



REPORT

Coordination Committee Meeting

Tuesday 22 May 2018
commencing at 10.52am

Redcliffe Chambers
Irene Street, Redcliffe

ENDORSED GM20180522

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Coordination Committee meeting held 22 May 2018 are recommended to the Council for adoption.

COUNCILLOR ALLAN SUTHERLAND (MAYOR)
CHAIRPERSON
COORDINATION COMMITTEE

Adoption Extract from General Meeting – 22 May 2018 (18/1105)

**12.1 Coordination Committee Meeting - 22 May 2018
(Pages 18/1107 - 18/1139)**

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr Adrian Raedel

CARRIED 13/0

That the report and recommendations of the Coordination Committee meeting held 22 May 2018 be adopted.

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

ITEM 1.1 1108
WASTE STRATEGY SUMMIT 2018 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 1.2 1111
2018 BIO INTERNATIONAL CONVENTION - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

3 CORPORATE SERVICES SESSION (Cr M Constance)

ITEM 3.1 1115
QUARTER 3 OPERATIONAL PLAN AND BUDGET REVIEW - 2017/18 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 3.2 1119
MONTHLY REPORTING PACKAGE - APRIL 2018 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

ITEM 4.1 1122
PETRIE MILL REDEVELOPMENT - STAGE 1 BULK EARTHWORKS (MBRC007361) -
DIVISION 7
COMMITTEE RECOMMENDATION
REPORT DETAIL

ITEM 4.2 1127
PROPOSED RESUMPTION FOR ROAD – 232 RAYNBIRD CREEK ROAD, LACEY'S
CREEK - LOT 352 ON SL6 - DIVISION 11
COMMITTEE RECOMMENDATION
REPORT DETAIL

5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

ITEM 5.1 1131
SPECIAL FEE ARRANGEMENTS FOR COUNCIL-MANAGED COMMUNITY HALLS AND
THE HILLS DISTRICT COMMUNITY CENTRE - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

6 LIFESTYLE & AMENITY SESSION (Cr D Sims)

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

8 REGIONAL INNOVATION (Cr D Grimwade)

9 GENERAL BUSINESS

ITEM 9.1 1136
REGIONAL EVENTS

ITEM 9.2 1136
TOORBUL RURAL FIRE BRIGADE OPEN DAY - DIVISION 1
COMMITTEE RECOMMENDATION

ITEM 9.3 1137
BURPENGARY SCOUT GROUP - OPENING OF NEW DEN - DIVISION 2
COMMITTEE RECOMMENDATION

ITEM 9.4 1137
REDCLIFFE & DISTRICT FAMILY HISTORY GROUP - "REMEMBERING REDCLIFFE'S
FIRST WORLD WAR VETERANS" - REGIONAL
COMMITTEE RECOMMENDATION

CLOSED SESSION (Confidential items)

ITEM C.1 – CONFIDENTIAL - WITHDRAWN 1138
MORETON BAY REGION INDUSTRY AND TOURISM SERVICE LEVEL AGREEMENT
RENEWAL - REGIONAL

CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliana Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Mike Charlton (Deputy Mayor)
Cr Matthew Constance
Cr Darren Grimwade
Cr Adrian Raedel

Officers:

Chief Executive Officer	(Mr Daryl Hitzman)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Stewart Pentland)
Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Manager Financial & Project Services	(Mr Keith Pattinson)
Legal Officer	(Ms Amber Nipperess)
Meeting Support Officer	(Larissa Kerrisk)

Apologies:

Nil

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliana Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

The Mayor briefly retired from the meeting at 10.52am.

The Deputy Mayor assumed the Chair at this time.

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

WASTE STRATEGY SUMMIT 2018 - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A16937057 : 16 May 2018
Responsible Officer: LK, Executive Support Officer (CEO Executive Services)

Executive Summary

This report seeks consideration of Councillor attendance to the Waste Strategy Summit 2018 to be held at the Aerial UTS Function Centre, Sydney from 26-28 June 2018.

COMMITTEE RECOMMENDATION

Moved by Cr Koliana Winchester

Seconded by Cr Adrian Raedel

CARRIED 12/0

Cr Allan Sutherland (Mayor) had briefly retired from the meeting and was not present when the vote was taken.

1. That Councillor Adam Hain be authorised to attend the Waste Strategy Summit 2018.
2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

ITEM 1.1 WASTE STRATEGY SUMMIT 2018 - REGIONAL - A16937057 (Cont.)

OFFICER'S RECOMMENDATION

1. That Councillor Adam Hain be authorised to attend the Waste Strategy Summit 2018.
2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

REPORT DETAIL

1. Background

Advice has been received that the Waste Strategy Summit 2018 will be held at the Aerial UTS Function Centre, Sydney from 26-28 June 2018. Cr Adam Hain has expressed an interest in attending this conference.

2. Explanation of Item

The Waste Strategy Summit 2018 is designed for people working within waste management, recycling, resources recovery, and environment sustainability departments from across all sectors in Australia who are looking to improve their waste management operations.

The Summit presents waste management in its entire complexity following the waste hierarchy, with case studies illustrating how to prevent, recycle and recover the most common waste.

Participants will learn how large organisations, as well as local councils, are implementing smart waste management strategies to both improve outcomes for their stakeholders and reduce costs.

The Summit will be an opportunity to hear from industry leaders and engage in a high-level discussion that will help participants transform operations, reduce cost and improve outcomes.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Professional Development Policy 2150-089.

3.4 Risk Management Implications

There are risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

Funds have been provided in the Budget.

3.7 Economic Benefit

Topics associated with the conference will address a range of economic factors in local government.

