

Alteration of Public Land Conditions

Applicable criterion	Base conditions
Accommodation	The approval holder or the approval holder's employee/s or contractor/s cannot accommodate themselves overnight at the approved site.
Alcohol and drugs	The approval holder or the approval holder's employee/s or contractor/s must not be affected by alcohol or drugs when on the approved site.
Approval holder	The approval holder must ensure their employee/s and/or contractor/s are aware of all conditions as outlined in this approval.
Authorised Officer	<p>Council has the right to request updated information for the duration of the approval; and</p> <p>The approval or copy of approval must be available upon request of a council Authorised Officer; and</p> <p>The approval holder or the approval holder's employee/s or contractor/s must comply with any notice from a council Authorised Officer.</p>
Approval options	The approval holder may apply to transfer or renew this approval.
Cancellation	<p>Council reserves the right to cancel the activity due to weather and will not be held responsible for any loss associated with a cancellation; and</p> <p>Council reserves the right to cancel this approval at any time.</p>

Damage	<p>If the approval holder or the approval holder's employee/s or contractor/s damages council public land or road, or any public infrastructure within the land or road, they must:</p> <ul style="list-style-type: none"> • take immediate steps to make the area safe and maintain the area in a safe condition until all necessary repairs have taken place; and • report the damage to council; and • pay council the amount it would cost for council to have all damage rectified or with Council's approval, carry out repairs at their own expense to the satisfaction of council.
Date/s, time/s, and site/s	<p>The approval holder must only be at the approved site/s during the approved date/s and time/s specified in the approval.</p>
Emergency Services Vehicle Access	<p>The approval holder must maintain clear access (to a minimum width of 3.5 metres) for emergency service vehicles, to the site and any off-street parking area.</p>
Equipment	<p>The approval holder must ensure sharp or dangerous protrusions on equipment is covered and clearly signed to prevent injury; and</p> <p>The approval holder accepts that any loss or damage to any of their equipment is their responsibility and council will not be held responsible. All equipment, chattels and the like always remain the sole risk of the approval holder.</p>
Fire Hydrants	<p>The approval holder must maintain a 6-metre clearance from any fire hydrant within the permitted site.</p>
Fire Safety	<p>Any activity conducted in an indoor venue must comply with the fire evacuation procedure for that venue, maintain clear access to all exits and ensure safe exit routes to a place of safety that is external to the building; and</p> <p>If a state fire ban or bushfire warning is in place, council may require you to install additional equipment, take additional measures to minimise fire hazards or cancel your activity.</p>

Footpaths/walkways	<p>The approval holder must maintain a pedestrian way width of 2.0 metres on the footpath, unless specified otherwise in the conditions of the approval; and</p> <p>The approval holder must maintain the activity is not sited in a manner that requires pedestrians using the footpath to move out from under a shop awning over the footway; and</p> <p>Walkways must not be obstructed to ensure the safe passage of the public during the activity.</p>
Hazard / incident / near miss reporting	<p>Any hazard, incident or near miss must be reported to council as soon as it is practical. <i>Note: Contact the Permit team on (07) 3205 0555.</i></p>
Indemnity	<p>The approval holder must indemnify and keep indemnified council against claims for personal injury (including death) and damage to property (including economic loss) arising by, through or in connection with the approval; and</p> <p>The approval holder may be required to indemnify the State for activities relating to a state road.</p>
Industry Standards	<p>The approval holder must ensure the permitted activity is conducted in accordance with all relevant industry standards and meets all necessary safety requirements.</p>
Insurance	<p>The approval holder must hold a current public liability insurance policy, in the same name as the person/organisation applying for the Local Law approval, for the amount as determined during the approval process.</p>
Obstructions	<p>The activity must not obstruct access to property; and</p> <p>The activity must not interfere with the movement or line of sight of vehicular and pedestrian traffic.</p>
Operation of activity	<p>The approval holder must operate as permitted by this approval in accordance with the application and supporting documents submitted to council.</p>

