



REPORT

Coordination Committee Meeting

Tuesday 11 September 2018
commencing at 10.37am

Strathpine Chambers
220 Gympie Road, Strathpine

ENDORSED GM20180911

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Coordination Committee meeting held 11 September 2018 are recommended to the Council for adoption.

COUNCILLOR ALLAN SUTHERLAND (MAYOR)
CHAIRPERSON
COORDINATION COMMITTEE

Membership = 13
Mayor and all Councillors

Quorum = 7

Adoption Extract from General Meeting – 11 September 2018 (Page 18/1917)

**12.1 Coordination Committee Meeting - 11 September 2018
(18/1919 - 18/1950)**

RESOLUTION

Moved by Cr Adrian Raedel

Seconded by Cr Koliana Winchester

CARRIED 12/0

That the report and recommendations of the Coordination Committee meeting held 11 September 2018.

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

- ITEM 1.1** 1920
PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12
COMMITTEE RECOMMENDATION
REPORT DETAIL

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

3 CORPORATE SERVICES SESSION (Cr M Constance)

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

- ITEM 4.1** 1924
ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

- ITEM 4.2** 1927
PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND DESIGN SERVICES - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

- ITEM 5.1** 1931
NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION 7
COMMITTEE RECOMMENDATION
REPORT DETAIL

- ITEM 5.2** 1934
NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING CLUB INC - DIVISION 6
COMMITTEE RECOMMENDATION
REPORT DETAIL

6 LIFESTYLE & AMENITY SESSION (Cr D Sims)

- ITEM 6.1** 1937
RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL
COMMITTEE RECOMMENDATION
REPORT DETAIL

- ITEM 6.2** 1942
TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6
COMMITTEE RECOMMENDATION
REPORT DETAIL

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7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

8 REGIONAL INNOVATION (Cr D Grimwade)

9 GENERAL BUSINESS

ITEM 9.1 **1946**
MORETON BAY FOOD & WINE FESTIVAL - DIVISION 6
COMMITTEE RECOMMENDATION

ITEM 9.2 **1946**
AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION 2018 CONFERENCE -
REGIONAL
COMMITTEE RECOMMENDATION

ITEM 9.3 **1947**
REGIONAL EVENTS

CLOSED SESSION (Confidential items)

ITEM C.1 – CONFIDENTIAL **1949**
SALE OF LAND FOR OVERDUE RATES AND CHARGES - REGIONAL
COMMITTEE RECOMMENDATION

CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliانا Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Mike Charlton (Deputy Mayor)
Cr Matthew Constance
Cr Darren Grimwade
Cr Adrian Raedel

Officers:

Chief Executive Officer	(Mr Daryl Hitzman)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Stewart Pentland)
A/Director Engineering, Construction & Maintenance	(Mr David Meyer)
Financial Operations Manager	(Mr Jason Linsdell)
Meeting Support	(Larissa Kerrisk)

Apologies:

Nil

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12

Meeting / Session: 1 GOVERNANCE
Reference: A16320568 : 4 September 2018 - **Refer Supporting Information A16320620**
Responsible Officer: BH, Director Community and Environmental Services (CES Property & Commercial Services)

Executive Summary

Unitywater has requested Council's approval for a 10-year lease over a portion of Lot 1 on SP163731 at Eliason Road, Bellmere, for constructing and maintaining riverbank stabilisation works. Unitywater is a 'government agency' as defined in the Local Government Regulation 2012.

This report seeks approval to grant a lease to Unitywater, pursuant to the 'government agency' exception permitted under the Local Government Regulation 2012 and provide landowners consent to Unitywater for its application to the Department of Natural Resources, Mines and Energy for the required Riverine Protection Permit.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel
Seconded by Cr Adam Hain

CARRIED 13/0

1. That Unitywater be granted a lease over that part of Lot 1 on SP163731 identified as Lease B at Eliason Road, Bellmere in the supporting information to this report on the terms outlined in this report.
2. That the exception contained in section 236(1)(b)(i) of the Local Government Regulation 2012 applies to the granting of the lease referred to in recommendation 1.
3. That Council provide land owner's consent to enable Unitywater to make application to the Department of Natural Resources, Mines and Energy for the required Riverine Protection Permit.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease and providing the consent under recommendation 3 on the Council's behalf as described in this report.

ITEM 1.1 PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 - A16320568 (Cont.)

OFFICER'S RECOMMENDATION

1. That Unitywater be granted a lease over that part of Lot 1 on SP163731 identified as Lease B at Eliason Road, Bellmere in the supporting information to this report on the terms outlined in this report.
2. That the exception contained in section 236(1)(b)(i) of the Local Government Regulation 2012 applies to the granting of the lease referred to in recommendation 1.
3. That Council provide land owner's consent to enable Unitywater to make application to the Department of Natural Resources, Mines and Energy for the required Riverine Protection Permit.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease and providing the consent under recommendation 3 on the Council's behalf as described in this report.

REPORT DETAIL

1. Background

Unitywater is proposing to undertake bank stabilisation work, including bank re-profiling and revegetation, along a section of the Caboolture River at Lot 1 on SP163731 at Eliason Road, Bellmere (refer supporting information #1). This work is part of Unitywater's strategy to reduce nutrient levels in the Caboolture River. Unitywater has advised it has already entered an agreement with the adjoining landowner whose land will also be affected by the restoration works. Unitywater further advised that to conduct the bank stabilisation works, they are required to apply to the Department of Natural Resources, Mines and Energy for a Riverine Protection Permit and that as the landowner, Council is required to consent to its application.

The proposed project will stabilise a highly erosive section of the Caboolture River and will assist to prevent sediment and nutrient from entering the river system. Improvements to water quality in the Caboolture River is expected, creating a positive impact on the ecological function at this location.

