



REPORT

Audit Committee Meeting

Thursday 8 October 2020

commencing at 1.05pm

Strathpine Chambers
220 Gympie Road, Strathpine

ENDORSED GM20201028

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Audit Committee meeting held 8 October 2020 are recommended to the Council for adoption.

COUNCILLOR MATT CONSTANCE
INTERIM CHAIRPERSON
AUDIT COMMITTEE

Membership = 4

Cr Matt Constance (Interim Chairperson)
Cr Cath Tonks

Cr Jodie Shipway (alternate member)

Quorum = 2

(Chairperson and one external member)

Mr Stephen Coates
Mr Peter Scott
Ms Helen Moore

Adoption Extract from General Meeting – 28 October 2020 (Page 20/1798)

Audit Committee Meeting - 8 October 2020 (Pages 20/1792 - 20/1796)

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 11/0

That the report and recommendations of the Audit Committee Meeting held 8 October 2020, be adopted.

SCHEDULE OF ITEMS

1 POTENTIAL CONFLICT OF INTEREST DECLARATIONS

CLOSED SESSION

RESUME IN OPEN SESSION

4 FINANCIAL REPORTING

ITEM 4.1	1794
2019/20 FINANCIAL STATEMENTS AND SUSTAINABILITY STATEMENTS - REGIONAL	

5 EXTERNAL AUDITOR REPORT

ITEM 5.1	1795
QUEENSLAND AUDIT OFFICE CLOSING REPORT	

7 GENERAL BUSINESS

8 NEXT AUDIT COMMITTEE MEETING

CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Matt Constance (Interim Chairperson)
Cr Cath Tonks*attended via Video Conference
Mr Stephen Coates *attended via Video Conference
Mr Peter Scott*attended via Video Conference
Ms Helen Moore*attended via Video Conference
Cr Jodie Shipway (alternate member) *attended via Video Conference

Invited External Representatives:

Mr Michael Keane (Queensland Audit Office) *attended via Video Conference
Mr Charles Strickland (Queensland Audit Office) *attended via Video Conference

Officers:

Acting Chief Executive Officer	Anthony Martini
Director Finance & Corporate Services	Donna Gregory
Principal Internal Auditor	Jill Tavares
Accounting Services Manager	Denis Crowe
Meeting Support	Hayley Kenzler

Apologies:

1 POTENTIAL CONFLICT OF INTEREST DECLARATIONS

Committee members are required to provide written declarations declaring any potential or actual conflicts of interest they may have in relation to their responsibilities.

As they arise between meetings, or at the beginning of each Committee meeting, members are required to declare any new or changed potential or actual conflicts of interest that may apply to specific matters on the meeting agenda.

There were no declarations made.

Acknowledgement by Interim Chairperson

Cr Matt Constance acknowledged the new committee members and Principal Internal Auditor on their first meeting of the Audit Committee.

CLOSED SESSION

RESOLUTION

Moved by Stephen Coates
Seconded by Cr Jodie Shipway

That the meeting be closed pursuant to s275 (1) of the Local Government Regulation 2012, clause (h) as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

RESUME IN OPEN SESSION

RESOLUTION

Moved by Helen Moore
Seconded by Cr Cath Tonks

That Committee resume in open session.

The open session resumed at 1.35pm and the following recommendations were made.

4 FINANCIAL REPORTING

ITEM 4.1 2019/20 FINANCIAL STATEMENTS AND SUSTAINABILITY STATEMENTS - REGIONAL

Meeting / Session: AUDIT
Reference: A20617093 : 28 September 2020 - **Refer Supporting Information A20624551**
Responsible Officer: DC, Accounting Services Manager (FCS Accounting Services)

Executive Summary

The purpose of this report is to present the proposed Financial Statements for 2019/20 and the accompanying sustainability statements prior to management certification and subsequent Auditor-General sign off.

RESOLUTION

Moved by Stephen Coates

Seconded by Helen Moore

1. That the proposed Financial Statements for 2019/20, Current Year Financial Sustainability Statement and Long-Term Sustainability Statement be received.
2. That the Financial Statements for 2019/20 and the Sustainability Statements as presented be certified by management and forwarded to Queensland Audit Office for signing by the Auditor-General.
3. That the Committee and Council acknowledges the cooperation and assistance of the Queensland Audit Office during the 2019/20 audit.
4. That the minor administrative changes submitted be noted and included.

5 EXTERNAL AUDITOR REPORT

ITEM 5.1 QUEENSLAND AUDIT OFFICE CLOSING REPORT

Meeting / Session: *AUDIT COMMITTEE*
Reference: *Refer **Confidential** Supporting Information A20640566*

The Queensland Audit Office will attend committee to consider its closing report for year ending 30 June 2020.

RESOLUTION

Moved by Cr Cath Tonks
Seconded by Helen Moore

That the Queensland Audit Office closing report for year ending 30 June 2020 be received and noted.

7 GENERAL BUSINESS

Nil.

8 NEXT AUDIT COMMITTEE MEETING

Thursday 12 November 2020.

CLOSURE

There being no further business the Chairperson closed the meeting at 1.38pm.