle bridge across Kedron Brook, Ferny Hills. The project scope includes site planning, investigation, design and construction of a 3.5-metre-wide cycle and pedestrian bridge, and 300m of connecting pathways, signage and lighting.

The project provides a key link to the Samford Cycleway which connects Samford to Ferny Hills and Ferny Grove Railway Station. The project received funding from the Department of Transport and Main Roads (DTMR) towards the design of the bridge, which has been completed.

This project is to be undertaken in conjunction with the *Ferry Hills - Samford Road - Design and Construction of Pedestrian and Cycle Pathway and Wahminda Pond Decommission (MBRC007946)* project.

Works for this project involve:

- New 35m bridge (spanning 26m) abutments, piers and deck
- Handrails and fencing
- New connecting pathway
- Earthworks
- Scour protection and drainage
- Landscaping and associated works
- Lighting and electrical

It is expected the construction works will commence in April 2019 and take 20 weeks to complete, with an allowance for wet weather.



Figure 1 - Locality plan - proposed bridge over Kedron Brook

ITEM 4.2 FERNY HILLS - KEDRON BROOK - PEDESTRIAN AND CYCLE BRIDGE CONSTRUCTION - DIVISION 10 - A17778758 (Cont.)

2. Explanation of Item

Tenders for the 'Ferry Hills - Kedron Brook - Pedestrian and Cycle Bridge Construction (MBRC007982)' project closed on 24 October 2018, with a total of 13 tenders received, 11 of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents. All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Allencon Pty Ltd	92.34
2	Main Constructions Pty Ltd	91.66
3	Epoca Constructions Pty Ltd	90.08
4	Sunshine Coast Consulting Pty Ltd	86.27
5	Naric Civil Pty Ltd	78.79
6	Queensland Bridge & Civil Pty Ltd	77.11
7	BMD Urban Pty Ltd	76.24
8	FK Gardner & Sons Pty Ltd (Alternative)	74.21
9	Pentacon Pty Ltd	73.88
10	Abergeldie Constructions Pty Ltd	73.62
11	FK Gardner & Sons Pty Ltd	68.29
12	BamPak Building Pty Ltd	Non-conforming
13	CabCranes Pty Ltd	Non-conforming

Allencon Pty Ltd submitted a comprehensive tender that provided details of their project methodology and previous experience on similar projects, eg Lagoon Creek cycle bridge Caboolture, Moreton Bay Rail Link - Kinsella's Road East bridge and Oakey Flat Road cycle bridge, Burpengary. A tender clarification meeting was held on 30 October 2018 at which Allencon Pty Ltd detailed their experience on bridge projects of a similar scale, type and complexity.

Main Constructions Pty Ltd submitted a comprehensive tender that provided details of their project methodology and previous experience on projects. Main Constructions' submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

Epoca Constructions Pty Ltd submitted a comprehensive tender that provided details of their project methodology and previous experience on projects. Epoca Constructions' submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

The non-conforming tenders did not provide mandatory tender documentation.

ITEM 4.2 FERNY HILLS - KEDRON BROOK - PEDESTRIAN AND CYCLE BRIDGE CONSTRUCTION - DIVISION 10 - A17778758 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

A third party review of financial status has been carried out and the successful tenderer was rated 'Sound'.

Construction Risks:

- c. The recommended contractor will provide a program of works, traffic management plan, and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- d. The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to a high quality.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$1,720,000 towards the project, with \$120,000 in the 2017/18 Capital Projects Program, \$800,000 in the 2018/19 Capital Projects Program and a further \$800,000 in the 2019/20 Capital Projects Program. Council was successful in obtaining DTMR grant funding of \$90,000 in 2017/18 for design contribution.

Design 2017/18	\$ 118,158.00
Tender Price (Construction)	\$ 916,280.97
Contingency (10%)	\$ 91,628.10
QLeave (0.475%)	\$ 4,352.33

Total Project Cost	\$ 1,130,419.40
	=====

All financials above are exclusive of GST.

