



MINUTES

GENERAL MEETING

Tuesday 17 September 2019

commencing at 10.32am

Caboolture Chambers
2 Hasking Street, Caboolture

ENDORSED GM20190924

A) Confirmation of Minutes from Previous General Meeting

General Meeting - 17 September 2019 (Pages 19/2025 - 19/2082)

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Koliانا Winchester

CARRIED 10/0

That the minutes of the General Meeting held 17 September 2019, be confirmed.

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1. OPENING PRAYER

The Deputy Mayor recited the Opening Prayer and invited Councillors to join him in the recitation of the Lord's Prayer.

2. ATTENDANCE & APOLOGIES

Attendance:

Cr Mike Charlton (Deputy Mayor) (Chairperson)
Cr Brooke Savage
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliana Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Matthew Constance
Cr Darren Grimwade

Acting Chief Executive Officer	(Mr Graeme Kanofski)
Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr Mike Pickering)
Interim Director Finance & Corporate Services	(Mr Bruce Davidson)
Accounting Services Manager	(Mr Denis Crowe)

Meeting Support (Larissa Kerrisk)

Apologies:

Cr Allan Sutherland (Mayor) who is representing Council as part of the Council of Mayors (SEQ) delegation to Canberra.

Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office

3. MEMORIALS OR CONDOLENCES

Cr Koliana Winchester made special mention of the late Tongan Prime Minister '**Akilisi Pohiva**, who sadly passed away in Auckland on Thursday 12 September 2019 at the age of 78 years.

Cr Winchester said that Mr Pohiva was Tonga's longest serving MP, being first elected to parliament in 1987 and as Prime Minister since 2014. He will be remembered as the champion of democracy and being primarily responsible for the democratic reforms that were incorporated into the country's constitution in 2010. In 2013, he became the first Pacific Islander to win the Defender of Democracy Award, presented by New York-based non-profit Parliamentarians for Global Action and he was also known for his fight against global warming.

3. Memorials or Condolences (cont'd)

Mr Pohiva will be repatriated to Tonga today and will lie-in-state at the St George Building in Nuku'alofa as various church and community groups pay their respect. A State funeral is planned for Thursday 19 September 2019. His wife Neomai passed away last year.

Cr Mike Charlton (Deputy Mayor) concurred with Cr Winchester and offered his condolences, making a special note that there are many residents in the Moreton Bay region who have a heartfelt attachment to Tonga.

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr Peter Flannery

CARRIED 11/0

That a Letter of Condolence be sent from the Mayor on behalf of the Moreton Bay Regional Council to the family of Prime Minister 'Akilisi Pohiva.

Council observed a moment's silence for residents who have passed away.

4. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 10 September 2019 (Pages 19/1990 - 19/2024)

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr James Houghton

CARRIED 11/0

That the minutes of the General Meeting held 10 September 2019, be confirmed.

5. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

There were no petitions tabled.

6. CORRESPONDENCE

There was no correspondence tabled.

7. COMMUNITY COMMENT

7.1. Community Comment: Mr Les Barkla - Management of cigarette and balloon litter on our beaches, foreshores, parks, streets and public areas (A19018541)

Cr Mike Charlton (Deputy Mayor) opened the Community Comment session, making the required statement regarding the conduct of the Session, and invited Mr Les Barkla, to address the Council in respect of the management of cigarette and balloon litter on our beaches, foreshores, parks, streets and public areas.

7. Memorials or Condolences (cont'd)

Mr Barkla's address contained the following points:

- The Pristine Peninsula's mission is for the Redcliffe Peninsula to be the cleanest community in Australia.
- Every single day the 'Waste Warriors' collect litter from our beaches, foreshores, parks, streets and public areas. The majority of litter items picked up are discarded cigarette butts and balloons.
- Keep Australia Beautiful lists cigarette butts as Australia's number one litter problem and this is consistent for Queensland and its beaches.
- Balloons from parties in local parks are discarded or blown away and this poses a great risk to sea life, birds and turtles. Pieces of balloon and string tangle around bird beaks and feet. Turtles mistakenly recognise balloons as jellyfish and ingest them.
- Mr Barkla calls for a ban on smoking and balloons in all public places to reduce the resultant litter.

8. NOTIFIED MOTIONS

There were no notified motions.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no notices of motion.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The Session Chairperson and designated Spokesperson for the respective portfolio, is as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - LGX A BRIDGE TO THE FUTURE CONFERENCE - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A19078062 : 11 September 2019
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

Executive Summary

This report seeks consideration of Councillor attendance to the Local Government Association of Queensland (LGAQ) - LGx A Bridge to the Future conference to be held in Brisbane from 11-12 November 2019.

