



AGENDA

Coordination Committee Meeting

Tuesday 4 December 2018
commencing at 10.30am

Redcliffe Chambers
Irene Street, Redcliffe

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 4 December 2018 commencing at 10.30am in Redcliffe Chambers, Irene Street, Redcliffe to give consideration to the matters listed on this agenda.

Daryl Hitzman
Chief Executive Officer

29 November 2018

Membership = 13
Mayor and all Councillors

Quorum = 7

Agenda for public distribution

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ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)

Officers:

Apologies:

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

| Session | Spokesperson |
|------------------------------------------|-----------------------------|
| 1 Governance | Cr Allan Sutherland (Mayor) |
| 2 Planning & Development | Cr Mick Gillam |
| 3 Corporate Services | Cr Matt Constance |
| 4 Asset Construction & Maintenance | Cr Adam Hain |
| 5 Parks, Recreation & Sport | Cr Koliانا Winchester |
| 6 Lifestyle & Amenity | Cr Denise Sims |
| 7 Economic Development, Events & Tourism | Cr Peter Flannery |
| 8 Regional Innovation | Cr Darren Grimwade |
| 9 General Business | Cr Allan Sutherland (Mayor) |

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

CITIES & REGIONS 4.0 SUMMIT 2019 - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A17897558 : 28 November 2018
Responsible Officer: LK, Executive Support Officer (CEO Executive Services)

Executive Summary

This report seeks consideration of Councillor attendance to the Cities & Regions 4.0 Summit 2019 to be held at the Crown Melbourne from 12 - 14 March 2019.

OFFICER'S RECOMMENDATION

1. That Councillor Adam Hain be authorised to attend the Cities & Regions 4.0 Summit 2019.
2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

ITEM 1.1 CITIES & REGIONS 4.0 SUMMIT 2019 - REGIONAL - A17897558 (Cont.)

REPORT DETAIL

1. Background

Advice has been received that the Cities & Regions 4.0 Summit 2019 will be held at the Crown Melbourne from 12 - 14 March 2019.

2. Explanation of Item

The conference will focus on leveraging technology to achieve strategic policy outcomes supporting future growth, economic prosperity, and shape resilient and sustainable smart cities and regions.

The topic areas covered at the conference will include:

- Community engagement - policy, funding, commerce, inclusion and governance.
- Digital transformation - data, artificial intelligence, sensors, the internet of things, cyber security, privacy and blockchain.
- Urban operations- public safety, planning and sustainability.
- Urban infrastructure - networks, 5G, utilities, energy, grid, lighting, water and waste.
- Smart mobility - transformation, autonomy, public transit and ride share.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Professional Development Policy 2150-089.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

Appropriate funds have been provided in the 2018/19 Budget.

3.7 Economic Benefit

Topics associated with the conference will address a range of economic challenges facing local government.

3.8 Environmental Implications

Topics associated with the conference will address a range of environmental challenges facing local government.

3.9 Social Implications

Topics associated with the conference will address a range of social challenges facing local government.

3.10 Consultation / Communication

Consultation was undertaken with Councillors, the Chief Executive Officer and Directors.

**ITEM 1.2
LOCAL GOVERNMENT WORKCARE SCHEME - INCREASE OF BANK
GUARANTEE - REGIONAL**

Meeting / Session: 1 GOVERNANCE
Reference: A17902900 : 29 November 2018
Responsible Officer: JH, Manager Legal Services (CEO Legal)

Executive Summary

Council is a member of the Queensland Local Government Workers Compensation Self Insurance Scheme (LGW).

It is a condition of the self-insurance licence that all members of the scheme provide an indemnity to Queensland Treasury Corporation (QTC) who in turn issues a required bank guarantee on behalf of all members to Workcover Queensland, the worker's compensation regulator.

As LGAQ have advised the QTC bank guarantee to LGW is being increased, the contribution to that guarantee by Council (and all other LGW Council members) needs to be amended. Moreton Bay Regional Council's indemnity towards the QTC bank guarantee will increase from circa \$2.80M to \$3.15M.

Pursuant to the *Statutory Bodies Financial Arrangements Act 1982*, an indemnity of this nature is considered an exercise of a Type 1 Financial Arrangement. The Act allows Council to exercise such an arrangement if Council is reasonably satisfied that it is necessary or convenient for performing its functions.

The purpose of this report is to inform Council of the increase in indemnity required to QTC and to have Council pass a resolution under the *Statutory Bodies Financial Arrangements Act 1982*.

OFFICER'S RECOMMENDATION

That pursuant to the *Statutory Bodies Financial Arrangements Act 1982*, Council considers increasing its indemnity to Queensland Treasury Corporation, in accordance with the notice given by Local Government Association of Queensland's letter of 22 November 2018, is necessary or convenient for Council to perform its obligations under the *Workers Compensation and Rehabilitation Act 2003*.

ITEM 1.2 LOCAL GOVERNMENT WORKCARE SCHEME - INCREASE OF BANK GUARANTEE - REGIONAL - A17902900 (Cont.)

REPORT DETAIL

1. Background

The *Workers Compensation and Rehabilitation Act 2003* requires employers to insure their workers under an accident insurance policy. The Local Government Worker's Compensation Self Insurance Scheme (LGW), of which Council is a member, satisfies that statutory obligation for local government in Queensland.

As a member of LGW, all member Councils are required to provide an indemnity to QTC for a bank guarantee that QTC issues to the worker's compensation regulator, Workcover Queensland.

Council has received notice that the indemnity that Council is required to provide to QTC is to increase from circa \$2.80M to \$3.15M. To satisfy the *Statutory Bodies Financial Arrangements Act 1982*, Council is to resolve that it is necessary or convenient for Council performing its statutory obligations to increase the indemnity.

2. Explanation of Item

By letter dated 22 November 2018, the LGAQ have notified all member Councils of LGW of an increase in the bank guarantee to be issued to Workcover Queensland by QTC. This increase in the bank guarantee for 2019 requires an amendment to the indemnity contribution that all member Councils make to QTC.

