



REPORT

Coordination Committee Meeting

Tuesday 4 September 2018

commencing at 10.41am

Caboolture Chambers
2 Hasking Street, Caboolture

ENDORSED GM20180904

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Coordination Committee meeting held 4 September 2018 are recommended to the Council for adoption.

COUNCILLOR ALLAN SUTHERLAND (MAYOR)
CHAIRPERSON
COORDINATION COMMITTEE

Membership = 13
Mayor and all Councillors

Quorum = 7

**12.1 Coordination Committee Meeting - 4 September 2018
(Pages 18/1883 to 18/1914)**

ITEM 1.1 - MORETON BAY FOOD & WINE FESTIVAL - BEE GEES WAY DINNER - REGIONAL
(considered separately)

Conflict of Interest - Declaration - Cr James Houghton

Pursuant to s175E of the *Local Government Act 2009*, Cr James Houghton declared a perceived conflict of interest in Item 1.1 as it proposed he will attend the dinner and retired from the meeting at 3.05pm taking no part in the debate or recommendation regarding same.

Conflict of Interest - Declaration - Cr Mike Charlton (Deputy Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Mike Charlton declared a perceived conflict of interest in Item 1.1 as it proposed he will attend the dinner and retired from the meeting at 3.05pm. taking no part in the debate or recommendation regarding same.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Julie Greer

CARRIED 10/0

Cr James Houghton and Cr Mike Charlton had declared a Conflict of Interest and had retired from the meeting

That the Coordination Committee's recommendations in relation to Item 1.1 be adopted.

ATTENDANCE

Cr James Houghton and Cr Mike Charlton returned to the meeting at 3.06pm after consideration of Item 1.1 of the Coordination Committee Meeting held 4 September 2018.

BALANCE OF ITEMS - COORDINATION COMMITTEE MEETING - 4 SEPTEMBER 2018

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Brooke Savige

CARRIED 12/0

That the report and recommendations of the Coordination Committee meeting held 4 September 2018, be adopted, excluding Item 1.1 which has been considered separately.

LIST OF ITEMS

ITEM 1.1 - DECLARATION OF INTEREST	1884
<i>Conflict of Interest - Declaration - Cr James Houghton</i>	
<i>Conflict of Interest - Declaration - Cr Mike Charlton (Deputy Mayor)</i>	
1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)	
ITEM 1.1	1884
MORETON BAY FOOD & WINE FESTIVAL - BEE GEES WAY DINNER - REGIONAL COMMITTEE RECOMMENDATION REPORT DETAIL	
2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)	
3 CORPORATE SERVICES SESSION (Cr M Constance)	
4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)	
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DAKABIN - DAKABIN WASTE MANAGEMENT FACILITY - TRANSFER STATION DEVELOPMENT - CIVIL WORKS - DIVISION 7 COMMITTEE RECOMMENDATION REPORT DETAIL	
ITEM 4.2	1892
SAMFORD PARKLANDS - APPLICATION TO NAME A RECREATION TRAIL - DIVISION 11 COMMITTEE RECOMMENDATION REPORT DETAIL	
ITEM 4.3	1896
PETRIE MILL REDEVELOPMENT - RELOCATION OF TELECOMMUNICATION ASSETS - DIVISION 7 COMMITTEE RECOMMENDATION REPORT DETAIL	
5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)	
ITEM 5.1	1900
TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 COMMITTEE RECOMMENDATION REPORT DETAIL	
ITEM 5.2	1904
NEW LEASE - PINE HILLS LIGHTNING BASEBALL CLUB INC - DIVISION 10 COMMITTEE RECOMMENDATION REPORT DETAIL	
6 LIFESTYLE & AMENITY SESSION (Cr D Sims)	

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

ITEM 7.1 1907

ABBEYSTOWE FEASIBILITY STUDY - FINANCIAL CONTRIBUTION - DIVISION 1

COMMITTEE RECOMMENDATION

REPORT DETAIL

ITEM 7.2 1911

GRANT OF EASEMENT TO UNITYWATER OVER COUNCIL LAND - 95 CABOOLTURE
RIVER ROAD, MORAYFIELD - LOT 105 ON RP852157 - DIVISION 3

COMMITTEE RECOMMENDATION

REPORT DETAIL

8 REGIONAL INNOVATION (Cr D Grimwade)

9 GENERAL BUSINESS

ITEM 9.1 1914

CAMPAIGN FOR SAFETY WEEK

ITEM 9.2 1914

CABOOLTURE NETBALL ASSOCIATION - DIVISION 3

COMMITTEE RECOMMENDATION

ITEM 9.3 1914

2018 MORETON BAY MULTICULTURAL FIESTA - DIVISION 3

COMMITTEE RECOMMENDATION

CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliانا Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Mike Charlton (Deputy Mayor)
Cr Matthew Constance
Cr Darren Grimwade

Officers:

Chief Executive Officer	(Mr Daryl Hitzman)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Stewart Pentland)
A/Director Engineering, Construction & Maintenance	(Mr David Meyer)
Manager Waste Services	(Ms Angelika Hesse)
Meeting Support	(Hayley Kenzler)

Apologies:

Cr Adrian Raedel who is representing Council at the Smart City Expo.

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

ITEM 1.1 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr James Houghton

Pursuant to s175E of the *Local Government Act 2009*, Cr James Houghton declared a perceived conflict of interest in Item 1.1 as it is proposed he will attend the dinner and retired from the meeting at 10.43am taking no part in the debate or recommendation regarding same.

Conflict of Interest - Declaration - Cr Mike Charlton (Deputy Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Mike Charlton declared a perceived conflict of interest in Item 1.1 as it is proposed he will attend the dinner and retired from the meeting at 10.43am taking no part in the debate or recommendation regarding same.

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

MORETON BAY FOOD & WINE FESTIVAL - BEE GEES WAY DINNER - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A17501579 : 31 August 2018
Responsible Officer: LK, Executive Support Officer (CEO Executive Services)

Executive Summary

This report seeks consideration of Councillor and partner attendance to the Moreton Bay Food & Wine Festival - Bee Gees Way Dinner to be held at Bee Gees Way, Redcliffe, on Saturday 8 September 2018.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Adam Hain

CARRIED 10/0

Cr James Houghton and Cr Mike Charlton had declared a Conflict of Interest and had retired from the meeting

1. That Councillor Mike Charlton (Deputy Mayor) be authorised to attend the Moreton Bay Food & Wine Festival - Bee Gees Way Dinner as Council's representative in the company of his wife.
2. That Councillor James Houghton be authorised to attend the Moreton Bay Food & Wine Festival - Bee Gees Way Dinner as Council's representative.
3. That Council purchase and pay for the tickets for the above persons to enable their attendance at the event on Saturday 8 September 2018 at Redcliffe.