3.8 Environmental Implications

Topics associated with the conference will address a range of environmental challenges associated with waste management operations within a local government context.

ITEM 1.1 WASTE STRATEGY SUMMIT 2018 - REGIONAL - A16937057 (Cont.)

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Consultation undertaken with Councillors and the Chief Executive Officer.

ITEM 1.2
2018 BIO INTERNATIONAL CONVENTION - REGIONAL

Meeting / Session: 7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM
Reference: A16940244 : 16 May 2018 - **Refer Supporting Information A16940246**
Responsible Officer: CM, Manager Strategy and Engagement (CEO Strategy & Engagement)

Executive Summary

The Queensland Government is leading a Trade Mission to the 2018 BIO International Convention which is to be held from 4 to 7 June 2018 in Boston, Massachusetts. A delegation including representation from Queensland local governments and Queensland Mayors is currently being finalised by the Queensland Government to support the Trade Mission.

Premier Anastacia Palaszczuk has invited Moreton Bay Regional Council to be a part of the Queensland Government's Trade Mission. The program is currently being developed, however it will be focused on the 20-year anniversary of Queensland's economic and trade engagement with the USA and the biotechnology sector, and most importantly to identify new opportunities for Queensland and its regions.

This report seeks approval for the Mayor and Council's Director of Planning & Economic Development to travel to the USA to participate in the Queensland Government's 2018 BIO Trade Mission.

COMMITTEE RECOMMENDATION

Moved by Cr Koliانا Winchester

Seconded by Cr James Houghton

CARRIED 12/0

Cr Allan Sutherland (Mayor) had briefly retired from the meeting and was not present when the vote was taken.

That the Mayor and Director of Planning & Economic Development be authorised to travel to the USA to participate in the Queensland Government's BIO business delegation by attending the BIO International Convention in Boston, Massachusetts to be held from 4 to 7 June 2018.

ITEM 1.2 2018 BIO INTERNATIONAL CONVENTION - REGIONAL - A16940244 (Cont.)

OFFICER'S RECOMMENDATION

That the Mayor and Director of Planning & Economic Development be authorised to travel to the USA to participate in the Queensland Government's BIO business delegation by attending the BIO International Convention in Boston, Massachusetts to be held from 4 to 7 June 2018.

REPORT DETAIL

1. Background

On 9 May 2018, Council received correspondence from the Honourable Anastacia Palaszczuk MP, Premier of Queensland and Minister for Trade inviting the Mayor to participate in a Trade Mission for the 2018 BIO International Convention (supporting information #1).

In her letter, the Premier extended an invitation to Council to join the Trade Mission to the United States of America (USA) in early June 2018. This mission would include attending the BIO International Convention in Boston, Massachusetts held from 4 to 7 June 2018.

Representatives from the University of Sunshine Coast will also be joining Council and the Queensland Government on the Trade Mission to continue develop bio medical opportunities in the Moreton Bay Region.

2. Explanation of Item

It is proposed the Mayor and Director of Planning & Economic Development participate in the Queensland Government's 2018 BIO Trade Mission by attending the BIO International Convention in Boston which is held from 4 -7 June 2018 in Boston, Massachusetts.

BIO attracts more than 16,000 biotechnology and medical leaders from 74 countries who come together for one week to discover new opportunities and promising partnerships for their regions. This event covers a wide spectrum of life science and application areas including drug discovery, biomanufacturing, genomics, biofuels, nanotechnology and cell therapy.

Queensland has been a regular participant at the BIO conventions for 20 years. More than a third of BIO convention attendees are from outside of the USA, and Australia ranks in the top 10 international delegations. In recent years, delegations of senior business, academic and research interests from Queensland have attended the convention. BIO convention participation has been an integral part of the Queensland Government's international marketing and promotion of Queensland's biotechnology and life sciences industry.

Attending BIO would be an excellent opportunity for the Council to support the Queensland Government in garnering international interest in our region and identify opportunities to expand bio medical and research opportunities in the Moreton Bay Region.

3. Strategic Implications

3.1 Legislative/Legal Implications

Section 188 of the Local Government Regulation 2012 states:

Overseas travel

1. The annual report for a financial year must contain the following information about any overseas travel made by a councillor or local government employee in an official capacity during the financial year –
 - (i) for a councillor – the name of the councillor;
 - (ii) for a local government employee – the name of, and position held by, the local government employee;
 - (iii) the destination of the overseas travel;
 - (iv) the purpose of the overseas travel;
 - (v) the cost of the overseas travel;

ITEM 1.2 2018 BIO INTERNATIONAL CONVENTION - REGIONAL - A16940244 (Cont.)

2. The annual report may also contain any other information about the overseas travel the local government considers relevant.

- 3.2 Corporate Plan / Operational Plan
Creating Opportunities: Well-planned growth - a sustainable and well-planned community.
Creating Opportunities: Local jobs for residents - an innovative and thriving economy.

- 3.3 Policy Implications
Council approval of this travel will be consistent with Council's current Policy No: 2150-089: Professional Development.

- 3.4 Risk Management Implications
There are no direct risk management implications arising from this report.

- 3.5 Delegated Authority Implications
There are no direct policy implication arising from this report.

- 3.6 Financial Implications
Funds are available in the Budget.

- 3.7 Economic Benefit
Participation in the Queensland Government's Trade Mission will increase the international visibility for the Moreton Bay Region.

- 3.8 Environmental Implications
There are no direct environmental implications arising from this report.

- 3.9 Social Implications
The Mill at Moreton Bay is a transformational project that seeks to increase higher education participation and completion rates, create new jobs and economic benefit for our region. It also presents ongoing opportunities for medical research trials in our region to improve health outcomes for our population. Participation in the Queensland Government's 2018 BIO Trade Mission will also increase the international visibility the Moreton Bay Region.