In accordance with the notice given by LGAQ, Council's indemnity is to increase in 2019 from \$2,807,735.81 to \$3,153,057.98. These monies could only be called upon if LGW ceased to operate and then only to the extent that LGW did not have sufficient funds to meet its outstanding liabilities.

The indemnity is treated by the *Statutory Bodies Financial Arrangements Act 1982* as a Type 1 Financial Arrangement. The Act allows Council to exercise such an arrangement if Council is reasonably satisfied that it is necessary or convenient for performing its functions.

As Council is required to have a worker's accident insurance policy, the LGW is an appropriate and convenient scheme by which this and other Councils' insurance obligations are met. The indemnity to QTC in the amount of \$3,153,057.98 is a necessary part of satisfying LGW's workers compensation self-insurance licence and therefore compliant with Council's power to indemnify QTC.

3. Strategic Implications

3.1 Legislative/Legal Implications

The indemnity to QTC is necessary to accommodate the LGW self-insurance licence conditions and is consistent with the powers available under the *Statutory Bodies Financial Arrangements Act 1982*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no specific policy implications arising from this report.

3.4 Risk Management Implications

The indemnity could only be called upon if LGW ceased to operate and then only to the extent that LGW did not have sufficient funds to meet its outstanding liabilities.

3.5 Delegated Authority Implications

There are no specific delegated authority implications arising from this report.

3.6 Financial Implications

The indemnity is increased from \$2,807,735.81 to \$3,153,057.98.

ITEM 1.2 LOCAL GOVERNMENT WORKCARE SCHEME - INCREASE OF BANK GUARANTEE - REGIONAL - A17902900 (Cont.)

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications.

3.9 Social Implications

There are no specific social implications arising from this report.

3.10 Consultation / Communication

The Chief Executive Officer was consulted in the development of this report.

**ITEM 1.3
AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND
INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND
CHARITABLE GROUPS - REGIONAL**

Meeting / Session: 1 GOVERNANCE
Reference: A17894026 : 28 November 2018 - **Refer Supporting Information A17894241**
Responsible Officer: SH, Divisional Project Coordinator (PED Directorate)

Executive Summary

An amendment to Council's Policy 2150-015 *Remission: Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups* is proposed to remove the requirement on applicants to demonstrate that they have exhausted all other avenues of possible funding before applying under the Council's Remission Policy.

OFFICER'S RECOMMENDATION

That Council's existing Policy 2150-015 *Remission: Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups* be amended as contained in the supporting information to this report.

ITEM 1.3 AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND CHARITABLE GROUPS - REGIONAL - A17894026 (Cont.)

REPORT DETAIL

1. Background

A recent report presented to Council 13 November 2018 seeking the remission of infrastructure charges for Glad Tidings City Church highlighted an overly onerous requirement of the existing Remission Policy (the Policy). The Policy states that applicants must demonstrate they have exhausted 'all other avenues of funding to pay for the charges that are subject' to the Policy (exact wording below).

This is considered an onerous requirement and it is acknowledged that there is no way for Council officers to definitively determine if the representations put forward by any applicant represent 'all other avenues'. In this regard it is recommended this part of the Policy is deleted and any necessary consequential amendments be made.

Current wording recommended for deletion:

This Policy only applies where stakeholders seeking assistance from Council have first exhausted all other avenues of funding to pay for the charges that are the subject of this policy (for example from other tiers of Government). If successful in attracting sufficient external funding for these fees and charges this Policy will not apply.

2. Explanation of Item

Given the number of active remission applications, and legal advice regarding the evidence required to support this statement, it is recommended that this statement be removed, and that the Policy continues to be applied and assessed on the remaining criteria and application of the Policy.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This report relates to existing Council Policy 2150-015 which is proposed to be amended.

3.4 Risk Management Implications

There are no risk management implications arising as a result with this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a result with this report.

3.6 Financial Implications

Remissions are factored into the Council's budget.

3.7 Economic Benefit

Providing appropriate remissions to not for profit entities enables new community facilities to be established and actively contribute to the economy.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

ITEM 1.3 AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND CHARITABLE GROUPS - REGIONAL - A17894026 (Cont.)

3.9 Social Implications

Providing appropriate remissions to not for profit entities enables new community facilities such as sporting clubs, places of worship and educational facilities to be established when they may not have been financial able to do so.

3.10 Consultation / Communication

Chief Executive Officer and Legal Services have been consulted in this matter.

SUPPORTING INFORMATION

Ref: [A17894241](#)

The following list of supporting information is provided for:

ITEM 1.3

AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND CHARITABLE GROUPS - REGIONAL

#1 Policy 2150-015 Remission : Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups

ITEM 1.3 - AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND CHARITABLE GROUPS - REGIONAL (Cont.)

#1 Policy 2150-015 Remission : Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups



Policy: 2150-015

Remission : Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups

Head of Power

Local Government Act 2009

Related Legislation

Planning Act 2016

Planning Regulation 2017

Objective

To provide support to non-profit community organisations and charitable groups who provide a valuable service to the community, through a remission of fees and charges associated with the cost of development undertaken for the organisation and its core activities.

Definitions

Development application fees are those fees and charges normally paid for and contained in the Fees and Charges Schedule adopted by Council for the assessment and processing of development applications, excluding charges for the assessment of technical reports.

Building application fees are those fees and charges normally paid for and contained in the Fees and Charges Schedule adopted by Council for the assessment and processing of a building application, including associated costs such as Statutory building, relaxations, plumbing and drainage, searches, copies of reports, lodgements. This excludes Building application approvals by Private Certifiers.

Infrastructure Charges are charges or contributions of a capital nature imposed for the supply of essential infrastructure networks such as transport, stormwater, parks and recreation grounds – as defined in the *Sustainable Planning Act 2009*.

Community Organisation means an entity that is a non-profit entity or otherwise exists for a public purpose. An organisation is non-profit if it is not carried on for the profit or gain of its individual members. This applies for direct and indirect gains, both while the organisation is being carried on and on its winding up. The organisation should be recognised as not for profit by the Australian Tax Office (ATO). The ATO accepts an organisation as non-profit if its constitution or governing documents prohibit distribution of profits or gains to individual members and its actions are consistent with the prohibition.