Estimated ongoing operational/maintenance costs \$13,000 per F/Y

The budget amount for this project is sufficient.

ITEM 4.2 FERNY HILLS - KEDRON BROOK - PEDESTRIAN AND CYCLE BRIDGE CONSTRUCTION - DIVISION 10 - A17778758 (Cont.)

3.7 Economic Benefit

Walking, cycling and other forms of active transport support increased physical activity and social exchange, improves general health and fitness, and aids in the prevention of lifestyle-related illnesses and public health costs, as well as reduces traffic congestion.

3.8 Environmental Implications

Walking, cycling and other active modes are low cost and environmentally-friendly, emit virtually no air or noise pollution, and have minimal demand on natural or economic resources.

3.9 Social Implications

Residents will receive benefits of a further link to cycle or walk within the region, connecting the high-profile Samford Rail Trail to southern parts of Moreton Bay Regional Council.

Active transport links are an essential element of the transport network and promote health and wellbeing and quality of life. Providing for greater mobility and efficient travel across networks promotes overall liveability and value of the region.

3.10 Consultation / Communication

A detailed communication plan has been prepared and involves project notices, signage, door knocking and online updates. Signage will be placed to advise motorists and pedestrians of the works, including any detour signage as required. Weekly project updates will be provided via email to the Divisional Councillor who has been consulted and is supportive of the project.

Works are proposed to be coordinated with the '*Ferny Hills - Samford Road - Design and Construction of Pedestrian and Cycle Pathway and Wahminda Pond Decommission*' (MBRC007946) project with the communications plan to include details on this project also.

ITEM 4.3

FERNY HILLS - SAMFORD ROAD - DESIGN AND CONSTRUCTION OF A PEDESTRIAN AND CYCLE PATHWAY AND WAHMINDA POND DECOMMISSION - DIVISION 10

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17736085 : 15 October 2018 - Refer **Confidential** Supporting Information **A17688532**
Responsible Officer: CB, Project Engineer (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Ferry Hills - Samford Road - Design and Construction of a Pedestrian and Cycle Pathway and Wahminda Pond Decommission (MBRC007946)' project. The tender closed on 11 October 2018, with a total of seven conforming tenders received.

It is recommended that Council award the contract to Allencon Pty Ltd for the sum of \$1,862,658.20 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Darren Grimwade

CARRIED 13/0

That the tender for the 'Ferry Hills - Samford Road - Design and Construction of a Pedestrian and Cycle Pathway and Wahminda Pond Decommission (MBRC007946)' project be awarded to Allencon Pty Ltd for the sum of \$1,862,658.20 (excluding GST).

ITEM 4.3 FERNY HILLS - SAMFORD ROAD - DESIGN AND CONSTRUCTION OF A PEDESTRIAN AND CYCLE PATHWAY AND WAHMINDA POND DECOMMISSION - DIVISION 10 - A17736085 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for the 'Ferry Hills - Samford Road - Design and Construction of a Pedestrian and Cycle Pathway and Wahminda Pond Decommission (MBRC007946)' project be awarded to Allencon Pty Ltd for the sum of \$1,862,658.20 (excluding GST).

REPORT DETAIL

1. Background

This project involves the design and construction of a pedestrian and cycle pathway along Samford Road, and the decommissioning of Wahminda Pond, Ferry Hills. This project is one of two projects to connect to the Samford to Ferry Grove cycleway, the other project being 'Ferry Hills - Kedron Brook - Pedestrian and Cycle Bridge Construction (MBRC007982)', which involves the construction of a bridge spanning Kedron Brook.