- 3.10 Consultation / Communication
As per section 188 of the Local Government Regulation 2012, the annual report for a financial year will contain information about any overseas travel made by a councillor or local government employee in an official capacity during the financial year.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration

ATTENDANCE

Mr Keith Pattinson attended the meeting at 10.55am for discussion on Items 3.1 and 3.2.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

QUARTER 3 OPERATIONAL PLAN AND BUDGET REVIEW - 2017/18 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A16922808 : 14 May 2018 - **Refer Supporting Information A16934352**
Responsible Officer: DW, Coordinator Management Accounting (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Quarter 3 Operational Plan and Budget Review for 2017/18.

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr Julie Greer

CARRIED 12/0

Cr Allan Sutherland (Mayor) had briefly retired from the meeting and was not present when the vote was taken.

That the Quarter 3 Operational Plan and Budget Review for 2017/18, along with the proposed budget amendments as contained within the supporting information to this report, be adopted.

ITEM 3.1 QUARTER 3 OPERATIONAL PLAN AND BUDGET REVIEW - 2017/18 - REGIONAL - A16922808 (Cont.)

OFFICER'S RECOMMENDATION

That the Quarter 3 Operational Plan and Budget Review for 2017/18, along with the proposed budget amendments as contained within the supporting information to this report, be adopted.

REPORT DETAIL

1. Background

The operational plan review represents the Council's opportunity to assess the progress and performance of its departments as per the operational plan.

The departments listed have specific Key Performance Indicators (KPI's) outlined for the 2017/18 financial year with accompanying performance commentary toward the achievement of those KPI's as at the end of the third quarter.

Information pertaining to the operational revenues and expenses of each department is also provided.

The quarterly budget review presents the third opportunity to revisit the Council's budget and propose amendments because of events and circumstances that have occurred or are anticipated to occur over the remainder of the financial year given any change in priorities.

2. Explanation of Item

Budget Synopsis

- Operating Revenue is proposed to increase by \$0.5 million.
- Operating Expenditure is proposed to increase by \$1.3 million
- The Operating Position of Council is proposed to decrease by \$0.8 million
- Capital Expenditure is proposed to increase by \$0.17 million.
- Capital Grant Revenue is forecast to increase by \$1 million.
- Cash utilised for Capital decreases by \$0.8 million.

Budget Amendment Detail

Operating Revenues

Increase of \$0.5 million in investment income based on revised forecasts for the remainder of the financial year.

Operating Expenditure

In total operating expenses are forecast to increase in the amount of \$1.3 million. Details of all the amendments proposed are contained within the attached report.

Operating position

The operating position is forecast to decrease from \$87.9 million to a new revised budgeted operating position in the amount of \$87.1 million.

Capital Expenses and Revenues.

Capital expenditure is proposed to increase marginally by \$0.17 million. Details of all the amendments proposed are contained within the attached report.

ITEM 3.1 QUARTER 3 OPERATIONAL PLAN AND BUDGET REVIEW - 2017/18 - REGIONAL - A16922808 (Cont.)

Capital revenues are proposed to increase by \$1 million which primarily relates to grant revenue (TIDS - Transport Infrastructure Development Scheme) received for the Jinker Track intersection upgrade and Patricks Road Improvements.

Budget Position at the conclusion of Quarter 3

The amendments proposed result in the following position.

Operating Position decreases by	(\$ 790,908)
Cash required for Capital decreases by	<u>\$ 790,908</u>
	<u>\$ 0</u>

The amendments proposed indicate Council is in a balanced position after the Quarter 3 Operational Plan and Budget Review.

3. Strategic Implications

3.1 Legislative/Legal Implications

Chapter 5, Part 2, section 174 of the Local Government Regulation 2012, states the following:

- (2) The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year.
- (3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.
- (4) A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.
- (5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Councils financial performance and position. The quarterly operational plan and budget reporting process assists in minimising the financial risks.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The revised budgeted operating position of Council is now proposed to be a surplus in the amount of \$87.1 million.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

ITEM 3.1 QUARTER 3 OPERATIONAL PLAN AND BUDGET REVIEW - 2017/18 - REGIONAL - A16922808 (Cont.)

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Councillors, CEO, Directors, Managers and officers involved in the quarterly review process.

ATTENDANCE

Cr Allan Sutherland (Mayor) returned to the meeting at 10.57am after Item 3.1 and resumed the Chair.

ITEM 3.2
MONTHLY REPORTING PACKAGE - APRIL 2018 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A16930703 : 15 May 2018 - **Refer Supporting Information A16930651**
Responsible Officer: DW, Coordinator Management Accounting (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 30 April 2018.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Denise Sims

CARRIED 13/0

That the Financial Reporting Package for the year to date period ending 30 April 2018 be received.

ITEM 3.2 MONTHLY REPORTING PACKAGE - APRIL 2018 - REGIONAL - A16930703 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 30 April 2018 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 30 April 2018 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the April period.
 - The Statement of Financial Position highlights Council's position at the end of April and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of April are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of April.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Those risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle.

ITEM 3.2 MONTHLY REPORTING PACKAGE - APRIL 2018 - REGIONAL - A16930703 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of April 2018 Council's operating surplus is \$149.90 million and the capital expenditure incurred to date is \$106.06 million.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.

