



AGENDA

INCLUDING SUPPLEMENTARY AGENDA
(appearing after the last page of the agenda document)

Coordination Committee Meeting

Tuesday 14 May 2019
commencing at 10.30am

Caboolture Chambers
2 Hasking Street, Caboolture

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 14 May 2019 commencing at 10.30am in Caboolture Chambers, 2 Hasking Street, Caboolture to give consideration to the matters listed on this agenda.

Daryl Hitzman
Chief Executive Officer

9 May 2019

Membership = 13
Mayor and all Councillors

Quorum = 7

[Agenda for public distribution](#)

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REPORT DETAIL

SUPPORTING INFORMATION

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)

Officers:

Apologies:

Cr Denise Sims who is representing Council at the Waste 2019 Conference.

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

No items for consideration.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

**ITEM 3.1
DEBT POLICY 2019/20 - REGIONAL**

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18497328 : 30 April 2019 - **Refer Supporting Information A18497168**
Responsible Officer: DC, Accounting Services Manager (CEO Accounting Services)

Executive Summary

The purpose of this report is to adopt the Debt Policy (2150-083) for 2019/20.

OFFICER'S RECOMMENDATION

That the Debt Policy (2150-083) for 2019/20 be adopted, as tabled.

ITEM 3.1 DEBT POLICY 2019/20 - REGIONAL - A18497328 (Cont.)

REPORT DETAIL

1. Background

In accordance with section 192 of the Local Government Regulation 2012, Council must prepare and adopt an annual debt policy.

2. Explanation of Item

Every financial year the Council must prepare and adopt an annual Debt Policy. The Debt Policy must state:

- i. the new borrowings planned for the current financial year and the next nine financial years.
- ii. the period over which the Council plans to repay existing and new borrowings.

The Debt Policy is prepared and formulated in the context of Council's Annual Budget cycle and Long Term Financial Forecast.

The Debt Policy summarises Councils forecast borrowings, covering the period from 1 July 2019 to 30 June 2029.

3. Strategic Implications

3.1 Legislative/Legal Implications

In accordance with section 192 of the Local Government Regulation 2012,

- (1) A local government must prepare and adopt a debt policy for a financial year.
- (2) The debt policy must state:
 - (a) the new borrowings planned for the current financial year and the next 9 financial years; and
 - (b) the period over which the local government plans to repay existing and new borrowings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The Debt Policy 2150-083 is updated annually in line with the annual budget cycle.

3.4 Risk Management Implications

The Debt Policy is prepared and formulated in the context of Council's Annual Budget and Long Term Financial Forecast and is reviewed annually.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The Debt Policy allows, upon approval from the State Government, the Council to borrow money that assists in funding capital expenditure.

3.7 Economic Benefit

The economic benefit derived comes from providing new infrastructure to the region.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 3.1 DEBT POLICY 2019/20 - REGIONAL - A18497328 (Cont.)

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Council, Chief Executive Officer and the Manager Financial and Project Services.

SUPPORTING INFORMATION

Ref: [A18497168](#)

The following list of supporting information is provided for:

ITEM 3.1

DEBT POLICY 2019/20 - REGIONAL

#1 Debt Policy for 2019/20 (2150-083)

ITEM 3.1 - DEBT POLICY 2019/20 - REGIONAL - A18497328 (Cont.)

#1 Debt Policy for 2019/20 (2150-083)



Policy: 2150-083

Debt Policy

Head of Power

Local Government Act 2009
Local Government Regulation 2012, Section 192

Objective

To provide Council with a debt management framework based on sound financial management, to undertake borrowings to fund capital expenditure.

Application

This policy applies to all forms of borrowing undertaken by Council.

Policy Statement

1. Council will only undertake to borrow monies for purposes within its jurisdiction.
2. Borrowings will be undertaken in accordance with the Queensland Treasury Corporation Guidelines and the *Statutory Bodies Financial Arrangements Act 1982*.
3. Borrowing requirements will be determined on a Council-wide basis, adhering to the following guidelines:
 - i. New borrowings will only be made to fund capital expenditure.
 - ii. Borrowings will be for a period which is less than or equal to the estimated useful life of the related asset(s).
 - iii. Borrowing decisions are to be made in accordance with the appropriate financial ratios as determined by Council.
4. The Financial and Project Services Department will be responsible for undertaking periodic reviews of Council's borrowings in order to ensure the amount, terms and interest charged represent the optimum financial position for Council.
5. Borrowings will only be made for expenditure which has been approved through the annual budget cycle. As part of this process, and in accordance with section 192 of the Local Government Regulation 2012, each financial year the debt policy will state:
 - i. the new borrowings planned for the current financial year and the next nine financial years;
 - ii. the period over which it is planned to repay existing and new borrowings.

This information will be published in the Council's annual budget and annual report.

Details of planned borrowings for the period 1 July 2019 through to 30 June 2029 are indicated in table 1 and are in \$ millions.

ITEM 3.1 - DEBT POLICY 2019/20 - REGIONAL - A18497328 (Cont.)



Policy: 2150-083 - Debt Policy

Table 1

Loan Purpose	Term (years)	19/20 \$m	20/21 \$m	21/22 \$m	22/23 \$m	23/24 \$m	24/25 \$m	25/26 \$m	26/27 \$m	27/28 \$m	28/29 \$m
General	15	25.0	40.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0
Waste	20	-	-	-	-	-	-	-	-	-	-
Total		25.0	40.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0

6. Council has a general approval from Queensland Treasury to borrow funds from the Queensland Treasury Corporation subject to the approval by the Department of Local Government, Racing and Multicultural Affairs (DLGRMA). A separate approval of the Treasurer is required should the Council wish to borrow from a source other than Queensland Treasury Corporation.
7. Borrowing costs are to be recognised as a capital expense where the criteria of the relevant accounting standard can be met; otherwise they will be expensed as they are incurred.
8. Any new borrowings from 1 July 2019 will be repaid within the term (years) indicated in Table 1 above.
9. All existing borrowings of Council will be repaid by 2034/35.

Review Triggers

This Policy is reviewed internally for applicability, continuing effect and consistency with related documents and other legislative provisions when any of the following occurs:

- (1) The related documents are amended.
- (2) The related documents are replaced by new documents.
- (3) Amendments are made to the head of power which affect the scope and effect of this Policy.
- (4) Other circumstances as determined from time to time by a resolution of Council.
- (5) Amendments to the organisational structure.

Notwithstanding the above as part of the annual budget process, this Policy is to be reviewed annually for relevance and to ensure that its effectiveness is maintained.

Responsibility

This Policy is to be:

- (1) implemented by the Manager Financial and Project Services.
- (2) reviewed and amended in accordance with the "Review Triggers" by the Manager Financial and Project Services.
- (3) reviewed annually in accordance with section 192 of the Local Government Regulation 2012.

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
14 May 2019

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Agenda

ITEM 3.1 - DEBT POLICY 2019/20 - REGIONAL - A18497328 (Cont.)



Policy: 2150-083 - Debt Policy

Policy: 2150-083		Official Version: A9499790	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
2010/11	Special General Meeting (P.10/1601) Adoption Budget 2010/11 (A3352705 – P. 92)	1.7.2010	A4534458
2011/12	Coordination (P.10/2963) Adopted as part of the Financial Plan 2010-2020 (A4560943 – P.18)	14.12.2010	A4560943
2012/13	Coordination (P.12/880) Adopted as part of the Financial Plan 2012-2022 (A6792028 – P.15)	5.6.2012	A6792028
2013/14	Coordination (P.13/869) Policy 13-2150-067	28.5.2013	A8182826
2014/15	Coordination (P.14/874) Policy 14-2150-083	20.5.2014	A9499653
2015/16	Coordination (P.15/750)	19.5.2015	A11859735
2016/17	Coordination (P.16/809)	24.5.2016	A13620072
2017/18	Coordination (P. 17/960)	23.5.2017	A15177052
2018/19	Coordination (P. 18/1085)	15.5.2018	A16885878

ITEM 3.2
2019/20 REVENUE POLICY - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18519717 : 7 May 2019 - **Refer Supporting Information A18519115**
Responsible Officer: JL, Financial Operations Manager (CEO Financial & Project Services)

Executive Summary

Pursuant to section 104 of the *Local Government Act 2009* (Act) and section 193 of the Local Government Regulation 2012 (Regulation) Council is required to prepare a Revenue Policy on an annual basis.

The policy must be prepared in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

The Revenue Policy is a key component of the system of financial management established by Council in accordance with section 104 of the Act.

OFFICER'S RECOMMENDATION

That the 2019/20 Revenue Policy (2150-082) be adopted, as tabled.

ITEM 3.2 2019/20 REVENUE POLICY - REGIONAL - A18519717 (Cont.)

REPORT DETAIL

1. Background

The Revenue Policy is a key component of the Financial Policies required under the *Local Government Act 2009* and will provide guidance during the development of the 2019/20 budget.

2. Explanation of Item

In accordance with the requirements set out under section 193 of the Local Government Regulation 2012, the Revenue Policy must incorporate:

- (a) the principles that the local government intends to apply in the financial year for—
 - I levying rates and charges; and
 - ii. granting concessions for rates and charges; and
 - iii. recovering overdue rates and charges; and
 - iv. cost-recovery methods; and
- (b) if the local government intends to grant concessions for rates and charges - the purpose for the concessions; and
- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

The Council must review the Revenue Policy annually and in sufficient time to allow an annual budget that is consistent with the Revenue Policy to be adopted for the next financial year.

3. Strategic Implications

3.1 Legislative/Legal Implications

- Council is required to prepare a Revenue Policy under section 104 of the *Local Government Act 2009*
- Section 193 of the Local Government Regulation 2012 outlines the requirements of the Revenue Policy.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The Revenue Policy is required under section 104 of the *Local Government Act 2009*.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The annual budget for 2019/20 must be consistent with the principles outlined in the Revenue Policy.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 3.2 2019/20 REVENUE POLICY - REGIONAL - A18519717 (Cont.)

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Council, Chief Executive Officer and the Manager Financial and Project Services.

SUPPORTING INFORMATION

Ref: A18519115

The following list of supporting information is provided for:

**ITEM 3.2
2019/20 REVENUE POLICY - REGIONAL**

#1 2019/20 Revenue Policy (2150-082)

#1 2019/20 Revenue Policy (2150-082)



Policy: 2150-082

Revenue Policy

Head of Power

Local Government Act 2009, (Act)
Local Government Regulation 2012, (Regulation)

Objective

The purpose of this policy is to state, for the 2019/20 financial year:

1. The principles the Council intends to apply for:
 - Levying rates and charges
 - Granting concessions for rates and charges
 - Recovering overdue rates and charges; and
 - Cost-recovery methods.
2. The purpose for the concessions for rates and charges the Council intends to grant; and
3. The extent to which physical and social infrastructure costs for new development are to be funded by charges for the development.

Application

This Revenue Policy applies for the 2019/20 financial year

Policy Statement

1. Making Rates and Charges

Rates and charges will be determined on the basis of achieving net revenue which is sufficient to allow the Council to meet its budgetary responsibilities for the various activities of the Council. In making rates and charges, the Council will have regard to:

- Transparency – openness in the processes involved in the making of rates and charges
- Accountability – making decisions and acknowledging the effects of those decisions
- Simplicity – a rating regime that is simple and cost efficient to administer
- Equity – the consistent levying of rates and charges across the region
- Flexibility – responding where possible to unforeseen changes in the local economy
- Fiscal responsibility – levying an amount sufficient to allow the Council to meet its budgetary responsibilities

2. Limitation on Increase in General Rates

Council will limit increases in differential general rates levied in the previous financial year to a maximum stated percentage for those differential rating categories identified in the Council's Revenue Statement. Increases in other rates or charges will not be subject to limitation in this way.



Policy: 2150-082 - Revenue Policy

3. General Rates

In the 2019/20 financial year Council will apply a differential general rating approach for the levying of general rates. Differential general rates will be levied on all rateable land in the Council's local government area. This differential rating approach seeks to achieve broad rating equity that could not otherwise be achieved by a single rate in the dollar. Within all differential rating categories, a minimum general rate will be applied to ensure that all owners contribute a minimum equitable amount towards Council's general revenue requirements in circumstances where levying rates based solely on land valuation would not achieve that outcome.

When determining differential rating outcomes, Council may have regard to:

- the level of services available to the land and the cost of making those services available;
- the level of utilisation of services by the land in particular the consumption of council resources, services and infrastructure;
- the use to which the land may be put; and
- whether or not the land is the principle place of residence of the owner

4. Special Rates and Charges & Separate Rates and Charges

Special and Separate rates and charges will be levied to generate funds required to provide services and fund activities that Council considers will specifically benefit defined (special) or all (separate) rateable properties across the entire region.

5. Utility Rates and Charges

Waste Management

In the 2019/20 financial year Council will apply a regional approach to the levying of waste management charges generally based on the principle of user pays.

These charges reflect the full cost recovery of providing a kerbside collection service, availability of refuse stations and development of waste management strategies for the protection of the environment.

6. Levying Rates and Charges

In levying rates and charges, the Council will apply the principles of:

- Responsibility – making clear the obligations and responsibility of both council and ratepayers in respect to rates and charges;
- Accountability – making decisions and acknowledging the effects of those decisions;
- Cost – making the levying process simple and cost effective to administer;
- Flexibility – responding where possible to unforeseen changes in the local economy;
- Timeliness – ensuring ratepayers are given adequate notice of their liability to pay rates and charges.

7. Concessions for rates and charges

In considering the application of concessions, the Council will be guided by the principles of:

- Equity – acknowledging the different levels of capacity to pay;
- Accountability – making decisions and acknowledging the effects of those decisions;
- Transparency – making clear the availability of concessions and eligibility requirements;
- Flexibility – responding where possible to unforeseen changes in the local economy;
- Fairness – taking into consideration the circumstances that lead up to the application for a concession;
- Sustainability – long term planning to ensure the financial sustainability of concessions.

The Council intends to exercise its power under Chapter 4, Part 10 of the Regulation to partly rebate rates and utility charges for the purpose of recognising the particular financial and related circumstances of qualifying pensioners within the region.



Policy: 2150-082 - Revenue Policy

8. Recovery of overdue rates and charges

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers and to better manage the scarce financial resources of Council. It will be guided by the principles of:

- Responsibility – making clear the obligations of ratepayers to pay rates;
- Transparency – making clear the consequences of failing to pay rates;
- Accountability – ensuring due legal processes are applied to all ratepayers in the recovery process;
- Capacity to pay – negotiating arrangements for payment where appropriate;
- Equity – applying the same treatment for ratepayers with the same circumstances;
- Flexibility – responding where possible to unforeseen changes in the local economy;
- Cost – making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective.

9. Cost-recovery

The Council will seek to recover the costs of providing services and undertaking activities by setting cost recovery fees in accordance with the Act. The Council will fix cost-recovery fees to ensure that each fee does not exceed the cost to Council of taking the action for which the fee is charged.

10. Physical and Social Infrastructure Costs

In accordance with section 193(1)(c) of the Regulation, the Council intends to fund the provision of local government trunk infrastructure networks for new development by the adoption and levying of infrastructure charges on new development in accordance with the *Planning Act 2016*.

The infrastructure charges for providing local government trunk infrastructure networks within the Council's priority infrastructure area are detailed in resolutions made by the Council under the *Planning Act 2016* having regard to the Council's planning scheme including its local government infrastructure plan and the Council's Incentivising Infill Development Policy.

The Council also intends new development to, where reasonably or relevantly, deliver or appropriately contribute to the Council's additional costs of bringing forward development infrastructure and other physical and social infrastructure for new development and such arrangements will be formalised through an infrastructure agreement or conditions of a development approval for the new development under the *Planning Act 2016*.

Review Triggers

This Policy is reviewed annually in accordance with the Act.

Responsibility

This Policy is to be:

- (1) implemented by the Chief Executive Officer; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the Chief Executive Officer.

Policy: 2150-082		Official Version: A9474083	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
2008/09	Special General Meeting (P.08/1654) Adoption Budget 2008/09 (A6126726 – P. 22)	27.6.2008	A6126726
2009/10	Coordination (P.09/1582) Policy 62-2150-026	9.6.2009	A4534599

Moreton Bay Regional Council

ITEM 3.2 - 2019/20 REVENUE POLICY - REGIONAL - A18519717 (Cont.)



Policy: 2150-082 - Revenue Policy

Policy: 2150-082		Official Version: A9474083	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
2010/11	Coordination (P.10/1520) Policy 10-2150-001	22.6.2010	A4533132
2011/12	Coordination (P.10/2963) Adopted as part of the Financial Plan 2010-2020 (A4560943 – P.20) Policy 11-2150-035	14.12.2010	A6027498 (A4560943 F/Plan)
2012/13	Coordination (P.12/880) Adopted as part of the Financial Plan 2012-2022 (A6792028 – P.17)	5.6.2012	A6792028
2013/14	Coordination (P.13/833) Policy 13-2150-073	21.5.2013	A8182290
2014/15	Coordination (P.14/846)	13.5.2014	A9387650
2015/16	Coordination (P.15/743)	19.5.2015	A11891776
2016/17	Coordination (P.16/806)	24.5.2016	A13377946
2017/18	Coordination (P.17/824)	9.5.2017	A15053847
2018/19	Coordination (P.18/1092)	15.5.2018	A16897292
2019/20			A18519115

ITEM 3.3

**ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE
QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL**

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18488251 : 29 April 2019 - **Refer Supporting Information A18532285,
A18532639**
Responsible Officer: DW, Coordinator Management Accounting (CEO Accounting Services)

Executive Summary

The purpose of this report is to adopt the Amended Annual Budget for 2018/19 and present the Quarter 3 Operational Plan Review for 2018/19.

OFFICER'S RECOMMENDATION

1. That pursuant to section 169 and 170 of the Local Government Regulation 2012, Council adopts the amended budget for the 2018/19 financial year, as tabled, incorporating:
 - a) Statement of Income and Expenditure (Long Term Financial Forecast, 10 years),
 - b) Statement of Financial Position (Long Term Financial Forecast, 10 Years),
 - c) Statement of Cash Flows (3 Years),
 - d) Statement of Changes in Equity (3 Years),
 - e) Measures of Financial Sustainability (10 years),
 - f) The total value of the change expressed as a percentage in the rates and utility charges
 - g) Additional Legislative Disclosures (no change),
 - h) Revenue Policy 2018/19 (no change),
 - i) Revenue Statement 2018/19 (no change),
 - j) Benefitted Area Maps (no change).

2. That the Quarter 3 Operational Plan as presented be received.

ITEM 3.3 ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A18488251 (Cont.)

REPORT DETAIL

1. Background

The operational plan and budget review represents the Council's opportunity to assess the progress and performance of its departments as per the operational plan.

The departments listed have specific Key Performance Indicators (KPI's) outlined for the 2018/19 financial year with accompanying performance commentary toward the achievement of those KPI's as at the end of the third quarter.

Information pertaining to the operational revenues and expenses of each department is also provided.

The quarterly budget review also presents an opportunity to revisit the Council's adopted budget and propose amendments because of events and circumstances that have occurred or are anticipated to occur over the remainder of the financial year given any change in priorities.

2. Explanation of Item

Budget Revision Synopsis

The budget revisions itemised reflect increases and decreases in revenues and expenditures within the 2018/19 budget as at the end of the third quarter.

Budget Revisions Detail

Operating Revenue

Operating Revenues are proposed to increase by \$1.45 million, and this is predominately due to:

- \$1 million in additional revenue attributable to the Container Refund Scheme which commenced in November 2018.
- \$831,000 increase attributable to Fees and Charges income resulting from greater than metal sales and tipping fees.

Operating Expenditure

Operating expenses have an increase proposed in the amount \$393,161 which is made up of :

- \$500,000 increase to Woodfordia. Two contributions of \$500,000 over two years was originally planned (2017/18 and 2018/19), the 17/18 contribution did not eventuate, hence it is expected \$1 million is required for 2018/19.
- \$250,000 increase for additional cleaning and rectification works for lake and water body maintenance.
- \$257,000 increase for associated costs for revised management agreement fees for BRALC.
- \$100,000 increase for costs associated with the Wet Weather Event in February 2019.
- The preceding increases have been offset by decreases to certain budgets across the Waste Department (\$395,000) and Strategic Planning (\$790,000) as savings have been identified and some operational projects are not expected to be delivered this financial year.

ITEM 3.3 ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A18488251 (Cont.)

Capital Expenses and Revenues

Capital expenditure is proposed to increase by \$4.4 million. There are quite a few amendments this quarter which net off, however the major increase is due to a \$3.9 million increase required for project 101641 Old North Road Upgrade due to works having progressed ahead of schedule due to weather and construction methodology as well as variations in pavement subgrade and pavement quantities.

Capital revenues are to decrease by \$2.7 million. This is relating to project 101516 Dohles Rocks Interchange upgrade. The scope of work for this project was completed across the last two financial years and was less than originally budgeted such that less subsidy will now be received.

Budget Position at the conclusion of Quarter 3

At the previous quarterly reviews held earlier this financial year the Council was advised that if the budget revisions proposed during the quarterly reviews fluctuated outside the macro level of the original adopted budget then a report would be presented to Council proposing to amend the original budget for 2018/19.

Given the level of budget revisions proposed during the first 3 quarters and the impact of the carry over amounts of unspent budgets from 2017/18 it is appropriate to propose to Council that the original budget be amended for 2018/19.

Accordingly, attached is a proposed amended Annual Budget for 2018/19.

In accordance with the requirements of section 169 and 170 of the Local Government Regulation 2012 the following is presented for adoption:

- Statement of Income and Expenditure (Long Term Financial Forecast, 10 years),
- Statement of Financial Position (Long Term Financial Forecast, 10 Years),
- Statement of Cash Flows (3 Years),
- Statement of Changes in Equity (3 Years),
- Measures of Financial Sustainability (10 years),
- Additional Legislative Disclosures (no change),
- Revenue Policy 2018/19 (no change),
- Revenue Statement 2018/19 (no change),
- Benefitted Area Maps (no change).

The impact of the budget amendment will obviously have the most influence on the 2018/19 Financial year.

The amendments proposed have very little effect on the measures of Financial Sustainability while there are no changes to the Additional Legislative Disclosures, Revenue Policy, Revenue Statement and the Benefitted Area Maps.

Operational Plan

The Operational Plan as presented provides Council with a status as at the end of the third quarter on how Council is progressing toward achieving its Key Performance indicators for 2018/19 with an accompanying commentary.

Legal Expenses

It should be noted that as part of the Quarter 3 Operational Plan and Budget review Council was provided with an update on the level of expenditure incurred regarding legal expenses.

ITEM 3.3 ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A18488251 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

In accordance with sections 169 and 170 of the Local Government Regulation 2012 the Council may amend its annual budget during the financial year.

In accordance with section 174 of the Local Government Regulation 2012 the Council is required to prepare and report on a quarterly basis the progress towards implementing the annual Operational Plan.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report

3.4 Risk Management Implications

Organisationally there are a wide number of Strategic and Operational risks that can impact on the delivery of Councils Adopted Budget and accompanying Operational Plan. Risks are identified and recorded in Councils Enterprise Risk Management (ERM) Register and managed accordingly by each Department.

If, during the financial year new risks are identified these must be recorded in the ERM register and assessed accordingly for impact on Councils delivery of services.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The proposed amending of the 2018/19 Budget contains changes that have the most impact on the 2018/19 Financial year. The most significant of these changes is the decrease in the level of cash forecasted to 30 June 2019 (approximately \$306m, a decrease of \$15 million from the original adopted budget of \$321m). Despite the decrease in the level of cash predicted it does not place any undue financial hardship upon Council over the course of the next 10 years of Councils Long Term Financial Planning Horizon as indicated by the Financial Information presented as part of the proposed Amended Budget.

The implications of amending the 2018/19 budget feed directly into the finalisation of the 2019/20 budget and during this process the 10 year Long Term Financial Planning Horizon will be reassessed and presented to Council as part of the Budget Adoption for 2019/20.

3.7 Economic Benefit

The Councils annual budget facilitates significant infrastructure expenditure, maintenance activities and other services that offer an economic stimulus to the region through employment and business development.

The amendment proposed to the Annual Budget of 2018/19 will have no material impact on the economic benefit to be derived in the region.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

Moreton Bay Regional Council

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ITEM 3.3 ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL - A18488251 (Cont.)

3.10 Consultation / Communication

Council, the Executive Management Team, Managers and other key Council officers involved in preparing the Operational Plan Report and the Amended Budget.

SUPPORTING INFORMATION

Ref: [A18532285](#), [A18532639](#)

The following list of supporting information is provided for:

ITEM 3.3

**ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3
OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL**

#1 Amended Budget for the 2018/19 Financial Year

#2 Quarter 3 Operational Plan Review for 2018/19

Moreton Bay Regional Council

ITEM3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

#1 Amended Budget for the 2018/19 Financial Year

Statement of Income and Expenditure - Amended Budget

	2018/19	2018/19	2018/19	Original Budget 2018/19	2019/20	2019/20	2019/20	2020/21	2020/21	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	
	General	Waste	Council	Council	General	Waste	Council	General	Waste	Council	Council	Council	Council	Council	Council	Council	
	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)	
Operating Income																	
Gross rates and utility charges	270,330	41,215	311,546	311,546	275,367	41,805	317,171	291,452	42,403	333,855	347,211	361,929	378,359	395,539	413,502	432,284	451,923
Less discounts and rebates	(3,743)	(539)	(4,282)	(4,296)	(3,820)	(539)	(4,359)	(3,889)	(539)	(4,428)	(4,517)	(4,616)	(4,731)	(4,850)	(4,971)	(5,095)	(5,223)
Fees and charges	31,851	4,873	36,723	35,382	32,547	4,192	36,739	33,814	4,352	38,166	39,973	41,709	43,628	45,635	47,735	49,931	52,109
Interest revenue	46,630	160	46,790	47,067	47,015	166	47,181	48,128	173	48,301	49,440	47,981	46,711	46,736	47,359	48,630	50,494
Operational grants and subsidies	20,832	14,877	35,709	18,938	18,838	0	18,838	18,838	0	18,838	18,838	18,838	18,838	18,838	18,838	18,838	18,838
Other income	105,814	4,584	110,398	108,939	104,926	3,085	108,011	105,088	3,151	108,239	108,732	108,445	108,802	109,166	109,537	109,919	110,306
Community Service Obligations	(539)	539	0	0	(539)	539	0	(539)	539	0	0	0	0	0	0	0	0
Total Operating Income	471,175	65,709	536,884	517,576	474,333	49,248	523,581	492,893	50,078	542,971	559,677	574,286	591,607	611,064	631,999	654,507	678,447
Capital Income																	
Contributions from Developers - Cash	23,500	0	23,500	23,500	23,500	0	23,500	24,500	0	24,500	27,000	27,000	27,000	27,000	27,000	27,000	27,000
Capital grants and subsidies	21,104	271	21,375	13,924	24,334	0	24,334	3,634	0	3,634	3,634	3,494	8,354	0	0	0	0
Contributions from Developers - Assets	40,227	0	40,227	40,227	40,227	0	40,227	40,227	0	40,227	40,227	40,227	40,227	40,227	40,227	40,227	40,227
Total Capital Income	84,831	271	85,102	77,651	88,061	0	88,061	68,361	0	68,361	70,861	70,721	75,581	67,227	67,227	67,227	67,227
Total Income	556,006	65,980	621,986	595,227	562,394	49,248	611,641	561,253	50,078	611,332	630,538	645,007	667,188	678,291	699,226	721,734	745,674
Operating Expenses																	
Salaries, materials and service expenses	270,609	30,860	301,469	296,995	269,032	32,143	301,175	274,747	33,287	308,034	322,845	321,304	334,460	343,683	354,908	364,576	377,520
Depreciation and amortisation	88,208	3,364	91,571	91,236	93,332	3,367	96,699	96,991	3,071	100,062	104,821	111,167	117,984	123,736	128,815	132,993	136,522
Finance costs	877	903	1,781	1,781	897	903	1,800	931	903	1,835	1,872	1,914	1,960	2,008	2,059	2,112	2,168
External Loan Interest Expense	21,322	0	21,322	21,322	20,344	0	20,344	19,004	0	19,004	18,172	16,959	15,846	15,700	15,269	14,695	13,703
Competitive Neutrality Adjustments	(3,943)	3,943	0	0	(12,921)	12,921	0	(12,904)	12,904	0	0	0	0	0	0	0	0
Total Operating Expenses	377,073	39,070	416,143	411,334	370,684	49,334	420,018	378,769	50,165	428,934	447,710	451,344	470,250	485,128	501,051	514,377	529,912
Net Result	178,933	26,910	205,843	183,893	191,710	(87)	191,623	182,484	(87)	182,397	182,828	193,663	196,938	193,163	198,175	207,357	215,762

Moreton Bay Regional Council

ITEM3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Statement of Financial Position - Amended Budget

	Original Budget 2018/19 \$ ('000)	2018/19 \$ ('000)	2019/20 \$ ('000)	2020/21 \$ ('000)	2021/22 \$ ('000)	2022/23 \$ ('000)	2023/24 \$ ('000)	2024/25 \$ ('000)	2025/26 \$ ('000)	2026/27 \$ ('000)	2027/28 \$ ('000)
Assets											
Current Assets											
Cash and cash equivalents	321,620	306,651	327,099	327,298	292,301	247,613	226,898	239,113	254,090	278,263	336,556
Trade and other receivables	45,768	47,914	46,294	48,416	50,122	51,883	53,780	56,050	58,276	60,603	62,857
Inventories	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081
Total Current Assets	368,469	355,647	374,475	376,795	343,504	300,578	281,760	296,244	313,447	339,947	400,495
Non-Current Assets											
Trade and other receivables	677,576	677,576	677,576	677,576	677,576	677,576	677,576	677,576	677,576	677,576	677,576
Investments	1,197,596	1,197,596	1,249,596	1,301,596	1,353,596	1,405,596	1,457,596	1,509,596	1,561,596	1,613,596	1,665,596
Property, plant and equipment	4,559,380	4,594,904	4,703,578	4,830,686	4,980,723	5,144,411	5,307,127	5,423,802	5,540,905	5,637,891	5,732,839
Other non-current assets	280	280	240	240	240	240	240	240	240	240	240
Total Non-Current Assets	6,434,832	6,470,356	6,630,990	6,810,098	7,012,134	7,227,823	7,442,539	7,611,214	7,780,316	7,929,303	8,076,251
Total Assets	6,803,301	6,826,003	7,005,465	7,186,893	7,355,639	7,528,401	7,724,299	7,907,458	8,093,763	8,269,251	8,476,745
Liabilities											
Current Liabilities											
Trade and other payables	39,783	40,534	40,157	41,192	43,418	42,952	44,745	46,132	47,718	49,042	50,758
Borrowings	33,881	33,881	37,137	41,122	43,279	42,714	46,930	50,580	54,120	30,141	30,293
Provisions	12,889	12,889	12,889	12,889	12,889	12,889	12,889	12,889	12,889	12,889	12,889
Other current liabilities	1,673	1,673	1,673	1,673	1,673	1,673	1,673	1,673	1,673	1,673	1,673
Total Current Liabilities	88,226	88,977	91,856	96,875	101,259	100,228	106,236	111,273	116,399	93,744	95,613
Non-Current Liabilities											
Trade and other payables	213	213	213	213	213	213	213	213	213	213	213
Borrowings	345,187	345,187	330,146	324,158	305,692	285,822	278,775	263,734	246,738	237,524	227,387
Provisions	33,712	33,712	33,712	33,712	33,712	33,712	33,712	33,712	33,712	33,712	33,712
Total Non-Current Liabilities	379,112	379,113	364,072	358,084	339,618	319,748	312,700	297,659	280,664	271,450	261,312
Total Liabilities	467,338	468,089	455,928	454,959	440,877	419,976	418,936	408,932	397,063	365,193	356,925
NET COMMUNITY ASSETS	6,335,963	6,357,914	6,549,537	6,731,934	6,914,762	7,108,425	7,305,362	7,498,525	7,696,701	7,904,057	8,119,820
Community Equity											
Retained surplus	5,437,673	5,459,623	5,651,247	5,833,644	6,016,472	6,210,134	6,407,072	6,600,235	6,798,410	7,005,767	7,221,529
Asset revaluation surplus	898,290	898,290	898,290	898,290	898,290	898,290	898,290	898,290	898,290	898,290	898,290
TOTAL COMMUNITY EQUITY	6,335,963	6,357,914	6,549,537	6,731,934	6,914,762	7,108,425	7,305,362	7,498,525	7,696,701	7,904,057	8,119,820

Moreton Bay Regional Council

Statement of Cash Flows - Amended Budget

	Original Budget 2018/19	2018/19	2019/20	2020/21
	\$ ('000)	\$ ('000)	\$ ('000)	\$ ('000)
Cash Flows from Operating Activities				
Receipts from customers	392,920	395,182	404,722	421,177
Payment to suppliers and employees	(290,593)	(294,315)	(303,352)	(308,835)
Interest received	47,067	46,790	47,181	48,301
Borrowing costs	(21,322)	(21,322)	(20,344)	(19,004)
Non-capital grants and contributions	18,789	33,965	21,298	19,372
Cash inflow (outflow) from Operating Activities	146,861	160,300	149,505	161,011
Cash Flows from Investing Activities				
Payments for property, plant and equipment	(230,286)	(266,145)	(191,906)	(198,743)
Grants and contributions received	37,424	44,875	47,834	28,134
Proceeds from the sale of assets	21,800	21,800	26,800	11,800
Cash inflow (outflow) from Investing Activities	(171,062)	(199,470)	(117,272)	(158,809)
Cash Flows from Financing Activities				
Proceeds from borrowings	24,518	24,518	22,094	35,130
Repayment of borrowings	(30,771)	(30,771)	(33,879)	(37,133)
Cash inflow (outflow) from Financing Activities	(6,253)	(6,253)	(11,785)	(2,003)
Net (decrease) / increase in Cash Held	(30,454)	(45,423)	20,448	199
Cash at beginning of the financial year	352,074	352,074	306,651	327,099
Cash at the end of the financial year	321,620	306,651	327,099	327,298

Moreton Bay Regional Council

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ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Statement of Changes in Equity - Amended Budget

	Original Budget 2018/19 \$ ('000)	2018/19 \$ ('000)	2019/20 \$ ('000)	2020/21 \$ ('000)
Retained Surplus				
Opening balance	5,253,780	5,253,780	5,459,623	5,651,247
Net result	183,893	205,843	191,623	182,397
Closing Balance	5,437,673	5,459,623	5,651,247	5,833,644
Asset Revaluation Surplus				
Opening balance	898,290	898,290	898,290	898,290
Change in asset revaluation surplus	0	0	0	0
Closing Balance	898,290	898,290	898,290	898,290
Total Community Equity	6,335,963	6,357,914	6,549,537	6,731,934

Measures of Financial Sustainability - Amended Budget

In accordance with section 169 of the Local Government Regulation 2012, the Council is required to disclose in the budget certain measures of financial sustainability.

