

# Accepted Alteration for the temporary depositing or storage of items on public land



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In order to satisfy the intent and objectives of the *Alteration of Public Land Local Law 2023*, you are required to complete the checklist below and submit to Council for our records.

"If you can answer "Yes" to all the following questions, the activity\* is deemed an Accepted Alteration, and Local Law approval is not necessary. However, if you have responded "No" to any of the questions below, the installation of the activity does not adhere to the *Alteration of Public Land Local Law 2023* Accepted Alteration requirements and an Alteration of Public Land application form must be submitted to council for assessment.

## 1. Notifier details:

First name:  Surname:

Address (not a PO Box):

Postal address:

Email address:

Home number:  Mobile phone:  Work phone:

**Note: Contact numbers which you provide may be used to update Council's records.**

## 2. Details of activity:

**Road verge is also known as the nature strip or road reserve and consists of grass, footpath, and council trees.**

Depositing or Storage	YES	NO
*The proposed goods to be stored are one of the following: <ul style="list-style-type: none"> <li>Shipping container</li> <li>Skip bins</li> <li>Landscaping supplies</li> <li>Building materials</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
I have contacted Dial Before You Dig to determine the location of underground services and will take necessary precautions before the activity takes place	<input type="checkbox"/>	<input type="checkbox"/>
Are you the owner or occupier of the property adjacent to where the goods are being stored?	<input type="checkbox"/>	<input type="checkbox"/>
The items are not being installed on a property that is adjacent to a State Controlled Road. <b>Please note</b> - If the property is adjacent to a State Controlled Road, please contact Department of Transport and Main Roads as approval cannot be granted by Council.	<input type="checkbox"/>	<input type="checkbox"/>
Will the items be stored on the road verge for 72 hours or less?	<input type="checkbox"/>	<input type="checkbox"/>
Will the area of road verge utilised be less than 2.5 m x 6m? (Equivalent to a 20ft shipping container)	<input type="checkbox"/>	<input type="checkbox"/>
A minimum unrestricted pedestrian walkway between the property boundary and kerb of 1.8 m wide will be maintained along the road verge?	<input type="checkbox"/>	<input type="checkbox"/>

<b>Depositing or Storage</b>	<b>YES</b>	<b>NO</b>
Will the goods/material deposited on the road verge be placed at least - <ul style="list-style-type: none"> <li>• 500mm from concrete pathways</li> <li>• 800mm from any electricity services</li> <li>• 600mm from any water meter, sewerage, or water main</li> <li>• 1500mm from existing trees</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
Will your items be positioned so as not to obstruct fire hydrants or emergency access points? NB. These areas must remain clear at all times to ensure unimpeded access for emergency vehicles.	<input type="checkbox"/>	<input type="checkbox"/>
Suitable barriers will be installed to stop any materials entering the sewerage or stormwater drainage system?	<input type="checkbox"/>	<input type="checkbox"/>
Unobstructed line of sight for motorists using the road or entering or exiting a residential driveway will be maintained?	<input type="checkbox"/>	<input type="checkbox"/>
All Items or materials will be removed at the completion of your activity?	<input type="checkbox"/>	<input type="checkbox"/>
There will be a current \$20,000,000 Public Liability Policy in place to cover the activity.	<input type="checkbox"/>	<input type="checkbox"/>

### 3. Declaration of applicant:

Moreton Bay City Council (Council) appoints the notifier as the person in control of the workplace who must ensure all relevant requirements are carried out in accordance with the approval.

I acknowledge that:

- the activity is the responsibility of the notifier.
- the activity is undertaken at the risk of the notifier.
- any damage caused by the activity or damage not notified to Council prior to commencing work will be repaired at my expense.
- Council reserves the right to remove items at any time for road maintenance activities, or if the activity no longer meets safety requirements, without the property owner's or occupiers' permission. Council is not obligated to reinstate the goods
- I acknowledge and agree to abide by the standard conditions.
- Failure to comply with the conditions and requirements may result in Council directing me to remove the items and restore the site to its original condition at my expense.
- Non-compliance with Council directives regarding my activity may lead to Council making modifications to ensure compliance with its conditions and requirements, at my expense.

I/We, the notifier, declare that the above information is correct in all respects, and will provide a copy of this checklist to y Council. Should any of the details given in relation to this checklist be changed in the future, the notifier shall advise the Council in writing prior to any such change being implemented.

I agree to indemnify and keep indemnified Council against claims for personal injury (including death) and damage to property (including economic loss) arising by, through or in connection with this activity.

Signature:  Date:

#### Privacy Statement

*Moreton Bay City Council is collecting your personal information for the purpose of assessing your proposal to deposit or store items on public land. The collection of this information is authorised under Moreton Bay City Council - Alteration of Public Land Local Law 2023. Your information will not be given to any other person or agency unless you have given us permission, or we are required by law.*

## Standard Conditions

### Authorised Officer

The notifier or the notifier's employee/s or contractor/s must comply with any notice from a council Authorised Officer.

### Damage

If the notifier or contractor/s damages council public land or road, or any public infrastructure within the land or road, they must:

- take immediate steps to make the area safe and maintain the area in a safe condition until all necessary repairs have taken place.
- report the damage to council.
- pay council the amount it would cost for council to have all damage rectified or with Council's approval, carry out repairs at their own expense to the satisfaction of council.

### Indemnity

The notifier must indemnify and keep indemnified council against claims for personal injury (including death) and damage to property (including economic loss) arising by, through or in connection with the approval.

### Industry Standards

The notifier must ensure the activity is conducted in accordance with all relevant industry standards and meets all necessary safety requirements.

### Installation

The notifier is responsible for ensuring that:

- The installation and works do not compromise the proper maintenance of the council road or area.
- Unrestricted access to Council, Public Utility or Statutory Authority Service (e.g., Kerbside waste collection, fire hydrants, access pits) will be maintained.
- The placement of equipment does not promote soil erosion or cause damage to grass or trees.
- The activity site is cleaned and restored to its original condition upon permanent vacation of the approved location.
- Any damage to their installation and maintenance of their installation is their responsibility, and the council will not be held accountable.
- A pre and post site inspection including photos shall be taken before and after the activity takes place to ensure all existing defects to council property are recorded prior to works commencing.

### Insurance

The notifier or contractor must hold a current public liability insurance policy for the amount of \$20,000,000 to cover the activity.

### Operation of activity

The notifier must operate as permitted by this approval in accordance with the accepted alteration criteria and adhere to the conditions of the accepted alteration.

### Public land

The notifier must return the approved area to its original condition at the end of the activity and accepts council may on charge costs associated with this if required.

### Roads

The current *Department of Transport and Main Roads Manual of Uniform Traffic Control Devices (MUTCD)* guidelines and AS 1742 must be addressed when working on the road reserve.

### Waste

The notifier must dispose of all waste generated from this activity and at the conclusion of this activity, the notifier must leave site back in a clean and tidy condition.

**WH&S / Public Health**

The notifier is required to ensure that operations comply with the most up-to-date Work Health and Safety Act. Specifically

- Operations must be conducted in a manner that does not endanger the health or safety of any other person using council public land.
- The notifier must adhere to any safety directions given by the council or another authorised person.
- The notifier must not wilfully or recklessly interfere with anything provided in the interest of health and safety at the permitted location.