ATTENDANCE

Mr Keith Pattinson left the meeting at 10.58am after Item 3.2.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

PETRIE MILL REDEVELOPMENT - STAGE 1 BULK EARTHWORKS (MBRC007361) - DIVISION 7

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A16916219 : 4 May 2018 - Refer **Confidential** Supporting Information
A16822336
Responsible Officer: PH, Senior Project Manager (ECM Major Projects - University)

Executive Summary

Tenders were invited for the 'Petrie Mill Redevelopment Stage 1 Bulk Earthworks (MBRC007361)' for clearing and bulk earthworks for the balance of stage 1 of the Petrie Mill Redevelopment project. The tender closed on 17 April 2018 with nine tenders, including one alternate tender and one non-conforming tender submitted.

It is recommended that the contract for the *Petrie Mill Redevelopment Stage 1 Bulk Earthworks (MBRC007361)* be awarded to BMD Urban Pty Ltd for the sum of \$3,194,418.67 (excl. GST), as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance
Seconded by Cr Mick Gillam

CARRIED 13/0

That the contract for the *Petrie Mill Redevelopment Stage 1 Bulk Earthworks (MBRC007361)* be awarded to BMD Urban Pty Ltd for the sum of \$3,194,418.67 (excluding GST).

ITEM 4.1 PETRIE MILL REDEVELOPMENT - STAGE 1 BULK EARTHWORKS (MBRC007361) - DIVISION 7 - A16916219 (Cont.)

OFFICER'S RECOMMENDATION

That the contract for the *Petrie Mill Redevelopment Stage 1 Bulk Earthworks* (MBRC007361) be awarded to BMD Urban Pty Ltd for the sum of \$3,194,418.67 (excluding GST).

REPORT DETAIL

1. Background

Site planning and preliminary design for stage 1 of the Petrie Mill Redevelopment identified several early works packages that will enable construction to commence in advance of final detail design. These packages include relocation of sewer rising mains, gas main relocation and clearing and bulk earthworks to create development pads. The first clearing and bulk earthworks contract is well advanced.

The site to which this tender refers, the subject land, referred to as the Priority Area (PA) is bounded by Paper Avenue, road reserve adjacent the rail corridor and the balance of the main mill site generally as shown by Figure 1.



Figure 1 - Location and approximate boundaries

2. Explanation of Item

Tenders were invited for the *Petrie Mill Redevelopment Stage 1 Bulk Earthworks* (MBRC007361) for clearing and bulk earthworks for the balance of stage 1 of the Petrie Mill Redevelopment project. The tender closed on 17 April 2018 with nine tenders including one alternate tender and one non-conforming tender submitted. The alternate tender was based on the tenderer supplying some of the required fill material which would reduce the quantity of fill material being sourced by Council from Boral Whiteside Quarry under a separate supply contract.

ITEM 4.1 PETRIE MILL REDEVELOPMENT - STAGE 1 BULK EARTHWORKS (MBRC007361) - DIVISION 7 - A16916219 (Cont.)

The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents. All tenderers and their final weightings are tabled below (ranked from highest to lowest).

RANK	TENDERER	EVALUATION SCORE
1	BMD Urban Pty Ltd	97.64
2	Shadforths Civil Pty Ltd	96.15
3	Allroads Pty Ltd	94.38
4	Allroads Pty Ltd - Alternate tender	92.85
5	Ryan Civil Contracting Pty Ltd	91.82
6	SEE Civil Pty Ltd	87.49
7	Queensland Building & Civil	82.68
8	Auzcon Pty Ltd	77.57
9	Universal Civil Contracting	Non-conforming

BMD Urban Pty Ltd received the highest overall ranking based on their response to the selection criteria. The tender submission was very comprehensive and demonstrated a very good understanding in the delivery of this type of project and their capability to complete the works. Whilst the BMD Urban Pty Ltd tendered price was the third lowest, the submission and subsequent clarification meeting demonstrated a superior methodology and confidence in their capacity to adhere to the required program duration.

Shadforths Civil Pty Ltd received the second highest overall ranking based on their response to the selection criteria. The tender submission was comprehensive and demonstrated a very good understanding in the delivery of this type of project and their general capability to complete the works. While Shadforths Civil Pty Ltd's tendered price was the lowest, the submission and subsequent clarification meeting indicated concerns regarding their capacity to meet the required program duration.

Allroads Pty Ltd received the third highest overall ranking based on their response to the selection criteria. The tender submission was comprehensive and demonstrated a very good understanding in the delivery of this type of project and their capability to complete the works. However, Allroads Pty Ltd's price was higher without offering any further benefit.

Allroads Pty Ltd's alternative tender received the fourth highest overall ranking; however, the price was higher than the conforming tender due to the included cost of supplying fill material. Whilst there would be an offset saving in the total project cost by reducing the quantity of fill material being sourced from Boral Whiteside Quarry, Allroads Pty Ltd's alternative price resulted in a higher total project cost without offering any further benefit to Council.

Ryan Civil Contracting Pty Ltd received the fifth highest overall ranking based on their response to the selection criteria. The tender submission was satisfactory and demonstrated a reasonable understanding in the delivery of this type of project and their capability to complete the works; however, while Ryan Civil Contracting Pty Ltd provided a competitive price, the submission was deficient in the areas of quality systems, experience of personnel and indicated concerns regarding their capacity to meet the required program duration.

ITEM 4.1 PETRIE MILL REDEVELOPMENT - STAGE 1 BULK EARTHWORKS (MBRC007361) - DIVISION 7 - A16916219 (Cont.)

One tender was assessed as non-conforming based on the tendered duration of 36 weeks to complete the works, whereas the tender document stated that the maximum duration was to be 17 weeks. This tender was not included in the final assessment.