RESOLUTION

Moved by Cr Julie Greer

Seconded by Cr Mick Gillam

CARRIED 11/0

- 1. That Councillor Matt Constance be authorised to attend the Local Government Association of Queensland (LGAQ) - LGx A Bridge to the Future conference.**
- 2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.**

*ITEM 1.1 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - LGX A BRIDGE TO THE FUTURE
CONFERENCE - REGIONAL - A19078062 (Cont.)*

OFFICER'S RECOMMENDATION

1. That Councillor Matt Constance be authorised to attend the Local Government Association of Queensland (LGAQ) - LGx A Bridge to the Future conference.
2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

REPORT DETAIL

1. Background

Advice has been received that the Local Government Association of Queensland (LGAQ) - LGx A Bridge to the Future conference is to be held at the Howard Smith Wharves in Brisbane from Monday 11 November to Tuesday 12 November 2019. Cr Matt Constance has expressed his interest in attending.

2. Explanation of Item

The LGAQ - LGx A Bridge to the Future conference will discuss the future of communication in the public sector and will feature topics such as:

- Keynote - Directions in council communications for the UK's local governments
- Keynote - Streets ahead in Australia's most connected city
- Communicate to connect - dialogue with the community and smarter use of social media
- Getting your story heard in a crowded space
- Evaporating outlets in regional Queensland
- Rebranding council and communications
- Emergency management communications
- Twitter and tomorrow
- SEQ 2032 Olympic bid

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Digital literacy and commerce - a digital region.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Professional Development Policy 2150-089.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

Appropriate funds have been provided in the 2019/20 budget.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result from this report.

3.8 Environmental Implications

There are no environmental benefit implications arising as a direct result from this report.

*ITEM 1.1 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - LGX A BRIDGE TO THE FUTURE
CONFERENCE - REGIONAL - A19078062 (Cont.)*

3.9 Social Implications

Topics associated with the conference will address a range of social challenges facing local government.

3.10 Consultation / Communication

Consultation undertaken with all Councillors, the Chief Executive Officer and Directors.

ITEM 1.2
ADOPTION OF COUNCIL POLICIES - REGIONAL

Meeting / Session: GOVERNANCE
Reference: A19008569 : 27 August 2019 **Refer Supporting Information A16421404, A16453322 & A10807659**
Responsible Officer: DD, Acting Manager Executive Services (CORP, Executive Services)

Executive Summary

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions and other Council documents.

The purpose of this report is to seek Council's consideration of the following policies, as appearing in the supporting information to this report:

- Policy 2150-032 - Competitive Neutrality Complaints
- Policy 2150-049 - Taxation
- Policy 2150-100 - Complaints about the Public Official

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Brooke Savage

CARRIED 11/0

That the following policies be adopted, as appearing in the supporting information to this report:

- **Policy 2150-032 - Competitive Neutrality Complaints**
- **Policy 2150-049 - Taxation**
- **Policy 2150-100 - Complaints about the Public Official**

ITEM 1.2 ADOPTION OF COUNCIL POLICIES - REGIONAL - A19008569 (Cont.)

OFFICER'S RECOMMENDATION

That the following policies be adopted, as appearing in the supporting information to this report:

- Policy 2150-032 - Competitive Neutrality Complaints
- Policy 2150-049 - Taxation
- Policy 2150-100 - Complaints about the Public Official

REPORT DETAIL

1. Background

In accordance with the review triggers, Council reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions and other Council documents.

2. Explanation of Item

An explanation of the objective, policy summary, and any amendments made to the identified policies is outlined below:

Policy 2150-032 - Competitive Neutrality Complaints

Objective: The objective of this policy is to outline the process for resolving competitive neutrality complaints.

Policy Summary: Under section 48 of the *Local Government Act 2009*, Council is required to adopt a process for resolving Competitive Neutrality Complaints.

The process must deal with resolving Competitive Neutrality Complaints prior to a formal complaint being made (the 'Preliminary Review Process').

Competitive Neutrality Complaints that cannot be resolved after the Preliminary Review Process will be referred to the Queensland Productivity Commission for investigating and reporting on Competitive Neutrality Complaints about the Council's Business Activities.

Summary of amendments: Minor administrative changes including updates to definitions and references to legislation.

Policy 2150-049 - Taxation

Objective: The objective of this policy is to establish guidelines for the management of Council's taxation obligations.

Policy Summary: This Policy applies to all of Council's taxation obligations.

Summary of amendments: Minor administrative changes including updates to definitions and references to legislation.

Policy 2150-100 - Complaints about the Public Official

In accordance with section 48A of the *Crime and Corruption Act 2001*, Council is required to prepare a policy about how the unit of public administration for which the public official is responsible will deal with a complaint that involves or may involve corruption of the public official.

Objective: The objective of this policy is to set out how the Council will deal with a complaint that involves or may involve corrupt conduct of the CEO.

ITEM 1.2 ADOPTION OF COUNCIL POLICIES - REGIONAL - A19008569 (Cont.)

Policy Summary: This Policy is designed to assist the Council to:

1. comply with section 48A of the CC Act;
2. promote public confidence in the way suspected corrupt conduct of the CEO is dealt with; and
3. promote accountability, integrity and transparency in the way the Council deals with a complaint that is suspected to involve, or may involve, corrupt conduct of the CEO.

Summary of amendments: Nil. This policy was prepared in consultation with the Crime and Corruption Commission (CCC).