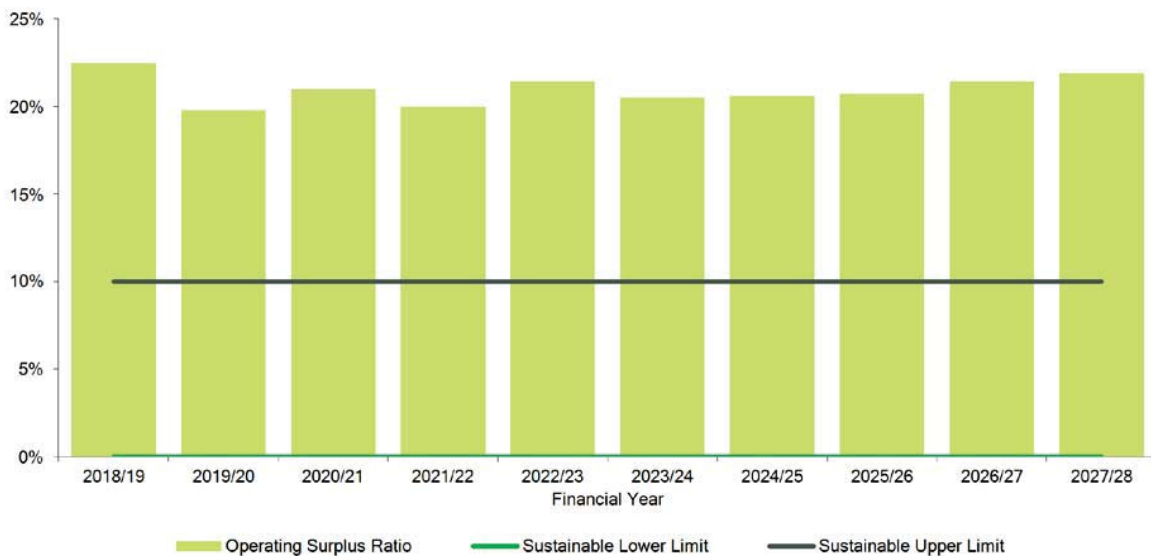
The Queensland Government defines a sustainable local government as being 'able to maintain its financial capital and infrastructure capital over the long term' (Local Government Act 2009 (Act), section 104(2)).

To ensure the Council continues along the path of financial sustainability into the future, key long term strategic plans are developed and integrated, demonstrating a strategy is in place to manage the financial implications of its long term planning.

The three financial sustainability measures cover the period of the annual budget plus the next nine financial years (10 years in total).

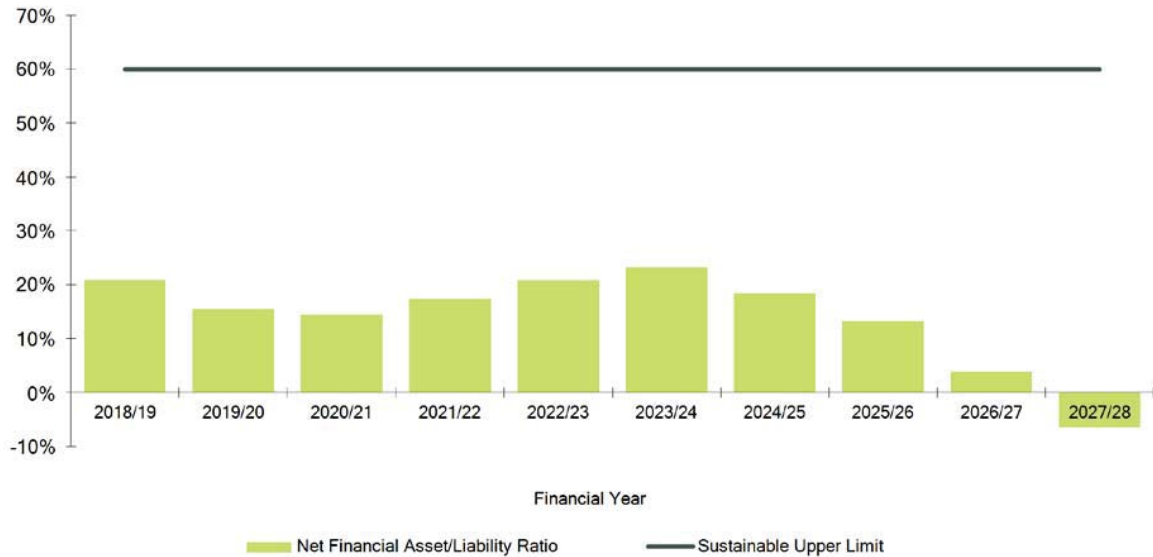
The targets indicated in each graph are sourced from the 'Financial management (sustainability) guideline 2013' which is available from the website of The Department of Local Government, Racing and Multicultural Affairs.

Operating Surplus Ratio



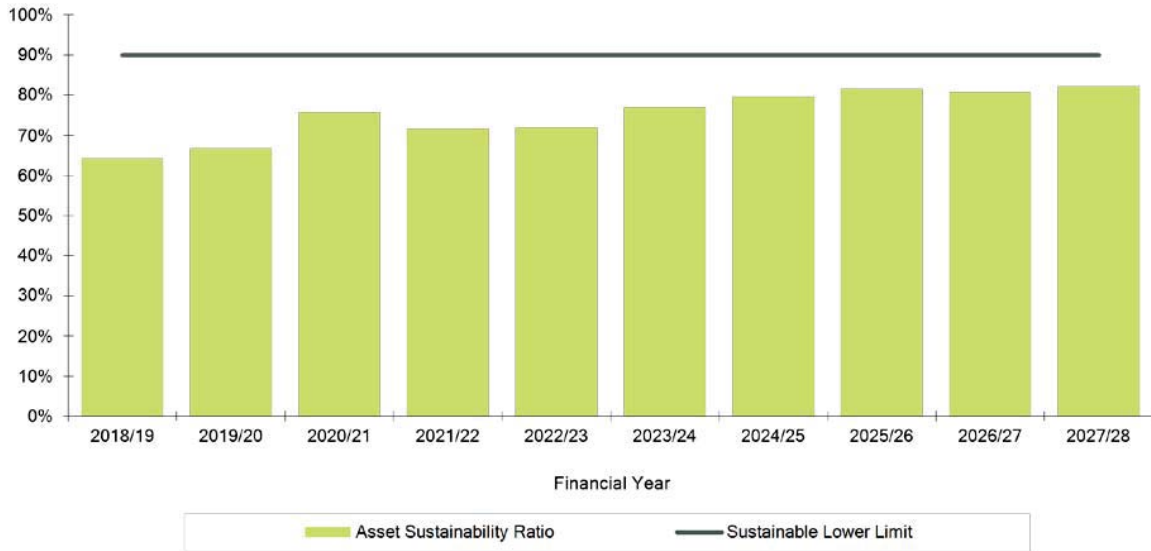
Description	Measure	Target
Demonstrates the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes	$\frac{\text{Net Operating Surplus/(Deficit)}}{\text{Operating Revenue}}$	Between 0% and 10% (on average over the long term)
Commentary		
Council is forecasting a positive operating surplus ratio in each of the ten years. A positive ratio indicates that recurring operating revenue exceeds recurring operating expenses and places less reliance on borrowing money to fund capital expenditure and thus reducing Council debt. The positive operating surplus ratio of Council across the ten years is a strong indicator of long term sustainability.		

Net Financial Liabilities Ratio



Description	Measure	Target
Demonstrates the extent to which the net financial liabilities of Council can be serviced by its operating revenues	$\frac{\text{Total Liabilities less Current Assets}}{\text{Operating Revenue}}$	Not greater than 60% (on average over the long term)
Commentary		
This ratio indicates Council does not exceed the upper limit of 60% over the entire forecast period. This indicates an acceptable level of operating revenues are being used to meet the net financial liabilities of Council.		

Asset Sustainability Ratio



Description	Measure	Target
Demonstrates the extent to which the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives	$\frac{\text{Capital Expenditure on Replacement Assets}}{\text{Depreciation Expense}}$	Greater than 90% (on average over the long term)
Commentary		
This ratio measures how much capital expenditure goes toward replacing existing assets each year when divided by depreciation expense. As the ten year forecast indicates Council's ratio is below the target of 90% or better but is forecast to improve across the ten year period.		

Additional Budget Legislative Disclosures - Amended Budget

In accordance with section 169(6) of the Local Government Regulation 2012, the Council is required to report the total value of the change, expressed as a percentage in the rates and utility charges levied for the financial year (2018/19) compared with the rates and utility charges levied in the previous budget (2017/18). The calculation of this percentage for a financial year excludes rebates and discounts applicable on rates and utility charges.

	Adopted Budget 2017/18	Amended Budget 2018/19	% Change from 2017/18 to 2018/19
Gross Rates and Utility Charges	\$295,191,209	\$311,545,633	5.54%

It must be noted that the percentage change is a combined increase across all types of differential general rating categories, special charges and waste utility charges as defined in the Council's revenue statement (included in this budget) with a further allowance made for rate growth. Council has in total 261 differential general rating categories (examples being residential properties, commercial properties, agricultural properties, hotels, shopping centres, retirement villages and many more) and a number of different special charges and waste utility charges which it levies.

In accordance with section 43(4)(b) of the Local Government Act 2009, Councils Waste business is classified as a significant business. A previous public benefit assessment conducted resulted in Council resolving to apply the competitive neutrality principle to its Waste Business in the form of full cost pricing. Accordingly, in accordance with section 169(3) of the Local Government Regulation 2012, Councils Waste business is separately identified in the Statement of Income and Expenditure.

Revenue Policy

2018/19

Head of Power

Local Government Act 2009, (Act)
Local Government Regulation 2012, (Regulation)

Objective

The purpose of this policy is to state, for the 2018/19 financial year:

1. The principles the Council intends to apply for:
 - Levying rates and charges
 - Granting concessions for rates and charges
 - Recovering overdue rates and charges; and
 - Cost-recovery methods.
2. The purpose for the concessions for rates and charges the Council intends to grant; and
3. The extent to which physical and social infrastructure costs for new development are to be funded by charges for the development.

Application

This Revenue Policy applies for the 2018/19 financial year

Policy Statement

1. Making Rates and Charges

Rates and charges will be determined on the basis of achieving net revenue which is sufficient to allow the Council to meet its budgetary responsibilities for the various activities of the Council. In making rates and charges, the Council will have regard to:

- (a) Transparency – openness in the processes involved in the making of rates and charges
- (b) Accountability – making decisions and acknowledging the effects of those decisions
- (c) Simplicity – a rating regime that is simple and cost efficient to administer
- (d) Equity – the consistent levying of rates and charges across the region
- (e) Flexibility – responding where possible to unforeseen changes in the local economy
- (f) Fiscal responsibility – levying an amount sufficient to allow the Council to meet its budgetary responsibilities

2. Limitation on Increase in General Rates

Council will limit increases in differential general rates levied in the previous financial year to a maximum stated percentage for those differential rating categories identified in the Council's Revenue Statement. Increases in other rates or charges will not be subject to limitation in this way.

3. General Rates

In the 2018/19 financial year Council will apply a differential general rating approach for the levying of general rates. Differential general rates will be levied on all rateable land in the Council's local government area. This differential rating approach seeks to achieve broad rating equity that could not otherwise be achieved by a single rate in the dollar. Within all differential rating categories, a minimum general rate will be applied to ensure that all owners contribute a minimum equitable amount towards Council's general revenue requirements in circumstances where levying rates based solely on land valuation would not achieve that outcome.

When determining differential rating outcomes, Council may have regard to:

- (a) the level of services available to the land and the cost of making those services available;
- (b) the level of utilisation of services by the land in particular the consumption of council resources, services and infrastructure;
- (c) the use to which the land may be put; and
- (d) whether or not the land is the principle place of residence of the owner

4. Special Rates and Charges & Separate Rates and Charges

Special and Separate rates and charges will be levied to generate funds required to provide services and fund activities that Council considers will specifically benefit defined (special) or all (separate) rateable properties across the entire region.

5. Utility Rates and Charges

Waste Management

In the 2018/19 financial year Council will apply a regional approach to the levying of waste management charges generally based on the principle of user pays.

These charges reflect the full cost recovery of providing a kerbside collection service, availability of refuse stations and development of waste management strategies for the protection of the environment.

6. Levying Rates and Charges

In levying rates and charges, the Council will apply the principles of:

- (a) Responsibility – making clear the obligations and responsibility of both council and ratepayers in respect to rates and charges;
- (b) Accountability – making decisions and acknowledging the effects of those decisions;
- (c) Cost – making the levying process simple and cost effective to administer;
- (g) Flexibility – responding where possible to unforeseen changes in the local economy;
- (h) Timeliness – ensuring ratepayers are given adequate notice of their liability to pay rates and charges.

7. Concessions for rates and charges

In considering the application of concessions, the Council will be guided by the principles of:

- (a) Equity – acknowledging the different levels of capacity to pay;
- (b) Accountability – making decisions and acknowledging the effects of those decisions;
- (c) Transparency – making clear the availability of concessions and eligibility requirements;
- (d) Flexibility – responding where possible to unforeseen changes in the local economy;
- (e) Fairness – taking into consideration the circumstances that lead up to the application for a concession;
- (f) Sustainability – long term planning to ensure the financial sustainability of concessions.

The Council intends to exercise its power under Chapter 4, Part 10 of the Regulation to partly rebate rates and utility charges for the purpose of recognising the particular financial and related circumstances of qualifying pensioners within the region.

8. Recovery of unpaid rates and charges

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers and to better manage the scarce financial resources of Council. It will be guided by the principles of:

- (a) Responsibility – making clear the obligations of ratepayers to pay rates;
- (b) Transparency – making clear the consequences of failing to pay rates;
- (c) Accountability – ensuring due legal processes are applied to all ratepayers in the recovery process;
- (d) Capacity to pay – negotiating arrangements for payment where appropriate;
- (e) Equity – applying the same treatment for ratepayers with the same circumstances;
- (f) Flexibility – responding where possible to unforeseen changes in the local economy;
- (g) Cost – making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective.

9. Cost-recovery

The Council will seek to recover the costs of providing services and undertaking activities by setting cost recovery fees in accordance with the Act. The Council will fix cost-recovery fees to ensure that each fee does not exceed the cost to Council of taking the action for which the fee is charged.

10. Physical and Social Infrastructure Costs

In setting charges for new development, Council's objective is to apportion the establishment cost of Trunk Infrastructure over all benefiting development (existing and future), commensurate with the demand or load that existing and future development will place on existing and planned infrastructure, while ensuring a reasonable and equitable distribution of the costs between Council and developers of land.

Under the *Planning Act 2016*, Council may only levy up to the Maximum Infrastructure Charge set by the State Government. Council may waive infrastructure charges in accordance with its Incentivising Infill Development Policy.

Review Triggers

This Policy is reviewed annually in accordance with the Act.

Responsibility

This Policy is to be:

- (a) implemented by the Chief Executive Officer; and
- (b) reviewed and amended in accordance with the "Review Triggers" by the Chief Executive Officer.

Revenue Statement

2018/19

The following Revenue Statement has been adopted by the Moreton Bay Regional Council for the 2018/19 financial year in accordance with the *Local Government Act 2009 (LGA)* and the *Local Government Regulation 2012 (LGR)*.

1. Revenue Statement

The following applies to all rateable land contained within the Moreton Bay Regional Council local government area.

1.1 GENERAL RATE

The Council makes and levies differential general rates. Within each differential rating category a minimum general rate has been applied to ensure that all owners contribute a minimum equitable amount towards Council's general revenue requirements in circumstances where levying rates based solely on land valuation would not achieve that outcome. A differential system of rates provides greater equity by recognising factors such as land use and the level of services to the land.

In accordance with the LGA, section 94(1)(a) and the LGR, section 81:

1. The Council will make and levy differential general rates for the 2018/19 financial year;
2. For that purpose, there are 261 rating categories; and
3. The rating categories and a description of each of the rating categories follows:

Residential Single Dwellings

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
R1 Single Residential – Owner occupied/ single household	Land which contains a single residence that is not part of a community title scheme and is: (a) used by the property owner or at least one of the property owners as their principal place of residence; and (b) otherwise occupied only by members of a single household that includes the resident property owner or owners.	0.4228	\$974	9%
R2 Single Residential – otherwise occupied	Land which contains a single residence that is not part of a community title scheme and where the use and occupation of the land do not comply with both paragraph (a) and paragraph (b) in the Description for Category R1.	0.5285	\$1,218	9%

Interpretation for R1 and R2 categories

The category descriptions for Categories R1 and R2 must be read with the following definitions and explanation, which form part of the descriptions.

Meaning of single residence

A **single residence** must be a dwelling. A "dwelling" is a self-contained residence which includes all of the following:

- (a) food preparation facilities;
- (b) a bath or shower;
- (c) a toilet and wash basin; and
- (d) clothes washing facilities.

A dwelling may comprise 2 or more buildings if:

- (a) one or more of the buildings is not itself a dwelling, because it does not include all of the things stated in the definition of "dwelling";
- (b) taken together, the buildings do include all of those things; and
- (c) the buildings are designed located and configured to facilitate common and shared use of all those things by the residents of a single household.

A **single residence** may consist of only one dwelling, but may also include a **secondary dwelling** that is part of the **single residence**.

A **secondary dwelling** is part of a **single residence** only if it is a dwelling that:

- (a) is substantially smaller in size, including having a substantially smaller gross floor area, than the other dwelling on the land (the "primary dwelling");
- (b) obtains access from the driveway giving access to the primary dwelling;
- (c) is not separately metered or charged for water, electricity, and other utility services;
- (d) is used in conjunction with and in a way that is subordinate to the use of the primary dwelling; and
- (e) is located, oriented and configured so as to have a relationship and association with the primary dwelling such that both dwellings may be conveniently used and occupied by members of a single household.

A **secondary dwelling** which is part of a **single residence** may be a separate freestanding building, or may be constructed within the building envelope of, or attached to, the primary dwelling.

Explanatory note: This definition and explanation of **secondary dwelling** is based on the definition of **secondary dwelling** in the Moreton Bay Regional Council Planning Scheme, but is not identical. The definition has been adapted to a differential rating context. Nevertheless, a dwelling which is a **secondary dwelling** under the planning scheme is always a **secondary dwelling** for the purpose of rating categorisation. However, if the **secondary dwelling** is occupied by a separate household, the land will fall into category R2, not R1.

Meaning of principal place of residence

A single residence is used by the **property owner** as his or her **principal place of residence** if the owner ordinarily or predominantly lives (including but not limited to eating and sleeping) at the residence on a daily basis, and does not ordinarily live anywhere else. A **property owner** can only have one **principal place of residence** at any point in time. Only a natural person can have a **principal place of residence**.

For determining whether a single residence is a *property owner's* principal place of residence the Council may have regard to:

- (a) the length of time the person has occupied the residence;
- (b) the place of residence of the person's family;
- (c) whether the person has moved his or her personal belongings into the residence;
- (d) the person's address on the electoral roll;
- (e) whether services such as telephone, electricity and gas are connected to the residence in the person's name;
- (f) any other matter relevant to the question of where the person ordinarily or predominantly lives.

Meaning of *property owner*

For Category R1, a *property owner* is ordinarily a natural person who is the "owner" liable to pay general rates under the LGA and LGR.

However, a natural person under a legal disability who is not the owner liable to pay general rates under the LGA and LGR is taken to be the *property owner* for the purpose of applying Category R1 if all of the following criteria and requirements are met:

- (a) the owner liable to pay general rates under the LGA and LGR holds title to the land as trustee for the person;
- (b) the trustee holds title wholly or predominantly for the purpose of managing the affairs of the person by reason of that person's (legal, physical or other relevant) disability;
- (c) the person (alone or with others) is beneficially entitled to an ownership interest in the land; and
- (d) the trustee provides the Council, if it so requests, with a statutory declaration verifying paragraphs (a) to (c), and also annexing and verifying a copy of the relevant deed or instrument of trust.

In addition, if the *property owner* under that extended definition is receiving the maximum rate of pension (Maximum Rate) under Commonwealth law, or is in receipt of a DVA Gold Repatriation Health Card as confirmed by the Centrelink Confirmation eService, the property owner will be considered eligible to receive the Council Pensioner concession, identified as Concession 1 in this Revenue Statement, even though the person does not qualify for the Queensland Government Pensioner Rate Subsidy Scheme (Scheme), so long as the person's circumstances are otherwise in accordance with the requirements and restrictions stated hereafter for that concession.

Meaning of *single household*

For Category R1, land is occupied by members of a *single household* only if all persons ordinarily or regularly residing at the land do so under living arrangements involving ongoing collective sharing of, and commonality in, day to day living arrangements such as meals, household work, social interaction and mutual support, as a single domestic unit comprising, or exhibiting the ordinary characteristics of, a family unit.

Particular extended application of Category R1

Upon the death of the last living *property owner* of land in Category R1, the land is taken to continue to meet the description for Category R1 until the earliest to occur of the following events:

- (a) a change of ownership of the land (other than a transfer to executors or trustees of the estate of the deceased property owner *merely* for the purpose of estate administration);
- (b) the land being occupied and used under a tenancy entered into by the executors or trustees on behalf of the estate of the deceased property owner; or
- (c) the expiration of 2 clear calendar quarters after the quarter which includes the date of death of the deceased *property owner*.

Upon the occurrence of the relevant event, the land will be re-categorised (if necessary) based upon its use at that time.

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Further explanatory note for R categories generally: If there is a second dwelling on the land but it does not meet the definition and requirements above for a *secondary dwelling*, the land cannot be categorised as R1 or R2. In such a case, the land is used for *Multi Residential Dwellings (Flats)* and will be categorised F2.

Also, if there are 3 or more dwellings on the land, the land is used for *Multi Residential Dwellings (Flats)* and will be categorised under the appropriate "F" category. That is so even if one of the dwellings otherwise meets the definition and requirements for a *secondary dwelling*.

Residential Units (Community Title)

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
U10 Units 1 – Owner occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is equal to or greater than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.	0.4228	\$1,364	9%
U20 Units 2 – Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and less than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.	0.4228	\$1,266	9%

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
U30 Units 3 – Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <p>(a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and</p> <p>(b) (i) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$600 per square metre and less than \$750 per square metre; or</p> <p>(ii) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and the area of the scheme land on which the complex is constructed is less than or equal to 350 square metres.</p>	0.4228	\$1,169	9%
U40 Units 4 – Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <p>(a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and</p> <p>(b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$500 per square metre and less than \$600 per square metre.</p>	0.4228	\$1,071	9%
U50 Units 5 – Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <p>(a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and</p> <p>(b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$85 per square metre and less than \$500 per square metre.</p>	0.4228	\$974	9%

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
U6O Units 6 – Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is less than \$85 per square metre.	0.4228	\$877	9%
U1N Units 1 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is equal to or greater than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.	0.5285	\$1,705	9%
U2N Units 2 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and less than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.	0.5285	\$1,583	9%

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
U3N Units 3 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) (i) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$600 per square metre and less than \$750 per square metre; or (ii) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and the area of the scheme land on which the complex is constructed is less than or equal to 350 square metres.	0.5285	\$1,461	9%
U4N Units 4 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$500 per square metre and less than \$600 per square metre.	0.5285	\$1,339	9%
U5N Units 5 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$85 per square metre and less than \$500 per square metre.	0.5285	\$1,218	9%

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
U6N Units 6 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is less than \$85 per square metre.	0.5285	\$1,096	9%

Interpretation for U10 to U6N categories

The category descriptions for Categories U10 to U6N must be read with the following definitions and explanation, which form part of the descriptions. Some of the definition and explanation applies only to Categories U10 to U6O.

Meaning of **complex**

Complex means all of the buildings and other structures constructed on the scheme land.

Meaning of **principal place of residence**

A **single residential building unit** is used by the **property owner** as his or her **principal place of residence** if the owner ordinarily or predominantly lives (including but not limited to eating and sleeping) at the unit on a daily basis, and does not ordinarily live anywhere else. A **property owner** can only have one **principal place of residence** at any point in time. Only a natural person can have a **principal place of residence**.

For determining whether a building unit is a **property owner's** principal place of residence the Council may have regard to:

- (a) the length of time the person has occupied the residence;
- (b) the place of residence of the person's family;
- (c) whether the person has moved his or her personal belongings into the residence;
- (d) the person's address on the electoral roll;
- (e) whether services such as telephone, electricity and gas are connected to the residence in the person's name;
- (f) any other matter relevant to the question of where the person ordinarily or predominantly lives.

Meaning of **property owner**

For Categories U10 to U6O, a **property owner** is a natural person who is the **owner** liable to pay general rates under the LGA and LGR.

However, a natural person under a legal disability who is not the owner liable to pay general rates under the LGA and LGR is taken to be the **property owner** for the purpose of applying Categories U10 to U6O if all of the following criteria and requirements are met:

- (a) the owner liable to pay general rates under the LGA and LGR holds title to the land as trustee for the person;
- (b) the trustee holds title wholly or predominantly for the purpose of managing the affairs of the person by reason of that person's (legal, physical or other relevant) disability;
- (c) the person (alone or with others) is beneficially entitled to an ownership interest in the land;
- (d) the trustee provides the Council, if it so requests, with a statutory declaration verifying the foregoing matters, and also annexing and verifying a copy of the relevant deed or instrument of trust.

In addition, if the **property owner** under that extended definition is receiving the maximum rate of pension (Maximum Rate) under Commonwealth law, or is in receipt of a DVA Gold Repatriation Health Card as confirmed by the Centrelink Confirmation eService, the property owner will be considered eligible to receive the Council Pensioner concession, identified as Concession 1 in this Revenue Statement, even though the person does not qualify for the Queensland Government Pensioner Rate Subsidy Scheme (Scheme), so long as the person's circumstances are otherwise in accordance with the requirements and restrictions stated hereafter for that concession.

Particular extended application of Categories U1O to U6O

Upon the death of the last living **property owner** of land in any of Categories U1O to U6O, the land is taken to continue to meet the description for the relevant Category until the earliest to occur of the following events:

- (a) a change of ownership of the land (other than a transfer to executors or trustees of the estate of the deceased property owner merely for the purpose of estate administration);
- (b) the land being occupied and used under a tenancy entered into by the executors or trustees on behalf of the estate of the deceased property owner; or
- (c) the expiration of 2 clear calendar quarters after the quarter which includes the date of death of the deceased **property owner**.

Upon the occurrence of the relevant event, the land will be re-categorised (if necessary) based upon its use at that time.

Meaning of **scheme land**

Scheme land has the meaning given by the *Body Corporate and Community Management Act 1997*.

Meaning of **single residential building unit**

A **single residential building unit** (or **building unit**) is a lot under the *Body Corporate and Community Management Act 1997* which is used as a residence, regardless of whether the residence is part of a building, attached to one or more other units (or other buildings) or free-standing.

A lot under the *Body Corporate and Community Management Act 1997* which contains a building comprising multiple residences is not a single residential building unit. It falls under and will be categorised under an appropriate "F" Category.

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Multi Residential Dwellings (Flats)

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
F2	where the number of dwellings on the land is equal to 2	0.5285	\$2,436	No cap
F3	where the number of dwellings on the land is equal to 3	0.5285	\$3,654	No cap
F4	where the number of dwellings on the land is equal to 4	0.5285	\$4,872	No cap
F5	where the number of dwellings on the land is equal to 5	0.5285	\$6,090	No cap
F6	where the number of dwellings on the land is equal to 6	0.5285	\$7,308	No cap
F7	where the number of dwellings on the land is equal to 7	0.5285	\$8,526	No cap
F8	where the number of dwellings on the land is equal to 8	0.5285	\$9,744	No cap
F9	where the number of dwellings on the land is equal to 9	0.5285	\$10,962	No cap
F10	where the number of dwellings on the land is equal to 10	0.5285	\$12,180	No cap
F11	where the number of dwellings on the land is equal to 11	0.5285	\$13,398	No cap
F12	where the number of dwellings on the land is equal to 12	0.5285	\$14,616	No cap
F13	where the number of dwellings on the land is equal to 13	0.5285	\$15,834	No cap
F14	where the number of dwellings on the land is equal to 14	0.5285	\$17,052	No cap
F15	where the number of dwellings on the land is equal to 15	0.5285	\$18,270	No cap
F16	where the number of dwellings on the land is equal to 16	0.5285	\$19,488	No cap
F17	where the number of dwellings on the land is equal to 17	0.5285	\$20,706	No cap
F18	where the number of dwellings on the land is equal to 18	0.5285	\$21,924	No cap
F19	where the number of dwellings on the land is equal to 19	0.5285	\$23,142	No cap
F20	where the number of dwellings on the land is equal to 20	0.5285	\$24,360	No cap
F21	where the number of dwellings on the land is equal to 21	0.5285	\$25,578	No cap
F22	where the number of dwellings on the land is equal to 22	0.5285	\$26,796	No cap
F23	where the number of dwellings on the land is equal to 23	0.5285	\$28,014	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
F24	where the number of dwellings on the land is equal to 24	0.5285	\$29,232	No cap
F25	where the number of dwellings on the land is equal to 25	0.5285	\$30,450	No cap
F26	where the number of dwellings on the land is equal to 26	0.5285	\$31,668	No cap
F27	where the number of dwellings on the land is equal to 27	0.5285	\$32,886	No cap
F28	where the number of dwellings on the land is equal to 28	0.5285	\$34,104	No cap
F29	where the number of dwellings on the land is equal to 29	0.5285	\$35,322	No cap
F30	where the number of dwellings on the land is equal to 30	0.5285	\$36,540	No cap
F31	where the number of dwellings on the land is equal to 31	0.5285	\$37,758	No cap
F32	where the number of dwellings on the land is equal to 32	0.5285	\$38,976	No cap
F33	where the number of dwellings on the land is equal to 33	0.5285	\$40,194	No cap
F34	where the number of dwellings on the land is equal to 34	0.5285	\$41,412	No cap
F35	where the number of dwellings on the land is equal to 35	0.5285	\$42,630	No cap
F36	where the number of dwellings on the land is equal to 36	0.5285	\$43,848	No cap
F37	where the number of dwellings on the land is equal to 37	0.5285	\$45,066	No cap
F38	where the number of dwellings on the land is equal to 38	0.5285	\$46,284	No cap
F39	where the number of dwellings on the land is equal to 39	0.5285	\$47,502	No cap
F40	where the number of dwellings on the land is equal to 40	0.5285	\$48,720	No cap
F41	where the number of dwellings on the land is equal to 41	0.5285	\$49,938	No cap
F42	where the number of dwellings on the land is equal to 42	0.5285	\$51,156	No cap
F43	where the number of dwellings on the land is equal to 43	0.5285	\$52,374	No cap
F44	where the number of dwellings on the land is equal to 44	0.5285	\$53,592	No cap
F45	where the number of dwellings on the land is equal to 45	0.5285	\$54,810	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
F46	where the number of dwellings on the land is equal to 46	0.5285	\$56,028	No cap
F47	where the number of dwellings on the land is equal to 47	0.5285	\$57,246	No cap
F48	where the number of dwellings on the land is equal to 48	0.5285	\$58,464	No cap
F49	where the number of dwellings on the land is equal to 49	0.5285	\$59,682	No cap
F50	where the number of dwellings on the land is equal to 50	0.5285	\$60,900	No cap
F51	where the number of dwellings on the land is equal to 51	0.5285	\$62,118	No cap
F52	where the number of dwellings on the land is equal to 52	0.5285	\$63,336	No cap
F53	where the number of dwellings on the land is equal to 53	0.5285	\$64,554	No cap
F54	where the number of dwellings on the land is equal to 54	0.5285	\$65,772	No cap
F55	where the number of dwellings on the land is equal to 55	0.5285	\$66,990	No cap
F56	where the number of dwellings on the land is equal to 56	0.5285	\$68,208	No cap
F57	where the number of dwellings on the land is equal to 57	0.5285	\$69,426	No cap
F58	where the number of dwellings on the land is equal to 58	0.5285	\$70,644	No cap
F59	where the number of dwellings on the land is equal to 59	0.5285	\$71,862	No cap
F60	where the number of dwellings on the land is equal to 60	0.5285	\$73,080	No cap
F61	where the number of dwellings on the land is equal to 61	0.5285	\$74,298	No cap
F62	where the number of dwellings on the land is equal to 62	0.5285	\$75,516	No cap
F63	where the number of dwellings on the land is equal to 63	0.5285	\$76,734	No cap
F64	where the number of dwellings on the land is equal to 64	0.5285	\$77,952	No cap
F65	where the number of dwellings on the land is equal to or greater than 65	0.5285	\$79,170	No cap

Interpretation for F2 to F65 categories

The category descriptions for Categories F2 to F65 must be read with the following definitions and explanation, which form part of the descriptions.