Other approvals required	In event the approval holder does not obtain the appropriate external approvals required to operate the activity, council may amend/suspend/cancel the approval.
Personal Protective Clothing and Equipment (PPCE)	<p>Workers must wear the following PPCE at all times:</p> <ul style="list-style-type: none"> • High visibility clothing on the upper torso, e.g., a vest, shirt, or jacket; and • Covered footwear. <p>Where required by the work task, workers must wear appropriate PPCE, which includes:</p> <ul style="list-style-type: none"> • Safety helmet, • Eye protection, • Gloves, • Safety footwear i.e., “steel toe” shoes or boots, • Skin protection i.e., sunscreen, • Clothing for protection against heat and flame; and • Clothing to protect skin against toxic or volatile chemicals. <p>It is strongly recommended that workers wear the following for protection from exposure to the sun:</p> <ul style="list-style-type: none"> • Broad brimmed hat, • Sunglasses, • Long sleeve shirt; and • Trousers.
Plant operations	<p>Plant operators must always carry the relevant High Risk Work licence on them.</p> <p>Plant operators must:</p>

	<ul style="list-style-type: none"> • Wear appropriate PPCE; and • Familiarise themselves with: <ul style="list-style-type: none"> ○ The operational area; and ○ The plant operations and controls; and ○ The plant manufacturer’s machine operation guide (as located on the plant). • Ensure that the ground in the area of operation is clear of obstructions; and • Assess loads are within the safe working capacity of the plant; and • Visually inspect load and report any hazards identified; and • Operate with a spotter; and • Travel no quicker than walking pace (5 km/h); and • Ensure the beacons is operational and on at all times of operation; and • Not make or answer phone calls when operating; and • Always wear a seatbelt. <p>When the plant is not in use, drivers should not leave the key in the plant, but keep the plant key on them.</p>
Pollution	The approval holder must make pollution reduction or control measures as specified by council, including that specified limits for emissions are not exceeded.
Public land	<p>Special mowing or additional servicing of council public land is not provided as part of this approval. Council maintains public land on a routine maintenance schedule; and</p> <p>The approval holder must return the approved area to its original condition at the end of the activity and</p>

	<p>accepts council may on charge costs associated with this if required.</p> <p>The approval holder is responsible for ensuring that the approved site is kept clean and tidy at all times, including the regular mowing and maintenance of both the approved area and the adjacent road verge.</p>
Records	Council may require the approval holder to maintain records of the activity. Records may include information such as licence numbers, number of attendees on site or water testing results.
Site induction	The approval holder must ensure all employee/e or contractor/s working on sites owned by council undergo a site induction, delivered by the approval holder.
Site plan	The applicant must provide a site plan for approval prior to this activity taking place.
Waste	<p>The approval holder must dispose of all waste generated from this activity; and</p> <p>At the conclusion of this activity, the approval holder must hand the site back in a clean and tidy condition; and</p> <p>No council waste bins are to be used for the disposal of any waste associated with the approved activity.</p>
WH&S / Public Health	<p>The site, including the grounds, all public rooms, amenities, and facilities must be maintained in a clean and hygienic condition at all times, and all fixtures, fittings, appliances, and other equipment provided for the activity are maintained in a good and sound condition; and</p> <p>The approval holder must ensure operations are in accordance with the Work Health and Safety Act 2011, and in particular:</p> <ul style="list-style-type: none"> • must act in a manner that does not endanger the health or safety of any other person using council public land; and

	<ul style="list-style-type: none"> • must carry out a safety direction that is given to the approval holder by council or another authorised person; and • must not wilfully or recklessly interfere with anything provided in the interest of health and safety at the permitted location. <p>The approval holder must not undertake the approved activity in a way that contravenes a Public Health Direction given by the Chief Health Officer, under section 362B of the <i>Public Health Act 2005</i>.</p>
Applicable criterion	Specific Conditions
Artificial Turf	<p>The applicant must notify and receive support from their neighbours for the artificial turf to be installed. Evidence of the support must be provided to council with the application; and</p> <p>The applicant must identify any nearby services both underground and above and contact Dial Before You Dig prior to any works taking place. Evidence of the findings must be provided to council with the application; and</p> <p>The applicant must provide a site plan of the proposed installation of artificial turf, preferably to scale. The site map should include the front boundary of the property, the driveway, the kerb and channel, the footpath, public utilities (i.e., power poles, Telstra pits etc.) and the proposed turf installation. Please show the measurements (in mm) between all items; and</p> <p>The approval holder holds the responsibility to maintain artificial turf installations within the verge and to preserve a safe verge environment for pedestrians and road users; and</p> <p>The approval holder must ensure installation of artificial turf will not interfere with footpath infrastructure including valves, services pits, street trees, street furniture and road signs; and</p> <p>When artificial turf on the verge is damaged or disturbed, council is not responsible for replacing it. Similarly, utility companies which supply water, gas, electricity, and telecommunications may require access to the road verge to perform maintenance work. Utility companies are not required to repair</p>