Incorporated organisations are organisations incorporated under:

The Associations Incorporation Act 1981 (Queensland)

The Corporations Act 2001 (Commonwealth)

The Companies (Application of Laws) Act 1981 (Queensland)

The Co-operatives Act 1997 (Queensland)

Charitable Groups is a registered group, institution or fund established for a charitable purpose, registered with the ATO. Charitable purposes are those which the law regards as charitable. Charities are altruistic and exist for the benefit of the community or the relief of poverty.

The characteristics of a charity are:

- it is an entity that is also a trust fund or an institution
- it exists for the public benefit or the relief of poverty

ITEM 1.3 - AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND CHARITABLE GROUPS - REGIONAL (Cont.)



Policy: 2150-015 - Remission : Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups

- its purposes are charitable within the legal sense of that term
- it is non-profit, and
- its sole purpose is charitable.

Commercial enterprise is the activity of providing goods and services to consumers that involves a financial, commercial and industrial aspect and/or a return to shareholders.

Application

The assessment, approval and management of applications for remission of fees and charges under this Policy, will follow the process set out in the Directive and procedures for a Remission of Development Application Fees and Infrastructure Charges for Community Organisations and Charitable Groups.

This Policy does not relate to other community support provided by Council which may include Rates Remission, grants and in kind support as this type of support is subject to other Council policies.

This Policy is not available to the following organisations/groups and/or in the following circumstances:

- (1) community organisations or charitable groups who hold a Community Club Liquor Licence (over 25 hours a week) or a Gaming Licence.
- (2) where the development is for the purposes of commercial enterprise for the provision of goods and services for profit and return to shareholders.

Policy Statement

This Policy provides the Moreton Bay Regional Council with a mechanism to provide support to non-profit community organisations and charitable groups as a contribution to the strengthening of non-profit community organisations and charitable groups who have limited capacity to generate operational and program funds, by:

- (1) providing a framework for the approval of a remission of development costs, being development and building application fees and infrastructure charges.
- (2) describing the basis on which a remission may be granted in a transparent and equitable way and according to required legislation.
- (3) providing for the transparent recording in Councils financial records of each rebate provided under this policy.

Through a remission of these costs to the applicant, Council will ensure that organisations are not disadvantaged or constrained by infrastructure charges or development and building application fees and charges.

A remission of 100% for development application fees, infrastructure charges and building application fees can be approved to a maximum of \$150,000.00 per application (inclusive of all fees and charges) by the Chief Executive Officer or person acting in that capacity.

This remission is available to organisations and groups that meet the following criteria:

- There is no profit or gain by individual members of the group;
- The organisations' constitution or governing documents prevent it from distributing profits or assets for the benefit of particular persons, both while it is operating and on winding up;
- Profits can still be incurred, but are used to carry out the purpose of the organisation or group;

ITEM 1.3 - AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND CHARITABLE GROUPS - REGIONAL (Cont.)



Policy: 2150-015 - Remission : Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups

- Make a vital contribution to the wider Moreton Bay region, through the provision of community programs and services;
- The organisation or group is incorporated under the *Associations Incorporation Act 1981* (Queensland) or registered under the *Collections Act 1966* or registered as a non-profit organisation or charitable group by the Australian Taxation Office;
- The application is made for a reduction when the development or building application is submitted or in the case of Infrastructure Charges, at conclusion of the decision stage;
- The applicant is the owner or approved user (with owner consent) of the premises that are the subject of the application.

Council may consider, by exception, an application for remission, where there is a primary wide community benefit and where a strict application of the scheduled development application fees and charges could cause hardship and reduce valuable services to the community. This consideration will include an assessment of community need and the financial capacity of the organisation or association through analysis of financial records and a report to Council.

A remission will be considered, upon meeting all criteria, for the following types of community organisations and groups:

- Charitable organisations
- Community halls /centres
- Community organisations including seniors
- Community creches, child care centres and kindergartens
- Cultural organisations
- Environmental organisations
- Multicultural and Indigenous organisations
- Rescue organisations
- Rural Fire Brigade
- Sporting and recreational organisations
- Surf life-saving clubs
- Welfare organisations
- Youth recreation and activity providers such as recreation camps, PCYC, Scouts and Guides
- Youth organisations
- Council facilities provided for conducting Council services for the community
- Religious Organisations
- School Organisations

The above list is not exhaustive and is to provide guidance only.

Applications made by Council for development that is not considered to be a commercial enterprise and is for the use of a community organisation or charitable group, will be eligible for the same remission.

Financial Record Keeping - It is the intent of Council in the provision of a reduced fee and/or charge to the applicant organisation, to disclose all remission amounts and details for accounting and reporting purposes, maintaining a record in its accounting system of the total gross amount of fees and charges for each application less any approved remission granted.

ITEM 1.3 - AMENDMENT TO REMISSION POLICY: DEVELOPMENT FEES AND INFRASTRUCTURE CHARGES FOR COMMUNITY ORGANISATIONS AND CHARITABLE GROUPS - REGIONAL (Cont.)



Policy: 2150-015 - Remission : Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups

Related Documents

This policy complements and is to be implemented in conjunction with other Council policies and directives but not limited to:

Policy Directive 2160-016 - Remission: Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups.

Review Triggers

This Policy will be reviewed for applicability, continuing effect and consistency with related documents and the Law when any of the following occurs:

- (1) The related documents are amended.
- (2) The related documents are replaced by new documents.
- (3) Amendments affecting the scope and effect of a Policy of this nature are made to the Law.

Otherwise, this Policy is to be reviewed at least once every two years for relevance and effectiveness.