Meaning of *dwelling*

A *dwelling* is a self-contained residence which includes all of the following:

- (a) food preparation facilities;
- (b) a bath or shower;
- (c) a toilet and wash basin; and
- (d) clothes washing facilities.

For Categories F2 to F65:

- a *dwelling* may form part of a building containing other dwellings (and/or other uses), be attached to one or more other dwellings or other buildings or be free-standing;
- a lot in a community title scheme which contains only a single residence is not a *dwelling* for the F categories, (and will be categorised under one of the U Categories as *Residential Units (Community Title)*).
- however, a lot in a community title scheme which contains a building comprising more than one *dwelling* is within the F categories, and will be categorised under one of Categories F2 to F65 accordingly, based on the number of dwellings on the lot.

A secondary dwelling forming part of a *single residence* as defined for the purposes of Categories R1 and R2 is not a *dwelling* for Categories F2 to F65.

However, to avoid doubt, Categories F2 to F65 (as appropriate) otherwise apply to rateable land which contains 2 or more dwellings (whether free-standing or otherwise).

Explanatory note for F categories generally: Generally, this category applies to land contained in a single valuation and rates assessment if the land contains more than one dwelling. The use of the term "*Flats*" in the heading is merely for broad general guidance of ratepayers, helping to distinguish the F Categories from the U Categories for single residence community title lots, and does not limit the defined meaning of *dwelling*.

If there are only 2 *dwellings* on the land and one of the dwellings is a *secondary dwelling* as defined and explained in the definitions and explanation for the *Residential Single Dwellings (R)* Categories, the land is not used for *Multi Residential Dwellings (Flats)*, and will fall within Category R1 or R2.

If there are 3 or more dwellings on the land, the land is used for *Multi Residential Dwellings (Flats)* and will be categorised under the appropriate "F" category above. That is so even if one of the dwellings otherwise meets the definition and requirements for a *secondary dwelling* as defined and explained in the definitions and explanation for the *Residential Single Dwellings (R)* Categories.

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Revenue Statement

Vacant Land

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
VL1	Land with a rateable value less than \$1,000,000 that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 01 – Vacant Urban Land 94 – Vacant Rural Land	0.4228	\$974	Please see below
<i>Classes of capping for the VL1 differential general rating category:</i>				
1. Where the land is owned solely by a natural person or natural persons a cap percentage of 9 percent applies.				
2. Where the land is not owned solely by a natural person or natural persons, no cap percentage applies.				
VL2	Land with a rateable value greater than or equal to \$1,000,000 but less than \$2,500,000 that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 01 – Vacant Urban Land 94 – Vacant Rural Land	0.6342	\$1,315	No cap
VL3	Land with a rateable value greater than or equal to \$2,500,000 that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 01 – Vacant Urban Land 94 – Vacant Rural Land	0.6976	\$1,315	No cap

Note: Discounting for Subdivided Land – Pursuant to Chapter 2, (sections 49 to 51) of the *Land Valuation Act 2010* the Council is required to discount the rateable value of certain land when levying rates. If these provisions apply to any rateable land the minimum general rate levy and any limitation on an increase to rates and charges, (capping) will not apply to that land.

Sporting Clubs and Community Groups

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
SC1	Land used for sports clubs and facilities including land that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 48 – Sports Clubs/Facilities 50 – Other Clubs (non business)	0.4228	\$974	9%

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Retirement Villages

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
RV1	Land which contains a single residential dwelling in a retirement village complex, and is part of a community titles scheme where the retirement village is registered under the <i>Retirement Villages Act 1999</i> .	0.4228	\$877	9%
Category RV2 to Category RV45	Land which contains a retirement village where: (a) The retirement village is registered under the <i>Retirement Villages Act 1999</i> ; and (b) Dwellings within the retirement village complex are not part of a community titles scheme; and:			
RV2	the retirement village has less than 10 independent living dwellings	0.6342	\$2,838	9%
RV3	the retirement village has greater than or equal to 10 and less than 20 independent living dwellings	0.6342	\$4,000	9%
RV4	the retirement village has greater than or equal to 20 and less than 30 independent living dwellings	0.6342	\$8,000	9%
RV5	the retirement village has greater than or equal to 30 and less than 40 independent living dwellings	0.6342	\$12,000	9%
RV6	the retirement village has greater than or equal to 40 and less than 50 independent living dwellings	0.6342	\$16,000	9%
RV7	the retirement village has greater than or equal to 50 and less than 60 independent living dwellings	0.6342	\$20,000	9%
RV8	the retirement village has greater than or equal to 60 and less than 70 independent living dwellings	0.6342	\$24,000	9%
RV9	the retirement village has greater than or equal to 70 and less than 80 independent living dwellings	0.6342	\$28,000	9%
RV10	the retirement village has greater than or equal to 80 and less than 90 independent living dwellings	0.6342	\$32,000	9%
RV11	the retirement village has greater than or equal to 90 and less than 100 independent living dwellings	0.6342	\$36,000	9%
RV12	the retirement village has greater than or equal to 100 and less than 110 independent living dwellings	0.6342	\$40,000	9%
RV13	the retirement village has greater than or equal to 110 and less than 120 independent living dwellings	0.6342	\$44,000	9%
RV14	the retirement village has greater than or equal to 120 and less than 130 independent living dwellings	0.6342	\$48,000	9%
RV15	the retirement village has greater than or equal to 130 and less than 140 independent living dwellings	0.6342	\$52,000	9%
RV16	the retirement village has greater than or equal to 140 and less than 150 independent living dwellings	0.6342	\$56,000	9%

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
RV17	the retirement village has greater than or equal to 150 and less than 160 independent living dwellings	0.6342	\$60,000	9%
RV18	the retirement village has greater than or equal to 160 and less than 170 independent living dwellings	0.6342	\$64,000	9%
RV19	the retirement village has greater than or equal to 170 and less than 180 independent living dwellings	0.6342	\$68,000	9%
RV20	the retirement village has greater than or equal to 180 and less than 190 independent living dwellings	0.6342	\$72,000	9%
RV21	the retirement village has greater than or equal to 190 and less than 200 independent living dwellings	0.6342	\$76,000	9%
RV22	the retirement village has greater than or equal to 200 and less than 210 independent living dwellings	0.6342	\$80,000	9%
RV23	the retirement village has greater than or equal to 210 and less than 220 independent living dwellings	0.6342	\$84,000	9%
RV24	the retirement village has greater than or equal to 220 and less than 230 independent living dwellings	0.6342	\$88,000	9%
RV25	the retirement village has greater than or equal to 230 and less than 240 independent living dwellings	0.6342	\$92,000	9%
RV26	the retirement village has greater than or equal to 240 and less than 250 independent living dwellings	0.6342	\$96,000	9%
RV27	the retirement village has greater than or equal to 250 and less than 260 independent living dwellings	0.6342	\$100,000	9%
RV28	the retirement village has greater than or equal to 260 and less than 270 independent living dwellings	0.6342	\$104,000	9%
RV29	the retirement village has greater than or equal to 270 and less than 280 independent living dwellings	0.6342	\$108,000	9%
RV30	the retirement village has greater than or equal to 280 and less than 290 independent living dwellings	0.6342	\$112,000	9%
RV31	the retirement village has greater than or equal to 290 and less than 300 independent living dwellings	0.6342	\$116,000	9%
RV32	the retirement village has greater than or equal to 300 and less than 310 independent living dwellings	0.6342	\$120,000	9%
RV33	the retirement village has greater than or equal to 310 and less than 320 independent living dwellings	0.6342	\$124,000	9%
RV34	the retirement village has greater than or equal to 320 and less than 330 independent living dwellings	0.6342	\$128,000	9%
RV35	the retirement village has greater than or equal to 330 and less than 340 independent living dwellings	0.6342	\$132,000	9%
RV36	the retirement village has greater than or equal to 340 and less than 350 independent living dwellings	0.6342	\$136,000	9%
RV37	the retirement village has greater than or equal to 350 and less than 360 independent living dwellings	0.6342	\$140,000	9%
RV38	the retirement village has greater than or equal to 360 and less than 370 independent living dwellings	0.6342	\$144,000	9%

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
RV39	the retirement village has greater than or equal to 370 and less than 380 independent living dwellings	0.6342	\$148,000	9%
RV40	the retirement village has greater than or equal to 380 and less than 390 independent living dwellings	0.6342	\$152,000	9%
RV41	the retirement village has greater than or equal to 390 and less than 400 independent living dwellings	0.6342	\$156,000	9%
RV42	the retirement village has greater than or equal to 400 and less than 410 independent living dwellings	0.6342	\$160,000	9%
RV43	the retirement village has greater than or equal to 410 and less than 420 independent living dwellings	0.6342	\$164,000	9%
RV44	the retirement village has greater than or equal to 420 and less than 430 independent living dwellings	0.6342	\$168,000	9%
RV45	the retirement village has greater than or equal to 430 independent living dwellings	0.6342	\$172,000	9%

Interpretation

Independent living dwelling means a dwelling (eg. detached houses, townhouses or units) that is self-contained and for which some level of support is or may be provided to residents, but that support is intended to be minimal or in emergent circumstances because the primary intent of the retirement village scheme is to enable independent living.

Relocatable Home Parks

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
Category RH1 to Category RH44	Land which is used primarily as a relocatable home park and that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 49A – Multi Residential (Relocatable Home Parks); and:			
RH1	the relocatable home park has less than 10 sites	0.6342	\$2,838	No cap
RH2	the relocatable home park has greater than or equal to 10 and less than 20 sites	0.6342	\$4,000	No cap
RH3	the relocatable home park has greater than or equal to 20 and less than 30 sites	0.6342	\$8,000	No cap
RH4	the relocatable home park has greater than or equal to 30 and less than 40 sites	0.6342	\$12,000	No cap
RH5	the relocatable home park has greater than or equal to 40 and less than 50 sites	0.6342	\$16,000	No cap
RH6	the relocatable home park has greater than or equal to 50 and less than 60 sites	0.6342	\$20,000	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
RH7	the relocatable home park has greater than or equal to 60 and less than 70 sites	0.6342	\$24,000	No cap
RH8	the relocatable home park has greater than or equal to 70 and less than 80 sites	0.6342	\$28,000	No cap
RH9	the relocatable home park has greater than or equal to 80 and less than 90 sites	0.6342	\$32,000	No cap
RH10	the relocatable home park has greater than or equal to 90 and less than 100 sites	0.6342	\$36,000	No cap
RH11	the relocatable home park has greater than or equal to 100 and less than 110 sites	0.6342	\$40,000	No cap
RH12	the relocatable home park has greater than or equal to 110 and less than 120 sites	0.6342	\$44,000	No cap
RH13	the relocatable home park has greater than or equal to 120 and less than 130 sites	0.6342	\$48,000	No cap
RH14	the relocatable home park has greater than or equal to 130 and less than 140 sites	0.6342	\$52,000	No cap
RH15	the relocatable home park has greater than or equal to 140 and less than 150 sites	0.6342	\$56,000	No cap
RH16	the relocatable home park has greater than or equal to 150 and less than 160 sites	0.6342	\$60,000	No cap
RH17	the relocatable home park has greater than or equal to 160 and less than 170 sites	0.6342	\$64,000	No cap
RH18	the relocatable home park has greater than or equal to 170 and less than 180 sites	0.6342	\$68,000	No cap
RH19	the relocatable home park has greater than or equal to 180 and less than 190 sites	0.6342	\$72,000	No cap
RH20	the relocatable home park has greater than or equal to 190 and less than 200 sites	0.6342	\$76,000	No cap
RH21	the relocatable home park has greater than or equal to 200 and less than 210 sites	0.6342	\$80,000	No cap
RH22	the relocatable home park has greater than or equal to 210 and less than 220 sites	0.6342	\$84,000	No cap
RH23	the relocatable home park has greater than or equal to 220 and less than 230 sites	0.6342	\$88,000	No cap
RH24	the relocatable home park has greater than or equal to 230 and less than 240 sites	0.6342	\$92,000	No cap
RH25	the relocatable home park has greater than or equal to 240 and less than 250 sites	0.6342	\$96,000	No cap
RH26	the relocatable home park has greater than or equal to 250 and less than 260 sites	0.6342	\$100,000	No cap
RH27	the relocatable home park has greater than or equal to 260 and less than 270 sites	0.6342	\$104,000	No cap
RH28	the relocatable home park has greater than or equal to 270 and less than 280 sites	0.6342	\$108,000	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
RH29	the relocatable home park has greater than or equal to 280 and less than 290 sites	0.6342	\$112,000	No cap
RH30	the relocatable home park has greater than or equal to 290 and less than 300 sites	0.6342	\$116,000	No cap
RH31	the relocatable home park has greater than or equal to 300 and less than 310 sites	0.6342	\$120,000	No cap
RH32	the relocatable home park has greater than or equal to 310 and less than 320 sites	0.6342	\$124,000	No cap
RH33	the relocatable home park has greater than or equal to 320 and less than 330 sites	0.6342	\$128,000	No cap
RH34	the relocatable home park has greater than or equal to 330 and less than 340 sites	0.6342	\$132,000	No cap
RH35	the relocatable home park has greater than or equal to 340 and less than 350 sites	0.6342	\$136,000	No cap
RH36	the relocatable home park has greater than or equal to 350 and less than 360 sites	0.6342	\$140,000	No cap
RH37	the relocatable home park has greater than or equal to 360 and less than 370 sites	0.6342	\$144,000	No cap
RH38	the relocatable home park has greater than or equal to 370 and less than 380 sites	0.6342	\$148,000	No cap
RH39	the relocatable home park has greater than or equal to 380 and less than 390 sites	0.6342	\$152,000	No cap
RH40	the relocatable home park has greater than or equal to 390 and less than 400 sites	0.6342	\$156,000	No cap
RH41	the relocatable home park has greater than or equal to 400 and less than 410 sites	0.6342	\$160,000	No cap
RH42	the relocatable home park has greater than or equal to 410 and less than 420 sites	0.6342	\$164,000	No cap
RH43	the relocatable home park has greater than or equal to 420 and less than 430 sites	0.6342	\$168,000	No cap
RH44	the relocatable home park has greater than or equal to 430 sites	0.6342	\$172,000	No cap

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Revenue Statement

Caravan Parks

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
CP1	Land which is used primarily as a caravan park including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 49 – Caravan Park	0.8456	\$1,700	No cap

Bed and Breakfasts

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
BB1	Land which is used to a material extent as Bed and Breakfast accommodation including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 9 – Bed and Breakfast	0.5285	\$1,218	9%

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Revenue Statement

Rural Agricultural

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Caped Percentage</i>
RA1	<p>Land valued by the Department of Natural Resources and Mines (DNRM) as land used for farming under Chapter 2, (sections 45 to 48), of the <i>Land Valuation Act 2010</i> and that meets the criteria or use description that corresponds with the following Land Use Code Identifiers:</p> <p>Sheep Grazing 60 – Sheep Grazing – Dry 61 – Sheep Breeding</p> <p>Cattle Grazing 64 – Breeding 65 – Breeding and Fattening 66 – Fattening 67 – Goats</p> <p>Dairy Cattle 68 – Milk – Quota 69 – Milk – No Quota 70 – Cream</p> <p>Agricultural 71 – Oil Seed 73 – Grains 74 – Turf Farms 75 – Sugar Cane 76 – Tobacco 77 – Cotton 78 – Rice 79 – Orchards 80 – Tropical Fruits 81 – Pineapples 82 – Vineyards 83 – Small Crops and Fodder – Irrigation 84 – Small Crops and Fodder – Non Irrigation</p> <p>Other Rural Uses 85 – Pigs 86 – Horses 88 – Forestry and Logs 89 – Animal Special 90 – Stratum 93 – Peanuts</p>	0.4228	\$1,315	9%

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Revenue Statement

Poultry Farms

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
PF1	<p>Land which is used as a Poultry Farm including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>87A – Poultry</p> <p>and:</p> <p>The Poultry Farm is an Environmentally Relevant Activity under the <i>Environmental Protection Act 1994</i> with a threshold for farming more than 200,000 birds.</p>	1.5855	\$3,653	No cap
PF2	<p>Land which is used as a Poultry Farm including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>87B – Poultry</p> <p>and:</p> <p>The Poultry Farm is an Environmentally Relevant Activity under the <i>Environmental Protection Act 1994</i> with a threshold for farming more than 1,000 and less than or equal to 200,000 birds.</p>	1.3107	\$1,315	No cap
PF3	<p>Land which is used as a Poultry Farm including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>87 – Poultry</p> <p>and:</p> <p>The Poultry Farm farms 1,000 birds or less.</p>	0.8456	\$1,315	No cap

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Light Commercial

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
LC1	<p>Land which is used for light commercial purposes including land that meets the criteria or use description that corresponds with the following Land Use Code Identifiers:</p> <p>07 – Guest House/Private Hotel 11 – Shops 16 – Drive-in Shopping Centre/Group of Shops 17 – Restaurant 18 – Special Tourist Attraction 21 – Residential Institution (non medical care) 22 – Car Parks 23 – Retail Warehouse 25 – Professional Offices 26 – Funeral Parlours 27 – Hospitals, Convalescence Homes (medical care)(private) 28 – Warehouse and Bulk Stores (and the building/s on the land have a gross floor area less than or equal to 10,000 square metres) 29 – Transport Terminal 32 – Wharves 33 – Builders Yard, Contractors 34 – Cold Stores - Ice Works 36 – Light Industry 38 – Advertising - Hoarding 39 – Harbour Industries 41 – Child Care Excluding Kindergarten 44 – Nurseries (plants) 45 – Theatres, Cinemas 46 – Drive-in Theatre 56 – Showgrounds, Racecourse, Airfields 58 – Educational Including Kindergarten 95 – Reservoir, Dam, Bores 96 – Public Hospital 97 – Welfare Home/Institution 99 – Community Protection Centre</p>	0.8456	\$1,315	No cap

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Outdoor Sales Areas

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
OSA1	<p>Land which is used for outdoor sales purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>24 – Sales Area Outdoors (dealers, boats, cars, etc); and</p> <p>The area of the physical land parcel is equal to or greater than 4,000 square metres.</p>	0.9302	\$1,948	No cap
OSA2	<p>Land which is used for outdoor sales purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>24 – Sales Area Outdoors (dealers, boats, cars, etc); and</p> <p>The area of the physical land parcel is less than 4,000 square metres.</p>	0.8879	\$1,948	No cap

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Marina

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
MA1	Land which is used for marina purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 20 – Marina	1.0993	\$1,315	No cap

Drive Through Restaurants

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
DTR1	Land which is used for Drive Through Restaurant purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 17A – Drive Through Restaurants	1.4798	\$2,435	No cap

Motels

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
Category M3 to Category M55	Land which is used for Motel purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 43 – Motels and:			
M3	where the number of rooms is equal to or less than 3	0.7399	\$1,315	No cap
M4	where the number of rooms is equal to 4	0.7399	\$1,368	No cap
M5	where the number of rooms is equal to 5	0.7399	\$1,710	No cap
M6	where the number of rooms is equal to 6	0.7399	\$2,052	No cap
M7	where the number of rooms is equal to 7	0.7399	\$2,394	No cap
M8	where the number of rooms is equal to 8	0.7399	\$2,736	No cap
M9	where the number of rooms is equal to 9	0.7399	\$3,078	No cap
M10	where the number of rooms is equal to 10	0.7399	\$3,420	No cap
M11	where the number of rooms is equal to 11	0.7399	\$3,762	No cap
M12	where the number of rooms is equal to 12	0.7399	\$4,104	No cap
M13	where the number of rooms is equal to 13	0.7399	\$4,446	No cap
M14	where the number of rooms is equal to 14	0.7399	\$4,788	No cap
M15	where the number of rooms is equal to 15	0.7399	\$5,130	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
M16	where the number of rooms is equal to 16	0.7399	\$5,472	No cap
M17	where the number of rooms is equal to 17	0.7399	\$5,814	No cap
M18	where the number of rooms is equal to 18	0.7399	\$6,156	No cap
M19	where the number of rooms is equal to 19	0.7399	\$6,498	No cap
M20	where the number of rooms is equal to 20	0.7399	\$6,840	No cap
M21	where the number of rooms is equal to 21	0.7399	\$7,182	No cap
M22	where the number of rooms is equal to 22	0.7399	\$7,524	No cap
M23	where the number of rooms is equal to 23	0.7399	\$7,866	No cap
M24	where the number of rooms is equal to 24	0.7399	\$8,208	No cap
M25	where the number of rooms is equal to 25	0.7399	\$8,550	No cap
M26	where the number of rooms is equal to 26	0.7399	\$8,892	No cap
M27	where the number of rooms is equal to 27	0.7399	\$9,234	No cap
M28	where the number of rooms is equal to 28	0.7399	\$9,576	No cap
M29	where the number of rooms is equal to 29	0.7399	\$9,918	No cap
M30	where the number of rooms is equal to 30	0.7399	\$10,260	No cap
M31	where the number of rooms is equal to 31	0.7399	\$10,602	No cap
M32	where the number of rooms is equal to 32	0.7399	\$10,944	No cap
M33	where the number of rooms is equal to 33	0.7399	\$11,286	No cap
M34	where the number of rooms is equal to 34	0.7399	\$11,628	No cap
M35	where the number of rooms is equal to 35	0.7399	\$11,970	No cap
M36	where the number of rooms is equal to 36	0.7399	\$12,312	No cap
M37	where the number of rooms is equal to 37	0.7399	\$12,654	No cap
M38	where the number of rooms is equal to 38	0.7399	\$12,996	No cap
M39	where the number of rooms is equal to 39	0.7399	\$13,338	No cap
M40	where the number of rooms is equal to 40	0.7399	\$13,680	No cap
M41	where the number of rooms is equal to 41	0.7399	\$14,022	No cap
M42	where the number of rooms is equal to 42	0.7399	\$14,364	No cap
M43	where the number of rooms is equal to 43	0.7399	\$14,706	No cap
M44	where the number of rooms is equal to 44	0.7399	\$15,048	No cap
M45	where the number of rooms is equal to 45	0.7399	\$15,390	No cap
M46	where the number of rooms is equal to 46	0.7399	\$15,732	No cap
M47	where the number of rooms is equal to 47	0.7399	\$16,074	No cap
M48	where the number of rooms is equal to 48	0.7399	\$16,416	No cap
M49	where the number of rooms is equal to 49	0.7399	\$16,758	No cap
M50	where the number of rooms is equal to 50	0.7399	\$17,100	No cap
M51	where the number of rooms is equal to 51	0.7399	\$17,442	No cap
M52	where the number of rooms is equal to 52	0.7399	\$17,784	No cap
M53	where the number of rooms is equal to 53	0.7399	\$18,126	No cap
M54	where the number of rooms is equal to 54	0.7399	\$18,468	No cap
M55	where the number of rooms is equal to or greater than 55	0.7399	\$18,810	No cap

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Revenue Statement

Hotels and Licensed Clubs

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
HLC1	Land which is used for Hotel/Tavern purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 42 – Hotel/Tavern	1.1838	\$8,850	No cap
HLC2	Land which is used for a Licensed Club being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 47A – Licensed Club and: The Licensed Club has greater than 265 gaming machines.	1.1627	\$25,000	No cap
HLC3	Land which is used for a Licensed Club being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 47B – Licensed Club and: The Licensed Club has greater than 100 and equal to or less than 265 gaming machines.	0.8456	\$8,850	No cap
HLC4	Land which is used for a Licensed Club being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 47C – Licensed Club and: The Licensed Club has equal to or less than 100 gaming machines.	0.6342	\$1,220	No cap

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Telco/Transformer Sites

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
T1	Land which is used for a Telecommunications or Transformer site being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 91 – Telco/Transformer Sites	1.8603	\$2,440	No cap

Service Stations

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
SS1	Land which is used for a Service Station being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 30A – Service Station; and (a) The total area of the land is equal to or greater than 50,000 square metres; and (b) The fuel storage capacity of the Service Station is equal to or greater than 300,000 litres.	1.4164	\$111,390	No cap
SS2	Land which is used for a Service Station being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 30B – Service Station; and: The land is not contained in SS1.	1.0993	\$2,440	No cap

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Revenue Statement

Drive-in Shopping Centre/Group of Shops

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
S1S Super Regional	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16F – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is equal to or greater than 70,000 square metres.	2.1140	\$1,347,060	No cap
S2S Major Regional	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16A – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 70,000 square metres and equal to or greater than 50,000 square metres.	1.9026	\$1,201,990	No cap
S3S Regional	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16B – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 50,000 and equal to or greater than 40,000 square metres.	1.7969	\$1,077,650	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
S4S Sub Regional A	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16C – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 40,000 and equal to or greater than 20,000 square metres.	1.4798	\$222,780	No cap
S5S Sub Regional B	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16D – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 20,000 and equal to or greater than 10,000 square metres.	1.3107	\$111,390	No cap
S6S Local Shopping Centre A	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16E – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 10,000 and equal to or greater than 3,000 square metres.	1.1627	\$12,430	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
S7S Local Shopping Centre B	<p>Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>16G – Drive-in Shopping Centre / Group of Shops;</p> <p>and:</p> <p>The total lettable area of the drive in shopping centre/group of shops is less than 3,000 and equal to or greater than 1,300 square metres, and the size of the physical land parcel is greater than 4,000 square metres.</p>	0.9513	\$1,950	No cap

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Revenue Statement

Mega Store Retailers

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
S4M Mega Store Retailer - Sub Regional A	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16M - Mega Store Retailer (single retailer with total floor area equal to or greater than 20,000 square metres).	1.4798	\$222,780	No cap
S5M Mega Store Retailer - Sub Regional B	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16S – Mega Store Retailer (single retailer with total floor area greater than or equal to 10,000 square metres and less than 20,000 square metres).	1.3107	\$111,390	No cap
S6M Mega Store Retailer - Local A	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16T - Mega Store Retailer (single retailer with total floor area greater than or equal to 3,000 square metres and less than 10,000 square metres).	1.1627	\$12,430	No cap
S7M Mega Store Retailer - Local B	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16U - Mega Store Retailer (single retailer) with total floor area greater than or equal to 1,300 square metres and less than 3,000 square metres and the size of the physical land parcel is greater than 4,000 square metres.	0.9513	\$1,950	No cap

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Revenue Statement

Heavy Commercial

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
HC1 Heavy Commercial 1	Land which is used for an oil depot or refinery or a noxious or offensive industry including an abattoir, being land that meets the criteria or use description that corresponds with the following Land Use Code Identifiers: 31 – Oil Depot and Refinery; or 37 – Noxious/Offensive Industry (including Abattoir) and: The rateable value of the land is greater than \$15,000,000.	1.4798	\$7,380	No cap
HC2 Heavy Commercial 2	Land which is used for an oil depot or refinery or a noxious or offensive industry including an abattoir, being land that meets the criteria or use description that corresponds with the following Land Use Code Identifiers: 31 – Oil Depot and Refinery; or 37 – Noxious/Offensive Industry (including Abattoir) and: The land is not contained in HC1.	1.3107	\$1,950	No cap
HC3 Extractive Industries	Land which is used for extractive industry being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 40 – Extractive	1.9872	\$9,740	No cap
HC4 Concrete Batching / Asphalt Manufacturing	Land which is used for concrete batching plant or asphalt manufacturing being land used for those purposes and that otherwise meets the criteria or use description that corresponds with the following Land Use Code Identifier: 35 – General Industry	1.4164	\$5,840	No cap

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<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
HC5 Large Commercial / Industrial	Land which is used for large scale commercial or industrial purposes being land used for those purposes and that otherwise meets the criteria or use description that corresponds with the following Land Use Code Identifiers: 28A - Warehouse and Bulk Stores 36A – Large Industry and: The building/s on the land have a gross floor area greater than 10,000 square metres.	0.9513	\$5,900	No cap

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Land not otherwise categorised

<i>Category</i>	<i>Description</i>	<i>Rate in the Dollar</i>	<i>Minimum General Rate</i>	<i>Capped Percentage</i>
O1	Land not contained in any other differential rating category and the rateable value of the land is less than \$1,000,000	0.4228	\$974	Please see below
<p><i>Classes of capping for the O1 differential general rating category:</i></p> <p>1. Where the land is owned solely by a natural person or natural persons a cap percentage of 9 percent applies.</p> <p>2. Where the land is not owned solely by a natural person or natural persons, no cap percentage applies.</p>				
O2	Land not contained in any other differential rating category and the rateable value of the land is greater than or equal to \$1,000,000 but less than \$2,500,000	0.6342	\$1,315	No cap
O3	Land not contained in any other differential rating category and the rateable value of the land is greater than or equal to \$2,500,000	0.6976	\$1,315	No cap

“**Land Use Code Identifiers**” are numerical codes applied to land based on their land use as revealed by Council records. They are formally issued by the State Government (Valuer-General) based in part on information supplied by the Council. They are then assigned to individual parcels in the Council’s land record. They are generally accurate to *identify* the relevant land use, and therefore to identify the category into which rateable land should be categorised. However, they are descriptive of land uses and not necessarily conclusive. The correct rating category for rateable land is always based on its actual land use as related to the category which covers that land use. Disputes in that regard are not conclusively resolved by land use code identifiers, but, through the objection and appeal process, by the true facts of land use.

Properties Exempt from General Rates

The following properties are exempt from General Rates in accordance with the LGA, section 93(3)(i):

- Lot 2 SP 262249
- Lot 3 RP 160412
- Lot 4 RP 889690
- Lot 10 SP 191312

1.2 LIMITATION OF INCREASE IN RATES LEVIED

For the financial year 2018/19, the Council will limit any increase in differential general rates in specified rating categories to the differential general rates levied in financial year 2017/18 increased by the percentage shown for the category in the above tables, (Capped Percentage).

Where differential general rates were not levied on rateable land for the full 2017/18 financial year, any increase in differential general rates will be limited to the *corresponding annual amount* for the rates in the 2017/18 financial year increased by the Capped Percentage. *Corresponding annual amount* is the amount worked out in accordance with the LGR, section 116(3).

Provided that a limit on any increase will not apply to rateable land where:

- 1.2.1 There has been a change in valuation (other than the revaluation of the entire local government area) during the current or previous financial year; or
- 1.2.2 There has been a change in land area during the current or previous financial year unless that change is the result of the Council or a State Government entity acquiring, (by agreement or compulsory acquisition) part of a parent parcel, thus creating a new rateable assessment, (the original parcel less the part acquired) in which case a limit on any increase will continue to apply to the new rateable assessment; or
- 1.2.3 A discounted valuation under Chapter 2, (sections 49 to 51), of the *Land Valuation Act 2010* has ceased; or
- 1.2.4 There has been a change in the differential rating category during the financial year.

1.3 RIGHT OF OBJECTION

The land owner may object to the rating category applied to rateable land in accordance with the LGR. Objections will not affect the levying and recovery of the rates as specified in the rate notice. Should an objection result in rateable land being included in a different rating category, an appropriate adjustment of rates will be made from the commencement of the quarter in which the objection was lodged. This adjustment will appear on the next quarterly rate notice.

1.4 WASTE MANAGEMENT UTILITY CHARGES

The Council makes and levies utility charges for the provision of waste management services. These charges are generally based on the application of the user pays principle.

Waste management utility charges are calculated to recover the full cost of providing the service. Waste management utility charges incorporate the cost of the various services provided by the contractor, the cost of providing and maintaining refuse tips and the cost of implementing waste management and environment protection strategies.

The waste collection area is defined as the area to which Council's existing refuse collection contract applies from time to time during the financial year.

The type or level of service to be supplied to each premises in the waste collection area (and hence the applicable charging code for the premises under the table of charges) will be that determined by Council or its delegate to be appropriate to the premises having regard to the nature of activities and the volumes of waste generated on and from the premises and, where relevant, in accordance with the *Waste Reduction and Recycling Regulation 2011*.

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The service includes the ability of persons residing in the waste collection area to deposit their own domestic waste at a Council landfill without separate charge being made at the gate for that disposal.

The State government has announced the introduction of a waste disposal levy during the 2018/19 year. The levy is expected to be applied at a stated amount per tonne (or part) of waste deposited at landfills. To the extent that the levy scheme does not exclude, or provide direct compensation for, the deposit of domestic waste, that levy will increase the cost of providing the service.

The Council has therefore incorporated alternate charges in its waste management utility charges for 2018/19. If the levy is introduced and forms part of the Council's costs to provide the service, an increased charge will apply from the quarter commencing on or after the effective date of commencement of the levy. The increased charge is based on a fixed formula intended to spread the increased cost fairly across all persons paying waste management utility charges. The only element of that formula not presently known is the amount of the levy, a matter to be determined by the State government and involving no further deliberation or discretionary decision by the Council.

