



MINUTES

GENERAL MEETING

Wednesday 24 June 2020

commencing at 9.32am

Caboolture Chambers
2 Hasking Street, Caboolture

Pursuant to section 277E of the Local Government Regulation 2012 it is considered not practicable for the public to attend the meeting because of health and safety reasons associated with the public health emergency involving COVID-19

Accordingly, this meeting is physically closed to the public.
However, will be live-streamed via a link on Council's website

ENDORSED GM20200722

Membership = 13
Mayor and all Councillors

Quorum = 7

Adoption Extract from General Meeting – 22 July 2020 (Page 20/1321)

General Meeting - 24 June 2020 (Pages 20/1144 - 20/1288)

RESOLUTION

Moved by Cr Denise Sims

Seconded by Cr Cath Tonks

CARRIED 13/0

That the minutes of the General Meeting held 24 June 2020, be confirmed.

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1. ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

The Mayor provided the opening prayer / reflection for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway *
Cr Sandra Ruck *
Cr Karl Winchester
Cr Denise Sims (Deputy Mayor)
Cr Mick Gillam *
Cr Cath Tonks *
Cr Matt Constance *
Cr Darren Grimwade *
Cr Tony Latter

Chief Executive Officer	(Mr Greg Chemello)
Deputy CEO/Director Engineering, Construction & Maintenance	(Mr Tony Martini) *
Acting Director Community & Environmental Services	(Ms Chris Girdler)
Director Finance & Corporate Services	(Ms Donna Gregory) *
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr David Corkill)
Manager Executive Services	(Mr Darren Dallinger) *
Executive Support Officer	(Larissa Kerrisk)

**attended via VC from Strathpine Chambers*

Apologies:

Nil

4. MEMORIALS OR CONDOLENCES

Councillors observed a moment's silence in memory of residents who had passed away, noting Council's sympathy.

5. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 10 June 2020 (Pages 20/867 - 20/1133)

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Sandra Ruck

CARRIED 13/0

That the minutes of the General Meeting held 10 June 2020, be confirmed.

5. B) ADOPTION OF AUDIT COMMITTEE MEETING REPORT & RECOMMENDATIONS

Audit Committee Meeting - 15 June 2020 (Pages 20/1134 - 20/1143)

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 13/0

That the report and recommendations of the Audit Committee Meeting held 15 June 2020, be adopted.

6. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

6.1. Petition - Terry Klein: Traffic Concerns Flinders Parade & Kennedy Esplanade, Scarborough (A20193914)

Cr Sandra Ruck tabled a petition containing 34 signatures dated 16 June 2020, addressed to Redcliffe Police and Moreton Bay Regional Council, from Terry Klein, reading as follows:

'Attached for your information is a copy of a petition that has been signed by a number of residents who reside on or adjacent to Flinders Parade and Kennedy Esplanade, who are concerned at the actions of drivers travelling along the above roads, particularly on weekends and late afternoons/nights travelling at speeds which appear to be well above the designated speed limits for this area.

In addition, there have been a number of incidents in recent times where motor cyclists have been seen travelling along the council footpath at night time (between 7.00 pm and approx 9.00 pm) without lights and car drivers performing "bum-outs" late at night along Kennedy Esplanade and Flinders Parade. We understand that some residents have already logged complaints with your office when these events have occurred.

Our concerns also relate to the safety of the public including children and elderly pedestrians trying to cross the road at the intersection of Murphy Street and Flinders Parade who often encounter vehicles heading south along Kennedy Esplanade and turning into Flinders Parade that are travelling at speeds which appear to be above the designated speed limit for this location. The issue for pedestrians is their limited visibility of the road traffic turning from Kennedy Esplanade onto Flinders Pde forcing them to hurry across the road at this point to avoid an accident.

6.1 Petition - Terry Klein: Traffic Concerns Flinders Parade & Kennedy Esplanade, Scarborough (A20193914) (Cont'd)

We would appreciate if you could include this area for police surveillance to ensure drivers of all vehicles are aware of their obligation to comply with the designated speed limit for the area ensuring the safety of all road users.

It also appears that drivers exiting from Landsborough Ave at the shopping area at Scarborough (which has a 40 kph speed limit) and turning left into Kennedy Esplanade may need a speed sign to signify that the speed limit along Kennedy Esplanade and Flinders Pde is currently 50 kph. A request for the provision of a speed sign/s or other road safety initiatives for this area will be sent to the Moreton Bay Regional Council for their consideration.

Any assistance that you can provide to ensure compliance with the speed limits for this area by drivers would be appreciated.'

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

6.2. Petition - Richard Hart: Preliminary engineering design for future (2022) upgrade of the intersection of Boardman Road and Klingner Road, Kippa Ring (A20163779)

Cr Sandra Ruck tabled a petition containing 102 signatures dated 1 June 2020, received from Richard Hart, reading as follows:

"We, the undersigned residents of Moreton Bay Regional Council, request that Council:

Regarding to the preliminary engineering design for the future (2022) upgrade of the intersection of Boardman Road and Klingner Road, Kippa-Ring we will not accept the submitted design. We believe that it is a poor design to the development in Newport to push the additional traffic through Kippa-Ring! We request the following measures:

- *Not more than 4 lanes at the Boardman Road (not included bike lanes) parking lanes remaining for owners, visitors*
- *3m high noise barrier to Boardman and Klingner Rd (with cross over, gates where necessary)*
- *for some properties revegetation alternative*
- *Keep Clear Zone at Boardman Road I Arcadia Cres North*
- *Revegetation along Boardman Rd and Klingner Rd - more trees, more bushes, more greenery*
- *Speed limit reduced to 60 kph at Klingner Road, Speed camera with warn signs*
- *Crosswalk at Boardman Rd Fire Station*
- *CCTV of the intersection and streets (preventing street racing and burning tyres at night)"*

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

6.3. Petition - William Smith: Petition for Two Speed Humps (A20186573)

Cr Adam Hain tabled a petition containing 20 signatures dated 19 June 2020, received from William Smith, reading as follows:

"We, the undersigned attached, are residents of Dularcha Street, Caboolture South, Qld, 4510 and are signing this petition for the council to act and install as soon as possible a minimum of two (2) speed humps spanning the full width of this street, BETWEEN Lofthouse Street and Suter Drive, in an endeavour to reduce both the speed and noise of offenders from motor bikes, trail bikes and noisy exhausts emanating from various makes of motor vehicles.

6.3 Petition - William Smith: Petition for two speed humps (A20186573) (Cont'd)

In this corner of the Estate, there are JUST UNDER 200 HOMES, with more yet to be built, and Dularcha Street is the ONLY WAY IN AND OUT OF THIS ESTATE.

This is NO ordinary suburban street with minimum traffic, but an ONGOING THOROUGHFARE of traffic and unfortunately used by many as "a short course race track".

It is also noted that many homes have more than one means of transport, so the reason for so much traffic ALL DAY EVERY DAY.

Please DO NOT waste tax payer's money installing speed signage or speed chicanes.

It is strongly recommended that the humps be strategically placed at 1/3 and 2/3 intervals between the roundabouts at Lofthouse Street and Suter Drive to DETER unnecessary acceleration along the entire length of this street.

From previous experiences, it is the consensus of all those that have signed to be the yellow and black rubberised speed humps that are easily fastened to the bitumen.

These dangerous activities by motorists and motor bike riders not only occurs during the day, but some are regular noisy speedsters at ALL hours of the night, virtually every night of the week,

On Sunday 24th May 2020, early afternoon, there were numerous trail bikes speeding up and down in this street, witnessed by a number of residents, and consequently reported to the local Police Station.

Our street has regular local family foot traffic, all day every day, families with young children, some vehicles are parked outside properties, and the speed attained by both motor vehicles and bikes is just "an accident waiting to happen" with the offenders having no safety concern whatsoever for us residents, or other members of the public. This will get worse once the wet weather arrives!!!

Your immediate action and cooperation with this request will be appreciated by all the residents hereunder, and will help create a safer environment for all concerned."

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

6.4. Petition - Dan Sawyer: Petition for Light in Harding Street, Kallangur (A20187469)

Cr Denise Sims tabled a petition containing 17 signatures dated 10 June 2020, received from Dan , reading as follows:

"We the undersigned, request council re-considers their confusing decision to renege on their light placement outside of number's 15 & 17 Harding Street, Kallangur. As this pole is in a dangerous location, and often causes difficulty for drivers and visitors at these premises, a light should be a priority.

Re-location of the pole, between the driveways of 15 & 17, this should be a common sense approach but, if that is unlikely to happen, then a light is necessary.

Night-time is a cause for concern, as there are three shift workers (all female), in the six closes and most affected houses, all of whom would like a light. On a number of occasions, people have been observed to be hiding and loitering in the dark around this pole."

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

7. CORRESPONDENCE

There was no correspondence for tabling.

8. DEPUTATIONS / COMMUNITY COMMENT

There were no participants in the Deputations / Community Comment session for this meeting.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no Notices of Motion.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The appointed Portfolio Councillor will facilitate the conduct of the respective session under the control of the Mayor as the Presiding Officer.

Session	Portfolio Councillor	Deputy Portfolio Councillor
1 Governance & Engagement	Cr P Flannery (Mayor)	Cr D Sims (Deputy Mayor)
2 Infrastructure Planning	Cr A Hain	C T Latter
3 Engineering, Construction & Maintenance	Cr B Savige	Cr C Tonks
4 Planning	Cr D Grimwade	Cr K Winchester / Cr M Booth
5 Community & Environmental Services	Cr M Gillam	Cr S Ruck
6 Finance & Corporate Services	Cr M Constance	Cr J Shipway

1 GOVERNANCE & ENGAGEMENT SESSION

(Cr P Flannery, Mayor)

ITEM 1.1

COUNCILLOR REPRESENTATION - STATE, REGIONAL & LOCAL GROUPS AND COMMITTEES

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT

Reference: A20102050 : 2 June 2020 - **Refer Supporting Information A20116046**

Responsible Officer: KC, Team Leader Meeting Support (CEOs Office)

Executive Summary

This report seeks consideration of suggested Councillor representation to State, Regional and Local Groups and Advisory Committees (organisations).

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Brooke Savige

CARRIED 13/0

That Council appoint the representatives to the Organisations as set out in supporting information #1.

ITEM 1.1 COUNCILLOR REPRESENTATION - STATE, REGIONAL & LOCAL GROUPS AND COMMITTEES - A20102050 (Cont.)

OFFICER'S RECOMMENDATION

That Council appoint the representatives to the Organisations as set out in supporting information #1.

REPORT DETAIL

1. Background

Council is a member of, or is representative to, numerous groups, management groups and advisory committees.

Following each quadrennial local government election, it is appropriate for Councillor representation to be nominated to these respective organisations, and where applicable for those Councillors to attend the annual conference.

The list provided in supporting information #1 is not exhaustive and Councillor feedback will be sought as new organisations arise.

A Council briefing was conducted on 10 June 2020 to enable further explanation/clarification to be provided to the Council on the matter and for representation to be considered.

2. Explanation of Item

In preparing this report, advice was sought from the Mayor and Councillors in relation to which organisations they wish to be a representative on and the list has been prepared with those preferences included.

With regard to the organisations listed below, the Councillor representatives to these organisations will generally also be Council's delegates to the respective annual conferences:

- a) Local Government Association of Queensland (LGAQ);
- b) Australian Local Government Association (ALGA); and
- c) Australian Local Government Womens' Association (ALGWA).

Likewise, Councillor representatives to the Moreton Bay District Disaster Management Group should also attend the annual LGAQ Disaster Management Conference.

It should be noted that when information is received in relation to Annual Conferences these will be reported to Council for consideration as to whether it requires additional attendees/observers at these Conferences in accordance with Council's Conference, Seminar, Study Tour & Travel Policy 2150-016.

In relation to local groups, management groups and advisory committees (as identified on the attached list), the Divisional Councillor is generally nominated where directly associated with a specific Division.

In addition to the above, there are a number of Council-owned facilities which are managed by Hall/Centre Management Committees. It is normal practice that these Management Committees are notified of their respective Divisional Councillor, and although there is no specific requirement for Councillor representation on the Committee, the Councillor is generally invited to attend the Management Committee's Annual General Meeting.

The LGAQ normally establish Reference Groups relating to specific topics to which Council representatives are nominated. Nominations have been suggested to the reference groups that are known (as identified on the attached list), however these groups are the subject of review by the LGAQ and further Council feedback may be sought should other groups be established and/or these groups become inactive.

ITEM 1.1 COUNCILLOR REPRESENTATION - STATE, REGIONAL & LOCAL GROUPS AND COMMITTEES - A20102050 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

Councillor representation and associated conference attendance is approved in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Councillor representation and associated conference attendance is approved in accordance with relevant Policies.

3.4 Risk Management Implications

Membership and attendance at the respective forums keeps Council abreast of current and future happenings occurring at local, State and Federal level.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Funds for membership fees and Conference attendance has been provided in the annual budget

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Mayor and Councillors have been consulted on these representations.

ATTENDANCE

Mr Darren Dallinger attended the meeting at 9.41am for discussion on Item 1.2

ITEM 1.2
GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20141621 : 10 June 2020 - Refer Supporting Information A19793630 and A20024431
Responsible Officer: Darren Dallinger, Manager Executive Services (FCS Executive Services)

Executive Summary

The purpose of this Report is to present a Moreton Bay Regional Council (MBRC) Governance and Integrity Program, and a revised Policy Framework for Council consideration (refer to supporting documentation #1 and #2).

The aim of the MBRC Governance and Integrity Program is to:

- ensure an enduring relationship of trust and confidence between Council, the local community, Government and regulatory agencies;
- ensure that Council is effectively representing the local community, making good decisions, and delivering responsive local government services in the best possible way; and
- is consistently delivering this standard of performance to residents of the Moreton Bay region.

The revised Policy Framework aims to facilitate good governance, transparent and inclusive decision making by providing a consistent approach to policy development and management across the organisation.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Darren Grimwade

CARRIED 13/0

That the Governance and Integrity Program and the revised Policy Framework be adopted.

ITEM 1.2 GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK - A20141621 (Cont.)

OFFICER'S RECOMMENDATION

That the Governance and Integrity Program and the revised Policy Framework be adopted.

REPORT DETAIL

1. Background

In an organisational review conducted in September 2019, it was recommended that Council conduct a comprehensive review of its governance framework and develop an improved model for identifying and integrating governance functions. The Governance and Integrity Program and revised Policy Framework have been developed in response to this recommendation.

A Council briefing was conducted on 3 June 2020 to enable further explanation/clarification to be provided to the Council on the matter. In line with Council's decision-making framework, an extract of the minutes of the briefing is provided below:

3 June 2020 - The CEO noted the way forward:

It was noted for an implementation strategy to be included in this report and that it be included going forward in reports to Council when considering the adoption of policies.

It was noted the Governance and Integrity Program and Policy Framework will be tabled at the next General meeting for consideration of adoption.

2. Explanation of Item

Governance and Integrity Program

Good governance includes having effective structures, systems, processes, procedures, and culture in place to ensure Council properly fulfils its purpose as a public authority, and is compliant with all relevant legislation. The Governance and Integrity Program will assist Council to deliver good governance by providing a framework for governance and integrity initiatives.

The Governance and Integrity Program defines the characteristics of good governance for Moreton Bay Regional Council, and establishes an integrated governance framework made up of the following seven elements:

1. Meaningful community engagement
2. Transparent and effective decision making in the public interest
3. Socially inclusive decision making
4. Sustainable asset management and responsive service delivery
5. Proactive management of corporate risks and opportunities
6. Innovation and continuous improvement
7. Ethical and legal conduct by Councillors and employees

Each of the Framework's elements is further linked to standards and focus areas that will enable Council to proactively deliver, identify and report on governance and integrity initiatives.

Revised Policy Framework

The revised Policy Framework will improve the flow of information to Council to support policy decisions, enable Council to focus on policies of a strategic nature, and provide opportunity for Council to consider a broader range of community views when appropriate. The revised Policy Framework provides for a number of changes to policy development and management across Council.

ITEM 1.2 GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK - A20141621 (Cont.)

Key changes under the revised policy framework include:

- the separation of Council policy which is *strategic* and *public* in nature from *operational* policy matters in a revised policy hierarchy;
- providing for the Chief Executive Officer to adopt operational directives, in accordance with the responsibilities of the CEO under the *Local Government Act 2009*;
- introducing standard four-year policy review periods and sunset clauses where possible; and
- introducing community and stakeholder consultation for policies when appropriate.

Implementation strategy

Work is underway to embed the Governance and Integrity Framework across Council through the following projects that have either been completed or are in progress:

- adoption of a new Council decision making framework incorporating meeting procedures and standing orders;
- review of the internal audit framework and function;
- update of acceptable requests guidelines for Councillors;
- review of Council's fraud and corruption risk control arrangements; and
- review of Council's enterprise risk management framework.

The following projects are further planned for commencement and/or delivery in 2020-21:

- renewal of the 5-year Corporate Plan;
- review of key governance policies and operational directives; and
- review of the complaints management framework.

These projects have been selected and prioritised by Council officers in response to recommendations from the organisational review. Each of these projects will have associated implementation strategies including stakeholder engagement, training and development activities and communication plans.

The revised Policy Framework will be implemented over 2020-21 via a subsequent briefing to Council with recommendations for policies which may be:

- rescinded and potentially replaced with lower order instruments (e.g. guidelines);
- rescinded and replaced with an operational directive which can be approved by the CEO; or
- prioritised for review in 2020-21.

Policies which are proposed to remain Council policies will then be gradually brought into line with the new framework when their review periods are reached. The framework will be available to all officers via Council's intranet and targeted training and development activities will be provided to policy owners as required.

3. Strategic Implications

3.1 Legislative / Legal Implications

Both the Governance and Integrity Program and the revised Policy Framework are aligned with the local government principles defined in section 4(2) of the *Local Government Act 2009*.

The *Local Government Act 2009* further distinguishes between the role of the Council to focus on policy development and strategic delivery of services in the public interest, and the role of the Chief Executive Officer in overseeing the internal operation of a local government. This is clearly reflected in the Policy Framework.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Following Council's consideration of the revised Policy Framework, all Council policies will require review in line with the implementation strategy outline above. In addition, key governance policies will also be reviewed as part of Council's implementation of the Governance and Integrity Program.

ITEM 1.2 GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK - A20141621 (Cont.)

3.4 Risk Management Implications

As part of the Governance and Integrity Program, a review of Council's enterprise risk management framework has commenced with the goal of aligning it with AS/NZ ISO 31000:2018.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

It is anticipated that the Governance and Integrity Program and Policy Framework will have a positive community effect by clearly articulating how Council delivers its commitment to strong local governance and increasing participation in the policy-making process via introducing community consultation on Council policies when appropriate.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

The CEO and EMT have been consulted in the development of the Governance and Integrity Program and the revised Policy Framework.

ATTENDANCE

Mr Darren Dallinger left the meeting at 9.41am after consideration of Item 1.2.

2 INFRASTRUCTURE PLANNING SESSION

(Cr A Hain)

No items for consideration.

ITEMS 3.1 - 3.6 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Peter Flannery (Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Peter Flannery (Mayor) declared a perceived conflict of interest in Items 3.1 to 3.6 because the Director of Brisbane Isuzu (Alan Newcombe), who submitted tenders relating to Items 3.1 to 3.6 respectively, is the father of Shane Newcombe who is a Director of Newcombes Holdings Pty Ltd. Newcombes Holdings Pty Ltd was one of nine businesses in total who made a donation to Moreton Futures Trust in 2016. The Councillor received in kind support to the value of \$160 from Newcombes Holdings Pty Ltd via Moreton Futures Trust for his 2016 Election campaign.

However, Cr Peter Flannery (Mayor) has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a perceived conflict of interest in Items 3.1 to 3.6 respectively as the owner of Brisbane Isuzu (Alan Newcombe), who submitted tenders relating to Items 3.1 to 3.6 respectively, is the father of Shane Newcombe, a friend of the Councillor.

However, Cr Darren Grimwade has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Conflict of Interest - Declaration - Cr Matt Constance

Pursuant to s175E of the *Local Government Act 2009*, Cr Matt Constance declared a perceived conflict of interest in Items 3.1 to 3.6 respectively as the owner of Brisbane Isuzu (Mr Alan Newcombe), who submitted tenders relating to Items 3.1 to 3.6 respectively, is the father of Shane Newcombe, a friend of the Councillor.

However, Cr Matt Constance has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Councillors not voluntarily left meeting - other Councillors who are entitled to vote must decide

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Adam Hain

CARRIED 10/0

Crs Peter Flannery (Mayor), Darren Grimwade and Matt Constance had declared a conflict and were not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Peter Flannery (Mayor) has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Peter Flannery (Mayor) remained in the meeting.

ITEMS 3.1 - 3.6 - DECLARATION OF INTEREST (cont.)

Moved by Cr Mick Gillam

Seconded by Cr Jodie Shipway

CARRIED 10/0

Crs Peter Flannery (Mayor), Darren Grimwade and Matt Constance had declared a conflict and were not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Darren Grimwade has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Darren Grimwade remained in the meeting.

Moved by Cr Mick Gillam

Seconded by Cr Karl Winchester

CARRIED 10/0

Crs Peter Flannery (Mayor), Darren Grimwade and Matt Constance had declared a conflict and were not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Matt Constance has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Matt Constance remained in the meeting.

STATEMENT

Cr Peter Flannery (Mayor) enquired if items such as tenders for supply and delivery of fleet vehicles and earthmoving equipment require Council decision when they have been through the tender process. The Mayor asked whether items such as these could be delegated to the Chief Executive Officer or Deputy Chief Executive Officer in the future.

The Chief Executive Officer responded that it is not uncommon for these kinds of decisions to be delegated to officers rather than be dealt with by full Council across the major metropolitan Councils in south-east Queensland. The Chief Executive Officer advised that the matter will be investigated and brought back to Council for approval for an amendment to the policy and the delegations for officers to be authorised to deal with those matters.

3 ENGINEERING, CONSTRUCTION & MAINTENANCE SESSION

(Cr B Savige)

ITEM 3.1

TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20015056: 11 May 2020 - Refer **Confidential Supporting Information A19991493**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 23 tonne water tanker (HF02.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 23 tonne water tanker be awarded to Brisbane Isuzu for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body for the sum of \$292,972.50 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Tony Latter

CARRIED 13/0

1. That the tender for supply and delivery of one x 23 tonne water tanker (HF02.20) be awarded to Brisbane Isuzu for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body for the sum of \$292,972.50 (excluding GST).
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FXZ240 chassis and Felco water tanker body and any required variations of the agreement on Council's behalf.

ITEM 3.1 TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER - A20015056 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 23 tonne water tanker (HF02.20) be awarded to Brisbane Isuzu for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body for the sum of \$292,972.50 (excluding GST).
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FXZ240 chassis and Felco water tanker body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 23 tonne water tanker (HF02.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

The water tanker truck is utilised within the construction section of Asset Maintenance. The optimum replacement period for these assets is 8 years / 180,000kms, which has been reached on the current asset.

2. Explanation of Item

Council received five conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Brisbane Isuzu - Isuzu FXZ240 - Felco	99.49
2	Brisbane Isuzu - Isuzu FXZ240 - Peak Engineering	98.73
3	James Frizelle's Automotive Group - Isuzu FXZ240 - Felco	97.42
4	Brisbane Isuzu - Isuzu FXZ240 - Allquip Water Trucks	96.57
5	James Frizelle's Automotive Group - Isuzu FXZ240 - Peak Engineering	96.21

Brisbane Isuzu (BI) - submitted an offer for the Isuzu FXZ240 chassis with body options from three body builders, Felco, Peak Engineering and Allquip Water Trucks. The offer for the Isuzu FXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque for the cartage of water. The Isuzu FXZ240 chassis has 5 years / 250,000 kms / 4,000 hours warranty. All three body options offered are suitable and meet the requirements outlined in the tender documentation. The tender submission from BI for the Felco body was the only submission to contain an accurate, detailed axle loading chart as requested in the tender specification. The Felco water tank body comes with 10 years warranty. The offer from BI for the Isuzu FXZ240 fitted with the Felco body option was the second lowest priced option however received the highest evaluation score and was deemed best value to Council.

The body options from Peak Engineering and Allquip Water Trucks, while suitable, however, did not provide a detailed axle loading weight chart as requested. These offers were ranked second and fourth in the evaluation scores and therefore not deemed best value to Council.

ITEM 3.1 TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER - A20015056 (Cont.)

