



Commercial Use of Public Land and Roads Application



Postal Address
PO Box 159
Caboolture QLD 4510

Customer Response Department
Ph: 07 3205 0555

Internet
www.moretonbay.qld.gov.au
council@moretonbay.qld.gov.au

Fees listed are applicable 1 July 2024 – 30 June 2025

ABN: 92 967 232 136

Activity sections to complete:

<input type="checkbox"/> Display of Commercial Goods	Complete sections 1, 2, 10, 11, 12, 13
<input type="checkbox"/> Itinerant Vending	Complete sections 1, 3, 10, 11, 12, 13
<input type="checkbox"/> Jetty Landing/Mooring	Complete sections 1, 4, 10, 11, 12, 13
<input type="checkbox"/> Moreton Bay Pops Ups - Food Truck Vendors	Complete sections 1, 5, 10, 11, 12, 13
<input type="checkbox"/> Moreton Bay Pops Ups - Park Activity Vendors	Complete sections 1, 6, 10, 11, 12, 13
<input type="checkbox"/> Other Commercial Use (Commercial Fisherman, helicopter landing)	Complete sections 1, 7, 10, 11, 12, 13
<input type="checkbox"/> Outdoor Dining	Complete sections 1, 8, 10, 11, 12, 13
<input type="checkbox"/> Selling Goods or Services on Public Land and Roads	Complete sections 1, 9, 10, 11, 12, 13

1. Applicant details:

If applicant is an individual - complete Section A

If applicant is a company or an incorporated association - complete Section B

Section A - individual application

First name: Surname:

Address (not a PO Box):

Postal address:

Email address:

Home number: Mobile phone: Work phone:

Section B - company, incorporated association, other entity type application

Legal name:

Trading as name:

ABN: ACN:

Email address:

Address (not a PO Box):
Companies - address as registered with ASIC
Incorporated associations - address as registered with ASIC

Postal address:

Contact person name:

Business number: Mobile phone: Work phone:

Email address:

Is this activity being organised by a Registered Charity or Not for Profit organisation? If yes, please provide evidence to be eligible for the fee waiver.

Contact name and number on site:

I confirm I hold a current Public Liability Insurance Policy to the value of \$20,000,000:

2. Display of Commercial Goods Activity details:

Location of goods to be displayed:

Type of goods to be displayed: e.g., books, furniture, clothing

Proposed dimensions of display area:

Length:	metres	Width:	metres	=	m ²
---------	--------	--------	--------	---	----------------

Proposed days and hours of when goods will be displayed:

How will these goods be displayed e.g., table, racks, storage baskets?

3. Itinerant Vending Activity details:

Type of goods to be sold from vehicle:

Proposed operating day/s and hours:

Will PA systems and/or amplified sound be part of your activity?

Vehicle details

Make of vehicle:

Model of vehicle:

Registration of vehicle:

4. Jetty Landing/Mooring Activity details:

Jetty Landing

Location of landing Bongaree Jetty Redcliffe Jetty

Jetty Mooring - mooring is only available at Redcliffe Jetty

Use requirement: Annual Use (1 October to 30 September) or Daily Use

Proposed date/s:

Proposed time/s:

Proposed duration:

Details of Vessel

Vessel type:

Motor vessel

Sailing vessel

Name of vessel:

Registration Number:

Length of vessel:

Vessel displacement:

Maximum Vessel Passenger Capacity:

Is the vessel registered for commercial or recreational use? Commercial Recreational

5. Moreton Bay Pop Ups - Food Truck Activity details:

Type of food proposed to be sold:

Note: A copy of your menu must be provided

Vehicle make: Vehicle model:

Registration Number: Vehicle weight:

Vehicle length:

Note: If a Food Truck is proposed to be on site, please provide a copy of the vehicle registration and photographs of the vehicle.

What structures/equipment do you plan to bring on site for your activity? e.g., marquee, umbrella, table/s, chair/s etc

How is waste managed for your activity?

6. Moreton Bay Pop Ups - Park Activity Vendor details:

Type of business service proposed: e.g., paddle board hire. **Note:** Vendors are prohibited from selling food and drinks

What structures/equipment, vehicles do you plan to bring on site for your activity?