verges which have been landscaped to include treatments other than natural turf. It is the approval holder's responsibility to fix damaged artificial turf on the verge; and

The approval holder must ensure the installation of artificial turf will not impede on operations and maintenance activities of utilities and/or services (i.e., not cover manholes, valves, or inspection pits); and

Artificial turf must be installed by a qualified, professional company with current insurance cover to council's standards in effect at the time; and

Artificial turf must be installed on a sand levelling layer and a subgrade of compacted material such as road base or fine crushed rock to a minimum settled depth of 75mm; and

A flush edge is to be installed between artificial turf and adjacent natural turf or garden bed areas. Note: timber edges are not permitted due to maintenance concerns; and

Artificial turf must have a sand or granular rubber infill; and

Artificial turf must be laid with all edges fixed down in accordance with manufacturers' specifications; and

Council acknowledges that there are numerous suppliers and varieties of artificial turf available in the market. It is council's preference that products used are uniform in appearance, generally consistent with the appearance of the street environment (colour and texture) and of a modest sword length so as to be comfortable to walk on; and

If the road verge contains a drainage swale or rain garden, no artificial turf is to be installed; and

Artificial turf must not be laid within the Tree Protection Zone (TPZ*) of any tree. The TPZ is an estimate of the area around the tree required to protect a tree from adverse construction impacts. * Note: to calculate the TPZ, measure the diameter of the trunk of the tree at breast height in metres and multiply it by 12. This will give the radius (R) of the tree protection zone. Example: The tree on my verge has a

trunk with a diameter of 20cm at breast height: $0.2\text{m} \times 12 = 2.4\text{m}$ (R) Therefore the synthetic turf must be laid 2.4m from either side of the tree trunk; and

The approval holder must notify their neighbours about any proposed verge treatment works and agree on the location of the boundary between their adjacent verges. Verges in cul-de-sacs for example can be wider than straight streets and property owners may need to confirm the location of the boundary by survey if pegs are no longer in place and agreement cannot be reached; and

Temporary barricades for the purpose of establishing an artificial turf verge are acceptable provided that the materials used do not create a hazard and are identified with sufficient numbers of reflective markers to ensure the safety of pedestrians. Barriers must not be erected across pedestrian access ways and must be removed once the installation is complete. (Maximum 1 month to allow for adhesion of the surface); and

The level and grade of the verge, and between adjoining verges, is to remain consistent and free of barriers, trip hazards, excessive undulations, mounds, holes, depressions, ridges, and terraces. Edgings and dividers are permitted only to the extent required to provide sufficient fixing for artificial turf edges, and provided they are flush with the verge surface. Timber edges are not permitted; and

If artificial turf installations are considered inappropriate, council will notify the approval holder and require the area to be appropriately rectified or removed. If this notice is not complied with, council will remove any offending installations. In the event of such removal, council will not be responsible for the reinstatement or cost of items removed, and council will, at its discretion, recover the cost of removing and disposing of materials; and

Artificial turf can become hot to touch when exposed for long periods of time in the direct sunlight. The approval holder must be mindful of the temperature of the turf and take all necessary actions to reduce the risk to the community; and