Ferry Hills, Samford Road - Pedestrian and Cycle Pathway

The project is located at Samford Road on the eastern approach to Wahminda Park, Ferry Hills. The project scope includes the design and construction of a 3 metre wide, 850m long shared pathway, retaining wall, bridge replacement, culvert extension, bulk earthworks, landscaping and resurfacing of Baden Lane including new entry threshold treatments, colour treated raised thresholds and bicycle awareness zone indicators. The objective of the project is to provide network connectivity, increase capacity and linkage to the Kedron Brook bridge and Samford to Ferry Grove cycleway link constructed by the Department of Transport and Main Roads (DTMR). The project is dependent on the Wahminda Park pond decommissioning (Project No 104980) occurring in the same financial year and Kedron Brook bridge construction (Project No 106147).

Ferry Hills - Samford Road - Wahminda Park Pond Decommission

This project is located within Wahminda Park, Samford Road, Ferry Hills. The scope of works includes the decommissioning of an existing, poorly functioning pond with an area of approximately 2,000m²; reinstatement of the pre-existing overland flowpath and the stabilisation of the active creek erosion. The works will include filling of the existing pond area, re-profiling to match the surrounding topography, and rehabilitation/revegetation of the area. The objective of the project is to remove a dilapidated pond structure with associated public safety and amenity issues prior to construction of the Samford Road pedestrian and cycle pathway project.

Works for the pathway and pond involve:

- New pathway
- Guardrails and fencing
- Boardwalks / suspended slabs
- Earthworks
- Pond decommission
- Roadworks
- Stormwater pipes and drainage
- Landscaping and associated works

The overall construction works will commence in January 2019, and take 23 weeks to complete, with an allowance for wet weather. Establishment timing to be confirmed.

The objective of this project is to provide a satisfactory standard of pedestrian and cycle pathway, that will link to the proposed bridge over Kedron Brook (being completed in 2019).

ITEM 4.3 FERNY HILLS - SAMFORD ROAD - DESIGN AND CONSTRUCTION OF A PEDESTRIAN AND CYCLE PATHWAY AND WAHMINDA POND DECOMMISSION - DIVISION 10 - A17736085 (Cont.)



Figure 1 - Locality Plan - Samford Road Pathway and Pond Decommission

2. Explanation of Item

Tenders for the *Ferny Hills - Samford Road - Design and Construction of Pedestrian and Cycle Pathway and Wahminda Pond Decommission (MBRC007946)* project closed on 11 October 2018, with a total of seven conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council’s Purchasing Policy and the selection criteria as set out in the tender documents. All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Allencon Pty Ltd	99.11
2	BMD Urban Pty Ltd	98.40
3	Auzcon Pty Ltd	90.09
4	Queensland Bridge & Civil Pty Ltd	89.94
5	Epoca Constructions Pty Ltd	89.49
6	Abergeldie Constructions Pty Ltd	86.41
7	FK Gardner & Sons Pty Ltd	75.78

Allencon Pty Ltd submitted a comprehensive tender that provided details of their project methodology and previous experience on projects, eg Petrie Joora Avenue Stormwater Upgrade; Woody Point Victoria Avenue and King Street Intersection Upgrade and Signalisation; Burpengary Dale Street Flood Levee. A tender clarification meeting was held on 19 October 2018 at which Allencon Pty Ltd confirmed their experience on civil projects of a similar scale, type and complexity.

BMD Urban Pty Ltd submitted a comprehensive tender that provided details of their previous experience and project methodology. A tender clarification meeting was held on 24 October 2018 at which BMD Urban Pty Ltd confirmed their experience on civil projects of a similar scale, type and complexity; however, there were no additional benefits for the higher price.

ITEM 4.3 FERNY HILLS - SAMFORD ROAD - DESIGN AND CONSTRUCTION OF A PEDESTRIAN AND CYCLE PATHWAY AND WAHMINDA POND DECOMMISSION - DIVISION 10 - A17736085 (Cont.)

Auzcon Pty Ltd submitted a comprehensive tender that provided details of their previous experience and project methodology; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

A third-party review of financial status has been carried out and the successful tenderer was rated 'Sound'.