This section of the Caboolture River is included in Council's Caboolture West Green Infrastructure Network (GIN). The bank stabilisation works being proposed by Unitywater aligns with the GIN. The proposed project has ecological as well as community benefit as the works will be performed at no cost to Council.

2. Explanation of Item

Council's approval is sought to grant a lease to Unitywater over a part of Lot 1 on SP163731 to undertake the bank stabilisation works (refer supporting information #2).

Council must comply with the *Local Government Act 2009* ("**the Act**") and the Local Government Regulation 2012 ("**the Regulation**") when it disposes of valuable non-current assets, including leases of land. As Unitywater is a government agency, Council can grant a lease to Unitywater without firstly inviting tenders or conducting an auction, by relying on the exception provided under section 236(1)(b)(i) of the Local Government Regulation 2012.

The lease will allow Unitywater to perform the bank stabilisation works and maintain the area in accordance with the restoration plan (refer supporting information #3). It is proposed that the Council grants Unitywater a 10-year lease over Lot 1 on SP163731 on the basis that all costs associated with the lease and the cost to establish and maintain the bank stabilisation works within the leased area are Unitywater's responsibility. The community and ecological benefit and the fact that there are no costs to Council justify a nominal rent of \$1. Council officers will ensure that all other terms of the lease are satisfactory from Council's perspective.

Additionally, as the landowner, Council's approval is sought to provide landowners consent to Unitywater's application for a Riverine Protection Permit from the Department of Natural Resources, Mines and Energy, in order to conduct the bank stabilisation works (refer supporting information #4).

ITEM 1.1 PROPOSED GRANT OF LEASE - ELIASON ROAD, BELLMERE - DIVISION 12 - A16320568 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Council may dispose of a valuable non-current asset, other than by tender or auction by relying on the exception contained in section 236(1)(b)(i) of the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report

3.4 Risk Management Implications

The risks associated with project delivery will rest with Unitywater.

Providing Unitywater with a lease for 10 years ensures that the bank stabilisation works are maintained and the vegetation is mature, prior to conclusion of the lease.

3.5 Delegated Authority Implications

That the Chief Executive Officer be authorised to do all things necessary to effect recommendations 1 and 3.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

This section of the Caboolture River is highly erosive and has been identified in the Caboolture West Green Infrastructure Network (GIN) as requiring bank stabilisation.

Delivery of this project will stabilise the bank and reduce sediment and nutrient from entering the river system, improving the ecological function of the river at this location.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Healthy Land and Water
Strategic Planning department
Environmental Services department
Drainage, Waterways and Coastal Planning Unit

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

No items for consideration.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE

Reference: A17319118 : 15 August 2018 - Refer **Confidential** Supporting Information
A17249564

Responsible Officer: AC, Supervisor Projects (ECM Asset Maintenance)

Executive Summary

Tenders were called for a preferred supplier arrangement (including a schedule of rates) for 'Road Pavement Failure Services (MBRC007519)', through open tender using LG Tender box. Tenders closed on 20 July 2018, with eight conforming tenders received.

It is recommended that Austek Asphalt Services Pty Ltd be appointed to the preferred supplier arrangement for 'Road Pavement Failure Services (MBRC007519)' for the 2018/19 financial year, with the option to extend the contract by one year, based upon satisfactory contractor performance.

COMMITTEE RECOMMENDATION

Moved by Cr James Houghton

Seconded by Cr Peter Flannery

CARRIED 13/0

1. That Austek Asphalt Services Pty Ltd be appointed to the preferred supplier arrangement for Road Pavement Failure Services (MBRC007519) for the 2018/19 financial year, with the option for Council, at its absolute discretion, to extend the contract by 12 months.
2. That the Chief Executive Officer be authorised the right to determine under the contract whether to exercise the option to extend the contract by a further 12 months.

ITEM 4.1 ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL - A17319118 (Cont.)

OFFICER'S RECOMMENDATION

1. That Austek Asphalt Services Pty Ltd be appointed to the preferred supplier arrangement for Road Pavement Failure Services (MBRC007519) for the 2018/19 financial year, with the option for Council, at its absolute discretion, to extend the contract by 12 months.
2. That the Chief Executive Officer be authorised the right to determine under the contract whether to exercise the option to extend the contract by a further 12 months.

REPORT DETAIL

1. Background

The establishment of a preferred supplier arrangement for road pavement failure services enables flexibility in effective management of pavement works on Council's road network. This arrangement's scope of works includes the supply and lay of asphalt materials to sections of failed pavement surface across the region's road network.

Asset condition data and pavement failure defects registered in Council's asset management system estimate the quantity of works under this arrangement could approach 30,000 square metres per year.

2. Explanation of Item

Tenders were called for a preferred supplier arrangement (including a schedule of rates) for 'Road Pavement Failure Services (MBRC007519)' through open tender using LG Tender box. Tenders closed on 20 July 2018, with eight conforming tenders received. The preferred supplier arrangement is a schedule of rates, and offers were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Austek Asphalt Services Pty Ltd	94.14
2	Quality Civil Construction Pty Ltd	88.49
3	Zachari Fall-brown - Zafa Asphalt	83.47
4	Suncoast Asphalt Pty Ltd	82.43
5	Creggs Asphalt	75.90
6	Stanley Macadam Pty Ltd	71.90
7	Allen's Asphalt Pty Ltd	70.57
8	Fulton Hogan Industries Pty Ltd	59.68

Austek Asphalt Services Pty Ltd ('Austek') - Austek provided a quality submission and have extensive knowledge and experience in the road pavement maintenance industry. Austek hold ISO accreditations in OH&S, Quality and Environmental Management Systems. The offer submitted from Austek was the lowest priced per square metre and received the highest evaluation score.