Responsibility

This Policy is to be:

- 1. implemented by all Councillors and Officers;
- 2. reviewed and amended in accordance with the "Review Triggers" by the Director Planning and Economic Development.

| Policy: 2150-015 | | Official Version: A6267504 | |
|------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------|---------------------------------|
| Remission : Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups | | | |
| Document Control | | | |
| Version / Reviewed | Version Adoption (Council meeting / Minute Page) Reviewed (revision comment) | Date | Word version reference |
| Version 1 | Coordination Committee (09/2414) Note: Implementation retrospective to 1 July 2009 | 1.9.2009 | A6157192 (pdf) |
| Version 2 | Coordination Committee (11/1935) | 11.10.2011 | A6110195 (CO) A6264400 (Pol) |
| Version 3 | Administrative Correction only "Infrastructure Charges" – remove water and sewerage | 29.7.2015 | A12099456 |
| Version 4 | DRAFT | xx.12.2018 | A17894241 |

**ITEM 1.4
DELEGATION - COUNCIL'S RECESS PERIOD - 14 DECEMBER 2018 TO 28
JANUARY 2019 - REGIONAL**

Meeting / Session: 1 GOVERNANCE
Reference: A17880649 : 23 November 2018
Responsible Officer: DD (Acting Manager Executive Services (CEO Exec Services))

Executive Summary

Each year, Council observes a recess period commencing on the day following the last scheduled General Meeting of the calendar year up, to and including the day preceding resumption of Council meetings in January of the following year.

The purpose of this report is for Council to give consideration to the amendment of Council Delegation Council-002 to give the powers and duties given to Council under the *Local Government Act 2009* to the Chief Executive Officer in consultation with the Mayor as required, during Council's recess period.

OFFICER'S RECOMMENDATION

That Council Delegation Council-002 be amended to read as follows:

"Pursuant to Section 257 of the *Local Government Act 2009*, the powers and duties given to Council under the *Local Government Act 2009* be delegated to the Chief Executive Officer in consultation with the Mayor as required, during the Council's recess period from 14 December 2018 to 28 January 2019 inclusive."

ITEM 1.4 DELEGATION - COUNCIL'S RECESS PERIOD - 14 DECEMBER 2018 TO 28 JANUARY 2019 - REGIONAL - A17880649 (Cont.)

REPORT DETAIL

1. Background

In line with the legislative requirement for Council to review its delegations to the Chief Executive Officer on an annual basis, Council Delegation Council-002 should be amended to give the Chief Executive Officer the powers and duties, in consultation with the Mayor, as required, during the Council's recess period from 14 December 2018 to 28 January 2019 inclusive.

2. Explanation of Item

It is suggested that Council Delegation Council-002 be amended to reflect Council's annual recess period as follows:

"Pursuant to Section 257 of the *Local Government Act 2009*, the powers and duties given to Council under the *Local Government Act 2009* be delegated to the Chief Executive Officer in consultation with the Mayor as required, during the Council's recess period from 14 December 2018 to 28 January 2019 inclusive."

3. Strategic Implications

3.1 Legislative/Legal Implications

The annual review of this Council delegation to the Chief Executive Officer is in accordance with s257(4) of the *Local Government Act 2009*.

This delegation will be recorded in the Register of Delegations in accordance with s305 of the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

It is appropriate for this delegation of powers during Council's recess period.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Should there be a need to exercise delated powers/duties as a result of this report, the Chief Executive Officer will consult with the Mayor as required.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

ITEM 2.1

TEMPORARY DELEGATION OF AUTHORITY - REGIONAL

Meeting / Session: 2 PLANNING & DEVELOPMENT
Reference: A17866187 : 21 November 2018
Responsible Officer: SH, Divisional Project Coordinator (PED Directorate)

Executive Summary

The Council currently delegates authority to the Chief Executive Officer (CEO) to decide development applications and associated administrative functions, under relevant planning legislation and the *Economic Development Act 2012*, pursuant to section 257 of the *Local Government Act 2009* (Council-025, Council-105 and Council-107).

However, in certain circumstances, impact assessable development applications with submissions, preliminary approvals and preliminary approvals including variation approvals, and certain Precinct and Sector Plans for North Lakes are required to be determined by Council.

As the Council is in recess from 14 December 2018 up to and including 28 January 2019, the *Integrated Planning Act 1997*, the *Sustainable Planning Act 2009*, the *Planning Act 2016* and the *Economic Development Act 2012* require decisions to be made within specific periods, it is recommended the Council delegate authority to the CEO for those matters currently not delegated, during this period.

OFFICER'S RECOMMENDATION

1. That subject to recommendation 2, pursuant to section 257 of the *Local Government Act 2009*, Council delegate its powers under the *Integrated Planning Act 1997*, the *Sustainable Planning Act 2009*, the *Planning Act 2016* and *Economic Development Act 2012* to the Chief Executive Officer to decide:
 - a) impact assessable development applications under the Moreton Bay Regional Council Planning Scheme for which submissions have been received;
 - b) impact assessable development applications and/or Plan of Developments under The Mill at Moreton Bay Priority Development Area Development Scheme for which submissions have been received;
 - c) development applications for preliminary approval;
 - d) development applications for preliminary approval that include a variation approval; and
 - e) precinct and Sector Plans for North Lakes.
2. That the delegation of powers made under recommendation 1 operate between 14 December 2018 and 28 January 2019 (inclusive).
3. That the Divisional Councillor and the Spokesperson for Planning and Development be advised prior to the Chief Executive exercising his delegated authority.
4. That a report be presented to Council outlining any delegations exercised under this temporary delegation once the delegation ceases.

ITEM 2.1 TEMPORARY DELEGATION OF AUTHORITY - REGIONAL - A17866187 (Cont.)

REPORT DETAIL

1. Background

The Integrated Planning Act 1997 (IPA), the Sustainable Planning Act 2009 (SPA), the Planning Act 2016 (PA) and Economic Development Act 2012 require decisions to be made within specific periods. In the event applications are not decided within time, certain applications can be taken to be a deemed refusal and appeal rights apply. It is noted applications subject to the deemed approval provisions of SPA and PA (code assessable applications) are already covered under Council's existing delegations (Council-025).

Current delegated authority extends to Development Applications and associated administrative functions whilst in some circumstances impact assessable applications with submissions, Preliminary Approvals and Precinct and Sector Plans for North Lakes require full Council consideration.

2. Explanation of Item

In order to comply with the timeframes specified in IPA, SPA, PA and EDA, it is suggested that delegated authority be granted for the Chief Executive Officer to decide those impact assessable applications with submissions, Preliminary Approvals and Preliminary Approvals including Variation Requests and Precinct and Sector Plans for North Lakes where a decision is required during the Council recess from 14 December 2018 and 28 January 2019 (inclusive).