James Frizelle’s Automotive Group (JFA) - submitted an offer for the Isuzu FXZ240 chassis with body options from two body builders, Felco and Peak Engineering. The submission for the Isuzu FXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque for the cartage of water. The Isuzu FXZ240 chassis has 5 years / 250,000 kms / 4,000 hours warranty. Both body options offered are suitable and meet the requirements outlined in the tender documentation, however did not include an accurate axle load chart as requested in the tender. While the offer from JFA for the Isuzu FXZ240 chassis fitted with the Felco water tank was the lowest priced offer received, it only received the third highest evaluation score due to the absence of the load chart.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that the recommended tenderer of this report is a local business within the Moreton Bay region.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances, including COVID-19 that prevent the supply of the tendered item of plant.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

Tender Price	\$ 292,972.50

Total Project Cost	\$ 292,972.50
	=====

3.7 Economic Benefit

The purchase of the 23 tonne water tanker will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Isuzu truck engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

ITEM 3.1 TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER - A20015056 (Cont.)

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ITEM 3.2
TENDER - SUPPLY AND DELIVERY OF ONE X 350HP 23 TONNE TIPPER TRUCK

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20015219: 11 May 2020 - Refer **Confidential Supporting Information A19997315**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) be awarded to James Frizelle's Automotive Group for the supply of one x Isuzu FXZ240 chassis with custom truck bodies body for the sum of \$209,998.64 (excl. GST), as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the tender for supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) be awarded to James Frizelle's Automotive Group for the supply of one x Isuzu FXZ240 chassis with Custom Truck Bodies body for the sum of \$209,998.64 (excluding GST).
2. That the Council enters into an agreement with James Frizelle's Automotive Group as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Frizelle's Automotive Group for the supply and delivery of one x Isuzu FXZ240 chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

ITEM 3.2 TENDER - SUPPLY AND DELIVERY OF ONE X 350HP 23 TONNE TIPPER TRUCK - A20015219 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) be awarded to James Frizelle's Automotive Group for the supply of one x Isuzu FXZ240 chassis with Custom Truck Bodies body for the sum of \$209,998.64 (excluding GST).
2. That the Council enters into an agreement with James Frizelle's Automotive Group as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Frizelle's Automotive Group for the supply and delivery of one x Isuzu FXZ240 chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

This tipper truck is utilised within the construction section of Asset Maintenance. The optimum replacement period for these assets is 8 years / 200,000kms, which has been reached on the current asset.

2. Explanation of Item

Council received five conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	James Frizelle's Automotive - Isuzu FXZ240 - Custom Truck Bodies	100.00
2	Brisbane Isuzu - Isuzu FXZ240 - Custom Truck Bodies	99.17
3	Brisbane Isuzu - Isuzu FXZ240 - Lift Industries	94.37
4	James Frizelle's Automotive - Isuzu FXZ240 - Lift Industries	93.36
5	Brisbane Isuzu - Isuzu FXZ240 - MRF Motor Bodies	92.14

James Frizelle's Automotive Group ('JFA') - submitted an offer for an Isuzu FXZ240 chassis with body options from Custom Truck Bodies and Lift Industries. The Isuzu chassis offered meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FXZ240 chassis comes with 5 years / 250,000 kms / 4,000 hours warranty. All body options offered meet the specifications outlined in the tender documentation. The offer from JFA for the Isuzu FXZ240 chassis fitted with the Custom Truck Bodies body was the lowest priced offer and received the highest evaluation score and was deemed best value to Council and is the recommendation of this report.

Brisbane Isuzu ('BI') - submitted an offer for an Isuzu FXZ240 chassis with body options from three body builders, Custom Truck Bodies, Lift Industries and MRF Motor Bodies. The chassis and body options offered all met the requirement in the tender specification. The offer from BI for the Isuzu chassis with the Custom Truck Bodies body was the second lowest priced and received the second highest evaluation score and was not deemed best value to Council.

ITEM 3.2 TENDER - SUPPLY AND DELIVERY OF ONE X 350HP 23 TONNE TIPPER TRUCK - A20015219 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances affecting the supply of the tendered item, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Isuzu FXZ240 chassis with custom truck bodies body is within the 2020-21 budget allocation. These acquisitions will be debited to project number 102178.

Tender Price	\$ 209,998.64

Total Project Cost	\$ 209,998.64
	=====

3.7 Economic Benefit

The purchase of the Isuzu FXZ 240 350hp 23 tonne tipper truck will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Isuzu chassis engine meets current environmental and Australian standards.

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ITEM 3.3

TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20016248: 11 May 2020 - Refer **Confidential Supporting Information A19991495**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) through vendor panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) be awarded to Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body for the sum of \$218,809 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the tender for supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) be awarded to Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body for the sum of \$218,809 excluding GST.
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

ITEM 3.3 TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK - A20016248 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) be awarded to Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body for the sum of \$218,809 excluding GST.
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) through vendor panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

The tipper truck is utilised within the Roads and Drains section of Asset Maintenance, assisting in the road grading of unsealed roads across the region. The increased horse power of this truck is required to navigate the rural areas of Council's network. The optimum replacement period for these assets is 8 years / 200,000kms, which has been reached on the current asset.

2. Explanation of Item

Council received eleven conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Daimler Trucks - Fuso FV70H - Custom Truck Bodies	95.75
2	Brisbane Isuzu - Isuzu CXZ240-460 - Custom Truck Bodies	95.12
3	James Frizelle's Automotive - FXZ240 - Custom Truck Bodies	92.71
4	Sci Fleet Hino - Hino FS2844 - MRF Motor Bodies	92.64
5	Daimler Trucks - Fuso FV70H - Lift Industries	91.20
6	Brisbane Isuzu - Isuzu CXZ240-460 - Lift Industries	90.69
7	Brisbane Isuzu - Isuzu CXZ240-460 - MRF Motor Bodies	88.44
8	Daimler Trucks - Fuso FV70H - MRF Motor Bodies	87.77
9	Sci Fleet Hino - Hino FS2844 - Lift Industries	87.43
10	James Frizelle's Automotive - Isuzu FXZ240 - Lift Industries	86.48
11	Sci Fleet Hino - Hino FS2844 - Custom Truck Bodies	84.86

ITEM 3.3 TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK - A20016248 (Cont.)

Daimler Trucks Brisbane ('DTB') - submitted an offer for the Fuso FV70H chassis with body options from three body builders, Lift Industries, Custom Truck Bodies and MRF Motor Bodies. The Fuso FV70 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Fuso FV70H offers superior safety and drivability features such as a 3-stage engine retarder, EBD (Electronic brake Force distribution) EBS, Active Attention Assist, Active Emergency Braking, Adaptive Cruise Control, ASR (Anti Slip Regulator), ESP (Electronic Stability Program), Lane Departure Warning and side blind detection. GPS navigation is part of the media package with 3 years free map upgrades. The advanced safety features of this offer supports the operation of this truck in the rural areas of Council's Network. The Fuso FV70 chassis comes with 5 years / 500,000 kms / unlimited hours warranty.

All three bodies offered by DTB are suitable and meet the requirements set out in the tender specifications. The offer for the Fuso FV70H fitted with the body from Custom Truck Body received the highest evaluation score, while this offer was not the lowest price, it is however deemed best value to Council and the recommendation of this report.

Brisbane Isuzu ('BI') - submitted an offer for an Isuzu CXZ240 chassis with body options from three body builders, Lift Industries, MRF Motor Bodies and Custom Truck Bodies. The Isuzu CXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu CXZ240 comes with 3 years / 500,000 kms warranty on the chassis and 5 years / 750,000 kms /10,000 hours warranty on the engine component engine warranty, the Isuzu CXZ240 also has 3 years roadside assistance coverage. All three body options offered meet the requirements set out in the tender documentation. The offer from BI for the Isuzu CXZ240 fitted with the Custom Truck Bodies body was the lowest priced offer received, however the Isuzu CXZ240 does not offer the same level of advanced safety features as the Fuso FV70H chassis, which resulted in the Isuzu receiving a lower evaluation score.

James Frizelle's Automotive Group ('JFA') - submitted an offer for an Isuzu FXZ240 chassis with body options from two body builders, Lift Industries and Custom Truck Bodies. The Isuzu FXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FXZ240 comes with 3 years / 500,000 kms warranty on the chassis and 5 years / 750,000 kms /10,000 hours warranty on the engine component engine warranty, the Isuzu FXZ240 also has 3 years roadside assistance coverage. Both body options offered meet the requirements set out in the tender documentation. The offer from JFA for the Isuzu FXZ240 fitted with the Custom Truck Bodies body was the second lowest priced offer received, however the Isuzu FXZ240 does not offer the same level of advanced safety features as the Fuso FV70H chassis, which resulted in the Isuzu receiving a lower evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 3.3 TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK - A20016248 (Cont.)

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances which would prevent the supply of the tender, including COVID-19.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

Tender Price	\$ 218,809.00
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Total Project Cost (Excl. GST)	\$ 218,809.00
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3.7 Economic Benefit

The purchase of the 450hp 23 tonne tipper truck will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Fuso chassis engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ITEM 3.4
TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20016578: 11 May 2020 - Refer **Confidential Supporting Information A19991497**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 27 tonne low loader truck (HF05.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eight conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 27 tonne low loader truck be awarded to Brisbane Isuzu for the supply of one x Isuzu FYH300-350 chassis with Lift Industries body option for the sum of \$219,486 each excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Cath Tonks

CARRIED 13/0

1. That the tender for supply and delivery of one x 27 tonne low loader truck be awarded to Brisbane Isuzu for the supply of one x Isuzu FYH300-350 chassis with Lift Industries body for the sum of \$219,486 excluding GST.
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FYH300-350 chassis with Lift Industries body and any required variations of the agreement on Council's behalf.

ITEM 3.4 TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK - A20016578 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 27 tonne low loader truck be awarded to Brisbane Isuzu for the supply of one x Isuzu FYH300-350 chassis with Lift Industries body for the sum of \$219,486 excluding GST.
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FYH300-350 chassis with Lift Industries body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 27 tonne low loader truck (HF05.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eight conforming submissions received.

Within Asset Maintenance, regional drainage works are undertaken using a number of plant items that are currently transported on a 15 tonne truck towing a 9 tonne plant trailer. This truck and plant trailer have reached their economic life and are scheduled for replacement in 20/21. During consultation with the delivery area, it was determined a larger low loader truck would be more suitable and economical to the operations, enabling plant to be moved more efficiently, while decreasing operating costs associated with the current assets.

2. Explanation of Item

Council received eight conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Brisbane Isuzu - Isuzu FYH300-350 - Lift Industries	98.11
2	Brisbane Isuzu - Isuzu FYH300-350 - Custom Truck Bodies	96.88
3	James Frizelle's Automotive - Isuzu FYH300-350 - Custom Truck Bodies	95.86
4	James Frizelle's Automotive - Isuzu FYH300-350 - Lift Industries	95.83
5	Brisbane Isuzu - Isuzu FYH300-350 - MRF Motor Bodies	92.40
6	Daimler Trucks Brisbane - Fuso FS72 - Lift Industries	90.54
7	Daimler Trucks Brisbane - Fuso FS72 - Custom Truck Bodies	89.89
8	Daimler Trucks Brisbane - Fuso FS72 - MRF Motor Bodies	83.80

ITEM 3.4 TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK - A20016578 (Cont.)

Brisbane Isuzu (BI) - submitted an offer for an Isuzu FYH300-350 chassis with body options from three body builders, Lift Industries, Custom Truck Bodies and MRF Motor Bodies. The offer of the Isuzu FYH300-350 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FYH300-350 chassis comes with 5 years / 400,000 kms / 6,000 hours warranty. All three body options offered meet the requirements set out in the tender documentation. The offer from BI for the Isuzu FYH300-350 chassis fitted with the Lift Industries body was the lowest priced offer and received the highest evaluation score, this offer is deemed best value to Council.

James Frizelle's Automotive Group (JFA) - submitted an offer for an Isuzu FYH300-350 chassis with body options from two body builders, Lift Industries and Custom Truck Bodies. The offer of the Isuzu FYH300-350 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FYH300-350 chassis comes with 5 years / 400,000 kms / 6,000 hours warranty. Both body options offered meet the requirements set out in the tender documentation, however these offers were the third and fourth lowest priced and ranked accordingly.

Daimler Trucks Brisbane (DTB) - submitted an offer for a Fuso FS72 chassis with body options from three body builders, Lift Industries, Custom Truck Bodies and MRF Motor Bodies. The Fuso FS72 chassis submitted meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Fuso FS72 comes with 5 years / 500,000 kms / unlimited hours warranty. All three body options offered meet the requirements set out in the tender documentation. However, the offers from DTB were the highest priced and not deemed best value to Council.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that the recommended tenderer in this report is a local business in the Moreton Bay region.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen effects including COVID-19, which would adversely affect the delivery of the tendered item of plant.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Isuzu FYH300-350 chassis with Lift Industries body is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

ITEM 3.4 TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK - A20016578 (Cont.)

Tender Price	\$ 219,486.00

Total Project Cost	\$ 219,486.00
	=====

3.7 Economic Benefit

The purchase of the 27 tonne beaver tail truck will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Isuzu chassis engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

**ITEM 3.5
TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER
TRUCKS**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20017630: 11 May 2020 - Refer **Confidential Supporting Information
A19991511**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) through vendor panel using a Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

It is recommended that the tender for the supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) be awarded to Daimler Trucks Brisbane for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies body for the sum of \$154,106 each excl. GST, with a total cost of \$308,212 excluding GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Mark Booth

CARRIED 13/0

1. That the tender for supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) be awarded to Daimler Trucks Brisbane for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies body for the sum of \$154,106 each, with a total cost of \$308,212 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of two x Fuso F1124 Chassis with Custom Truck Bodies and any required variations of the agreement on Council's behalf.

ITEM 3.5 TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER TRUCKS - A20017630 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) be awarded to Daimler Trucks Brisbane for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies body for the sum of \$154,106 each, with a total cost of \$308,212 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of two x Fuso F1124 Chassis with Custom Truck Bodies and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) through vendor panel using a Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

Tipper trucks are utilised within the Roads and Drains section of Asset Maintenance. The optimum replacement period for these assets is 8 years / 180,000kms which has been reached on the current assets.

2. Explanation of Item

Council received eleven conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Daimler Trucks Brisbane - Fuso 1124 - Custom Truck Bodies	99.66
2	Daimler Trucks Brisbane - Fuso 1124 - Lift Industries	98.51
3	James Frizelle's Automotive Group - Isuzu FFR110-260 Custom Truck Bodies	98.44
4	Brisbane Isuzu - Isuzu FRR110-260 - Custom Truck Bodies	97.41
5	Brisbane Isuzu - Isuzu FRR110-260 - Lift Industries	96.09
6	James Frizelle's Automotive Group - Isuzu FFR110-260 - Lift Industries	96.01
7	Daimler Trucks Brisbane - Fuso 1124 - Tosca Industries	94.00
8	Brisbane Isuzu - Isuzu FRR110-260 - Tosca Industries	92.73
9	Daimler Trucks Brisbane - Fuso 1124 - MRF Motor Bodies	92.62
10	Brisbane Isuzu - Isuzu FRR110-260 - MRF Motor Bodies	91.82
11	James Frizelle's Automotive Group - Isuzu FFR110-260 - MRF Motor Bodies	91.74

ITEM 3.5 TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER TRUCKS - A20017630
(Cont.)

Daimler Trucks Brisbane ('DTB') - submitted an offer for a Fuso 1124 chassis with body options from four body builders, Custom Truck Bodies, Lift Industries, Tosca Industries and MRF Motor Bodies. The Fuso 1124 chassis meets all requirements outlined in the tender specification, has sufficient power and torque to carry out day to day operations and features GPS navigation. The Fuso 1124 comes with 5 years / 300,000 km / unlimited hours warranty. All body options offered meet the specification outlined in the tender documentation. The offer from DTB for the Fuso 1124 chassis fitted with the Custom Truck Bodies body was the second lowest priced offer however received the highest evaluation score due to providing a weight distribution chart that met all requirements and the additional feature of the GPS navigation system. The panel recommendation is that this offer is deemed best value to Council.

James Frizelle's Automotive Group ('JFA') - submitted an offer for an Isuzu FRR 110-260 chassis with body options from three body builders, Custom Truck Bodies, Lift Industries and MRF Motor Bodies. The Isuzu FRR 110-260 meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FRR 110-260 comes with 5 years / 300,000 km / 5,000 hours warranty. All body options meet the requirements of the tender, however JFA did not include the requested weight distribution chart for any of the bodies offered. The offer from JFA for the Isuzu FRR110-260 chassis fitted with the body from Custom Truck Bodies was the lowest priced offer however received the third highest evaluation score.

Brisbane Isuzu ('BI') - submitted an offer for an Isuzu FRR 110-260 chassis with body options from four body builders, Custom Truck Bodies, Lift Industries, MRF Motor Bodies and Tosca Industries. The Isuzu FRR 110-260 meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FRR 110-260 comes with 5 years / 300,000 km / 5000 hours warranty. All bodies offer meet the requirements outlined in the tender documentation. The offer from Brisbane Isuzu with the Custom Truck Bodies body was their lowest submission which was priced fourth and ranked similarly.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances which would delay the supply of the tendered vehicles, including COVID-19.

3.5 Delegated Authority Implications

Nil identified

ITEM 3.5 TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER TRUCKS - A20017630
(Cont.)

3.6 Financial Implications

The tendered sum for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies is within the 2020-21 budget allocation. These acquisitions will be debited to project number 102178.

Tender Price	\$ 308,212.00

Total Project Cost (Excl. GST)	\$ 308,212.00
	=====

3.7 Economic Benefit

The purchase of the two 12 tonne single cab tipping trucks will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Fuso engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

**ITEM 3.6
TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH
ELEVATING WORK PLATFORM**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20021452: 11 May 2020 - Refer **Confidential Supporting Information
A19991530**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 11-12 Tonne Truck with Elevating Work Platform (EWP) (HF14.20) through Vendor Panel using Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 11-12 Tonne Truck with EWP be awarded to Daimler Trucks Brisbane for the supply of one x Fuso Fighter 1124 chassis with a Nifty Lift NL120KDT-LDV EWP for the amount of \$287,358.18 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for supply and delivery of one x 11-12 Tonne Truck with EWP be awarded to Daimler Trucks Brisbane for the supply of one x Fuso Fighter 1124 chassis with a Nifty Lift NL120KDT-LDV EWP for the sum of \$287,358.18 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x 11-12 Tonne Truck with EWP and any required variations of the agreement on Council's behalf.

ITEM 3.6 TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH ELEVATING WORK PLATFORM - A20021452 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 11-12 Tonne Truck with EWP be awarded to Daimler Trucks Brisbane for the supply of one x Fuso Fighter 1124 chassis with a Nifty Lift NL120KDT-LDV EWP for the sum of \$287,358.18 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x 11-12 Tonne Truck with EWP and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 11-12 Tonne Truck with Elevating Work Platform (EWP) (HF14.20) through Vendor Panel using Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

This truck mounted EWP will be utilised within the Parks section of Asset Maintenance undertaking tree maintenance works across the region. The optimum replacement period for these assets is 8 years/180,000 kms. This truck mounted EWP will be a core asset in the establishment of a new quick response tree crew within the department.

Comprehensive consultation was undertaken with tree specialists in the Parks section to determine the configuration of asset required. Due to the unique design and functionality required of the EWP, the tender specified the Nifty Lift NL120KDT-LDV as the EWP component which was to be tendered on a 11-12 tonne cab chassis.

2. Explanation of Item

Council received five conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Daimler Trucks Brisbane - Fuso Fighter Cab Chassis	97.70
2	Sci Fleet - Hino FD1124 Cab Chassis	95.63
3	James Frizelle's Automotive Group - Isuzu FRR 110-260 Cab Chassis	95.36
4	Brisbane Isuzu - Isuzu FRR 110-240 Cab Chassis	95.04
5	Brisbane Isuzu - Isuzu FRR 110-260 Cab Chassis	93.86

Daimler Trucks Brisbane ('DTB') - submitted an offer for the Fuso Fighter 1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP. The Fuso Fighter 1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. Additionally, the Fuso fighter comes with factory fitted GPS for the driver. The Fuso 1124 comes with 5 years / 300,000 kms / unlimited hours warranty. The Nifty Lift EWP component of the asset comes with a one-year warranty period. The offer submitted from DTB was the only submission received to include all features requested as part of the tender for the Nifty Lift EWP component which

ITEM 3.6 TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH ELEVATING WORK PLATFORM - A20021452 (Cont.)

included an independent (battery operated) emergency pump capable of returning the basket to the stow position in the case of vehicle or hydraulic failure and a wireless ground to bucket communication system. The offer from DTB was second highest price and received the highest evaluation score. The offer from DTB for the supply of the Fuso Fighter 1124 Chassis with the specified Nifty Lift EWP body is deemed best value to Council and is the panel's recommendation.

Sci Fleet Hino ('SFH') - submitted an offer for the Hino FD1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP. The Hino FD1124 fitted with a Nifty Lift NL120KDT-LDV EWP meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Hino FD1124 chassis features advanced safety technology above other trucks within its field. The offer from SFH did not include all features requested as part of the tender for the Nifty Lift EWP component in their final price. The Hino FD1124 chassis comes with 5 years / 300,000 kms / unlimited hours warranty. The Nifty Lift EWP component of the asset comes with a one-year warranty period. The Offer from SFH was the highest priced and received the second highest evaluation score due to its advanced safety features.

James Frizelle's Automotive Group ('JFA') - submitted an offer for the Isuzu FRR 110-260 chassis fitted with a Nifty Lift NL120KDT-LDV EWP. The Isuzu FRR 110-260 chassis fitted with a Nifty Lift NL120KDT-LDV EWP meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FRR 110-260 comes with 5 years / 300,000 km / 5,000 hours warranty. The Nifty Lift EWP component of the asset comes with a one-year warranty period. The offer from JFA did not include all features requested as part of the tender for the Nifty Lift EWP component in their final price. This offer was the lowest priced and received the third highest evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen supply issues, which includes COVID-19.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Fuso Fighter 1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

ITEM 3.6 TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH ELEVATING WORK PLATFORM - A20021452 (Cont.)

Tender Price	\$ 287,358.18

Total Project Cost	\$ 287,358.18
	=====

3.7 Economic Benefit

The purchase of the 11-12 tonne truck with EWP will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Fuso truck engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ITEM 3.7 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a real conflict of interest in Item 3.7 as he is a friend of Mr Shane Newcombe, a Director of Newcombes Holdings Pty Ltd (Village Motors Group) who is a tenderer for this item.

Cr Darren Grimwade retired from the meeting at 9:52AM taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Matt Constance

Pursuant to s175E of the *Local Government Act 2009*, Cr Matt Constance declared a real conflict of interest in Item 3.7 as he is a friend of Mr Shane Newcombe, a Director of Newcombes Holdings Pty Ltd (Village Motors Group) who is a tenderer for this item.

Cr Matt Constance retired from the meeting at 9:52 AM taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Peter Flannery(Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Peter Flannery(Mayor) declared a perceived conflict of interest in Item 3.7 separable portions 3, 4, 6 and 8 because the Directors of Village Motors (Marlene, Shane and David Newcombe) who submitted a tender relating to Items 3.7 separable portions 3, 4, 6 and 8 respectively, are Directors of Newcombes Holdings Pty Ltd. Newcombes Holdings Pty Ltd were one of nine businesses in total who made a donation to Moreton Futures Trust in 2016. The Councillor received in kind support to the value of \$160 from Newcombes Holdings Pty Ltd via Moreton Futures Trust for his 2016 Election campaign.

However, Cr Peter Flannery(Mayor) has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Karl Winchester

CARRIED 10/0

Crs Matt Constance and Darren Grimwade had declared a conflict of interest and left the meeting

Cr Peter Flannery (Mayor) had declared a conflict and was not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Peter Flannery (Mayor) has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Peter Flannery (Mayor) remained in the meeting.

ITEM 3.7

TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20030612 : 16 June 2020 - Refer **Confidential Supporting Information A19912705, A19970813, A19970809, A19970806, A19971206, A19970811, A19970805, A19970808**
Responsible Officer: BS, Technical Fleet Support Officer (ECM Asset Maintenance)

Executive Summary

Tenders were called for the 'Supply and Delivery of Sixty-Five x Light Commercial and Passenger Vehicles (MBRC009721)'. The tender comprised of eight separable portions based on vehicle configuration and type. The tender closed on 14 April 2020, with ten suppliers submitting tender submissions for one or more of the separable portions.