The submissions received from Quality Civil Construction Pty Ltd, Zachari Fall-brown - Zafa Asphalt, Suncoast Asphalt Pty Ltd, Creggs Asphalt, Stanley Macadam Pty Ltd, Allen's Asphalt Pty Ltd and Fulton Hogan Industries Pty Ltd were all quality submissions. All companies are experienced and capable of undertaking the works outlined in the tender; however, the offered square meterage rate from these

ITEM 4.1 ROAD PAVEMENT FAILURE SERVICES - MBRC007519 - 2018/19 - REGIONAL - A17319118 (Cont.)

companies was far more than the offer from Austek Asphalt Services Pty Ltd, and therefore deemed not best value and are not recommended to the preferred supplier arrangement.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, a competitive open tender process was undertaken. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A third-party review of financial status has been undertaken on the successful tenderer, with Austek Asphalt Services Pty Ltd receiving a rating of "very strong" which has confirmed that Austek Asphalt Services Pty Ltd have the capability and financial capacity to carry out these tendered works.

This contract will ensure service staff are suitably qualified and experienced to undertake these specialised works 24 hours a day, 365 days per year.

Impact on local traffic – The contractor will develop and present approved site specific traffic management plans and approved traffic guidance schemes for each of the locations to be completed under the contract. Traffic speeds will be reduced within the extent of the works to ensure safe passage for road users and construction activities.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Funding for works engaged under this preferred supplier arrangement are within 2018/19 budget allocations.

3.7 Economic Benefit

The appointment of a preferred supplier arrangement will enable Council to deliver its programs in a timely and cost effective manner.

3.8 Environmental Implications

The tender assessment included a review of the preferred contractor's environmental policies and procedures regarding environmental protection. The contractor has suitable environmental policies and procedures in place to undertake the works.

3.9 Social Implications

The works will improve vehicle safety and the roads' structural integrity and rideability.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, section managers and the procurement section of Council.

**ITEM 4.2
PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND
DESIGN SERVICES - REGIONAL**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17356241 : 9 August 2018 - Refer **Confidential** Supporting Information
A17307761
Responsible Officer: DC, Coordinator Technical Services (ECM Asset Maintenance)

Executive Summary

Tenders were called for a preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680), through open Tender using LG Tender box. Tenderers closed on 31 July 2018, with eight conforming, one non-conforming and one alternate tenders received. The arrangement facilitates the supply of road pavement testing and road pavement design services for a period up to 30 June 2019, with an option to extend a further two by one year periods upon satisfactory contractor performance.

It is recommended that two companies, **Civil Innovation (Aust) Pty Ltd** and **Oscorp Engineering Pty Ltd** be appointed to the preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680) for the 2018/19 financial year, with the option to extend the contracts by 2 x one year periods subject to satisfactory contractor performance.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Koliana Winchester

CARRIED 13/0

1. That Civil Innovation (Aust) Pty Ltd and Oscorp Engineering Pty Ltd be appointed to the preferred supplier arrangement for the 'Road Pavement Testing and Design Services' (MBRC007680) for the 2018/19 financial year, with the option for Council, at its absolute discretion, to extend the contract by 12 months.
2. That the Chief Executive Officer be authorised the right to determine under the contract whether to exercise the option to extend the contract by a further 12 months.

ITEM 4.2 PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND DESIGN SERVICES - REGIONAL - A17356241 (Cont.)

OFFICER'S RECOMMENDATION

1. That Civil Innovation (Aust) Pty Ltd and Oscorp Engineering Pty Ltd be appointed to the preferred supplier arrangement for the 'Road Pavement Testing and Design Services' (MBRC007680) for the 2018/19 financial year, with the option for Council, at its absolute discretion, to extend the contract by 12 months.
2. That the Chief Executive Officer be authorised the right to determine under the contract whether to exercise the option to extend the contract by a further 12 months.

REPORT DETAIL

1. Background

The establishment of the preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680) will provide expert road pavement design and advice services, including testing, analysis and reporting. These services are essential in managing Council's road network. The preferred panel arrangement for road pavement testing and design services allows for works to be grouped based on type and location, which is considered to provide better value for money.

2. Explanation of Item

Tenders were called for the preferred supplier arrangement for 'Road Pavement Testing and Design Services' (MBRC007680), through open Tender using LG Tender box. Tenderers closed on 31 July 2018, with eight conforming, one non-conforming and one alternate tenders received.

The preferred supplier arrangement offers were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Civil Innovation (Aust.) Pty Ltd	93.44
2	Oscorp Engineering Pty Ltd	80.31
3	Pavement Management Services Pty Ltd	79.10
4	Dykman Consulting Pty Ltd	73.24
5	Pitt & Sherry (Operations) Pty Ltd	67.23
6	Construction Sciences Pty Ltd	60.47
7	Projex Partners Pty Ltd	58.53
8	SMEC Australia Pty Ltd	38.51
9	Geotesta Pty Ltd	Non-conforming
10	Pitt & Sherry (Operations) Pty Ltd (Alternate Offer)	Non-conforming

Civil Innovation (Aust) Pty Ltd received the highest evaluation score for the combined selection criteria. This company provided a comprehensive quality submission, clearly setting out its ability to deliver the services, and demonstrated the required level of knowledge, experience and resources required to undertake these works, with qualified experienced personnel. Civil Innovation are local and have performed similar works for Council in previous years to a high standard.

ITEM 4.2 PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND DESIGN SERVICES - REGIONAL - A17356241 (Cont.)

Oscorp Engineering Pty Ltd provided a submission that was well documented and scored accordingly for non-priced elements, receiving the second highest evaluation score for the combined selection criteria. Oscorp provided a quality submission, clearly setting out its ability to deliver the services, using qualified experienced personnel, and demonstrated the required level of knowledge, experience and resources required to undertake these works.