3. Strategic Implications

3.1 Legislative/Legal Implications

In the event that applications are not decided within statutory timeframes, certain applications can be taken to be a deemed refusal and appeal rights apply.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

There are no policy implications arising as a result of this report.

3.4 Risk Management Implications

In the event that applications are not decided within statutory timeframes, certain applications can be taken to be a deemed refusal and appeal rights apply.

3.5 Delegated Authority Implications

In order for non-delegated applications to be approved within the specified time as per the Integrated Planning Act 1997, the Sustainable Planning Act 2009, the Planning Act 2016 and the Economic Development Act 2012, it is suggested that delegated authority be granted to the Chief Executive Officer during Council recess as outlined in the report detail.

3.6 Financial Implications

Delays in determining development applications can have financial implications for applicants.

3.7 Economic Benefit

There are no economic benefit matters arising as a result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a result of this report.

3.9 Social Implications

There are no social implications arising as a result of this report.

3.10 Consultation / Communication

Divisional Councillor and the Spokesperson for Planning and Development will be advised prior to the Chief Executive exercising his delegated authority.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

No items for consideration.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

PETRIE MILL REDEVELOPMENT CIVIL WORKS STAGE 1A - DIVISION 7

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17893730 : 27 November 2018 - Refer **Confidential Supporting Information A17880045**
Responsible Officer: PH, Senior Project Manager (ECM Major Projects - University)

Executive Summary

Tenders were invited for the 'Petrie Mill Redevelopment Civil Works Stage 1A (MBRC007894)' for the construction of the main entry road (Whites Drain) culverts, upgraded Philips Lane and southern bioretention basin. The tender closed on 9 November 2018 with six conforming tenders received.

It is recommended that Council award the contract to Hazell Bros (Qld) Pty Ltd for the sum of \$5,524,984 (excl. GST), as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

That the contract for the 'Petrie Mill Redevelopment Civil Works Stage 1A (MBRC007894)' project be awarded to Hazell Bros (Qld) Pty Ltd for the sum of \$5,524,984 (excl. GST).

ITEM 4.1 PETRIE MILL REDEVELOPMENT CIVIL WORKS STAGE 1A - DIVISION 7 - A17893730 (Cont.)

REPORT DETAIL

1. Background

The Stage 1A scope of work is an important part of the Petrie Mill Redevelopment project, in that it provides the main entry road culvert crossing to the site and the final development road along the north eastern boundary of the University of Sunshine Coast (USC) Foundation Building. The work is necessary for access to the broader development, Petrie Train Station and USC facilities. The works also include landscaping of Whites Drain and construction of a bioretention basin adjacent to the western lake to treat stormwater runoff from the development area and wider Petrie catchment.

Coordination of construction work with the USC foundation building contractor and the Gympie Road intersection upgrade contractor is an important element of the works.

The current early works including relocation of the rising sewer and high-pressure gas main will be completed in advance of the entry road culvert crossing and Philips Lane roadworks.

The recommended tenderer has put forward a tender with a construction period of 28 weeks to complete, which includes a mandatory allowance of 20 days for inclement weather. The recommended tenderer is programmed to commence on site in January 2019.

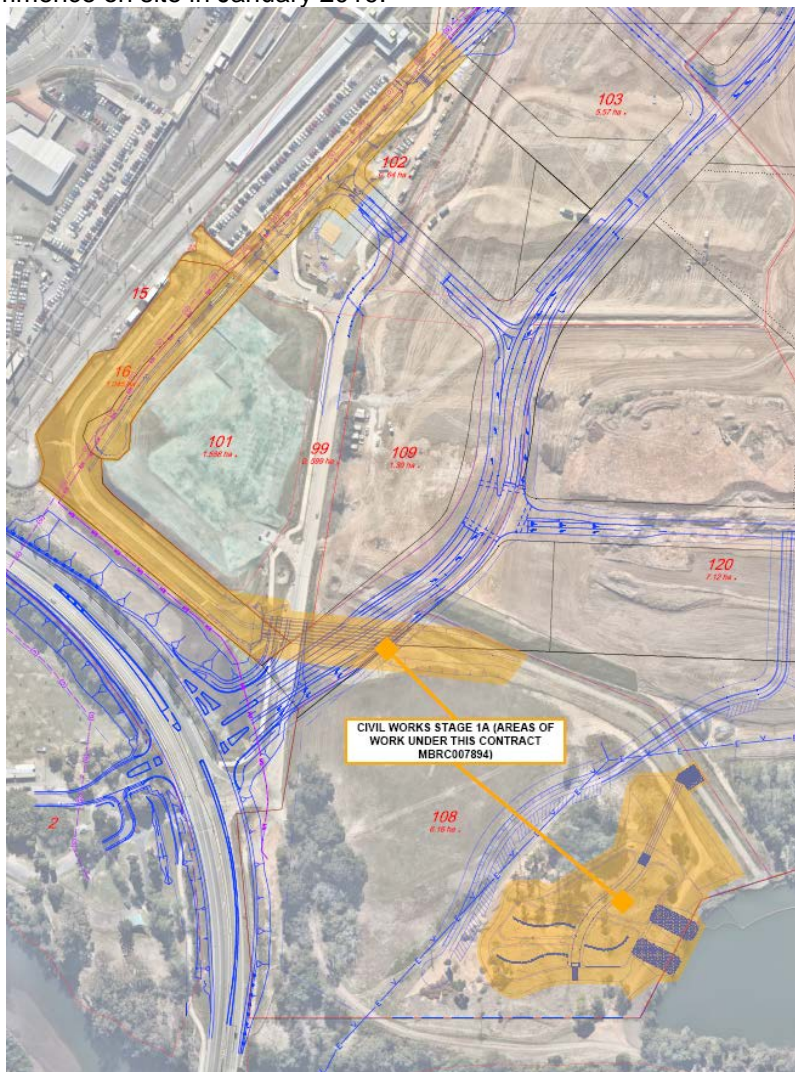


Figure 1 - Locality plan - areas of work under this contract

ITEM 4.1 PETRIE MILL REDEVELOPMENT CIVIL WORKS STAGE 1A - DIVISION 7 - A17893730 (Cont.)