In accordance with section 94(1)(b)(ii) of the LGA, the Council makes and levies utility charges for supplying waste management services for the 2018/19 financial year as follows:

SERVICE LEVEL	Base Annual Charge	Self Haul Multiplier	Kerbside Multiplier	Self Haul + Kerbside Multiplier
	Column A	Column B	Column C	Column D
Residential				
1 Domestic Properties				
120L refuse / 240L recycling	\$219.00	0.234	0.606	0.841
240L refuse / 240L recycling	\$237.00	0.255	0.659	0.914
120L refuse – Additional bin	\$219.00	0.234	0.606	0.841
240L refuse – Additional bin	\$237.00	0.255	0.659	0.914
240L recycling – Additional bin	\$53.00	0.000	0.000	0.000
2 Multi Residential				
120L refuse / 240L recycling	\$219.00	0.234	0.606	0.841
240L refuse / 240L recycling	\$237.00	0.255	0.659	0.914
120L/240L refuse / 240L recycle – Walk out walk back service	\$249.00	0.234	0.606	0.841
240L recycling – Additional (full service)	\$53.00	0.000	0.000	0.000
240L/240L refuse – Common property	\$237.00	0.255	0.659	0.914
3 Multi Residential – Bulk Bins				
1m ³ Bulk Bin	\$1,000.00	1.061	2.746	3.807
1,100L Plastic Rear Lift Bin	\$1,270.00	1.167	3.021	4.188
3m ³ Bulk Bin	\$3,000.00	3.183	8.238	11.421
4m ³ Bulk Bin	\$4,000.00	4.244	10.984	15.228
** Properties sharing a bulk bin service will be entitled to the use of bulk bins up to the capacity of 120 litres (0.120 M ³) for waste and 60 litres (0.060 M ³) for recycling services for each residential unit sharing the bins.				

Example: 20 units each paying for a minimum service of \$219 would be entitled to bulk bins (as defined in the schedule above) to the capacity of 2.4M³ (20 units x 0.120 M³).

** Where a property requests bulk services above their entitlement under the minimum service of 120 litres for waste (\$219), the cost per property (which are sharing the bulk bin service) will be calculated by determining the additional cost of the services requested (in accordance with the bulk bin rates above) and dividing the additional cost by the number of properties sharing the service.

Example: A block of 20 units request 4 x 1,100L bin serviced once per week. The total capacity of this service is 4.4M³. As this capacity is above their entitlement under the minimum capacity (2.4M³ – 20 units x 0.120 M³) the additional cost of providing an additional 1.8M³ (2 x 1,100L bins @ \$1,270/bin) is shared equally amongst each of the unit holders and will be \$127 (\$2,540 / 20 units).

Notes:

1. The ratepayer may request to downsize the 240L recycling bin to 120L however the 240L charge will remain.
2. 'Full Service' is the provision of one refuse and one recycle bin to a single residence in a multi residential facility.
3. The examples provided above are calculated using the *Base Annual Charge* and are included to demonstrate the calculation method only. In the event that the State waste levy is introduced the calculation method outlined in the examples above will be applied to the *Increased annual charge* (as determined using the formulae below) to determine the relevant charges for affected multi residential properties.

The Council will charge a minimum waste management utility charge to all improved residential land that is within the Council's waste collection area. The designated minimum service on which the minimum waste management utility charge is based is a 120L refuse / 240L recycling service per flat, residential unit or residential lot as the case may be.

All pro rata waste management charges take effect from the date on which the service has been provided.

The charges stated are annual amounts, and will be included in each quarterly rates notice on a pro-rata basis.

If no waste levy is implemented, or until such time as it is, the waste utility charges are those shown in the table above as *Base Annual Charge* (column A).

If the legislation implementing the waste levy exempts all refuse covered by the Council's waste service, or provides for full compensation to the Council for the levy payable for such refuse, so that there is no net increase in the costs to Council of providing the service, the waste utility charges will remain those shown in the table above as *Base Annual Charge* (column A).

If the waste levy commences and is payable (without equivalent compensation to Council) for disposal of refuse covered by the Council's waste service, the waste utility charges will be increased from the quarter commencing on or immediately after the date of effect of the levy using the following formulae:

1. If the Waste Levy applies to domestic waste collected via the kerbside collection, AND to domestic waste taken to the waste facility directly ("self-haul"), the increased annual charge is calculated as follows:

Base Annual Charge (column A) PLUS [total waste levy multiplier (column D) x State waste levy amount (per tonne)]

2. If the Waste Levy applies to domestic waste collected via the kerbside collection, but NOT to domestic waste taken to the waste facility directly ("self-haul"), the increased annual charge is calculated as follows:

Base Annual Charge (column A) PLUS [kerbside only waste levy multiplier (column C) x State waste levy amount (per tonne)]

3. If the Waste Levy applies only to domestic waste taken to the waste facility directly ("self-haul"), but NOT to domestic waste collected via the kerbside collection, the increased annual charge is calculated as follows:

Base Annual Charge (column A) PLUS [self-haul only waste levy multiplier (column B) x waste levy amount (per tonne)]

Commercial/Industrial properties

For commercial waste, a kerbside service is provided on request, but commercial operators are not entitled to deposit commercial domestic waste at a Council landfill without separate charge being made at the gate for that disposal. To the extent that the State levy applies to such disposal, it will be reflected in the gate charges.

SERVICE LEVEL	Base Annual Charge	Kerbside Multiplier
	Column A	Column B
Commercial		
4 Commercial/Industrial Properties		
240L refuse / 240L recycling	\$249.00	1.405
240L refuse – Additional bin	\$249.00	1.405
240L recycling – Additional bin	\$53.00	0.000

The charges stated are annual amounts, and will be included on each quarterly rates notice on a pro-rata basis.

If no waste levy is implemented, or until such time as it is, the waste utility charges are those shown in the table above as *Base Annual Charge* (column A).

If the legislation implementing the waste levy exempts all commercial refuse covered by the Council's waste service, or provides for full compensation to the Council for the levy payable for such refuse, so that there is no net increase in the costs to Council of providing the service, the waste utility charges will remain those shown in the table above as *Base Annual Charge* (column A).

If the Waste Levy applies to commercial waste collected via the kerbside collection, the waste utility charges will be increased from the quarter commencing on or immediately after the date of effect of the levy using the following formulae:

Base Annual Charge (column A) PLUS [kerbside waste levy multiplier (column B) x State waste levy amount (per tonne)]

1.5 SPECIAL CHARGES

In accordance with section 94(1)(b)(i) of the LGA, the Council makes and levies special charges for the 2018/19 financial year as follows:

1.5.1 Rural Fire Brigade Special Charge

The Council makes and levies a special charge to be known as the Rural Fire Brigade Special Charge on all rateable land within the Moreton Bay Regional Council local government area identified by the gazetted Rural Fire Board area maps for those rural fire boards listed below.

The overall plan for the supply of the rural fire service is:

- a) The rateable land to which the special charge applies is all rateable land within the Moreton Bay Regional Council local government area identified by the gazetted Rural Fire Board area maps for those rural fire boards listed below:
 - Booroobin Rural Fire Brigade
 - Bellthorpe Rural Fire Brigade
 - Clear Mountain Rural Fire Brigade
 - Closeburn/Cedar Creek Rural Fire Brigade
 - Dayboro and District Rural Fire Brigade
 - Delaney's Creek Rural Fire Brigade
 - Donnybrook Town Rural Fire Brigade
 - Elimbah Rural Fire Brigade
 - Meldale Rural Fire Brigade
 - Mount Mee Rural Fire Brigade
 - Mount Nebo Rural Fire Brigade
 - Narangba West Rural Fire Brigade
 - Ocean View Rural Fire Brigade
 - Rocksberg-Moorina Rural Fire Brigade
 - Samford Rural Fire Brigade
 - Samsonvale Rural Fire Brigade
 - Stanmore District Rural Fire Brigade
 - Stony Creek Rural Fire Brigade
 - Toorbul Rural Fire Brigade
 - Villeneuve Neurum (part) Rural Fire Brigade
 - Wamuran Rural Fire Brigade.
- b) The service, facility or activity for which the overall plan is made is the provision of a rural fire service.
- c) The estimated cost of implementing the overall plan in the 2018/19 financial year is \$279,250.
- d) The provision of a rural fire service is an ongoing matter. The estimated time for carrying out the overall plan as it presently exists is one year.

The Council is of the opinion that all land to which the special charge applies will specially benefit to the same extent from the provision of a rural fire service using funds raised by the special charge. The charge will assist rural fire brigades in the upgrade and maintenance of equipment necessary to provide a rural fire service.

The amount of the special charge will be \$25.00 per annum.

1.5.2 Rural Recycling and Waste Management Special Charge

There are residential properties within the local government area of Moreton Bay Regional Council that are outside of the kerbside collection area. These properties do not receive a kerbside bin collection service and must dispose of their own household waste - generally this is done by taking it to their nearest waste facility, including waste transfer stations.

The Council makes and levies a special charge to be known as the Rural Recycling and Waste Management Special Charge on rateable land that is used, at least partially, for residential purposes and which is improved land not being subject to a waste management utility charge. The purpose of this charge is to assist in meeting the costs associated with the provision and management of recycling and waste disposal facilities.

The overall plan for the supply of the rural recycling and waste management service is:

- a) The rateable land to which the special charge applies is all rateable land that is improved land not being subject to a waste management utility charge.
- b) The service, facility or activity for which the overall plan is made is assisting in meeting the costs associated with the provision and management of recycling and waste disposal facilities, which includes a contribution towards the costs of:
 - administration of refuse and recycling contracts;
 - operation and maintenance of landfills for disposal of domestic waste;
 - operation and maintenance of waste from transfer stations;
 - interest and redemption of capital works;
 - transport of waste from transfer stations to landfill for disposal;
 - construction and development of waste disposal facilities;
 - purchase of future landfill sites;
 - supervision and operation of landfills to ensure compliance with the *Environmental Protection Act 1994*;
 - collection of roadside litter and supply and service of street litter bins.
- c) The estimated cost of implementing the overall plan in the 2018/19 financial year is \$371,504, subject to the impact of a State waste levy if it is imposed.
- d) The provision of recycling and waste management facilities is an ongoing matter. The estimated time for carrying out the overall plan as it presently exists is one year.

The Council is of the opinion all land to which the special charge applies will specially benefit to the same extent from the provision and management of current and future recycling and waste disposal facilities.

The State government has announced the introduction of a waste disposal levy during the 2018/19 year. The levy is expected to be applied at a stated amount per tonne (or part) of waste deposited at landfills. To the extent that the levy scheme does not exclude, or provide direct compensation to the Council for, the deposit of waste to which the special charge relates, that levy will increase the cost of providing the relevant service.

The Council has therefore incorporated an alternate charge in its special charge for 2018/19. If the levy is introduced and forms part of the Council's costs to provide the service, an increased charge will apply from the effective date of commencement of the levy (or the start of the next quarter after that implementation). The increased charge is based on a fixed formula intended to spread the increased cost fairly across all persons paying the special charge. The only element of that formula not presently known is the amount of the levy, a matter to be determined by the State government and involving no further deliberation or discretionary decision by the Council.

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In accordance with section 94(1)(b)(i) of the LGA, the Council makes and levies special charges for the residential rural recycling and waste management service for the 2018/19 financial year as follows:

	Base Annual Charge	Self Haul Multiplier
	Column A	Column B
Special Charges		
Rural Recycling and Waste Management Special Charge	\$107.00	0.255

The charges stated are annual amounts, and will be included on each quarterly rates notice on a pro-rata basis.

If no waste levy is implemented, or until such time as it is, the annual rural recycling and waste management special charge is that shown in the table above as *Base Annual Charge* (column A).

If the legislation implementing the waste levy exempts all refuse covered by the rural recycling and waste management special charge, or provides for full compensation to the Council for the levy payable for such waste, so that there is no net increase in the costs to Council of providing the service, the annual rural recycling and waste management special charge will remain that shown in the table above as *Base Annual Charge* (column A).

If the waste levy applies to waste covered by the annual rural recycling and waste management special charge, the rural recycling and waste management special charge will be increased from the quarter commencing on or immediately after the date of effect of the levy using the following formulae:

Base Annual Charge (column A) PLUS [self-haul waste levy multiplier (column B) x State waste levy amount (per tonne)]

1.5.3 Commercial Waste Management Special Charge

The Council makes and levies a special charge to be known as the Commercial Waste Management Special Charge on rateable land that is used for commercial purposes and which is improved land not being subject to a waste management utility charge. The purpose of this charge is to assist in meeting the costs associated with the provision and management of waste disposal facilities.

The overall plan for the supply of the commercial waste management service is:

- a) The rateable land to which the special charge applies is all rateable land used for commercial purposes that is improved land not being subject to a waste management utility charge.
- b) The service, facility or activity for which the overall plan is made is for the purpose of assisting in meeting the costs associated with the availability and management of waste disposal facilities, which includes a contribution towards the costs of:
 - administration of refuse and recycling contracts;
 - operation and maintenance of landfills for disposal of commercial waste;
 - operation and maintenance of waste from transfer stations;
 - interest and redemption of capital works;
 - transport of waste from transfer stations to landfill for disposal;
 - construction and development of waste disposal facilities;
 - purchase of future landfill sites;
 - supervision and operation of landfills to ensure compliance with the *Environmental Protection Act 1994*;
 - collection of roadside litter and supply and service of street litter bins.
- c) The estimated cost of implementing the overall plan in the 2018/19 financial year is \$303,987.
- d) The provision of waste management facilities is an ongoing matter. The estimated time for carrying out the overall plan as it presently exists is one year.

The Council is of the opinion all land to which the special charge applies will specially benefit to the same extent from the provision and management of current and future waste disposal facilities.

The amount of the special charge will be \$107.00 per annum.

1.5.4 North Lakes Enhanced Services Special Charge

The Council makes and levies a special charge to be known as the North Lakes Enhanced Services Special Charge on all rateable land within the suburb of North Lakes. The parks, public areas, road reserves, street furniture and park infrastructure in this area require higher maintenance levels than comparable facilities across the region due to the type, quality and number of facilities provided. The special charge will fund the required higher level of maintenance.

The overall plan to fund the additional costs associated with the higher maintenance levels for public facilities in North Lakes, over and above the standard maintenance levels in other areas across the Council's local government area is:

- a) The rateable land to which the special charge applies is all rateable land within the suburb of North Lakes.
- b) The service or activity for which the overall plan is made is providing higher maintenance levels, over and above the standard maintenance levels in other parts of the Council's local government area for public facilities including:
 - Parks – plantings, mulching, watering, weeding and mowing;
 - Public areas – lakes, boardwalks;
 - Roads reserves – footpaths, plantings, mulching, watering, weeding and mowing;
 - Park infrastructure – playground equipment, barbeque facilities, park furniture and shade shelters; and
 - Street furniture – street signs and lighting poles.
- c) The estimated cost of implementing the overall plan in the 2018/19 financial year is \$1,124,590.
- d) The provision of higher maintenance levels for public facilities in North Lakes is an ongoing matter. The estimated time for carrying out the overall plan as it presently exists is one year.

The Council is of the opinion that all land to which the charge applies will specially benefit from the provision of higher maintenance levels for public facilities in North Lakes because that land and the occupiers of the land have direct use of and exposure to the amenity created by these public facilities. This special charge has been set by Council to reflect sufficient and equitable contributions by the owners of the land to the additional cost of maintaining these high quality facilities in North Lakes.

The Council considers it appropriate that the amount of the special charge vary between the different lands identified below having regard to all matters relevant to the objective of achieving an equitable spread of the revenue burden between all of the lands to be charged and fairness as between the different classes of land, including the extent to which, in the Council's opinion, different lands will specially benefit from the works.

The annual amount of the special charge will vary as follows:

- Residential properties that are part of a community titles scheme and are within a retirement village registered under the *Retirement Villages Act 1999* – \$10 per annum.
- Residential properties that are part of a community titles scheme and are **not** within a retirement village registered under the *Retirement Villages Act 1999* – \$30 per annum.
- Properties included in the Super Regional Drive-in Shopping Centre (S1S) or Mega Store Retailer Sub Regional A (S4M) differential general rating categories – \$2,000 per annum.
- All other properties – \$150 per annum.

Any new properties created during the financial year will be charged a pro rata amount calculated from the date the property is created.

1.5.5 Newport Canal Maintenance Special Charge

The Council makes and levies a special charge to be known as the Newport Canal Maintenance Special Charge ("**special charge**") on the rateable land described below for the purpose of funding works for preserving, maintaining and keeping clean and navigable ("**works**") the canals at Newport Waterways ("**canals**").

The special charge applies to properties in the suburb of Newport with canal frontage. This area includes lots in community titles schemes where the scheme land has canal frontage, and the whole of the Newport Waterways Marina complex which is on multiple titles but is a single canal-front entity in terms of land use.

The special charge also applies to properties with frontage to the lake adjoining the canals. The lake is under construction at the date of adoption of this Revenue Statement, but is anticipated to be completed, with creation of initial lake front lots, in 2018/19. The lake is to be connected to the canals by a lock and weir, enabling use of parts of the canal system by lake-front owners for ocean boating access, and will rely on parts of the canal system for tidal water flushing to maintain its water quality.

The whole area is delineated on a map identified as **PLAN A** prepared and adopted by the Council for this purpose. The map is incorporated by reference into this Revenue Statement.

1. The overall plan for carrying out the works is:
 - a) The rateable land to which the special charge applies is the land specified below, and contained within the delineation on map **PLAN A**.
 - b) The service, facility or activity for which the overall plan is made is the indicative 50 year canal maintenance works program, from base year 2016/17, shown in the documents prepared by the Chief Executive Officer and presented to the Council, providing for, as the major elements:
 - (i) major dredging of the access channel of the canals, including spoil disposal; and
 - (ii) major dredging of the canals other than the access channel, including spoil disposal; and
 - (iii) carrying out of spot dredging, beach cleaning and replenishment as required.
 - c) The estimated cost of implementing the overall plan, in 2016 terms, is \$72,331,115 over a 50 year period from base year 2016/17.
 - d) Canal maintenance is an ongoing matter. The works, particularly dredging, are carried out periodically, but not necessarily at fixed intervals. There may be significant variations between the level of works carried out in any one particular year as compared to others.
 - e) The estimated time for carrying out the indicatively programmed works shown in the overall plan as it presently exists is 50 years from base year 2016/17.

2. The 2018/19 annual implementation plan comprises the carrying out of the following works forming part of the overall plan which are intended or expected to be carried out in 2018/19:

Maintenance of the access channel of the canals

NIL \$0

Maintenance of the canals other than the access channel

Residential canals:

General Maintenance, Approvals and Contract Administration \$53,100

Marina:

General Maintenance, Approvals and Contract Administration \$5,900

2018/19 TOTAL: \$59,000

Special benefit

3. The Council is of the opinion that the lands to which the special charge applies, and the occupiers of those lands, will specially benefit from the works, as compared to other parts of its local government area generally.
4. For lots fronting the canals, that benefit exists for the reason that such lands have the benefit of direct access to the canals and of direct use of and enjoyment of the canals. It is the Council's opinion that these lands include lots in a community titles scheme which has canal frontage, even though it may be scheme land rather than the individual lots which physically abuts the canal. The owners of those lots have rights of access to and use of the scheme land, and hence the canals. The intensity of residential use of land developed for a community title scheme is higher than if the same land area had been developed for separate lots containing single dwellings.
5. These lands also include the land, whether dry land or submerged, from time to time comprising the Newport Waterways Marina which is a single canal-front entity in terms of land use, regardless of its internal titling arrangements or boundaries.
6. These lands also include land fronting the canals that is developed for commercial purposes, including (but not limited to) land that the Council is aware, at the date of this Revenue Statement, is intended to be developed as a retail, dining and entertainment precinct for which canal frontage will be a distinctive feature. The intensity of land use will be relatively much higher than for other land uses in the special charge area.
7. These lands also include the balance undeveloped land with canal frontage. As the canal frontage enhances the development potential and value of that land, the works confer special benefit on this balance land. It is therefore equitable that the owner contribute towards the cost of the works, albeit on a conservative basis which recognises that it is not yet developed, and that it is unlikely that the whole of the current rateable parcel or parcels will be developed for canal-fronting lots. To the extent that this land is developed for lake-fronting lots, as presently contemplated, those lots will pay a special charge reflecting the special benefit to that form of development as set out below.
8. For lots fronting the lake, that benefit exists for the reason that proper maintenance of those parts of the canals which enable boating access to and from the open water (via the lock and weir), and which facilitate tidal water flushing of the lake, via inlet pipes connected to canal waters and outlet through the lock and weir, is essential to those lots having effective boating access to ocean waters, and to maintenance of proper water quality in the lake.

Rateable land subject to charge

9. The Benefitted Area Map marked **PLAN A** identifies the lands to be levied with the special charge for the 2018/19 financial year. The lands to be levied also include:
- a) any canal lot, canal lot (residential unit), as defined below, which is created during the year as a result of the extension of the existing system of canals, even if such new canal allotment or canal allotment (residential unit) is outside the area delineated on **PLAN A**; and
 - b) any lake lot or lake lot (residential unit), as defined below, which is created during the year consequent upon construction of the lake, even if such new lake lot or lake lot (residential unit) is outside the area delineated on **PLAN A**.
10. "**canal lot**" means a parcel of land, whether existing as at the date of this resolution or coming into existence after the date of this resolution, which:
- a) abuts directly onto a canal in the existing system of canals or any extension of the existing system of canals; and
 - b) is used, or has been created to be used, for an end use purpose, other than a commercial purpose; and
 - c) has a valuation which values it individually and separately from any other land.
11. "**canal lot (residential unit)**" means a lot in a community titles scheme under the *Body Corporate and Community Management Act 1997*, (a "**BCCM lot**"), whether existing as at the date of this resolution or coming into existence after the date of this resolution, where the lot or scheme land abuts directly onto a canal in the existing system of canals or any extension of the existing system of canals that:
- a) is used, or has been created to be used, for an end use purpose, other than a commercial purpose; and
 - b) has a valuation which values it individually and separately from any other land.
12. "**balance allotment**" means any land within the area identified as Subdivision 3 on Map **PLAN A** (which is not a canal lot, canal lot (residential unit), lake lot or lake lot (residential Unit)).
- At 9 May 2018, the balance allotments are the lands contained in Rate Assessment Numbers 834080, 834381 and 833997.
13. "**lake lot**" means a parcel of land, which may be a BCCM Lot, whether existing as at the date of this resolution or coming into existence after the date of this resolution where:
- a) the lot or relevant scheme land abuts directly onto a lake connected by lock and weir to the canals;
 - b) the lot is used, or has been created to be used, for an end use purpose as an unattached single residential dwelling or other unattached non-commercial purpose; and
 - c) the lot has a valuation which values it individually and separately from any other land.
14. "**lake lot (residential unit)**" means a BCCM lot, whether existing as at the date of this resolution or coming into existence after the date of this resolution, where:
- a) the lot or relevant scheme land abuts directly onto a lake connected by lock and weir to the canals;
 - b) the lot is used, or has been created to be used, for an end use purpose as an attached residential unit, or other non-commercial purpose, and forms part of a building containing one or more other such lots; and
 - c) the lot has a valuation which values it individually and separately from any other land.

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ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Revenue Statement

15. To avoid doubt, land which is covered by a single valuation which includes both newly subdivided lots (which would be canal lots, canal lots (residential unit), lake lots or lake lots (residential unit) if separately valued) and a balance un-subdivided area, is a balance allotment.
16. The quantum of the special charge levied in the 2018/19 financial year recognises that the estimated cost of implementing the overall plan is influenced by factors which include:
 - a) a planned maintenance program over 50 years;
 - b) the need for maintenance work being triggered by circumstances that depend upon a number of factors, including highly variable natural forces which cannot be predicted with accuracy;
 - c) that the estimated cost is by its nature a figure that falls within a range within which the actual costs could fall as the true level of those costs emerges over time.
17. Accordingly the quantum of the special charge levied in the 2018/19 financial year is set at a level which, if levied annually over the 50 year life of the plan, would not fully recover the estimated cost of implementing the overall plan over that period.
18. The Council considers it appropriate that the amount of the special charge vary between the different lands identified below having regard to all matters relevant to the objective of achieving an equitable spread of the revenue burden between all of the lands to be charged and fairness as between the different classes of land, giving direct consideration to the extent to which, in the Council's opinion, different lands or their occupiers will specially benefit from the works. A prime consideration in that regard is the nature and intensity of different land uses, including commercial uses.
19. With particular reference to lake front lots, the Council recognises that these lots do not benefit from the whole of the works covered by the annual implementation plan and overall plan to the same extent as lots with direct canal frontage.

However:

 - a) boating access for those lots and maintenance of lake water quality are directly dependent on the proper maintenance of Albatross Canal, Jabiru Canal, and the access channel to the ocean;
 - b) Albatross Canal, Jabiru Canal, and the access channel form part of the area within which the majority of silt deposition occurs, which is therefore the area in which the major part of dredging forming part of the works is carried out; and
 - c) the cost of dredging Albatross Canal, Jabiru Canal, and the access channel includes, as a practical matter, the cost of dredging to remove the major silt deposition which occurs within all those parts of the canals north of Zone 2 in Albatross Canal as shaded and shown on Map **PLAN E**.
20. In those circumstances, the Council considers it to be equitable that lake lots and lake lots (residential unit) share the cost of dredging Albatross Canal, Jabiru Canal, the access channel, and within all those parts of the canals north of Zone 2 in Albatross Canal on the same basis as canal lots and canal lots (residential unit), as well as costs relating to navigational aids, water quality monitoring, and administration of the works and the special charge. The balance of the costs incurred for the overall plan and annual implementation plan will not be reflected in the special charges to the owners of lake lots and lake lots (residential unit).

21. Taking those matter into consideration, the annual amount of the special charge will be as follows:
- Special charge amount No. 1 \$121,011 (marina)
 - Special charge amount No. 2 \$1,158 per canal lot
 - Special charge amount No. 2U \$579 per canal lot (residential unit)
 - Special charge amount No. 3 \$65,415 – (NCL x \$348.10) – (NLL x \$194.60) , where NCL = number of canal lots created, by registration of separate title, from balance allotments during the rating year and NLL = number of lake lots created by registration of separate title from balance allotments during the rating year.
 - Special charge amount No. 4 \$2,306 x CF/20 metres, per lot, where CF is the canal frontage (in metres) of the lot to be levied
 - Special charge amount No. 5 \$648 per lake lot
 - Special charge amount No. 5U \$324 per lake lot (residential unit)
22. Special charge amount No. 1 must be levied on all land which comprises subdivision 1, currently used as marina, where the use of the land is not residential. To avoid doubt, if any part of the land which comprises subdivision 1 is reconfigured to create residential allotments, the new residential allotments would not be subject to Special charge amount No. 1, but will be subject to Special charge amount No. 2 or Special charge amount No. 2U if they meet the relevant definitions.
23. Special charge amount No. 2 must be levied on each canal lot (including canal lots coming into existence after the date of adoption of the relevant rating resolution, which must be levied on a pro rata time basis).
24. Special charge amount No.2U must be levied on each canal lot (residential unit), (including canal lots (residential unit) coming into existence after the date of adoption of the relevant rating resolution, which must be levied on a pro rata time basis).
25. Special charge amount No. 3 must be levied on balance allotments currently comprising the area shaded yellow on Map **PLAN A** and identified as Subdivision 3. Where the land on which Special charge amount No. 3 is to be levied comprises land in more than one rate assessment, the charge amount must, for the purpose of levying an individual amount on each assessment, be apportioned to each of the assessments on a pro rata area basis.
26. Special charge amount No. 4 must be levied on all land with frontage to the canals which is used for commercial purposes (including such land coming into existence as a rateable lot after the date of adoption of the relevant rating resolution, which must be levied on a pro rata time basis). If such land is reconfigured for commercial use by way of a Community Title Scheme, then to the extent that individual lots do not have direct canal frontage, Special Charge amount No. 4 will first be notionally calculated based on the canal frontage of the Scheme Land, and then levied on individual lots in proportion to their interest schedule lot entitlement under the *Body Corporate and Community Management Act 1997*.
27. Special charge amount No. 5 must be levied on each lake lot (including lake lots coming into existence after the date of adoption of the relevant rating resolution, which must be levied on a pro rata time basis).
28. Special charge amount No.5U must be levied on each lake lot (residential unit), (including lake lots (residential unit) coming into existence after the date of adoption of the relevant rating resolution, which must be levied on a pro rata time basis).

1.5.6 Pacific Harbour Canal Maintenance Special Charge

The Council makes and levies a special charge to be known as the Pacific Harbour Canal Maintenance Special Charge (“**special charge**”) on the rateable land described below for the purpose of funding works for preserving, maintaining and keeping clean and navigable (“**works**”) the canals and associated public infrastructure at Pacific Harbour.

The special charge applies to properties in the Pacific Harbour estate with canal frontage. This includes lots in a community titles scheme where the scheme land has canal frontage, and the whole of the Pacific Harbour Marina complex. The whole area is precisely delineated on a map prepared and adopted by the Council for this purpose.

1. The overall plan for carrying out the works is:
 - a) The rateable land to which the special charge applies is the land specified below.
 - b) The service, facility or activity for which the overall plan is made is the indicative 48 year canal maintenance works program, from base year 2018/19, shown in the documents prepared by the Chief Executive Officer and presented to the Council, providing for, as the major elements:
 - (i) major dredging of the canals, including spoil disposal; and
 - (ii) maintenance of public infrastructure associated with the canals; and
 - (iii) carrying out of spot dredging as required.
 - c) The estimated cost of implementing the overall plan, in 2018 terms, is \$29,826,618 over a 48 year period from base year 2018/19.
 - d) Canal maintenance is an ongoing matter. The estimated time for carrying out the indicatively programmed works shown in the overall plan as it presently exists is 48 years from base year 2018/19.

2. The 2018/19 annual implementation plan comprises carrying out the following works forming part of the overall plan which are intended or expected to be carried out in 2018/19:

Maintenance of the canals

Residential canals:

General Maintenance, Approvals and Contract Administration	\$22,515
Entrance Sand Relocation	\$40,000

Marina:

General Maintenance, Approvals and Contract Administration	\$1,185
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MAINTENANCE TOTAL: \$63,700

3. The Council is of the opinion that the lands to which the special charge applies will specially benefit from the works, as compared to other parts of its local government area generally, for the reason that such lands have the benefit of direct access to the canals and of direct use of and enjoyment of the canals and associated infrastructure. To avoid doubt, it is the Council’s opinion that these lands include lots in a community titles scheme which has canal frontage, even though it is usually scheme land rather than the individual lots which physically abuts the canal, and all lots, whether dry land or submerged, from time to time comprising the Pacific Harbour Marina.
4. The Benefitted Area Map marked “Plan B” identifies the lands to be levied with the special charge for the 2018/19 financial year. The lands to be levied also includes any canal allotment (as defined below) which is created during the year as a result of the extension of the existing system of canals, even if such new canal allotment is outside the area delineated on “Plan B”.

5. **"canal allotment"** means an allotment, whether existing as at the date of this resolution or coming into existence after the date of this resolution, which:
- abuts directly onto a canal in the existing system of canals or any extension of the existing system of canals; and
 - is used, or has been created to be used, for an end user purpose; and
 - has a valuation which values it individually and separately from any other land; and
 - is not contained within that part of the identified area shaded blue on "Plan B" (which area is described as **"subdivision 1"**).

A canal allotment includes a lot in a community titles scheme under the *Body Corporate and Community Management Act 1997* where the scheme land abuts directly onto a canal in the existing system of canals or any extension of the existing system of canals.

6. **"balance allotment"** means any land within the area identified as Subdivision 3 and 4 on "Plan B".

At 9 May 2018, the balance allotments are the lands contained in Rate Assessment Numbers 261670 and 258491.

7. To avoid doubt, land which is covered by a valuation which includes both newly subdivided allotments (which would be canal allotments if separately valued) and a balance un-subdivided area is a balance allotment.
8. The quantum of the special charge levied in the 2018/19 financial year recognises that the estimated cost of implementing the overall plan is influenced by factors which include, a planned maintenance program over 48 years; the need for maintenance work being triggered by circumstances that depend upon a number of factors, including highly variable natural forces which cannot be predicted with accuracy; and that the estimated cost is by its nature a figure that falls within a range within which the actual costs could fall. Accordingly the quantum of the special charge levied in the 2018/19 financial year is set at a level which, if levied annually over the 48 year life of the plan, would not fully recover the estimated cost of implementing the overall plan over that period.
9. The Council considers it appropriate that the amount of the special charge vary between the different lands identified below having regard to all matters relevant to the objective of achieving an equitable spread of the revenue burden between all of the lands to be charged and fairness as between the different classes of land, including the extent to which, in the Council's opinion, different lands will specially benefit from the works.
10. The annual amount of the special charge made shall vary as follows:
- Special charge amount No. 1 \$20,000
 - Special charge amount No. 2 \$500 per canal allotment
 - Special charge amount No. 3 \$8,375 - (NCL x \$125), where NCL = number of canal lots created, by registration of separate title, from balance allotments during the rating year
 - Special charge amount No. 4 \$750 - (NCL x \$125), where NCL = number of canal lots created, by registration of separate title, from balance allotments during the rating year
11. Special charge amount No. 1 must be levied on all land which comprises subdivision 1. Where the land on which Special charge amount No. 1 is to be levied comprises land in more than one rate assessment, the charge amount must, for the purpose of levying an individual amount on each assessment, be apportioned to each of the assessments on a pro rata area basis.
12. Special charge amount No. 2 must be levied on each canal allotment (including canal allotments coming into existence after the date of this resolution which must be levied on a pro rata time basis).

13. Special charge amount No. 3 must be levied on balance allotments within the area shaded yellow on "Plan B" and identified as Subdivision 3. Where the land on which Special charge amount No. 3 is to be levied comprises land in more than one rate assessment, the charge amount must, for the purpose of levying an individual amount on each assessment, be apportioned to each of the assessments on a pro rata area basis.

14. Special charge amount No. 4 must be levied on balance allotments within the area shaded green on "Plan B" and identified as Subdivision 4. Where the land on which Special charge amount No. 4 is to be levied comprises land in more than one rate assessment, the charge amount must, for the purpose of levying an individual amount on each assessment, be apportioned to each of the assessments on a pro rata area basis.