Construction Risks:

- e. The recommended contractor will provide a program of works, traffic management plan, and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements. Pedestrian movements past the site will not be able to be maintained for part duration of the works due to the close proximity of excavation and traffic flow on the DTMR road, being Samford Road. Signage will be in place to advise pedestrians.
- f. The contractor is DTMR pre-qualified and has demonstrated relevant work experience on DTMR roads.
- g. The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to a high quality.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated \$630,000 for the Ferny Hills - Samford Road - Wahminda Park Pond Decommission (104980) in the 2018/19 Operating Projects Program and \$1,645,000 in the 2018/19 Capital Projects Program (102138), which includes \$750,000 DTMR grant funding. The total project allocation is \$2,275,000. All financial information provided below is excluding GST.

Tender Price (Construction)	\$ 1,862,658.20
Contingency (10%)	\$ 186,265.82
QLeave (0.475%)	\$ 8,847.63

Total Project Cost	\$ 2,057,771.65
	=====
 Estimated additional ongoing operational costs	 \$12,700.00 per F/Y

The budget amount for this project is sufficient.

ITEM 4.3 FERNY HILLS - SAMFORD ROAD - DESIGN AND CONSTRUCTION OF A PEDESTRIAN AND CYCLE PATHWAY AND WAHMINDA POND DECOMMISSION - DIVISION 10 - A17736085 (Cont.)

3.7 Economic Benefit

Walking, cycling and other forms of active transport support increased physical activity and social exchange, improves general health and fitness, and aids in the prevention of lifestyle-related illnesses and public health costs, as well as reduces traffic congestion.

3.8 Environmental Implications

The pond has ongoing water quality issues and suffers from recurring algae blooms and weed infestation. Revegetation of the area will provide a large area of koala food, habitat trees and enhanced waterways corridor. The erosion downstream of the pond will be addressed as part of the decommissioning.

Walking, cycling and other active modes are low cost and environmentally-friendly, emit virtually no air or noise pollution, and have minimal demand on natural or economic resources.

3.9 Social Implications

Residents will receive the benefit of a further link to cycle or walk within the region. Decommissioning the pond will provide additional functional park space.

Active transport links are an essential element of the transport network that promotes health and wellbeing and quality of life. Providing for greater mobility and efficient travel across networks promotes overall liveability and value of the region.

3.10 Consultation / Communication

A detailed communication plan has been prepared and involves project notices, signage, door knocking and online updates. Signage will be placed to advise motorists and pedestrians of the works, including any detour signage as required. Weekly project updates will be provided via email to the Divisional Councillor who has been consulted and is supportive of the project.

Works are proposed to be coordinated with the *Ferny Hills - Kedron Brook - Pedestrian and Cycle Bridge Construction (MBRC007982)*' project with the communications plan to include this project.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

No items for consideration.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

ITEM 6.1

2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A17811291 : 8 November 2018 - Refer Supporting Information A17812088; A17812666
Responsible Officer: KB, Grants Officer (CES Community Services, Sport & Recreation)

Executive Summary

Applications under Round 1 of Council’s 2018-2019 Community Grants Program (excluding the Individual Achievement Grant) closed on 31 August 2018. A total of 149 applications were received, including 13 Regional Arts Development Fund (RADF) applications. Two Community Facilities Interest Free Loan applications were also received.

A total of 56 applications have been recommended for funding, including 8 RADF applications. The total value of the recommended applications is \$257,620.99.