ITEM 1.1 MORETON BAY FOOD & WINE FESTIVAL - BEE GEES WAY DINNER - REGIONAL - A17501579 (Cont.)

OFFICER'S RECOMMENDATION

1. That Councillor Mike Charlton (Deputy Mayor) be authorised to attend the Moreton Bay Food & Wine Festival - Bee Gees Way Dinner as Council's representative in the company of his wife.
2. That Councillor James Houghton be authorised to attend the Moreton Bay Food & Wine Festival - Bee Gees Way Dinner as Council's representative.
3. That Council purchase and pay for the tickets for the above persons to enable their attendance at the event on Saturday 8 September 2018 at Redcliffe.

REPORT DETAIL

1. Background

Advice has been received that the Moreton Bay Food & Wine Festival - Bee Gees Way Dinner will be held at Bee Gees Way, Redcliffe, on Saturday 8 September 2018.

2. Explanation of Item

Moreton Bay Region Industry and Tourism (MBRIT) is recognised by Council as the official Destination Management Organisation for the Moreton Bay Region. Council entered into a Service Level Agreement (SLA) with MBRIT from 1 July 2016 to deliver a range of services including destination management, regionally significant events, and support programs for business development and networking.

The Moreton Bay Food & Wine Food Festival will take place on 8-9 September 2018 to celebrate the Moreton Bay Region's finest food, wine and entertainment. The event will partner with local business and activate the Redcliffe Seaside Village Precinct with pop up activations, displays and fireworks.

As part of the festival activities, Councillors have been invited to attend the Bee Gees Way Dinner on Saturday 8 September 2018. The aim of the Bee Gees Way Dinner is to showcase local produce and businesses, promote the Bee Gees Way landmark, and increase visitation to the Moreton Bay Region into the future.

Councillor Mike Charlton (Deputy Mayor) be authorised to attend the Moreton Bay Food & Wine Festival - Bee Gees Way Dinner as Council's representative in the company of his wife and that Councillor James Houghton also be authorised to attend. Council to purchase and pay for the tickets.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

- Creating Opportunities: Local jobs for residents - an innovative and thriving economy.
- Valuing Lifestyle: Quality recreation and cultural opportunities - celebrating local arts, culture and community.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Entertainment & Hospitality Policy 2150-055.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

ITEM 1.1 MORETON BAY FOOD & WINE FESTIVAL - BEE GEES WAY DINNER - REGIONAL - A17501579 (Cont.)

3.6 Financial Implications

Appropriate funds have been provided in the 2018/19 Budget.

3.7 Economic Benefit

Council's partnership with MBRIT for events such as the Moreton Bay Food & Wine Festival promotes visitation and investment to the Moreton Bay Region, showcases local businesses and creates employment opportunities for residents.

3.8 Environmental Implications

There are no environmental implications arising from this report.

3.9 Social Implications

The Moreton Bay Food & Wine Festival provides an opportunity for residents and visitors to participate in a community event that celebrates the Moreton Bay Region's vibrant lifestyle.

3.10 Consultation / Communication

The Chief Executive Officer and Manager Legal Services were consulted in the development of this report.

ATTENDANCE

Cr James Houghton and Cr Mike Charlton returned to the meeting at 10.44am after consideration of Item 1.1.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

No items for consideration.

ATTENDANCE

Ms Angelika Hesse attended the meeting at 10.46am for discussion on Item 4.1.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

DAKABIN - DAKABIN WASTE MANAGEMENT FACILITY - TRANSFER STATION DEVELOPMENT - CIVIL WORKS - DIVISION 7

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17138561: 16 July 2018 - Refer **Confidential** Supporting Information
A17205961
Responsible Officer: AH Manager Waste Services and BB, Manager Project Management

Executive Summary

Tenders were invited for the 'Dakabin - Dakabin Waste Management Facility - Transfer Station Development - Civil Works (MBRC007549)' project. The tender closed on 10 July 2018, with a total of 16 tenders received, 13 of which were conforming.

It is recommended that Council award the contract to Hazell Bros (Qld) Pty Ltd for the sum of \$5,093,454.98 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Koliانا Winchester
Seconded by Cr Denise Sims

CARRIED 12/0

That the tender for the Dakabin - Dakabin Waste Management Facility - Transfer Station Development - Civil Works (MBRC007549) project be awarded to Hazell Bros (Qld) Pty Ltd for the sum of \$5,093,454.98 (excluding GST).

ITEM 4.1 DAKABIN - DAKABIN WASTE MANAGEMENT FACILITY - TRANSFER STATION DEVELOPMENT - CIVIL WORKS - DIVISION 7 - A17138561 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for the Dakabin - Dakabin Waste Management Facility - Transfer Station Development - Civil Works (MBRC007549) project be awarded to Hazell Bros (Qld) Pty Ltd for the sum of \$5,093,454.98 (excluding GST).

REPORT DETAIL

1. Background

The project is located within the Dakabin Waste Management Facility, 336 Old Gympie Road, Dakabin. The project scope includes roadworks, stormwater drainage, retaining walls, a building platform, hardstand area and associated works. The objective of the project is to provide a waste transfer facility that will function both during ongoing landfill operations and when the landfill operations are no longer active.

The works are expected to commence in September 2018 and take up to 37 weeks to complete, which includes an allowance for wet weather.

The construction of the transfer station building and associated infrastructure is not included within this contract and will be undertaken as a separate contract.



Figure 1: Locality plan

2. Explanation of Item

Tenders for the "Dakabin - Dakabin Waste Management Facility - Transfer Station Development - Civil Works (MBRC007549)" project closed 10 July 2018 with a total of 16 tenders received, 13 of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers with their evaluation scores are tabled below (ranked from highest to lowest)

ITEM 4.1 DAKABIN - DAKABIN WASTE MANAGEMENT FACILITY - TRANSFER STATION DEVELOPMENT - CIVIL WORKS - DIVISION 7 - A17138561 (Cont.)