3. Strategic Implications

3.1 Legislative/Legal Implications

These policies have been developed in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council regularly reviews its Policies for applicability, effectiveness and consistency with relevant legislation, Council resolutions, and other Council documents.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial benefit implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Councillors, the Executive Management team and relevant Council officers have been consulted in the preparation of this report.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

ATTENDANCE

Mr Denis Crowe attended the meeting at 10.48am for discussion on Items 3.1 and 3.2.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

LOCAL GOVERNMENT WORKCARE CONTRIBUTION 2019/20 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A19066937 : 9 September 2019
Responsible Officer: DC, Accounting Services Manager (CORP Accounting Services)

Executive Summary

The purpose of this report is to seek Council approval to renew its Local Government Workcare (LGW) membership and authorise the associated payment in the amount of \$2,030,264.

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr Denise Sims

CARRIED 11/0

That the 2019/20 Local Government Workcare membership contribution in the amount of \$2,030,264 (GST Exclusive), be authorised for payment.

ITEM 3.1 LOCAL GOVERNMENT WORKCARE CONTRIBUTION 2019/20 - REGIONAL - A19066937 (Cont.)

OFFICER'S RECOMMENDATION

That the 2019/20 Local Government Workcare membership contribution in the amount of \$2,030,264 (GST Exclusive), be authorised for payment.

REPORT DETAIL

1. Background

Council is a member of the Queensland local government workers' compensation self-insurance scheme, Local Government Workcare (LGW). Established in 1998, Local Government Workcare (LGW) is a joint undertaking by Queensland councils, council-controlled entities and the LGAQ to hold a group workers' compensation self-insurance licence.

The scheme provides pro-active claims management, injury management and injury prevention services. LGW seeks to maintain a more stable and predictable cost environment, and directly assists members to reduce the incidence and cost of workplace injuries.

Injured workers covered under the LGW scheme are provided with full workers' compensation cover with compensation entitlements paid in accordance with the provisions set out in the *Workers Compensation and Rehabilitation Act 2003* and the *Workers' Compensation and Rehabilitation Regulation 2014*.

Council as a member of LGW makes an annual contribution to the scheme.

2. Explanation of Item

Council's annual contribution to the LGW scheme is due for 2019/20.

The total contribution payable by Council for 2019/20 is in the amount of \$2,030,264 (GST Exclusive).

3. Strategic Implications

3.1 Legislative/Legal Implications

The scheme operates in accordance with the *Workers' Compensation and Rehabilitation Act 2003* and the *Workers' Compensation and Rehabilitation Regulation 2014*

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

As a member of LGW Council is bound by the LGW Corporate Rehabilitation Policy.

3.4 Risk Management Implications

Council's health and safety environment is a risk itemised in Council's Enterprise Risk Management Framework (ERM). Council manages the risk by developing structured task specific training packages to present to employees along with safety and training advisors to assist in the development and roll out of these packages. Supervisors are upskilled to ensure they understand their obligations under safety legislation. Continuous improvement plans are updated via relevant consultation and communication strategies along with internal and external system audits to highlight any shortfalls, so they can be improved.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

ITEM 3.1 LOCAL GOVERNMENT WORKCARE CONTRIBUTION 2019/20 - REGIONAL - A19066937 (Cont.)

3.6 Financial Implications

The membership contribution to LGW is provided for in Council's adopted budget for 2019/20.

The budget allocation is in the amount of \$2,000,000. The actual cost to Council will be in the amount of \$2,030,264. Whilst the actual cost will exceed the budget allocation by a small amount it is not expected any amendment to the budget is required.

The 2018/19 membership contribution was in the amount of \$1,984,234.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Acting Chief Executive Officer

ITEM 3.2
MONTHLY REPORTING PACKAGE - AUGUST 2019 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A19071307: 10 September 2019 - Refer Supporting Information A19072259
Responsible Officer: AD, Management Accountant (CORP Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 August 2019.

RESOLUTION

Moved by Cr Denise Sims

Seconded by Cr Julie Greer

CARRIED 11/0

That the Financial Reporting Package for the year to date period ending 31 August 2019 be received.

ITEM 3.2 MONTHLY REPORTING PACKAGE - AUGUST 2019 - REGIONAL - A19071307 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 August 2019 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 August 2019 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes:

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the August period.
 - The Statement of Financial Position highlights Council's position at the end of August and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of August are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of August.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Risks are documented and evaluated as part of the

ITEM 3.2 MONTHLY REPORTING PACKAGE - AUGUST 2019 - REGIONAL - A19071307 (Cont.)

operational plan preparation in conjunction with the annual budget cycle and are monitored throughout the year.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of August 2019, Council's operating result is \$44.76 million and the capital expenditure incurred amounted to \$12.66 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Acting Chief Executive Officer and Accounting Services Manager.