2. Explanation of Item

Tenders were invited for the 'Petrie Mill Redevelopment Civil Works Stage 1A (MBRC007894)' for the construction of the main entry road (Whites Drain) culverts, upgraded and extended Philips Lane and southern bioretention basin. The tenders closed on 9 November 2018 with six conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

| RANK | TENDERER | EVALUATION SCORE |
|------|-----------------------------------------|------------------|
| 1 | Hazell Bros (Qld) Pty Ltd | 98.87 |
| 2 | Shadforth's Civil Pty Ltd T/A Shadforth | 94.90 |
| 3 | AllRoads Pty Ltd | 90.22 |
| 4 | BMD Urban Pty Ltd | 88.97 |
| 5 | Pentacon Pty Ltd | 66.31 |
| 6 | J Holdings Group T/A J G Corporation | 60.19 |

Hazell Bros (Qld) Pty Ltd submitted a detailed tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. At the clarification meeting held on 22 November 2018, Hazell Bros confirmed their pricing and detailed construction methodology and staging, with clear details on maintaining access to the Petrie Train Station, USC Foundation Building site and thorough pedestrian and cyclist management. Hazell Bros' submission also nominated a high level of involvement of suitable personnel, including key project management staff. The tender submission program was detailed for all major activities in the contract scope of works and conformed with the construction period of 28 weeks from contract award, including the mandatory allowance of 20 days for inclement weather and the mandatory milestone dates for the water and sewer connections. Overall, Hazell Bros demonstrated an in-depth understanding of the project requirements and site constraints. The tender was the second lowest priced and was considered by the panel to provide the best overall value and outcome for the project.

Shadforth's Civil Pty Ltd T/A Shadforth tender submission was not as detailed as other tender submissions, with regards to their project specific construction methodology and staging. The submission demonstrated good experience on projects of a similar scale and complexity. The nominated personnel have good experience in similar types of works; however, the level of involvement was less for the number of work fronts and restricted work areas. At the tender clarification meeting held on 22 November 2018, Shadforth provided some general construction methodology and strategies regarding the construction of the culvert structures. The tender submission program conformed with the construction period of 28 weeks from contract award, including the mandatory allowance of 20 days for inclement weather and the mandatory milestone dates for the water and sewer connections.

AllRoads Pty Ltd submitted an appropriately detailed tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. Due to the significant price difference between AllRoads and the two lower tenders, the tender did not progress to detailed tender clarification. The tender did not provide any significant benefit to Council for the additional cost.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

ITEM 4.1 PETRIE MILL REDEVELOPMENT CIVIL WORKS STAGE 1A - DIVISION 7 - A17893730 (Cont.)

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6

3.4 Risk Management Implications

Project Risks

The key risks associated with the Petrie Mill Redevelopment Civil Works Stage 1A package have been assessed and the following outlines those risks and the way the possible impact of these risks can be minimised.

Form of Contract:

The tender was issued as a lump sum contract. The design has been fully detailed by the consultants to applicable Department of Transport and Main Roads standards and specifications, including measurement and payment processes, and is supported by the development of a comprehensive Bill of Quantities that was issued to the tenderers.

Timely delivery of Petrie Mill Development

Mandatory Milestone 1 - water connection:

The water connection to the USC Lot has been included in the Civil Works Stage 1A contract as a mandatory milestone. Council is required to provide water to the university building site by April 2019. The use of a mandatory milestone decreases the risk of missing the connection date by requiring the contractor's commitment to this date in their program under the contract.

Mandatory Milestone 2 - sewer connection:

The sewer connection to the USC Lot has been included in the Civil Works Stage 1A contract as a mandatory milestone. Council is required to provide sewer to the university building site by April 2019. The use of a mandatory milestone decreases the risk of missing the connection date by requiring the contractor's commitment to this date in their program under the contract.

Weather:

The tender document required the tenderers to include a 20-day inclement weather allowance and assume all costs associated with the wet weather allowance. If applicable, extensions of time due to inclement weather (at nil cost) will only be considered where the number of days has exceeded the allowance above and the tenderer will not be entitled to any payments as a result of delay due to unusually wet weather.

Traffic management:

The tender package includes requirements to maintain traffic lanes from Gympie Road to Petrie Train Station during daytime periods. The contractor proposes to maintain the current operating lane configuration and complete any works requiring lane closures at night.

Lot 108 excavated materials:

The area of the major southern bioretention basin within Lot 108 has been identified as containing some potentially unsuitable materials.

ITEM 4.1 PETRIE MILL REDEVELOPMENT CIVIL WORKS STAGE 1A - DIVISION 7 - A17893730 (Cont.)

The tender has allowed for the excavated material on Lot 108 to be treated as follows:

- a) Top 700mm of potentially unsuitable material will be excavated and stockpiled on Lot 108, for testing and evaluation as either structural or general fill.
- b) The expected suitable material 700mm below ground level will be excavated and stockpiled within the development area if suitable as structural fill. If found suitable only for general fill, this material may be stockpiled on other areas of the site for use in the site remediation and backfilling of non-structural areas.

Bioretention basin:

Post close of tender, the bioretention basin design was updated as part of the Operational Works Application. This resulted in additional works to improve maintenance access.

A further cost estimate was prepared to capture this additional scope and included in Section 3.6 Financial Implications as a provisional cost item for this package of work.