RANK	TENDERER	EVALUATION SCORE
1	Hazell Bros (Qld) Pty Ltd	100.00
2	Hall Contracting Pty Ltd	99.89
3	Shadforths Civil Pty Ltd	99.49
4	Main Constructions Pty Ltd	95.34
5	Civil Mining & Construction Pty Ltd	94.23
6	Auzcon Pty Ltd	93.01
7	Sunshine Coast Consulting Pty Ltd (Alternative)	92.06
8	Universal Civil Contracting	91.01
9	Moggill Constructions Pty Ltd	89.08
10	Civlec Pty Ltd t/a GRC Civil	88.76
11	G & R Brown & Sons Pty Ltd t/a Brown Contractors	88.54
12	BMD Urban Pty Ltd	85.42
13	Sunshine Coast Consulting Pty Ltd	84.96
14	CES Civil NQ Pty Ltd	Non-conforming
15	Epoca Constructions Pty Ltd	Non-conforming
16	Smart Urban Pty Ltd	Non-conforming

Hazell Bros (Qld) Pty Ltd submitted a comprehensive tender and demonstrated their experience on projects of a similar scale and complexity. At the 20 July 2018 tender clarification meeting, Hazell Bros (QLD) Pty Ltd provided their construction methodology; confirmed an overall project duration of 37 weeks (including an allowance of four weeks for wet weather) and demonstrated a strong understanding of all the project requirements.

Hall Contracting Pty Ltd submitted a comprehensive tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. At the 20 July 2018 tender clarification meeting, Hall Contracting Pty Ltd demonstrated their understanding and experience in similar projects; however, there were no additional benefits for the higher price.

Shadforths Civil Pty Ltd submitted a comprehensive tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. At the 20 July 2018 tender clarification meeting, Shadforths Civil Pty Ltd demonstrated their understanding and experience in similar projects; however, there were no additional benefits for the higher price.

The non-conforming submissions did not provide the mandatory tender documentation or did not pass the external third party financial review.

ITEM 4.1 DAKABIN - DAKABIN WASTE MANAGEMENT FACILITY - TRANSFER STATION DEVELOPMENT - CIVIL WORKS - DIVISION 7 - A17138561 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The way in which the potential risks are minimised is detailed below.

Financial Risks:

A recent third-party review of financial status has been undertaken and the successful tenderer was rated '*Conditionally Acceptable*' for an \$11M Council project.

Construction Risks:

- a. The proposed works will occur within an operating Waste Services Facility. The management of the construction works around the operational requirements of the facility, including traffic management, will be supervised by Waste Services officers. A traffic management plan will be required to be submitted, by the successful tenderer, for approval prior to works commencing.
- b. Prior to construction commencing on site, the contractor will be required to submit to Council, for approval, workplace health and safety and pedestrian and traffic management plans. Regular audits of these plans will be undertaken by Council inspectors throughout the construction period to ensure compliance.
- c. The Dakabin Waste Management Facility has a current Environment Licence with conditions which include discharge from the site. The successful tenderer will be required to submit an environmental management plan for approval, prior to commencing works, to ensure the licence conditions are not compromised.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$5.25M (excl. GST) in the 18-19 FY Capital Projects Program for this project (102224).

Shed and 20 bin roofs construction (awarded contract)	\$ 279,546.00
Tender Price	\$ 5,093,454.98
Contingency (5%)	\$ 250,000.00
QLeave and consultant construction supervision	\$ 55,000.00

Total Project Cost	\$ 5,678,000.98
	=====
Estimated ongoing operational/maintenance costs	\$50,000 per F/Y.

ITEM 4.1 DAKABIN - DAKABIN WASTE MANAGEMENT FACILITY - TRANSFER STATION DEVELOPMENT - CIVIL WORKS - DIVISION 7 - A17138561 (Cont.)

The budget amount for this project, currently \$5,250,000, is insufficient. Savings of approximately \$200,000 are available from other Waste Capital projects (\$70,000 from project 106683, RORO bin replacement budget and \$130,000 from the Caboolture Bin Roof budget, project 103738), which can be directed to the project.

The project will be monitored as to whether additional funds are required at a future quarterly review. Savings will be sought from within the project, if possible.

3.7 Economic Benefit

The engagement of this contractor allows Council to construct the foundation base and associated road works for the shed and bin bay roofs in the most cost-effective manner.

3.8 Environmental Implications

The successful tenderer will provide a site-specific based environmental management plan which takes into consideration the Waste Facilities environmental licence conditions to ensure the conditions are not compromised. This plan will be monitored by Council officers throughout the construction phase to ensure compliance.

Provision of infrastructure for the community to dispose of various recyclable wastes including hazardous waste safely in an enclosed area helps reduce environmental impacts and will reduce the likelihood of illegal dumping.

3.9 Social Implications

Provision for residents to dispose of recyclable waste including household hazardous waste reduces the amount of waste to landfill and illegal dumps across the region.

3.10 Consultation / Communication

Consultation was held with Procurement Services throughout the tendering and evaluation assessments to ensure compliance with Council's Procurement Policy and tender evaluation process.

ATTENDANCE

Ms Angelika Hesse left the meeting at 10.48am after consideration on Item 4.1.

ITEM 4.2
SAMFORD PARKLANDS - APPLICATION TO NAME A RECREATION TRAIL -
DIVISION 11

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A15567599 : 11 July 2017
Responsible Officer: BS, Technical Officer (ECM Infrastructure Planning)

Executive Summary

An application has been received requesting the recreation trail on the eastern side of Samford Parklands be named in acknowledgement of the late Laurence 'Laurie' Balfour. This report provides Council with the background information relevant to the application and recommends that Council support the proposed trail naming.

COMMITTEE RECOMMENDATION

Moved by Cr Darren Grimwade

Seconded by Cr Matt Constance

CARRIED 12/0

1. That subject to the outcome of public advertising, the extent of recreation trail identified in image 1, be named 'Laurie Balfour Trail'.
2. That the proposal to name the recreation trail in recognition of Mr Balfour be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received following the advertised period, the matter be referred back to Council in a subsequent report.

ITEM 4.2 SAMFORD PARKLANDS - APPLICATION TO NAME A RECREATION TRAIL - DIVISION 11 - A15567599
(Cont.)

OFFICER'S RECOMMENDATION

1. That subject to the outcome of public advertising, the extent of recreation trail identified in image 1, be named 'Laurie Balfour Trail'.
2. That the proposal to name the recreation trail in recognition of Mr Balfour be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received following the advertised period, the matter be referred back to Council in a subsequent report.

REPORT DETAIL

1. Background

An application has been received requesting that the recreation trail on the eastern side of Samford Parklands be named in acknowledgement of the late local resident Laurence 'Laurie' Balfour.

In consideration of this request, Council officers are recommending that the section of recreation trail identified in Figure 1, be named in recognition of Mr Balfour.