	<p>Circumstances may arise where council directs an approval holder to modify their installation within a specified period. If the property owner fails to undertake the work, council reserves the right to undertake the work and may seek to recover costs associated with completing the work where justifiable; and</p> <p>The approval holder agrees the artificial turf fabric and base material must ensure the verge is free-draining and allow no changes or impediments to stormwater drainage flow across the road reserve; and</p> <p>The approval holder must take full responsibility for whole of lifecycle management of the artificial turf including:</p> <ul style="list-style-type: none"> • ongoing maintenance in relation to all matters regarding the artificial turf and associated public liability concerns (e.g., trip and fall hazards); and • cleaning or removal of debris build-ups/stains if and when they occur; and • repair to damage or deterioration caused by vehicular and footpath traffic, tree roots, traffic signage, vandalism etc; and • any reinstatement works after Council or utility authorities conduct work on the verge; and • rehabilitation or removal and reinstatement at the end of life; and • ensuring that a new owner, when property ownership is changed, is made aware of the ongoing obligations for maintenance.
<p>Boat ramp closures</p>	<p>The approval holder must provide evidence (if applicable) from the Department of Transport and Main Roads as the owner of the boat ramp that the request for the boat ramp closure has been approved; and</p> <p>The approval holder must ensure the total load from vessels, trailers and cranes applied to the ramp does not exceed the 5-tonne design load limit; and</p> <p>The approval holder must pay any ‘non-fair wear and tear’ damage to the boating infrastructure if the boat ramp is being closed for exclusive use; and</p> <p>Details of the temporary boat ramp closure must be advertised in the relevant local newspaper a minimum of two weeks prior to the boat ramp closure. The advertisement must include:</p>

	<ul style="list-style-type: none"> • the event organiser’s contact details; and • the event details; and • the duration of the temporary boat ramp closure; and • locations of suitable nearby alternative boat ramps. <p>The approval holder must provide council an electronic copy of the temporary boat ramp closure advertisements in the newspaper for each published date; and</p> <p>The approval holder must install a sign advising of the temporary boat ramp closure on site a minimum of two weeks prior to the temporary boat ramp closure. The sign must have minimum dimensions of 600mm x 600mm and must include:</p> <ul style="list-style-type: none"> • the event organiser’s contact details; and • the event details; and • the duration of the temporary boat ramp closure; and • locations of suitable nearby alternative boat ramps. <p>The approval holder must provide Council a copy of a sign advising of the temporary boat ramp closure prior to installing; and</p> <p>The approval holder must remove their signs from the boat ramp at conclusion of their event.</p>
Drones	<p>If a drone is being flown over a Moreton Bay Marine Park a Marine Park Permit may be required. The approval holder must contact the Department of Environment and Science to confirm if a permit is required and provide a copy of the permit to council or advise council if a permit is not required; and</p> <p>The approval holder must provide evidence of a Civil Aviation Safety Authority (CASA) license if relevant and comply with all relevant CASA regulations.</p>

Equipment	If the equipment or materials are located near a public utility such as a phone booth, bus stop or public utility services (fire hydrants and access pits etc.), the approval holder must ensure public are not restricted from accessing the public utility or service.
Fencing	The approval holder must ensure fencing has been appropriately installed and secured taking into consideration weather and crowd conditions. All fencing must be installed as per the approved site plan.
Installation	<p>The approval holder must ensure the installation and works must not prejudice the proper maintenance of the council road or area; and</p> <p>The approval holder must ensure the placement of equipment does not encourage soil erosion or damage grass or trees; and</p> <p>The approval holder must ensure the activity site is cleaned and restored to its original condition once they permanently vacate the property; and</p> <p>The approval holder shall undertake a pre and post site inspection including photos and provide to council before and after the installation and works takes place to ensure all existing defects to council property are recorded prior to works commencing; and</p> <p>The approval holder or the approval holder's employee/e or contractor/s must comply with requirements and standards outlined in the <i>Heavy Vehicle National Law Regulation 2004 (Qld)</i> and <i>Heavy Vehicle Safety Requirements</i>; and</p> <p>The approval holder is to ensure if a concrete infill is installed it shall be constructed in accordance with the Institute of Public Works Engineering Australasia Standard Drawings - Concrete Pathways Construction Pathways - RS - 065 https://www.moretonbay.qld.gov.au/files/assets/public/services/building-development/standard-drawings/standard-drawing-rs-065.pdf; and</p>