It is recommended that Council award the contract for the supply and delivery of up to sixty-five x light commercial and passenger vehicles to the following suppliers:

Separable Portion 1 - Supply and delivery of sixteen 4x2 single cab automatic utilities - that the contract be awarded to Torque Ford North Lakes for the supply and delivery of sixteen x Ford Ranger 4x2 single cab automatic utilities for the total sum of \$533,622.45 (excl. GST).

Separable Portion 2 - Supply and delivery of ten 4x2 extra cab automatic utilities - that the contract be awarded to Torque Ford North Lakes for the supply and delivery of ten x Ford Ranger 4x2 extra cab automatic utilities for the total sum of \$372,751.28 (excl. GST).

Separable Portion 3 - Supply and delivery of seven 4x2 dual cab automatic utilities - that the contract be awarded to Torque Ford North Lakes for the supply and delivery of seven x Ford Ranger 4x2 dual cab automatic utilities for the total sum of \$243,979.04 (excl. GST).

Separable Portion 4 - Supply and delivery of five 4x4 single cab automatic utilities - that the contract be awarded to Grand Prix Investments Pty Ltd for the supply and delivery of five x Mazda BT50 4x4 single cab automatic utilities for the total sum of \$255,529.06 (excl. GST).

Separable Portion 5 - Supply and delivery of five 4x4 extra cab automatic utilities - that the contract be awarded to Grand Prix Investments Pty Ltd for the supply and delivery of five x Mazda BT50 4x4 extra cab automatic utilities for the total sum of \$239,035.22 (excl. GST).

Separable Portion 6 - Supply and delivery of five 4x4 dual cab automatic utilities - that the contract be awarded to Torque Ford Northlakes for the supply and delivery of five x Ford Ranger 4x4 dual cab automatic utilities for the total sum of \$232,725.81 (excl. GST).

Separable Portion 7 - Supply and delivery of eleven 5 door hatch-back (FBT Exempt) vehicles - that the contract be awarded to Pacific Motor Group for the supply and delivery of eleven x Kia Rio 5 door hatch back vehicles for the total sum of \$179,940.75 (excl. GST).

Separable Portion 8 - Supply and delivery of two animal transport commercial vans - that the contract be awarded to Village Motors Group for the supply and delivery of two x Renault Traffic LWB commercial vans with animal transport fit out for the total sum of \$165,651.46 (excl. GST).

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Mark Booth

CARRIED 11/0

Crs Matt Constance and Darren Grimwade had declared a conflict of interest and had left the meeting

1. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 1' be awarded to Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities for the total sum of \$533,622.45 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities and any required variations of the agreement on Council's behalf.
2. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 2' be awarded to Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities for the total sum of \$372,751.28 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
3. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 3' be awarded to Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities for the total sum of \$243,979.04 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
4. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 4' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities for the total sum of \$255,529.06 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities and any required variations of the agreement on Council's behalf.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

5. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 5' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 extra cab automatic utilities for the total sum of \$239,035.22 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five Mazda BT50 4x4 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
6. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 6' be awarded to Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities for the total sum of \$232,725.81 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
7. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 7' be awarded to Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles for the total sum of \$179,940.75 (excluding GST).
 - a) That the Council enters into an agreement with Pacific Motor Group as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles and any required variations of the agreement on Council's behalf.
8. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 8' be awarded to Village Motors Group for the supply of two x Renault Traffic LWB commercial vans with animal transport fit out for the total sum of \$ \$165,651.46 (excluding GST).
 - a) That the Council enters into an agreement with Village Motors Group as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Village Motors Group for the supply of two x Renault Traffic commercial vans with animal transport fit out and any required variations of the agreement on Council's behalf.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 1' be awarded to Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities for the total sum of \$533,622.45 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities and any required variations of the agreement on Council's behalf.
2. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 2' be awarded to Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities for the total sum of \$372,751.28 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
3. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 3' be awarded to Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities for the total sum of \$243,979.04 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
4. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 4' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities for the total sum of \$255,529.06 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities and any required variations of the agreement on Council's behalf.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

5. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 5' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 extra cab automatic utilities for the total sum of \$239,035.22 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five Mazda BT50 4x4 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
6. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 6' be awarded to Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities for the total sum of \$232,725.81 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
7. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 7' be awarded to Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles for the total sum of \$179,940.75 (excluding GST).
 - a) That the Council enters into an agreement with Pacific Motor Group as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles and any required variations of the agreement on Council's behalf.
8. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 8' be awarded to Village Motors Group for the supply of two x Renault Traffic LWB commercial vans with animal transport fit out for the total sum of \$ \$165,651.46 (excluding GST).
 - c) That the Council enters into an agreement with Village Motors Group as described in this report.
 - d) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Village Motors Group for the supply of two x Renault Traffic commercial vans with animal transport fit out and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the '*Supply and Delivery of 65 x Light Commercial and Passenger Vehicles (MBRC009721)*', through open tender using LG Tender Box. The tender comprised of eight separable portions based on vehicle configuration and type. The tender closed on 14 April 2020, with ten suppliers submitting tender submissions for one or more of the separable portions.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

Council own and operate a fleet of fit-for-purpose, light commercial and passenger vehicles, enabling effective and efficient service delivery to the community. The acquisition of these vehicles is to replace existing light commercial and passenger vehicles within the fleet, that have reached their optimum replacement period of 6 years / 120,000kms for utilities/commercial vans and 4 years / 100,000kms for passenger vehicles. These replacements align with the budgeted light fleet replacement program.

2. Explanation of Item

Separable Portion 1 - Supply and delivery of up to sixteen 4x2 single cab automatic utilities

Council received three conforming and one non-conforming tender responses for Separable Portion 1. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	99.64
2	Grand Prix Investments Pty Ltd (Mazda BT50)	98.33
3	Byrne Ford (Ford Ranger)	96.58
4	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x2 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. While the offer from TFN was the second lowest priced offer it did receive the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 single cab utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation, however, does not offer the same advanced safety features of the Ford Ranger. The offer from GPI was the lowest priced offer however received the second highest evaluation score due to the lower standard of safety features, therefore this offer was not deemed best value for Council.

Byrne Ford (BF) - submitted an offer for the Ford Ranger 4x2 single cab utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from Byrne Ford was the highest priced offer and received the lowest evaluation score and was not deemed best value for Council.

The submission from **Trivett Automotive** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 2 - Supply and delivery of up to ten 4x2 extra cab automatic utilities

Council received three conforming and one non-conforming tender responses for Separable Portion 2. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	95.05
2	Byrne Ford (Ford Ranger)	94.43
3	Grand Prix Investments Pty Ltd (Mazda BT50)	92.08
4	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x2 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. While the offer from TFN was the second lowest priced offer it did receive the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Byrne Ford (BF) - submitted an offer for the Ford Ranger 4x2 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from BF was the lowest priced, however did not include all accessories requested in the tender specification for four of the vehicles priced and as a result received the second highest evaluation score and was deemed not best value for Council.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x2 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced safety features of the Ford Ranger. The offer from GPI was the highest priced and received the lowest evaluation score. This offer was not deemed best value for Council.

The submission from **Trivett Automotive** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 3 - Supply and delivery of up to seven 4x2 dual cab automatic utilities

Council received four conforming and one non-conforming tender responses for Separable Portion 3. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	100.00
2	Grand Prix Investments Pty Ltd (Mazda BT50)	98.18
3	Village Motors (Nissan Navara)	97.34
4	Byrne Ford (Ford Ranger)	94.78
5	Trivett Automotive (Keystar)	Non-conforming

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x2 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from TFN was the lowest priced offer and received the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced safety features of the Ford Ranger. The offer from GPI was the third lowest priced and received the second highest evaluation score. This offer was not deemed best value for Council.

Village Motors (VM) - submitted an offer for the Nissan Navara Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced safety features of the Ford Ranger. The offer from VM was the second lowest priced and received the third highest evaluation score. This offer was not deemed best value for Council.

The submission from **Trivett Automotive** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 4 - Supply and delivery of up to five 4x4 single cab automatic utilities

Council received three conforming and two non-conforming tender responses for Separable Portion 4. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Grand Prix Investments Pty Ltd (Mazda BT50)	100.00
2	Village Motors (Nissan Navara)	95.75
3	Torque Ford (Ford Ranger)	94.80
4	Martin Jonkers Motors (Toyota Hilux)	Non-conforming
5	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x4 single cab utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The offer from GPI was the lowest priced and received the highest evaluation score. This offer was deemed best value for Council and is the recommendation of this report.

Village Motors (VM) - submitted an offer for the Nissan Navara 4x4 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The submission from VM did not quote on accessories for one vehicle and has a reduced payload capacity, therefore reducing their overall evaluation score. This offer was the second lowest priced and received the second highest evaluation score. This offer was not deemed best value for Council.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x4 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. However, while the Ford Ranger offers advanced safety features, the offer from TFN was the highest priced offer and received the lowest evaluation score due to this and so the extra cost of these vehicles was not deemed best overall value to Council.

The submissions from **Trivett Automotive** and **Martin Jonkers Motors** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 5 - Supply and delivery of up to five 4x4 extra cab automatic utilities

Council received two conforming and two non-conforming tender responses for Separable Portion 5. The tenders were assessed by a selection panel in accordance with Council’s Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Grand Prix Investments Pty Ltd (Mazda BT50)	100.00
2	Torque Ford North Lakes (Ford Ranger)	99.76
3	Martin Jonkers Motors (Toyota Hilux)	Non-conforming
4	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x4 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The offer from GPI was the lowest priced and received the highest evaluation score. This offer was deemed best value for Council.

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x4 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. However, while the Ford Ranger offers advanced features and the offer from TFN was only marginally higher the Grand Prix Investments; potential supply and delivery risk was identified with awarding a significant portion of this tender to one supplier. TFN is the recommended supplier for portions 1, 2, 3 and 6 of this tender and therefore this offer was not deemed best value to Council.

The submissions from **Trivett Automotive** and **Martin Jonkers Motors** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 6 - Supply and delivery of up to five 4x4 dual cab automatic utilities

Council received four conforming and two non-conforming tender responses for Separable Portion 6. The tenders were assessed by a selection panel in accordance with Council’s Procurement Policy and the selection criteria set out in the tender documentation.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	99.99
2	Byrne Ford (Ford Ranger)	99.64
3	Grand Prix Investments Pty Ltd (Mazda BT50)	99.32
4	Village Motors (Nissan Navara)	97.63
5	Martin Jonkers Motors (Toyota Hilux)	Non-conforming
6	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x4 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. While the offer from TFN was the second lowest priced offer it did receive the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Byrne Ford (BF) - submitted an offer for the Ford Ranger 4x4 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from Byrne Ford was the third lowest priced offer and received the second highest evaluation score and was deemed not best value for Council.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x4 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced features of the Ford Ranger. The offer from GPI was the lowest priced, however received the third highest evaluation score due to the lower standard of safety features, therefore this offer was not deemed best value for Council.

The submissions from **Trivett Automotive** and **Martin Jonkers Motors** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 7 - Supply and delivery of up to eleven x 5 door (FBT) automatic hatchbacks

Council received eight conforming tender responses for Separable Portion 7. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Pacific Motor Group (Kia Rio)	100.00
2	Grand Prix Investments Pty Ltd (Hyundai i30)	93.31
3	Grand Prix Investments Pty Ltd (Mazda 2)	92.12

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

RANK	TENDERER	EVALUATION SCORE
4	Martin Jonkers Motors (Corolla Ascent Sport)	92.06
5	Trivett Automotive Retail (Keystar) ASX	90.15
6	Martin Jonkers Motors (Corolla Hybrid)	89.78
7	Torque Ford North Lakes (No Model Specified)	86.35
8	Trivett Automotive Retail (Keystar) Outlander PHEV	69.31

Pacific Motor Group (PMG) - submitted an offer for the Kia Rio 5-door hatchback, this vehicle is suitable, fit-for-purpose and meets all criteria outlined in the tender specification. Council currently own and operate the Kia Rio hatchback within the fleet and have found them to be a reliable vehicle. The offer from Pacific Motor Group was the lowest priced, received the highest evaluation score and was deemed best value to Council.

Grand Prix Investments Pty Ltd (GPI) - submitted offers for the 'Hyundai i30' and the 'Mazda 2' 5-door hatchbacks. Both these vehicles are suitable, fit-for-purpose and meet all criteria outlined in the tender specification. These offers were the second and third lowest and received the second and third highest evaluation scores. These offers were not deemed best value for Council.

Separable Portion 8 - Supply and delivery of up to two commercial automatic vans

Council received one conforming tender response for Separable Portion 8. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Village Motors Group (Renault Traffic)	100.00

Village Motors Group (VMG) - submitted an offer for the supply of the two Renault Traffic Commercial Vans with Animal Transport fit out, these vehicles are suitable, fit-for-purpose and meet all the criteria in the tender specification. Officers from the Fleet and Local Laws section of Council inspected the vehicle and are confident they will meet the requirements.

Due to the animal transport fit out requirements of this vehicle, Council received only one response. This portion of the contract was retendered but due to COVID-19, there were limited suppliers in a position to submit a tender response. A market cost comparison was undertaken against the offer from Village Motors Group and it was deemed this offer is best value for Council and is recommended.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy Vendor Panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

3.3 Policy Implications

This tender for the supply of up to 65 light commercial and passenger vehicles has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that seven of the eight recommendations are local businesses within the Moreton Bay region.

3.4 Risk Management Implications

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The recommendations of this report for the purchase of sixty-one light commercial and passenger vehicles is within 20/21 budget allocation. These acquisitions will be debited to project number 102179.

Tender Price - Separable Portion 1	\$ 533,622.45
Tender Price - Separable Portion 2	\$ 372,751.28
Tender Price - Separable Portion 3	\$ 243,979.04
Tender Price - Separable Portion 4	\$ 255,529.06
Tender Price - Separable Portion 5	\$ 239,035.22
Tender Price - Separable Portion 6	\$ 232,725.81
Tender Price - Separable Portion 7	\$ 179,940.75
Tender Price - Separable Portion 8	\$ 165,651.46

Total Project Cost (Excl. GST)	\$2,223,235.07
	=====

3.7 Economic Benefit

The purchase of the sixty-one light commercial and passenger vehicles will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended commercial and passenger vehicles' engines meet current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ATTENDANCE

Crs Darren Grimwade and Matt Constance returned to the meeting at 10.54am following consideration of Item 3.7.

**ITEM 3.8
TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20023515: 11 May 2020 - Refer **Confidential Supporting Information A19933618**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x Waste Handling Bulldozer (HF42.20) through Vendor Panel using the Local Buy Arrangement NPN2.15. Tenders closed on 17 April 2020, with three conforming submissions received.

It is recommended that the tender for the supply and delivery of one x Waste Handling Bulldozer be awarded to Hastings Deering for the supply of one Caterpillar D6 WH Bulldozer for the sum of \$669,200 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for supply and delivery of one x Waste Handling Bulldozer be awarded to Hastings Deering for the supply of one Caterpillar D6 WH Bulldozer for the sum of \$669,200 (excl. GST).
2. That the Council enters into an agreement with Hastings Deering as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hastings Deering for the supply and delivery of one x Caterpillar D6 WH Bulldozer and any required variations of the agreement on Council's behalf.

ITEM 3.8 TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER - A20023515 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x Waste Handling Bulldozer be awarded to Hastings Deering for the supply of one Caterpillar D6 WH Bulldozer for the sum of \$669,200 (excl. GST).
2. That the Council enters into an agreement with Hastings Deering as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hastings Deering for the supply and delivery of one x Caterpillar D6 WH Bulldozer and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x Waste Handling Bulldozer (HF42.20) through Vendor Panel using the Local Buy Arrangement NPN2.15. Tenders closed on 17 April 2020, with three conforming submissions received.

Waste handling bulldozers are utilised within the landfill sites of Waste Services. This configuration of machine has an optimum replacement period of 8 years / 8,000 hours, which has been reached on the current track loader asset. A recent site efficiency survey study determined that a bulldozer is a more efficient machine for waste handling application than the currently utilised track loader.

2. Explanation of Item

Council received three conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Hastings Deering, Caterpillar D6 WH Bulldozer	97.88
2	RDO Equipment, John Deere 850L WHD Bulldozer	95.26
3	Komatsu Australia, Komatsu D65WX-16P Bulldozer	90.55

Hastings Deering (HD) - submitted an offer for the Caterpillar D6 WH Bulldozer which meets all requirements outlined in the tender specification and has sufficient power and torque required. The Caterpillar D6 WH Bulldozer comes with 5 years / 6,000 hours warranty; the offer also includes a service contract covering all maintenance requirements up to 6,000 machine hours. Whilst this submission is not the lowest priced, it received the highest evaluation score. The offer includes the provision of a suitable hire machine, free of charge, if there is downtime caused by a warrantable repair in the first 12 months. HD has a proven track record regarding service and support of the Caterpillar product currently utilised in Council's landfill sites, which makes this offer the most attractive in terms of aftersales support and service. The Caterpillar machines are proven in the harsh Landfill environment, along with the 6000 hrs warranty and the aftersales support and service this offer is deemed best value to Council and is the recommended offer.

RDO Equipment (RDO) - submitted an offer for the John Deere 850L WHD Bulldozer which meets the requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The John Deere 850L WHD Waste Handling Bulldozer comes with 5 years / 5,000 hours warranty; the offer also includes a service contract covering all maintenance requirements up to 6,000 machine hours. The offer from RDO does not include a replacement hire machine, should there be any warrantable downtime in the first 12 months. Council does not have any previous history with John Deere

ITEM 3.8 TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER - A20023515 (Cont.)

machines in landfill sites, nor any prior after sales service and support experience with RDO Equipment. The offer for the John Deere 850L WHD Bulldozer was the lowest priced offer and received the second highest evaluation score.

Komatsu Australia (KA) - submitted an offer for the Komatsu D65WX-16P Bulldozer which meets all requirements outlined in the tender specification, has sufficient power and torque to carry out day to day operations. The Komatsu D65WX-16P waste handling Bulldozer comes with 5 years / 6,000 hours warranty; the offer also includes a service contract covering all maintenance requirements up to 6,000 machine hours. The offer from Komatsu Aust. for the D65WX-16P Bulldozer was the highest priced offer and received the lowest evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances, including COVID-19 which affect the supply of the tendered item of plant.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Caterpillar D6 WH Bulldozer Waste Handling Bulldozer is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

Tender Price	\$ 669,200.00

Total Project Cost	\$ 669,200.00
	=====

3.7 Economic Benefit

The purchase of the Caterpillar D6 WH Bulldozer will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Caterpillar engine meets current environmental and Australian standards.

3.9 Social Implications Nil identified

ITEM 3.8 TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER - A20023515 (Cont.)

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council

ITEM 3.9
TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20058665 : 20 May 2020 - Refer Supporting Information A20060296 and **Confidential Supporting Information A20028118**
Responsible Officer: MM, Senior Technical Officer- Natural Areas (ECM Asset Maintenance)

Executive Summary

Tenders were called for the '2020/2021 Regional Waterbody Maintenance Program (VP183537)'. Tenders closed on 5 May 2020 with four conforming submissions received.

It is recommended that the tender for the '2020/2021 Regional Waterbody Maintenance Program (VP183537)' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$287,531.92 (excluding GST), as this offer represents best overall value to Council. The period of contract is July 2020 to June 2021.

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for the '2020/2021 Regional Waterbody Maintenance Program' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$287,531.92 (excluding GST).
2. That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for the '2020/2021 Regional Waterbody Maintenance Program' and any required variations of the agreement on Council's behalf.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the '2020/2021 Regional Waterbody Maintenance Program' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$287,531.92 (excluding GST).
2. That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for the '2020/2021 Regional Waterbody Maintenance Program' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the '2020/2021 Regional Waterbody Maintenance Program (VP183537)' through Vendor Panel using supplier arrangement MBRC008470. The tender comprises of 34 priority waterbodies and associated storm water assets, totalling approximately 51.66 ha located across the Moreton Bay region. The contract scope of works includes; weed management, revegetation, litter control and monthly inspections and additional reporting on stormwater quality improvement devices, maintenance devices, vegetation cover, erosion and sedimentation.

2. Explanation of Item

The '2020/2021 Regional Waterbody Maintenance Program' was procured through Vendor Panel (VP183537), using supplier arrangement MBRC008470 - Natural Area Weed Control and Revegetation Services.

Council received four conforming submissions. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Toolijooa Environmental Pty Ltd	100.00
2	Technigro Pty Ltd	91.54
3	Barung Landcare Association	86.40
4	Evolve Environmental Pty Ltd	81.93

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

Toolijooa Environmental Pty Ltd (TE) - submitted a comprehensive tender submission outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. TE received high results in the evaluation of qualitative criteria related to industry experience and staff qualifications and experience. The offer from TE was the lowest priced submission and received the highest evaluation score against all assessable criteria and was deemed best value to Council and is the recommendation of this report.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

Technigro Pty Ltd (TG) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro Pty Ltd was the second lowest priced submission and received the second highest evaluation score.

Barung Landcare Association (BLA) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from BLA was the third lowest priced submission and received the third highest evaluation score.

3. Strategic Implications

3.1 Legislative / Legal Implications

The legislative responsibilities of the Bioretention Restoration and Maintenance Program are:

- *Environmental Protection Act 1994* and *Environmental Protection (Water) Policy 2009* - management of pollutants and water quality against acceptable water quality parameters.
- *Biosecurity Act 1994* - to administer Council's 'General Biosecurity Obligation' and management of declared restricted matter.
- *Agricultural Chemicals Distribution Control Act 1996* - to manage the use and record of herbicide application on Council controlled land.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The program will be operationally administered in accordance with:

- Policy No: 12-2150-044 Sustainability
- Policy No: 35-2150-003 Koala Conservation
- Policy No: 13-2150-059 Pesticide Use - Regional

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

There are low risk management implications for social, environmental, operational and financial impacts. Risk mitigation actions include:

- The operational program has been developed in accordance with the Stormwater Quality Portfolio Asset Management Plan for regional strategic asset management with key performance indicators and quantifiable outcomes.
- Tenderers' qualifications, experience and personnel have been assessed to standards relating to the management of natural assets due to vegetation, water quality function and proximity to riparian zones and wetlands:
 - i) Water By Design- Waterbody Management Guideline.
 - ii) South East Queensland Ecological Restoration Framework.
 - iii) National standards for the practice of ecological restoration in Australia.

COVID19 - the recommended tenderer has advised that works will be delivered as tendered with no delays expected.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

A third-party review of financial status has been undertaken on the recommended tenderer. Toolijooa Environmental Pty Ltd received a rating of 'very strong' which has confirmed they have the financial capacity to deliver the program.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The recommended tendered amount for the *2020/2021 Regional Waterbody Maintenance Program* is within budget allocation. The program will commence July 2020 and conclude June 2021.

Tender Price	\$ 287,531.92
Contingency - 5%	\$ 14,376.60

Total Project Cost	\$ 301,908.52
	=====

3.7 Economic Benefit Implications

The economic benefit of the implementation of the program is improved asset life reducing asset deterioration and renewal costs. With monthly maintenance intervention there is greater capacity to manage native vegetation, improve ecological resilience and impacts to water quality.

3.8 Environmental Implications

The program aims to achieve targets of storm water management and associated asset protection by:

- Proactive and strategic management of increasing impacts on water quality under pressure from urban growth, altered hydrology and further acquisition of storm water assets.
- Management of pollutants conducive with sustainable sediment load targets and the capacity of receiving waters.
- Improved water quality through management of native vegetation and encouragement of natural regeneration.
- Catchment management of outflows into river systems culminating in the Ramsar listed Moreton Bay Marine Park.
- Provision of wildlife habitat.
- Protection of aquatic biodiversity.

Actions and delivery of the program are undertaken in accordance with:

- Moreton Bay Regional Council Water Strategy 2012-2031.
- Moreton Bay Regional Council Total Water Cycle Management Plan.
- Stormwater Quality Portfolio Asset Management Plan.
- Water By Design- Waterbody Management Guideline
- Australian and New Zealand guidelines for fresh and marine water quality.
- Guidelines.
- South East Queensland Ecological Restoration Framework.
- National standards for the practice of ecological restoration in Australia.
- Managing priority species listed in Council's Priority Species of the Moreton Bay Region.