The submissions received from **Pavement Management Services Pty Ltd**, **Dykman Consulting Pty Ltd** and **Pitt & Sherry (Operations) Pty Ltd** were satisfactory conforming tender submissions, with competitive pricing. However, the information provided in support of the submissions was insufficient to recommend these proposals.

Construction Services Pty Ltd, **SMEC Australia Pty Ltd** and **Projex Partners Pty Ltd** provided well documented, quality submissions, however the price component was not competitive.

Pitt & Sherry (Operations) Pty Ltd provided an alternate offer which proposed the use of a Deflectograph in lieu of the Falling Weight Deflectometer (FWD) for pavement deflection testing. The Deflectograph is not considered in the BCC Pavement Rehabilitation Design Manual [2011] and on this basis, it was not recommended.

The non-conforming tender did not provide the mandatory tender documentation.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, a competitive open tender process was undertaken. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The appointment of the suppliers will ensure the timely delivery of these programs whilst complying with Council's Procurement Policy.

A third-party review of financial status has been undertaken on the two successful tenderers, with both Civil Innovation (Aust.) Pty Ltd and Oscorp Engineering Pty Ltd receiving a rating of "satisfactory" which has confirmed that both companies have the capability and financial capacity to carry out these tendered works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Funding for works engaged under these preferred supplier arrangements are included in the Capital (including Minor Works) and Operations' works programs.

3.7 Economic Benefit

The appointment of preferred supplier arrangements will enable Council to deliver its programs in a timely and cost-effective manner.

ITEM 4.2 PREFERRED SUPPLIER ARRANGEMENT - ROAD PAVEMENT TESTING AND DESIGN SERVICES - REGIONAL - A17356241 (Cont.)

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

No social implications arising as a direct result of this report.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, section managers and the procurement section of Council.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

**NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND
BRANCH INC - DIVISION 7**

Meeting / Session: 5 PARKS, RECREATION & SPORT

Reference: A17465917 : 23 August 2018 - **Refer Supporting Information A17465853**

Responsible Officer: CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the grant of a lease to The Scout Association of Australia Queensland Branch Inc. at 2 Ogg Road, Murrumba Downs (refer Supporting Information #1). The proposed lease would be granted upon the group securing sufficient funding to complete construction of the storage facility and prior to the commencement of construction works.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Julie Greer

CARRIED 13/0

1. That, subject to recommendations 2 and 3, The Scout Association of Australia Queensland Branch Inc. be granted a lease over an area at 2 Ogg Road, Murrumba Downs (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (31 May 2022).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to The Scout Association of Australia Queensland Branch Inc. securing sufficient funding to undertake the storage facility project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

ITEM 5.1 NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION 7 - A17465917 (Cont.)

OFFICER'S RECOMMENDATION

1. That, subject to recommendations 2 and 3, The Scout Association of Australia Queensland Branch Inc. be granted a lease over an area at 2 Ogg Road, Murrumba Downs (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (31 May 2022).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to The Scout Association of Australia Queensland Branch Inc. securing sufficient funding to undertake the storage facility project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

REPORT DETAIL

1. Background

Since 1 June 2017, The Scout Association of Australia Queensland Branch Inc. has held a lease with Council over a building at 2 Ogg Road, Murrumba Downs (refer Supporting Information #1). The organisation has identified a need for an additional storage facility to support its scouting activities.

Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse applications at its sole discretion.

2. Explanation of Item

The Scout Association of Australia Queensland Branch Inc. has lodged an IWA with Council for the construction of a storage facility, which is proposed to be located outside of its existing lease area (refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable The Scout Association of Australia Queensland Branch Inc. to proceed with its proposed project, Council would need to provide the group with an additional lease over the area where the new storage facility is to be constructed (refer Supporting Information #1).

This report recommends that Council approve the grant of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (31 May 2022).

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

ITEM 5.1 NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION 7 - A17465917 (Cont.)

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Scout Association of Australia Queensland Branch Inc. will provide the group with additional facilities to support its operations.

3.10 Consultation / Communication

Councillor Sims (Division 7)
Relevant Council departments
The Scout Association of Australia Queensland Branch Inc.

**ITEM 5.2
NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING
CLUB INC - DIVISION 6**

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17506163 : 3 September 2018 - **Refer Supporting Information A17506379**
Responsible Officer: CM, Acting Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the grant of a trustee lease (lease) to Peninsula and Districts Football and Sporting Club Inc. at Dalton Park, 46-56 Maine Road, Clontarf (Refer Supporting Information #1). The proposed lease would be granted upon the group securing sufficient funding to complete construction of the storage compound project and prior to the commencement of construction works.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Matt Constance

CARRIED 13/0

1. That, subject to recommendations 2 and 3, Peninsula and Districts Football and Sporting Club Inc. be granted a trustee lease over an area at 46-56 Maine Road, Clontarf (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (30 June 2020).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to Peninsula and Districts Football and Sporting Club Inc. securing sufficient funding to undertake the storage compound project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

ITEM 5.2 NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING CLUB INC - DIVISION 6 - A17506163 (Cont.)

OFFICER'S RECOMMENDATION

1. That, subject to recommendations 2 and 3, Peninsula and Districts Football and Sporting Club Inc. be granted a trustee lease over an area at 46-56 Maine Road, Clontarf (refer Supporting Information #1) for a period aligning with the expiry of its existing lease at this location (30 June 2020).
2. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
3. That the grant of this lease is subject to Peninsula and Districts Football and Sporting Club Inc. securing sufficient funding to undertake the storage compound project referred to in this report and that the grant of this lease is prior to the commencement of construction works.
4. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf as described in this report.
5. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.