Note - All equipment is required to be removed at the end of each day, no equipment associated with your activity can be left on site while not operating.

Will PA systems and/or amplified sound be part of your activity? If yes, please provide details.

How is waste managed for your activity? Please provide details

If operating from a vehicle, please provide vehicle details below:

Vehicle make: Vehicle model:

Registration Number: Vehicle weight:

Vehicle length:

7. Other Commercial Use Activity details:

Will there be any structures or equipment used in conjunction with your activity?
Please include on your site plan the entry and exit points for vehicle access, where goods will be unloaded, the quantity and dimensions of equipment & where your vehicle will be parked e.g., vehicles, marquees, boats, nets

Does your activity require vehicle access? Yes No

If yes, what type of vehicle is the access for? e.g., crane, car, helicopter etc

Details of Commercial Use activity? e.g., commercial fisherman, helicopter landing

Please provide the details of any vehicles that require access (maximum of 6 vehicles per application)

Vehicle 1: Make: Model: Registration Number:

Vehicle weight in tonnes: Vehicle length in metres:

Vehicle 2: Make: Model: Registration Number:

Vehicle weight in tonnes: Vehicle length in metres:

Vehicle 3: Make: Model: Registration Number:

Vehicle weight in tonnes: Vehicle length in metres:

Vehicle 4: Make: Model: Registration Number:

Vehicle weight in tonnes: Vehicle length in metres:

Vehicle 5: Make: Model: Registration Number:

Vehicle weight in tonnes: Vehicle length in metres:

Vehicle 6: Make: Model: Registration Number:

Vehicle weight in tonnes: Vehicle length in metres:

Commercial Fishing Location & Times:

Please tick below access location for Commercial Fisherman:

Red Beach, Bribie Island

Skirmish Point, Bribie Island

Suttons Beach, Redcliffe

Start date:	<input type="text"/>	Start date:	<input type="text"/>	Start date:	<input type="text"/>
Finish date:	<input type="text"/>	Finish date:	<input type="text"/>	Finish date:	<input type="text"/>
Start time:	<input type="text"/>	Start time:	<input type="text"/>	Start time:	<input type="text"/>
Finish time:	<input type="text"/>	Finish time:	<input type="text"/>	Finish time:	<input type="text"/>

Other Commercial Use Location & Times:

Location for Commercial Use:

Start date:	<input type="text"/>	Finish date:	<input type="text"/>
Start time:	<input type="text"/>	Finish time:	<input type="text"/>

8. Outdoor Dining Activity details:

Location for outdoor dining:

Food Business Licence Number:

Proposed dimensions of outdoor dining space (m2):

Length:

Width:

=

Trading days and hours:

Trading days	Please enter your trading start and finish times for each trading day below:			
<input type="checkbox"/> Monday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Tuesday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Wednesday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Thursday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Friday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Saturday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Sunday	Trading Start Time		Trading Finish Time	

Are you proposing to install any permanent structures in your outdoor dining area? E.g., awnings, planter boxes, blinds. Please provide details. **Note** - A separate application may be required.

Are you the owner of the premises Yes No- Property owners' consent must be provided

Do you propose to install signage? If yes, please provide details.

What structures/equipment do you plan to bring on site for your activity? *Please include quantity and dimension of structures and show these on your site map e.g., , table and chairs, umbrellas heaters, fans etc*

Note - All equipment is required to be removed at the end of each day, no equipment associated with your activity can be left on site outside of business hours without separate approval from Council.

Will alcohol be sold/consumed in the outdoor dining area? No Yes - Copy of liquor licence required

How is waste managed for your activity?

9. Selling Goods and Services on Public Land and Roads Activity details:

Proposed activity:

- Selling goods (food, drinks, flowers, seafood)**

Please provide details of goods that will be sold.

Note: if food/beverage is proposed to be sold please provide a copy of the menu, if goods are proposed to be sold, please provide a list of goods

- Selling services (personal training, boot camp, yoga, equipment hire)**

Please provide details of service to be provided:

Proposed location for trading?