The program contributes to the following regional planning directives:

- Shaping SEQ- South East Queensland Regional Plan 2017; Goal 4: Sustain, Element 5: Water sensitive communities.
 - i) Protect and sustainably manage the region's catchments to ensure the quality and quantity of water in our waterways, aquifers, wetlands, estuaries, Moreton Bay and oceans meets the needs of the environment, industry and community.
 - ii) Plan for a water sensitive region by supporting innovation in water cycle management that increases the efficient use of water, security of supply, addresses climate change and manages impacts on waterways and Moreton Bay.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

- Managing Natural Assets for a Prosperous South East Queensland 2014-2031 as related to water treatment, management of waterways, wetlands, greenspace, sea grasses, pest and weed management.

3.9 Social Implications

The program is beneficial by maintaining and enhancing social values of open space inclusive of:

- Maintaining and improving scenic amenity.
- Improved stormwater quality and associated impacts on recreational use of waterways and park complexes.
- Improved resource efficiency.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant Council officers within Drainage Waterways and Coastal Planning and Asset Maintenance, section managers and the procurement division of Council.

ITEM 3.10 - DECLARATION OF INTEREST**Conflict of Interest - Declaration - Cr Cath Tonks**

Pursuant to s175E of the *Local Government Act 2009*, Cr Cath Tonks declared a real conflict of interest in Item 3.10 as the Councillor's brother, Paul Dippelsmann, is an employee of Cleanaway Pty Ltd, who is the recommended tenderer for this item.

Cr Cath Tonks retired from the meeting at 9:56AM taking no part in the debate or resolution regarding same.

**ITEM 3.10
TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20126465 : 8 June 2020 - Refer **Confidential** Supporting Information
A20044901
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The servicing, handling and disposal of Council's Liquid Waste at Council facilities across the region is undertaken through a contract arrangement. Tenders were called for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with eight conforming submissions received.

It is recommended that the contract for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' be awarded to Cleanaway Operations Pty Ltd for the estimated annual sum of \$103,669.60, totalling \$207,339.20 (excluding GST) for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Sandra Ruck

CARRIED 12/0

Cr Cath Tonks had declared a conflict of interest and had left the meeting

1. That the tender for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' be awarded to Cleanaway Operations Pty Ltd for the estimated annual sum of \$103,669.60, totalling \$207,339.20 (excluding GST) for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Cleanaway Operations Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Cleanaway Operations Pty Ltd for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' and any required variations of the agreement on Council's behalf.

ITEM 3.10 TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL - A20126465 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Liquid Waste Service, Handling and Disposal (MBRC009763)' be awarded to Cleanaway Operations Pty Ltd for the estimated annual sum of \$103,669.60, totalling \$207,339.20 (excluding GST) for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Cleanaway Operations Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Cleanaway Operations Pty Ltd for 'Liquid Waste Service, Handling and Disposal (MBRC009763)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council currently undertakes service, handling and disposal of liquid waste at multiple Council facilities located throughout the region through contracted works. The current contract for these services is due to expire on 30 June 2020.

This contract allows for the servicing, handling and disposal of all liquid waste from 52 grease traps, 20 septic tanks and 19 effluent holding tanks located within Moreton Bay Regional Council's facilities. The schedule frequency for these sites varies from monthly to yearly depending on the facility's need and location.

2. Explanation of Item

The servicing, handling and disposal of Council's Liquid Waste at Council facilities across the region is undertaken through a contract arrangement. Tenders were called for 'Liquid Waste Service, Handling and Disposal (MBRC009763)' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with eight conforming submissions received.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Cleanaway Operations Pty Ltd	100
2	Remondis Australia Pty Ltd	86.57
3	Riverside Environmental Services Pty Ltd	86.51
4	Furness Group Ltd ATF Summit Group, trading as Enwaste	77.02
5	Aussie Hydro-Vac Services Pty Ltd	74.07
6	Global Equipment Pty Ltd T/A Serious Waste Pty Ltd	73.39
7	L P Pipe and Civil (QLD) Pty Ltd	59.57
8	Speciality Services QLD Pty Ltd tte as D Cummins Number 1 Trust	47.67

ITEM 3.10 TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL - A20126465 (Cont.)

Cleanaway Operations Pty Ltd (Cleanaway) - submitted a comprehensive tender submission. Cleanaway's submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. At the post tender clarification meeting, Cleanaway provided the evaluation team with confidence in their ability to deliver the requirements of the tender. Cleanaway are the current incumbent for the expiring arrangement and have performed satisfactorily during the contract period. The offer from Cleanaway was the lowest priced submission and received the highest evaluation score. The offer from Cleanaway is considered by the panel to represent the best value for Council and is the recommendation of this report.

Remondis Pty Ltd (Remondis) - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from Remondis was the third lowest priced submission and received the second highest evaluation score.

Riverside Environmental Services Pty Ltd (RES) - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from RES was the second lowest priced submission and received the third highest evaluation score.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- Council Conflict of Interest Policy 2150-011
- Council Insurance Policy 2150-060
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that the recommended tenderer of this report is a local supplier within the Moreton Bay region.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Attend all sites within service schedule timeframes considering the large geographical spread and number of sites.	Cleanaway confirmed they will complete all servicing at the required sites within the tendered timeframe and have the required resources available to fulfil the requirements of the tender. Cleanaway have performed satisfactory in attendance in the previous arrangement for these works.
No Council attendance during service attendance to validate completion.	Cleanaway confirmed they will submit regular photographic service reports as evidence once works completed. Cleanaway have previously submitted all reporting requirements in the previous arrangement for these works.

ITEM 3.10 TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL - A20126465 (Cont.)

Efficient and effective response time in attending emergencies.	Cleanaway confirmed that they will arrive onsite and commence work within the required tendered timeframe. Cleanaway have performed satisfactory in the attending of Emergencies in the previous arrangement for these works.
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A third-party review of financial status of the recommended tenderer has been carried out with a rating of 'strong' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated costs as tendered by Cleanaway Operations Pty Ltd are within budget allocation. All financials shown below are excluding GST.

Tender Price - Year 1	\$103,669.60
Tender Price - Year 2	\$103,669.60
Contingency - 5%	\$ 10,366.96

Total Contract - 2 Year Term (July 2020 - June 2022)	\$ 217,706.16
	=====

3.7 Economic Benefit Implications

Economic benefit is achieved through continued employment opportunities for people within the region by utilising a company with its operation based in the MBRC region. Effective service, handling and disposal of Council's liquid waste will also ensure reliable equipment and facilities operation, thus saving Council from costly emergency breakdowns.

3.8 Environmental Implications

Servicing Council's Liquid Waste will ensure that these facilities operate efficiently, eliminating potential environmental impacts and meeting Council's environmental obligations.

3.9 Social Implications

Servicing Council's Liquid Waste continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the disposal of this contract has been undertaken with relevant stakeholders and officers of the Procurement section of Council.

ATTENDANCE

Cr Cath Tonks returned to the meeting at 9.57am following consideration of Item 3.10.

ITEM 3.11
TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20089164 : 15 June 2020 - Refer **Confidential Supporting Information A19775948**
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The periodic renewal of Council's Bee Gees Way audio, visual and lighting systems is proposed to be undertaken through a contract arrangement. Tenders were called for 'Bee Gees Way Audio Visual and Lighting Renewals (Division 6) (MBRC009561)' through open tender using LG Tender Box. Tenders closed on 3 March 2020, with two conforming submissions received.

It is recommended that the contract for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' be awarded to ProAV Solutions Queensland for an estimated sum of \$224,020.86 (excl. GST) for the period of works commencing 12 October 2020 to 15 November 2020 as this represents best value to Council.

RESOLUTION

Moved by Cr Karl Winchester
Seconded by Cr Sandra Ruck

CARRIED 13/0

1. That the tender for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' be awarded to ProAV Solutions Queensland for the estimated sum of \$224,020.86 (excluding GST).
2. That the Council enters into an agreement with ProAV Solutions Queensland as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with ProAV Solutions Queensland for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' and any required variations of the agreement on Council's behalf.

ITEM 3.11 TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS - A20089164 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' be awarded to ProAV Solutions Queensland for the estimated sum of \$224,020.86 (excluding GST).
2. That the Council enters into an agreement with ProAV Solutions Queensland as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with ProAV Solutions Queensland for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The current audio, visual and lighting infrastructure at Bee Gees Way was installed five years ago by ProAV Solutions QLD Pty Ltd ('ProAV'), all maintenance and warranty has been undertaken as part of this arrangement by ProAV.

Moreton Bay Regional Council (MBRC), in conjunction with the original design consultant, has identified several components of the lighting and audio-visual system that have reached end of life and require replacement. This tender allows for the replacement of these identified components with like-for-like and in some cases, improved equipment where these components are no longer available. There are also sections of the power and data wiring that have been damaged by vermin and require replacement.

It is proposed that the works commence after the September 2020 school holidays with completion before the start of the Christmas school holidays, commencing 12 October 2020 to 15 November 2020.

2. Explanation of Item

Tenders were called for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' through open tender using LG Tender Box. Tenders closed on 3 March 2020, with two conforming submissions received. Given the high-profile location of Bee Gees Way and specialised audio, visual and lighting equipment installed; there were limited companies willing to submit a tender submission for this contract.

The submission was assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation. The submissions and their final weighting scores are tabled below.

Rank	Tenderer	Evaluation Score
1	ProAV Solutions Queensland Pty Ltd	100
2	Engie Pty Ltd	91.07

ProAV Solutions Queensland Pty Ltd (ProAV) - submitted a comprehensive tender submission. ProAV's submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. At the post tender clarification meeting, ProAV provided the evaluation team with confidence in their ability to deliver the requirements of the tender. ProAV undertook the original installation of the equipment and has continued to maintain and service all elements for the past five years. During this period ProAV have performed to an acceptable standard and met all requirements of the contract. The price submitted is a fixed price for the entirety of the scoped works in the tender specification. The offer from ProAV is considered by the panel to represent value for Council and is therefore the recommendation of this report.

ITEM 3.11 TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS - A20089164 (Cont.)

Engie AV Technologies Pty Ltd (Engie) - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from Engie was the highest priced submission and received the second highest evaluation score. This offer was not deemed best value to Council.

The request for tender was provided to five organisations who were deemed capable of undertaking these works, however due to the unique nature of the install, associated maintenance works and high-profile nature of the site, Council only received the two tender submissions.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - celebrating local arts, culture and community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Completion of Project works within nominated timeframe.	PAVS confirmed they will complete all project works within the tendered timeframe and have the required technicians and plant resources available to fulfil the requirement. PAVS have met the requirements of site attendance in their previous maintenance Contract arrangements with Council.
No Council attendance during works to validate completion.	PAVS confirmed they will attend regular progress meetings with council as required. Council will also periodically attend site during the works period to confirm works completion. PAVS have provided photographic service reports to Council in their previous maintenance contract arrangement for works at this site.
Safely working within a public space.	For the duration of these works, council will be installing timber barricading to block access to the site for the general public.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of '*strong*' which has confirmed that they have the financial capacity to carry out the required works.

ITEM 3.11 TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS - A20089164 (Cont.)

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated costs as tendered by ProAV Solutions Pty Ltd are within budget allocation. All financials shown below are excluding GST.

Tender Price	\$ 224,020.86
Contingency - 5%	\$ 11,201.04

Total Project Cost	\$ 235,221.90
	=====

3.7 Economic Benefit Implications

Periodic renewals of the end of service life audio, visual and lighting system at Bee Gees Way will ensure reliable equipment operation and extend overall lifecycle, thus saving Council from costly breakdowns.

3.8 Environmental Implications

Periodic renewals of the audio, visual and lighting system at Bee Gees Way will ensure this facility operates efficiently, eliminating potential environmental impacts and meeting Council's environmental obligations.

3.9 Social Implications

Periodic renewals of the audio, visual and lighting system at Bee Gees Way continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant officers of the procurement section of Council.

ITEM 3.12
TENDER - COMPREHENSIVE SERVICING OF LIFTS

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20143611 : 10 June 2020 - Refer **Confidential Supporting Information**
A20039778
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The servicing and maintenance of lifts in council facilities across the region is undertaken through a contract arrangement. Tenders were called for the 'Comprehensive Servicing of Lifts (MBRC009725)' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with four conforming and one non-conforming tender submissions received.

It is recommended that the contract for the 'Comprehensive Servicing of Lifts (MBRC009725)' be awarded to Orbitz Elevators Pty Ltd for an estimated total contract sum of \$464,040 (excluding GST) for the contract period of 5 years (July 2020 to June 2025).

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the tender for 'Comprehensive Servicing of Lifts (MBRC009725)' be awarded to Orbitz Elevators Pty Ltd for an estimated total contract sum of \$464,040 (excluding GST) for the contract period of 5 years (July 2020 to June 2025).
2. That the Council enters into an agreement with Orbitz Elevators Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Orbitz Elevators Pty Ltd for the 'Comprehensive Servicing of Lifts (MBRC009725)' and any required variations of the agreement on Council's behalf.

ITEM 3.12 TENDER - COMPREHENSIVE SERVICING OF LIFTS - A20143611 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Comprehensive Servicing of Lifts (MBRC009725)' be awarded to Orbitz Elevators Pty Ltd for an estimated total contract sum of \$464,040 (excluding GST) for the contract period of 5 years (July 2020 to June 2025).
2. That the Council enters into an agreement with Orbitz Elevators Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Orbitz Elevators Pty Ltd for the 'Comprehensive Servicing of Lifts (MBRC009725)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council own and operate 31 lifts across the Region. The servicing and maintenance of these lifts in council facilities is undertaken through a contract arrangement. This contract allows for the comprehensive maintenance and servicing of all elements of the mechanical, electrical and safety systems associated with Council's lift assets and ancillary equipment. All associated equipment and assets for the initial 6 months will be serviced monthly then subsequently quarterly. Included in the contract is an annual condition and compliance assessment of the system, assessing functionality, recommendations as to upgrades and renewals to maximise the life of the assets and ensuring compliance with all applicable Acts, Regulations and Australian Standards. The existing service contract for lifts at Council facilities is due to expire 30 June 2020.

2. Explanation of Item

Tenders were called for the 'Comprehensive Servicing of Lifts (MBRC009725)' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with four conforming and one non-conforming tender submissions received. The tenders were assessed by a panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documents.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Mocon Pty Ltd	96.50
2	Orbitz Elevator Pty Ltd	91.13
3	Otis Elevator Company Pty Ltd	85.07
4	Thyssenkrupp Elevator Australia Ltd Pty	83.10
5	Advanced Elevators Pty Ltd	Non-Conforming

Mocon Pty Ltd (Mocon) - submitted a comprehensive tender submission, that demonstrates the required level of skill, knowledge, experience and capacity to undertake the required works. The offer from Mocon was the lowest priced and received the highest evaluation score, however, a third-party financial status review was undertaken on Mocon regarding this contract, the review identified risk for Council and as a result, this offer was not deemed best value to Council.

Orbitz Elevator Pty Ltd (Orbitz) - submitted a comprehensive tender submission, that demonstrates the required level of skill, knowledge, experience and capacity to undertake the required works. Orbitz is an Australian/Queensland owned company, located at north Brisbane. At the post tender clarification meeting, Orbitz demonstrated their understanding of the contract and all its requirements, whilst highlighting their previous and current experience with similar contracts for the University of the Sunshine Coast and the Toowoomba Shopping Centre. The offer from Orbitz was the second lowest priced and received the second

ITEM 3.12 TENDER - COMPREHENSIVE SERVICING OF LIFTS - A20143611 (Cont.)

highest evaluation score and was considered by the panel to represent the best value for the council and is therefore the recommendation of this report.

Otis Elevator Company Pty Ltd (Otis)- submitted a comprehensive tender submission demonstrating the required level of skill, knowledge, experience and their capacity to undertake the required works. The offer from Otis was the highest priced submission and received the third highest evaluation score. This offer was not deemed best value to Council.

The submission from **Advanced Elevators Pty Ltd** did not provide all of the mandatory documents specified in the tender documentation. This offer was deemed non-conforming and was not considered by the evaluation panel.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through the LG tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This service is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised as detailed below.

Risk	Mitigation
Attend all Councils buildings within the periodic servicing timeframes considering the large geographical spread and number of Council's buildings containing lifts.	Orbitz Elevators Pty Ltd has confirmed that their company can service all sites within the timeframe through having an existing presence within the Sunshine Coast and North Brisbane region.
Efficient and effective response time in attending emergency issues.	Orbitz Elevators Pty Ltd confirmed they operate a 24-hr phone line and can respond within the contractual timeframe.
Long spare part lead time in emergency replacement situations.	Orbitz Elevators Pty Ltd storage facility has space available for storage of the most commonly replaced equipment for quick and emergency replacement.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of '*satisfactory*' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

ITEM 3.12 TENDER - COMPREHENSIVE SERVICING OF LIFTS - A20143611 (Cont.)

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated contract value is \$464,040.00 (excl. GST) , or an annual estimate of \$92,808 (excl. GST) over the life of the contract (five years). The Contract allows for yearly adjustments for CPI. The total estimated contract value is within Council budget allocation.

Tender Price	\$ 464,040.00
Contingency - 10%	\$ 46,404.00

Total Contract - 5 Year Term (July 2020 - June 2025)	\$ 510,444.00
	=====

3.7 Economic Benefit Implications

Orbitz Elevator Australia Pty Ltd are a Queensland owned company with five staff, dedicated to enactment of their tender submission, residing within the Moreton Bay region.

3.8 Environmental Implications Nil identified

3.9 Social Implications

Lift servicing will help ensure the compliance of MBRC lifts and safety of Council staff and community members using buildings on Council land.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant key stakeholders and officers of the procurement section of Council.

ITEM 3.13
TENDER - REGIONAL SECURITY SERVICES

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20048271 : 15 June 2020 - Refer **Confidential Supporting Information**
A19927528
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

Mobile and static security patrols of Council's buildings and facilities across the region are undertaken through contract arrangement, with the current arrangement due to expire 30 June 2020. Tenders were called for 'Regional Security Services (MBRC009244)' through open tender using LG Tender Box. Tenders closed on 7 April 2020, with four conforming and one non-conforming submissions received.

It is recommended that the contract for 'Regional Security Services (MBRC009244)' be awarded to Southern Cross Protection Pty Ltd for an estimated annual sum of \$1,600,418.21 (excl. GST), totalling \$3,200,836.42 for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Matt Constance

CARRIED 13/0

1. That the tender for 'Regional Security Services (MBRC009244)' be awarded to Southern Cross Protection Pty Ltd for the estimated annual sum of \$1,600,418.21 (excluding GST), totalling \$3,200,836.42 for the initial 2-year contract period (1 July 2020 to 30 June 2022), with an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Southern Cross Protection Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Southern Cross Protection Pty Ltd for 'Regional Security Services (MBRC009244)' and any required variations of the agreement on Council's behalf.

ITEM 3.13 TENDER - REGIONAL SECURITY SERVICES - A20048271 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Regional Security Services (MBRC009244)' be awarded to Southern Cross Protection Pty Ltd for the estimated annual sum of \$1,600,418.21 (excluding GST), totalling \$3,200,836.42 for the initial 2-year contract period (1 July 2020 to 30 June 2022), with an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Southern Cross Protection Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Southern Cross Protection Pty Ltd for 'Regional Security Services (MBRC009244)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council currently undertakes mobile and static patrols of its buildings and facilities across the region through contract arrangement. The contract allows for the scheduled 'mobile patrols' of 61 sites, 'lock and unlocking' of amenities and gates at 44 sites, 'staff security escorts' at 4 sites, 'static patrols' at 3 sites and 'alarm response attendance' to 98 alarm monitored sites across the region. The current contract for Regional Security Services is due to expire on 30 June 2020.

2. Explanation of Item

Mobile and static security patrols of Council's buildings and facilities across the region are undertaken through contract arrangement, the current arrangement is due to expire 30 June 2020. Tenders were called for 'Regional Security Services (MBRC009244)' through open tender using LG Tender Box. Tenders closed on 7 April 2020, with four conforming and one non-conforming submissions received.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Southern Cross Protection Pty Ltd	91.50
2	Nitestar Pty Ltd ATF Bob Dean Trust	87.04
3	East Coast Security and Safety Pty Ltd	82.82
4	M.A Services Group Pty Ltd	62.76
5	Southern Cross Protection Pty Ltd (Alternative)	Non-Conforming

Southern Cross Protection Pty Ltd (SCP) - submitted two offers for this tender. Their submissions demonstrated the required level of skill, knowledge and experience held by their key staff and demonstrated their capacity to undertake the works required.

The alternative offer from SCP did not meet the requirements outlined in tender specification. SCP submitted an offer with alternative KPI targets which proposed longer response times to alarm call outs and reduced reporting requirements including a reduction in compliance to call outs, for a reduced contract rate; Council's specification called for a higher level of response times and compliance to call outs than in previous Contracts to ensure an enhanced level of service to the community, therefore the alternative offer from SCP was deemed non-conforming and was not considered during the evaluation.

ITEM 3.13 TENDER - REGIONAL SECURITY SERVICES - A20048271 (Cont.)

SCP's conforming offer did meet all the requirements of the tender including compliance with specified KPI's. At the post tender clarification meeting, SCP provided the evaluation team with confidence in their ability to deliver the security services required. The offer from SCP was the second lowest priced offer, however, received the highest evaluation score and is deemed best value to Council and is the recommendation of this report.

SCP are the current incumbent for *Regional Security Services - MBRC006605* which is due to expire 30 June 2020. While there have been some recent minor concerns with the quality of work, this has been addressed through the contract management process and all issues have been rectified.

Nitestar Pty Ltd (Nitestar) - submitted a comprehensive tender submission. Their submission demonstrated the understanding and ability to deliver the required works. The offer from Nitestar the was the third lowest priced offer and received the second highest evaluation score.

East Coast Security and Safety Pty Ltd (ECS) - submitted a poor tender submission, the submission from ECS did not provide information on the company's ability to deliver the required services under the contract or meet the required KPIs. While the offer from ECS was the lowest priced offer received, it scored poorly on the non-price components of the tender, receiving an overall ranking of third in the evaluation scores, this offer was not deemed best value to Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Safe neighbourhoods - a safe and resilient community

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However it is noted that the recommended tenderer of this report is a local supplier within the Moreton Bay region.

3.4 Risk Management Implications

The contract risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Eliminate the predictability of security patrolling at the same time each night	Southern Cross Protection Pty Ltd's patrols to occur randomly each night.
No Council attendance during security patrols to validate services completed	Southern Cross Protection Pty Ltd's patrol guards to swipe on / off at each available location to register attendance and time on location Southern Cross Protection Pty Ltd currently provide Council attendance records within the current arrangement for these services.

ITEM 3.13 TENDER - REGIONAL SECURITY SERVICES - A20048271 (Cont.)

Slow alarm response time during emergency situations	Southern Cross Protection Pty Ltd has guaranteed a maximum 30-minute response at all times. Southern Cross Protection currently respond satisfactorily to a 45-minute response time across the region.
Handling the extensive array of security services including patrols, lock and unlock, staff escorts and alarm responses all in the same night	Southern Cross Protection Pty Ltd has confirmed they have the staff and vehicles available to meet the required demand. Southern Cross Protection Pty Ltd currently deliver satisfactory outcomes for all Security Services to Council.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of 'sound' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated cost as tendered by Southern Cross Protection Pty Ltd is not within budget allocation. Additional funds of \$369,000 will be required at 20/21 Quarter 1 Review to cover additional costs for year 1; 2021/2022 budget will be adjusted accordingly.

The additional costs associated with this service delivery has resulted from an increased level of service from previous Contracts including a reduction in the response time Council require the Contractor to attend sites following an alarm; and a higher level of conformance to the attendance of alarm call outs. Additional costs can also be attributed to ongoing additional services provided under this Contract arrangement for additional static and mobile guards required on an ad hoc basis as the needs arise throughout the region.

Tender Price - Year 1	\$1,600,418.21
Tender Price - Year 2	\$1,600,418.21
Contingency - 5%	\$ 160,041.82

Total Contract - 2 Year Term (July 2020 - June 2022)	\$ 3,360,878.24
	=====

3.7 Economic Benefit Implications

The contractor has indicated that where possible, local personnel will be recruited to assist in delivery of the services

3.8 Environmental Implications Nil identified

3.9 Social Implications

Mobile patrols, with amenity/facility lock and unlocking, and static patrols contribute to a safer and more harmonious community and to the safety of Council staff who work after hours. These services reduce antisocial behaviour within the areas patrolled and aid in prevention of theft and damage to infrastructure and property.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant officers, stakeholders, and the procurement section of Council.

**ITEM 3.14
TENDER - BRENDALÉ - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2
RENEWAL**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20106524 : 10 June 2020 - Refer **Confidential** Supporting Information
A20082206
Responsible Officer: PR, Technical Services Team Leader (ECM Asset Maintenance)

Executive Summary

Tenders were called for the 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)'. Tenders closed on 27 May 2020 with four conforming submissions received.

