

## Discretionary Funds

### Head of Power

*Local Government Act 2009*  
Local Government Regulation 2012  
Community Grants Policy (2150-030)

### Objective

The objective of this Policy is to establish a framework for Council when making discretionary funds available, and for the use of discretionary funds by Councillors.

### Definitions

**CEO** means Council's Chief Executive Officer.

**Community Organisation** means:

- (a) an entity that carries on activities for a public purpose; or
- (b) another entity whose primary object is not directed at making a profit.

**Community Purpose** means initiatives that provide a demonstrated service or benefit to the Moreton Bay Region.

### Application

This Policy applies to the administration of Council's discretionary funds.

It does not relate to other community support made available under any other policy or program of the Council.

A Discretionary Funds Availability Notice will be made available on Council's website and displayed in Council's Strathpine Office stating:

- (a) The amount in Council's discretionary funds budgeted for use by each Councillor for the financial year;
- (b) That community organisations may apply for allocation of the funds; and
- (c) How to apply for allocation of the fund.

When an amount has been allocated from a Councillor's discretionary fund, Council will publish a notice on Council's website as soon as practicable stating:

- (a) The amount and purpose of the allocation; and
- (b) Where an amount has been allocated to a community organisation, the name of that community organisation.

This notice will also be displayed in Council's Strathpine Office as soon as practicable.

### Policy Statement

The Council makes discretionary funds available each financial year to community organisations for community purposes.

Consistent with Council's Community Grants Policy, a community organisation that applies for discretionary funds must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

Under this policy the following are ineligible organisation types:

- For profit organisations;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for discretionary funds.

Applications for funding by community organisations under this program must be made in accordance with this policy, the Discretionary Funds Availability Notice, and the Discretionary Funds Guidelines.

Discretionary funds must be allocated in a way that is consistent with Council's Community Grants Policy.

## **Related Documents**

This Policy complements and is to be implemented in conjunction with other Council policies, directives and relevant documents published by other agencies including, but not limited to:

- (1) Discretionary Funds Availability Notice;
- (2) Discretionary Funds Guidelines;
- (3) Discretionary Funds Application Form; and
- (4) Discretionary Funds Register.

## **Review and Evaluation**

This policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

Reviews of this policy will occur as required, or at least once every four years.

## **Responsibility**

This Policy is to be:

- (1) implemented by the Manager Community Services, Sport & Recreation; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the Director Community & Environmental Services.

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