REPORT DETAIL

1. Background

Since 1 July 2015, the Peninsula and Districts Football and Sporting Club Inc. has held a lease with Council over a building at 46-56 Maine Road, Clontarf (refer Supporting Information #1). The club has identified a need for a storage facility located at the club to support its activities.

Community group tenants of Council facilities must submit an Improvement Works Application (IWA) to obtain Council approval for any improvements to the facility or site where they hold a lease, licence or permit. Council may approve, approve with conditions or refuse applications at its sole discretion.

2. Explanation of Item

The Peninsula and Districts Football and Sporting Club Inc. has lodged an IWA to Council for the construction of a storage compound, which is proposed to be located outside of its existing lease area (refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

To enable Peninsula and Districts Football and Sporting Club Inc. to proceed with its proposed project, Council would need to provide the group with an additional lease over the area where the new compound is to be constructed (refer Supporting Information #1).

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be aligned with the term of the group's existing lease at this location (30 June 2020).

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and the Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

ITEM 5.2 NEW LEASE - PENINSULA AND DISTRICTS FOOTBALL AND SPORTING CLUB INC - DIVISION 6 - A17506163 (Cont.)

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Peninsula and Districts Football and Sporting Club Inc. will provide the club with additional infrastructure to support its operations.

3.10 Consultation / Communication

Councillor Winchester (Division 6)
Relevant Council departments
Peninsula and Districts Football and Sporting Club Inc.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

ITEM 6.1

RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL

Meeting / Session: 6 LIFESTYLE AND AMENITY
Reference: A16463528 : 30 August 2018
Responsible Officer: HF, Coordinator Support Services (CES Customer & Cultural Services)

Executive Summary

In 2011, to enhance the operations of Moreton Bay Region Libraries, Council invested in a consolidated library Radio Frequency Identification Interoperability (RFID) platform. 3M Australia Pty Ltd (now owned by Bibliotheca) was awarded the contract for the implementation of the system, resulting in the establishment of an associated equipment maintenance agreement in support of the new platform.

The current equipment maintenance agreement between Moreton Bay Regional Council and Bibliotheca is due to expire on 30 September 2018.

Bibliotheca own the licensing rights, software and intellectual property pertaining to Council's RFID platform, which provides the operating framework for the security and circulation of Council's library collection items. Accordingly, it is recommended that Council recognise Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards the continued maintenance of Council's RFID platform.

Additionally, as Bibliotheca is the only provider able to supply RFID consumables which are guaranteed to be compatible with Council's RFID platform and align with all existing Library collection items, it is also recommended that Council recognises Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards the continued procurement of RFID consumables.

COMMITTEE RECOMMENDATION

Moved by Cr Julie Greer

Seconded by Cr Matt Constance

CARRIED 13/0

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that there is only one supplier (Bibliotheca) that is reasonably available to maintain Council's RFID platform.
2. That Council enters into an agreement with Bibliotheca for the maintenance of Council's RFID platform, as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the maintenance agreement with Bibliotheca to maintain Council's RFID platform for a period of three years, with the option to extend the agreement by two x one-year periods and any required variations of the agreement.
4. That, subject to satisfactory performance, the Council authorises the Chief Executive Officer, to exercise the option to extend the contract period by two x one-year periods.
5. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that there is only one supplier (Bibliotheca) that is reasonably available to provide RFID consumables required to ensure guaranteed compatibility with Council's RFID platform and align with existing Library collection items.

ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)

6. That Council authorises the continued procurement of RFID consumables from Bibliotheca, as described in this report.
7. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the continued procurement of RFID consumables from Bibliotheca for a period of three years, with the option to extend the continued procurement of RFID consumables from Bibliotheca by two x one-year periods.
8. That, subject to satisfactory performance, the Council authorises the Chief Executive Officer, to exercise the option to extend the period of continued procurement of RFID consumables from Bibliotheca by two x one-year periods.

ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)

OFFICER'S RECOMMENDATION

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that there is only one supplier (Bibliotheca) that is reasonably available to maintain Council's RFID platform.
2. That Council enters into an agreement with Bibliotheca for the maintenance of Council's RFID platform, as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the maintenance agreement with Bibliotheca to maintain Council's RFID platform for a period of three years, with the option to extend the agreement by two x one-year periods and any required variations of the agreement.
4. That, subject to satisfactory performance, the Council authorises the Chief Executive Officer, to exercise the option to extend the contract period by two x one-year periods.
5. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that there is only one supplier (Bibliotheca) that is reasonably available to provide RFID consumables required to ensure guaranteed compatibility with Council's RFID platform and align with existing Library collection items.
6. That Council authorises the continued procurement of RFID consumables from Bibliotheca, as described in this report.
7. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the continued procurement of RFID consumables from Bibliotheca for a period of three years, with the option to extend the continued procurement of RFID consumables from Bibliotheca by two x one-year periods.
8. That, subject to satisfactory performance, the Council authorises the Chief Executive Officer, to exercise the option to extend the period of continued procurement of RFID consumables from Bibliotheca by two x one-year periods.

REPORT DETAIL

1. Background

In 2011, Moreton Bay Regional Council contracted 3M Australia Pty Ltd (now owned by Bibliotheca) to deliver a consolidated library RFID platform. The following resolution appears on Minute Page 11/787 of the General Meeting of Council held on 3 May 2011.

Ex. Coordination Committee held 3 May 2011 (MP 11/816):

COMMITTEE RECOMMENDATION

1. That 3M be awarded the Request to Quote for the implementation of Radio Frequency Identification Interoperability.
2. That ST LogiTrack be advised of the outcome and thanked for their assistance over the last six (6) years.

In support of the new platform an equipment maintenance agreement was also established.

ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)

On 1 July 2017, following a tender process relating to the provision of maintenance and support for Council's RFID platform, a new maintenance agreement was entered into with Bibliotheca. This agreement was for a period of 1 year, expiring on 30 June 2018. This equipment maintenance agreement has been extended for a further period, expiring on 30 September 2018.

2. Explanation of Item

The current maintenance agreement between Council and Bibliotheca is due to expire on 30 September 2018. Therefore, it is necessary for Council to enter into a new agreement with Bibliotheca for the continued maintenance of Council's RFID platform.

Additionally, as Bibliotheca is the only provider able to supply RFID consumables which are guaranteed to be compatible with Council's RFID platform and align with existing library collection items, the continued procurement of RFID consumables from Bibliotheca also needs to be addressed.

The current annual maintenance agreement cost (2017/18) is \$95,118.04 ex GST. Annual maintenance agreement costs may rise by up to 10% per annum over the agreement period. This includes provision for maintenance of purchases of additional RFID equipment.

The current annual RFID consumables cost is \$40,000.00 ex GST. Annual RFID consumables costs are expected to remain consistent over the agreement period.

The following table sets out the projected costs ex GST over the 3-year maintenance agreement period.

Costs	3-year agreement period			Total
	18/19	19/20	20/21	
Maintenance Agreement	\$104,629.84*	\$115,092.83*	\$126,602.11*	\$346,324.78
Consumables	\$40,000.00	\$40,000.00	\$40,000.00	\$120,000.00
Total	\$144,629.84	\$155,092.83	\$166,602.11	\$466,324.78

* incorporates a maximum 10% annual increase

Under the provisions of Section 235(a) of the Local Government Regulation 2012, Council may enter into a large-sized contract with a provider without seeking tenders, if it is satisfied that there is only one supplier who is reasonably available.

Bibliotheca own the software, intellectual property and licensing rights related to Council's existing RFID platform which provides the operating framework for the security and circulation of Council's library collection items.

Therefore, Bibliotheca is the only provider who has the capability of supplying the following:

- Warranted maintenance on Council's RFID platform;
- New and replacement equipment compliant with Council's RFID platform; and
- RFID Consumables with guaranteed compatibility with Council's RFID platform and alignment with existing library collection items.

It is therefore recommended that Council recognise Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards to entering into a new maintenance agreement for the continued maintenance of its RFID platform.

Additionally, it is also recommended that Council recognise Bibliotheca as a sole supplier under section 235(a) of the Local Government Regulation 2012 in regards to the continued procurement of RFID consumables.

ITEM 6.1 RFID MAINTENANCE AGREEMENT AND PROCUREMENT OF RFID CONSUMABLES - REGIONAL - A16463528 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Section 235(a) Local Government Regulation 2012 states that a local government may enter into a contractual arrangement without first inviting written quotes or tenders if the local government is satisfied that there is only one supplier who is reasonably available.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

3.3 Policy Implications

The endorsement of the contract as a large-sized contract is in accordance with Council's Procurement Policy 10-2150-006.

3.4 Risk Management Implications

Without securing an equipment maintenance agreement relating to Council's RFID platform and compatible RFID consumables, Council risks failure of the platform.

3.5 Delegated Authority Implications

The total value of the 3-year maintenance agreement is outside the financial delegation of the Director Community & Environmental Services, and will therefore require approval by Council's Chief Executive Officer.

3.6 Financial Implications

Allocation has been made within Council's Information, Communication and Technology Department budget for the annual RFID maintenance agreement costs.

Allocation has been made within Council's Customer and Cultural Services Department budget for the annual cost of RFID consumables.

3.7 Economic Benefit

There are no economic benefits arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The provision of a high-quality library service connects people with information, technology, experiences and each other and promotes communities that are connected, creative, innovative and economically successful.

3.10 Consultation / Communication

Information, Communication and Technology Department.
Director Community and Environmental Services.
Manager Financial and Project Services.

ITEM 6.2

TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A17473218 : 5 September 2018 - Refer **Confidential** Supporting Information
A17526233
Responsible Officer: BP, Coordinator Regional Leisure Venues (CES Property & Commercial Services)

Executive Summary

Council invited tenders for the “*Management and Operation of Redcliffe War Memorial Pool (MBRC007364)*” which closed on 9 August 2018. One conforming tender submission was received.

It is recommended that Council award the contract to Belgravia Leisure Pty Ltd for the period commencing 1 October 2018 and concluding 30 June 2022.

COMMITTEE RECOMMENDATION

Moved by Cr Koliانا Winchester

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED 13/0

1. That the tender for the “*Management and Operation of Redcliffe War Memorial Pool (MBRC007364)*” be awarded to Belgravia Leisure Pty Ltd for the for the period commencing 1 October 2018 and concluding on 30 June 2022 for an amount of \$1,508,304.
2. That the Council enters into an agreement with Belgravia Leisure Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Belgravia Leisure Pty Ltd and any required variations of the agreement on the Council’s behalf.

ITEM 6.2 TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6 - A17473218 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the "*Management and Operation of Redcliffe War Memorial Pool (MBRC007364)*" be awarded to Belgravia Leisure Pty Ltd for the for the period commencing 1 October 2018 and concluding on 30 June 2022 for an amount of \$1,508,304.
2. That the Council enters into an agreement with Belgravia Leisure Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Belgravia Leisure Pty Ltd and any required variations of the agreement on the Council's behalf.

REPORT DETAIL

1. Background

The Redcliffe War Memorial Pool was previously leased to Mr Ken Wood and Mr JA Dempsey from 1 January 2003 to 31 December 2022. Mr Dempsey withdrew from the lease in 2016 leaving Mr Wood as the sole lessee.