It is recommended that the tender for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' be awarded to Twin View Turf Pty Ltd for the sum of \$365,067.78 (excl. GST) as this represents best value to Council.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 13/0

1. That the tender for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' be awarded to Twin View Turf Pty Ltd for the sum of \$365,067.78 (excluding GST)
2. That the Council enters into an agreement with Twin View Turf Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Twin View Turf Pty Ltd for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' and any required variations of the agreement on Council's behalf.

ITEM 3.14 TENDER - BRENDALE - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2 RENEWAL - A20106524 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' be awarded to Twin View Turf Pty Ltd for the sum of \$365,067.78 (excluding GST)
2. That the Council enters into an agreement with Twin View Turf Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Twin View Turf Pty Ltd for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The project is located at the South Pine Sports Complex, Brendale (Division 9). The project will address current surface shape, drainage and poor turf health issues which has resulted in increased maintenance expenditure and the field being closed more frequently after rain events.

The project scope for the field includes removal of existing turf, installation of subsurface drainage and a new irrigation system, importing and spreading of growing media and reshaping of the playing surface to rectify the current drainage and profile issues. The perimeter fencing will be replaced and realigned to the new surface shape, and a new hybrid couch turf will be laid to the playing surface to complete the works.

Works are expected to commence in mid-October 2020 and take approximately 20 weeks to complete which includes two weeks' contingency for wet weather.



Figure 1: South Pine Sports Complex - Brendale - Soccer Field 2

2. Explanation of Item

Tenders were called for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' located in Brendale, using the vendor panel arrangement 'MBRC005998 - Sports Field Maintenance Services - Category 2 Sports Field Turf Repairs and Renovation'. Tenders closed on 27 May 2020, with four conforming submissions received. The submissions were assessed by the evaluation panel in accordance with Council's Purchasing Policy and the selection criteria set out in the request for quote documentation.

ITEM 3.14 TENDER - BRENDALE - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2 RENEWAL - A20106524
(Cont.)

All tenderers and their final weighting scores are tabled below (ranked highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Twin View Turf Pty Ltd	98.31
2	Green Options	97.42
3	Supagreen Lawn Programmes Pty Ltd	91.77
4	Hart Valley Investments Pty Ltd t/a Hancey's Turf	84.24

Twin View Turf Pty Ltd ('TVT') - submitted a quality submission. The evaluation panel was satisfied that TVT demonstrated a very good understanding of the project and was capable, experienced and resourced sufficiently to undertake the works. TVT demonstrated their ability to undertake the project within the allocated 20-week timeframe and to a high standard. TVT have undertaken similar works for Council previously, delivering projects on time and to a high standard. The offer from TVT was the lowest priced offer and received the highest evaluation score. This offer was deemed best value to Council.

Green Options ('GO') - submitted a comprehensive submission clearly demonstrating their understanding of the project and their ability to deliver the project as required. GO are experienced in the field of sports field rejuvenation and renovations. The offer from GO received the second highest evaluation score; however, was not as competitively priced as the offer from Twin View Turf Pty Ltd and therefore not deemed best value to Council.

Supagreen Lawn Programmes Pty Ltd ('SLP') - submitted a satisfactory submission and demonstrated a good understanding of the project. SLP are experienced in sports field renewals and resurfacing works. The offer from SLP was the third lowest priced offer and received the third lowest evaluation score and therefore was not deemed best value to Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the work being greater than \$200,000, a competitive request for tender was undertaken through Vendor Panel, using Council's Preferred Supplier Arrangement, MBRC005998 - Sports Field Maintenance Services - Category 2 Sports Field Turf Repairs and Renovation, in accordance with the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that Twin View Turf Pty Ltd are a local business within the Moreton Bay region.

ITEM 3.14 TENDER - BRENDALE - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2 RENEWAL - A20106524
(Cont.)

3.4 Risk Management Implications

A third-party financial status review of the recommended tenderer has been carried out with a financial status rating of 'satisfactory' confirming their financial capacity to deliver the proposed sports field renewal project.

The recommended tenderer has advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council has allocated \$15,000 for design work in the 19-20 FY Capital Projects Budget and has allocated \$400,000 towards the renewal of the soccer field in the draft 20-21FY Capital Projects Budget. The recommended tendered amount for the 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' is within budget allocation. This project will be debited from Project 106799.

Tender Price	\$ 365,067.78
Contingency (10%)	\$ 36,506.78

Total Project Cost	\$ 401,574.56
	=====

3.7 Economic Benefit Implications

The improved drainage and playing surface conditions will allow the club to play more fixtures and potentially attract a wider audience creating exposure.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The improved drainage and playing surface conditions will reduce the need for field closures and disruptions to season fixtures, potentially increasing club membership and spectatorship.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders including clubs, department managers and the procurement section of Council. Impending facility closures and works will be communicated via project notices and project signage. Project signage to be displayed 4 weeks prior to construction, works are scheduled to commence October 2020. The club will make alternative arrangements during the Field closure.

ITEM 3.15
TENDER - SERVICING OF SEWER PUMP STATIONS

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A19970184 : 15 June 2020 - Refer **Confidential** Supporting Information
A19762417
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

Maintenance of Council's sewer pump stations is undertaken through a contract arrangement. Tenders were called for 'Servicing of Sewer Pump Stations (MBRC009401)' through an open tender using LG Tender Box. Tenders closed on 3 March 2020 with eight conforming and one non-conforming submissions received.

It is recommended that the contract for 'Servicing of Sewer Pump Stations (MBRC009401)' be awarded to J&P Richardson Industries Pty Ltd for an estimated annual sum of \$186,595.34 (excl GST), totalling \$373,190.68 for the initial 2-year contract period (from 1 July 2020 to 30 June 2022), with an option to extend by a further three by one-year extension periods, subject to satisfactory performance.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Mark Booth

CARRIED 13/0

1. That the tender for 'Servicing of Sewer Pump Stations (MBRC009401)' be awarded to J&P Richardson Industries Pty Ltd for an estimated annual sum of \$186,595.34 (excl GST), totalling \$373,190.68 for the initial 2-year contract period (from 1 July 2020 to 30 June 2022), with an option to extend by a further three by one-year extension periods, subject to satisfactory performance.
2. That the Council enters into an agreement with J&P Richardson Industries Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with J&P Richardson Industries Pty Ltd for 'Servicing of Sewer Pump Stations (MBRC009401)' and any required variations of the agreement on Council's behalf.

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Servicing of Sewer Pump Stations (MBRC009401)' be awarded to J&P Richardson Industries Pty Ltd for an estimated annual sum of \$186,595.34 (excl GST), totalling \$373,190.68 for the initial 2-year contract period (from 1 July 2020 to 30 June 2022), with an option to extend by a further three by one-year extension periods, subject to satisfactory performance.
2. That the Council enters into an agreement with J&P Richardson Industries Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with J&P Richardson Industries Pty Ltd for 'Servicing of Sewer Pump Stations (MBRC009401)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council currently undertakes maintenance of 59 sewer pump stations located throughout the region through contracted works. The current contract for these services expires on 30 June 2020.

This contract allows for maintenance of 59 sewer pump stations, including pumps, switchboards and telemetry. The maintenance frequency varies between four, five and six maintenance visits per annum depending on the station's location and usage. The contract requires that the services are completed by qualified technicians with an emphasis heavily weighted on electrical and instrument technician works. The contract also includes condition and compliance assessments of the equipment to assess the functionality and the provision for recommendations as to upgrades and renewals to maximise the life of the assets and ensuring compliance with applicable Acts, Regulations and Australian Standards. Also included is an alarm response service, the majority of the sewer pump stations are installed with telemetry systems that provide day/night notification for faults/high level notification which is attended to by this Contract Arrangement.

2. Explanation of Item

Tenders were called for 'Servicing of Sewer Pump Stations (MBRC009401)' through open tender using LG Tenderbox. Tenders closed on 3 March 2020 with eight conforming and one non-conforming submissions received.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Jalvita Pty Ltd	83.75
2	J&P Richardson Industries Pty Ltd	81.45
3	KSB Australia Pty Ltd	78.74
4	Grenof Pty Ltd	78.14
5	Electrical Workshop Australia Pty Ltd	75.49
6	Stornoway Maintenance Pty Ltd	71.71
7	Re-Pump Australia Pty Ltd	67.80
8	Munster Services Group Pty Ltd	37.82
9	Inova Corporation Pty Ltd	Non-conforming

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

Jalvita Pty Ltd ('Jalvita') - submitted an offer that met the tender specifications, however, risks were identified regarding Jalvita's ability to service the contract as per response times outlined in the tender documentation. Jalvita's electrical technicians are all based outside of the Moreton Bay region posing risks associated with response times. The offer from Jalvita was the lowest priced offer and received the highest evaluation score due to the price weighting component. A third-party financial status review was undertaken on Jalvita regarding this contract, the review identified further risk for Council and as a result, this offer was not deemed best value to Council.

J&P Richardson Pty Ltd ('JPR') - submitted a comprehensive tender submission which demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. JPR's electrical technicians are experienced in maintenance, servicing and installation of telemetry systems; three are located in the MBRC region and a further 20 in North Brisbane. This large team of electricians strengthen JPR's ability to respond to maintenance tasks and requests quickly and within the tendered response time with a fully qualified electrician/ instrument technician. The offer from JPR was the fourth lowest priced submission and received the second highest evaluation score based on the selection criteria. JPR are the incumbent Contractor for this service and have performed satisfactorily. The offer from JPR is considered by the panel to represent the best value offer for Council and is the recommendation of this report.

KSB Australia Pty Ltd ('KSB') - submitted a tender that met the requirements, however, risks were identified regarding KSB's ability to service the contract as per response times outlined in the tender documentation. They advised during a clarification meeting that they do not have in-house skills to maintain or service telemetry systems and intend to sub-contract this work. KSB's submission identified that they have limited electricians all of which are located outside of the region to service the contract. The offer from KSB was the second lowest priced submission and received the third highest evaluation score based on the selection criteria. This offer is not deemed best value to Council.

Grenof Pty Ltd ('Grenof') - submitted a tender that met the requirements. Grenof's submission identified that they will have electricians available to service the contract should they be successful in securing a company electrical licence. Advice was given at the Tender Clarification Meeting on 15th April 2020 that the licencing application was progressing, however, upon Council's follow up on 14th May 2020 the application had not yet been submitted to the Office of Industrial Relations. It is anticipated that this delay in submission will result in a licence provision post contract commencement date with no guarantees that this licence will be granted. Grenof currently engage RJV Electrical and Air Conditioning for electrical works. RJV Electrical and Air Conditioning has one electrician available outside of the region which Grenof will use if unsuccessful in their electrical licencing application. The offer from Grenof was the third lowest priced submission and received the fourth highest evaluation score. Given the risk surrounding this submission, this offer is not deemed best value to Council.

The offer received from **Inova Corporation Pty Ltd** was deemed non-conforming as the '*Formal Requirements under Part 1 - Conditions of Tender*' was not completed in full.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

3.3 Policy Implications

This project/contract/initiative has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Attend all sites within the periodic servicing/maintenance timeframes considering the large geographical spread and number of sites and equipment.	J&P Richardson confirmed they will perform all maintenance at the required sites within the tendered timeframe and have the required technicians and plant resources available to fulfil the requirements of the tender. J&P Richardson currently meet all servicing/maintenance timeframes under the existing Contract arrangement for this service.
No Council attendance during servicing/maintenance to validate completion.	J&P Richardson confirmed they will submit regular photographic service reports as evidence once works are completed. J&P Richardson submit all required reports under the existing Contract arrangement for this service.
Efficient and effective response time in attending emergencies.	J&P Richards confirmed that they will arrive onsite and commence work within the required tendered timeframe. J&P Richardson meet response times for emergencies under the existing Contract arrangement for this service.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of '*strong*' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated costs as tendered by J&P Richardson Pty Ltd are within budget allocation. All financials shown below are excluding GST.

Tender Price - Year 1	\$ 186,595.34
Tender Price - Year 2	\$ 186,595.34
Contingency - 5%	\$ 18,659.53

Total Contract - 2 Year Term (July 2020 - June 2022)	\$ 391,850.21
	=====

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

3.7 Economic Benefit Implications

Effective maintenance of sewer pump stations will ensure reliable equipment operation and extend overall lifecycle, thus saving Council from costly early replacement.

3.8 Environmental Implications

Performing regular maintenance on sewer pump stations will ensure that these facilities operate efficiently, eliminating potential environmental impacts and meeting Council's environmental obligations.

3.9 Social Implications

Performing maintenance on sewer pump stations continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community.

3.10 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant key stakeholders and officers of the procurement section of Council.

ITEM 3.16**TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A200152032. : 15 June 2020 - Refer **Confidential** Supporting Information
A19846667, A19967423, A19967433, A19967437, A19967441
Responsible Officer: MM, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

Tenders were called for the '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470)' which contained five separable portions based on location of the various natural areas, operational maintenance zones and Council divisions. Tenders closed on 20 April 2020 with submissions received from ten contractors for one or more of the separable portions. This contract is for one year, commencing July 2020 and concluding in June 2021.

It is recommended that the tenders for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470)' be awarded as follows, as these offers represent the best overall value to Council:

Separable Portion 1 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$148,019.69 (excl. GST).

Separable Portion 2 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$186,029.43 (excl. GST).

Separable Portion 3 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6' be awarded to Technigro Pty Ltd for the sum of \$142,961.20 (excl. GST).

Separable Portion 4 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12' be awarded to Ecosure Pty Ltd for the sum of \$167,506.35 (excl. GST).

Separable Portion 5 - that the tender for '2019/2020 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Park Complexes in Division 1 & 3' be awarded to Technigro Pty Ltd for the sum of \$136,198.50 (excl. GST).

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Matt Constance

CARRIED 13/0

1. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$148,019.69 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12' and any required variations of the agreement on Council's behalf.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

2. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$186,029.43 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11' and any required variations of the agreement on Council's behalf.
3. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6' be awarded to Technigro Pty Ltd for the sum of \$142,961.20 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6' and any required variations of the agreement on Council's behalf.
4. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12' be awarded to Ecosure Pty Ltd for the sum of \$167,506.35 (excl. GST).
 - a) That the Council enters into an agreement with Ecosure Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ecosure Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12' and any required variations of the agreement on Council's behalf.
5. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' be awarded to Technigro Pty Ltd for the sum of \$ 136,198.50 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' and any required variations of the agreement on Council's behalf.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12'* be awarded to Toolijooa Environmental Pty Ltd for the sum of \$148,019.69 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12'* and any required variations of the agreement on Council's behalf.
2. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11'* be awarded to Toolijooa Environmental Pty Ltd for the sum of \$186,029.43 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11'* and any required variations of the agreement on Council's behalf.
3. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6'* be awarded to Technigro Pty Ltd for the sum of \$142,961.20 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6'* and any required variations of the agreement on Council's behalf.
4. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12'* be awarded to Ecosure Pty Ltd for the sum of \$167,506.35 (excl. GST).
 - a) That the Council enters into an agreement with Ecosure Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ecosure Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12'* and any required variations of the agreement on Council's behalf.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

5. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' be awarded to Technigro Pty Ltd for the sum of \$ 136,198.50 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the '2020-2021 Natural Areas Weed Maintenance Program' through Vendor Panel VP176926 using Council's Preferred Supplier Arrangement - 'MBRC008470 - Natural Areas Weed Control and Revegetation Services'. The tender contained five separable portions based on operational maintenance zones and the location of 151 natural area park complexes, comprising of 193 hectares of bushland under maintenance. The scope of contract works is ecological restoration through 'assisted natural regeneration' and integrated weed management. Tenders closed on 20 April 2020 with submissions received from ten contractors for one or more of the separable portions.

2. Explanation of Item

Separable Portion 1 - Natural Areas Park Complexes of Divisions 2, 3, 4, 7, 9, 10 & 12

Council received ten conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Toolijooa Environmental Pty Ltd	96.95
2	Ecosure Pty Ltd	96.69
3	Technigro Pty Ltd	92.93
4	Barung Landcare Association	92.22
5	Evolve Environmental Pty Ltd	91.01
6	Austcare Environmental Pty Ltd	91.00
7	Davanco Environmental Pty Ltd	90.24
8	Australian Wetlands Landscapes Pty Ltd	90.21
9	Activeco Pty Ltd	65.55
10	Brendan Stephen t/a Natural Bushland Ecology	58.91

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Toolijooa Environmental Pty Ltd (TE) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from TE was the lowest priced and received the highest evaluation score against all assessable criteria and was deemed best value to Council. The offer from TE contained an additional discount of 2% if awarded two or more portions of work within this contract. TE are the recommended contractor in this report for both separable portions 1 and 2. The assessment panel are confident TE are capable of delivery of both portions of works.

Ecosure Pty Ltd (Ecosure) - submitted a comprehensive offer, scoring high against non-financial criteria demonstrating high industry standards. The offer from Ecosure was the third lowest priced submission and received the second highest evaluation score against all assessable criteria.

Technigro Pty Ltd (Technigro) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro was the fourth lowest priced submission and was third highest evaluation score against all assessable criteria.

Separable Portion 2 - Natural Areas Park Complexes of Divisions 8, 10 & 11

Council received nine conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Ecosure Pty Ltd	96.84
2	Toolijooa Environmental Pty Ltd	96.11
3	Technigro Pty Ltd	95.23
4	Austcare Environmental Pty Ltd	91.56
5	Evolve Environmental Pty Ltd	90.86
6	Barung Landcare Association	88.87
7	Australian Wetlands Landscapes Pty Ltd	78.48
8	Brendan Stephen t/a Natural Bushland Ecology	70.06
9	Activeco Pty Ltd	66.91

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

Toolijooa Environmental Pty Ltd (TE) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from TE was the lowest priced and received the second highest evaluation score against all assessable criteria. The offer from TE contained an additional discount of 2% if awarded two or more portions of work within this contract. TE are the recommended contractor of this report for both separable portions 1 and 2. The assessment panel are confident TE are capable of delivering both portions of works.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Ecosure Pty Ltd submitted a comprehensive offer, scoring highest in the evaluation against all assessable criteria demonstrating high industry standards. The offer from Ecosure Pty Ltd was the third lowest priced submission however the additional cost of this offer was not deemed best value to Council.

Technigro Pty Ltd submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro Pty Ltd was the second lowest priced submission and received the third highest evaluation score against all assessable criteria and was not deemed best value to Council.

Separable Portion 3 - Natural Areas Park Complexes of Divisions 2, 4, 5 & 6

Council received ten conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Technigro Pty Ltd	96.32
2	Ecosure Pty Ltd	94.01
3	Davanco Environmental Pty Ltd	93.28
4	Austcare Environmental Pty Ltd	91.06
5	Australian Wetlands Landscapes Pty Ltd	89.47
6	Toolijooa Environmental Pty Ltd	88.75
7	Evolve Environmental Pty Ltd	87.49
8	Barung Landcare Association	83.34
9	Activeco Pty Ltd	69.44
10	Brendan Stephen t/a Natural Bushland Ecology	47.63

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

The offer from **Technigro Pty Ltd** was a comprehensive submission outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro Pty Ltd was the lowest priced submission and received the highest evaluation score against all assessable criteria and was deemed best value to Council.

Ecosure Pty Ltd submitted a comprehensive offer scoring the second highest evaluation score against all criteria and highest against non-financial criteria demonstrating high industry standards. The offer from Ecosure Pty Ltd received was the fifth lowest priced submission. This offer was not deemed best value to Council.

Davanco Environmental Pty Ltd submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Davanco Environmental Pty Ltd was the second lowest priced submission and received the third highest evaluation score against all assessable criteria and was not deemed best value to Council.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Separable Portion 4 - Natural Areas Park Complexes of Divisions 2 & 12

Council received nine conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Ecosure Pty Ltd	98.75
2	Austcare Environmental Pty Ltd	95.16
3	Toolijooa Environmental Pty Ltd	95.01
4	Australian Wetlands Landscapes Pty Ltd	93.09
5	Evolve Environmental Pty Ltd	91.82
6	Technigro Pty Ltd	91.06
7	Barung Landcare Association	90.22
8	Activeco Pty Ltd	72.44
9	Brendan Stephen t/a Natural Bushland Ecology	59.05

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

The offer from **Ecosure Pty Ltd** received the highest overall evaluation score and was the second lowest priced submission. Ecosure excelled in the assessment of non-financial criteria receiving the highest evaluation score against all submissions, demonstrating high industry standards, project experience, staff resourcing and qualifications. Ecosure's price submission was competitive and this offer was deemed best value to Council.

Austcare Environmental Pty Ltd (AE) submitted a comprehensive offer outlining their understanding of the required works and their capability to deliver the works as outlined in the specifications. The submission from AE did not demonstrate the same level of high industry standards, project experience, staff resourcing and qualifications as Ecosure Pty Ltd. AE was the lowest price submission and received the second highest evaluation score however; was not deemed best value to Council.

Toolijooa Environmental Pty Ltd (TE) submitted a comprehensive offer outlining their understanding of the required works and their capability to deliver the works as outlined in the specifications. The offer from TE was the fourth lowest priced submission and received the third highest evaluation score against all criteria and was not deemed best value to Council.

Separable Portion 5 - Natural Areas Park Complexes of Division 1, 2, 3

Council received nine conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

RANK	TENDERER	EVALUATION SCORE
1	Technigro Pty Ltd	96.32
2	Ecosure Pty Ltd	94.88
3	Australian Wetlands Landscapes Pty Ltd	93.10
4	Austcare Environmental Pty Ltd	92.49
5	Toolijooa Environmental Pty Ltd	91.87
6	Evolve Environmental Pty Ltd	89.98
7	Barung Landcare Association	84.60
8	Activeco Pty Ltd	67.15
9	Brendan Stephen t/a Natural Bushland Ecology	65.17

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

The offer from **Technigro Pty Ltd** was a comprehensive submission outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro was the lowest priced submission and received the highest evaluation score against all assessable criteria and was deemed best value to Council.

Ecosure Pty Ltd submitted a comprehensive offer, scoring highest against non-financial criteria demonstrating high industry standards. The offer from Ecosure Pty Ltd received the second highest evaluation score against all assessable criteria and was the sixth lowest priced submission. This offer was not deemed best value to Council.

Australian Wetlands Landscapes Pty Ltd submitted a comprehensive offer outlining their understanding of the required works and their capacity to deliver the works as outlined in the specifications. The offer from Australian Wetlands Landscapes Pty Ltd was the second lowest priced submission and received the third highest evaluation score and was not deemed best value to Council

3. Strategic Implications

3.1 Legislative / Legal Implications

The legislative responsibilities for program delivery are:

1. *Nature Conservation Act 1992* - for management of declared protected areas, plants, wildlife and habitat.
2. *Biosecurity Act 1994* - to administer Council's 'General Biosecurity Obligation' and management of declared restricted matter.
3. *Cultural Heritage Act 2003* - for the management and protection of cultural heritage whilst administering operational works.
4. *Agricultural Chemicals Distribution Control Act 1996* - to manage the use and record of herbicide application on Council controlled land.
5. *Environmental Protection and Biodiversity Conservation Act 1999* - as related to 'Matters of National Environmental Significance'.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The program will be operationally administered in accordance with:

- Policy No: 35-2150-003 Koala Conservation
- Policy No: 12-2150-044 Sustainability
- Policy No: 13-2150-059 Pesticide Use- Regional

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

There are low risk management implications for social, environmental, operational and financial impacts. Risk mitigation actions include:

1. The operational program has been developed for regional strategic asset management with key performance indicators and quantifiable outcomes.
2. Tenderers qualifications, experience and personnel have been assessed to standards relating to:
 - i) South East Queensland Ecological Restoration Framework.
 - ii) National standards for the practice of ecological restoration in Australia.

A third-party review of financial status has been undertaken on the recommended tenderers. The outcome of these reviews is listed below.

- **Separable Portions 1 and 2** - Toolijooa Environmental Pty Ltd received a rating of '*very strong*' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 1 and 2.
- **Separable Portion 3 and 5** - Technigro Pty Ltd received a rating of '*very strong*' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 3 and 5.
- **Separable Portion 4** - Ecosure Pty Ltd received a rating of '*sound*' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 4.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The recommended tendered amounts for Separable Portions 1 to 5 are within the Natural Areas Asset Maintenance budget allocation. The project will be debited to 20442 Natural Areas.