Additional offers:

The two highest scoring tenderers also offered to source suitable fill material to offset the total amount of material to be purchased directly by Council from Boral Whiteside Quarry.

However, as the timing, quantity and quality of the alternative fill material offered is not certain, the offers are being considered as a potential opportunity for cost saving that may be able to be realised during construction.

Officers from the Major Projects department are also investigating other sources of suitable fill material to reduce the supply costs.

Program:

Completion of the bulk earthworks is a critical activity to deliver Stage 1 Petrie Mill Redevelopment project on time. Accordingly, adherence to the required program duration is of high importance, with significant emphasis being placed on the tender responses in relation to program matters.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Timely delivery of Petrie Mill Redevelopment:

Tenders were called in parallel with the design process and site remediation. Awarding the contract is to be coordinated with confirmation of completion of satisfactory remediation. Adherence to the project programmed durations is of very high importance.

Public safety traffic and pedestrian management:

The appointed contractor will be responsible for managing public safety during construction of the works in accordance with a Construction Safety Management Plan and approved Traffic Guidance Scheme.

Weather:

As the nature of the works makes this project susceptible to adverse weather, there was potential for tenders to include higher built in costs and program duration for risks associated with wet weather delays. Accordingly, the tender document required all tenderers to include within the tender an allowance (rate only) for inclement weather delay per day. Actual delay time and costs caused by wet weather will be assessed and agreed with the successful contractor based on the tendered rate.

ITEM 4.1 PETRIE MILL REDEVELOPMENT - STAGE 1 BULK EARTHWORKS (MBRC007361) - DIVISION 7 - A16916219 (Cont.)

Financial status:

A third-party review of financial status has been undertaken and the successful tenderer's financial capacity has been rated as 'satisfactory'.

Communication:

The project team have developed a Communications Plan, and engagement with relevant stakeholders will be conducted in advance of the works in accordance with the Stakeholder Management Plan.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated funds in the 2017/2018 budget for Stage 1 of the Petrie Mill Redevelopment project. The works associated with the Stage 1 Bulk Earthworks package will be debited to Project Number 105223.

Tender price (post clarification)	\$ 3,194,418.67
Contingency (10%)	\$ 319,441.87
QLeave (0.475%)	\$ 15,173.49

Estimated contract cost	\$ 3,529,034.03
	=====

The budget amount for this project is sufficient.

3.7 Economic Benefit

This development has significant regional economic benefits and stage 1 is a catalyst for overall outcomes for the site as part of the broader 'The Mill at Moreton Bay' PDA.

3.8 Environmental Implications

The Operational Works approval includes management plans for fauna, vegetation, acid sulphate and erosion and sediment. The contractor will be required to implement a Construction Environmental Management Plan incorporating relevant provisions of these plans.

3.9 Social Implications

The overall Petrie Mill Redevelopment project will provide significant positive social benefit and will facilitate construction of a university campus along with other facilities.

3.10 Consultation / Communication

The works will be managed by Council in line with agreed communication policies and protocols. A Stakeholder Management Plan is included in the Project Management Plan which will provide direction on relevant communication activities.

ATTENDANCE

Ms Amber Nipperess attended the meeting at 11.02am for discussion on Item 4.2.

ITEM 4.2

PROPOSED RESUMPTION FOR ROAD – 232 RAYNBIRD CREEK ROAD, LACEY'S CREEK - LOT 352 ON SL6 - DIVISION 11

Meeting / Session: 7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM
Reference: A16930433 : 11 May 2018 - **Refer Supporting Information A16930446; A16935237**
Responsible Officer: BH, Director, Community & Environmental Services (CES Property & Commercial Services)

Executive Summary

Council's decision is required in relation to a Notice of Intention to Resume land for road purposes dated 15 June 2017 in relation to part of Lot 352 on SL6 situated at 232 Raynbird Creek Road, Lacey's Creek.

COMMITTEE RECOMMENDATION

Moved by Cr Darren Grimwade

Seconded by Cr Brooke Savige

CARRIED 13/0

1. That Council, having duly considered this report, is of the opinion that part of Lot 352 on SL6 being an area of approximately 2.19 hectares and being part of the land contained in Title Reference 13106221 be acquired for road purposes.
2. That the Chief Executive Officer submit the necessary application to the Department of Natural Resources and Mines requesting that the above land be taken and vested in the Council, in accordance with the *Acquisition of Land Act 1967*.
3. That Council confirms that it remains willing to acquire by agreement the land the subject of the Notice of Intention to Resume.

ITEM 4.2 PROPOSED RESUMPTION FOR ROAD – 232 RAYNBIRD CREEK ROAD, LACEY'S CREEK - LOT 352 ON SL6 - DIVISION 11 - A16930433 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council, having duly considered this report, is of the opinion that part of Lot 352 on SL6 being an area of approximately 2.19 hectares and being part of the land contained in Title Reference 13106221 be acquired for road purposes.
2. That the Chief Executive Officer submit the necessary application to the Department of Natural Resources and Mines requesting that the above land be taken and vested in the Council, in accordance with the *Acquisition of Land Act 1967*.
3. That Council confirms that it remains willing to acquire by agreement the land the subject of the Notice of Intention to Resume.

REPORT DETAIL

1. Background

The following recommendation appears on Minute Page 17/352 of the General Meeting of Council held on 14 March 2017:

Ex Coordination Committee Meeting held 14 March 2017 (MP 17/389)

COMMITTEE RECOMMENDATION:

1. That the Council acquire the land described in the confidential report in accordance with Policy No. 12-2150-057 Resumption and Acquisition of Land.
2. That the Council authorise the Chief Executive Officer to do all things necessary to give effect to recommendation 1.