1.5.7 Bribie Gardens Canal Maintenance Special Charge

The Council makes and levies a special charge to be known as the Bribie Gardens Canal Maintenance Special Charge ("**special charge**") on the rateable land described below for the purpose of funding works for preserving, maintaining and keeping clean and navigable ("**works**") the canals and associated public infrastructure and preserving and maintaining the lock and weir at Bribie Gardens.

The special charge applies to properties in the Bribie Gardens estate with canal frontage regardless of whether they are located in front of or behind the lock and weir. To avoid confusion, this includes lots in community titles schemes where the scheme land has canal frontage. The whole area is precisely delineated on a map prepared and adopted by the Council for this purpose.

1. The overall plan for carrying out the works is:
 - a) The rateable land to which the special charge applies is the land specified below.
 - b) The service, facility or activity for which the overall plan is made is the indicative 48 year canal maintenance works program, from base year 2018/19, shown in the documents prepared by the Chief Executive Officer and presented to the Council, providing for, as the major elements:
 - (i) major dredging of the canals, including spoil disposal; and
 - (ii) maintenance of public infrastructure associated with the canals; and
 - (iii) maintenance and replacement of the lock and weir; and
 - (iv) carrying out of spot dredging as required.
 - c) The estimated cost of implementing the overall plan, in 2018 terms, is \$12,372,794 over a 48 year period from base year 2018/19.
 - d) Canal maintenance is an ongoing matter. The estimated time for carrying out the indicatively programmed works shown in the overall plan as it presently exists is 48 years from base year 2018/19.

2. The 2018/19 annual implementation plan comprises the carrying out of the following works forming part of the overall plan which are intended or expected to be carried out in 2018/19:

Maintenance of the canals

Residential canals:

General Maintenance, Approvals and Contract Administration	\$21,200
Investigation Hydrographic Survey	\$25,000
Maintenance of the Lock and Weir	\$165,000
MAINTENANCE TOTAL:	<u>\$211,200</u>

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ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Revenue Statement

3. The Council is of the opinion that the lands to which the special charge applies will specially benefit from the works, as compared to other parts of its local government area generally, for the reason that such lands have the benefit of direct access to the canals and of direct use of and enjoyment of the canals and associated infrastructure. To avoid doubt, it is the Council's opinion that these lands include lots in a community titles scheme which has canal frontage, even though it is usually scheme land rather than the individual lots which physically abuts the canal.
4. The Benefitted Area Map marked "Plan C" identifies the lands to be levied with the special charge for the 2018/19 financial year. The lands to be levied also includes any canal allotment (as defined below) which is created during the year as a result of the extension of the existing system of canals, even if such new canal allotment is outside the area delineated on "Plan C".
5. "**canal allotment behind the lock and weir**" means an allotment, whether existing as at the date of this resolution or coming into existence after the date of this resolution, which:
 - a) is located on the northern (inland) side of the lock and weir; and
 - b) abuts directly onto a canal in the existing system of canals or any extension of the existing system of canals; and
 - c) is used, or has been created to be used, for an end user purpose; and
 - d) has a valuation which values it individually and separately from any other land; and
 - e) is not contained within that part of the identified area shaded blue on "Plan C" (which area is described as "**subdivision 1**").
6. "**canal allotment in front of the lock and weir**" means an allotment, whether existing as at the date of this resolution or coming into existence after the date of this resolution, which:
 - a) is located on the southern (ocean) side of the lock and weir; and
 - b) abuts directly onto a canal in the existing system of canals or any extension of the existing system of canals; and
 - c) is used, or has been created to be used, for an end user purpose; and
 - d) has a valuation which values it individually and separately from any other land; and
 - e) is not contained within that part of the identified area shaded blue on "Plan C" (which area is described as "**subdivision 1**").
7. A canal allotment behind the lock and weir, and a canal allotment in front of the lock and weir includes a lot in a community titles scheme under the *Body Corporate and Community Management Act 1997* where the scheme land abuts directly onto a canal in the existing system of canals or any extension of the existing system of canals.
8. The quantum of the special charge levied in the 2018/19 financial year recognises that the estimated cost of implementing the overall plan is influenced by factors which include, a planned maintenance program over 48 years; the need for maintenance work being triggered by circumstances that depend upon a number of factors, including highly variable natural forces which cannot be predicted with accuracy; and that the estimated cost is by its nature a figure that falls within a range within which the actual costs could fall. Accordingly the quantum of the special charge levied in the 2018/19 financial year is set at a level which, if levied annually over the 48 year life of the plan, would not fully recover the estimated cost of implementing the overall plan over that period.
9. The Council considers it appropriate that the amount of the special charge vary between the different lands identified below having regard to all matters relevant to the objective of achieving an equitable spread of the revenue burden between all of the lands to be charged and fairness as between the different classes of land, including the extent to which, in the Council's opinion, different lands will specially benefit from the works.

10. The annual amount of the special charge made shall vary as follows:
 - Special charge amount No. 1 \$1,244
 - Special charge amount No. 2 \$614 per canal allotment behind the lock and weir
 - Special charge amount No. 3 \$155 per canal allotment in front of the lock and weir
11. Special charge amount No. 1 must be levied on all land which comprises subdivision 1.
12. Special charge amount No. 2 must be levied on each canal allotment behind the lock and weir (including canal allotments behind the lock and weir coming into existence after the date of this resolution which must be levied on a pro rata time basis).
13. Special charge amount No. 3 must be levied on each canal allotment in front of the lock and weir (including canal allotments in front of the lock and weir coming into existence after the date of this resolution which must be levied on a pro rata time basis).

1.5.8 Redcliffe Aerodrome Special Charge

The Council makes and levies a special charge to be known as the Redcliffe Aerodrome Special Charge ("special charge") on the rateable land identified below for the purpose of funding works for the operation, maintenance, repair and upgrading ("works") of Redcliffe Aerodrome.

The special charge is levied on rateable properties comprising the leased private, business or commercial sites adjacent to Redcliffe Aerodrome. As the Redcliffe Aerodrome is not a commercial airport, the primary use of and benefit from the operation, maintenance and upgrading of the aerodrome is conferred upon the private air transport and aviation-related businesses which occupy premises within the aerodrome boundaries. The level of this special charge has been set by Council to reflect sufficient and equitable contributions by these property owners to the cost of providing both operational and capital works and services at the aerodrome.

1. The overall plan for carrying out the works is:
 - a) The rateable land to which the special charge applies is the land specified below.
 - b) The service, facility or activity for which the overall plan is made is the indicative 10 year operational and capital works program for Redcliffe Aerodrome, from base year 2018/19, shown in the documents prepared by the Chief Executive Officer and presented to the Council, providing for, as the major elements:
 - (i) sealing of the runway and taxiways; and
 - (ii) installation of lighting and connections; and
 - (iii) general aerodrome maintenance.
 - c) The estimated cost of implementing the overall plan, in 2018 terms, is \$2,725,515 over a 10 year period from base year 2018/19.
 - d) Aerodrome maintenance is an ongoing matter. The estimated time for carrying out the indicatively programmed works shown in the overall plan as it presently exists is 10 years from base year 2018/19.

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Revenue Statement

2. The 2018/19 annual implementation plan comprises carrying out the following works forming part of that overall plan which are intended or expected to be carried out in 2018/19:

Aerodrome Operations

Operations cost	\$135,659
Total Operations	\$135,659

Aerodrome Capital

Resurfacing works	\$260,000
Lighting Upgrade	\$60,000
Total Capital	\$320,000

AERODROME TOTAL: \$455,659

3. The Council is of the opinion that occupiers of the rateable land to which the special charge applies will specially benefit from the works and services for the reason that:
- a) Redcliffe Aerodrome is not a commercial airport; and
 - b) most usage of Redcliffe Aerodrome is use by or for the benefit of private air transport or aviation-related operators who lease land within the Aerodrome holding, and are the occupiers of the rateable land proposed to be charged; and
 - c) the works and services in the overall plan facilitate or enhance that usage.
4. The Benefitted Area Map marked "Plan D" identifies the lands to be levied with the special charge for the 2018/19 financial year.
5. The Council considers it appropriate that the amount of the special charge for each parcel of rateable land be based upon land area, given that land area is a reasonable reflection of the scale of the occupier's activity, and therefore that occupier's relative level of special benefit from the works.

The amount of the special charge for the 2018/19 financial year will be \$4.63 per square metre of rateable land.

1.6 SEPARATE CHARGES

In accordance with section 94(1)(b)(iii) of the LGA, the Council makes and levies separate charges for the 2018/19 financial year as follows:

1.6.1 Regional Infrastructure Separate Charge

The Council makes and levies a separate charge on all rateable land to be known as the Regional Infrastructure Separate Charge. Funds raised from the Regional Infrastructure Separate Charge will be expended to enhance and rehabilitate transport and stormwater infrastructure that benefits the entire local government area (key infrastructure).

The Council considers all rateable land should contribute equally to the Regional Infrastructure Separate Charge because the key infrastructure, its enhancement and rehabilitation confers a general benefit on all rateable land.

The amount of the separate charge for the 2018/19 financial year will be \$78.00 per annum.

1.7 CONCESSIONS

For the financial year ending 30 June 2019 the Council will exercise its power to grant a concession for rates or charges under the LGR, Chapter 4, part 10, in the following ways:

1.7.1 Concession 1: Council Pensioner Rebate¹

- Where a person is receiving the maximum rate of pension (Maximum Rate) under Commonwealth law, or is in receipt of a DVA Gold Repatriation Health Card as confirmed by the Centrelink Confirmation eService, and qualifies for the Queensland Government Pensioner Rate Subsidy Scheme (Scheme) with respect to land located in the Moreton Bay Regional Council local government area (Qualifying Pensioner), the Council may partly rebate (rebate) the general rate and charges levied on the land in the amount equivalent to 50% of the total levy up to the Maximum Rebate per annum granted on a quarterly pro rata basis.
- A person will also be considered a Qualifying Pensioner if they are receiving the maximum rate of pension under Commonwealth law, and have entered into a long term lease or agreement with a retirement village operator for a property under a community titles scheme located in the Moreton Bay Regional Council local government area and the property is owned by the operator. In this instance, each community titles scheme property within the retirement village must be rated separately and, under the terms of the long term lease or agreement, the Qualifying Pensioner must be responsible for the payment of rates levied on the property.
- Maximum Rate is the highest level of benefit available and confirmed by Centrelink.
- The rebate may only be granted on the basis of a written application submitted to the Council. A new application must be made whenever there is a change to the Qualifying Pensioner's pension entitlements or address.
- The rebate will not be applied retrospectively to any rating period prior to the rating period in which the application for the rebate was made.
- The rebate will be granted pro rata according to that proportion of the land which the Qualifying Pensioner occupies as a principal place of residence.
- The rebate will be granted pro rata according to the Qualifying Pensioner's proportional share of ownership of the land with the exception that pro rata will not apply where proportional ownership is confined to marriage and de facto relationships.
- Where the eligibility date is confirmed as being a date falling in a previous rating period then the rebate will be granted for the entire current rating period in which the application was made.
- Where the eligibility date is confirmed as being a date within the current rating period in which the application was made then the rebate will be granted from the first day of the next rating period.
- Where a pensioner becomes ineligible for whatever reason, the rebate for the current rating period will be reversed in full where the ineligibility date occurred in a previous rating period. In all other cases the rebate will cease from the first day of the next rating period.
- "Rating Period" means the period for which rates and charges are levied as specified on the rate notice issued by the Council.
- The Maximum Rebate is \$250.00 per annum.

¹ See also the potential availability of an aspect of this concession under certain circumstances for R and U categories as explained above in this Revenue Statement

1.7.2 Concession 2: State Government Subsidy

- Where a person is receiving a pension under a Commonwealth law and qualifies for the Queensland Government Pensioner Rate Subsidy Scheme, (Scheme), with respect to land located in the Moreton Bay Regional Council local government area, the Council may, subject to the terms and conditions of the scheme, partly rebate rates and charges up to the maximum dollar amount specified by the scheme from time to time.
- The subsidy will be granted and administered strictly in accordance with the terms and conditions of the scheme as published by the Queensland Government from time to time.
- The subsidy may only be granted on the basis of a written application submitted to the Council. A new application must be made whenever there is a change to the qualifying pensioner's pension entitlements or address.
- The subsidy will not be applied retrospectively to any rating period prior to the rating period in which the application for the subsidy was made.
- "Rating Period" means the period for which rates and charges are levied as specified on the rate notice issued by the Council.

1.7.3 Rebate 3: Voluntary Conservation Agreements

The Council offers a partial rebate to property owners who enter into a voluntary conservation agreement in accordance with Council policy.

1.7.4 Rebate 4: Community Organisations

The Council offers a rebate towards rates and charges to community organisations in accordance with the Donations in Lieu of Rates and Charges Levied by Council and Unitywater Policy.

1.8 ISSUE OF RATE NOTICES

Rates and utility charges for the year ending 30 June 2019 will be levied quarterly at the commencement of each quarter.

1.9 INTEREST ON OVERDUE RATES

In accordance with section 133 of the LGR, all overdue rates and charges bear interest at the rate of 11% per annum, compounded on daily rests, commencing immediately after the due date for payment shown on the rate notice.

1.10 TIME WITHIN WHICH RATES MUST BE PAID

In accordance with section 118 of the LGR, all rates and charges are to be paid within 30 days after the rate notice for the rates and charges is issued.

1.11 COST RECOVERY FEES

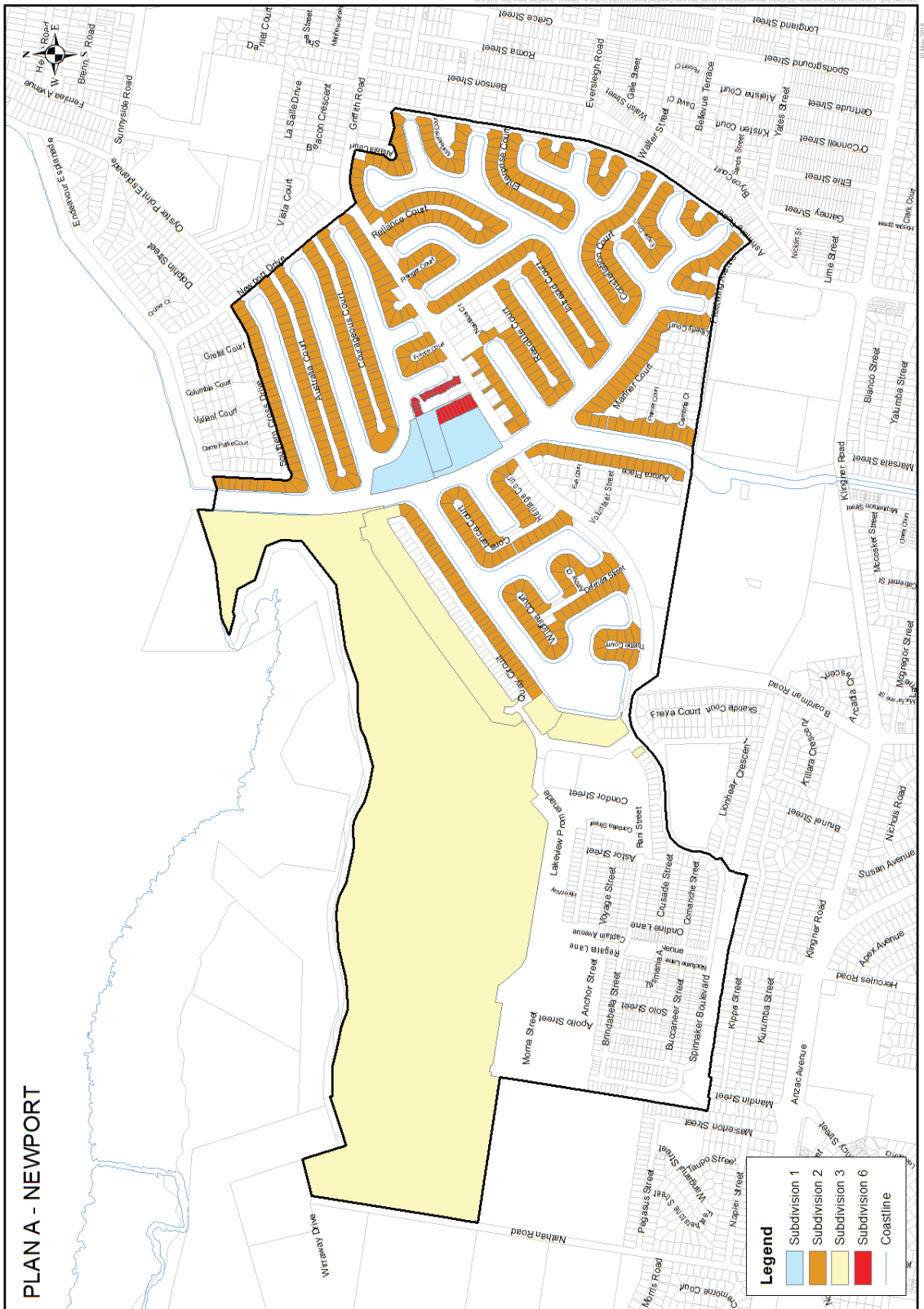
The amount of all cost recovery fees fixed by the Council will not be more than the cost to the Council of providing the service or taking the action for which the fee is charged.

1.12 OTHER FEES

Other fees are set by the Council for the provision of services for which a cost recovery fee may not be fixed.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Benefitted Area Maps



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Benefitted Area Maps



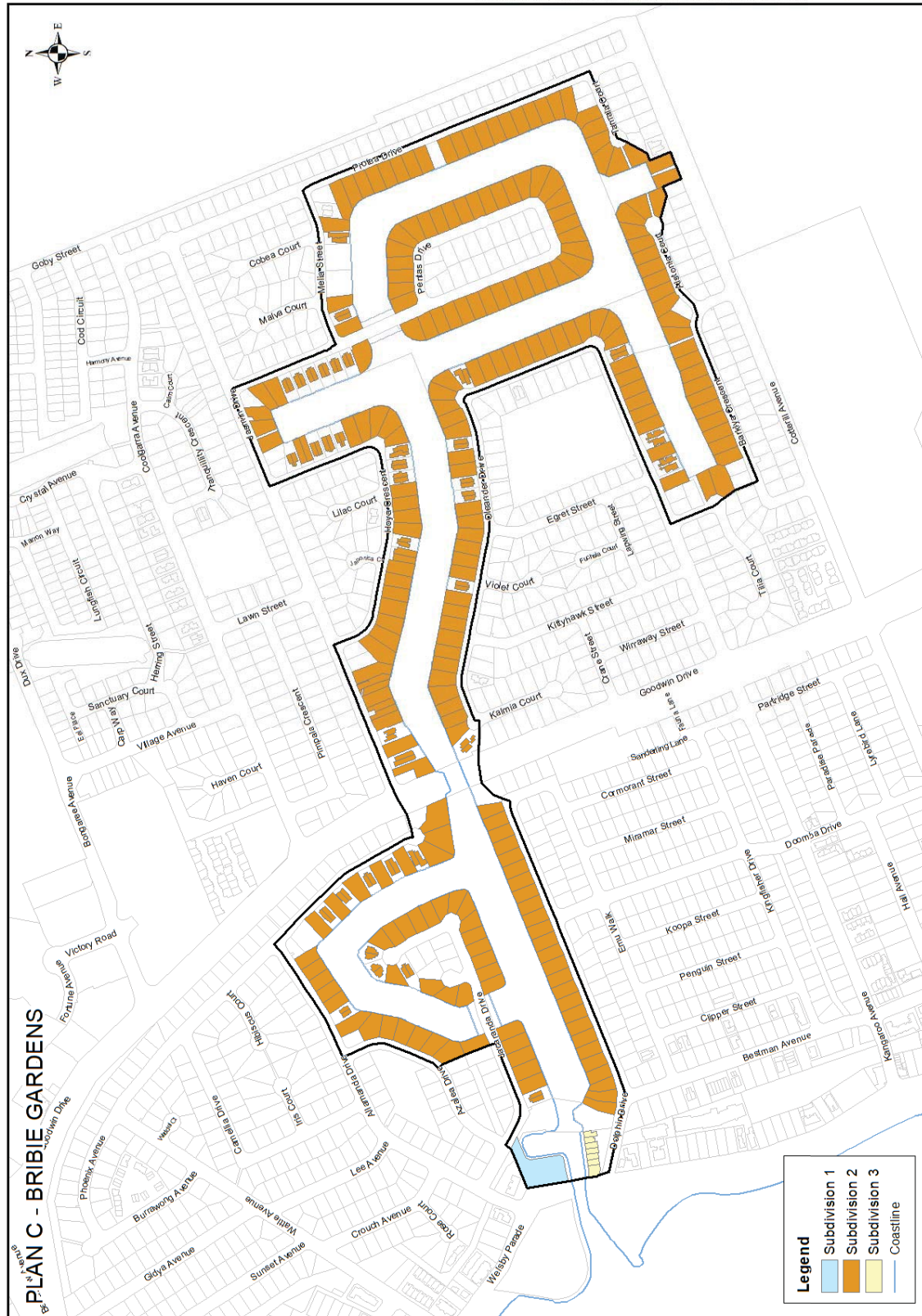
Moreton Bay Regional Council

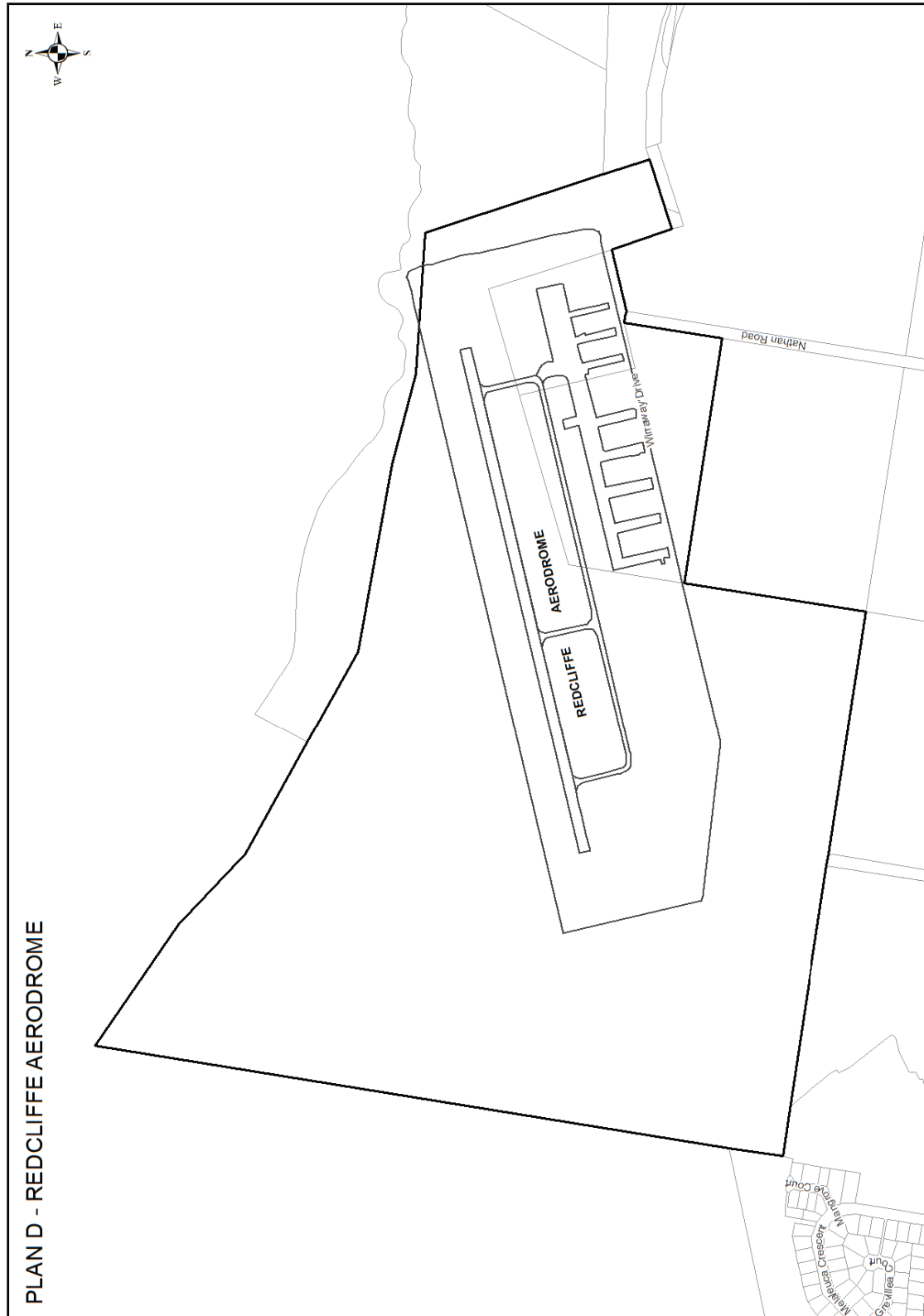
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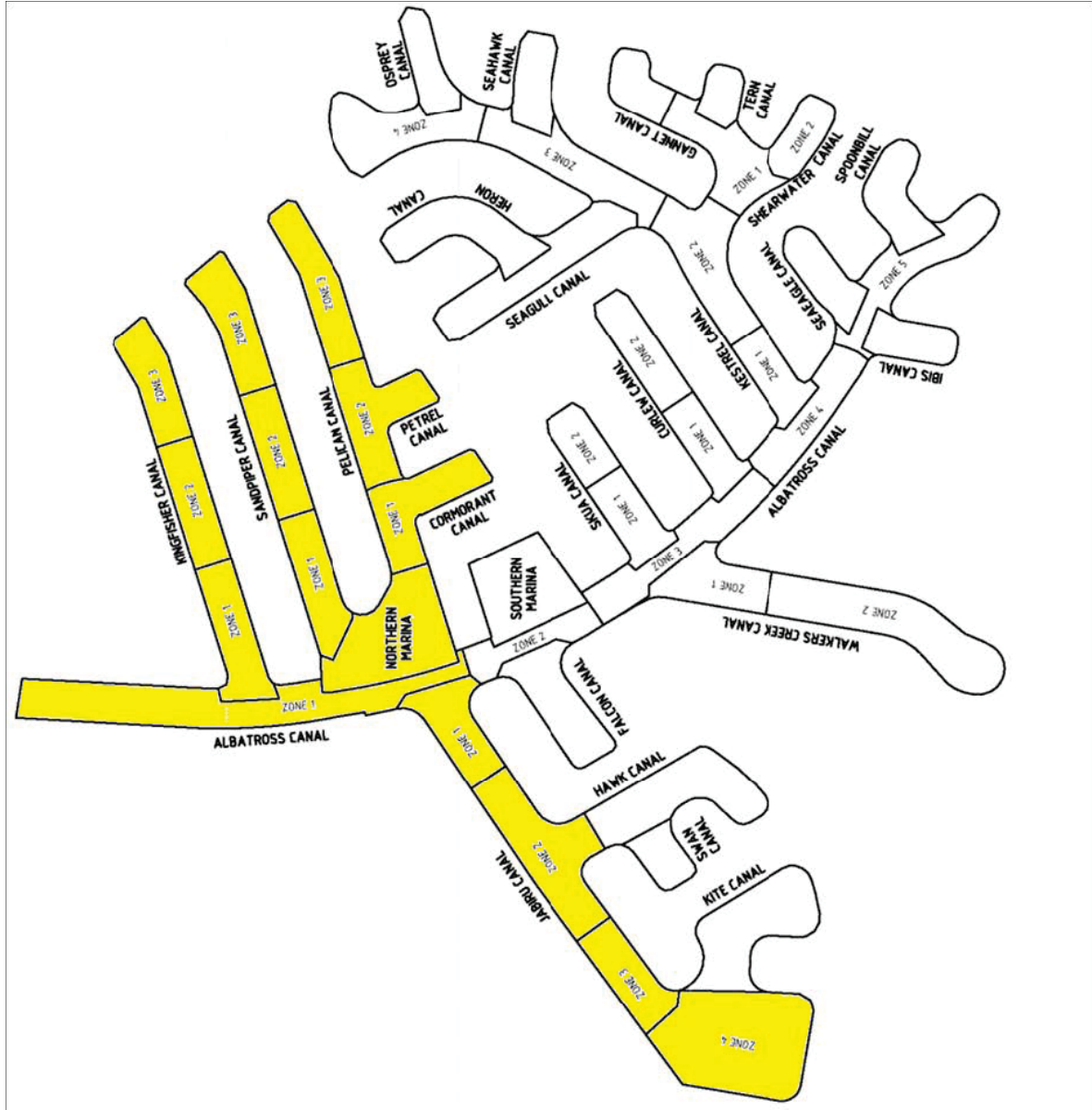
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Benefitted Area Maps






PLAN E - THE NEWPORT CANAL DREDGING STRATEGY ZONES



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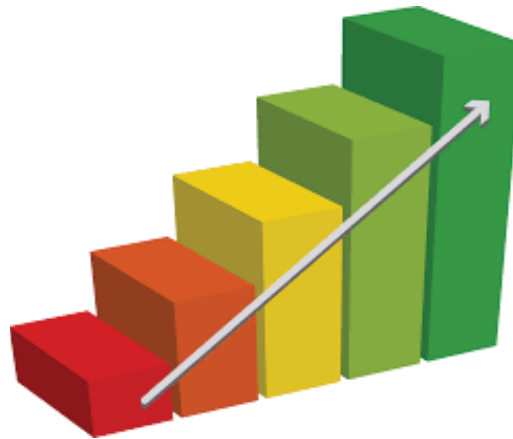
#2 Quarter 3 Operational Plan Review for 2018/19



Quarter 3 Operational Plan Review 2018/19

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department Performance



ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Financial and Project Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Amount of outstanding rates (excluding prepayments) at the end of each quarter	%	3.00	2.90
Obtain an unmodified external audit opinion for 2017/18	%	100.00	100.00
Liquidity - Target working capital ratio to be greater than 3	#	3.00	6.91
Maximise interest revenue on surplus cash invested with QTC and other financial institutions	%	2.50	2.54
Liquidity - Target cash expenses cover to be greater than 6 months	#	6.00	20.11
Fiscal Flexibility - Target interest cover to be greater than 6 months	#	6.00	21.26
Availability of corporate information systems during business hours	%	99.00	99.98
Internal customer satisfaction with corporate information systems	%	90.00	94.20
Availability of council's website	%	99.00	99.95

Performance Commentary

Liquidity remains very high with ratios indicating this. External Audit for 2017/18 was received with an unmodified audit opinion in the second quarter. Interest rate returns are stable with very little change occurring in the markets.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Human Resources**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Disputes that go to the Commission resolved in council's favour	%	90.00	100.00
Timeframe to fill a position no longer than 9 weeks	%	80.00	85.00

Performance Commentary

Commission

Of the 4 ongoing matters, 1 was resolved in Council's favour while the other the other 3 are still ongoing.

Recruitment

9 out of 60 positions exceeded the 9 weeks to recruit - there were a number of reasons which did not allow the time period to be met - e.g. role was advertised twice; change of where the position belonged within MBRC; sections taking too long to short list; to one position having a significant number of applicants and two rounds of interviews.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Legal Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Litigation satisfactorily resolved	%	90.00	90.00
Legal advice provided within agreed timeframes	%	100.00	95.00
Compliance with statutory and policy timeframes for Right To Information and Information Privacy applications and Complaints	%	95.00	99.00

Performance Commentary

Right to Information and information Privacy application processing timeframes are currently being met. Heavy reliance on the Department for internal advice and ongoing work created by special projects and court/litigation matters has resulted in some legal advice being delayed.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Corporate Communications**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with Council sponsored and run events	%	80.00	91.00
Council media releases utilised by media organisations	%	80.00	84.00

Performance Commentary

Seventy-three media releases were produced during the reporting period, with 84% of these published by media. Key publicity generated included the launch of Moreton Bay Regional Council's Equity Scholarships in partnership with USC - which generated weeks of positive coverage leading into the event, including TV coverage, as well press coverage of the launch itself. Australia Day events and Clean Up Australia activities were both well reported in local newspapers, with cover page photos the week before to promote them. Our proactive public messaging around mosquito spraying, algae clean up and tide warnings are increasingly well received, appearing both online and in print. Council continues to provide as much advance notice as possible to media to give updates the best chance of being run.

Council-run and sponsored events continued to maintain a high-level of positive community feedback. Council conducted seven events during the reporting period including three Australian Citizenship Ceremonies, three divisional events and a launch for Moreton Bay Regional Council's Equity Scholarships.

Improved layout saw record attendance and high satisfaction with Caboolture Splash and Movie (Div 3). Samford Movie Under the Stars was extremely popular with all survey responses rating the event as enjoyable or very enjoyable. More than 1200 people attended the Burpengary Big Splash (Div 2) for the official reopening of the Burpengary Regional Aquatic and Leisure Centre. Feedback from patrons as well as Belgravia was overwhelmingly positive. Council hosted three citizenship ceremonies during the quarter including a ceremony on Australia Day. These events continue to receive high level of satisfaction from conferees.

Council worked closely with MBRIT on four sponsored events during the quarter. This included Australia Day events at Bribie Island and Redcliffe, Australia Day Awards Ceremony, and Park Vibes. Australia Day celebrations continued to attract large audiences of more than 9000 patrons. Unfortunately, Park Vibes was cancelled due to inclement weather.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Office Of The CEO Directorate**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Internal audit plan progressed as scheduled	%	100.00	100.00
Audit recommendations implemented	%	90.00	90.00

Performance Commentary

Audit Plan is ahead of schedule.