Mr Wood subsequently relinquished the lease to Council in December 2017. Accordingly, an interim management contract was implemented to ensure the facility remained operational, and provide the opportunity for Council officers to collate operational data and to invite tenders for the ongoing management and operation of the facility.

2. Explanation of Item

Public tenders were called for the "*Management and Operation of Redcliffe War Memorial Pool (MBRC007364)*" for the period 1 October 2018 until 30 June 2022.

A site inspection was held for prospective tenderers on 20 July 2018 with four organisations in attendance including major aquatic facility management companies providing similar services to other Queensland and New South Wales Councils. The tender closed on 9 August 2018.

Council received one tender submission, from Belgravia Leisure Pty Ltd. The submission was deemed conforming. The tender submission was assessed by the tender assessment panel in accordance with Council's procurement policy and the evaluation criteria (refer Confidential Supporting Information #1). Value for money was considered after the conforming tender was evaluated.

The following observations of the tender were made by the assessment team:

- Belgravia Leisure Pty Ltd has extensive experience in the management and operation of aquatic and leisure centres across Australia and New Zealand.
- The company provides services to a number of Queensland Local Governments and is a current provider to Moreton Bay Regional Council.

It is considered the tender submission by Belgravia Leisure Pty Ltd demonstrates a high level of understanding of the requirements to successfully manage and operate the Redcliffe War Memorial Pool and the capacity and resources to fulfil the obligations of the contract.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the tender being greater than \$200,000, Council called a public tender for the work in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

ITEM 6.2 TENDER REDCLIFFE WAR MEMORIAL POOL MANAGEMENT - DIVISION 6 - A17473218 (Cont.)

3.3 Policy Implications

This tender process has been undertaken in accordance with the provisions of Council's Procurement Policy 2150-006.

3.4 Risk Management Implications

The successful tenderer is required to comply with all workplace health and safety requirements associated with the management and operation of public aquatic facilities, including compliance with industry minimum standards for staffing. The operator is also required to hold and maintain all relevant insurances for the duration of the contract.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

A sufficient allocation exists within the Property and Commercial Services Department budget (20344.003.22004) for 2018/19 financial year. To achieve sufficient funding in future financial years, budget amendments will be required to operational allocations for the Redcliffe War Memorial Pool.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The provision of sporting and leisure facilities encourages participation in healthy living activities, supports a greater quality of life for residents and creates closer social communities.

3.10 Consultation / Communication

Council's Finance Department (Procurement Team)
Director Community and Environmental Services

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION (Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ITEM 9.1

MORETON BAY FOOD & WINE FESTIVAL - DIVISION 6 (KW)

Cr Koliana Winchester attended the two-day Moreton Bay Food & Wine Festival held on Saturday and Sunday 8 and 9 September 2018. Cr Winchester said that the event was very successful and that businesses in the area were delighted with the large turnout to the event.

Cr Mike Charlton (Deputy Mayor) concurred with Cr Winchester and advised that he attended the Moreton Bay Food & Wine Festival representing the Mayor on Saturday to officiate at the opening. Cr Charlton added that the festival reinforced what the Moreton Bay Regional Council can achieve and the positive impact such an event has on the region.

Cr Allan Sutherland (Mayor) echoed the sentiments of the Deputy Mayor and Cr Winchester and said that the Moreton Bay Food & Wine Festival was the first weekend-long event of its kind for the region with an estimated 30,000 people in attendance. The Mayor said that the wet weather held out on Saturday with Sunday being a beautiful day, that local businesses were all at capacity and feedback received from attendees was very positive and enthusiastic.

COMMITTEE RECOMMENDATION

Moved by Cr Koliana Winchester

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED 13/0

That a Mayoral letter of congratulation be sent to Moreton Bay Region Industry & Tourism on staging the successful Moreton Bay Food & Wine Festival.

ITEM 9.2

AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION 2018 CONFERENCE - REGIONAL (DS)

Cr Denise Sims reported on her attendance to the Australian Local Government Women's Association conference hosted by Hinchinbrook Shire Council in Ingham on 5-7 September 2018. Cr Sims said that the conference was great that she also had the opportunity to meet with delegates from Winton Shire Council. Cr Sims said the conference dinner was hosted by Rotary and the catering and produce was provided by local suppliers.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Julie Greer

CARRIED 13/0

That a Mayoral letter of congratulation be sent to Hinchinbrook Shire Council on hosting the successful Australian Local Government Women's Association 2018 conference.

ITEM 9.3 REGIONAL EVENTS

Cr Mick Gillam attended the **Pine Rivers Netball Association Grand Final** on Saturday 8 September 2018 and presented medals to the teams. Cr Gillam said that there were excellent games of netball played and a fun time was had by all.

Cr Mick Gillam attended The Pine Rivers Historic Machinery Restoration Society's **Pine Rivers Vintage Machinery Display** which was held on Saturday and Sunday 8 and 9 September 2018 at Pine Rivers Park. Cr Gillam said that attendance was good, particularly on Sunday with the nice weather, with many people visiting the park and enjoying the vintage machinery display.

Cr Mike Charlton (Deputy Mayor) attended the **Bee Gees Way Dinner** with his wife on behalf of the Mayor on Saturday 8 September 2018, the dinner being part of the Moreton Bay Food & Wine Festival. Cr Charlton said the dinner was a wonderful event with 150 people in attendance who were entertained by the Bee Gees cover band 'Should be Dancing'.

Cr Allan Sutherland (Mayor) attended with Cr Adam Hain, the **Redcliffe Dolphins** semi-final match against the Burleigh Bears on Saturday 8 September 2018 at Redcliffe Stadium. The Mayor said that a great match was played with a 13-6 win for the Redcliffe Dolphins who will now be in the final of the Queensland Intrust Super Cup on 23 September 2018.