The two Interest Free Loan applications have also been recommended. The total value of the recommended Interest Free Loan applications is \$64,892.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery
Seconded by Cr Mick Gillam

CARRIED 13/0

That the Round 1 Community Grants Program funding recommendations be approved as follows:

COMMUNITY FACILITIES GRANT		
Organisation Name	Project Title	Total Amount
Albany Creek Excelsior Football Club	Behind goal netting	\$1,289.72
Bribie Island Surf Life Saving Club Inc.	Upgrade club storage building with improved roller doors	\$2,000.00
Bribie Island Community Arts Society	Kitchen upgrade	\$15,000.00
Peninsula Padres Baseball Club Inc.	2 x Sunsafe grandstands for Diamond 4	\$15,000.00
Railway Modellers Club of Queensland (RMCQ)	G gauge garden railway	\$5,239.87
Meals on Wheels Redcliffe Inc.	Kitchen upgrade	\$8,515.65
Bribie Island Tennis Club	Lighting upgrade.	\$15,000.00

Moreton Bay Regional Council

ITEM 6.1 2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL - A17811291 (Cont.)

COMMUNITY FACILITIES GRANT		
Organisation Name	Project Title	Total Amount
Sandstone Point Community Association Inc.	Installation of air conditioning	\$15,000.00
Pine Hills Hockey Club Inc.	Hockey field lighting upgrade	\$15,000.00
Bunya Community Environmental Association Inc.	Veranda roof project	\$9,693.75
Multicap Limited	Air Conditioning upgrade	\$3,170.00
Bribie Island Croquet Club Inc.	1/2 croquet court	\$15,000.00
TOTAL		\$119,908.99

COMMUNITY ACTIVITIES GRANT		
Organisation Name	Project Title	Total Amount
Garrawin Court Bushcare Group	Weed Management in Henry Clench Park	\$5,000.00
Brisbane Men's and Women's Basketball Association Inc.	Hoop Girlz Program	\$5,000.00
Pine Rivers Catchment Association Inc.	Restoration of Native Plant Communities at Old Petrie Town, Lawrie Smith, Ambrose Tucker, Whiteside Koala Reserve	\$4,375.00
Deception Bay Neighbourhood Centre Inc.	Skye Blue Park activities	\$2,956.00
Encircle Ltd	Candle Lighting Ceremony	\$2,464.80
Y-Care Inc.	Space Jam 3 on 3	\$5,000.00
Conservation Volunteers Australia (CVA)	Protect and Restore Woorim Foreshore	\$5,000.00
Conservation Volunteers Australia (CVA)	Connecting Habitats at Samford Eco-Corridor	\$4,950.00
Samford Commons Ltd	Ink on the Couch Music & Art Series for Young People	\$4,600.00
Queensland Steam & Vintage Machinery Society Inc.	Old Petrie Town Steam Fair	\$4,755.00

Moreton Bay Regional Council

ITEM 6.1 2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL - A17811291 (Cont.)

COMMUNITY ACTIVITIES GRANT		
Organisation Name	Project Title	Total Amount
Woodford Golf Club Inc.	Swing it Chicks	\$4,882.00
Rotary Club of Bribie Island Inc.	"Make a Difference Plant a Tree" Project	\$5,000.00
TOTAL		\$53,982.80

COMMUNITY ORGANISATION EQUIPMENT GRANT		
Organisation Name	Equipment	Total Amount
Mount Glorious Community Association Inc. (MGCA)	Freezer, laptop, games table (x6) and folding umbrella (x2)	\$2,000.00
Dayboro Boomerang Bags	Industrial sewing machine	\$2,000.00
C&K Arana Hills	Interactive display screen and stand	\$2,000.00
Redcliffe Art Society Inc. (RAS)	Digital projection equipment	\$2,000.00
Redcliffe Little Athletics Association	Tablets for competitor results	\$1,790.00
Pine Rivers Men's Shed Inc.	Wood bandsaw	\$2,000.00
Albany Creek Swim Club Inc.	Laptop, accessories and outdoor chairs	\$1,964.95
Blind Bats Inc.	Adaptive golf kit	\$1,801.10
North Brisbane Mountain Bike Club	Hand tools and equipment	\$2,000.00
Dayboro Community Kindergarten	Teaching and learning equipment	\$1,983.00
Dayboro Men's Shed Inc.	Computer and printer	\$2,000.00
Sunshine Coast Family Contact Centre Assoc. Inc. operating as Harmony House Caboolture	Dishwasher and fridge	\$1,297.00
C&K Anne Shearer Community Kindergarten (Branch of Creche and Kindergarten Association Ltd)	Child sized tables and chairs	\$2,000.00

Moreton Bay Regional Council

ITEM 6.1 2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL - A17811291 (Cont.)