ATTENDANCE

Mr Denis Crowe left the meeting at 10.54am after consideration of Items 3.1 and 3.2.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION**(Cr A Hain)****ITEM 4.1****SCARBOROUGH - SCARBOROUGH CLIFFS - STABILISATION WORKS - DIVISION 5**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18963060 : 14 August 2019 - Refer **Confidential** Supporting Information
A18677230
Responsible Officer: BB, Manager, Project Management (ECM Project Management)

Executive Summary

Tenders were called for the 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763)'. Tenders contained two components, the first being the main component which includes preliminary works and lower cliff shotcrete erosion wall; and the second, being the separable portion one component which includes the upper cliff / cliff face soil binder works. Tenders closed on 23 July 2019, with eight conforming tenders received for both the main contract and separable portion one.

It is recommended that the tender for the 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763)' be awarded as follows, as these offers represent best overall value to Council:

Main Contract: Preliminary Works and Lower Cliff Shotcrete Erosion Wall - that the tender for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Main Contract' be awarded to Australian Marine and Civil Pty Ltd for the total sum of \$1,031,882.87 (excl. GST).

Separable Portion 1: Upper Cliff - Hardening of Cliff Face (Soil Binder) - that the tender for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Separable Portion One' be awarded to Australian Marine and Civil Pty Ltd for the total sum of \$11,277.77 (exc. GST).

RESOLUTION**Moved by Cr James Houghton****Seconded by Cr Koliana Winchester****CARRIED 11/0**

1. That the tender for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Main Contract' be awarded to Australian Marine and Civil Pty Ltd for the total sum of \$1,031,882.87 (excl. GST).
 - a) That the Council enters into an agreement with Australian Marine and Civil Pty Ltd as described in the report
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Australian Marine and Civil Pty Ltd for the 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Main Contract' and any required variations of the agreement on Council's behalf.
2. That the tender for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Separable Portion 1' be awarded to Australian Marine and Civil Pty Ltd for the total sum of \$11,277.77 (excl. GST).
 - a) That the Council enters into an agreement with Australian Marine and Civil Pty Ltd as described in this report.

ITEM 4.1 SCARBOROUGH - SCARBOROUGH CLIFFS - STABILISATION WORKS - DIVISION 5 - A18963060
(Cont.)

- b) **That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Australian Marine and Civil Pty Ltd for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Separable Portion 1' and any required variations of the agreement on Council's behalf.**

ITEM 4.1 SCARBOROUGH - SCARBOROUGH CLIFFS - STABILISATION WORKS - DIVISION 5 - A18963060
(Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Main Contract' be awarded to Australian Marine and Civil Pty Ltd for the total sum of \$1,031,882.87 (excl. GST).
 - a) That the Council enters into an agreement with Australian Marine and Civil Pty Ltd as described in the report
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Australian Marine and Civil Pty Ltd for the *Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Main Contract* and any required variations of the agreement on Council's behalf.
2. That the tender for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Separable Portion 1' be awarded to Australian Marine and Civil Pty Ltd for the total sum of \$11,277.77 (excl. GST).
 - a) That the Council enters into an agreement with Australian Marine and Civil Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Australian Marine and Civil Pty Ltd for 'Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763) - Separable Portion 1' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The project is located along a section of the Scarborough Cliffs, from 141 to 200 Landsborough Avenue, Scarborough. The scope of works includes the removal of vegetation, loose soil and rock to stabilise the cliff face (preliminary works). Once the cliff face has been stabilised, a nominal 2.0-metre-high coloured shotcrete wall will be installed to eliminate wave action erosion to the base of the cliff. This work will also include the installation of a series of stabilisation soil nails into the cliff face (main contract). Following the completion of the main contract stabilisation, works to the upper cliff face will proceed through the application of a soil binder spray (separable portion 1).

The objective of the project is to stabilise the cliffs to limit ongoing erosion and to protect Landsborough Avenue and associated infrastructure. Works are expected to commence in early October 2019 and take 12 weeks to complete, weather permitting.

ITEM 4.1 SCARBOROUGH - SCARBOROUGH CLIFFS - STABILISATION WORKS - DIVISION 5 - A18963060
(Cont.)



Figure 1: Location of works

2. Explanation of Item

Tenders for the ‘Scarborough - Scarborough Cliffs - Stabilisation Works - (MBRC008763)’ project closed on 23 July 2019 with a total of eight conforming tenders received for both the main contract and separable portion one.

The main contract component includes preliminary works, site establishment, clearing, removal of loose soil and rock to stabilise the cliff face. Once the cliff face has been stabilised, a nominal 2.0-metre-high coloured shotcrete wall will be installed to eliminate wave action erosion to the base of the cliff. This work will also include the installation of a series of stabilisation soil nails into the cliff face.

Separable portion 1 component includes hardening of the upper cliff face using a soil binder applied to the upper cliff face via the application of a soil binder spray.

Council received eight conforming submissions for the main contract and separable portion 1. The responses were assessed by an evaluation panel in accordance with Council’s Purchasing Policy and the selection criteria as set out in the tender documentation. The evaluation panel determined that the best value for Council was the assessment of the main contract combined with separable portion 1.