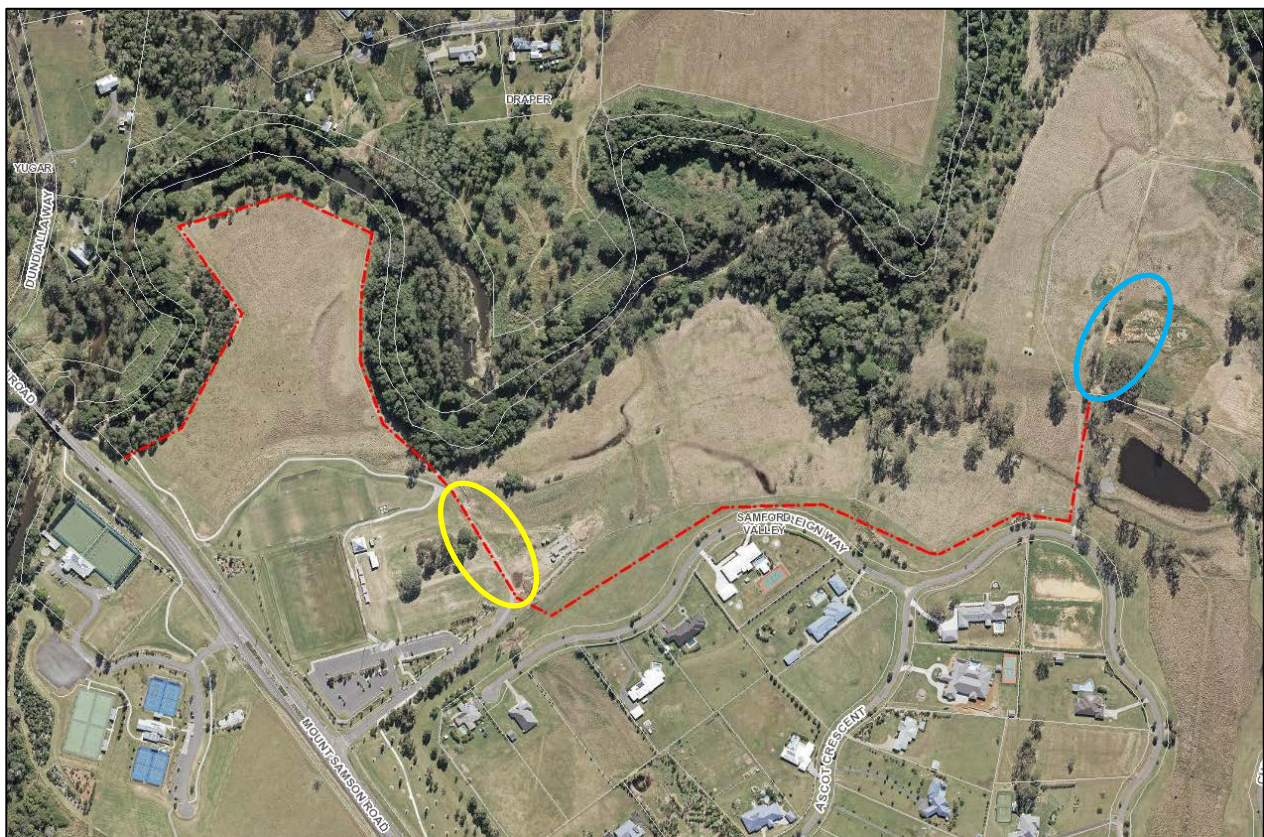


Figure 1 - Samford Parklands eastern recreation trail

It is noted that part of the trail, highlighted in yellow on Figure 1, will be realigned to accommodate the expansion of the Samford Rangers football facility, currently in detailed design phase and programmed for construction in the 2019-20 financial year. The adjustment of the alignment will not interrupt trail use nor would it impact the naming of the trail.

*ITEM 4.2 SAMFORD PARKLANDS - APPLICATION TO NAME A RECREATION TRAIL - DIVISION 11 - A15567599
(Cont.)*

It is further noted that the trail will also need to be extended in the near future to coincide with the construction of the final stage of the adjacent rural residential development, as highlighted in blue on Figure 1. It is recommended that the proposed naming be applied to the extension of the trail once constructed.

2. Explanation of Item

Under Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. Mr Balfour's connection and contribution to the area has been corroborated by Council's local historian, Kelly Ashford.

The application provided the following information on the Balfour's connection to the area.

- His family moved to Samford in 1939.
- Laurie went to Parker School near Yugar train station and Samford School after Parker closed down during war time.
- Laurie commenced work for CSIRO in 1961 and worked there for the next 30 years.
- Laurie & Maureen Balfour moved into Cash House in 1964, living in the house for 26 years.
- The renovated house is now serving as the Samford Soccer Club House.
- Around 1952 at a public meeting, Laurie moved a motion to form the Rural Fire Brigade in Samford
- Laurie was a member of the Samford State School P & C where he initiated a horse gymkhana which went on to become the Samford Show where he was ringmaster.
- Laurie was Master of Ceremonies at the Samford Hall Local Dances for many years and went on to become a Trustee of the Hall Committee.

The recommendation to name the trail after Mr Balfour complies with the policy's guidelines as outlined below:

- Names of pioneering families and long-term residents;
- Persons with a historical connection to the land or area; and
- Names of respected community members of considerable service who are, or were resident, or working within the region.

A history board is proposed to be installed in conjunction with the trail signage, to explain the contributions made by Mr Balfour and his connection with the area. The proposed wording has been approved by the applicant and Divisional Councillor, and is as follows:

"Laurie Balfour a long term CSIRO Samford Caretaker lived on-site in Cash House. Initiator of the first Samford Show and later ringmaster. Laurie was heavily involved in many community-run organisations."

The required future extension and realignment of a short section of the trail will require an amendment to Council records to ensure the trail is accurately depicted in Council's asset register and wayfinding for trail users. This will be undertaken respectively as part of the as-constructed plan process following completion of construction of the final stage of the Samford Rangers football facility expansion and the adjacent development.

3. Strategic Implications

3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

*ITEM 4.2 SAMFORD PARKLANDS - APPLICATION TO NAME A RECREATION TRAIL - DIVISION 11 - A15567599
(Cont.)*

3.3 Policy Implications

The submitted application complies with and has all of the supporting documentation required under MBRC Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The estimated cost of fabricating and installing a new sign in accordance with the draft Park and Open Space Signage Guidelines is approximately \$2000.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

Formal naming will provide improved awareness of, and the ability to recognise distinct locations within the region.