COMMUNITY ORGANISATION EQUIPMENT GRANT		
Organisation Name	Equipment	Total Amount
Peninsula and Districts Football and Sporting Club Inc.	Field line marker	\$1,500.00
Australian Care and Trauma Services (ACTS) Inc.	Computers (x2)	\$2,000.00
C&K Banksia Beach Community Kindergarten (Branch of The Creche and Kindergarten Association Limited)	iPad (x2) and case (x2)	\$981.08
Eildon Croquet Club Inc.	Laptop	\$998.00
Friends of Lagoon Creek Group Inc.	Tree planting and weed management equipment	\$1,993.72
Queensland Society of Model and Experimental Engineers	Stackable chairs	\$1,980.00
TOTAL		\$34,288.85

COMMUNITY ORGANISATION DEVELOPMENT GRANT		
Organisation Name	Project Title	Total Amount
Caboolture Basketball Inc.	Rebranding initiative	\$5,000.00
S.C.O.P.E. Inc.	Scoping the Future	\$5,000.00
Equine Action Queensland Inc.	Strategic and operational plan	\$4,290.00
Moreton Bay United FC	New website	\$4,850.00
11th Light Horse Caboolture Troop & Military Museum Inc.	Further development of the Light Horse website	\$4,340.00
TOTAL		\$23,480.00

Moreton Bay Regional Council

ITEM 6.1 2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL - A17811291 (Cont.)

REGIONAL ARTS DEVELOPMENT FUND			
Applicant Name	RADF Category	Project Title	Total Amount
Miss Melissa Prendergast	Creative Concept Development	Lustrous Landscapes	\$4,976.00
Redcliffe Art Society Inc.	Developing Creative Skills	RAS principles of curation and exhibition management training project	\$1,000.00
Damian Smith	Developing Creative Skills	International training in Commedia Dell'Arte	\$2,000.00
Artisans Guild of Caboolture & District Inc	Developing Creative Skills	Art Workshops 2019	\$1,000.00
Bribie Island Community Arts Society	Creative Tourism	Bribie Island Arts Centre 30th Anniversary celebrations	\$4,000.00
Aimee Grat	Collections and Stories	Life on the Line - Community engagement with Woodford Folk Festival	\$3,000.00
Mt Mee District Historical Society Inc	Creative Concept Development	Arts on the Mountain	\$5,000.00
Jennis Ardern	Creative Concept Development	Inner Hero	\$4,984.35
TOTAL			\$25,960.35

COMMUNITY FACILITIES INTEREST FREE LOAN			
Organisation Name	Repayment Period	Project Title	Total Amount
Pine Hills Hockey Club Inc.	3 years	Lighting upgrade hockey field	\$14,892.00
Samford Area Men's Shed Inc.	10 years	Extension of existing shed	\$50,000.00

ITEM 6.1 2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL - A17811291 (Cont.)

OFFICER'S RECOMMENDATION

That the Round 1 Community Grants Program funding recommendations as detailed in the supporting information to this report be approved.

REPORT DETAIL

1. Background

Council's Community Grants Program is comprised of six grants that aim to develop and support organisations and individuals to positively contribute to the Region's community wellbeing, environmental sustainability, economic prosperity and cultural life (see Table 1).

Table 1: Community Grants Program

Grants	
1	Community Facilities Grant
2	Community Activities Grant
3	Community Organisation Equipment Grant
4	Community Organisation Development Grant
5	Regional Arts Development Fund (RADF)
6	Individual Achievement Grant

Council also offers community groups the Community Facilities Interest Free Loan Program.