*ITEM 4.1 SCARBOROUGH - SCARBOROUGH CLIFFS - STABILISATION WORKS - DIVISION 5 - A18963060
(Cont.)*

All tenderers and their evaluation scores for the main contract and separable portion 1 are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Australian Marine and Civil Pty Ltd	90.22
2	PCA Ground Engineering	90.12
3	Auzcon Pty Ltd	84.86
4	HEH Civil Pty Ltd	83.49
5	Abergeldie Constructions Pty Ltd	74.72
6	CES Civil	72.57
7	Shamrock Civil Engineering Pty Ltd	71.28
8	SGQ Pty Ltd	68.93

Australian Marine and Civil Pty Ltd (AMC) submitted a comprehensive and well-presented tender for both the main contract combined with separable portion 1. A tender clarification meeting was held on 13 August 2019 at which AMC demonstrated their relevant experience, design methodology, understanding of the project including price and exclusions and capability in delivering the project. AMC have previously completed the construction of Windsor Cliffs cliff stabilisation works for Brisbane City Council which included cliff de-scaling, rock drilling, anchor installation and shotcrete (\$650,000) and previously completed the Gayundah Wreck bank stabilisation works for Moreton Bay Regional Council (\$380,000).

PCA Ground Engineering (PCA) submitted a comprehensive and well-presented tender. A tender clarification meeting was held on 19 August 2019 at which PCA demonstrated relevant similar experience; however, there were no additional benefits for the higher price.

Auzcon Pty Ltd (Auzcon) submitted a comprehensive and well-presented tender, demonstrating relevant similar experience; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.1 SCARBOROUGH - SCARBOROUGH CLIFFS - STABILISATION WORKS - DIVISION 5 - A18963060 (Cont.)

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is considered/minimised is detailed below.

Financial Risks:

A third-party review of financial status has been undertaken on the recommended tenderer and the company has received a rating of 'satisfactory'.

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, site specific pedestrian and traffic management plan, site specific environmental management plan and safety plans including work method statements.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to work on and at the base of the cliff face and in a marine environment. Once preliminary works have been completed, the contractor has indicated a geotechnical consultant will be commissioned to assess the safety of the cliff face prior to continuing with construction works. Prescribed Tidal Works Operational Works approval and Marine Park permit have been obtained.
- c. Department of Environment and Science and Department of National Parks Recreation Sport and Racing will be notified prior to the commencement of works as per the conditions of approval.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$1,913,138 of Capital funding towards this project, with \$291,500 for design in the 2017/18 FY; \$66,638 in the 2018/19 FY to complete the detail design; and a budget allocation of \$1,555,000 in the 2019/20 FY Capital Projects Program project number 102214. All financials below are excluding GST.

Design (2017/18 FY)	\$ 161,556.00
Design (2018/19 FY)	\$ 27,854.00
Tender Price (Construction)	\$1,043,160.64
Contingency 20%	\$ 208,632.00
Consultant (construction phase)	\$ 30,000.00
Qleave (0.475%)	\$ 4,955.00

Total Project Cost	\$1,476,157.64
	=====
 Estimated ongoing operational/maintenance costs	 \$5,000 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

No economic benefit arising as a direct result of this report.

3.8 Environmental Implications

A site specific Environmental Management Plan will be provided by the successful tenderer, detailing the management of environmental matters affecting the project during construction, in line with the Development Approval and Marine Park Approval. The Management Plan will also be submitted to the Department of Natural Resources, Mines and Energy for approval as required by the Marine Park Approval.

*ITEM 4.1 SCARBOROUGH - SCARBOROUGH CLIFFS - STABILISATION WORKS - DIVISION 5 - A18963060
(Cont.)*

3.9 Social Implications

Stabilising the cliff will protect a section of the iconic Scarborough red cliffs allowing visitors and the public to visit this area.

3.10 Consultation / Communication

A detailed communication plan has been developed. Residents' enquiries adjacent to the site have been responded to in November and December 2018 and January 2019 in relation to the stabilisation works and a media release was issued in April 2019. In line with the approved communication plan, prior to commencement of the construction works, adjacent residents will be notified via a project notice. Project signage will be installed. A dedicated Project Website has been established and will be updated weekly. The Divisional Councillor will be provided with weekly updates and has been consulted and is supportive of the project.

ITEM 4.2 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a perceived conflict of interest in Item 4.2 as Telstra Corporation Limited who is a tenderer in the item has previously provided the Councillor with event tickets and hospitality to numerous events.

However, Cr Darren Grimwade has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 10/0

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Darren Grimwade has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Darren Grimwade remained in the meeting.

ITEM 4.2**MBRC - REDCLIFFE PENINSULA RAIL LINE PATHWAY - CCTV AND SMART LIGHTING - DIVISIONS 4, 5, 6, 7**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18828141 : 15 July 2019 - Refer **Confidential** Supporting Information
A18955718
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited for the 'MBRC - Redcliffe Peninsula Rail Line Pathway - CCTV and Smart Lighting (MBRC008884)' project. The tender closed on 6 August 2019, with a total of 11 tenders received, 9 of which were conforming.

The project is located along the 12.3km pedestrian pathway which runs the length of the Redcliffe Peninsula Rail Line between Petrie and Kippa-Ring. Stage 1 of the project involves the installation of 22 CCTV poles and 44 CCTV cameras and all associated ancillary works. Stage 2 of the project involves the installation of 86 multifunction poles and all associated items.