3.10 Consultation / Communication

The proposed naming is supported by the Divisional Councillor. The proposed trail naming will be advertised in local newspapers for a period of 28 days, during which time public submissions can be made and will be received. This process allows Council to assess any possible objections to the proposed naming.

**ITEM 4.3
PETRIE MILL REDEVELOPMENT - RELOCATION OF TELECOMMUNICATION
ASSETS - DIVISION 7**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17440457 : 23 August 2018
Responsible Officer: PH, Senior Project Manager - Civil (ECM Major Projects - University)

Executive Summary

This report seeks approval to authorise the Chief Executive Officer to enter into contracts with Telstra Corporation Limited, NBN Co Limited, Singtel Optus Pty Limited and TPG Telecom Ltd for the relocation of their telecommunication assets within Gympie Road and Wyllie Park as part of Stage 1 of the overall Petrie Mill Redevelopment Project.

The final costs of these works have not yet been advised by the various telecommunication companies, however, preliminary estimates of costs have been provided.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr James Houghton

CARRIED 12/0

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that the respective telecommunication carriers, being Telstra Corporation Limited (Telstra), NBN Co Limited (NBN), Singtel Optus Pty Limited (Optus) and TPG Telecom Ltd (TPG), are the sole suppliers reasonably available to undertake the relocation of their respective telecommunication assets within Gympie Road and Wyllie Park, Petrie as described in this report.
2. That Council enters into agreements with Telstra, NBN, Optus and TPG as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging each agreement and any required variations of each agreement on the Council's behalf with Telstra, NBN, Optus and TPG as described in this report.

ITEM 4.3 PETRIE MILL REDEVELOPMENT - RELOCATION OF TELECOMMUNICATION ASSETS - DIVISION 7 - A17440457 (Cont.)

OFFICER'S RECOMMENDATION

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that the respective telecommunication carriers, being Telstra Corporation Limited (Telstra), NBN Co Limited (NBN), Singtel Optus Pty Limited (Optus) and TPG Telecom Ltd (TPG), are the sole suppliers reasonably available to undertake the relocation of their respective telecommunication assets within Gympie Road and Wyllie Park, Petrie as described in this report.
2. That Council enters into agreements with Telstra, NBN, Optus and TPG as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging each agreement and any required variations of each agreement on the Council's behalf with Telstra, NBN, Optus and TPG as described in this report.

REPORT DETAIL

1. Background

Telecommunication conduits and pits containing optic fibre services for Telstra, NBN, Optus and TPG are located within Wyllie Park and the Gympie Road corridor, traversing parallel to Gympie Road from the North Pine River to the Queensland Rail (QR) corridor.

As part of the Gympie Road Intersection Upgrade project, which supports the Petrie Mill Redevelopment, telecommunication services will be located within the new road alignment. Accordingly, relocation of the existing telecommunication assets to a new alignment clear of the planned intersection upgrade works is required.

Detailed design has been undertaken to determine the scope of the relocation work, including provision for the communications network required to service the Petrie Mill Redevelopment site.

As the delivery time frames to relocate the telecommunication services and construct new telecommunication services to the University of Sunshine Coast (USC) site are extremely tight, approval for the Chief Executive Officer to enter into contracts with Telstra, NBN, Optus and TPG to undertake the necessary relocations is required concurrently with the tender for the Gympie Road Intersection upgrade.

The design and quotation for the majority of the works is being undertaken by Telstra (as the owner of the major pit and pipe network) with supplementary contracts being needed with other carriers for the cutover and replacement of their assets.

2. Explanation of Item

Relocation of the telecommunication services is critical in achieving the development timeframes as parts of the development construction are unable to progress substantially until the telecommunication services are relocated and the existing services removed.

As the asset owners, only the relevant telecommunication carriers can undertake the relocation work associated with their respective telecommunication assets. The carriers are currently tendering and pricing their respective works but unfortunately will not complete this phase in a timeframe that would enable the formal assessment and reporting of individual contracts for consideration by Council in the normal manner. The carriers are also looking to purchase materials, that have long supply lead times, in advance of construction and as such, separate contracts or purchasing arrangements may be necessary to facilitate materials purchased separate to construction activities.

Due to the time-critical nature of all works associated with the project, it is recommended that the necessary authority to negotiate and enter into the respective contracts with the telecommunication carriers be delegated to the CEO.

ITEM 4.3 PETRIE MILL REDEVELOPMENT - RELOCATION OF TELECOMMUNICATION ASSETS - DIVISION 7 - A17440457 (Cont.)

As part of the previous preliminary design phase and development of the project P90 estimate, an allocation for these relocations was determined within the overall Petrie Mill Redevelopment Project Stage 1 budget.

Based on the advice received from the respective carriers to date, the preliminary estimated cost to complete the relocation and subsequent removal of redundant services is \$1.98M ex GST and within the allocated budget for the project.

3. Strategic Implications

3.1 Legislative/Legal Implications

Under the Local Government Regulation 2012 (section 235(a)), a local government may enter into a large sized contractual arrangement without first inviting tenders if; the local government resolves it is satisfied that there is only one supplier reasonably available.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Under s235 Other Exceptions of the Local Government Regulation 2012, part (a) "the local government resolves that there is only 1 supplier who is reasonably available", Telstra, NBN, Optus and TPG are the asset owners and the only suppliers who manage all works associated with their respective assets.

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and a range of issues has been identified. For each of the identified risks, mitigation measures have been identified as detailed below.

Timely delivery of Petrie Mill Development

It is not possible to construct all works and deliver the development without relocation of the telecommunication services. Relocation of the services impact on the delivery of the Gympie Road Intersection Upgrade. Early engagement with Telstra and other carriers has been undertaken due to long lead times to undertake the design and gain necessary approvals.

Public safety

Telstra, NBN, Optus and TPG will be responsible for managing public safety during construction of the new works and the connections to the existing services. Telstra, NBN, Optus and TPG will be required to have appropriate work procedures and practices in place.

Traffic and pedestrian management

A traffic and pedestrian safety management plan will be required to be prepared and implemented during the construction phase.

3.5 Delegated Authority Implications

It is recommended that the Chief Executive Officer be authorised to enter in the respective contracts for the design and construction of the telecommunication services relocations with an overall preliminary estimated cost in the order of \$1.98M (excluding GST).

ITEM 4.3 PETRIE MILL REDEVELOPMENT - RELOCATION OF TELECOMMUNICATION ASSETS - DIVISION 7 - A17440457 (Cont.)