2. Explanation of Item

Applications under Round 1 of Council's 2018-2019 Community Grants Program (excluding the Individual Achievement Grant) were invited from eligible community organisations from 1 July 2018 to 31 August 2018. Individuals wishing to apply under the Individual Achievement Grant can apply at any time during the year.

A total of 149 applications were received from community organisations and individuals throughout the region. All applications received were subject to the following three-stage assessment process:

1. Pre-eligibility Check
 - All applications were checked to determine applicant and project eligibility, and to ensure that they were complete and/or submitted under the correct grant.
2. Panel Assessment
 - An internal assessment panel comprising senior officers assessed applications for the following grants:
 - Community Facilities Grant
 - Community Activities Grant
 - Community Organisation Equipment Grant
 - Community Organisation Development Grant
 - RADF applications were assessed by a panel of assessors comprising of one suitably qualified Council officer, and two external community representatives.
 - Applications were assessed by the panels against the following criteria:
 - Community need;
 - Community benefit;
 - Value for money; and
 - Capacity to deliver.
 - Interest Free Loan applications are also assessed by Council's Financial and Project Services team who conduct a financial health check.
3. Decision Making
 - Assessment scores were totalled within each grant to provide a ranking of all applications and recommendations for funding.

ITEM 6.1 2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL - A17811291 (Cont.)

As a result of the Round 1 assessment process, a total of 56 (37.58%) applications (including 8 RADF applications) with a total funding value of \$257,620.99 have been recommended for funding.

Two Interest Free Loan Applications with a total loan amount of \$64,892.00 have been recommended for funding.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council's Community Grants Program is administered in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

Council's Community Grants Program is administered in accordance with its Community Grants Policy (2150-030),

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this project.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council's budget allocation for the 2018-2019 Community Grants Program (excluding the Individual Achievement Grant) totals \$603,000 (Budget numbers: 20258.015.22012, 20258.016.22012, 20258.017.22012, 20258.018.22012, 20232.000.22012). These funds include a Queensland Government contribution of \$61,200 towards RADF.

Table 2 below details the Community Grants Program budget available for the 2018-2019 financial year; funds available for Round 1; and funds recommended for expenditure in Round 1.

Table 2: Community Grants Program budget

	2018-2019 Total Budget Allocation	Round 1 Funds Available	Round 1 Funding Recommended
Community Grants (excl. Individual Achievement Grant)	\$480,000	\$240,000	\$231,660.64
RADF	\$123,000*	\$60,000	\$25,960.35
TOTAL	\$603,000	\$300,000	\$257,960.35

*Includes a Queensland Government contribution of \$61,200.

3.7 Economic Benefit

Council's Community Grants Program facilitates the delivery of community projects and events that contribute to the local economy through increased tourism and community activity.

3.8 Environmental Implications

Council's Community Grants Program facilitates the delivery of environmental projects such as revegetation and environmental education initiatives in the community.

ITEM 6.1 2018-2019 ROUND 1 COMMUNITY GRANTS PROGRAM - REGIONAL - A17811291 (Cont.)

3.9 Social Implications

A key objective of Council's Community Grants Program is to build the capacity of local community organisations to deliver a variety of community services and programs that respond to the needs of the Moreton Bay community.

3.10 Consultation / Communication

Director Community and Environmental Services
Manager Community Services, Sport and Recreation.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION (Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ITEM 9.1 BOWLS PREMIER LEAGUE - 2018 - DIVISION 8 (MG)

Cr Mick Gillam reported that once again Club Pine Rivers, home of the Pine Rivers Memorial Bowls Club, hosted the 8th Bowls Premier League competition between 13 to 16 November 2018.

Seven teams from around Australia and one from New Zealand vied for the yearly title of best in Australia. This competition showcased some of the best bowlers in Australia. The team which eventually won the competition was the Pine Rivers team, Brisbane Pirates. They were partially sponsored by Moreton Bay Regional Council.