Waste Disposal Levy:

The Queensland Government's waste disposal levy is proposed to commence on 1 July 2019. The tenderer cannot account for the levy in their lump sum pricing and any increases to disposal charges due to the levy introduction will be borne by Council. An allowance is included in the provisional cost item for disposal of unsuitable material.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated \$70M and \$30M in the 2018/2019 and 2019/20 financial years respectively for Stage 1 of the Petrie Mill Redevelopment project. The works associated with the Civil Works Stage 1A package will be debited to Project Number 105223 and are within the allocation in the PDM Stage 1 Cost Plan of \$9,439,642.00 (excluding contingency).

| | |
|-------------------------------------------------------|-----------------|
| Tender price (post clarification) | \$ 5,524,984.00 |
| Bioretention Basin design changes (estimate) | \$ 170,000.00 |
| Contingency (15% of tender price + Bio Basin changes) | \$ 854,247.60 |
| Lot 108 offsite soil disposal (provisional amount) | \$ 2,441,096.30 |
| QLeave (0.475% tender price + Bio Basin changes) | \$ 27,051.17 |
| | ----- |
| Estimated contract cost | \$ 9,017,379.07 |
| | ===== |

3.7 Economic Benefit

This development has significant regional economic benefits and is a catalyst for overall outcomes for the site as part of the broader 'The Mill at Moreton Bay' PDA.

3.8 Environmental Implications

The Operational Works submission includes management plans for fauna, vegetation, acid sulphate and erosion and sediment. The recommended contractor will be required to implement a Construction Environmental Management Plan incorporating relevant provisions of these plans.

3.9 Social Implications

The overall Petrie Mill Redevelopment project will provide significant positive social benefit and will facilitate construction of a university campus along with other facilities.

3.10 Consultation / Communication

The works will be managed by Council's Major Projects team in line with communication policies and protocols.

SUPPORTING INFORMATION

Ref: A17880045

The following list of supporting information is provided for:

ITEM 4.1

PETRIE MILL REDEVELOPMENT CIVIL WORKS STAGE 1A - DIVISION 7

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

NEW LEASE - BRIBIE ISLAND SURF LIFE SAVING CLUB INC - DIVISION 1

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17677756 : 9 October 2018 - **Refer Supporting Information A17677822**
Responsible Officer: CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to Bribie Island Surf Life Saving Club Inc. at Edwin Schrag Memorial Park, 1 Boyd Street, Woorim (refer supporting information #1). The proposed lease would formalise tenure over an area historically occupied by the group.

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Bribie Island Surf Life Saving Club Inc. be granted a trustee lease over an area at 1 Boyd Street, Woorim (refer Supporting Information #1) for a period aligning with the expiry of their existing lease at this location (31 December 2038).
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASE - BRIBIE ISLAND SURF LIFE SAVING CLUB INC - DIVISION 1 - A17677756 (Cont.)

REPORT DETAIL

1. Background

Since 1 May 2017, the Bribie Island Surf Life Saving Club Inc. has held a lease with Council over buildings at 2 First Avenue, Woorim (refer supporting information #1). The club has identified a desire to obtain formal tenure of an area identified as Edwin Schrag Memorial Park, 1 Boyd Street, Woorim (refer Supporting Information #1) to support their activities.

2. Explanation of Item

The Bribie Island Surf Life Saving Club Inc. has requested Council's consideration for formal tenure to be provided over an area at Edwin Schrag Memorial Park, 1 Boyd Street, Woorim, which is located outside of their existing lease area (refer supporting information #1).

The organisation has been utilising and maintaining the identified area without formal tenure and a lease will clearly identify the area the organisation has responsibility for in terms of Council's Community Leasing Policy. The area will continue to be utilised for various club activities.

The club has also indicated its intention to seek future approval and funding to construct a storage shed within the proposed lease area. It is envisaged the shed will house the club's lifesaving boats, currently stored in the open, as well as provide storage for beach accessibility equipment such as beach matting and wheelchairs.

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (31 December 2038).

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 5.1 NEW LEASE - BRIBIE ISLAND SURF LIFE SAVING CLUB INC - DIVISION 1 - A17677756 (Cont.)

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Bribie Island Surf Life Saving Club Inc. will provide the club with formal tenure over an area to support their operations.

3.10 Consultation / Communication

Councillor Savige (Division 2)
Bribie Island Surf Life Saving Club Inc

SUPPORTING INFORMATION

Ref: [A17677822](#)

The following list of supporting information is provided for:

ITEM 5.1

NEW LEASE - BRIBIE ISLAND SURF LIFE SAVING CLUB INC - DIVISION 1

#1 Bribie Island Surf Life Saving Club Inc - Existing lease area and proposed new lease area

ITEM 5.1 - NEW LEASE - BRIBIE ISLAND SURF LIFE SAVING CLUB INC (Cont.)

#1 Bribie Island Surf Life Saving Club Inc - Existing lease area and proposed new lease area



6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

ITEM 6.1

**OUTCOME OF CALL FOR EXPRESSIONS OF INTEREST - BEACHMERE
COMMUNITY FACILITY - DIVISION 2**

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A17864083 : 7 November 2018 - **Refer Supporting Information A17851401**
Responsible Officer: JH, Supervisor Community Halls (CES Community Services, Sport & Recreation)

Executive Summary

Council has recently called for expressions of interest (EOI) from non-profit community organisations to manage, on behalf of Council, a community facility located at 10 Biggs Avenue, Beachmere (refer Supporting Information #1). The facility will be subject to redevelopment works by Council in the coming months to enable its future use as a multipurpose community centre / hall.

This report seeks Council's approval to enter into a Hall Management Agreement with the successful applicant under the EOI process, being Beachmere Area Network Group Inc. (BANG), for a five-year term, commencing at the completion of the above-mentioned redevelopment works.

OFFICER'S RECOMMENDATION

1. That the expression of interest submitted by the Beachmere Area Network Group Inc. be accepted to manage the community facility located at 10 Biggs Avenue, Beachmere (refer supporting information #1) under a Hall Management Agreement, for a five-year term.
2. That the Council enters into the Hall Management Agreement with the Beachmere Area Network Inc. as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the Hall Management Agreement and any required variations of the agreement on the Council's behalf, as described in this report.

ITEM 6.1 OUTCOME OF CALL FOR EXPRESSIONS OF INTEREST - BEACHMERE COMMUNITY FACILITY - DIVISION 2 - A17864083 (Cont.)

REPORT DETAIL

1. Background

In March of 2018, a community facility located at 10 Biggs Avenue, Beachmere (refer supporting information #1) was handed back to Council for management. The facility had previously been occupied by the Returned Service League of Australia (Queensland Branch) Beachmere Sub Branch Inc. under a lease agreement with Council and was utilised primarily as a food and beverage venue.