Council considered this report on the basis that land acquisition is required to improve access, as a substantial portion of the existing road reserve falls within the Laceys Creek Tributary. Council approval was sought to acquire land adjacent to the road reserve in order to expand the road reserve to encompass the existing access track.

2. Explanation of Item

- 2.1 Council issued a Notice of Intention to Resume dated 15 June 2017 to acquire land for road purposes described as:

Part of Lot 352 on SL6 containing an approximate area of 2.19 hectares and being part of the land contained in Title Reference 13106221.
- 2.2 The Notice of Intention to Resume stated that if the owner so desired it could serve a notice in writing on the Council on or before 26 July 2017 objecting to the taking of the land and further if stated in its objection that it desired to be heard in support of the grounds of objection, the owner could appear at Council's Strathpine Chambers on 27 July 2017.
- 2.3 An objection was received by Council on 4 July 2017 on behalf of the owner. A copy of the letter is included as Appendix "A" of Supporting Information #1.
- 2.4 An extension was granted for the date of the objection hearing to be 27 October 2017.
- 2.5 A further letter was received by Council on 5 September 2017 on behalf of the owner setting out the grounds for objection. A copy of the letter is included as Appendix "B" of Supporting Information #1.

ITEM 4.2 PROPOSED RESUMPTION FOR ROAD – 232 RAYNBIRD CREEK ROAD, LACEY'S CREEK - LOT 352
ON SL6 - DIVISION 11 - A16930433 (Cont.)

3. Objection Hearing

- 3.1 The objection hearing was conducted on 27 October 2017. Present at the hearing were Michael Sing (owner's representative), Peter McLean (owner) and Council representatives Nigel Walker (Principal Transport Planner) and Amber Nipperess (Legal Officer) acting as the Council's delegate.
- 3.2 The owner's representative was invited to elaborate on the written objections, and seek responses from Council representatives.

4. Grounds of Objection

- 4.1 The Council's delegate has prepared a report, (refer to Supporting Information #1) regarding the owner's grounds of objection.
- 4.2 To the extent that the Council's delegate was aware of Council responses to the owner's objections, those responses are contained in the delegate's report (refer to Supporting Information #1).

5. Further Consultation with Owners

On 13 April 2018, Council sent the owner's solicitors a copy of the draft delegate's report and invited comments by 27 April 2018. No response was received from the owner's solicitors in regards the draft delegate's report.

6. Conclusion

In the circumstances, it is recommended that Council proceed with the resumption, as proposed and confirmed as necessary, by Council's Department of Integrated Transport Planning (refer to Option 2 in Supporting Information #2).

7. Strategic Implications

7.1 Legislative/Legal Implications

Acquisition of Land Act 1967; Local Government Act 2009

The Department of Natural Resources and Mines has advised the following legislative implications should be addressed where relevant.

Vegetation Management Act 1999 – There are no identified vegetation issues under the *Vegetation Management Act 1999*.

Water Act 2000 – There are no identified issues under the *Water Act 2000* as the proposed use of the subject land will not require any ongoing water supply authorised under that Act.

Aboriginal Cultural Heritage Act 2003 – Capital Works construction projects include processes to identify and manage any aboriginal heritage items, archaeological sites and relics discovered during excavations.

7.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

7.3 Policy Implications

Council Policy 12-2150-057 sets out the Council's policy in relation to resumptions and acquisitions of land, including the necessary delegations.

7.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

7.5 Delegated Authority Implications

Delegated authority for land acquisition resides with the Chief Executive Officer and Legal Services Department Officers in accordance with Council Policy 12-2150-057.

*ITEM 4.2 PROPOSED RESUMPTION FOR ROAD – 232 RAYNBIRD CREEK ROAD, LACEY'S CREEK - LOT 352
ON SL6 - DIVISION 11 - A16930433 (Cont.)*

7.6 Financial Implications

Land resumption costs are funded from budget under Project No 41490.106.

7.7 Economic Benefit

There are no economic benefits arising as a direct result of this report.

7.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

7.9 Social Implications

There are no social implications arising as a direct result of this report.

7.10 Consultation / Communication

Legal Services
Property Services
Divisional Councillor

ATTENDANCE

Ms Amber Nipperess left the meeting at 11.04am after Item 4.2.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

SPECIAL FEE ARRANGEMENTS FOR COUNCIL-MANAGED COMMUNITY HALLS AND THE HILLS DISTRICT COMMUNITY CENTRE - REGIONAL

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A16914347 : 10 May 2018
Responsible Officer: CM, Business Support Team Leader (CES Community Services, Sport & Recreation)

Executive Summary

A number of historical 'special fee arrangements' (fee discounts) currently exist for various hirers of Council-managed community centres and halls. These arrangements have been implemented to reduce the impact of past changes to Council fee structures, policies and facility management models.

The Hills District Community Centre has recently been subject to a change in its facility management model, with the facility transitioning from community management (Arana Leagues Club), to Council management on 4 December 2017.

This report seeks Council's direction regarding the continuation of existing 'special fee arrangements' across Council-managed community centres and halls, as well as the implementation of additional arrangements to reduce the impact of Council's new Hills District Community Centre fee structure, on regular hirers of that facility.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That existing 'special fee arrangements' for the non-profit regular hirers listed in Table 1.1 of this report, be continued for the 2018/19 financial year, and be subject to ongoing review.
2. That the 'special fee arrangement' for regular commercial hirer, Rhee Taekwondo at Morayfield Community Hall, be continued for the 2018 calendar year, with Council's standard fees and charges applied from 1 January 2019.
3. That the existing fee arrangements for the regular non-profit hirers of The Hills District Community Centre listed in Table 1.2 of this report, be continued for the 2018/19 financial year and be subject to ongoing review.
4. That existing fee arrangements for regular commercial and individual hirers of The Hills District Community Centre, as detailed in Table 1.3 of this report, be continued for the 2018 calendar year, with Council's standard fees and charges applied from 1 January 2019.