	The approval holder accepts that any damage to their installation and maintenance of their installation is their responsibility and council will not be held responsible.
Notification	<p>The approval holder must notify all residents/businesses within the area identified by council a minimum 5 days prior to the activity taking place. The letter must include:</p> <ul style="list-style-type: none"> • a brief description of the activity; and • date/s and time/s the activity is taking place; and • list of streets, park or locations affected and how the resident/business will be affected, include details regarding road closures and parking restrictions; and • the approval holders contact details. <p>Council may require evidence the approval holder has notified other state organisations as part of the approval process. Responses to this notification may be requested by council.</p>
Power	<p>Access to council's power supply has been approved for this activity. Power must be used as per the approved loading report. The approval holder must comply with the Electrical Safety Act 2002, Review of the Electrical Safety Act 2002, The Electrical Safety Regulation 2013, and codes of practice.; and</p> <p>The approval holder must ensure all power cables are covered by cable covers throughout the site and all power cords have current test and tag showing; and</p> <p>Generators have been approved for use at this activity and must be placed as per site plan.</p>
Security	<p>The approval holder must provide council a Security Plan for activities where equipment needs protecting; and</p> <p>The approval holder is responsible for ensuring a licenced security firm operates on site and in accordance with the Security Plan; and</p>

	The approval holder must provide evidence the Security provider holds a Security Licence.
Signs	The approval holder must ensure any signs that do not meet the self-assessable criteria are applied for in accordance with Moreton Bay City Council Signs Local Law 2023.
Structures	<p>The approval holder must ensure all structures are constructed in accordance with the relevant provisions of the <i>Building Act 1975</i>, <i>Building Regulation 2021</i>, <i>Queensland Development Code</i>, <i>Building Code of Australia</i>, and the relevant Australian Standards. Prior to being used, all structures must be inspected by a suitably qualified and experienced RPEQ structural engineer to ensure they are safe and suitable for use. No structures can be left unattended at any time without barricading, signage, and security staff; and</p> <p>The approval holder must ensure all structures are removed and the area is cleaned and restored to its original condition once they permanently vacate the property.</p>
Toilets	<p>Toilet and ablution facilities must be supplied as determined by council. They must be placed as per approved site plan and removed from site by the end of pack out time; and</p> <p>Toilet and ablution facilities must be checked periodically throughout the activity and are always kept in a clean and hygienic condition.</p>
Traffic management	<p>Any installation and/or works on the road reserve, this includes but is not limited to a carriageway, verge, or path, requires a Notification of Temporary Road Closure approval with a Traffic Management Plan to safely guide road users, pedestrians, cyclists, and motorists through, around and past the installation/works. The Traffic Management Plan must comply with the Department of Transport and Main Roads - Queensland Guide to Temporary Traffic Management; and</p> <p>The approval holder must take all steps reasonably practicable to minimise impacts to local businesses and surrounding residents with respect to road use and parking; and</p>

	<p>Vehicles as part of this activity must not impact vegetation in any way. For example, no vegetation is able to be trimmed or pruned to facilitate the activity. Designated parking shall be at least 2m away from tree trunks; and</p> <p>Off-street parking spaces may be required for this activity, with access to off street parking areas to be highlighted in the Traffic Management Plan; and</p> <p>Where traffic management is being implemented on a Department of Transport & Main Road (DTMR) road, the approval holder must provide the DTMR approval to council prior to the activity taking place; and</p> <p>The approval holder must operate as permitted by this approval in accordance with the Traffic Management Plan submitted and approved by council.</p>
Vehicles on site	<p>Vehicle speed limits when not on defined roads i.e., on grass or dirt, is walking pace (5 km/h); and</p> <p>Vehicles must use a “spotter” when moving in, out, and around, the site. Note: A spotter is a person who walks in front of a vehicle to guide it and make others in the area aware of the vehicle that they are guiding; and</p> <p>Vehicle driving lights and hazard lights must be turned on when the vehicle is moving; and</p> <p>When the vehicle is not in use, drivers should keep the key to their vehicle on them; and</p> <p>All vehicles onsite must be parked lawfully and in accordance with the <i>Transport Operation (Road Use Management - Road Rules) Regulation 2009</i>; and</p> <p>The approval holder must ensure all vehicles enter and park as instructed by council.</p>
Waste	<p>The approval holder must ensure all waste is removed from site by the end of this approval; and</p>

	<p>Where a Waste Management Plan has been approved the approval holder must ensure all waste generated at the activity is disposed of as outlined in the Waste Management Plan; and</p> <p>The approval holder must ensure all grey water is disposed of off-site.</p>
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