Audit recommendations are being implemented in line with approved implementation dates.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Engineering, Construction and Maintenance Directorate**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Compliance of Local Disaster Management Plan with Emergency Management Assurance Framework	%	100.00	100.00
CCTV cameras and equipment to be fully operational	%	94.00	92.21
CCTV footage requests processed within 5 business days	%	95.00	95.97
Hours of disaster management training undertaken	#	1,000.00	913.00
Number of disaster management exercises conducted	#	4.00	5.00
Numbers of Local Disaster Coordination Centre personnel meeting core training levels	#	90.00	117.00
Number of Asset Protection Zone planned burns completed	#	11.00	5.00
Number of Strategic Fire Advantage Zone planned burns completed	#	16.00	16.00
Number of Land Management Zone planned burns completed	#	8.00	6.00

Performance Commentary

CCTV Cameras operational - Q3 - 1009 cameras with 917 cameras currently online (90.88%). AFN/Telstra is working to rectify these faults. YTD this equates to 92.21% operational.

QPS CCTV footage requests - Q3 - 37 police requests received with 100% completed within 5 business days; YTD - 143 of 149 QPS requests completed at 95.97%. YTD the Public Safety team received and processed 70 internal requests, 3 external requests and 149 QPS requests for footage.

Disaster Management Training - YTD - 133 persons trained (444hrs).

Disaster Management Exercises - YTD - 5 exercises conducted involving 111 persons (469hrs).

Fire Management planned burn program 2018/19 - YTD - 18 burns for 172 hectares of council owned land. 27 of 35 fuel management areas burned (77% of target completed). Due to weather conditions, no additional fire management activity was possible in Q3.

Asset Protection Zone blocks - 5 (of 11)

Strategic Fire Advantage Zone blocks - 16 (of 16)

Land Management Zone blocks - 6 (of 8)

117 staff meet the minimum core training requirements for disaster management - 98 LDCC and 19 evacuation centre staff.

Council's Local Disaster Management Plan (LDMP) is compliant with the Inspector-General Emergency Management's (IGEM) Emergency Management Assurance Framework (EMAF) as assessed on 28 August 2018.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Waste Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Kerbside waste and recyclable waste bins collected as scheduled	%	100.00	98.70
Total tonnage of general and recyclable waste collected from kerbside bins that is recycled	%	22.00	53.00
Total tonnage of waste collected at waste facilities from residential and commercial premises (excluding kerbside bins collection) that is recycled	%	45.00	67.00

Performance Commentary

Recycling activities have increased and are above the recycling rates for Queensland at 67%. The Queensland overall recycling rates are below 55%
The kerbside collection is also well above the National Best Practice for Waste Management (which is <2 for each 2,000 collections).

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Project Management and Construction**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Percentage of capital works program completed	%	100.00	71.00

Performance Commentary

The metric represents Capital Projects delivered by Project Management in 2018/19 are valued at \$129M, currently \$78M in actuals has been achieved with a further \$51M in commitments for 2018/19.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Infrastructure Planning**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer requests addressed within the set response time	%	95.00	98.40
Planning projects are completed in the financial year prior to design	%	95.00	75.00

Performance Commentary

Planning Projects:

Within the 18/19 budget a total of 8 projects require planning prior to design or construction; 5 Operational & 3 Capital. Progress against each of the projects is identified below.

Operational:

106789 Meldale - Way Street - Boat Ramp Renewal 2029/20 budget.	40% complete	Project moved to delivery 2023/24 within draft
101415 Petrie - North Coast Railway Line - Drainage Investigation expanded)	95% complete	Finalisation: April 2019 (project scope expanded)
102238 Sandstone Point - Kal-ma-kuta Drive Park - Drainage Investigation	100% complete	
102173 Toorbul - Esplanade - Foreshore Works 1	40% complete	Finalisation: April 2019
102219 Toorbul - Esplanade - Foreshore Works 2	50% complete	Finalisation: April 2019

Capital:

101295 Brendale - Nolan Park - BMX Precinct	80% complete	Development Application to be lodged in April.
101300 Narangba - Harris Ave Sports Complex - Tennis	100% complete	
102214 Scarborough - Scarborough Cliffs - Stabilisation Works	98% complete	Final design documents due 16 April 2019

Customer Requests.

For the period 1January to 31March the following breakdown is provided:

P&RP - 97 requests completed with time and 1 over time, for 99% completion within time.

DW&CP - 90 requests completed within time with 2 currently over time, for 97.8% completion within time.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Integrated Transport Planning and Design**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Design program is completed in the financial year prior to construction	%	95.00	95.00

Performance Commentary

Completed detailed designs for projects to be constructed in the 2019/20 financial year is at 95%. Minor Works program is not currently included in this KPI

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Department: **Asset Maintenance**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Operations - Programmed roads maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Road network customer requests completed within level of service timeframes	%	95.00	96.50
Operations - Programmed stormwater maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Stormwater network customer requests completed within level of service timeframes	%	95.00	100.00
Operations - Programmed maritime facilities maintenance activities completed in accordance with schedule	%	100.00	100.00
Building and Facilities - Graffiti removal requests completed in accordance with timeframes	%	95.00	91.15
Operations - Customer requests for marine related services completed within level of service timeframes	%	95.00	100.00
Operations - Programmed parks maintenance activities (mowing and landscaping) completed in accordance with schedule	%	100.00	100.00
Operations - Parks customer requests completed within level of service timeframes	%	95.00	98.20
Operations - Programmed parks inspection activities (playgrounds) completed in accordance with schedule	%	100.00	100.00
Fleet - Light fleet is maintained in accordance with programmed maintenance service schedules	%	95.00	91.00
Fleet - Heavy fleet, plant and equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	95.00
Fleet - Compliance with all Queensland Transport Statutory Regulations	%	100.00	100.00
Fleet - Small equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	95.00
Building and Facilities - Programmed buildings and facilities maintenance activities completed in accordance with schedule	%	100.00	68.30
Building and Facilities - Customer requests addressed within the set response time	%	95.00	95.14

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Performance Commentary

Building & Facilities

Reactive: KPIs are at 95.14% completed within time frame these should improve further with the appointment of new maintenance Officers.
Programmed Maintenance: is tracking at 68.3% it is expected some of the contracts affecting the completion percentage overall will complete in time to bring the KPI into line with targeted 100%. Graffiti: Work orders completed within time are under target at 91.15% Appointment of an additional GCO is required.

Fleet

Servicing programs for Heavy, Light and Small plant are in line with implemented maintenance schedules and manufactures servicing specifications. All Light Fleet assets have been delivered for the 18/19 replacement program. The last Heavy Fleet truck assets for the 18/19 replacement program will be delivered no later than mid-May. The 19/20 Light Fleet replacement program will go to open tender shortly in readiness for the start of the new financial year. Small plant replacement is on schedule with funds to be committed in full by June. Proactive maintenance for all Fleet categories is at 70% and reactive is at 30% across all categories.

Ops

Roads and parks are up to date with programs across the region. Areas are maintained in preparation for Anzac day. Restoration works have commenced on the Bribie Island bridge pedestrian underpass with works scheduled to be complete by late May/early June 2019.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Customer and Cultural Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with call centre service	%	95.00	95.00
Customer calls resolved at the first point of contact	%	90.00	97.00
Customer satisfaction with Customer Service Centre service	%	95.00	99.00
Customer enquiries resolved at the first point of contact	%	90.00	95.00
Customer satisfaction with library services and programs	%	90.00	97.00
Number of exhibitions delivered by Council's galleries	#	60.00	42.00
Number of exhibitions delivered by Council's museums	#	12.00	9.00
Customer satisfaction with gallery exhibitions and programs	%	90.00	94.00
Customer satisfaction with museum exhibitions and programs	%	90.00	96.00

Performance Commentary

Customer Service

KPIs achieved for Call Centre and Processing Services.

Libraries

Customer satisfaction is at 97%. Our customers reported being particularly satisfied with library programming and collections but also consistently reported that library staff are our biggest asset. Library staff are described as being knowledgeable and welcoming and their wide range of skills is greatly appreciated by library customers.

Galleries and Museums

Galleries opened 12 exhibitions this quarter, with an overall visitor satisfaction rating of 94%. Museums opened 3 exhibitions this quarter with an overall visitor satisfaction rating of 96%.

Exhibitions opened include Fresh Eyes: Recent landscapes of the Moreton Bay Region; Madame Weigel: Colonial Fashion Entrepreneur and The Keeper: Collectors and their collections.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Property and Commercial Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Number of scheduled Hub Learning and Business Centre compliance audits	#	4.00	3.00
Usage of Hub Learning and Business Centre is within forecast rates	%	90.00	90.00
Number of scheduled swimming pool compliance audits	#	48.00	84.00
Number of scheduled QSEC compliance audits	#	4.00	3.00
Usage of QSEC is within forecast rates	%	90.00	100.00
Usage of MSEC is within forecast rates	%	90.00	90.00
Patronage of swimming pools is within forecast rates	%	90.00	95.00
Number of scheduled MSEC compliance audits	#	4.00	3.00
Number of scheduled caravan park compliance audits (4 x 6 audits and 2 x 2 audits)	#	28.00	21.00
Patronage of caravan parks is within forecast rates	%	80.00	77.00
Number of scheduled Redcliffe Cultural Centre compliance audits	#	4.00	3.00
Usage of Redcliffe Cultural Centre is within forecast rates	%	90.00	97.00
Tenancy rate of leased commercial/retail buildings	%	95.00	95.00
Tenancy rate of leased residential buildings	%	95.00	100.00

Performance Commentary

MSEC, QSEC, HUB and Redcliffe Entertainment Centre: facility audits are on track (1 per quarter)

Pool Audits: Additional compliance inspections to support contract compliance.

Caravan Park Patronage generally on target - some impact from renovation works to cabins at Bongaree.

Residential tenancies: All available premises are leased.

Commercial tenancies: Majority of commercial tenancies are leased - only vacancies are within the Corso (700m2).

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Regulatory Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Private certifier referrals are responded to within statutory timeframes	%	100.00	99.00
Building Compliance & Development customer requests responded to within required timeframes	%	90.00	91.00
Plumbing assessments responded to within statutory timeframes	%	100.00	100.00
Public Health and Local Laws customer requests responded to within required timeframes	%	90.00	74.00
Regulated parking programs are completed as scheduled	%	100.00	100.00
Food safety inspections are completed as scheduled	%	100.00	100.00
Public immunisation programs are completed as scheduled	%	100.00	100.00
Appeals and internal review applications are responded to within required time frames	%	100.00	100.00

Performance Commentary

Private Certifier / Concurrence Applications: 226 of 227 properly made applications were responded to within the statutory time frames.

Building Compliance Customer Requests: 964 of 1055 requests were responded to within required time frames.

Plumbing Assessments: All 303 plumbing assessments were conducted within the required time frames.

Public Health & Local Laws Customer Service Requests completed with PCC time frames:

Total 4806 of 6528 CR's completed in PCC time frames - priority one (PCC1) requests were responded to within required time frames.

Customers contacted and matters actioned appropriately but not recorded correctly within CR system - additional training has been provided to responsible officers.

Regulated Parking: All planned regulated parking days were conducted throughout the Region.

Food Safety Inspections: All planned, higher risk inspections were conducted during the period. A total of 641 of 675 food safety inspections were finalised during the period.

Immunisation Program: All 60 scheduled immunisation clinics were completed.

Appeals and Internal Review Applications: All 18 general review applications were actioned within the required time frame and all 134 infringement and remedial notice appeals were actioned within the required time frames.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Community Services and Sport and Recreation**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Number of projects supported through Council's community grants program	#	140.00	61.00
Number of individuals supported through Council's community grants program	#	400.00	191.00
Percentage of available child care places filled at Birralee Child Care Centre	%	95.00	100.00
Participation rate in council sport and recreation programs	%	95.00	78.00

Performance Commentary

Sport and Recreation Programs

Quarter 3 Active Holidays - 65 activities

1916 places available with 1709 bookings taken - 89.99%

Quarter 3 Healthy & Active Moreton - 445 activities

8182 places available with 6653 bookings taken - 81.31%

Quarter 3 Total - 510 activities

10098 places available with 8362 bookings taken - 82.80%

Year to date All Programs - 1294 activities

23348 places available with 17982 bookings taken - 78%

Community Grants - Individuals Supported

During Quarter 3, a total of 41 individuals were supported through Community Grants. RADF Out Of Round grants (4) and Individual Achievement Grants (37).

YTD Total - 191 individuals supported.

Whilst further individuals will be supported in Quarter 4 through Round 2 of the Regional Arts Development Fund (RADF) and the Individual Achievement Grant, it is unlikely that the annual target of 400 individuals supported will be achieved. This is primarily due to a reduction in the number of applications being received under the Individual Achievement Grant program. A Council Workshop has been scheduled for 7 May 2019 to discuss the further direction of the program with Council.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Performance Commentary (Continued)

Community Grants - Projects Supported

Qtr 3 supported projects for Qld Youth Week - 3, Harmony Day - 6

YTD Total - 61 projects supported. Further projects will be supported in Quarter 4 following the completion of Round 2 of the 2018/19

Community Grants Program and the Road Safety Grants Program..

Birralee Child Care Centre

During Quarter 3, Birralee Child Care Centre maintained a 100% occupancy rate.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Environmental Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Participation rate in environmental programs and activities	%	95.00	91.00
Percentage of scheduled environmental assessments and monitoring completed	%	100.00	100.00

Performance Commentary

Public interest and participation at workshops remains strong. A new series of workshops for the 2019 calendar year commenced in February, focusing on priority fauna species found within the region. This quarter, a Water Mouse workshop (20 participants) was held in Division 1 and a Native Glider workshop (35 participants) was held in Division 10.

Scheduled monitoring of 16 ibis roosts and 18 flying fox colonies occurred during the quarter, in accordance with roost management plans. Monitoring of water quality is ongoing.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Development Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Code Assessable MCU / RAL applications decided within 30 business days	%	80.00	82.00
Code Assessable Operational Works applications decided within 20 business days	%	80.00	88.00
Survey Plan endorsements within 15 business days	%	80.00	88.00
Third Party Survey Plan endorsement within 5 business days (mb+)	%	80.00	100.00
Third Party Operational Works applications decided within 5 business days (mb+)	%	80.00	100.00
Customer Satisfaction Survey Results for Development Services rates service as good or excellent	%	80.00	0.00

Performance Commentary

KPI's 1-5 were all met with KPI 4 & KPI 5 at 100%. KPI 6 is not due until Quarter 4.

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Strategic Planning**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Deliver key Economic Actions in line with the adopted Economic Development Action Plan.	%	100.00	60.00
Planned internal activities and projects completed	%	90.00	71.00
Customer Satisfaction Survey Results for Strategic Planning & Economic Development rates service as good or excellent	%	80.00	0.00

Performance Commentary

Commentary Economic Development

Deliver key Economic Actions in line with the adopted Economic Development Action Plan

We are currently on track to deliver nearly 60% of all active actions in the EDAP for the current financial year. The current status of specific key actions are listed below:

Investment Attraction:

Council continues to encourage businesses to invest in the region and attracting new businesses to locate within Moreton bay. Actions include:

- Preparation of a Business Attraction Incentives Strategy
- Developing marketing collateral to assist a Taiwan business delegation to promote and attract business and exports to the region
- Developing regional profile for specific industry types to assist attraction and business development

Business Development:

Council is also focused on increasing the diversity of businesses within the region. This will lead to a more robust economy that can withstand the up and downs of economic cycles and increase the resilience of local businesses. Council continues to work with key stakeholders within the region and with other levels of government to attract businesses to the region, to assist in obtaining Council's vision of 70% employment self-containment rate. Recent activities including the possible attraction to the region of Agri-tech businesses and the promotion of the regions agriculture produce to international markets.

- Business Confidence Survey (On-going. Suggest best timing mid next year)
- Caboolture Event Precinct Strategy (currently undertaking further investigations to inform recommendations)

ITEM 3.3 - ADOPTION OF THE AMENDED ANNUAL BUDGET FOR 2018/19 AND THE QUARTER 3 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Performance Commentary (Continued)

Tourism:

Council continues to work with MBRIT to develop potential tourism opportunities and initiatives for the region. These include;

- AquaSplash (Clontarf)
- Preparation of a Regional Outdoor Economic Strategy
- Continual development and assessment of new locations for tourist related businesses

Education:

The development of the new educational precinct at The Mill is progressing quickly. The different educational pathways being created will be invaluable to the development of the local economy and benefit all local students within Moreton Bay region. Work is commencing to ensure that MBRC is in the position to optimise the opportunities that the new university will bring to the region and its residents. This includes:

- Developing appropriate strategy and policies to leverage of the new university for the benefit of the region
- Hosting education tours/familiarisations to the region
- Attracting international student groups to region

International Engagement:

Council is continuing to review and refine its Sister City Strategy and International Engagement Policy to assist the region expand its engagement with international cities for mutually beneficial economic outcomes. This also includes planning and facilitating inbound and outbound business delegations as appropriate and when required. Specific actions include:

- Draft Sister City Strategy and International Engagement Policy has been developed
- Council is working on developing its international network through its attendance events hosted by Department of Foreign Affairs and Trade, Australia Japan Foundation, Trade Investment Queensland and Austrade.
- MBRC continues to consider and evaluate international trade opportunities including traditional sister city relationships, as and when they arise.

Commentary Strategic Planning

Planning Scheme Amendment / Structure Plans / Caboolture West Structure Plan - Area 2

In response to the Minister's decision on Major Planning Scheme Amendment #1 a number of related deliverables in these and other Emerging Community areas have been impacted.

The Mill

Strategic Planning continues to assist the design process with input from the Design Review Panel for Stage One (and Stage 1a). Strategic Planning are also leading the development of a Public Realm Strategy and Built Form Guidelines for The Mill. Both of these documents are being prepared collaboratively with ECM and other internal stakeholders.

LGIP2 - Network Planning

The progress of network planning has been delayed to allow for the review of the planning assumptions as a result of the Minister's decision on Major Planning Scheme amendment #1.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

STRATHPINE - BOB BELL PARK - MANGROVE REHABILITATION - DIVISION 8

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18498959 : 7 May 2019 - Refer **Confidential Supporting Information**
A18477904
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenderers were invited for the 'Strathpine - Bob Bell Park - Mangrove Rehabilitation (MBRC005990)' project. The tender closed on 2 April 2019, with four tenders received, three of which were conforming.

It is recommended that Council award the contract to Civlec Pty Ltd (T/A GRC Civil) for the sum of \$225,955.92 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

That the tender for 'Strathpine - Bob Bell Park - Mangrove Rehabilitation (MBRC005990)' project be awarded to Civlec Pty Ltd T/A GRC Civil for the amount of \$225,955.92 (excluding GST).

- a) That the Council enters into an agreement with Civlec Pty Ltd (T/A GRC Civil) as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Civlec Pty Ltd (T/A GRC Civil) for 'Strathpine - Bob Bell Park - Mangrove Rehabilitation (MBRC005990)' project and any required variations of the agreement on Council's behalf.

ITEM 4.1 STRATHPINE - BOB BELL PARK - MANGROVE REHABILITATION - DIVISION 8 - A18498959 (Cont.)

REPORT DETAIL

1. Background

The project is located at Bob Bell Park and Normanby Way, Strathpine. The scope of work includes re-battering of two separate areas of eroded riverbank totalling 130m (80m and 50m respectively) and undertaking associated mangrove rehabilitation. The objective of the project is to stabilise the river bank to protect the parkland, footpath and bikeway from further erosion.

The project construction is programmed to commence in June 2019 and conclude August 2019.

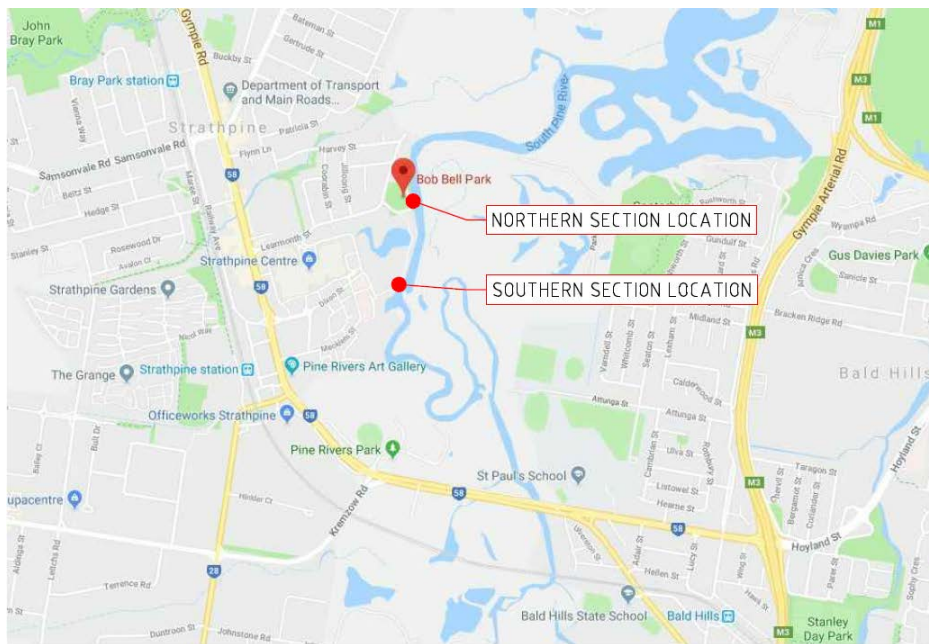


Figure 1: Locality plan

ITEM 4.1 STRATHPINE - BOB BELL PARK - MANGROVE REHABILITATION - DIVISION 8 - A18498959 (Cont.)



Figure 2: Location of works

2. Explanation of Item

Tenders were invited from Council's Prequalified Civil Construction panel (MBRC005990) for the *Strathpine - Bob Bell Park - Mangrove Rehabilitation* (MBRC005990) project. The tender closed on 2 April 2019 with four tenders received, three of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Civlec Pty Ltd (T/A GRC Civil)	97.80
2	AllenCon Pty Ltd	91.07

ITEM 4.1 STRATHPINE - BOB BELL PARK - MANGROVE REHABILITATION - DIVISION 8 - A18498959 (Cont.)

RANK	TENDERER	EVALUATION SCORE
3	G and H Plant Hire Pty Ltd	84.99
4	Auzcon Pty Ltd	Non-conforming

Civlec Pty Ltd (T/A GRC Civil) submitted a comprehensive tender. At the 9 April 2019 tender clarification meeting, Civlec Pty Ltd (T/A GRC Civil) confirmed their capability to complete the project and demonstrated a strong understanding of all the project requirements.

AllenCon Pty Ltd submitted a comprehensive tender. Their submission confirmed their capability to complete the project; however, there were no additional benefits presented for the higher price.

G and H Plant Hire Pty Ltd submitted a comprehensive tender. Their submission confirmed their capability to complete the project; however, there were no additional benefits presented for the higher price.

The non-conforming submission did not provide a conforming methodology to construct the project as per the design drawings and statutory approval.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council sought quotations via the Council Prequalified Civil Construction Panel (MBRC005990) for the work through Vendor Panel in accordance with the Local Government Act 2009.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

- a. The tenderers were sourced from the MBRC Prequalified Civil Construction Panel (MBRC005990).

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, a staging plan, site specific traffic management, environmental management and safety plans. Work areas will be isolated to protect site personnel, the public, and to meet workplace health and safety requirements. This information will be assessed for appropriateness by Council's Project Manager.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works at this location

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 4.1 STRATHPINE - BOB BELL PARK - MANGROVE REHABILITATION - DIVISION 8 - A18498959 (Cont.)

3.6 Financial Implications

Council has allocated a total of \$245,000 (excluding GST) in the 2017-18, 2018-19 and draft 2019-20 Operational Projects Program, budget 102206. All financials below exclude GST.

Design	\$ 47,320.00
Approvals	\$ 22,675.00
Adjusted tender price (construction)	\$ 225,955.92
Contingency (10%)	\$ 22,595.59
Qleave	\$ 1,405.77

Total Project Cost	\$ 319,952.28
	=====

Estimated ongoing operational/maintenance costs \$ 1,000.00 per F/Y

The budget amount for this project is insufficient. Additional funds (\$75,000) will be required from the 2019-20 Operational Projects Program for this project to continue.

3.7 Economic Benefit

The completion of the project will reduce ongoing maintenance and repair implications to Council for the eroded river bank areas.

3.8 Environmental Implications

This project includes stabilisation and proposed reduced incidence of erosion and scour of river bank at the two sites; rehabilitation and restored connectivity of mangrove and salt couch marine plants riparian bank vegetation; protection and improved health of significant, large Crows Ash tree (*Flindersia australis*) at the southern site.

3.9 Social Implications

This project will have improved public and visual amenity of parkland river bank environment.

3.10 Consultation / Communication

A detailed communication plan has been prepared and involves project notices and signage. Signage (corflute) will be placed 4 weeks prior to advising of the works.

The Divisional Councillor has been consulted and is supportive of the project and will be provided with fortnightly progress updates.

SUPPORTING INFORMATION

Ref: A18477904

The following list of supporting information is provided for:

ITEM 4.1

STRATHPINE - BOB BELL PARK - MANGROVE REHABILITATION - DIVISION 8

Confidential #1 Tender Evaluation

**ITEM 4.2
TENDER - GENERAL WASTE AND RECYCLABLE COLLECTION SERVICES -
MATERIALS RECOVERY FACILITY SERVICES (MBRC006242) - REGIONAL**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18430602 : 16 April 2019 - Refer **Confidential** Supporting Information
A18496820, A18496821
Responsible Officer: AH, Manager Waste Services (ECM Waste Services)

Executive Summary

A total of eight submissions were received for separable portion 4 of the *General Waste and Recyclables Collection Services (MBRC006242)* tender for Materials Recovery Facility (MRF) Services. Six submissions were received from collection contractors subcontracting to a MRF operator (either Visy Recycling or Re.Cycle) and the remaining two tender submissions were received from the MRF owner/operators Visy Paper Pty Ltd (t/a Visy Recycling) and Re.Group Pty Ltd (t/a Re.Cycle).

Evaluation and assessment indicated that the direct engagement of a MRF owner/operator provided best value for money and a higher level of certainty of service delivery compared to the MRF subcontracting through a waste collection contractor.

Visy Paper Pty Ltd t/a Visy Recycling provided the best value tender submission, both in terms of service costs as well as their proven ability to provide the MRF services required. Visy's tender submission utilises Council's Narangba Transfer Facility.

It is recommended that Council award separable portion 4 of the *General Waste and Recyclables Collection Services (MBRC006242)* tender for Materials Recovery Facility Services to Visy Recycling for the annual estimated sum of \$344,866.24 (excluding GST) and, if applicable, any contamination loadings (as per pricing schedule), for a 4-year term with 1-year extension option subject to both parties' agreement.

The awarding of this contract will provide continuity of recyclable processing for the region.

OFFICER'S RECOMMENDATION

That the tender for separable portion 4 of the *General Waste and Recyclables Collection Services (MBRC006242)* for Materials Recovery Facility Services be awarded to Visy Paper Pty Ltd (t/a Visy Recycling) for the amount of \$344,866.24 per annum (excluding GST) and, if applicable, any contamination loadings (as per pricing schedule) for a term of 4-years from 1 July 2019 to 30 June 2023 with an option to extend for a further 1-year based on mutual agreement and further;

- a) That the Council enters into an agreement with Visy Paper Pty Ltd (t/a Visy Recycling) as described in this report;
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Visy Paper Pty Ltd (t/a Visy Recycling) for separable portion 4 of the General Waste and Recyclable Collection Services (MBRC006242) tender for Materials Recovery Facility Services and any required variations of the agreement on Council's behalf.

ITEM 4.2 TENDER - GENERAL WASTE AND RECYCLABLE COLLECTION SERVICES - MATERIALS RECOVERY FACILITY SERVICES (MBRC006242) - REGIONAL - A18430602 (Cont.)

REPORT DETAIL

1. Background

Tenders were invited for 'General Waste and Recyclables Collection Services' (MBRC006242) incorporating four separable portions (services) for a period of 7 years with a 7-year extension on agreement. The separable portions were for wheelie bin waste and recycling collection; bulk bin collection; on-demand bulky waste collection; and Material Recovery Facility (MRF) processing services. The tender combined the General Waste Collection Services (MBW/10/2012), Recyclable Waste Collection Services (MBW/11/2012) and the Supply and Service of Bulk Industrial Bins (MBRC004425) together with the Materials Recovery Facility Services (MBW/14/2012) contract services to align services and obtain efficiencies.

On 13 December 2018, Council awarded three separable portions, the wheelie bin waste and recycling, bulk bin and on-demand bulky waste collection services of the 'General Waste and Recyclables Collection Services' (MBRC006242) tender to Cleanaway Pty Ltd for its Alternate Offer 1. Council resolved to postpone the consideration of the separable portion for the MRF processing of this tender until February 2019 to allow for further consideration of submissions and that tenderers for this separable portion be advised that the matter has been deferred.

A total of eight submissions were received for the MRF component of the tender. Six submissions were from collection contractors subcontracting to a MRF operator (either Visy or Re.Cycle) and the remaining two tender submissions were received from the MRF operators Visy Paper Pty Ltd t/a Visy Recycling and Re.Group Pty Ltd t/a Re.Cycle themselves.

Clarification was sought from both Visy Recycling and Re.Cycle on aspects of each of their submissions including confirmation of rates/pricing based on a shorter contract term and establishment timeframes for Re.Cycle's proposal to develop a new MRF for Council.

Of the companies that provided submissions, only one, Visy Recycling, currently own and operate an existing large scale MRF in South East Queensland (SEQ) capable of processing the region's co-mingled recyclables and is the most feasible option available. Development of a new MRF, as proposed by Re.Cycle and/or using interim services outside SEQ, would not be feasible due to prohibitive transport costs or long development timeframe for a new MRF. MRF processing services must be available and fully operational by 30 June 2019 to safeguard continuity of recycling services.

The current contract for the Materials Recovery Facility Services (MBW/14/2012) with Visy Recycling expires on 30 June 2019.

2. Explanation of Item

The initial evaluation considered all eight submissions received, including six from waste collection contractors that offered to provide MRF services by subcontracting with a MRF operator (refer Table 2 - Evaluation MRF Services).

The direct engagement of a MRF owner/operator was assessed as providing best value for money and a higher level of certainty of service delivery compared to MRF services via subcontracting through a waste collection contractor. The tenders were shortlisted to MRF owner/operators Visy Recycling and Re.Cycle. (Table 1 - Evaluation MRF Services)

Table 1 - Materials Recycling Facility (MRF) Services - Shortlist - Total Score of price and non-price elements:

Rank	Tenderer - MRF Owner/Operators only	Evaluation Score %
MRF only		
1	Visy Paper Pty Ltd t/a Visy Recycling	92.54
2	Re.Group Pty Ltd t/a Re.Cycle	68.32

ITEM 4.2 TENDER - GENERAL WASTE AND RECYCLABLE COLLECTION SERVICES - MATERIALS RECOVERY FACILITY SERVICES (MBRC006242) - REGIONAL - A18430602 (Cont.)

Table 2 - Materials Recycling Facility (MRF) Services - All Submissions - Total Score of price and non-price elements:

Rank	Tenderer - MRF Owner/Operators and Subcontractors	Evaluation Score %
MRF only		
1	Visy Paper Pty Ltd t/a Visy Recycling	90.44
2	Re.Group Pty Ltd t/a Re.Cycle	89.49
Waste and Recycling Collection and MRF subcontractor package		
3	Veolia Environmental Services (Australia) Pty Ltd	88.82
4	Cleanaway Pty Ltd - Alternate Offer 1	85.43
5	Cleanaway Pty Ltd - Alternate Offer 3	85.43
6	Cleanaway Pty Ltd - Alternate Offer 2	83.75
7	Cleanaway Pty Ltd - Alternate Offer 4	83.42
8	Suez Recycling & Recovery Pty Ltd	3.24

All tenderers for MRF services are experienced waste management and/ or recyclable processing companies in Australia with relevant MRF operation experience, management systems, customer service, required insurances, certified quality, environmental, work health and safety management systems and have plant and equipment capable of carrying out the services.

Visy Paper Pty Ltd (Visy Recycling) provided a conforming tender. Visy Recycling provides MRF services to all SEQ Councils through its high volume MRF facility at Gibson Island and has provided satisfactory services for the Moreton Bay Region since the contract was novated from Remondis in 2015. Visy Recycling are the largest owner/operator of MRF services in Australia and are part of an integrated paper and packaging manufacturing group.

Re.Group Pty Ltd (Re.Cycle) submitted a comprehensive conforming tender which included the development of a large volume MRF facility on a Caboolture site yet to be leased or purchased. Interim processing solutions proposed included short-term arrangements with Visy, transport elsewhere and/or establishing an interim small processing facility at Narangba. Re.Group/ Re.Cycle provides MRF services to Mackay, Townsville and Canberra (ACT) and a range of specialised services including MRF designs, development, engineering, operation and product development.

The evaluation took into consideration price and non-price criteria, including:

- Reliability and continuity of recyclable processing for the Moreton Bay region;
- Best value service delivery;
- Availability of MRF infrastructure to commence services or ability to provide the MRF infrastructure from contract commencement 1 July 2019;
- Profit-sharing offers;
- Proven industry experience;
- Uncertainty surrounding the current commodity market.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council called a public tender for the services through the LG Tender system in accordance with the requirements of the *Local Government Act 2009*.

ITEM 4.2 TENDER - GENERAL WASTE AND RECYCLABLE COLLECTION SERVICES - MATERIALS RECOVERY FACILITY SERVICES (MBRC006242) - REGIONAL - A18430602 (Cont.)