ITEM 5.1 SPECIAL FEE ARRANGEMENTS FOR COUNCIL-MANAGED COMMUNITY HALLS AND THE HILLS DISTRICT COMMUNITY CENTRE - REGIONAL - A16914347 (Cont.)

OFFICER'S RECOMMENDATION

1. That existing 'special fee arrangements' for the non-profit regular hirers listed in Table 1.1 of this report, be continued for the 2018/19 financial year, and be subject to ongoing review.
2. That the 'special fee arrangement' for regular commercial hirer, Rhee Taekwondo at Morayfield Community Hall, be continued for the 2018 calendar year, with Council's standard fees and charges applied from 1 January 2019.
3. That the existing fee arrangements for the regular non-profit hirers of The Hills District Community Centre listed in Table 1.2 of this report, be continued for the 2018/19 financial year and be subject to ongoing review.
4. That existing fee arrangements for regular commercial and individual hirers of The Hills District Community Centre, as detailed in Table 1.3 of this report, be continued for the 2018 calendar year, with Council's standard fees and charges applied from 1 January 2019.

REPORT DETAIL

1. Background

Special fee arrangements - Council-managed community centres and halls

Across the Council-managed community centres and halls, six 'special fee arrangements' exist for non-profit community group hirers (Refer Table 1.1 below). These arrangements have previously been established by Council to reduce the impact of various change processes, including the implementation of new fee structures, establishment of Council's Community Leasing Policy and the transition of facilities from volunteer management to Council management.

Table 1.1 Existing Non-Profit Special Fee Arrangements

Hirer Name	Facility
Bribie Island U3A	Bribie Island Recreation Hall
Bribie Island Vietnam Vets	Bribie Island Recreation Hall
Bribie Island Gleeman Titanic Music Company	Bribie Island Recreation Hall
Pine Rivers Municipal Brass Band	Strathpine Community Centre
Strathpine Seniors	Strathpine Community Centre
Caboolture Pensioners	Morayfield Community Hall

In addition to the above mentioned special fee arrangements for non-profit community groups, one such arrangement currently exists for a commercial hirer (Rhee Taekwondo) at Morayfield Community Hall.

The Hills District Community Centre

The Hills District Community Centre has historically been managed by the Arana Leagues Club under a management agreement. Under this agreement, the Club has been responsible for the setting of hire fees, the management of facility bookings and some asset maintenance. On 4 December 2017, this management agreement was ceased at the request of Arana Leagues Club, and the facility returned to Council's management.

A review of The Hills District Community Centre hire fees historically charged by the Arana Leagues Club has identified that their fees were often lower than that of comparable Council-managed community centres and halls. In addition, it is evident that in several instances, regular hirers were benefiting from other fee arrangements.

Hire fees for Council-managed community centres and halls are set annually through Council's budget process, and adopted as part of its Schedule of Fees and Charges. With the return of The Hills District

ITEM 5.1 SPECIAL FEE ARRANGEMENTS FOR COUNCIL-MANAGED COMMUNITY HALLS AND THE HILLS DISTRICT COMMUNITY CENTRE - REGIONAL - A16914347 (Cont.)

Community Centre to Council's management, a new 2018/19 fee schedule has been adopted for the facility that will bring the applicable hire rates into line with other comparable Council-managed venues. Due to the fees previously charged by the former management committee, the implementation of Council's new fee schedule will result in considerable fee increases for a number of regular hirers, both non-profit and commercial / individual. Tables 1.2 and 1.3 below list the impacted organisations.

Table 1.2 Hills District Community Centre - Impacted Non-Profit Hirers

Hirer Name	Organisation Type
Christ Connect Church	Non-profit
Arana Hills & District Senior Citizens	Non-profit
Everton Physical Culture Club Inc	Non-profit

Table 1.3 The Hills District Community Centre - Impacted Commercial / Individual Hirers

Hirer Name	Organisation Type
Heidke Dance Studio	Commercial
Helen O'Grady School of Dance	Commercial
Amazing Fitness Professionals	Commercial
Yoga with Natalie	Commercial
Blackout Boogie	Commercial
Sublime Stars	Commercial
Joy Rawson Dance Practice	Commercial / Individual

2. Explanation of Item

Special fee arrangements - Council managed community centres and halls

On 1 May 2018, Council adopted its 2018/19 Schedule of Fees and Charges for Council-managed community centres and halls. Across these facilities, there are a number of regular non-profit hirers that have historically received 'special fee arrangements' (Refer Table 1.1 above). In addition, there is one regular commercial hirer (Rhee Taekwondo) at Morayfield Community Hall that has historically received such an arrangement.

In recognition of the non-profit status of hirers detailed in Table 1.1, it is recommended that Council continue these existing 'special fee arrangements' for the 2018/19 financial year, and conduct ongoing reviews.

However, with regards to the 'special fee arrangement' for commercial hirer Rhee Taekwondo, it is recommended that this arrangement be continued for the remainder of 2018 only, with Council's standard fees and charges to be applied from 1 January 2019.

The Hills District Community Centre

From 1 July 2019, Council's new fees and charges for The Hills District Community Centre will take effect. As detailed, in Section 1 of this report, various regular non-profit and commercial / individual hirers will be subject to higher fees than those historically charged by the former management committee (Arana Leagues Club).