3.6 Financial Implications

Council has allocated funds in the 2018/19 Capital Project budget for Stage 1 of the Petrie Mill Development and the works associated with the relocation of the telecommunication services will be debited to project number 105223.

Estimated Telstra cost	\$1,300,000.00
Estimated NBN cost	\$ 250,000.00
Estimated Optus cost	\$ 100,000.00
Estimated TPG cost	\$ 150,000.00
Contingency (10%)	\$ 180,000.00
Total estimated project cost	\$1,980,000.00

The estimated costs may be subject to change as the final tender pricing is not yet available from the telecommunication carriers.

There are no ongoing operational/maintenance costs associated with these works. The asset is operated and maintained by the respective telecommunication carriers.

3.7 Economic Benefit

Relocation of the services are an essential part of preliminary works to allow delivery of Stage 1 of the Petrie Mill Redevelopment. This development has significant regional economic benefits and Stage 1 is a catalyst for overall outcomes for the site as part of the broader The Mill at Moreton Bay PDA.

3.8 Environmental Implications

There are no known wider environmental implications with the telecommunication services relocations. The telecommunications companies will be required to manage environmental aspects during the construction phase in accordance with a Construction Environmental Management Plan (CEMP).

3.9 Social Implications

The Petrie Mill Development will provide significant positive social benefits and will facilitate construction of a university campus along with other facilities.

3.10 Consultation / Communication

The works will be managed by the relevant telecommunication companies in line with standard protocols for works on their asset.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17184501 : 5 July 2018
Responsible Officer: BS, Technical Officer (ECM Infrastructure Planning)

Executive Summary

An application has been received requesting that an area of parkland located on the foreshore at Toorbul, be named in recognition of the late Noel Downes.

This report provides Council with background information relevant to the application and recommends that an area of parkland identified in Figure 1, be named "Noel Downes Place".

COMMITTEE RECOMMENDATION

Moved by Cr Brooke Savige

Seconded by Cr Peter Flannery

CARRIED 12/0

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that an area of parkland described as part of Lot 1 on SP164588 and identified in Figure 1, be named as "Noel Downes Place".
2. That the proposal to name an area of parkland in recognition of Noel Downes be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising; the matter be referred back to Council in a subsequent report.

ITEM 5.1 TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 - A17184501 (Cont.)

OFFICER'S RECOMMENDATION

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that an area of parkland described as part of Lot 1 on SP164588 and identified in Figure 1, be named as "Noel Downes Place".
2. That the proposal to name an area of parkland in recognition of Noel Downes be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising; the matter be referred back to Council in a subsequent report.

REPORT DETAIL

1. Background

An application has been received by Council requesting that an area of parkland located on the foreshore at Toorbul (figure 1), be named in recognition of the late Noel Downes.



Figure 1 Area of Toorbul Esplanade (Foreshore) (North) to be named Noel Downes Place

In this location the foreshore park extends from the Toorbul Community and Sports Centre to the boat ramp, a distance of some 900 metres. The foreshore park is described as Lot 1 on SP164588. It is proposed to name the western most end of this park, in the vicinity of the Toorbul Community and Sports Centre, "Noel Downes Place".

2. Explanation of Item

The application to name a place within a park or recreation reserve under Council control was lodged by a relative of Mr Noel Downes. The applicant has requested naming a place within the park adjacent to the Toorbul Community and Sports Centre. Information received notes that Mr Downes was a community minded individual who also volunteered his time to many local community initiatives, most notably securing land and assisting with fund raising for the construction of the Toorbul Community and Sports Centre.

ITEM 5.1 TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 - A17184501 (Cont.)

Under Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. In this instance, two letters of support have been provided; one from a Toorbul resident who knew Mr Downes for many years and worked with him building the Toorbul Community and Sports Centre. The second letter of support is from the president of The Toorbul Community and District Association, who was an acquaintance of Mr Downes for many years and supports the place naming. Council's local libraries historian has also provided information which illustrates a high level of community involvement by Mr Downes.

The recommendation to name the area after Noel Downes complies with the policy's guideline as outlined below:

- Names of respected community members of considerable service who are, or were residents or working within the region.

Council policy requires that any proposal to name a park, reserve or place be advertised in local newspapers for a period of 28 days during which time submissions can be received. This process allows Council to assess any possible objections to the proposed naming.

A history board is proposed to be installed in conjunction with the place signage to explain the connection Mr Downes had with the area. The proposed wording has been approved by the applicant and reads as follows:

"Noel Downes was an active volunteer within the Toorbul community and was a driving force in securing the land and building the Toorbul Community and Sports Centre."

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

3.3 Policy Implications

The submitted application complies with and has all the supporting documentation required under MBRC Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

Subject to no adverse submissions being received, the matter should be referred to the Director Engineering Construction and Maintenance for implementation.

3.6 Financial Implications

The estimated cost of fabricating and installing a new sign in accordance with the draft Park and Open Space Signage Guidelines is approximately \$2,000.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

ITEM 5.1 TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 - A17184501 (Cont.)

3.9 Social Implications

Formal naming will provide improved awareness of, and the ability to recognise distinct locations within the region.

3.10 Consultation / Communication

The proposed naming is supported by the Division 1 Councillor. The proposed naming will be advertised in local newspapers for a period of 28 days during which time public submissions can be made and will be received. If adverse comments are received, then the matter will be reported back to Council for final consideration and direction. Where no adverse comments are received, the matter will be delegated to the Director Engineering Construction and Maintenance for implementation.

ITEM 5.2

NEW LEASE - PINE HILLS LIGHTNING BASEBALL CLUB INC - DIVISION 10

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17293641 : 24 July 2018 - **Refer Supporting Information A17443733**
Responsible Officer: CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a lease to Pine Hills Lightning Baseball Club Inc. at James Drysdale Reserve, 2 Pine Hills Drive, Bunya (Refer Supporting Information #1). The proposed lease would be granted upon the group securing sufficient funding to complete construction of the canteen and prior to the commencement of construction works.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED 12/0

1. That subject to recommendations 2 and 3, the Pine Hills Lightning Baseball Club Inc. be granted a lease over an area at 2 Pine Hills Drive, Bunya (refer Supporting Information #1) for a period aligning with the expiry of their existing lease at this location (28 February 2021).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to Pine Hills Lightning Baseball Club Inc. securing sufficient funding to undertake the canteen project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary to execute this lease.
5. That the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

ITEM 5.2 NEW LEASE - PINE HILLS LIGHTNING BASEBALL CLUB INC - DIVISION 10 - A17293641 (Cont.)