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006;
- *Local Government Act 2009*;
- *Local Government Regulation 2012* Chapter 6.

3.4 Risk Management Implications

Market fluctuations and changes of law

The highest risks rest with unpredicted cost increases caused by commodity markets fluctuations, market collapse and legislation change which may all result in variations to the contract terms. The proposed MRF contract was developed to protect Council's interests, including continuity of recycling services, to the maximum possible.

Visy has indicated in their proposal that their primary objective in undertaking the MRF processing is recovering material to meet the requirements of its own internal supply chain, that being Visy's manufacturing packaging businesses.

Contamination

There are also significant penalties in both tender submissions for the MRFs to deal with contamination. These penalties will be passed onto Council, should Council not control the amount of contamination in the kerbside wheelie bins and the bulk bins at multiple residential properties.

To reduce the contamination in recycling bins, the new contract with Cleanaway includes the following initiatives:

- Collection vehicles will be fitted with the new Cleanview system where there will be at least 3 of the 7 onboard cameras monitoring contamination in bins. The vehicles are able to capture this information utilising an onboard computer system and the details can be sent directly to Council where residents can then be notified of the issue and requested to address the contamination.
- The contract provides a written process for Cleanaway to address bin presentation problems, including contamination.
- Cleanaway is required to provide community education services to an allocation of \$100,000 per year.
- Refreshed collection vehicle livery and waste education material which is bright, simple and consistent with Australian Standard (AS4123.7) for residents to easily identify what items should be placed in their recycling bins.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The services will be debited to budget number - Recyclables collection and processing services - 20143.000.22004

The 2018/19 budget amount for this contract has an income of \$340,000/year. The new contract, if awarded as recommended, will require a budget allocation of approximately \$344,866.24. This amount excludes penalties for contamination above 10%.

The 50:50 revenue share from the Container Refund Scheme has been included in the calculations and significantly offsets a large proportion of the recyclable processing costs.

ITEM 4.2 TENDER - GENERAL WASTE AND RECYCLABLE COLLECTION SERVICES - MATERIALS RECOVERY FACILITY SERVICES (MBRC006242) - REGIONAL - A18430602 (Cont.)

3.7 Economic Benefit

The contract provides employment positions for 2 local people at the Narangba Transfer Facility and further employment of up to 6 people at the MRF. Visy Recycling also undertakes remanufacturing of material into packaging, as opposed to relying on export markets, which indirectly supports the local economy in SEQ through Visy's manufacturing packaging businesses.

3.8 Environmental Implications

Continuing to provide recyclable collection and processing ensures that a reduced amount of waste is taken to Council's landfills whilst maximising the resources recovered from recyclables.

3.9 Social Implications

Providing continued co-mingled recyclables processing for collected mobile bins and bulk industrial bins in the region ensures that residents can continue to recycle conveniently from their homes.

3.10 Consultation / Communication

Consultation was held with representatives from Council's Legal, Procurement and Financial Services sections to ensure compliance with Council's Procurement Policy for both the tender documents and the evaluation process.

SUPPORTING INFORMATION

Ref: [A18496820](#), [A18496821](#)

The following list of supporting information is provided for:

ITEM 4.2

**TENDER - GENERAL WASTE AND RECYCLABLE COLLECTION SERVICES - MATERIALS
RECOVERY FACILITY SERVICES (MBRC006242) - REGIONAL**

Confidential #1 Tender Evaluation - Collection Contractors Subcontract Arrangement

Confidential #2 Tender Evaluation - MRF Owner/Operators

**ITEM 4.3
TENDER - CLEANING OF COUNCIL BUILDINGS AND FACILITIES (MBRC007818) -
REGIONAL**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18401510 : 29 April 2019 - Refer **Confidential** Supporting Information
A18298805, A18298807
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The cleaning of Council's building and facilities across the region is undertaken through a contract arrangement which is due to expire 30 June 2019. Tenders were called for the 'Cleaning of Council Buildings and Facilities (MBRC007818)' through open tender using LG Tenderbox. Tenders closed on 19 February 2019, with eleven conforming and two non-conforming submissions received for one or more of the separable portions.

The tender contained two separable portions, the portions being based upon the buildings' occupancy type.

Separable portion 1 comprised the portion for 'Cleaning of Council Buildings and Facilities - Cleaning of Staffed Buildings and Facilities (MBRC007818)'. It is recommended that separable portion 1 be awarded to Quayclean Australia Pty Ltd for an estimated annual sum of \$1,200,748.44 (excluding GST) for an initial period of two years (1 July 2019 to 30 June 2021) with an option to extend by a further two x one-year periods, subject to satisfactory performance.

Separable portion 2 comprised the portion for 'Cleaning of Council Buildings and Facilities - Cleaning of Community Centres and Halls (MBRC007818)'. It is recommended that separable portion 2 be awarded to Quayclean Australia Pty Ltd for an estimated annual sum of \$114,370.50 (excluding GST) for an initial period of two years (1 July 2019 to 30 June 2021) with an option to extend by a further two x one-year periods, subject to satisfactory performance.

OFFICER'S RECOMMENDATION

1. That the tender for *Cleaning of Council Buildings and Facilities - Cleaning of Staffed Buildings and Facilities (MBRC007818 - separable portion 1)* be awarded to Quayclean Australia Pty Ltd for the estimated annual sum of \$1,200,748.44 (excluding GST).
 - a) That the Council enters into an agreement with Quayclean Australia Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Quayclean Australia Pty Ltd for *Cleaning of Council Buildings and Facilities - Cleaning of Staffed Buildings and Facilities (MBRC007818 - separable portion 1)* and any required variations of the agreement on Council's behalf.
2. That the tender for *Cleaning of Council Buildings and Facilities - Cleaning of Community Centres and Halls (MBRC007818 - separable portion 2)* be awarded to Quayclean Australia Pty Ltd for the estimated annual sum of \$114,370.50 (excluding GST).
 - a) That the Council enters into an agreement with Quayclean Australia Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Quayclean Australia Pty Ltd for *Cleaning of Council Buildings and Facilities - Cleaning of Community Centres and Halls (MBRC007818 - separable portion 2)* and any required variations of the agreement on Council's behalf.

ITEM 4.3 TENDER - CLEANING OF COUNCIL BUILDINGS AND FACILITIES (MBRC007818) - REGIONAL - A18401510 (Cont.)

REPORT DETAIL

1. Background

Council currently undertakes the cleaning of its buildings and facilities across the region through contracted works. The contract allows for the scheduled cleaning of 105 staffed buildings and 6 community centres and halls across the region. The current contract for these cleaning services is due to expire on 30 June 2019.

2. Explanation of Item

Tenders were called for the 'Cleaning of Council Buildings and Facilities (MBRC007818)'. Tenders closed on 19 February 2019, with submissions received from 13 companies for one or more of the separable portions. There were submissions received from two companies which were considered non-conforming as representatives from the companies failed to attend the compulsory tender briefing session and site inspection held on 7 February 2019.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Separable Portion 1 - Cleaning of staffed buildings and facilities:

Rank	Tenderer	Evaluation Score
1	Quayclean Australia Pty Ltd	96.76
2	Biniris (Aust) Pty Ltd	92.39
3	Advanced National Services Pty Ltd	89.60
4	CMBM Facility Services Pty Ltd	85.34
5	Facilities First Australia Pty Ltd	84.71
6	Quality Commercial Cleaning Pty Ltd	83.75
7	Alpha Supper Cleaning Services Pty Ltd	83.60
8	Pickwick Group Pty Ltd	82.68
9	G & EM Cleaning Services Pty Ltd	78.78
10	Clean City Property Pty Ltd	62.67
11	Menzies International (Aust) Pty Ltd	Non-conforming
12	Prime Facilities Management Pty Ltd	Non-conforming

Separable Portion 2 - Cleaning of community centres and halls:

Rank	Tenderer	Evaluation Score
1	Quayclean Australia Pty Ltd	95.60
2	Biniris (Aust) Pty Ltd	92.21
3	Advanced National Services Pty Ltd	89.86
4	Facilities First Australia Pty Ltd	87.71
5	Alpha Supper Cleaning Services Pty Ltd	83.60
6	CMBM Facility Services Pty Ltd	82.72

ITEM 4.3 TENDER - CLEANING OF COUNCIL BUILDINGS AND FACILITIES (MBRC007818) - REGIONAL - A18401510 (Cont.)

Rank	Tenderer	Evaluation Score
7	Pickwick Group Pty Ltd	81.14
8	G & EM Cleaning Services Pty Ltd	73.61
9	Quality Commercial Cleaning Pty Ltd	70.12
10	Pledge Cleaning Solutions	53.18
11	Clean City Property Pty Ltd	47.44
12	Menzies International (Aust) Pty Ltd	Non-conforming
13	Prime Facilities Management Pty Ltd	Non-conforming

Post tender clarification meetings were held with the companies that received the two highest evaluation scores as a result of the evaluation process. The company that submitted the lowest priced offer was also invited to attend a post tender clarification meeting to ensure best value for Council was being achieved. Subsequent to these meetings, the highest ranked submission from Quayclean Australia Pty Ltd was deemed best value, as Quayclean were able to demonstrate clear understanding of what is required and provided operational strategies as to how they will achieve the required outcomes.

Quayclean Australia Pty Ltd submitted a comprehensive tender submission for both portions of this tender. Their submission demonstrated the required level of skill, knowledge, experience held by their key staff and demonstrated their capacity to undertake the works required. Quayclean Australia Pty Ltd received the highest evaluation score for both portions; however, their submission was the second lowest priced offer received. At the post tender clarification meeting, Quayclean Australia Pty Ltd provided the evaluation team with confidence in their ability to deliver the cleaning services required.

Quayclean Australia Pty Ltd are the current incumbent for portion 1 (*Cleaning of Council Staffed Buildings and Facilities*). While there have been some recent minor concerns with the quality of work, this has been addressed through the Contract Management Process and all issues have been rectified.

Biniris (Aust) Pty Ltd submitted a comprehensive tender submission outlining their understanding and ability to deliver the required works. The offer from Biniris (Aust) Pty Ltd received the second highest evaluation score for both portions and was the third lowest priced offer received. At their post tender clarification meeting, Biniris (Aust) Pty Ltd was not able to demonstrate how the works would be delivered and the evaluation team was not confident in their ability to deliver the works as outlined in their tender submission.

Alpha Supper Cleaning Services Pty Ltd submitted a poor tender submission which did not provide comprehensive information on how the company would deliver the required services and therefore was scored accordingly. Alpha Supper Cleaning Services Pty Ltd was the lowest priced offer for both portions; however, due to the level of detail contained in the tender submission, they scored seventh highest in portion 1 and fourth highest in portion 2. Alpha Supper Cleaning Services Pty Ltd attended a post tender clarification meeting and demonstrated a reasonable understanding of the contract requirements.

Advanced National Services Pty Ltd submitted a comprehensive tender submission, which outlined a clear understanding of the services required and demonstrated their ability to deliver these works. However, the offer from Advanced National Services Pty Ltd was the fourth lowest price submitted and there was no demonstrable benefit to Council for the higher priced offers.

The offers received from **Menzies International (Aust) Pty Ltd** and **Prime Facilities Management Pty Ltd** were deemed non-conforming as neither of these companies attended the mandatory tender briefing session and did not attend all walk-through site inspections held on 7 February 2019.

ITEM 4.3 TENDER - CLEANING OF COUNCIL BUILDINGS AND FACILITIES (MBRC007818) - REGIONAL - A18401510 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the Local Government Act 2009.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Attend all Council buildings within the periodic cleaning timeframes considering the large geographical spread and number of Council buildings.	Quayclean Australia Pty Ltd confirmed that their company can clean all sites within the timeframe and will have enough cleaners and equipment resources available to fulfil the requirements of the tender.
Efficient and effective response time in attending emergencies.	Quayclean Australia Pty Ltd confirmed that they currently operate a 24hour call service and will have the cleaners available to attend within the tendered timeframe.
No Council attendance during cleaning to validate cleaning completed.	In addition to the logging of Council swipe cards, Quayclean Australia Pty Ltd will submit daily quality control audits registering works completed.

A third-party review of financial status has been carried out on the successful tenderer, with Quayclean Australia Pty Ltd receiving a rating of 'sound', which has confirmed that they have the financial capacity to carry out the required works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The estimated annual costs as tendered by Quayclean Australia Pty Ltd are within annual budget allocation. All financials shown below are excluding GST.

Tender Price - Separable Portion 1	\$ 1,200,748.44
Tender Price - Separable Portion 2	\$ 114,370.50
Contingency - 5%	\$ 65,755.95

Total Project Cost	\$ 1,380,874.89
	=====

ITEM 4.3 TENDER - CLEANING OF COUNCIL BUILDINGS AND FACILITIES (MBRC007818) - REGIONAL - A18401510 (Cont.)

3.7 Economic Benefit

Quayclean Australia Pty Ltd has confirmed that at least 70% of the cleaners required to service this contract will be sourced locally.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

The cleanliness and hygiene of Council buildings and facilities are paramount to those who use and visit the buildings and facilities.

3.10 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant officers, stakeholders, and the procurement section of Council.

SUPPORTING INFORMATION

Ref: [A18298805](#), [A18298807](#)

The following list of supporting information is provided for:

ITEM 4.3

TENDER - CLEANING OF COUNCIL BUILDINGS AND FACILITIES (MBRC007818) - REGIONAL

Confidential #1 Tender Evaluation - Separable Portion 1

Confidential #2 Tender Evaluation - Separable Portion 2

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

NEW LEASE - NARANGBA UNITED FOOTBALL CLUB INC - DIVISION 11

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18345908: 7 May 2019 - **Refer Supporting Information A18345909**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease to Narangba United Football Club Inc. at Harris Avenue Sportsgrounds, 164 Young Road, Narangba (refer Supporting Information #1). The proposed lease would take effect immediately.

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Narangba United Football Club Inc. be granted a lease over areas at Harris Avenue Sportsgrounds, 164 Young Road, Narangba (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASE - NARANGBA UNITED FOOTBALL CLUB INC - DIVISION 11 - A18345908 (Cont.)

REPORT DETAIL

1. Background

Since 1999, the Narangba United Football Club Inc. has operated from Harris Avenue Sportsgrounds, 164 Young Road, Narangba (refer Supporting Information #1), with formal tenure over the clubhouse since November 2017.

As part of the Narangba Sports Reserve Master Plan 2006, Council identified a need for an amenities and storage facility to be constructed at the Harris Avenue Sportsgrounds to support the activities of the existing resident soccer club and the proposed future tennis facility.

2. Explanation of Item

The construction of the amenities and storage facility was recently completed as part of Council's Community Buildings Major Improvements Program. The building provides male, female and disability toilets, along with four storage spaces.

The proposed tenure arrangements over the facility are as follows:

- Narangba United Football Club Inc
 - Lease from Council over two parts of the storage space; and
 - Licence from Council over the female, male and disability toilets.
- Future Tennis Facility
 - Lease from Council over two parts of the storage space; and
 - Licence from Council over the female, male and disability toilets.

To implement the proposed tenure arrangements with Narangba United Football Club Inc, Council would need to provide the Club with a lease over the two storage areas (refer Supporting Information #1).

Council approval is not required for the establishment of the above-mentioned licences as these licences do not result in the disposal of land by Council.

Accordingly, this report recommends that Council approves the provision of a lease to Narangba United Football Club Inc, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 5.1 NEW LEASE - NARANGBA UNITED FOOTBALL CLUB INC - DIVISION 11 - A18345908 (Cont.)

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Narangba United Football Club Inc will provide the club with additional facilities to support its operations.

3.10 Consultation / Communication

Divisional Councillor
Narangba United Football Club Inc
Community Planning & Resources Manager

SUPPORTING INFORMATION

Ref: [A18345909](#)

The following list of supporting information is provided for:

ITEM 5.1

NEW LEASE - NARANGBA UNITED FOOTBALL CLUB INC - DIVISION 11

#1 Narangba United Football Club Inc - existing lease area, proposed lease area, amenities licence area and tennis storage area

ITEM 5.1 - NEW LEASE - NARANGBA UNITED FOOTBALL CLUB INC (Cont.)

#1 Narangba United Football Club Inc - existing lease area, proposed lease area, amenities licence area and tennis storage area



ITEM 5.2

NEW LEASE - SCARBOROUGH OUTRIGGER CANOE CLUB INC - DIVISION 5

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18516115 : 7 May 2019 - **Refer Supporting Information A18516211**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease to Scarborough Outrigger Canoe Club Inc. at Talobilla Park, 164 Klingner Road, Kippa-Ring (refer Supporting Information #1). The proposed lease would take effect immediately.

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Scarborough Outrigger Canoe Club Inc be granted a lease over an area at 164 Klingner Road, Kippa-Ring (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.2 NEW LEASE - SCARBOROUGH OUTRIGGER CANOE CLUB INC - DIVISION 5 - A18516115 (Cont.)

REPORT DETAIL

1. Background

Since 21 February 2018, the Scarborough Outrigger Canoe Club Inc has operated without formal tenure arrangements being in place. The inability to formalise tenure has been the result of ongoing lease negotiations with Australian Outrigger Canoe Racing Association South Queensland Branch Inc (AOCRA) (Scarborough Outrigger Canoe Club Inc. is affiliated with AOCRA).

On 20 February 2019, Council officers held a meeting with Scarborough Outrigger Canoe Club Inc. and AOCRA where it was agreed that the Scarborough Outrigger Canoe Club Inc. should hold formal tenure over the club facility at Talobilla Park, 164 Klingner Road, Kippa-Ring (refer Supporting Information #1). Scarborough Outrigger Canoe Club Inc. has confirmed that it is able to proceed with a lease over the designated area.

2. Explanation of Item

To implement the agreed tenure arrangements at this location, Council would need to provide the Scarborough Outrigger Canoe Club Inc. with a lease over the club facility (refer Supporting Information #1).

Accordingly, this report recommends that Council approves the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 5.2 NEW LEASE - SCARBOROUGH OUTRIGGER CANOE CLUB INC - DIVISION 5 - A18516115 (Cont.)

3.9 Social Implications

The issuing of a lease to Scarborough Outrigger Canoe Club Inc will provide the club with facilities to support its operations.

3.10 Consultation / Communication

Councillor Houghton (Division 5)

Scarborough Outrigger Canoe Club Inc

Australian Outrigger Canoe Racing Association South Queensland Branch Inc.

Community Planning and Resources Manager

SUPPORTING INFORMATION

Ref: A18516211

The following list of supporting information is provided for:

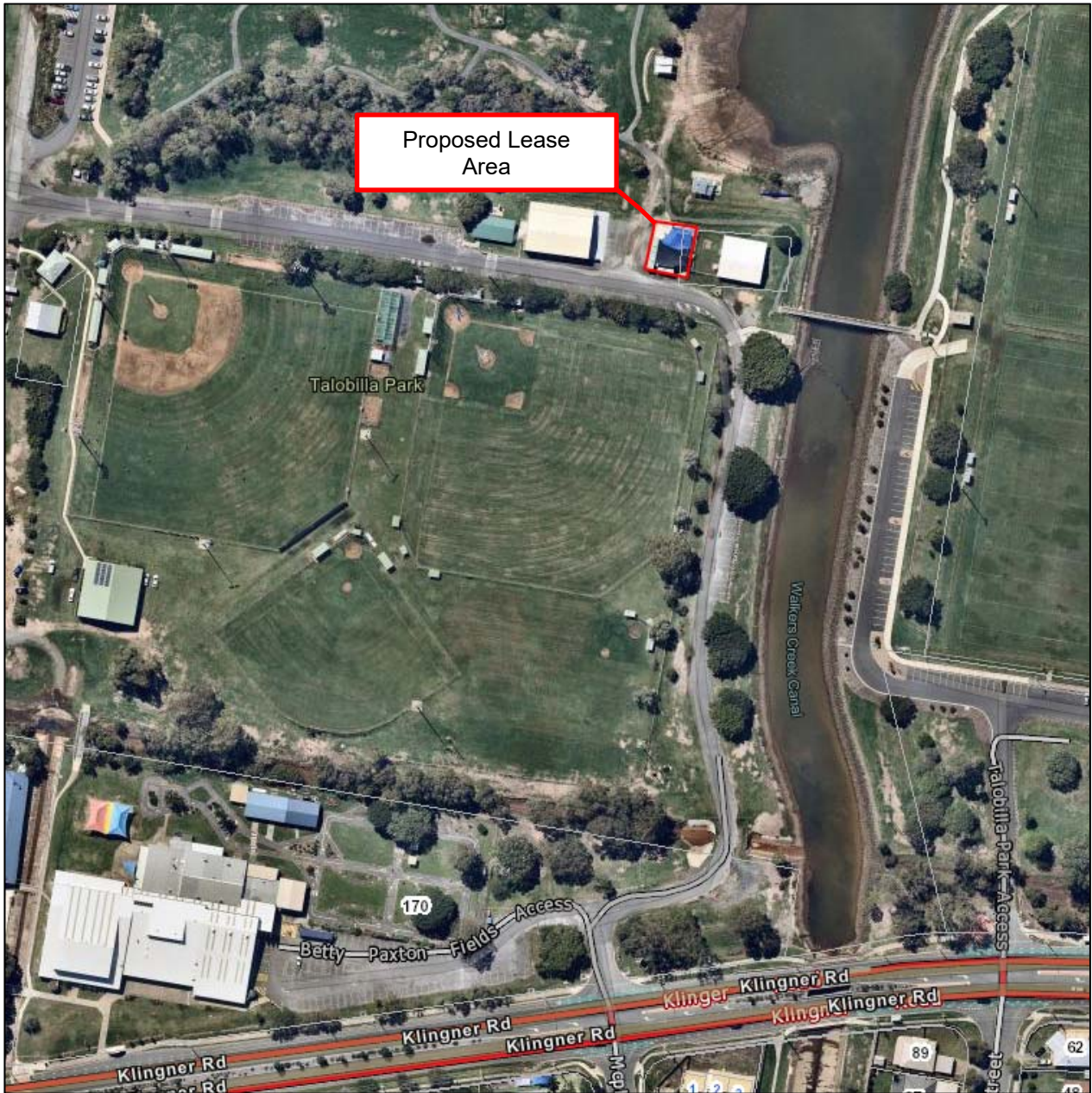
ITEM 5.2

NEW LEASE - SCARBOROUGH OUTRIGGER CANOE CLUB INC - DIVISION 5

#1 Scarborough Outrigger Canoe Club Inc - Proposed lease area

ITEM 5.2 - NEW LEASE - SCARBOROUGH OUTRIGGER CANOE CLUB INC (Cont.)

#1 Scarborough Outrigger Canoe Club Inc - Proposed lease area



6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

ITEM 6.1

COMMUNITY GRANTS PROGRAM ROUND 2 - 2018-2019 - REGIONAL

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A18435807: 02 May 2019 - Refer **Confidential Supporting Information**
A18509429

Responsible Officer: NS, Senior Grants and Partnerships (CES Community Services, Sport & Recreation)

Executive Summary

Applications under Round 2 of Council's 2018-2019 Community Grants Program (excluding the Individual Achievement Grant) closed on 10 March 2019. A total of 139 applications were received, including 12 Regional Arts Development Fund (RADF) applications. 1 Community Facilities Interest Free Loan application was also received.

A total of 62 applications have been recommended for funding, including 8 RADF applications. The total value of the recommended applications is \$296,118.92.

OFFICER'S RECOMMENDATION

That the Round 2 Community Grants Program funding recommendations as detailed in the supporting information to this report be approved.

ITEM 6.1 COMMUNITY GRANTS PROGRAM ROUND 2 - 2018-2019 - REGIONAL - A18435807 (Cont.)

REPORT DETAIL

1. Background

Council's Community Grants Program comprises seven grants that aim to develop and support organisations and individuals to positively contribute to the Region's community wellbeing, environmental sustainability, economic prosperity and cultural life (see Table 1).

Table 1: Community Grants Program

Grants	
1	Community Facilities Grant
2	Community Activities Grant
3	Community Organisation Equipment Grant
4	Community Organisation Development Grant
5	Regional Arts Development Fund (RADF)
6	Individual Achievement Grant
7	Road Safety Grant

Council also offers administers a Community Facilities Interest Free Loan Program.

2. Explanation of Item

Applications under Round 2 of Council's 2018-2019 Community Grants Program (excluding the Individual Achievement Grant and Road Safety Grant) were invited from eligible community organisations from 1 February 2019 to 10 March 2019. Individuals wishing to apply under the Individual Achievement Grant can apply at any time during the year, and the closing date for the Road Safety Grant round for 2018/19 is 13 May 2019. Recommendations associated with the Road Safety Grant program will be the subject of a separate report to Council.

A total of 139 applications were received from community organisations and individuals throughout the region. All applications received were subject to the following three-stage assessment process:

1. Pre-eligibility Check
 - All applications were checked to determine applicant and project eligibility, and to ensure that they were complete and/or submitted under the correct grant.
2. Panel Assessment
 - An internal assessment panel comprising senior officers assessed applications for the following grants:
 - Community Facilities Grant
 - Community Activities Grant
 - Community Organisation Equipment Grant
 - Community Organisation Development Grant
 - RADF applications were assessed by a panel of assessors comprising of one suitably qualified Council officer, and two external community representatives.
 - Applications were assessed by the panels against the following criteria:
 - Community need;
 - Community benefit;
 - Value for money; and
 - Capacity to deliver.
3. Decision Making
 - Assessment scores were totalled within each grant to provide a ranking of all applications and recommendations for funding.

As a result of the Round 2 assessment process, a total of 62 (45%) applications (including 8 RADF applications) with a total funding value of \$296,118.92 have been recommended for funding.

The interest free loan application received from Elimbah Sports and Recreation Association Inc. has not been recommended as the project is being recommended for funding through the Community Facilities Grant (i.e. two applications were received for the same project).

ITEM 6.1 COMMUNITY GRANTS PROGRAM ROUND 2 - 2018-2019 - REGIONAL - A18435807 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Council's Community Grants Program is administered in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

Council's Community Grants Program is administered in accordance with its Community Grants Policy (2150-030).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this project.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council's budget allocation for the 2018-2019 Community Grants Program (excluding the Individual Achievement Grant) totals \$603,000 (Budget numbers: 20258.015.22012, 20258.016.22012, 20258.017.22012, 20258.018.22012, 20232.000.22012). These funds include a Queensland Government contribution of \$61,200 towards RADF.

Table 2 below details the Community Grants Program budget available for the 2018-2019 financial year; funds available for Round 2; and funds recommended for expenditure in Round 2.

Table 2: Community Grants Program budget

	2018-2019 Total Budget Allocation	Round 2 Funds Available	Round 2 Funding Recommended
Community Grants (excl. Individual Achievement Grant)	\$480,000	\$256,050.31	\$249,752.04
RADF	*\$123,000	\$104,805.78	\$46,366.88
TOTAL	\$603,000	\$360,856.09	\$296,118.92

*Includes a Queensland Government contribution of \$61,200.

3.7 Economic Benefit

Council's Community Grants Program facilitates the delivery of community projects and events that contribute to the local economy through increased tourism and community activity.

3.8 Environmental Implications

Council's Community Grants Program facilitates the delivery of environmental projects such as revegetation and environmental education initiatives in the community.

3.9 Social Implications

A key objective of Council's Community Grants Program is to build the capacity of local community organisations to deliver a variety of community services and programs that respond to the needs of the Moreton Bay community.

3.10 Consultation / Communication

Director Community and Environmental Services; and
Community Planning and Resources Manager.

SUPPORTING INFORMATION

Ref: A18509429

The following list of supporting information is provided for:

ITEM 6.1

COMMUNITY GRANTS PROGRAM ROUND 2 - 2018-2019 - REGIONAL

Confidential #1 Community Facilities Grant

Confidential #2 Community Activities Grant

Confidential #3 Community Organisation Equipment Grant

Confidential #4 Community Organisation Development Grant

Confidential #5 Regional Arts Development Fund (RADF)

ITEM 6.2

EXPRESSION OF INTEREST - SOCIAL ENTERPRISE CAFE, CREEC - DIVISION 12

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A18449958: 15 April 2019
Responsible Officer: RM, Manager (CES Environmental Services)

Executive Summary

Council recently called for expressions of interest (EOI) from non-profit community organisations to manage a social enterprise café at the Caboolture Regional Environmental Education Centre (CREEC), commencing 1 July 2019 for a period of up to 3 years.

This report seeks Council's approval to enter into an agreement with the successful applicant under the EOI process, being Morayfield and District Lions Club.

OFFICER'S RECOMMENDATION

1. That the expression of interest submitted by the Morayfield and District Lions Club be accepted to manage a social enterprise café at Caboolture Regional Environment Centre (CREEC), commencing 1 July 2019 for a period of up to 3 years.
2. That the Council enters into a Social Enterprise Café Agreement with the Morayfield and District Lions Club, as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary including but not limited to, negotiating, making, amending, signing and discharging the Social Enterprise Café Agreement and any required variations of the agreement on the Council's behalf, as described in this report.

ITEM 6.2 EXPRESSION OF INTEREST - SOCIAL ENTERPRISE CAFE, CREEC - DIVISION 12 - A18449958 (Cont.)

REPORT DETAIL

1. Background

Caboolture Regional Environmental Education Centre (CREEC), located at 150 Rowley Road, Burpengary, is a multi-use community site delivering environmental education and recreation for the community.

CREEC offers environment focused workshops, school programs and self-guided walks through the site and along Burpengary Creek, a rare lowland rainforest riparian ecosystem. Council has also installed an all-abilities playground at the site, with the support from local community groups.

In 2018, Council recognised the need to trial an increased level of service to CREEC visitors, including the provision of refreshments. Consequently, a social enterprise café has been trialled, operating from the commercial kitchen located within the environment centre. The trial commenced in September 2018 and concludes on 30 June 2019.

As the social enterprise café trial has been deemed successful, an Expression of Interest (EOI) process was initiated to invite applications for the management of a social enterprise café at CREEC, for a one year term commencing 1 July 2019 with options for a further two one year terms (a period of up to 3 years).

The EOI was open for submissions between Monday 11 March 2019 and Friday 5 April 2019 and was advertised in a local newspaper and on Council's website.

2. Explanation of Item

An expression of interest application was received from the Morayfield and District Lions Club.

The submission was assessed against the selection criteria, as set out in the Expression of Interest documentation provided to applicants.

The Morayfield and District Lions Club demonstrated that they have the food handling skills and capacity to manage the social enterprise café at CREEC. In addition, they stated that they would use the funds generated by the social enterprise café to support the community by:

- Continuing to provide early intervention kits to children diagnosed with cerebral palsy (in partnership with the Cerebral Palsy League);
- Working with Police Citizens Youth Clubs targeting domestic violence prevention programs and
- Providing support to local wildlife carer groups, via dedicated fundraising events.

From an environmental perspective, the Morayfield and District Lions Club have committed to operate the social enterprise café in an environmentally responsible manner by using ceramic plates, cups and teapots, where possible, to save on waste. For takeaway items, the Morayfield and District Lions Club have committed to using paper straws and compostable coffee cups and lids, which can be processed on-site in partnership with the CREEC Community Nursery.

3. Strategic Implications

3.1 Legislative/Legal Implications

This report recommends that Council enter into a Social Enterprise Café Agreement with the Morayfield and District Lions Club to operate from the commercial kitchen located within the environment centre at CREEC.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

ITEM 6.2 EXPRESSION OF INTEREST - SOCIAL ENTERPRISE CAFE, CREEC - DIVISION 12 - A18449958 (Cont.)

3.4 Risk Management Implications

The Morayfield and District Lions Club have the required Public Liability Insurance and Health and Safety documentation to operate a social enterprise cafe.

3.5 Delegated Authority Implications

As per Officer's Recommendation 3 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the Social Enterprise Café Agreement.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

Applications were required to demonstrate how the social enterprise café would be managed in an environmentally responsible manner.

The Morayfield and District Lions Club demonstrated that they had the capacity to implement waste reduction strategies, including the use of reusable crockery and compostable coffee cups/lids for takeaway items. In partnership with the CREEC Nursery, compostable coffee cups/lids are processed on site.

3.9 Social Implications

The social enterprise café at CREEC will facilitate the Morayfield and District Lions Club to support the community via a range of social and environmental initiatives, including provision of early intervention kits to children diagnosed with cerebral palsy, support for domestic violence prevention programs and financial support to local wildlife carer groups.

3.10 Consultation / Communication

Division 12 Councillor

**ITEM 6.3
2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES
AND HALLS - REGIONAL**

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A18248012 : 26 April 2019 - **Refer Supporting Information A18248045**
Responsible Officer: JH, Supervisor Community Halls (CES Community Services, Sport & Recreation)

Executive Summary

Community centre and hall management committees are required under their management agreements to provide Council with an annual schedule of hire fees for endorsement. Council officers have been working with the management committees to, where practical, standardise fee structures across the region.

This report seeks Council's endorsement of the 2019/20 schedule of hire fees, as proposed by the respective management committees.

OFFICER'S RECOMMENDATION

That the 2019/20 schedule of hire fees for volunteer-managed community centres and halls be endorsed as detailed in Supporting Information #1.

ITEM 6.3 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS - REGIONAL - A18248012 (Cont.)

REPORT DETAIL

1. Background

Thirty-nine of Council's community centres and halls are managed by volunteer-management committees including the Beachmere community facility currently under renovation. The management agreements under which the committees operate require them to review and set hire fees and provide these annually to Council for endorsement.

There are differences in how management committees structure their fees. Council officers continue to work with management committees to transition to a standard fee structure across the region. For the 2019/20 financial year, 32 of the community centres and halls have now chosen to implement a version of the standard fee structure.