With consideration to the non-profit status of regular hirers detailed in Table 1.2 of this report, it is recommended that Council maintain their existing fee arrangements for the 2018/19 financial year, and conduct ongoing reviews.

However, for regular commercial and/or individual hirers detailed in Table 1.3, it is recommended that their current fee arrangements be continued for the remainder of the 2018 calendar year, and that Council's standard fees and charges be applied from 1 January 2019.

3. Strategic Implications

3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

ITEM 5.1 SPECIAL FEE ARRANGEMENTS FOR COUNCIL-MANAGED COMMUNITY HALLS AND THE HILLS DISTRICT COMMUNITY CENTRE - REGIONAL - A16914347 (Cont.)

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - celebrating local arts, culture and community.

3.3 Policy Implications

No policy implications arising as a direct result of this report.

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

This report recommends the continuation of various 'special fee arrangements' (fee discounts) across Council's network of community centres and halls, as well as the establishment of further fee arrangements for regular hirers of The Hills District Community Centre.

3.7 Economic Benefit

No economic benefits arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Non-profit organisations make a significant contribution to the Moreton Bay community through the delivery of various low cost community services and recreational opportunities.

The recommendations of this report aim to reduce the impact of large fee increases on these groups, allowing the continuation of their services at a reduced cost to members and the broader community.

3.10 Consultation / Communication

- Director - Community and Environmental Services
- Manager - Community Services, Sport and Recreation
- Community Planning and Resources Manager
- All Councillors - Council Workshop (8 May 2018).

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration

8 REGIONAL INNOVATION

(Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ITEM 9.1 REGIONAL EVENTS

Cr Adam Hain reported on his attendance at the **PCYC Gala Ball** on Saturday 19 May 2018 held at the Brisbane Convention and Exhibition Centre. Cr Hain said it was hugely well-attended with approximately 600 people at the event, including dignitaries from across State and Federal level, as well as the Police Commissioner. Cr Hain said that it was an eye-opener as to what the PCYC have achieved in the community and noted that Jeff Horn had trained through the PCYC and also young dance troupes who now travel the world.

The Mayor also noted that the work of the PCYC is generally underestimated.

Cr Mike Charlton (Deputy Mayor) reported his attendance at the **25th Moreton Bay Region Art Awards** which was also attended by Cr Allan Sutherland (Mayor) who officiated the event. Cr Charlton said that he had received correspondence from Jan Burke, who passed on her thanks to all involved and said she believes that the arts are in good hands in the region. Cr Charlton congratulated the Mayor on his address at the Awards which touched on influence in our art community across the years. Cr Charlton thanked everyone involved in the Awards event and reported it was a pleasure to be in attendance.

Cr James Houghton reported on the **Redcliffe Museum extension** which will be opening next weekend with Cr Koliانا Winchester and himself in attendance. Cr Houghton said that the following week the public will be invited to bring an historical artefact to the museum which will be either copied and/or added to the historical collection.

ITEM 9.2 TOORBUL RURAL FIRE BRIGADE OPEN DAY - DIVISION 1 (BS)

Cr Brooke Savige reported on her recent attendance at the Toorbul Rural Fire Brigade Open Day. Cr Savige advised the celebrations were held in conjunction with Council's Disaster Management team and the sponsorship provided by Council added considerably to the day. Cr Savige thanked staff who worked closely with the Toorbul residents to help organise the event.

COMMITTEE RECOMMENDATION

Moved by Cr Brooke Savige

Seconded by Cr Peter Flannery

CARRIED 13/0

That a Mayoral letter of congratulation be sent to the Toorbul Rural Fire Brigade on their recent successful Open Day event.

**ITEM 9.3
BURPENGARY SCOUT GROUP - OPENING OF NEW DEN - DIVISION 2
(PF)**

Cr Peter Flannery reported on the opening of the Burpengary Scout Group's new den. Cr Flannery said that the group had raised over \$300,000 towards the new den through fundraising, grants and sponsorship, as a result of their original building having been condemned five years ago. Cr Flannery said that the new den will be a model for other Scout groups across Queensland.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Adrian Raedel

CARRIED 13/0

That a Mayoral letter of congratulation be sent to the Burpengary Scout Group on their achievement of opening their new den.

**ITEM 9.4
REDCLIFFE & DISTRICT FAMILY HISTORY GROUP - "REMEMBERING
REDCLIFFE'S FIRST WORLD WAR VETERANS" - REGIONAL
(AS)**

At the Mayor's invitation, Dr Ted Flack and Ms Cheryl Salisbury of the Redcliffe & District Family History attended today's General Meeting to present Council with the limited edition book "Remembering Redcliffe's First World War Veterans".

The edition is a beautifully hand-bound book, being one of only 15 published.

COMMITTEE RECOMMENDATION

Moved by Cr Allan Sutherland (Mayor)

Seconded by Cr Kolianna Winchester

CARRIED 13/0

That a Mayoral letter of congratulation be sent to Redcliffe & District Family History Group on the publication of the "Remembering Redcliffe's First World War Veterans" book which was presented to Council by Dr Ted Flack and Ms Cheryl Salisbury at the General Meeting of today's date.

CLOSED SESSION (Confidential items)

ITEM C.1 – CONFIDENTIAL - WITHDRAWN
MORETON BAY REGION INDUSTRY AND TOURISM SERVICE LEVEL
AGREEMENT RENEWAL - REGIONAL

Meeting / Session: *7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM*
Reference: *A16942779: 15 May 2018*
Responsible Officer: *Matthew Hendry, Principal Executive and Communications Officer (CEO Strategy & Engagement)*

This matter was withdrawn at the request of the CEO.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.17am.