OFFICER'S RECOMMENDATION

1. That subject to recommendations 2 and 3, the Pine Hills Lightning Baseball Club Inc. be granted a lease over an area at 2 Pine Hills Drive, Bunya (refer Supporting Information #1) for a period aligning with the expiry of their existing lease at this location (28 February 2021).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to Pine Hills Lightning Baseball Club Inc. securing sufficient funding to undertake the canteen project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary to execute this lease.
5. That the exception contained in Section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

REPORT DETAIL

1. Background

Since 1 March 2016, the Pine Hills Lightning Baseball Club Inc. has held a lease with Council over a clubhouse and canteen building at James Drysdale Reserve, 2 Pine Hills Drive. The organisation has identified that the current canteen is approaching the end of its useful life, and that a new canteen is required. Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse any applications at its sole discretion.

2. Explanation of Item

The Pine Hills Lightning Baseball Club Inc. has lodged an IWA to Council for the replacement of its canteen, part of which is proposed to be located outside of their existing lease area (Refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable Pine Hills Lightning Baseball Club Inc. to proceed with their proposed project, Council would need to provide the group with an additional lease (Refer Supporting Information #1) to accommodate the construction of the new facility.

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (28 February 2021).

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

ITEM 5.2 NEW LEASE - PINE HILLS LIGHTNING BASEBALL CLUB INC - DIVISION 10 - A17293641 (Cont.)

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Pine Hills Lightning Baseball Club Inc. will provide the organisation with additional infrastructure to support the provision of their services to community.

3.10 Consultation / Communication

Cr Matt Constance (Division 10)
Relevant Council departments
Pine Hills Lightning Baseball Club Inc.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

ITEM 7.1

ABBEYSTOWE FEASIBILITY STUDY - FINANCIAL CONTRIBUTION - DIVISION 1

Meeting / Session: 7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM
Reference: A17484486 : 28 August 2018 - Refer **Confidential** Supporting Information
A17485544 & A17485574
Responsible Officer: MM, Manager - Community Services, Sport and Recreation (CES Community Services, Sport & Recreation)

Executive Summary

As part of its 2018/19 Operational Budget, Council has made provision for a \$100,000 (GST excl.) financial contribution to the Abbey Museum of Art and Archaeology Inc. (AMAA) towards the preparation of the Abbey Medieval Life Experience (Abbeystowe) Feasibility Study.

This report seeks Council's approval to enter a funding agreement with the AMAA and execute the payment of funds.

COMMITTEE RECOMMENDATION

Moved by Cr Koliana Winchester

Seconded by Cr Brooke Savige

CARRIED 12/0

1. That the provision of a \$100,000 (GST Excl.) financial contribution to the Abbey Museum of Art and Archaeology Inc. towards Stage 1 of the Abbeystowe Feasibility Study be approved, as provided in Confidential Supporting Information #2.
2. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the funding agreement on the Council's behalf with the Abbey Museum of Art and Archaeology Inc. and executing the payment of funds as described in this report.
3. That the Abbey Museum of Art and Archaeology Inc. be advised that the funding required to complete all further stages of the Abbeystowe Feasibility Study are to be obtained from sources other than Council.

ITEM 7.1 ABBEYSTOWE FEASIBILITY STUDY - FINANCIAL CONTRIBUTION - DIVISION 1 - A17484486 (Cont.)

OFFICER'S RECOMMENDATION

1. That the provision of a \$100,000 (GST Excl.) financial contribution to the Abbey Museum of Art and Archaeology Inc. towards Stage 1 of the Abbeystowe Feasibility Study be approved, as provided in Confidential Supporting Information #2.
2. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the funding agreement on the Council's behalf with the Abbey Museum of Art and Archaeology Inc. and executing the payment of funds as described in this report.
3. That the Abbey Museum of Art and Archaeology Inc. be advised that the funding required to complete all further stages of the Abbeystowe Feasibility Study are to be obtained from sources other than Council.

REPORT DETAIL

1. Background

The AMAA is located at 1–63 The Abbey Place, Caboolture and has been established since 1986. The AMAA aspires to be a leading museum by:

- Preserving in accordance with best practice principles, its significant collections of art and antiques;
- Promoting an impartial view of world history; and
- Providing quality cultural and educational experiences.

In addition to the AMAA's role as a museum, the organisation also conducts the annual Abbey Medieval Festival which attracts approximately 30,000 attendees over three days from across Australia.

The concept of 'Abbeystowe' has been a long-held ambition of the AMAA. It envisages the establishment of a '14th century European medieval village, that combines a high level of historical integrity with the engagement of a major educational and tourist destination'.

Abbeystowe is defined by the AMAA as a 'living museum', Australia's most successful example of which is Sovereign Hill in Ballarat, Victoria. As a living history of the Victorian gold rush days, Sovereign Hill attracts more than 450,000 visitors each year. A 2015 Ernst & Young economic impact study calculated that Sovereign Hill contributed \$228 million and 1500 jobs to the Victorian economy in 2012/13.

In 2017, the AMAA conducted a 'Scoping Study' for the Abbeystowe concept in partnership with Moreton Bay Region Industry and Tourism (MBRIT) and Regional Development Australia (RDA). This study identified the critical components required for a comprehensive project Feasibility Study.

Following the completion of the Scoping Study, the AMAA are now seeking to progress the development of a Feasibility Study for the Abbeystowe concept. Provided in Confidential Supporting Information #1 of this report is a proposal received by Council in early 2018 which details the full scope of the feasibility study and the project methodology envisaged. The project costs have been estimated by the group to be \$238,000 - \$335,000.

2. Explanation of Item

Council has received a request from the AMAA seeking the release of Council's budgeted \$100,000 (GST excl.) funding contribution to undertake Stage 1 of the Abbeystowe Feasibility Study (Refer Confidential Supporting Information #2). This stage is proposed to consist of a Market Analysis, Engineering and Build Analysis (Master Plan Costing Report) and a Financial Analysis.

ITEM 7.1 ABBEYSTOWE FEASIBILITY STUDY - FINANCIAL CONTRIBUTION - DIVISION 1 - A17484486 (Cont.)

The group envisage that the completion of Stage 1 will provide a 'proof of concept' for Abbeystowe and assist in leveraging, from sources other than Council, the additional investment required to complete the remaining stages of the feasibility study and achieve the development objectives including capital funding.

This report seeks Council's approval to enter a funding agreement with the AMAA for the completion of Stage 1 of the Abbeystowe Feasibility Study, and to execute the payment of Council's \$100,000 (GST Excl.) contribution.