Tender Price	\$ 780,715.17
Contingency - 5%	\$ 39,035.75

Total Project Cost	\$ 819,750.92
	=====

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Toolijooa Pty Ltd offered a 2% discount if awarded two or more portions of works from this contract. Toolijooa Pty Ltd are the recommended tender for portions 1 and 2 of this contract and the discount of \$6817.33 has been applied accordingly.

3.7 Economic Benefit Implications

The economic benefits of the proposed maintenance program are increased land useability, improved land value, lower long-term maintenance costs.

3.8 Environmental Implications

The program aims to achieve targets of Natural Area asset protection by:

- Managing key threats and impacts to biodiversity.
- Maintaining and enhancing biodiversity.
- Maintaining threatened Regional Ecosystems.
- Maintaining ecosystem processes.
- Enhancing ecological resilience.
- Enhancing green corridors.
- Improving opportunities for wildlife movement.
- Reducing the risk of wildfire events through reduction of ladder fuels.

The prescribed program contributes to:

- Shaping SEQ- South East Queensland Regional Plan 2017; Goal 5: Live, Element 4: Working with natural systems.
- Managing Natural Assets for a Prosperous South East Queensland 2014-2031 natural resource management targets.
- MBRC Community Plan 2011-2021
 - i) Target 19: Improve the condition and extent of high-value vegetation and protect native species
 - ii) Target 20: Increase the health and resilience of waterways and coastal areas.
- Managing priority species listed in Council's Priority Species of the Moreton Bay Region.
- MBRC Open Space Strategy 2012-2031 - 4.4: Protect important environmental values in the open space network through a coordinated and integrated approach to land management.

3.9 Social Implications

The program is beneficial by maintaining and enhancing social values inclusive of:

- Land accessibility.
- Maintaining and improving scenic amenity.
- Opportunity for nature-based recreation.
- Opportunity for ecological studies / education.
- Supporting local Bushcare and natural resource management groups.
- Protection of cultural and spiritual values.
- Improved resource efficiency.

The program addresses:

- MBRC Community Plan 2011-2021
 - i) Target 26: Improve the provision and maintenance of accessible and connected networks of open space.
 - ii) Target 27: Sustainable use of open space including parks and sporting fields.
- MBRC Open Space Strategy 2012-2031:
 - i) 1.7: Encourage the identification and protection of scenic amenity values.
 - ii) 2.1: Create attractive neighbourhoods which promote walking and cycling to sports and recreation parks.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant Council officers, section managers and the procurement division of Council.

**ITEM 3.17
TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING
(KOALA)**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20002665 : 16 June 2020 - Refer **Confidential** Supporting Information
A19873435
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited from the Council's Prequalified Civil Construction Panel (MBRC008453) for the 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (VP183517)' project. The tender closed on 17 April 2020, with a total of 3 tenders received, all of which were conforming.

It is recommended that the tender for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project be awarded to Conbro Pty Ltd for the sum of \$264,513 (excl. GST) as this offer represents the best value to Council.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project be awarded to Conbro Pty Ltd for the sum of \$264,513 (excluding GST).
2. That the Council enters into an agreement with Conbro Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Conbro Pty Ltd for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project and any required variations of the agreement on Council's behalf.
4. To allow this project to continue, Council commits the additional funds from the council's Koala Offset Trust in the amount of \$103,000.00 towards the project 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)'.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Mick Gillam

CARRIED 13/0

That the Chief Executive Officer investigate alternative sites for koala offset planting other than as shown in figure 3 and figure 4 of the Officer's report referred to in Item 3.17 (A20002665), with a report to come back to Council for consideration.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project be awarded to Conbro Pty Ltd for the sum of \$264,513 (excluding GST).
2. That the Council enters into an agreement with Conbro Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Conbro Pty Ltd for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project and any required variations of the agreement on Council's behalf.
4. To allow this project to continue, Council commits the additional funds from the council's Koala Offset Trust in the amount of \$103,000.00 towards the project 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)'.

REPORT DETAIL

1. Background

The project is located on the southern side of Dohles Rocks Road, Kallangur (Division 7) as shown in Figure 1 below.

This project has originated as a result of vehicle collisions with wildlife (koalas) on this section of road. The existing deficiencies include multiple open access points for wildlife to wander onto Dohles Rocks Road. The outcome of the project is to reduce / remove the risk of wildlife crossing the road thereby reducing the likelihood of vehicle crashes caused by wildlife.

The scope of works includes construction of approximately 920m of koala proof fencing and three (3) vehicle access gates, signage, an approved vegetation clearing to accommodate the construction Fauna Exclusion Fencing including offset planting at three (3) sites. Brays Road Park, Pam Goring Park and along Dohles Rocks Road, refer to figure 2, 3 and 4 below. The objective of the project is to prevent wildlife (particularly the koala) from entering the road corridor, distracting drivers and causing wildlife-vehicle collisions.

The project will commence in late July 2020 and take four weeks to complete with an allowance of three days for wet weather.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)



Figure 1: Location of Works



Figure 2: Location of Offset Planting Brays Road Park

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)



Figure 3: Location of Offset Planting Pam Goring Park



Figure 4: Location of Offset Planting along Dohles Rocks Road

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

2. Explanation of Item

Tenders for the 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (MBRC008453 / VP183517)' project closed on 17 April 2020 with three tenders received, all of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Conbro Pty Ltd	100.00
2	Queensland Civil Group Pty Ltd	96.31
3	The Landscape Construction Company Pty Ltd	84.67

Conbro Pty Ltd - submitted a comprehensive tender that demonstrated their relevant experience, methodology, understanding of the project and capability in delivering the project. Conbro has recently undertaken construction work for Moreton Bay Regional Council - Caboolture - Pumicestone Road - Fauna Crossing Infrastructure at (\$100k) and Joyner - Youngs Crossing Road - Fauna Exclusion Fencing Installation at (\$135k). A tender clarification meeting was held on 30 April 2020 at which Conbro confirmed their capability and understanding to complete this project. It is recommended by the evaluation panel this project be awarded to Conbro Pty Ltd as this offer represents the best value to Council.

Queensland Civil Group Pty Ltd ('QCG') - submitted a comprehensive and well-presented tender, demonstrating their project experience; however, there were no additional benefits for the higher price.

The Landscape Construction Company Pty Ltd ('LCC') - submitted a comprehensive and well-presented tender, demonstrating their project experience; however, there were no additional benefits for the higher price

Tenderers who did not submit from Council's Prequalified Civil Construction Panel, due to following two reasons, considered specialised project work or were at full capacity.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council sought quotations via Council's Prequalified Civil Construction Panel (MBRC008453) for the work through Vendor Panel in accordance with the *Local Government Act 2009*

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks is minimised is detailed below

Financial Risks:

The project has been procured via Council's Prequalified Civil Construction Panel (MBRC008453)

Construction Risks:

- a) The recommended contractor will provide a program of works, traffic management plan, safety management plan and environmental management plan as part of the contract to identify and detail how they will manage and mitigate project construction risks. This information will be assessed for appropriateness and audited by Council's Project Manager.
- b) The recommended contractor has demonstrated their understanding of the project site and the need to manage the impact of works and safety for pedestrians, vehicles and adjacent private properties.
- c) The recommended contractor has programmed the works and allowed for appropriate resources to complete the project works efficiently.
- d) There are no development approvals associated with or affecting this project.
- e) There are no procurement issues identified with this project. The lead time to procure materials is considered suitable. The contractor is aware of the current COVID-19 situations and has not identified any impacts on the delivery of this project at the time of tender.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council allocated a total of \$190,000 towards this project at the quarter two process associated with the 2019/20 Capital Projects Program. The shortfall between estimate and tender price is predominantly associated with offset planting.

Tender Price Construction	\$ 264,513.00	
Contingency (10%)	\$ 26,451.00	
QLeave (0.475%)	\$ 1,256.00	

Total Project Cost	\$ 292,220.00	
	=====	
 Estimated ongoing operational/maintenance costs	 \$ 1,900	 per F/Y.

The budget amount for this project is insufficient. Additional funds will be debited from the council Koala Offset Trust in the amount of \$103,000.

3.7 Economic Benefit Implications

The fauna exclusion fence being installed on this stretch of Dohles Rocks road will have positive economic benefits to the local community by reducing koala-vehicle collisions along this stretch of Dohles rocks road. Police records for the Moreton Bay Region between 2000 and 2016 identified 427 significant vehicle crashes that were attributed to animals, with more than half of this number being attributed to wildlife. Of the police reported vehicle crashes that involved animals, 60.3% resulted in the driver and/or passenger/s incurring injury or requiring medical treatment or hospitalisation.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

3.8 Environmental Implications

The contractor is required to submit a site-specific Environmental Management Plan, which will be reviewed and monitored by Council officers. The contractor will be required to manage sediment and erosion controls during construction and these measures will be audited and monitored by Council's Project Management staff. Environmental controls to be implemented include installation of sedimentation curtains around the current works area and relocated as the works progress, spill kits on-site and placed accordingly. Vegetation clearing will be undertaken in accordance with decision notice operational works conditions

3.9 Social Implications

Increasing koala habitat in the Murrumba Downs Corridor - through the offset planting. Allow the local koala population to increase with less deaths/injury of healthy/viable local koalas.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

A detailed communication plan has been prepared for the project. Project notices and signs will be distributed four weeks prior to construction commencement to adjacent residents. Weekly project updates via email will be provided to the Divisional Councillor who is supportive of the project.

4 PLANNING SESSION

(Cr D Grimwade)

No items for consideration.

5 COMMUNITY & ENVIRONMENTAL SERVICES SESSION

(Cr M Gillam)

**ITEM 5.1
FEES FOR VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A19974392 : 29 April 2020 - **Refer Supporting Information A20104514**
Responsible Officer: JH, Supervisor Community Halls (CES Community Services, Sport & Recreation)

Executive Summary

Management committees of Council's volunteer managed community centres and halls (halls) are required under their management agreements to provide Council with an annual schedule of hire fees for endorsement. Council officers have been working with the management committees to, where practical, standardise fee structures across the region.

Eighteen not-for-profit hirers of Council's volunteer managed halls have special hire fees with hall management committees that fall outside of the standard fees approved by Council. These special hire fees are required to be reviewed by Council on a regular basis.

This report seeks Council's endorsement of the 2020/21 schedule of hire fees, including special hire fees, for Council's volunteer managed halls.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Brooke Savige

CARRIED 13/0

- 1. That the 2020/21 schedule of hire fees for volunteer managed community centres and halls be endorsed as detailed in Supporting Information #1.**
- 2. That the 2020/21 schedule of special hire fees for not-for-profit groups be endorsed as detailed in Supporting Information #2.**

ITEM 5.1 FEES FOR VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS - A19974392 (Cont.)

OFFICER'S RECOMMENDATION

1. That the 2020/21 schedule of hire fees for volunteer managed community centres and halls be endorsed as detailed in Supporting Information #1.
2. That the 2020/21 schedule of special hire fees for not-for-profit groups be endorsed as detailed in Supporting Information #2.

REPORT DETAIL

1. Background

Thirty-nine of Council's halls are managed by volunteer management committees. The management agreements under which the committees operate require them to review and set hire fees and provide these annually to Council for endorsement.

There are differences in how management committees structure their fees. Council officers continue to work with management committees to transition to a standard fee structure across the region. For the 2020/21 financial year, the management committees for thirty-four volunteer managed halls have chosen to implement a version of the standard fee structure.

There are eighteen not-for-profit hirers of volunteer managed halls with historical 'special hire fees.' These 'special hire fees' facilitate the use of a hall at a discounted rate. At its 10 September 2019 General Meeting, Council resolved to continue these 'special hire fees' for the 2019/20 financial year and undertake subsequent reviews.

The following resolution appears on Minute Page 19/2016.

Ex. Coordination Committee Meeting held 10 September 2019 (MP 19/2016):

COMMITTEE RECOMMENDATION

1. That existing 'special fee arrangements' for the non-profit hirers listed in Table 1.1 of this report, be continued for the 2019 -2020 financial year, and be subject to ongoing review.

2. Explanation of Item

Hall management committees propose their fees and charges with consideration to the operating costs of the venue, the anticipated levels and types of usage, and their other responsibilities under the management agreements (e.g. minor facility maintenance).

Operating costs for community halls vary across facilities due to the size and type of building, the availability of specialised equipment (e.g. AV equipment, kitchen facilities, etc), and the level of use. Examples of operating costs which are the responsibility of the management committees under their management agreements include: cleaning, electricity charges, and equipment renewal.

Management committees are encouraged to implement small hire fee increases on an annual or biannual basis to ensure that increases in operating costs are offset, and to mitigate the need for large increases in future years. Of the thirty-nine halls, nineteen have proposed fee changes for the 2020/21 financial year, some of which represented increases of up to 10%. Whilst varied in rationale, officers understand that some of the proposed increases were purposed to: offset additional costs resulting from new temporary operational requirements associate with the COVID-19 pandemic; and align hire fees with other comparable halls across the region.

ITEM 5.1 FEES FOR VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS - A19974392 (Cont.)

With consideration to the impacts of the COVID-19 pandemic on local community organisations and businesses, fee increases of greater than 2.5% have been identified as potentially posing further sustainability risks to these hirers. Accordingly, it is proposed that:

- fee increases for the 2020/21 financial year be capped at no greater than 2.5%; and
- Officers work with management committees to, where appropriate and necessary, assist with operational changes and costs associated with COVID-19 legislative compliance and safety practices.

The schedule of hire fees for volunteer-managed community centres and halls, as proposed by Council officers, is provided in Supporting Information #1 of this report for Council's endorsement.

In accordance with Council's 10 September 2019 resolution regarding 'special hire fees' for not-for profit hirers of volunteer managed halls (refer Section 1 of this report), a review of these 'special hire fees' has been undertaken. This report recommends the continuation of all 'special hire fees', as detailed in Supporting Information #2, for the 2020/21 financial year.

3. Strategic Implications

- 3.1 Legislative / Legal Implications Nil identified
- 3.2 Corporate Plan / Operational Plan
Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.
- 3.3 Policy Implications Nil identified
- 3.4 Risk Management Implications Nil identified
- 3.5 Delegated Authority Implications Nil identified
- 3.6 Financial Implications
Income from hire fees support management committees in meeting hall operational costs including, but not limited to: cleaning; minor maintenance; and electricity charges. Sound facility management by committees can reduce Council's ongoing costs in maintaining the buildings.
- 3.7 Economic Benefit Implications Nil identified
With consideration to the impacts of COVID-19 on local businesses within the region, this report recommends that fee increases for the 2020/21 financial year be capped at 2.5% to minimise further sustainability risks for hirers.
- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications
Well-managed and resourced community centres and halls benefit the community by providing local spaces for community activities and events.
- 3.10 Human Rights Implications
Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision.
- 3.11 Consultation / Communication
Divisional Councillors

**ITEM 5.2
TENDER FOR COMMERCIAL REAL ESTATE SERVICES**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20101648 : 11 June 2020 - Refer **Confidential Supporting Information**
A20130367
Responsible Officer: CP, Coordinator Property Services (CES Property & Commercial Services)

Executive Summary

The purpose of this report is to finalise the request for tender process undertaken for the provision of commercial real estate services.

RESOLUTION

Moved by Cr Jodie Shipway
Seconded by Cr Cath Tonks

CARRIED 13/0

1. That the tender for commercial real estate services (MBRC009742) be awarded to North Coast Commercial Properties Pty Ltd ACN: 615 941 430 as trustee for the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group), commencing on 8 July 2020, and expiring on 30 June 2022, with the option of an additional two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - a) enter into an agreement with North Coast Commercial Properties Pty Ltd ACN: 615 941 430 ATF the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services; and
 - b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with North Coast Commercial Properties Pty Ltd ATF the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services on Council's behalf.

ITEM 5.2 TENDER FOR COMMERCIAL REAL ESTATE SERVICES - A20101648 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for commercial real estate services (MBRC009742) be awarded to North Coast Commercial Properties Pty Ltd ACN: 615 941 430 as trustee for the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group), commencing on 8 July 2020, and expiring on 30 June 2022, with the option of an additional two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - (a) enter into an agreement with North Coast Commercial Properties Pty Ltd ACN: 615 941 430 ATF the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services; and
 - (b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with North Coast Commercial Properties Pty Ltd ATF the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services on Council's behalf.

REPORT DETAIL

1. Background

Council's commercial properties, which include industrial and retail tenancies, have been leased and managed by CPRM Property Group (Qld) Pty Ltd (CPRM) pursuant to a Formal Instrument of Agreement dated 1 August 2018 (CPRM Agreement). The CPRM Agreement will expire on 7 July 2020.

Council had also engaged Savills (Qld) Pty Limited (Savills) pursuant to a Formal Instrument of Agreement dated 1 July 2016 (Savills Agreement) to provide real estate services for the disposal of Council's commercial and retail properties. The Savills Agreement will terminate on 30 June 2020.

A request for tender for commercial real estate services (Request for Tender) was issued via LG Tenderbox on 4 April 2020. The Request for Tender invited submissions from tenderers to provide all of the following services with respect to Council's commercial properties:

- (1) property management services;
- (2) leasing services; and
- (3) disposal of properties.

The Request for Tender closed at 2.00pm on 28 April 2020, and Council received nine submissions.

2. Explanation of Item

As outlined in the Request for Tender, the proposed commencement date for the provision of commercial real estate services will be 8 July 2020, expiring 30 June 2022 (Contract Term), with an option of an additional two years at Council's sole discretion.

It is proposed that the tender for commercial real estate services (MBRC009742) be awarded to North Coast Commercial Properties Pty Ltd ACN: 615 941 430 as trustee for the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group).

North Coast Commercial Properties Pty Ltd as trustee for the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group)

This tenderer submitted a conforming tender, which addressed all the selection criteria in a thorough and well-presented manner, with evidence of extensive experience in the region.

ITEM 5.2 TENDER FOR COMMERCIAL REAL ESTATE SERVICES - A20101648 (Cont.)

Of note, their tender outlined their use of specific and targeted technology to assist them in discharging the services required, for example:

- exclusive in-house market tracking of commercial property within the region; and
- property management software (Cirus8), which incorporates property management, sales, trust accounting and customer relationship management.

A summary of the evaluation results is attached - refer Confidential Supporting Information #1.

3. Strategic Implications

3.1 Legislative / Legal Implications

To ensure that Council meets its obligations under the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council must undergo a tender process before entering into an agreement for commercial real estate services.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The following policies have been adhered to during this process:

- Procurement Policy 10-2150-006
- Council Insurance Policy 12-2150-060

3.4 Risk Management Implications

The primary risk is probity. Council's Procurement Services department has overseen the tender process.

3.5 Delegated Authority Implications

As per Officer's Recommendation 2 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with North Coast Commercial Properties Pty Ltd ATF the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services on Council's behalf.

3.6 Financial Implications

An estimate of the costs of entering into a contract with the successful tenderer, based on the pricing submitted, is approximately \$200,000 p.a. Commissions payable by Council are deducted from rental and sale deposits, and retained by the agency.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with a person's human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that Council's decision in this circumstance is compatible with (and does not limit) a person's property rights.

3.11 Consultation / Communication

Council's Procurement department were consulted throughout the Request for Tender process.

**ITEM 5.3
TENDER FOR RESIDENTIAL REAL ESTATE SERVICES**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20107142 : 11 June 2020 - Refer **Confidential** Supporting Information
A20130132
Responsible Officer: CP, Coordinator Property Services (CES Property & Commercial Services)

Executive Summary

The purpose of this report is to finalise the request for tender process undertaken for residential real estate services.

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Matt Constance

CARRIED 13/0

1. That the tender for residential real estate services (MBRC009762) be awarded to J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for a period of 2 years, commencing 1 July 2020, and expiring 30 June 2022, with an option of a further two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - a) enter into an agreement with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for residential real estate services; and
 - b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture for residential real estate services on Council's behalf.

ITEM 5.3 TENDER FOR RESIDENTIAL REAL ESTATE SERVICES - A20107142 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for residential real estate services (MBRC009762) be awarded to J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for a period of 2 years, commencing 1 July 2020, and expiring 30 June 2022, with an option of a further two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - (a) enter into an agreement with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for residential real estate services; and
 - (b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture for residential real estate services on Council's behalf.

REPORT DETAIL

1. Background

Council's residential properties have been leased and managed by J H Brown Real Estate Pty Ltd trading as Ray White Caboolture (Ray White Caboolture) pursuant to a Formal Instrument of Agreement dated 1 July 2016 (Agreement). The Agreement also required the provision of real estate services for the disposal of residential properties.

The Agreement will terminate on 30 June 2020.

Council issued a request for tender for residential real estate services (Request for Tender) via LG Tenderbox on 4 April 2020. The Request for Tender invited submissions from tenderers to provide the following services with respect to Council's residential properties:

- (1) property management services;
- (2) leasing services; and
- (3) disposal of properties.

The Request for Tender closed at 2.00pm on 28 April 2020, and Council received two submissions.

2. Explanation of Item

As outlined in the Request for Tender, the proposed start date for the provision of residential real estate services is 1 July 2020, expiring on 30 June 2022 (Contract Term), with an option for a further two years at Council's sole discretion.

It is proposed that the tender for residential real estate services (MBRC009762) be awarded to J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903.

J H Brown Real Estate Pty Ltd trading as Ray White Caboolture

J H Brown Real Estate Pty Ltd trading as Ray White Caboolture submitted a conforming tender, which addressed all the selection criteria. They outlined extensive experience within the Moreton Bay Region, having operated in the region for many years. As previously noted, they are currently providing Council with residential real estate services and their pricing was the most competitive of the two submissions received.

A summary of the evaluation results is attached - refer Confidential Supporting Information #1.

ITEM 5.3 TENDER FOR RESIDENTIAL REAL ESTATE SERVICES - A20107142 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

To ensure that Council meets its obligations under the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council underwent a competitive tender process before seeking to enter into a contract for service.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The following policies have been adhered to during this process:

- Procurement Policy 10-2150-006
- Council Insurance Policy 12-2150-060

3.4 Risk Management Implications

The primary risk is probity. Council's Procurement Services department have overseen the tender process.

3.5 Delegated Authority Implications

As per Officer's Recommendation 2 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture for residential real estate services on Council's behalf.

3.6 Financial Implications

An estimate of the costs of entering into a contract with the successful tenderer, based on the pricing submitted, is approximately \$50,000 p.a. Commissions payable by council are deducted from rental and sale deposits, and retained by the agency.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with a person's human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that Council's decision in this circumstance is compatible with (and does not limit) a person's property rights.

3.11 Consultation / Communication

Council's Procurement department were consulted throughout the Request for Tender process.

**ITEM 5.4
BIRRALEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT
TRANSITION PAYMENTS**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20182856 : 20 June 2020
Responsible Officer: MM, Manager - Community Services, Sport and Recreation (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval to delay the implementation of Council's adopted 2020/21 fees and charges for Birralee Child Care Centre to 28 September 2020 and continue to implement the applicable 2019/20 fees and charges up to 27 September 2020.

Retaining the 2019/20 Birralee Child Care Centre fees and charges over this period will enable Council to meet the eligibility requirements of the recently announced Commonwealth Government 'Transition Payments' which would provide an estimated net revenue benefit to Council of circa \$62,000.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Jodie Shipway

CARRIED 13/0

- 1. That the implementation of Council's 2020/21 fees and charges for Birralee Child Care Centre be delayed to 28 September 2020.**
- 2. That Council's 2019/20 Birralee Child Care Centre fees and charges be retained for the period of 1 July 2020 to 27 September 2020.**
- 3. That recommendations 1 and 2 above be contingent upon Council receiving the Commonwealth Government Transition Payments as referenced in this report.**

ITEM 5.4 BIRRALEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT TRANSITION PAYMENTS - A20182856 (Cont.)

OFFICER'S RECOMMENDATION

1. That the implementation of Council's 2020/21 fees and charges for Birralee Child Care Centre be delayed to 28 September 2020.
2. That Council's 2019/20 Birralee Child Care Centre fees and charges be retained for the period of 1 July 2020 to 27 September 2020.
3. That recommendations 1 and 2 above be contingent upon Council receiving the Commonwealth Government Transition Payments as referenced in this report.

REPORT DETAIL

1. Background

On 6 April 2020, the Commonwealth Government introduced the Early Childhood Education and Care Relief Package (the Relief Package) that was purposed to support both families and approved child care services to traverse the impacts of the COVID-19 pandemic. The Relief Package was initially introduced for the period of 6 April to 28 June 2020, however was subsequently extended to 12 July 2020.