It is recommended that Council award the contract (stage 1 and 2) to GNB Energy Pty Ltd for the sum of \$2,056,943.54 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

RESOLUTION

Moved by Cr Denise Sims

Seconded by Cr Julie Greer

CARRIED 11/0

1. That the tender for 'MBRC - Redcliffe Peninsula Rail Line Pathway - CCTV and Smart Lighting (MBRC008884)' project (stage 1 and 2) be awarded to GNB Energy Pty Ltd for the sum of \$2,056,943.54 (excluding GST).
2. That the Council enters into an agreement with GNB Energy Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with GNB Energy Pty Ltd for 'MBRC - Redcliffe Peninsula Rail Line Pathway - CCTV and Smart Lighting (MBRC008884)' project (stage 1 and 2) and any required variations of the agreement on Council's behalf.
4. That the additional funding required for the project in the amount of \$477,301 be considered as part of the Quarter 1 Operational Plan and Budget review for 2019/20.
5. That Council include an additional budget allocation for this project in the amount of \$325,000, when considering the Draft Budget for 2020/21.

ITEM 4.2 MBRC - REDCLIFFE PENINSULA RAIL LINE PATHWAY - CCTV AND SMART LIGHTING - DIVISIONS 4, 5, 6, 7 - A18828141 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'MBRC - Redcliffe Peninsula Rail Line Pathway - CCTV and Smart Lighting (MBRC008884)' project (stage 1 and 2) be awarded to GNB Energy Pty Ltd for the sum of \$2,056,943.54 (excluding GST).
2. That the Council enters into an agreement with GNB Energy Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with GNB Energy Pty Ltd for 'MBRC - Redcliffe Peninsula Rail Line Pathway - CCTV and Smart Lighting (MBRC008884)' project (stage 1 and 2) and any required variations of the agreement on Council's behalf.
4. That the additional funding required for the project in the amount of \$477,301 be considered as part of the Quarter 1 Operational Plan and Budget review for 2019/20.
5. That Council include an additional budget allocation for this project in the amount of \$325,000, when considering the Draft Budget for 2020/21.

REPORT DETAIL

1. Background

The project is located along the 12.3km pedestrian pathway which runs the length of the Redcliffe Peninsula Rail Line between Petrie and Kippa-Ring.

Stage 1 of the project involves the installation of 22 CCTV poles and 44 CCTV cameras, switchboards/field cabinets to support electrical and communications connections to CCTV poles, all required pits, conduits and cabling (electrical and communications) to support CCTV requirements. The works are expected to commence in October 2019 and take 14 weeks to complete (which achieves the external grant funding deadline of early May 2020) and includes an allowance for wet weather.

Stage 2 of the project involves the installation of 86 multifunction poles including all associated items such as foundations, lighting equipment, extension of capped conduits to lighting poles, electrical cabling and lighting. Stage 2 will commence in July 2020 and take five weeks to complete, which includes an allowance for wet weather.

The project objective is to increase public safety through camera surveillance and increased lighting along identified sections of the shared pathway. To support this project, Council has approved grant funding from the federal government through the Safer Communities Fund - Round 2 program (2018/19 - \$700,000, 2019/20 - \$300,000).

ITEM 4.2 MBRC - REDCLIFFE PENINSULA RAIL LINE PATHWAY - CCTV AND SMART LIGHTING - DIVISIONS 4, 5, 6, 7 - A18828141 (Cont.)