Following the facility's return to Council, a community facility needs assessment and planning process was undertaken to determine future community use of the building. As an outcome of this process, it was determined that the facility be repurposed as a multi-purpose community centre / hall and managed by a non-profit community organisation on behalf of Council, under a Hall Management Agreement. Further, Council resolved through a Quarter 1 budget amendment to undertake capital works at the facility in the 2018/19 financial year to support this new use.

On 1 November 2018, Expressions of Interest (EOI) were called from non-profit community organisations for the management of this facility. In addition to meeting the standard requirements detailed in Council's Hall Management Agreement, applicants were advised of the requirement for the successful applicant to facilitate reasonable ongoing access to the internal toilets and verandah of the facility by the Beachmere Community Lawn Bowls Club Inc., whom occupy the adjacent bowling greens.

2. Explanation of Item

Expressions of interest were received from the following three non-profit community organisations:

1. Beachmere Community Lawn Bowls Club Inc.;
2. Beachmere Area Network Group Inc. (BANG); and
3. Enhance Care Inc.

All submissions conformed and were assessed against the selection criteria as set out in the Expression of Interest documentation provided to applicants. As a result of this assessment process, it was determined that the BANG submission demonstrated the best management option for the facility.

Established in 2015, BANG has over 80 active members and delivers a variety of community-based services in the Beachmere area, such as: the Beachmere Assist service; community and cultural events; fundraising initiatives; Beachmere University of the Third Age; community information services; and coordination of a local community disaster management team.

With consideration to BANG's strong connection to the local community, programming intent for the facility, and demonstrated capacity to meet the relevant hall management requirements, it is recommended that Council approve the BANG EOI submission and enter into a Hall Management Agreement with the organisation. Further, it is recommended that the term of this agreement be for a period of five years, commencing at the completion of redevelopment works being undertaken at the facility by Council in the 2018/19 financial year.

3. Strategic Implications

3.1 Legislative/Legal Implications

This report recommends that Council enter into a Hall Management Agreement with the Beachmere Area Network Group Inc.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

*ITEM 6.1 OUTCOME OF CALL FOR EXPRESSIONS OF INTEREST - BEACHMERE COMMUNITY FACILITY -
DIVISION 2 - A17864083 (Cont.)*

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 3 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the Hall Management Agreement.

3.6 Financial Implications

BANG will be responsible for maintenance and operating costs as outlined in the Hall Management Agreement and will be required to return 25% of surplus facility income to Council annually.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

Entering into a Hall Management Agreement with BANG will provide local residents and community groups ongoing access to a multipurpose community centre for meetings, activities and functions. It will also allow BANG to establish a home for its administrative activities and space to run programs and services for the benefit of the local community.

3.10 Consultation / Communication

Councillor Flannery (Division 2)

SUPPORTING INFORMATION

Ref: A17851401

The following list of supporting information is provided for:

ITEM 6.1

**OUTCOME OF CALL FOR EXPRESSIONS OF INTEREST - BEACHMERE COMMUNITY FACILITY -
DIVISION 2**

#1 Beachmere Community Facility located at 10 Biggs Avenue, Beachmere

ITEM 6.1 - OUTCOME OF CALL FOR EXPRESSIONS OF INTEREST - BEACHMERE COMMUNITY FACILITY (Cont.)

#1 Beachmere Community Facility located at 10 Biggs Avenue, Beachmere



ITEM 6.2
CHRISTMAS LIGHTS - SCARBOROUGH - DIVISION 5

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A17894981 : 28 November 2018
Responsible Officer: BB, Manager Project Management and Construction (ECM Project Management & Construction)

Executive Summary

This report seeks Council approval in providing a \$15,000 donation to the Scarborough Lights Redcliffe Inc. for its Christmas tree project.

OFFICER'S RECOMMENDATION

That a donation of \$15,000 be provided to Scarborough Lights Redcliffe Inc. towards its Christmas tree project in Scarborough Beach Park.

ITEM 6.2 CHRISTMAS LIGHTS - SCARBOROUGH - DIVISION 5 - A17894981 (Cont.)

REPORT DETAIL

1. Background

Scarborough Lights Redcliffe Inc. is a community organisation that is undertaking a Christmas tree project. The project involves installing lights to a Norfolk Pine tree at Scarborough Beach Park (refer Figure 1 below) to create a Christmas tree that will be the focus of Christmas celebrations for residents and will attract many visitors to the region over the Christmas/New Year holiday period.



Figure 1: Locality plan - Norfolk Pine Christmas Tree, Scarborough Beach Park, Scarborough

2. Explanation of Item

The lighting to the Norfolk Pine tree will comprise 1000m of crystal LED decorative bud lighting installed in red, green and neutral white. Lighting will be placed to maximise the visual effect to create a vibrant, festive image and will consist of:

- Crystal LED bud light strings evenly spaced down the length of the tree;
- Crystal LED curtains rings evenly spaced vertically down the tree;
- 2 x Orbit Pro 165W flood lights placed in the tree flooding light into the tree; and
- Power box and controller.

Scarborough Lights Redcliffe Inc. will be responsible each year for the installation, removal, maintenance and storage of the lights associated with the proposed donation.

3. Strategic Implications

3.1 Legislative/Legal Implications

The \$15,000 donation will be provided to Scarborough Lights Redcliffe Inc. for its Christmas tree in accordance with the relevant provisions of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Community capacity building - projects and activities that build community capacity and provide support to community organisations.

ITEM 6.2 CHRISTMAS LIGHTS - SCARBOROUGH - DIVISION 5 - A17894981 (Cont.)

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The \$15,000 donation to Scarborough Lights Redcliffe Inc. for its Christmas tree project will be allocated within the 2018/19 operational budget.

3.7 Economic Benefit

This project will attract visitors to the region during the Christmas/New Year holiday period which will benefit local businesses.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

It is anticipated that the Christmas tree will be the focus of Christmas celebrations in Scarborough.

3.10 Consultation / Communication

The following officers were consulted in the preparation of this report:

- Director Engineering, Construction and Maintenance; and
- Community Planning and Resources Manager.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION (Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.