2. Explanation of Item

Community centre and hall management committees determine their fees and charges with consideration to the operating costs of the venue, the anticipated levels and types of usage, and their other responsibilities under the management agreements (e.g. minor facility maintenance).

Operating costs for community centres and halls vary across facilities due to the size and type of building, the availability of specialised equipment (e.g. AV equipment, kitchen facilities, etc), and the level of use. Examples of operating costs which are the responsibility of the management committees under their management agreements include: cleaning, electricity charges, and equipment renewal.

Management committees are encouraged to implement hire fee increases on an annual basis to ensure that increases in operating costs are offset, and to mitigate the need for large increases in future years. Of the 39 facilities, 19 have proposed fee increases for the 2019/20 financial year. In consultation with Council officers the Beachmere management committee has proposed fees for implementation on the centres opening later in 2019.

The schedule of hire fees for volunteer-managed community centres and halls, as proposed by the respective management committees, is provided in Supporting Information #1 for Council's endorsement. All proposed fees have been reviewed by Council officers and are supported.

3. Strategic Implications

3.1 Legislative/Legal Implications

Under the terms of the management agreements, the committees are required to seek Council approval for proposed hire fees.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

The CEO has delegated authority to approve amended fees if justified.

3.6 Financial Implications

Income from fees cover management committee operational costs including cleaning, minor maintenance and electricity charges. Sound facility management by committees can reduce Council's ongoing costs in maintaining the buildings.

ITEM 6.3 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS - REGIONAL - A18248012 (Cont.)

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

Well-managed and resourced community centres and halls benefit the community by providing local spaces for community activities and events.

3.10 Consultation / Communication

All Divisional Councillors.

SUPPORTING INFORMATION

Ref: A18248045

The following list of supporting information is provided for:

ITEM 6.3

FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS - REGIONAL

#1 Proposed 2019/2020 hire fees for volunteer-managed community centres and halls

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

#1 Proposed 2019/2020 hire fees for volunteer-managed community centres and halls

DEFINITIONS

Not for profit:	Not for profit community organisations
Regular:	Regular/permanent hirers
Semi-commercial:	Small for-profit hirers conducting activities with community benefit
Casual:	Commercial and for-profit hirers, functions and one-off events
Function:	All parties and celebrations
Daily:	10 hours+
Room:	Includes kitchen facilities and equipment unless otherwise specified
Complex:	All hireable areas of the facility unless otherwise specified
NA:	No fee applicable
GST:	All fees are GST inclusive

DIVISION 1

DONNYBROOK COMMUNITY HALL Enhance Care Inc.						
<i>No fee changes from 2018/2019</i>						
Room	Casual per hour	Casual daily	Semi-commercial per hour	Semi-commercial daily	Not for profit per hour	Not for profit daily
Hall	\$14.30	\$143.00	\$10.70	\$107.00	\$7.15	\$71.50

NINGI COMMUNITY HALL Ningi Community Hall Association Inc.						
<i>Fee changes from 2018/2019</i>						
Room	Casual per hour	Casual daily	Semi-commercial per hour	Not for profit (first 3 hours)	Not for profit (additional hours) per hour	New regular hirer (first 3 months)
Hall	\$17.00 <i>Increase \$0.50 per hour</i>	\$170.00 <i>Increase \$5.00 per hire</i>	\$14.00 <i>Increase \$0.50 per hour</i>	\$11.50 <i>Increase \$0.50 per hire</i>	\$11.50 <i>Increase \$0.50 per hour</i>	\$14.00 (For up to 2 hours) <i>Increase \$0.50 per hire</i> \$14.00 per additional hour <i>Increase \$0.50 per hour</i>
Craft shed	\$6.00 <i>Increase \$0.50 per hour</i>	NA	NA	\$3.80 <i>Increase \$0.50 per hire</i>	\$3.80 <i>Increase \$0.50 per hour</i>	NA

SANDSTONE POINT COMMUNITY AND SPORTING COMPLEX Sandstone Point Community Association Inc.			
<i>Fee changes from 2018/2019</i>			
Room	Casual per hour Min 2 hrs	Semi-commercial per hour	Not for profit per hour
Hall	\$16.00 <i>Increase \$1.00 per hour</i>	<i>New fee</i> \$16.00	\$12.00 <i>New fee, previously session rate only</i>

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

TOORBUL COMMUNITY HALL The Toorbul Community Hall Association Incorporated					
No fee changes from 2018/2019					
Room	Casual per hour	Casual morning/afternoon	Casual daytime (9.00am - 5.00pm)	Casual evening (5.00pm - midnight)	Not for profit per hour
Hall	\$15.00	\$60.00	\$90.00	\$120.00	\$10.50
Kitchen	\$50.00 (part) \$100 (full)				

DIVISION 2

BEACHMERE ACTIVITY CENTRE Lions Club of Beachmere Incorporated		
No fee changes from 2018/2019		
Room	Casual per hour	Not for profit per hour
Hall - upper	\$11.00	\$5.50
Hall - lower	\$11.00	\$5.50

BURPENGARY COMMUNITY HALL Burpengary Community Association Inc.						
Fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Semi-commercial/Regular per hour	Semi-commercial/Regular daily	Not for profit per hour	Not for profit daily
Hall	\$47.00 <i>Increase \$1.00 per hour</i>	\$470.00 <i>Increase \$10.00 per hire</i>	\$20.50 <i>Increase \$0.50 per hour</i>	\$205.00 <i>Increase \$5.00 per hire</i>	\$12.50 <i>Increase \$0.50 per hour</i>	\$125.00 <i>Increase \$5.00 per hire</i>
Supper room	\$19.50 <i>Increase \$0.50 per hour</i>	\$195.00 <i>Increase \$5.00 per hire</i>	\$17.50 <i>Increase \$0.50 per hour</i>	\$175.00 <i>Increase \$5.00 per hire</i>	\$10.50 <i>Increase \$0.50 per hour</i>	\$105.00 <i>Increase \$5.00 per hire</i>
Meeting room	\$9.50 <i>Increase \$0.50 per hour</i>	\$95.00 <i>Increase \$5.00 per hire</i>	\$6.50 <i>Increase \$0.50 per hour</i>	\$65.00 <i>Increase \$5.00 per hire</i>	\$4.50 <i>Increase \$0.50 per hour</i>	\$45.00 <i>Increase \$5.00 per hire</i>
Super room and meeting room	\$26.50 <i>Increase \$0.50 per hour</i>	\$265.00 <i>Increase \$5.00 per hire</i>	\$20.50 <i>Increase \$0.50 per hour</i>	\$205.00 <i>Increase \$5.00 per hire</i>	\$12.50 <i>Increase \$0.50 per hour</i>	\$125.00 <i>Increase \$5.00 per hire</i>
Complex	\$56.00 <i>Increase \$1.00 per hour</i>	\$560.00 <i>Increase \$10.00 per hire</i>	\$44.00 <i>Increase \$1.00 per hour</i>	\$440.00 <i>Increase \$10.00 per hire</i>	\$22.50 <i>Increase \$0.50 per hour</i>	\$225.00 <i>Increase \$5.00 per hire</i>
Kitchen	\$55.00 <i>Increase \$5.00 per hire</i>					
Pantry (crockery & cutlery)	\$55.00 <i>Increase \$5.00 per hire</i>					

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

DECEPTION BAY COMMUNITY HALL Deception Bay Neighbourhood Centre Inc.				
No fee changes from 2018/2019				
Room	Casual per hour Min 2 hrs	Casual daily	Regular per hour	Not for profit per hour
Complex	\$30.00	\$330.00	\$20.00	\$20.00

BEACHMERE COMMUNITY FACILITY Beachmere Area Network Group Inc.						
New facility						
Room	Casual per hour	Casual daily	Semi-commercial per hour	Semi-commercial/daily	Not-for-profit per hour	Not-for-profit daily
Hall (Without kitchen)	\$35.00	\$350.00	\$24.00	\$240.00	\$15.00	\$150.00
Meeting Room 1	\$18.00	\$180.00	\$12.00	\$120.00	\$9.00	\$90.00
Meeting Room 2	\$18.00	\$180.00	\$12.00	\$120.00	\$9.00	\$90.00
Meeting Rooms 1 & 2	\$25.00	\$250.00	\$17.00	\$170.00	\$13.00	\$130.00
Activity Room	\$12.00	\$120.00	\$8.00	\$80.00	\$6.00	\$60.00
Complex (All hireable areas)	\$60.00	\$600.00	\$42.00	\$420.00	\$24.00	\$240.00
Shared office (Community use only)	NA	NA	\$6.00	NA	\$4.00	NA
Kitchen (Function hire with hall)						\$100.00
Kitchen (When hired only)	\$20.00	\$200.00	\$15.00	\$150.00	\$10.00	\$100.00

DIVISION 3

CABOOLTURE COMBINED SERVICES HALL Caboolture Combined Services Hall Inc.						
No fee changes from 2018/2019						
Room	Casual per hour Min 3 hrs	Casual daily	Semi-commercial per hour	Semi-commercial daily	Not for profit/Regular per hour	Not for profit/Regular daily
Hall	\$15.00	\$300.00	\$12.50	\$250.00	\$10.00	\$200.00

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
14 May 2019

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ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

CABOOLTURE MEMORIAL HALL Enhance Care Inc.						
No fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Semi-commercial per hour	Semi-commercial daily	Not for profit per hour	Not for profit daily
Hall	\$43.85	\$438.50	\$32.90	\$329.00	\$21.95	\$219.50
Supper Room	\$24.50	\$245.00	\$18.35	\$183.50	\$12.25	\$122.50
Complex	\$56.10	\$561.00	\$42.00	\$420.00	\$28.05	\$280.50

GRANT ROAD SPORTS & COMMUNITY COMPLEX Grant Road Sports & Community Complex Inc.		
No fee changes from 2018/2019		
Room	Casual per hour	Not for profit per hour
Hall	\$21.00	\$18.00
Meeting room	\$18.00	\$12.00

DIVISION 4

KALLANGUR COMMUNITY HALL Kallangur Halls Committee Inc.						
Fee changes from 2018/2019						
Room	Casual per hour Min 4 hrs	Casual daily	Semi-commercial/regular per hour Min 2 hrs	Semi-commercial/regular daily	Not for profit per hour Min 2 hrs	Not for profit daily
Hall	\$40.00 <i>Increase \$2.00 per hour</i>	\$400.00 <i>Increase \$20.00 per hire</i>	\$30.00 <i>Increase \$2.00 per hour</i>	\$300.00 <i>Increase \$20.00 per hire</i>	\$30.00 <i>Increase \$2.00 per hour</i>	\$300.00 <i>Increase \$20.00 per hire</i>

MANGO HILL COMMUNITY CENTRE Mango Hill Progress Association Inc.						
Fee changes from 2018/2019						
Room	Casual per hour Min 3 hrs	Casual daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall	\$27.50	\$275.00 <i>Increase \$15.00 per hire</i>	\$16.00	\$175.00 <i>Increase \$20.00 per hire</i>	\$12.00	\$150.00 <i>Increase \$25.00 per hire</i>

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

DIVISION 5

JOHN NAUMANN HALL Lions Club of Deception Bay Inc.						
<i>No fee changes from 2018/2019</i>						
Room	Casual per hour	Casual daily	Semi-commercial per hour	Semi-commercial daily	Not for profit/regular per hour	Not for profit/regular daily
Hall	\$25.00	\$250.00	\$18.00	\$180.00	\$16.50	\$165.00

ROTHWELL COMMUNITY HALL Lions Club of Redcliffe Kippa-Ring Inc.		
<i>No fee changes from 2018/2019</i>		
Room	Casual per hour Min 3 hrs	Regular per hour Min 3 hrs
Hall	\$20.00	\$15.00

DIVISION 6

WOODY POINT MEMORIAL HALL Lions Club of Redcliffe Central Inc. & Lions Club of Redcliffe Inc.						
<i>No fee changes from 2018/2019</i>						
Room	Casual per hour	Casual daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall	\$20.40	\$220.00	\$13.50	\$132.50	\$7.00	\$97.00

DIVISION 7

BRAY HALL Encircle Ltd.							
<i>Fee changes from 2018/2019</i>							
Room	Casual per hour	Casual daily	Function daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall	\$30.00	\$300.00	\$450.00	\$20.00	\$200.00	\$14.00	\$140.00
Portable PA system	\$60.00 <i>New fee</i>						

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

GLENWOOD COMMUNITY CENTRE Encircle Ltd.						
Fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Semi- commercial/ regular per hour	Semi- commercial/ regular daily	Not for profit per hour	Not for profit daily
Hall	\$25.00	\$250.00	\$20.00	\$200.00	\$14.00	\$140.00
Portable PA system	\$60.00 <i>New fee</i>					

JOHN OXLEY RESERVE COMMUNITY CENTRE Kallangur Halls Committee Inc.						
Fee changes from 2018/2019						
Room	Casual per hour Min 4 hrs	Casual daily	Semi- commercial/ regular per hour Min 2 hrs	Semi- commercial/ regular daily	Not for profit per hour Min 2 hrs	Not for profit daily
Hall	\$30.00 <i>Increase \$5.00 per hour</i>	\$300.00 <i>Increase \$50.00 per hire</i>	\$20.00 <i>Increase \$3.00 per hour</i>	\$200.00 <i>Increase \$30.00 per hire</i>	\$20.00 <i>Increase \$3.00 per hour</i>	\$200.00 <i>Increase \$30.00 per hire</i>

KRUGER HALL Kallangur Halls Committee Inc.						
Fee changes from 2018/2019						
Room	Casual Per hour Min 4 hrs	Casual daily	Semi- commercial/ regular per hour Min 2 hrs	Semi- commercial/ regular daily	Not for profit per hour Min 2 hrs	Not for profit daily
Hall	\$35.00 <i>Increase \$5.00 per hour</i>	\$350.00 <i>Increase \$50.00 per hire</i>	\$22.00 <i>Increase \$2.00 per hour</i>	\$220.00 <i>Increase \$20.00 per hire</i>	\$22.00 <i>Increase \$2.00 per hour</i>	\$220.00 <i>Increase \$20.00 per hire</i>

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

NARANGBA COMMUNITY HALL Encircle Ltd.							
Fee changes from 2018/2019 - Function rate increased for complex bookings to reflect additional cleaning charges after functions							
Room	Casual per hour	Casual daily	Function daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall (upper level)	\$35.00	\$350.00	NA	\$30.00	\$300.00	\$20.00	\$200.00
Supper room (upper level)	\$25.00	\$250.00	NA	\$20.00	\$200.00	\$17.00	\$170.00
Dance room	\$25.00	\$250.00	NA	\$20.00	\$200.00	\$17.00	\$170.00
Board room	\$15.00	\$150.00	NA	\$13.00	\$130.00	\$11.00	\$110.00
Complex (whole upper level)	\$60.00	\$600.00	\$800.00 <i>Increase \$50.00 per hire</i>	\$50.00	\$500.00	\$35.00	\$350.00
Cold Room				\$60.00 <i>New fee</i>			

PETRIE SCHOOL OF ARTS Encircle Ltd.							
Fee changes from 2018/2019							
Room	Casual per hour	Casual daily	Function daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall	\$30.00	\$300.00	\$400.00	\$20.00	\$200.00	\$14.00	\$140.00
Portable PA system				\$60.00 <i>New fee</i>			

DIVISION 8

LAWNTON COMMUNITY CENTRE Encircle Ltd.							
Fee changes from 2018/2019							
Room	Casual per hour	Casual daily	Function daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall	\$30.00	\$300.00	\$400.00	\$20.00	\$200.00	\$14.00	\$140.00
Portable PA system				\$60.00 <i>New fee</i>			

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

PENDICUP COMMUNITY CENTRE Encircle Ltd.							
<i>Fee changes from 2018/2019 - increase to casual & function rates to cover increasing electricity costs associated with air conditioning.</i>							
Room	Casual per hour	Casual daily	Function daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall	\$40.00 <i>Increase \$5.00 per hour</i>	\$400.00 <i>Increase \$50.00 per hire</i>	\$550.00 <i>Increase \$50.00 per hire</i>	\$26.00	\$260.00	\$21.00	\$210.00
Activity room 1	\$25.00	\$250.00	NA	\$20.00	\$200.00	\$15.00	\$150.00
Activity room 2	\$25.00	\$250.00	NA	\$20.00	\$200.00	\$15.00	\$150.00
Meeting room	\$15.00	\$150.00	NA	\$10.00	\$100.00	\$7.50	\$75.00
Boardroom	\$15.00	\$150.00	NA	\$10.00	\$100.00	\$7.50	\$75.00
Committee Room	\$15.00	\$150.00	NA	\$10.00	\$100.00	\$7.50	\$75.00

DIVISION 9

ALBANY CREEK COMMUNITY CENTRE Encircle Ltd.							
<i>Fee changes from 2018/2019 - increase to casual & function rates to cover increasing electricity costs associated with air conditioning.</i>							
Room	Casual per hour	Casual daily	Function daily	Semi-commercial/regular per hour	Semi-commercial/regular daily	Not for profit per hour	Not for profit daily
Hall	\$40.00 <i>Increase \$5.00 per hour</i>	\$400.00 <i>Increase \$50.00 per hire</i>	\$550.00 <i>Increase \$50.00 per hire</i>	\$26.00	\$260.00	\$20.00	\$200.00
Junior Room	\$25.00	\$250.00	NA	\$20.00	\$200.00	\$14.00	\$140.00
Matt Campbell Room	\$15.00	\$150.00	NA	\$10.00	\$100.00	\$7.50	\$75.00
Board Room	\$15.00	\$150.00	NA	\$10.00	\$100.00	\$7.50	\$75.00

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

ALF SHAW PARK COMMUNITY CENTRE Alf Shaw Park Community Centre Inc.						
<i>Fee changes from 2018/2019 - Changes reflect increasing operational costs e.g. electricity.</i>						
Room	Casual per hour	Casual daily 12hrs+	Semi-commercial per hour	Semi-commercial daily 12hrs+	Not for profit per hour	Not for profit daily 12hrs+
Hall	\$26.00 <i>Increase \$6.00 per hour</i>	\$312.00 <i>Increase \$72.00 per hire</i>	\$20.00 <i>Increase \$5.00 per hour</i>	\$240.00 <i>Increase \$60.00 per hire</i>	\$15.00 <i>Increase \$5.00 per hour</i>	\$180.00 <i>Increase \$60.00 per hire</i>

DIVISION 10

BUNYA HOUSE Bunya House Inc.										
<i>Fee changes from 2018/2019 - Upper and lower hall fees separated as the 2 areas can be hired separately to multiple hirers.</i>										
Room	Casual per hour	Casual members per hour	Casual half day	Casual daily	Semi-commercial per hour	Semi-commercial half day	Semi-commercial daily	Not for profit/regular per hour	Not for profit/regular half day	Not for profit/regular daily
Hall - lower	\$20.00	\$10.00	\$60.00	\$110.00	\$15.00	\$45.00	\$90.00	\$10.00	\$30.00	\$60.00
Hall - upper	\$20.00	\$10.00	\$60.00	\$110.00	\$15.00	\$45.00	\$90.00	\$10.00	\$30.00	\$60.00

DIVISION 11

DAYBORO COMMUNITY HALL Dayboro Community Hall & School of Arts Management Committee Inc.							
<i>No fee changes from 2018/2019</i>							
Room	Casual per hour	Casual daily	Semi-commercial per hour	Semi-commercial daily	Not for profit per hour	Not for profit daily	
Hall	\$25.00	\$230.00	\$20.00	\$180.00	\$12.00	\$120.00	

MOUNT GLORIOUS COMMUNITY HALL Mt Glorious Community Association Inc.							
<i>No fee changes from 2018/2019</i>							
Room	Casual per hour Min 2 hrs	Casual daily	Semi-commercial per hour Min 2 hrs	Semi-commercial daily	Not for profit per hour Min 2 hrs	Not for profit daily	Daily including overnight MBRC ground's licence holders only
Complex	\$15.00	\$120.00	\$12.00	\$100.00	\$7.50	\$75.00	\$100.00
Cold room	\$30.00						

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
14 May 2019

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Agenda

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

MT PLEASANT COMMUNITY HALL Mt Pleasant Community Hall Management Committee Inc.			
No fee changes from 2018/2019			
Room	Per hour Up to 5 hrs	Daily	Function - additional hire for set up / pack up More than 5 hrs
Hall	\$16.50	\$350.00	\$150.00

SAMFORD COMMUNITY CENTRE Samford Community Centre Management Committee						
No fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Semi- commercial per hour	Semi- commercial daily	Not for profit per hour	Not for profit daily
Hall	\$35.00	\$255.00	\$25.00	\$200.00	\$15.00	\$125.00
Meeting room	\$25.00	\$75.00	\$20.00	\$55.00	\$10.00	\$45.00
Complex	\$50.00	\$280.00	\$35.00	\$210.00	\$20.00	\$140.00
Kitchen	\$50.00					

SAMSONVALE & DISTRICT PUBLIC HALL Samsonvale and District Public Hall Inc.			
No fee changes from 2018/2019			
Room	Per hour	Half day 5 hours	Daily
Hall	\$33.00	\$132.00	\$270.00

DIVISION 12

BELLTHORPE COMMUNITY HALL Bellthorpe Progress Association Inc.								
Fee changes from 2018/2019								
Room	Casual morning 9.00am - 1.00pm	Casual afternoon 1.00pm - 5.00pm	Casual evening 5.00pm - midnight	Casual daily	Casual 2 consecutive days	Function daily Weddings Min 2½ days hire	Members 1 year	Members 5 years+
Hall	\$100.00	\$100.00	\$150.00	\$200.00 <i>increase \$46.00 per hire</i>	\$300.00	\$400.00 <i>New fee</i>	25% discount	50% discount

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

DELANEYS CREEK COMMUNITY HALL Delaney's Creek Community Hall Committee Inc.			
No fee changes from 2018/2019			
Room	Casual per hour	Casual daily	Not for profit daily
Hall	\$16.50	\$99.00	\$33.00

ELIMBAH SOLDIERS MEMORIAL HALL Elimbah Sports and Recreation Committee Inc.						
No fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Not for profit/regular per hour	Not for profit/regular daily	Member per hour	Member daily
Hall	\$17.00	\$170.00	\$15.00	\$150.00	\$10.00	\$100.00

MT MEE PUBLIC HALL Mt Mee Public Hall Inc.					
Fee changes from 2018/2019 - Individual room fees removed as rooms are unable to be hired separately to multiple hirers. Session rates removed.					
Room	Casual per hour	Casual daily	Function daily Weddings min 3 day hire	Not for profit per hour	Not for profit daily
Complex (Hall, kitchen, supper room & deck)	\$18.00 <i>Increase \$1.50 per hour</i>	\$160.00 <i>Increase \$6.00 per hire</i>	\$200.00 <i>Replaces previous wedding rate. Increase \$46.00 per hire.</i>	\$12.50 <i>Increase \$1.50 per hour</i>	\$125.00 <i>Increase \$5.00 per hire</i>
Kitchen	No charge <i>Fee removed</i>				

UPPER CABOOLTURE FARMERS ASSEMBLY HALL Upper Caboolture Farmers Assembly Hall Association Incorporated						
Fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Regular per hour	Regular daily	Not for profit per hour	Not for profit daily
Hall	\$18.00 <i>Increase \$1.00 per hour</i>	\$125.00 <i>Increase \$5.00 per hire</i>	\$15.00 <i>Increase \$1.00 per hour</i>	\$104.00 <i>Increase \$4.00 per hire</i>	\$15.00 <i>Increase \$1.00 per hour</i>	\$104.00 <i>Increase \$4.00 per hire</i>
Kitchen	\$47.00 <i>Increase \$2.00 per hire</i>					

Moreton Bay Regional Council

ITEM 6.3 - 2019/20 FEES AND CHARGES VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS (Cont.)

WAMURAN SPORTS COMPLEX HALL Enhance Care Inc.						
No fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Semi- commercial per hour	Semi- commercial daily	Not for profit per hour	Not for profit daily
Hall	\$14.30	\$143.00	\$10.70	\$107.00	\$7.15	\$71.50

WOODFORD MEMORIAL HALL Woodford Memorial Community Centre Inc.						
Fee changes from 2018/2019						
Room	Casual per hour	Casual daily	Semi- commercial per hour	Semi- commercial daily	Not for profit per hour	Not for profit daily
Hall (without kitchen)	\$32.00 <i>Increase \$1.00 per hour</i>	\$320.00 <i>Increase \$10.00 per hire</i>	\$26.00 <i>Increase \$1.00 per hour</i>	\$260.00 <i>Increase \$10.00 per hire</i>	\$17.50 <i>Increase \$1.00 per hour</i>	\$175.00 <i>Increase \$10.00 per hire</i>
Supper room (with kitchen)	\$21.00 <i>Increase \$1.00 per hour</i>	\$210.00 <i>Increase \$10.00 per hire</i>	\$17.50 <i>Increase \$1.00 per hour</i>	\$175.00 <i>Increase \$10.00 per hire</i>	\$13.50 <i>Increase \$1.00 per hour</i>	\$135.00 <i>Increase \$10.00 per hire</i>
Meeting room	\$16.00 <i>Increase \$1.00 per hour</i>	\$160.00 <i>Increase \$10.00 per hire</i>	\$13.50 <i>Increase \$1.00 per hour</i>	\$135.00 <i>Increase \$10.00 per hire</i>	\$11.00 <i>Increase \$1.00 per hour</i>	\$110.00 <i>Increase \$10.00 per hire</i>
Complex (upper level)	\$46.00 <i>Increase \$1.00 per hour</i>	\$460.00 <i>Increase \$10.00 per hire</i>	\$34.50 <i>Increase \$1.00 per hour</i>	\$345.00 <i>Increase \$10.00 per hire</i>	\$21.00 <i>Increase \$1.00 per hour</i>	\$210.00 <i>Increase \$10.00 per hire</i>

ITEM 6.4
LIBRARIES - SPYDUS LIBRARY MANAGEMENT SYSTEM - REGIONAL

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A18421767 : 7 May 2019 - Refer **Confidential Supporting Information**
A18523969
Responsible Officer: AB, Library Systems & eServices Leader (CES Customer & Cultural Services)

Executive Summary

Council is seeking to continue its procurement of the Spydus Library Management system in a Software as a Service (SaaS) or managed service environment to support the operation of its library service.

The existing Spydus contract is approaching end of term. Accordingly, tenders were invited for the 'Spydus Library Management System (MBRC008418)' project. The tender closed on 26 March 2019 with one conforming tender and two non-conforming tenders provided by Civica Pty Ltd.

It is recommended that Council award the contract (MBRC008418) for a period of three years (with four, one-year optional extensions), in the total amount of \$209,256.00 (excl. GST) to Civica Pty Ltd, as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

That the tender for supply of the Spydus Library Management system be awarded to Civica Pty Ltd for a period of three years for the total value of \$209,256.00 (excluding GST).

- a) That the Council enters into an agreement with Civica Pty Ltd as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Civica Pty Ltd and any required variations of the agreement on the Council's behalf.

ITEM 6.4 LIBRARIES - SPYDUS LIBRARY MANAGEMENT SYSTEM - REGIONAL - A18421767 (Cont.)

REPORT DETAIL

1. Background

Council presently utilises the Spydus Library Management system to support the operation of its library service comprising 10 library branches and one mobile library. Council wishes to continue its use of Spydus and has undertaken a request for tender process for its supply. To support Council's ICT strategy, the supply of Spydus must be from a managed service or Software as a Service (SaaS) arrangement.

Spydus is a robust Library Management System, which supports Council libraries with high volume transactions including 1.3 million catalogue searches; 2.9 million loans and more than 313,000 digital library loans through our partner platforms (including e-books and audiobooks) per annum. By continuing to use Spydus, the library customer experience at branches and online will continue without any impact to service.

2. Explanation of Item

Tenders were invited for the "*Spydus Library Management System (MBRC008418)*" project. The tender sought a service provision of two years with five one-year optional extensions. The tender closed on 26 March 2019, with one conforming tender and two non-conforming tenders received from Civica Pty Ltd. These tenders were assessed by the evaluation panel in accordance with Council's Purchasing Policy and the requirements set out in the tender documents.

The below table indicates the outcome of the evaluation process:

Rank	Tenderer	Evaluation Score
1	Civica Pty Ltd - Option 2 (3-year contract)	100
2	Civica Pty Ltd - Option 3 (5-year contract)	100
3	Civica Pty Ltd - Option 1 (2-year contract)	100

Civica Pty Ltd provided one tender response that met the contract term requirement of two years with five one-year optional extensions (Option 1) and two further responses (refer to Supporting Information #1), which satisfied the tender specifications but were non-conforming due to a longer initial contract term.

All three options achieved the same evaluation score therefore, cost and contract duration were the only distinguishing elements. While Option 1 was the conforming tender, it was viewed as not representing the best value for Council. Option 2 provided better value for money than Option 1 and was preferred over Option 3 as it offered better flexibility to Council in terms of contract duration.

The following observations were made by the tender evaluation panel:

- Civica Pty Ltd provided a response that offered the required levels of functionality and demonstrated capacity to deliver desirable functions if required.
- The response provided Software as a Service/Managed Service arrangement.
- Civica Pty Ltd has a head office in Sydney and an office in Brisbane.
- Civica Pty Ltd has traded for over 35 years and provides library management software and associated services to approximately 30 percent of public libraries in Australia.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the expected value of the contract being greater than \$200,000 a public tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Digital literacy and commerce - a digital region.

ITEM 6.4 LIBRARIES - SPYDUS LIBRARY MANAGEMENT SYSTEM - REGIONAL - A18421767 (Cont.)

3.3 Policy Implications

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following:

- Council's Procurement Policy 2150-006;
- *Local Government Act 2009*; and
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A risk assessment has been completed within the procurement planning stage (probity plan) to make an overall judgement of the procurement risks to ensure that the probity requirements are commensurate with the value, complexity, and sensitivity associated with this procurement.

The following issue was identified, and the possible impact of this risk has been mitigated or minimised as detailed below.

Financial:

- a. A third-party review of the financial status has been carried out and Civica Pty Ltd was rated as 'satisfactory'.

Legal:

- a. Council's Legal Services has reviewed the contractual documentation and advised that Council is adequately protected.
- b. An in-depth Privacy Impact Assessment for the Spydus system is being undertaken by Legal Services and Library team.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The tender response recommended has an annual cost for licensing and maintenance of \$69,752 (excluding GST). All costs are budgeted for within the ICT Corporate Software budget (20095).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The provision of a high-quality library service connects people with information, technology, experiences and each other and promotes communities that are connected, creative, innovative and economically successful.

3.10 Consultation / Communication

Information & Communication Technology

SUPPORTING INFORMATION

Ref: A18523969

The following list of supporting information is provided for:

ITEM 6.4

LIBRARIES - SPYDUS LIBRARY MANAGEMENT SYSTEM - REGIONAL

Confidential #1 Civica Options

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION (Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.

CLOSED SESSION (Confidential items)

(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)

ITEM C.1 – CONFIDENTIAL

**AGREEMENT WITH DEVELOPER TO CONSTRUCT WORKS FOR COUNCIL -
PARADISE ROAD, BURPENGARY - DIVISION 2**

Meeting / Session: 4 Asset Construction & Maintenance (Cr A Hain)

Reference: A18258087 : 26 February 2019 - Refer **Confidential Supporting Information
A18258491**

Responsible Officer: TT, Senior Technical officer (INF Integrated Transport Planning & Design)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

Council has completed detailed design and is currently out to tender for the upgrade of Paradise Road, including the construction of a second entrance to the Moreton Bay Sports Complex off Paradise Road, Burpengary in 2019 (Project #101827).

An Operational Works Permit (#DA/36087/2018/V4D/1) has recently been issued to Villa World Properties Pty Ltd (**Villa World**) for redevelopment of three properties at the eastern end of Paradise Road, which conditions construction of the Paradise Road frontage of these properties with a 9.0m wide pavement and an 8.0m wide seal.

It is proposed to enter into an arrangement with Villa World to upgrade its construction in Paradise Road to a suitable standard (9.4m wide pavement/seal; upgraded pavement design and surfacing thickness) which provides on-road parking for their frontage properties whilst ensuring suitable design life and access into the Moreton Bay Central Sports Complex (MBCSC) for the expected additional traffic. This upgrade to Villa World's approved construction will be at council's cost and constructed by Villa World for Council as an integrated part of their development works.



SUPPLEMENTARY AGENDA

Coordination Committee Meeting

14 May 2019

LIST OF SUPPLEMENTARY ITEMS

CLOSED SESSION (Confidential items)

ITEM C.2 – CONFIDENTIAL

3

BUNYA - BUNYA WASTE MANAGEMENT FACILITY - LANDFILL CELL CONSTRUCTION -
DIVISION 10

REPORT DETAIL

SUPPORTING INFORMATION

Confidential #1 Tender Consideration Plan

CLOSED SESSION (Confidential items)

ITEM C.2 – CONFIDENTIAL

**BUNYA - BUNYA WASTE MANAGEMENT FACILITY - LANDFILL CELL
CONSTRUCTION - DIVISION 10**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18426870 : 14 May 2019 - Refer **Confidential** Supporting Information
A18427064 (Tender Consideration Plan)
Responsible Officer: NM, Project Management Manager (ECM Project Management & Construction)

Basis of Confidentiality

Pursuant to s275(1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

Council is currently constructing a landfill cell at the Bunya Waste Management Facility. Following project changes, additional works to that tendered are required to complete the project.

A Tender Consideration Plan (Plan) has been prepared under section 230 of the Local Government Regulation 2012 (Qld) to enter into a large-sized contractual arrangement with the current contractor as an exception to the usual requirement for a written tender process.