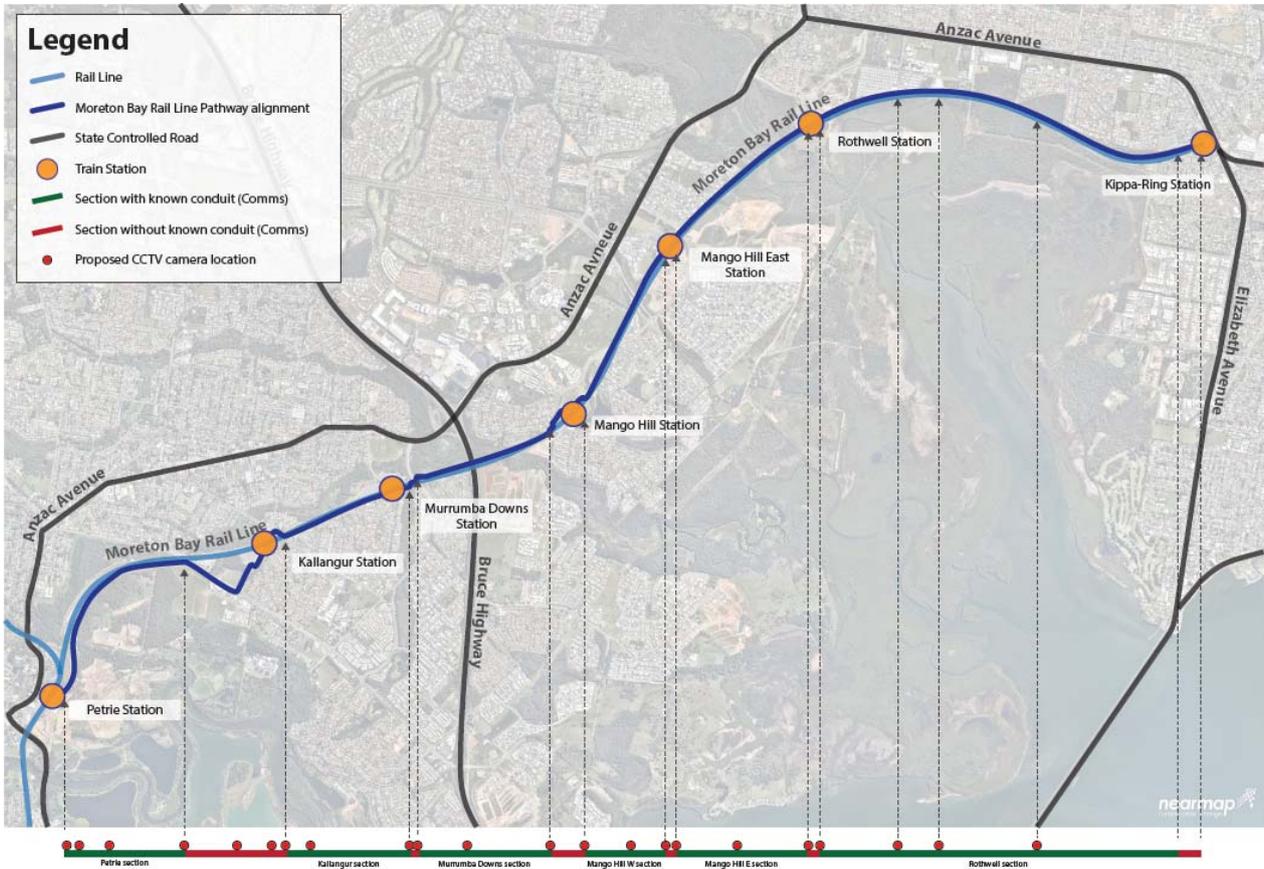


Figure 1: Location plan

2. Explanation of Item

Tenders for the 'MBRC - Redcliffe Peninsula Rail Line Pathway - CCTV and Smart Lighting (MBRC008884)' project closed on 6 August 2019 with a total of 11 tenders received, 9 of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	GNB Energy Pty Ltd	97.84
2	CV Energy Services Pty Ltd	90.88
3	Universal Communications Group Ltd (T/A UCG)	89.16
4	Stowe Australia Pty Ltd	85.28
5	ENE.HUB Pty Ltd - conforming	83.63
6	Civlec Pty Ltd Trading as Trafflec	78.43
7	CES Civil SEQ Pty Ltd	74.14

ITEM 4.2 MBRC - REDCLIFFE PENINSULA RAIL LINE PATHWAY - CCTV AND SMART LIGHTING - DIVISIONS 4, 5, 6, 7 - A18828141 (Cont.)

RANK	TENDERER	EVALUATION SCORE
8	Platinum Electrical & Air	73.00
9	J & P Richardson Industries Pty Ltd	60.26
10	Telstra Corporation Limited	Non-conforming
11	ENE.HUB Pty Ltd - alternative	Non-conforming

GNB Energy Pty Ltd (GNB) submitted a detailed tender and demonstrated their experience on projects of similar scale and complexity. At the tender clarification meeting held on 16 August 2019, GNB provided further detail to their methodology, confirmed an overall construction duration of 19 weeks (including an allowance for wet weather) and demonstrated a strong understanding of the project's requirements. GNB is currently completing electrical works for DTMR on the M1 and M3 upgrade including permanent street lighting, fibre cable hauling works, valued at \$1.5M, and the Gateway Upgrade North streetlighting for the entire duration project over 3 years, valued at \$5.5M; installation of aerial and underground fibre optic cable between Energex substations and Gold Coast City Council libraries, valued at \$500,000.

CV Energy Services Pty Ltd submitted a comprehensive tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. The tendered construction program of works was of 58 weeks' duration inclusive of rain days. There were no additional benefits for the higher price.

Universal Communications Group Ltd, trading as UCG submitted a comprehensive tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. The tendered construction program of works was of 27 weeks' duration (including an allowance for wet weather). There were no additional benefits for the higher price.

The non-conforming submissions included:

- 1 x tenderer did not provide the mandatory tender documentation prior to the tender closing time, and
- 1 x tenderer was a late submission.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.2 MBRC - REDCLIFFE PENINSULA RAIL LINE PATHWAY - CCTV AND SMART LIGHTING - DIVISIONS 4, 5, 6, 7 - A18828141 (Cont.)

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'satisfactory'.

Construction Risks:

- a. General - The recommended tenderer (contractor) will provide a program of works, traffic management plan, environment and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The contractor has provided a program with an allowance (5 days) for weather delays as part of their tender program.
- c. There are no Development Approvals that impact on these works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated \$695,000 for this project in the 2019/20 budget. Unspent funds for this project in the amount of \$477,301 remained at the end of 2018/19. It is proposed at the Quarter 1 Budget and Operational Plan Review that the unspent funds from 2018/19 in the amount of \$477,301 be carried over and added to the project, therefore the total budget is proposed to be in the amount of \$1,172,301 for 2019/20.