Should Council support these recommendations, it is further recommended that the AMAA be advised that the funding required to complete all other stages of the Feasibility Study are to be obtained from sources other than Council.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Local jobs for residents - an innovative and thriving economy.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

The AMAA have advised that completing all stages of the Abbeystowe Feasibility Study will cost between \$238,000 - \$335,000. Therefore, in addition to Council's \$100,000 (GST excl.) contribution towards Stage 1, up to \$235,000 of funding, from sources other than Council, will be required to complete the project.

3.5 Delegated Authority Implications

As per Officer's Recommendation 2 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to prepare a suitable funding agreement and execute the payment of Council's \$100,000 (GST excl.) contribution.

3.6 Financial Implications

Council has made provision in its 2018/19 Operational Budget for a \$100,000 (GST excl.) contribution to the AMAA, towards the Abbeystowe Feasibility Study (Budget number: 33121.000.22004). Should Council support the recommendations of this report, a funding agreement will be prepared between Council and the AMAA, and the payment of funds executed.

3.7 Economic Benefit

The Abbeystowe concept has been identified by the AMAA as having the potential to make a significant contribution to the Moreton Bay Region economy. The proposed feasibility study will aim to assess and quantify this potential.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The Abbeystowe concept has the potential to make a positive contribution to the arts and cultural offerings of the Moreton Bay Region.

ITEM 7.1 ABBEYSTOWE FEASIBILITY STUDY - FINANCIAL CONTRIBUTION - DIVISION 1 - A17484486 (Cont.)

3.10 Consultation / Communication

External

- Chairperson - Abbey Museum and Art and Archaeology Inc.
- Director - Abbey Museum of Art and Archaeology Inc.
- Director - Brand Genetics Pty Ltd.

Internal

- Chief Executive Officer
- Director - Community and Environmental Services
- All Councillors

ITEM 7.2
GRANT OF EASEMENT TO UNITYWATER OVER COUNCIL LAND - 95
CABOOLTURE RIVER ROAD, MORAYFIELD - LOT 105 ON RP852157 - DIVISION 3

Meeting / Session: 7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM
Reference: A17494518 : 30 August 2018 - **Refer Supporting Information A17494980**
Responsible Officer: AS, Enterprise and Investments Officer (CES Property & Commercial Services)

Executive Summary

This report seeks Council's approval to consent to the construction of Unitywater infrastructure, and granting of an easement for sewerage purposes to Unitywater, over Council-owned land described as Lot 105 on RP852157.

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr Mick Gillam

CARRIED 12/0

1. That Council provide landowners consent to enable Unitywater to construct the necessary sewerage infrastructure on Lot 105 on RP852157 to give effect to DA/32125/2016/V2L.
2. That the grant of an easement to Unitywater for sewerage purposes over Lot 105 on RP852157 be approved on the terms outlined in this report.
3. That the Chief Executive Officer be authorised to take all action necessary to give effect to recommendations 1 and 2.

ITEM 7.2 GRANT OF EASEMENT TO UNITYWATER OVER COUNCIL LAND - 95 CABOOLTURE RIVER ROAD, MORAYFIELD - LOT 105 ON RP852157 - DIVISION 3 - A17494518 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council provide landowners consent to enable Unitywater to construct the necessary sewerage infrastructure on Lot 105 on RP852157 to give effect to DA/32125/2016/V2L.
2. That the grant of an easement to Unitywater for sewerage purposes over Lot 105 on RP852157 be approved on the terms outlined in this report.
3. That the Chief Executive Officer be authorised to take all action necessary to give effect to recommendations 1 and 2.

REPORT DETAIL

1. Background

On 29 March 2017 Council approved a development application for Material Change of Use - Development Permit (Residential Care Facility) at 76-78 Caboolture River Road, Morayfield (reference DA/32125/2016/V2L).

The applicant is seeking landowners consent to lodge an application with Unitywater to construct sewerage infrastructure to service the development at 76-78 Caboolture River Road through Council-owned land located at 95 Caboolture River Road (Lot 105 on RP852157). A plan of the proposed infrastructure is found in Supporting Information #1.

Once complete, Unitywater will require an easement over their constructed sewerage infrastructure. The relevant documentation will be prepared to create the necessary easements at the appropriate time.

Supporting Information #2 is an aerial image of the Council-owned land at 95 Caboolture River Road, Morayfield and its surrounds.

2. Explanation of Item

The terms of the Easement, if granted by Council, will be in accordance with the standard easement terms, previously agreed to by Council and Unitywater, and lodged with the Department of Natural Resources, Mines and Energy under Dealing Number 715221831.

3. Strategic Implications

3.1 Legislative/Legal Implications

Appropriate easement documentation will be prepared and lodged with the Titles Office.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report

3.4 Risk Management Implications

As Unitywater is the owner of the sewerage infrastructure, all risk sits with Unitywater.

3.5 Delegated Authority Implications

That the Chief Executive Officer be delegated authority to do all things necessary to effect Recommendation 1 and 2.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

ITEM 7.2 GRANT OF EASEMENT TO UNITYWATER OVER COUNCIL LAND - 95 CABOOLTURE RIVER ROAD,
MORAYFIELD - LOT 105 ON RP852157 - DIVISION 3 - A17494518 (Cont.)

3.7 Economic Benefit

There are no economic benefits arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Legal Services

Relevant Council departments

8 REGIONAL INNOVATION

(Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ITEM 9.1 CAMPAIGN FOR SAFETY WEEK (KW)

Cr Koliana Winchester advised of her attendance at the Campaign for Safety Week held Saturday 1 September 2018 on behalf of the Mayor. Cr Winchester said that the event was well-attended and noted that it presented an opportunity to discuss the great work that Emergency Services do.

ITEM 9.2 CABOOLTURE NETBALL ASSOCIATION - DIVISION 3 (AH)

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr Peter Flannery

CARRIED 12/0

That a Mayoral letter of congratulations be sent to the Caboolture Netball Association on staging the successful Grand Finals on Saturday 1 September 2018.

ITEM 9.3 2018 MORETON BAY MULTICULTURAL FIESTA - DIVISION 3 (AH)

Cr Adam Hain offered his congratulations to the Multicultural Association of Caboolture on the success of the 2018 Moreton Bay Multicultural Fiesta held Saturday 1 September 2018 in Caboolture Town Square.

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr Koliana Winchester

CARRIED 12/0

That a Mayoral letter of congratulations be sent to the Multicultural Association of Caboolture and Surrounds on staging the successful 2018 Moreton Bay Multicultural Fiesta.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.02am.