The Relief Package:

- supports families by mandating that child care centres provide free child care; and
- supports child care centres by:
 - providing Child Care Subsidy (CCS) payments equalling 50% of service revenue (calculated for the reference period of 17 February - 1 March 2020); and
 - assisting with staffing costs under the JobKeeper program.

Government-run child care centres, such as Council's Birralee Child Care Centre, have been significantly impacted as a result of the Relief Package due to their required provision of free child care to families, and their ineligibility to receive assistance with staffing costs under the JobKeeper program.

With the conclusion of the Relief Package approaching (12 July 2020), on 8 June 2020 the Commonwealth Government announced a non-competitive grant opportunity available to all child care services. This grant opportunity represents a series of 'Transition Payments' from 13 July 2020 to 27 September 2020 (the Transition Period). These Transition Payments are purposed to support child care centres to transition from the concluding support mechanisms of the Relief Package (ie. 50% Child Care Subsidy payments and Job Keeper allowance payments), back to standard operating arrangements.

Whilst local government managed child care services have been ineligible for part of the Relief Package (i.e. JobKeeper payments), they will be eligible to receive the Transition Payments referenced above.

This eligibility however is subject to the service:

1. being an approved child care provider under the family assistance law;
2. not receiving JobKeeper on behalf of their employees from 20 July 2020 (or, if the provider is a sole trader, not receive JobKeeper for themselves);
3. not charging fees in the Transition Period (13 July - 27 September 2020) that exceed the fees charged by the provider in the relevant reference period (17 February - 1 March 2020), and
4. continuing over the Transition Period to employ those employees who were paid in the fortnight leading up to the end of the Relief Package (12 July 2020), including those who worked, were on short-term leave, or who did not work but were paid JobKeeper, but excluding those on long term leave and contractors.

It is estimated that for Birralee Child Care Centre, these Transition Payments would total circa \$88,000 over the Transition Period.

ITEM 5.4 BIRRALLEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT TRANSITION PAYMENTS - A20182856 (Cont.)

2. Explanation of Item

On 10 June 2020, Council adopted its 2020/21 fees and charges which will take effect from 1 July 2020. Table 2.1 below provides a comparison of the 2019/20 Birralelee Child Care Centre fees and charges, and those adopted for the 2020/21 financial year.

Table 2.1 - Birralelee Child Care Centre Fees and Charges

Fee	Fee Unit	2019/20 Fee	2020/21 Fee
Child Care Fee - Children (Over 24 months)	Per Day	\$99.00	\$106.00
Child Care Fee - Babies & Toddlers (Under 24 months)	Per Day	\$101.00	\$109.00
Waiting List Fee	each	\$10.00	\$10.00
T/Shirt	each	\$18.00	\$20.00
Sheet Levy	each	\$1.20	\$1.20
Parent Information Packs	Each	\$40.00	\$45.00
Hats	each	\$16.00	\$17.00
Underpants	Each	\$3.00	\$3.00
Nappies	Each	\$2.00	\$2.00
Birralelee Child Care Centre - Sunscreen Levy	per booked day per year	\$2.50	\$2.50
Late Fee	each	\$10.00 for the first 10 mins, \$2.00 per minute thereafter.	\$10.00 for the first 10 mins, \$2.00 per minute thereafter.

Due to the eligibility requirements of the Commonwealth Government's Transition Payments (refer section 1 of this report), Council would only be eligible to receive this funding if it were to not charge fees that exceeded those charged in the 2019/20 reference period of 17 February - 1 March 2020.

Should Council implement its adopted Birralelee Child Care Centre fees from 1 July 2020, it is anticipated that an additional \$25,685 in fee revenue would be generated during the Transition Period in comparison to the equivalent period in 2019/20. However, due to the eligibility requirement of the Commonwealth Government Transition Payments, approximately \$88,000 in grant revenue would be forfeited.

Accordingly, this report recommends that, subject to Council receiving the Commonwealth Government Transition Payments referenced in this report, the implementation of Council's adopted 2020/21 Birralelee Child Care Centre fees and charges be delayed to 28 September 2020.

Further, the report recommends that the 2019/20 Birralelee Child Care Centre fees and charges be retained for the period of 1 July 2020 to 27 September 2020.

3. Strategic Implications

- 3.1 Legislative / Legal Implications Nil identified
- 3.2 Corporate Plan / Operational Plan
Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.
- 3.3 Policy Implications Nil identified
- 3.4 Risk Management Implications Nil identified
- 3.5 Delegated Authority Implications Nil identified

ITEM 5.4 BIRRALEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT TRANSITION PAYMENTS - A20182856 (Cont.)

3.6 Financial Implications

The recommendations of the report seek Council's approval to delay the implementation of its adopted 2020/21 Birralee Child Care Centre fees and charges to 28 September 2020. This would enable Council to apply for Commonwealth Government Transition Payments for the period of 13 July to 27 September 2020.

Delaying the implementation of these fees would result in an estimated \$25,685 reduction in fee revenue for the 2020/21 financial year, however would enable Council to generate an additional \$88,000 (est.) in grant revenue through the above-mentioned Commonwealth Government Transition Payments, resulting in a net benefit to Council of circa \$63,315.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act (Qld)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision.

3.11 Consultation / Communication

Director - Community and Environmental Services

Director - Finance and Corporate Services

Commonwealth Government Department of Education, Skills and Employment

6 FINANCE & CORPORATE SERVICES SESSION

(Cr M Constance)

**ITEM 6.1
DEBT POLICY 2020/21**

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20072477 : 25 May 2020 - **Refer Supporting Information A20073414**
Responsible Officer: JG, Coordinator Corporate Accounting (FCS Accounting Services)

Executive Summary

Pursuant to section 192 of the Local Government Regulation 2012, Council must adopt an annual debt policy.

The purpose of this report is to present the Debt Policy for 2020/21 for adoption.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Mick Gillam

CARRIED 13/0

That the Debt Policy for 2020/21 be adopted, as tabled in Supporting Information #1.

ITEM 6.1 DEBT POLICY 2020/21 - A20072477 (Cont.)

OFFICER'S RECOMMENDATION

That the Debt Policy for 2020/21 be adopted, as tabled in Supporting Information #1.

REPORT DETAIL

1. Background

In accordance with section 192 of the Local Government Regulation 2012, Council must prepare and adopt an annual debt policy.

2. Explanation of Item

Every financial year the Council must prepare and adopt an annual Debt Policy. The Debt Policy must state:

- i. the new borrowings planned for the current financial year and the next nine financial years.
- ii. the period over which the Council plans to repay existing and new borrowings.

The Debt Policy is prepared and formulated in the context of Council's Annual Budget cycle and Long Term Financial Forecast.

The Debt Policy summarises Council's forecast borrowings, covering the period from 1 July 2020 to 30 June 2030.

3. Strategic Implications

3.1 Legislative / Legal Implications

In accordance with section 192 of the Local Government Regulation 2012,

- (1) A local government must prepare and adopt a debt policy for a financial year.
- (2) The debt policy must state:

- (a) the new borrowings planned for the current financial year and the next 9 financial years;
and
- (b) the period over which the local government plans to repay existing and new borrowings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The Debt Policy is updated at least annually in line with the annual budget cycle but can be amended at any time if borrowing requirements change. However, any amendments to the Debt Policy must be made prior to Council lodging its borrowings application with the State Government.

3.4 Risk Management Implications

The risk to Council lies in the implementation and application of the Debt Policy. Council must only borrow for capital expenditure purposes as approved through the annual budget and ensure it adheres to appropriate financial ratios in determining those borrowings. The policy is prepared based on the best information available on the projected revenue and expenditure levels as well as the economic outlook.

3.5 Delegated Authority Implications

Nil identified

ITEM 6.1 DEBT POLICY 2020/21 - A20072477 (Cont.)

3.6 Financial Implications

The Debt Policy allows, upon approval from the State Government, the Council to borrow money that assists in funding capital expenditure. The borrowings forecasted allows Council to fund the capital expenditure required and remain within acceptable financial ratios over the short and long term to ensure long term sustainability.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Director Finance and Corporate Services.

ITEM 6.2 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Cath Tonks

Pursuant to s175E of the *Local Government Act 2009*, Cr Cath Tonks declared a real conflict of interest in Item 6.2 as the Councillor's brother, Paul Dippelsmann, is an employee of Cleanaway Pty Ltd, that has been recommended for appointment onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire.

Cr Cath Tonks retired from the meeting at 10.19AM taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a perceived conflict of interest in Item 6.2 as Telstra Corporation Limited, who has been recommended for appointment onto MBRC009620 - Prequalified Panel of Suppliers - Smart Cities, has previously provided the Councillor with event tickets and hospitality to numerous events.

However, Cr Darren Grimwade has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Sandra Ruck

CARRIED 11/0

Cr Cath Tonks had declared a conflict of interest and left the meeting

Cr Darren Grimwade had declared a conflict and was not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Darren Grimwade has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Darren Grimwade remained in the meeting.

STATEMENT

Cr Matt Constance enquired as to this type of item for purchasing arrangements where Councillors are required to be across directorships, ownerships and shareholders of over 140 companies in one report, whether there is anything that can be done for a similar report in the future.

The Chief Executive Officer responded that delegations can be investigated to revert delegations to the Chief Executive Officer and will be provided to Council for consideration. The companies are simply on a preferred supplier panel which are able to tender or compete in the future.

ITEM 6.2
PURCHASING ARRANGEMENTS - VARIOUS

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20133438: 24 June 2020 - Refer **Confidential Supporting Information**
A20133437
Responsible Officer: JL, Financial Operations Manager (CEO Financial & Project Services)

Executive Summary

Pursuant to section 233 of the Local Government Regulation 2012, Council is able to enter into a medium-sized or large-sized contractual arrangement for goods and services, without first inviting written quotes or tenders, if the contract is entered into with a supplier under a preferred supplier arrangement or register of prequalified suppliers.

Two Preferred Supplier Arrangements and one Prequalified Panel of Suppliers (Purchasing Arrangements) have been prepared to facilitate the supply of five categories of materials and services used across Council as follows:

- Preferred Supplier Arrangements
 - Pavement Marking Services - Maintenance Works
 - Pavement Marking Services - New Works
 - Hire of Heavy Plant and Equipment - Dry Hire
 - Hire of Heavy Plant and Equipment - Wet Hire
- Prequalified Panel of Suppliers
 - Smart Cities

The two preferred supplier arrangements will be awarded for the period commencing 1 July 2020 concluding on 30 June 2022 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

The one prequalified panel of suppliers will be awarded for the period commencing 1 July 2020 concluding on 30 June 2021 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

In preparing these arrangements, Council sought tenders from the market in a process which commenced in January 2020. Tenders were open for a minimum of 21 days after date of advertisement to meet advertising requirements under the Local Government Regulation 2012. A total of 235 submissions were received.

Following assessment, it is recommended that a total of 143 suppliers be appointed to the categories as listed.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Mark Booth

CARRIED 13/0

1. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 1 - Maintenance Works:
 - a) Allstate Linemarking Pty Ltd
 - b) Dingo Road Services Pty Ltd
 - c) Total Management Solutions QLD Pty Ltd T/A Sunshine Coast Linemarking
2. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 2 - New Works:
 - a) Allstate Linemarking Pty Ltd
 - b) Designer Pave Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

3. That the following contractors be appointed onto MBRC009620 - Prequalified Panel of Suppliers - Smart Cities:
- a) [ui!] the urban institute pty ltd
 - b) 3 Crowns Technologies Pty Ltd
 - c) Aldridge Traffic Systems Pty Ltd
 - d) Anatas Pty Ltd
 - e) ARCSG Pty Ltd
 - f) Arup Australia Pty Ltd
 - g) Ausmeter Pty Ltd
 - h) Australian Fibreoptic Services Pty Ltd T/A Australian Fibreoptic Solutions
 - i) Australian Parking & Revenue Control Pty Ltd
 - j) Beaconfield Partners Pty Ltd
 - k) CCP Technologies Ltd
 - l) CellOPark Australia Pty Ltd T/A Smarter City Solutions
 - m) CGI Technologies and Solutions Australia Pty Ltd
 - n) Civic Analytica Pty Ltd
 - o) Civlec Pty Ltd T/A Trafflec
 - p) Core Project Advisory Pty Ltd
 - q) CV Energy Services Pty Ltd
 - r) Deloitte Risk Advisory Pty Ltd
 - s) Delos Delta Pty Ltd
 - t) Dream Industrial T/A Pioneer Computers
 - u) Ecosave Pty Ltd
 - v) ENE.HUB Pty Ltd
 - w) Engie Services Australia Pty Ltd
 - x) Enzen Australia Pty Ltd
 - y) FNE Communications Pty Ltd
 - z) GHD Pty Ltd
 - aa) Greenplate Pty Ltd
 - bb) IISolutions Pty Ltd
 - cc) Informed 365 Pty Ltd
 - dd) Infrastructure Logic Pty Ltd T/A Onewifi & Infrastructure
 - ee) J & P Richardson Industries Pty Ltd
 - ff) JYW Consulting Pty Ltd
 - gg) Karit Australia Pty Ltd
 - hh) KPMG Australia
 - ii) Laminar Communications Pty Ltd
 - jj) Layer Zero Trust T/A TPL Connect
 - kk) LED Roadway Lighting Ltd
 - ll) Mandalay Technologies
 - mm) Meshed Pty Ltd
 - nn) Metromatics Pty Ltd
 - oo) MOQDigital Pty Ltd
 - pp) National Narrowband Network Communications Pty Ltd
 - qq) Navman Wireless Australia Pty Ltd (Teletrac Navman)
 - rr) Omniflow Australia
 - ss) Oper8 Pty Ltd
 - tt) PricewaterhouseCoopers (Australia)
 - uu) Pure Lighting
 - vv) Reekoh Pty Ltd
 - ww) Reino International Pty Ltd T/A Duncan Solutions Australia
 - xx) Riot Solutions Pty Ltd
 - yy) Sage Automation
 - zz) Sarb Management Group Pty Ltd ATF The Sarb Enterprises Hybrid Trust T/A Database Consultants Australia (DCA)
 - aaa) Sensavation Pty Ltd
 - bbb) Smart City Solution Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- ccc) Smart Parking Ltd
- ddd) Smarter Technology Solutions Pty Ltd T/A CyQIQ
- eee) Smartsensor Technologies Pty Ltd
- fff) Stradbroke Infrastructure Advisory Pty Ltd
- ggg) Suez Recycling & Recovery Holdings Pty Ltd
- hhh) Telstra Corporation Ltd
- iii) Titan ICT
- jjj) Toyota Tsusho (Australasia) Pty Ltd
- kkk) Triple 'M' Mechanical Services (QLD) Pty Ltd
- lll) UGL Engineering Pty Ltd
- mmm) Universal Communications Group Ltd
- nnn) Value Added Asset Management Pty Ltd
- ooo) Veolia Energy Solutions Pty Ltd
- ppp) Vernetzen Pty Ltd
- qqq) WSP Australia Pty Ltd

4. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire:
- a) Accurate Road Profiling Services Pty Ltd
 - b) Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - c) Aquaholic Trading Trust ATF Aquaholic WC&TS Pty Ltd
 - d) Arana Bobcats & Excavators Pty Ltd
 - e) Aussie Enviro Excavations Pty Ltd
 - f) Aussie Services QLD Pty Ltd
 - g) Australian Civil Solutions
 - h) Australian Marine & Civil Pty Ltd
 - i) B & C Earthmoving Contractors Pty Ltd
 - j) Ballard's Earthmoving & Demolition
 - k) Bebrok Excavations
 - l) Bonelli Earthmoving Pty Ltd
 - m) Brett's Slashing Pty Ltd
 - n) Burpengary Crane Hire Pty Ltd
 - o) Cal's Backhoe Hire Pty Ltd
 - p) Clayton's Towing Service
 - q) Cleanaway Industrial Solutions Pty Ltd
 - r) Cleanaway Operations Pty Ltd
 - s) Coops Plant Hire Pty Ltd
 - t) Cps Civil Construction Pty Ltd
 - u) CR & JM Itzstein Pty Ltd ATF Itzstein Family Trust
 - v) David Hamill of HHLift Pty Ltd T/A CabCranes
 - w) Dirt Moving Excavations Pty Ltd T/A Buckit Plant Hire
 - x) Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - y) East Coast Bitumen & Road Sweeping Pty Ltd
 - z) Ellis Profiling (QLD) Pty Ltd
 - aa) Fallini Constructions Pty Ltd
 - bb) Flow on Water Works Pty Ltd
 - cc) G-A Transport Pty Ltd
 - dd) Gary Baldwin T/A Big Boys Plant Hire
 - ee) GNB Energy Pty Ltd
 - ff) H2flow Hire
 - gg) HTD Australia Pty Ltd
 - hh) IBS Excavations
 - ii) Jack & Jed Pty Ltd T/A N&M Smith Earthmoving
 - jj) JK Cartage Pty Ltd
 - kk) L & D Earthmoving Ltd
 - ll) L P Pipe & Civil Pty Ltd
 - mm) Mick and Mels Bobcat Hire
 - nn) Morayfield Excavations

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- oo) National Vegetation Maintenance Pty Ltd
 - pp) North Brisbane Truck Hire
 - qq) P&D Grader Hire Pty Ltd
 - rr) Pipe Management Australia Pty Ltd
 - ss) Rivercity Garden & Lawn Pty Ltd T/A Rivercity Environmental
 - tt) SouthEast Profiling Pty Ltd
 - uu) TDK Earthmoving
 - vv) TJ & DM Andreassen Pty Ltd T/A TJ Earthmoving
 - ww) Top Dog Earthmoving Pty Ltd ATF TDE Trust
 - xx) Vertical Tower Hire
5. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire:
- a) Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - b) Australian Civil Solutions
 - c) Coates Hire Operations Pty Ltd
 - d) Compass Equipment Sales Pty Ltd
 - e) Conplant Pty Ltd
 - f) Cps Civil Construction Pty Ltd
 - g) Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - h) Ezyquip Hire Pty Ltd
 - i) Flexihire Pty Ltd
 - j) Hastings Deering (Australia) Ltd
 - k) JK Cartage Pty Ltd
 - l) Kennards Hire Pty Ltd
 - m) Master Hire
 - n) Onsite Rental Group Operations Pty Ltd
 - o) Orange Hire Services Pty Ltd
 - p) Porter Hire Pty Ltd
 - q) Ryno Industries Pty Ltd T/A Ryno Hire
 - r) Sherrin Rentals Pty Ltd
 - s) VMS Repairs Pty Ltd T/A VMS Rentals
6. That the Council enters into an agreement with each of the above contractors as described in this report.
7. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with each of the above contractors in respect of each preferred supplier arrangement and any required variations of these agreements on Council's behalf.
8. The Chief Executive Officer be authorised to determine under each purchasing arrangement whether to exercise the option to extend the contract by the two 12-month extension periods or to review the composition of the preferred supplier list and consider whether it is necessary to re-tender the entirety of the purchasing arrangement.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

OFFICER'S RECOMMENDATION

1. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 1 - Maintenance Works:
 - a. Allstate Linemarking Pty Ltd
 - b. Dingo Road Services Pty Ltd
 - c. Total Management Solutions QLD Pty Ltd T/A Sunshine Coast Linemarking

2. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 2 - New Works:
 - a. Allstate Linemarking Pty Ltd
 - b. Designer Pave Pty Ltd

3. That the following contractors be appointed onto MBRC009620 - Prequalified Panel of Suppliers - Smart Cities:
 - a. [ui!] the urban institute pty ltd
 - b. 3 Crowns Technologies Pty Ltd
 - c. Aldridge Traffic Systems Pty Ltd
 - d. Anatas Pty Ltd
 - e. ARCSG Pty Ltd
 - f. Arup Australia Pty Ltd
 - g. Ausmeter Pty Ltd
 - h. Australian Fibreoptic Services Pty Ltd T/A Australian Fibreoptic Solutions
 - i. Australian Parking & Revenue Control Pty Ltd
 - j. Beaconfield Partners Pty Ltd
 - k. CCP Technologies Ltd
 - l. CellOPark Australia Pty Ltd T/A Smarter City Solutions
 - m. CGI Technologies and Solutions Australia Pty Ltd
 - n. Civic Analytica Pty Ltd
 - o. Civlec Pty Ltd T/A Trafflec
 - p. Core Project Advisory Pty Ltd
 - q. CV Energy Services Pty Ltd
 - r. Deloitte Risk Advisory Pty Ltd
 - s. Delos Delta Pty Ltd
 - t. Dream Industrial T/A Pioneer Computers
 - u. Ecosave Pty Ltd
 - v. ENE.HUB Pty Ltd
 - w. Engie Services Australia Pty Ltd
 - x. Enzen Australia Pty Ltd
 - y. FNE Communications Pty Ltd
 - z. GHD Pty Ltd
 - aa. Greenplate Pty Ltd
 - bb. IISolutions Pty Ltd
 - cc. Informed 365 Pty Ltd
 - dd. Infrastructure Logic Pty Ltd T/A Onewifi & Infrastructure
 - ee. J & P Richardson Industries Pty Ltd
 - ff. JYW Consulting Pty Ltd
 - gg. Karit Australia Pty Ltd
 - hh. KPMG Australia
 - ii. Laminar Communications Pty Ltd
 - jj. Layer Zero Trust T/A TPL Connect
 - kk. LED Roadway Lighting Ltd
 - ll. Mandalay Technologies
 - mm. Meshed Pty Ltd
 - nn. Metromatics Pty Ltd
 - oo. MOQDigital Pty Ltd
 - pp. National Narrowband Network Communications Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- qq. Navman Wireless Australia Pty Ltd (Teletrac Navman)
 - rr. Omniflow Australia
 - ss. Oper8 Pty Ltd
 - tt. PricewaterhouseCoopers (Australia)
 - uu. Pure Lighting
 - vv. Reekoh Pty Ltd
 - ww. Reino International Pty Ltd T/A Duncan Solutions Australia
 - xx. Riot Solutions Pty Ltd
 - yy. Sage Automation
 - zz. Sarb Management Group Pty Ltd ATF The Sarb Enterprises Hybrid Trust T/A Database Consultants Australia (DCA)
 - aaa. Sensavation Pty Ltd
 - bbb. Smart City Solution Pty Ltd
 - ccc. Smart Parking Ltd
 - ddd. Smarter Technology Solutions Pty Ltd T/A CyQIQ
 - eee. Smartsensor Technologies Pty Ltd
 - fff. Stradbroke Infrastructure Advisory Pty Ltd
 - ggg. Suez Recycling & Recovery Holdings Pty Ltd
 - hhh. Telstra Corporation Ltd
 - iii. Titan ICT
 - jjj. Toyota Tsusho (Australasia) Pty Ltd
 - kkk. Triple 'M' Mechanical Services (QLD) Pty Ltd
 - lll. UGL Engineering Pty Ltd
 - mmm. Universal Communications Group Ltd
 - nnn. Value Added Asset Management Pty Ltd
 - ooo. Veolia Energy Solutions Pty Ltd
 - ppp. Vernetzen Pty Ltd
 - qqq. WSP Australia Pty Ltd
4. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire:
- a. Accurate Road Profiling Services Pty Ltd
 - b. Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - c. Aquaholic Trading Trust ATF Aquaholic WC&TS Pty Ltd
 - d. Arana Bobcats & Excavators Pty Ltd
 - e. Aussie Enviro Excavations Pty Ltd
 - f. Aussie Services QLD Pty Ltd
 - g. Australian Civil Solutions
 - h. Australian Marine & Civil Pty Ltd
 - i. B & C Earthmoving Contractors Pty Ltd
 - j. Ballard's Earthmoving & Demolition
 - k. Bebrok Excavations
 - l. Bonelli Earthmoving Pty Ltd
 - m. Brett's Slashing Pty Ltd
 - n. Burpengary Crane Hire Pty Ltd
 - o. Cal's Backhoe Hire Pty Ltd
 - p. Clayton's Towing Service
 - q. Cleanaway Industrial Solutions Pty Ltd
 - r. Cleanaway Operations Pty Ltd
 - s. Coops Plant Hire Pty Ltd
 - t. Cps Civil Construction Pty Ltd
 - u. CR & JM Itzstein Pty Ltd ATF Itzstein Family Trust
 - v. David Hamill of HHLift Pty Ltd T/A CabCranes
 - w. Dirt Moving Excavations Pty Ltd T/A Buckit Plant Hire
 - x. Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - y. East Coast Bitumen & Road Sweeping Pty Ltd
 - z. Ellis Profiling (QLD) Pty Ltd
 - aa. Fallini Constructions Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- bb. Flow on Water Works Pty Ltd
 - cc. G-A Transport Pty Ltd
 - dd. Gary Baldwin T/A Big Boys Plant Hire
 - ee. GNB Energy Pty Ltd
 - ff. H2flow Hire
 - gg. HTD Australia Pty Ltd
 - hh. IBS Excavations
 - ii. Jack & Jed Pty Ltd T/A N&M Smith Earthmoving
 - jj. JK Cartage Pty Ltd
 - kk. L & D Earthmoving Ltd
 - ll. L P Pipe & Civil Pty Ltd
 - mm. Mick and Mels Bobcat Hire
 - nn. Morayfield Excavations
 - oo. National Vegetation Maintenance Pty Ltd
 - pp. North Brisbane Truck Hire
 - qq. P&D Grader Hire Pty Ltd
 - rr. Pipe Management Australia Pty Ltd
 - ss. Rivercity Garden & Lawn Pty Ltd T/A Rivercity Environmental
 - tt. SouthEast Profiling Pty Ltd
 - uu. TDK Earthmoving
 - vv. TJ & DM Andreassen Pty Ltd T/A TJ Earthmoving
 - ww. Top Dog Earthmoving Pty Ltd ATF TDE Trust
 - xx. Vertical Tower Hire
5. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire:
- a. Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - b. Australian Civil Solutions
 - c. Coates Hire Operations Pty Ltd
 - d. Compass Equipment Sales Pty Ltd
 - e. Conplant Pty Ltd
 - f. Cps Civil Construction Pty Ltd
 - g. Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - h. Ezyquip Hire Pty Ltd
 - i. Flexihire Pty Ltd
 - j. Hastings Deering (Australia) Ltd
 - k. JK Cartage Pty Ltd
 - l. Kennards Hire Pty Ltd
 - m. Master Hire
 - n. Onsite Rental Group Operations Pty Ltd
 - o. Orange Hire Services Pty Ltd
 - p. Porter Hire Pty Ltd
 - q. Ryno Industries Pty Ltd T/A Ryno Hire
 - r. Sherrin Rentals Pty Ltd
 - s. VMS Repairs Pty Ltd T/A VMS Rentals
6. That the Council enters into an agreement with each of the above contractors as described in this report.
7. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with each of the above contractors in respect of each preferred supplier arrangement and any required variations of these agreements on Council's behalf.
8. The Chief Executive Officer be authorised to determine under each purchasing arrangement whether to exercise the option to extend the contract by the two 12-month extension periods or to review the composition of the preferred supplier list and consider whether it is necessary to re-tender the entirety of the purchasing arrangement.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

REPORT DETAIL

1. Background

Pursuant to section 233 of the Local Government Regulation 2012, Council is able to enter into a medium-sized or large-sized contractual arrangement for goods and services, without first inviting written quotes or tenders, if the contract is entered into with a supplier under a preferred supplier arrangement or register of prequalified suppliers. The competitive rates from preferred suppliers approved through the tender process, are available to all staff to access should they require the services the preferred suppliers offer.