CLOSED SESSION (Confidential items)

(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)

CLOSED SESSION

COMMITTEE RECOMMENDATION

Moved by Cr Koliana Winchester

Seconded by Cr James Houghton

CARRIED 13/0

That Committee move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Items C.1.

Members of the press and public gallery left the Chambers.
The closed session commenced at 11.11am.

ATTENDANCE

Mr Jason Linsdell attended the meeting at this time for discussion on Item C.1.

OPEN SESSION

COMMITTEE RECOMMENDATION

Moved by Cr Adam Hain

Seconded by Cr Adrian Raedel

CARRIED 13/0

That Committee resume in open session and that the following recommendations be made.

The open session resumed at 11.13am.

ITEM C.1 – CONFIDENTIAL

SALE OF LAND FOR OVERDUE RATES AND CHARGES - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES

Reference: A16955609 : 5 September 2018

Responsible Officer: KP, Manager Financial and Project Services (CEO Financial & Project Services)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

Executive Summary

Chapter 4 Part 12 Division 3 of the Local Government Regulation 2012 provides, among other things, that a local government may, by resolution, decide to sell land if there are overdue rates or charges on the land, and the liability to pay is not the subject of court proceedings and some or all of the overdue rates or charges have been overdue for at least:

- a) three years; or
- b) one year if the rates or charges were levied on vacant land or land used only for commercial purposes, and where the local government has obtained judgment for the overdue rates and charges.

This report identifies 43 properties for which rates or charges remain unpaid for three years or greater and recommends Council commence sale of land proceedings.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED 13/0

1. That proceedings commence for the sale of land for unpaid rates or charges in accordance with the requirements of the *Local Government Act 2009* and Chapter 4 Part 12 Division 3 of the Local Government Regulation 2012 for the 43 properties identified in this Confidential Report where overdue rates or charges remain unpaid for three years or greater.
2. That a Notice of Intention to Sell be issued to all interested parties for the properties (as listed in Table A below) in accordance with s140 of the Local Government Regulation 2012.

TABLE A

Property No.	Assess No.	Council Division	Real Property Description	Land Use
1	213651.3	2	Lot 45 RP 148863	Single Unit Dwelling
2	238028.5	2	Lot 182 RP 228850	Single Unit Dwelling
3	248467.3	2	Lot 32 RP 811829	Single Unit Dwelling
4	259444.8	2	Lot 17 SP 164406	Vacant Land
5	227246.6	3	Lot 364 RP 854866	Single Unit Dwelling
6	227481.9	3	Lot 15 RP 159464	Single Unit Dwelling
7	229436.1	3	Lot 250 RP 234276	Single Unit Dwelling
8	805069.2	3	Lot 57 SP 242273	Single Unit Dwelling
9	247340.3	4	Lot 203 RP 808968	Single Unit Dwelling
10	333398.6	4	Lot 3 RP 862325	Single Unit Dwelling
11	334500.6	4	Lot 54 RP 127408	Single Unit Dwelling

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
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Report

ITEM C.1 – CONFIDENTIAL SALE OF LAND FOR OVERDUE RATES AND CHARGES - REGIONAL - A16955609
(Cont.)

Property No.	Assess No.	Council Division	Real Property Description	Land Use
12	814679.7	4	Lot 114 SP 262128	Residential CTS Properties
13	814684.7	4	Lot 119 SP 262128	Residential CTS Properties
14	246663.9	5	Lot 62 SP 127941	Residential CTS Properties
15	608664.9	5	Lot 1 RP 137967	Single Unit Dwelling
16	610260.2	5	Lot 3 RP 135974	Single Unit Dwelling
17	610290.9	5	Lot 235 RP 30444	Single Unit Dwelling
18	810609.8	5	Lot 91 SP 247008	Single Unit Dwelling
19	616736.5	6	Lot 258 RP 185883	Single Unit Dwelling
20	625881.8	6	Lot 23 SP 208744	Residential CTS Properties
21	330674.3	7	Lot 76 RP 847342	Single Unit Dwelling
22	334607.9	7	Lot 17 RP 132591	Single Unit Dwelling
23	335667.2	7	Lot 78 RP 867276	Single Unit Dwelling
24	358579.1	7	Lot 218 SP 190788	Single Unit Dwelling
25	322281.7	8	Lot 128 RP 131165	Single Unit Dwelling
26	310279.5	9	Lot 110 RP 213449	Single Unit Dwelling
27	317561.9	9	Lot 9 GTP 2991	Residential CTS Properties
28	317785.4	9	Lot 15 RP 125612	Single Unit Dwelling
29	320405.4	9	Lot 143 RP 185523	Single Unit Dwelling
30	320534.1	9	Lot 31 RP 88551	Single Unit Dwelling
31	320573.9	9	Lot 121 RP 185555	Single Unit Dwelling
32	356030.7	9	Lot 2 SP 179324	Single Unit Dwelling
33	812613.8	9	Lot 8 SP 254881	Residential CTS Properties
34	304494.8	10	Lot 312 RP 101137	Single Unit Dwelling
35	305536.5	10	Lot 353 RP 101136	Single Unit Dwelling
36	312099.5	10	Lot 150 RP 910444	Single Unit Dwelling
37	265468.9	11	Lot 363 SP 192663	Single Unit Dwelling
38	344011.2	11	Lot 3 RP 208443	Vacant Land
39	344320.7	11	Lot 1 RP 43988	Vacant Land
40	361865.9	11	Lot 32 SP 205169	Single Unit Dwelling
41	811578.4	11	Lot 20 SP 251844	Single Unit Dwelling
42	256473.0	12	Lot 1 SP 150494	Single Unit Dwelling
43	264017.5	12	Lot 10 SP 177797	Single Unit Dwelling

CLOSURE

There being no further business the Chairperson closed the meeting at 11.14am.