Various Councillors and Council staff attended during the competition. The venue was well prepared and many favourable comments were received regarding the service from the Pine Rivers staff. Council and its region were also complimented and congratulated by the President of Bowls Australia during the medal presentations.

The entire competition was recorded and telecast live on FoxSport to an estimated audience of over 150,000 viewers.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED 13/0

That a Mayoral letter of congratulation be forwarded to the Board of Club Pine Rivers complimenting them and congratulating them on the conduct of yet another successful Bowls Premier League event promoting our region and its facilities.

**ITEM 9.2
THE JOHN OXLEY RESERVE BUSHCARE GROUP - DIVISION 7
(DS)**

Cr Denise Sims referred to the John Oxley Reserve Bushcare Group which commemorated 30 years of Bushcare with a congratulatory morning tea held last week to celebrate their achievements. The morning tea was attended by long-standing volunteers and environmental staff.

The group formed under the leadership of Carole Green, in the 1988 Bi-centennial year and since then, has been dedicated to the protection, enhancement, and promotion of John Oxley Reserve, Murrumba Downs.

In 2018, the group celebrates 30 years of Bushcare with a dedicated group of individuals that have supported, promoted and assisted Council with a dynamic array of activities and projects that have seen the enhancement and conservation of this significant environmental Reserve. Cr Sims stated that she looked forward to continuing to work with them in the coming years to conserve this unique part of the Region.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Adrian Raedel

CARRIED 13/0

That a Mayoral letter of congratulation be sent to the John Oxley Reserve Bushcare for their 30 years of service under the guidance of Councils Environmental team.

**ITEM 9.3
EMERGENCY SERVICES EXPO - DIVISION 1
(PF, BS)**

Cr Peter Flannery made mention of the very successful Emergency Services Expo held at Bribie Island on Sunday (postponed from original date in October). This event is considered one of the best in Queensland, and it was encouraging to see so many emergency services, community groups and reservists coming together to display what they can provide to the community in disaster events.

Cr Brooke Savige concurred with Cr Flannery's comments stating that it was fantastic to see volunteer organisations assist in the day and great to see the overwhelming community support.

Cr Savige also passed on her thanks to members of Council's Disaster Management team who provided a lot of support in the organisation and conduct of the event.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Brooke Savige

CARRIED 13/0

That a Mayoral letter of congratulation be sent to Graham Gibb of the Volunteer Marine Rescue Bribie Island, on the successful conduct of the annual Emergency Services Expo.

ITEM 9.4 REGIONAL EVENTS - REGIONAL

Cr Koliana Winchester reported that she had attended the **Moreton Aboriginal and Torres Strait Islander Community Health Service (Moreton ATSICHS) Margate Community Day** at Humpybong State School on Saturday. The event comprised of many stalls providing information, including the Food Bank. Special guests included Petero Civoniceva and Steve Renouf.

Cr Koliana Winchester also mentioned that she had represented the Mayor at the **Redcliffe PCYC's 2018 Trampoline Showcase** event held on Saturday 17 November 2018. The event showcased many talented kids showing their skills on the trampoline.

Cr Adam Hain had attended the **Caboolture Baptist Church 50th Anniversary** on Sunday. Cr Hain commented that this was a very active church in the Caboolture area - providing much community support, and the celebration was very well-attended.

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr James Houghton

CARRIED 13/0

That a Mayoral letter of congratulation be sent to the Caboolture Baptist Church on achieving its 50th Anniversary and thanking them for the support they provide in the community.

Cr Adrian Raedel referred to the **Enviro Explorers Picnic in the Park** annual CREEC event held over the preceding weekend. Approximately 1500 people attended the free family fun featuring on-stage entertainment and plenty of kids activities. Cr Raedel requested the Chief Executive Officer to pass on his thanks to the staff who assisted in the running of the event.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.11am.