Tenders were advertised during the periods listed below:

Panel	Date Advertised	Date Closed
MBRC009527 - Pavement Marking Services	18/01/20	18/02/20
MBRC009620 - Prequalified Panel of Suppliers - Smart Cities	28/02/20	07/04/20
MBRC009794 - Hire of Heavy Plant and Equipment Services	18/04/20	19/05/20

The Prequalified Panel of Suppliers - Smart Cities will be awarded for the period commencing 1 July 2020 concluding on 30 June 2021 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

The purchasing arrangements will be awarded for the period commencing 1 July 2020 concluding on 30 June 2022 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

Council requires the above goods and services in large volumes and frequently. Better value for money is able to be achieved by accumulating the demand for the goods and services, and the nature of the goods and services is well understood in the respective industries.

2. Explanation of Item

Once the submissions were opened, they were assessed by the respective tender assessment teams in accordance with Council's Procurement Policy and the selection criteria set out in the tender documents.

Submissions that did not address mandatory assessment criteria were assessed as "non-conforming" and did not progress in the evaluation process. The submissions were then assessed on qualitative criteria that included Relevant Company Experience, Key Personnel Skills and Experience, Tenderer's Resources, Workplace Health and Safety systems and processes and whether the company was a Local Business and/or Industry. Pricing of Schedule of Rates was also considered.

The evaluation criteria for the preferred supplier arrangements included a local supplier weighting. Out of the 74 suppliers being recommended for appointment across the four categories, 44 (59.46%) are head-quartered in MBRC and a further 20 (27.02%) have an office within MBRC.

Supplier Arrangement	Total Appointed to Panel	Head Office Within MBRC Area	Branch Office in MBRC Region	No Presence in MBRC Region
MBRC009527 - Pavement Marking Services - Category 1 - Maintenance Works	3	1	0	2
MBRC009527 - Pavement Marking Services - Category 2 - New Works	2	1	0	1
MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire	50	37	13	0
MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire	19	5	7	7
	74	44	20	10

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

The evaluation criteria for the Smart Cities Prequalified Panel of Suppliers did not include a local supplier weighting.

The following tables list the recommended companies for each arrangement category after the evaluation process was completed. A complete list of tenderers and their rankings, including unsuccessful tenderers, is provided in Confidential Supporting Information #1.

MBRC009527 - Pavement Marking Services - Category 1 - Maintenance Works

Category 1 comprises pavement marking services for maintenance work such as maintenance marking for existing roads.

A total of seven submissions were received, with three companies recommended for appointment to the panel.

Tenderer
Allstate Linemarking Pty Ltd
Dingo Road Services Pty Ltd
Total Management Solutions QLD Pty Ltd T/A Sunshine Coast Linemarking

MBRC009527 - Pavement Marking Services - Category 2 - New Works

Category 2 comprises pavement marking services for new work such as newly constructed roads and resurfaced roads.

A total of seven submissions were received, with two companies recommended for appointment to the panel.

Tenderer
Allstate Linemarking Pty Ltd
Designer Pave Pty Ltd

MBRC009620 - Prequalified Panel of Suppliers - Smart Cities

Comprises consultative, advisory, investigative, planning services, design services, supply implementation and operational services for Smart City initiatives including but not limited to Smart Parking, Smart Lighting, Smart City Data Management, Business Intelligence, Internet of Things Networks and Energy and Sustainability.

A total of 95 submissions were received, with 69 companies recommended for appointment to the panel.

Tenderer
[ui!] the urban institute pty ltd
3 Crowns Technologies Pty Ltd
Aldridge Traffic Systems Pty Ltd
Anatas Pty Ltd
ARCSG Pty Ltd
Arup Australia Pty Ltd
Ausmeter Pty Ltd

Moreton Bay Regional Council

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ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Australian Fibreoptic Services Pty Ltd T/A Australian Fibreoptic Solutions
Australian Parking & Revenue Control Pty Ltd
Beaconfield Partners Pty Ltd
CCP Technologies Ltd
CellOPark Australia Pty Ltd T/A Smarter City Solutions
CGI Technologies and Solutions Australia Pty Ltd
Civic Analytica Pty Ltd
Civlec Pty Ltd T/A Trafflec
Core Project Advisory Pty Ltd
CV Energy Services Pty Ltd
Deloitte Risk Advisory Pty Ltd
Delos Delta Pty Ltd
Dream Industrial T/A Pioneer Computers
Ecosave Pty Ltd
ENE.HUB Pty Ltd
Engie Services Australia Pty Ltd
Enzen Australia Pty Ltd
FNE Communications Pty Ltd
GHD Pty Ltd
Greenplate Pty Ltd
IISolutions Pty Ltd
Informed 365 Pty Ltd
Infrastructure Logic Pty Ltd T/A Onewifi & Infrastructure
J & P Richardson Industries Pty Ltd
JYW Consulting Pty Ltd
Karit Australia Pty Ltd
KPMG Australia
Laminar Communications Pty Ltd
Layer Zero Trust T/A TPL Connect
LED Roadway Lighting Ltd
Mandalay Technologies
Meshed Pty Ltd
Metromatics Pty Ltd
MOQDigital Pty Ltd
National Narrowband Network Communications Pty Ltd
Navman Wireless Australia Pty Ltd (Teletrac Navman)
Omniflow Australia
Oper8 Pty Ltd
PricewaterhouseCoopers (Australia)
Pure Lighting
Reekoh Pty Ltd
Reino International Pty Ltd T/A Duncan Solutions Australia
Riot Solutions Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Sage Automation
Sarb Management Group Pty Ltd ATF The Sarb Enterprises Hybrid Trust T/A Database Consultants Australia (DCA)
Sensavation Pty Ltd
Smart City Solution Pty Ltd
Smart Parking Ltd
Smarter Technology Solutions Pty Ltd T/A CyQIQ
Smartsensor Technologies Pty Ltd
Stradbroke Infrastructure Advisory Pty Ltd
Suez Recycling & Recovery Holdings Pty Ltd
Telstra Corporation Ltd
Titan ICT
Toyota Tsusho (Australasia) Pty Ltd
Triple 'M' Mechanical Services (QLD) Pty Ltd
UGL Engineering Pty Ltd
Universal Communications Group Ltd
Value Added Asset Management Pty Ltd
Veolia Energy Solutions Pty Ltd
Vernetzen Pty Ltd
WSP Australia Pty Ltd

MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire

Comprises hire of heavy plant and equipment with a fully qualified plant operator. Plant and equipment includes but is not limited to excavators, backhoes, cranes, graders, drotts, loaders, tipper and profilers.

A total of 96 submissions were received, with 50 companies recommended for appointment to the panel.

Tenderer
Accurate Road Profiling Services Pty Ltd
Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
Aquaholic Trading Trust ATF Aquaholic WC&TS Pty Ltd
Arana Bobcats & Excavators Pty Ltd
Aussie Enviro Excavations Pty Ltd
Aussie Services QLD Pty Ltd
Australian Civil Solutions
Australian Marine & Civil Pty Ltd
B & C Earthmoving Contractors Pty Ltd
Ballard's Earthmoving & Demolition
Bebrok Excavations
Bonelli Earthmoving Pty Ltd
Brett's Slashing Pty Ltd
Burpengary Crane Hire Pty Ltd
Cal's Backhoe Hire Pty Ltd
Clayton's Towing Service

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ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Cleanaway Industrial Solutions Pty Ltd
Cleanaway Operations Pty Ltd
Coops Plant Hire Pty Ltd
Cps Civil Construction Pty Ltd
CR & JM Itzstein Pty Ltd ATF Itzstein Family Trust
David Hamill of HHLift Pty Ltd T/A CabCranes
Dirt Moving Excavations Pty Ltd T/A Bucket Plant Hire
Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
East Coast Bitumen & Road Sweeping Pty Ltd
Ellis Profiling (QLD) Pty Ltd
Fallini Constructions Pty Ltd
Flow on Water Works Pty Ltd
G-A Transport Pty Ltd
Gary Baldwin T/A Big Boys Plant Hire
GNB Energy Pty Ltd
H2flow Hire
HTD Australia Pty Ltd
IBS Excavations
Jack & Jed Pty Ltd T/A N&M Smith Earthmoving
JK Cartage Pty Ltd
L & D Earthmoving Ltd
L P Pipe & Civil Pty Ltd
Mick and Mels Bobcat Hire
Morayfield Excavations
National Vegetation Maintenance Pty Ltd
North Brisbane Truck Hire
P&D Grader Hire Pty Ltd
Pipe Management Australia Pty Ltd
Rivercity Garden & Lawn Pty Ltd T/A Rivercity Environmental
SouthEast Profiling Pty Ltd
TDK Earthmoving
TJ & DM Andreassen Pty Ltd T/A TJ Earthmoving
Top Dog Earthmoving Pty Ltd ATF TDE Trust
Vertical Tower Hire

MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire

Comprises hire of heavy plant and equipment including but not limited to rollers, backhoes and graders, excavators.

A total of 30 submissions were received, with 19 companies recommended for appointment to the panel.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
Australian Civil Solutions
Coates Hire Operations Pty Ltd
Compass Equipment Sales Pty Ltd
Conplant Pty Ltd
Cps Civil Construction Pty Ltd
Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
Ezyquip Hire Pty Ltd
Flexihire Pty Ltd
Hastings Deering (Australia) Ltd
JK Cartage Pty Ltd
Kennards Hire Pty Ltd
Master Hire
Onsite Rental Group Operations Pty Ltd
Orange Hire Services Pty Ltd
Porter Hire Pty Ltd
Ryno Industries Pty Ltd T/A Ryno Hire
Sherrin Rentals Pty Ltd
VMS Repairs Pty Ltd T/A VMS Rentals

3. Strategic Implications

3.1 Legislative/Legal Implications

The calling of public tenders and establishment of preferred supplier arrangements is in accordance with section 233 of the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These arrangements have been established in accordance with the provisions of Council's Procurement Policy 2150-006.

3.4 Risk Management Implications

The appointment of the suppliers will assist in the timely delivery of works whilst complying with Council's Procurement Policy. A risk assessment of the goods and services to be supplied under each purchasing arrangements was undertaken during the development of the tender documentation. Where appropriate, specific requirements in relation to risk management and insurance coverage were included in the tender requirements and assessed as part of the overall evaluation process.

3.5 Delegated Authority Implications

Adoption of the suppliers by Council, and approval of subsequent purchase orders within delegated financial authority limits, will ensure appropriate governance in this regard.

3.6 Financial Implications

Funding for works engaged under these preferred supplier arrangements are included in the Capital (including Minor Works) and Operations' works programs.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

3.7 Economic Benefit

The appointment of preferred supplier arrangements will enable Council to deliver its programs in a timely and cost-effective manner.

Consistent with Council's commitment to support local businesses, 64 of the 74 recommended appointments for the preferred supplier arrangements have a presence within the MBRC area, noting that some suppliers are on multiple arrangements.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Representatives from Council's Engineering Construction and Maintenance Division, Finance and Corporate Services Division and Infrastructure Planning Division sat on the evaluation panels for their respective purchasing arrangements.

External financial assessments have been sought where necessary.

Corporate Procurement managed the process through preparation, release, evaluation and award.

ATTENDANCE

Cr Cath Tonks returned to the meeting at 10.23am after consideration of Item 6.2.

ITEM 6.3
MONTHLY REPORTING PACKAGE - MAY 2020

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20140396 : 10 June 2020 - **Refer Supporting Information A20139920**
Responsible Officer: CP, Accountant (FCS Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 May 2020.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Brooke Savige

CARRIED 13/0

That the Financial Reporting Package for the year to date period ending 31 May 2020 be received.

ITEM 6.3 MONTHLY REPORTING PACKAGE - MAY 2020 - A20140396 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 May 2020 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 May 2020 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes:

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the May period.
 - The Statement of Financial Position highlights Council's position at the end of May and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of May are complete. A commentary is provided on significant matters that occurred during the month.

Impacts of the Coronavirus Pandemic

Council's investment with Queensland Investment Corporation (QIC) declined from a high of \$112 million as at the end of January to just under \$100 million as at the end of March. For the month of May, the investment recovered slightly and is now sitting at about \$102 million. This is a long term investment and it is anticipated that in time it should recover and increase in value.

Fees and Charges

Revenues associated with fees and charges have been impacted by the following:

- refunding food licencing fees (\$730,000);
- closure of Council facilities such as pools, caravan parks, sport centres, entertainment centres; and
- a general slight decline in some fees across the board.

Operating Expenditure

Council had committed to bringing forward certain maintenance works and providing community infrastructure and hardship grants in response to the pandemic. As at the end of May, \$2.96 million in grants has been paid.

3. Strategic Implications

3.1 Legislative / Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or

ITEM 6.3 MONTHLY REPORTING PACKAGE - MAY 2020 - A20140396 (Cont.)

- (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of May.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Council monitors its performance against budget and undertakes long term financial modelling to inform decision making.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

As at the end of May 2020, Council's operating result is \$121.0 million and the capital expenditure incurred amounted to \$172.3 million.

The Coronavirus pandemic continues to impact some of Council's revenues and is contributing to additional operating costs as Council brings forward certain maintenance works and provides assistance through community infrastructure and hardship grants.

All of these considerations have been taken into account in reviewing the 2019/20 budget position and the formulation of the draft budget for 2020/21.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Director Finance and Corporate Services and Accounting Services Manager.

ITEM 6.4
UNITYWATER CONSENT TO FUND STRATEGIC INVESTMENT

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20188438 : 22 June 2020 - **Refer Supporting Information A20190874, A20190892, A20190879**
Responsible Officer: DC, Accounting Services Manager (FCS Accounting Services)

Executive Summary

The purpose of this report is to seek Council approval in accordance with the *Participating Local Government Loan Agreement (Subordinated Debt)* and the anticipated Intercreditor Deed for Unitywater to pursue transactions such as to acquire shares and provide loans in accordance with the approval granted by Queensland Treasury.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Cath Tonks

CARRIED 13/0

1. That Council approves:
 - a) Under clause 9.4(g) of the *Participating Local Government Loan Agreement (Subordinated Debt)* of Unitywater providing financial support of any kind to a Subsidiary or an Associated Entity that has financial accommodation provided by an entity other than the Lender, the Borrower or a Subsidiary, subject to recommendations b) and c);
 - b) The Intercreditor Deed as anticipated by the QTC letter of 27 May 2020; and
 - c) Transactions with a total value or dealings being less than \$50,000,000 over a 5-year period.
2. That Council's Chief Executive Officer be authorised to do such things and sign such documents as may be necessary to give effect to 1 (a) to (c) above.

ITEM 6.4 UNITYWATER CONSENT TO FUND STRATEGIC INVESTMENT - A20188438 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council approves:
 - a) Under clause 9.4(g) of the *Participating Local Government Loan Agreement (Subordinated Debt)* of Unitywater providing financial support of any kind to a Subsidiary or an Associated Entity that has financial accommodation provided by an entity other than the Lender, the Borrower or a Subsidiary, subject to recommendations b) and c);
 - b) The Intercreditor Deed as anticipated by the QTC letter of 27 May 2020; and
 - c) Transactions with a total value or dealings being less than \$50,000,000 over a 5-year period.
2. That Council's Chief Executive Officer be authorised to do such things and sign such documents as may be necessary to give effect to 1 (a) to (c) above.

REPORT DETAIL

1. Background

By letter dated 19 June 2020 (refer Supporting Information #1) Unitywater advised it is exploring new and innovative ways to leverage its assets and applying the industry-leading skills and capabilities of its people to offer new products and services to customers through investments (financial or other) aligned with its core business to further increase its Customer Benefits.

2. Explanation of Item

Unitywater has the opportunity to invest in new or existing businesses that are either closely aligned with its core business (vertical integration) or enable delivery of core business services outside of Unitywater's current geographic region. Investments of this nature would provide Unitywater additional economies of scope and scale, as well as generate additional revenue streams and returns to Participant Councils if successful.

To achieve its 2027 goals, Unitywater expects to invest up to in aggregate \$50M in these proposed activities over the next 5 years. To make these investments, certain approvals are required.

Unitywater sought and received approval from the Queensland Treasurer on 18 November 2019 (refer Supporting Information #2) to establish one or more new Special Purpose Vehicles (SPVs) to pursue these proposed activities, which may require the acquisition of shares (Type 1), provision of loans (Type 2), and allow Unitywater to manage any associated risk through standard commercial legal structures.

Unitywater is now seeking to provide capital to the first of these SPVs which requires specific consents and confirmations from Queensland Treasury Corporation (QTC) and its Participant Councils to do so. Unitywater received the conditional consent from QTC on 27 May 2020 (refer Supporting Information #3), and requests that Council provides the necessary approvals in writing to Unitywater by 30 June 2020.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council, as a participant in Unitywater, must provide approval in terms of clause 9.4(g) of the *Participating Local Government Loan Agreement (Subordinated Debt)*. Additionally, Council must provide approval that it is comfortable with Queensland Treasury Corporation (QTC) providing a standard consent under a Finance Document in favour of Unitywater in order for it to enter into future transactions in accordance with the Intercreditor Deed.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

ITEM 6.4 UNITYWATER CONSENT TO FUND STRATEGIC INVESTMENT - A20188438 (Cont.)

3.3 Policy Implications Nil identified

3.4 Risk Management Implications

Council as a participant in Unitywater, receives significant financial returns on an annual basis. The most significant risk to Council is that the investments proposed by Unitywater do not realise the returns anticipated and the financial returns to Council are subsequently impacted.

Matters concerning Unitywater would be classified as a strategic risk and managed in accordance with Council's Enterprise Risk Management Framework.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

There is the potential that through these investments, Unitywater's returns to participant Councils will be impacted, either positively or negatively.

3.7 Economic Benefit Implications

As per the Financial Implications.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Chief Executive Officer, Director Finance and Corporate Services, and Manager Legal Services.

11. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

No items for consideration.

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

CLOSED SESSION

RESOLUTION

Moved by Cr Brooke Savige
Seconded by Cr Tony Latter

CARRIED 13/0

That Council move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Items C.1 to C.2.

Members of the press and public gallery left the Chambers.
The closed session commenced at 10.28am.

ADJOURNMENT

The meeting adjourned at 10.30am for morning tea.

The meeting resumed at 11.00am.

OPEN SESSION

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)
Seconded by Cr Mark Booth

CARRIED 13/0

That Council resume in open session and that the following motions be considered.

The open session resumed at 11.12am.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

ITEM C.1 – CONFIDENTIAL

APPOINTMENT OF MBRC SES LOCAL CONTROLLER

Meeting / Session: 3 Engineering, Construction & Maintenance (Cr B Savage)

Reference: A20128629 : 8 June 2020

Responsible Officer: CP, Coordinator Disaster Management (ECM Directorate)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (a), as the matter involves the appointment, dismissal or discipline of employees.

Executive Summary

In August 2011, Council appointed Mr Henk van den Ende to the position of Moreton Bay Region State Emergency Service Local Controller (Controller) for a contract period of three years, ceasing in 2014. Council approved the re-appointment of Henk van den Ende to the position for an additional three years in 2014 and 2017. As this latest contract period is due to expire, Council's consideration is required in relation to the SES Local Controller position.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Brooke Savage

CARRIED 13/0

1. That Mr Henk van den Ende be re-appointed as Moreton Bay Region State Emergency Service Local Controller, for a further period of three years;
2. That Council note, in addition to an honorarium of \$78,000 per annum, Mr van den Ende, in the role of Moreton Bay Region State Emergency Service Local Controller, will be provided with a laptop computer and air card, iPhone equivalent mobile phone and operational use of a State Emergency Service vehicle.

ITEM C.2 – CONFIDENTIAL
KREMZOW ROAD - PAVEMENT RECTIFICATION

Meeting / Session: 3 Engineering, Construction & Maintenance (Cr B Savage)
Reference: A19395274 : 15 June 2020 - Refer **Confidential Supporting Information**
A19177098
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

In June 2015 Council commenced the reconstruction of sections of Kremzow Road (Divisions 8 and 9), being Lilley Road (ch5418) to just west of Rolland Parade (ch5483) and east of Rolland Parade (ch5080) to west of Old North Road (ch3996). The contract was awarded to Hazell Bros Pty Ltd ('Hazell Bros') and the works were completed in October 2015.

In June 2019, a consultant was engaged by Council to undertake pavement investigations following observed pavement failures to the reconstructed section of Kremzow Road.

The consultant's report highlighted concerns over the degree of asphalt compaction and pavement design/material matters that are considered likely to have contributed to the pavement failures. The report also provided treatment options for the failed pavement sections.

Discussions were undertaken with the consultant and Council officers. Council officers reviewed the report and sought responses from Hazell Bros.

Following consideration of the investigation report and the available information, which included a review by Legal Services, and without prejudice discussions with Hazell Bros, this report proposes the way forward to remediating the pavement issues by preparing and adopting a Tender Consideration Plan ('TCP') for the Warner - Kremzow Road Pavement Rectification Works.

RESOLUTION

Moved by Cr Brooke Savage

Seconded by Cr Mark Booth

CARRIED 13/0

1. That Council prepares a Tender Consideration Plan for the large-sized contractual arrangement with Hazell Bros Pty Ltd for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892).
2. That the Tender Consideration Plan for the large-sized contractual arrangement with Hazell Bros Pty Ltd for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892)' be adopted, as tabled.
3. That the Council enters into an agreement with Hazell Bros Pty Ltd as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Hazell Bros Pty Ltd for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892)' and any required variations of the agreement on Council's behalf.
5. That to allow this project to progress, Council commits funding for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892)' in the draft 20-21 Capital Projects budget for the sum of \$525,000 (excluding GST).

12b. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.14am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 20/1144 to 20/1288 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 24 June 2020.

Greg Chemello
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday 22 July 2020.

Greg Chemello
Chief Executive Officer

Councillor Peter Flannery
Mayor