Does your activity require vehicle access to public land? No Yes. Please provide details of your access needs. Please include on your site plan the entry and exit points for vehicle access & where your vehicle will be parked

Trading Days: Please provide the days/times you propose to trade

Trading days	Please enter your trading start and finish times for each trading day below:			
<input type="checkbox"/> Monday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Tuesday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Wednesday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Thursday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Friday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Saturday	Trading Start Time		Trading Finish Time	
<input type="checkbox"/> Sunday	Trading Start Time		Trading Finish Time	

Details of Vehicle

If selling from a vehicle, please provide vehicle details below.

Vehicle make:

Vehicle model:

Vehicle length (metres):

Vehicle weight:

Vehicle Registration number:

Is a trailer used? No Yes - Please provide trailer details below

Trailer Registration Number:

Dimensions:

Note: If a Food Truck is proposed to be on site, please provide a copy of the vehicle registration and photographs of the vehicle.

What structures/equipment do you plan to bring on site for your activity? *Please include the quantity and sizes of all items and show these on your site map e.g., marquee, umbrella, tables, chairs, fitness equipment, kayak, stand up paddle boards, scooter, bikes etc.*

Note - All equipment is required to be removed at the end of each day, no equipment associated with your activity can be left on site while not operating.

Will PA systems and/or amplified sound be part of your activity? If yes, please provide details:

How is waste managed for your activity?

10. Conditions for Commercial Use of Public Land and Roads:

For the applicable mandatory conditions see moretonbay.qld.gov.au/Services/Licences-Regulations/Commercial-Use of Public Land

11. Checklist for application:

- Payment of Application Fee (no payment required if evidence of a Registered Charity or Not for Profit organisation is provided) - please see moretonbay.qld.gov.au/Council/Governance/Fees-and-Charges for fee amounts
- Payment of Commercial Use of Public Land Charge (no payment required if evidence of a Registered Charity or Not for Profit organisation is provided) - please see moretonbay.qld.gov.au/Council/Governance/Fees-and-Charges for fee amounts
- Evidence of a current Public Liability Insurance Policy to the value of \$20,000,000
- Completed Declaration of Applicant and Indemnity sections on this Application Form)
- Site Plan
- Completed Risk Management Plan
- Copy of Vehicle registration certificate/s (if applicable)
- Confirm I have read and understood the conditions

12. Declaration of applicant:

- I acknowledge the information provided in this application is, to my knowledge true and correct.
- I acknowledge I have the authority to sign this application on behalf of the legal entity.
- I confirm I have read and understood the conditions relevant to this application.
- I understand that Fees and Charges may be payable on lodgement of this application.
- I am 18 years of age or older at the time of making this application.

Signature:

Date:

Privacy Statement

Moreton Bay City Council is collecting your personal information for the purpose of assessing your application. External stakeholders may be forwarded your personal information as part of this assessment. The collection of this information is authorised under Moreton Bay City Council - Commercial Use of Public Land and Roads Local Law 2023. If your application is approved, Council will forward your personal information to internal and external stakeholders to advise of the activity. Council will also use your personal information to update Council's customer information records and to contact you about other functions and services of council.

13. Indemnity for Approvals granted under a Moreton Bay City Council Local Law:

In consideration of Moreton Bay City Council ("Council"), giving approval for **(Name of activity to which the approval relates) ("the Activity")**:

At **(Address/area where the activity is to be undertaken)**:

I **(Applicant Name)**:

- I agree to indemnify Council and keep it indemnified against any claim, demand, action, suit or proceeding that may be made or brought against Council, its employees, contractors and elected members for personal injury to or death of any person or loss of or damage to any property caused by, arising out of or as a consequence of the Activity.
- I acknowledge that Council has not made any claim, statement or inference with regard to the suitability of the facility or land for the Activity and I have satisfied myself in this regard.

Name of Applicant:

Signature: Date:

14. Payment options:

On receipt of application an invoice will be generated and sent to you. The following payment options will be available:



Pay by Web

Visit Council's website:
www.moretonbay.qld.gov.au



BPAY

Contact your participating financial institution to make payment from your account.



In Person

Payment can be made in person at Caboolture, Redcliffe and Strathpine Offices.



Mail

City of Moreton Bay
PO Box 159
Caboolture QLD 4510



Pay by Phone

Call (07)3480 6346