



City of Moreton Bay

Appendix 7 - Disaster Review Template

2023

Document control

Template prepared by: CPR Group

Role: Consultants to City of Moreton Bay

Local Government Authority: City of Moreton Bay

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Objectives

Sample disaster resilience objectives to reference:

1. *We can provide an adequate level of service to our members/clients before, during and after an emergency*
2. *Our staff and volunteers are well prepared to cope with an emergency*
3. *Through strengthening our organisation's disaster resilience, we strengthen the resilience of our whole community*
4. *Our organisation is well positioned to work with our community to 'build back better' after an emergency*

Participants

Note participants in the debrief, including your organisation's internal disaster resilience contacts -



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Review

To be completed following a disaster -

Description	Successes	Challenges	Lessons learned and future improvements	Added to Action Plan (Y/N)
General prevention and preparation				
<i>E.g. Asset tracking</i>	<i>Majority of assets recorded</i>	<i>Asset register not kept entirely up-to-date</i>	<i>Better delegation of responsibilities for asset register</i>	<i>Y</i>
Disaster specific prevention and preparation (e.g. Severe storm)				
<i>E.g. Flood resilient design</i>	<i>Clubhouse design effective</i>	<i>Amenities building design ineffective</i>	<i>Apply for grants to rebuild with flood resilient design</i>	<i>Y</i>
Response				
<i>E.g. Communication</i>	<i>All stakeholders advised in a timely manner</i>	<i>Updating social media channels</i>	<i>Identify additional support people to manage social media</i>	<i>Y</i>
Recovery				
<i>E.g. Operations</i>	<i>Coaching skills and drills online</i>	<i>Difficulty identifying alternate venues</i>	<i>Network with other clubs / associations / venues to find alternate locations</i>	<i>Y</i>

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General prevention and preparation				
Disaster specific prevention and preparation (e.g. Severe storm)				
Response				
Recovery				