To complete the project Council had allocated \$805,000 in the draft 2020/21 budget. This allocation will not be sufficient. It is proposed to increase the 2020/21 draft budget amount by \$325,000 to a total amount of \$1,130,000.

To summarise, the budget allocation for 2019/20 will be in the amount of \$1,172,301, and \$1,130,000 for 2020/21 - being a total of \$2,302,301.

Council was successful in obtaining external funding totalling \$1M; \$700,000 in 2018/19 FY and \$300,000 in the 2019/20 FY from the Federal Government Safer Communities Round 2 Grant Funding. The expected project costs for 2019/20 and 2020/21 are itemised below (GST exclusive)

Tender price (construction)	\$ 2,056,943.54
Contingency (10%)	\$ 205,694.35
QLeave (0.475%)	\$ 9,770.49
Consultant supervision fees	\$ 25,000.00

Total Project Cost	\$ 2,297,408.38
	=====
 Estimated ongoing operational/maintenance costs	 \$ 13,000.00 per F/Y

3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

ITEM 4.2 MBRC - REDCLIFFE PENINSULA RAIL LINE PATHWAY - CCTV AND SMART LIGHTING - DIVISIONS 4, 5, 6, 7 - A18828141 (Cont.)

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The vision of this project is to increase the safety and security of residents and users of the shared pathway from Kippa-Ring through to Petrie.

3.10 Consultation / Communication

A detailed communication plan has been developed for this project. Residents adjacent to the works will be notified of the works and expected construction timeframe prior to commencement via a project notice and project signage. Consultation has been undertaken with a number of internal and external stakeholders including The Honourable Peter Dutton MP, the Honourable Luke Howarth MP, Divisional Councillors, Queensland Rail, Queensland Police Service, Crime Stoppers, security providers and consultants, and Council staff.

The Divisional Councillors will receive weekly email updates and information will be placed on the Council website detailing the progress of the project.

ITEM 4.3

WOODY POINT - GAYUNDAH ARBORETUM PARK - PUBLIC TOILET CONSTRUCTION - DIVISION 6

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18591903 : 23 May 2019 - Refer **Confidential** Supporting Information
A18510974
Responsible Officer: BB, Manager Project Management (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Woody Point - Gayundah Arboretum Park - Public Toilet Construction (MBRC008761)' project. The request for tenders closed on 28 May 2019 with a total of two conforming tenders received.

It is recommended that Council award the contract to A&SE Amirsardari (trading as Caspian Building Services) for the sum of \$271,480 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr James Houghton

CARRIED 11/0

1. That the tender for 'Woody Point - Gayundah Arboretum Park - Public Toilet Construction (MBRC008761)' project be awarded to A&SE Amirsardari (trading as Caspian Building Services) for the sum of \$271,480 (excluding GST).
2. That the Council enters into an agreement with A&SE Amirsardari (trading as Caspian Building Services) as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with A&SE Amirsardari (trading as Caspian Building Services) for 'Woody Point - Gayundah Arboretum Park - Public Toilet Construction (MBRC008761)' and any required variations of the agreement on Council's behalf.

ITEM 4.3 WOODY POINT - GAYUNDAH ARBORETUM PARK - PUBLIC TOILET CONSTRUCTION - DIVISION 6 - A18591903 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Woody Point - Gayundah Arboretum Park - Public Toilet Construction (MBRC008761)' project be awarded to A&SE Amirsardari (trading as Caspian Building Services) for the sum of \$271,480 (excluding GST).
2. That the Council enters into an agreement with A&SE Amirsardari (trading as Caspian Building Services) as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with A&SE Amirsardari (trading as Caspian Building Services) for 'Woody Point - Gayundah Arboretum Park - Public Toilet Construction (MBRC008761)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The project is located at Gayundah Arboretum Park, Gayundah Esplanade, Woody Point. The project scope includes the design and construction of a DDA compliant public toilet facility consisting of one fully accessible unisex toilet unit. The objective of the project is to provide amenities for park users, as there are currently none installed at this park.

The tender called for a design and construct delivery that will resolve the toilet's final location, appearance and connectivity, as well as not affecting the function and operation of the existing carpark. The project's duration will be 17 weeks, with construction completed by the end of January 2020.



Figure 1: Indicative location of public amenity (toilet)

ITEM 4.3 WOODY POINT - GAYUNDAH ARBORETUM PARK - PUBLIC TOILET CONSTRUCTION - DIVISION 6 - A18591903 (Cont.)

2. Explanation of Item

Tenders were invited for the 'Woody Point - Gayundah Arboretum Park - Public Toilet Construction (MBRC008761)' and closed on 28 May 2019, with two conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenders and their evaluation scores are tabled below (ranked from highest to lowest).

RANK	TENDERER	EVALUATION SCORE
1	A&SE Amirsardari (trading as Caspian Building Services)	96.00
2	Anchor Building Services	86.08

A&SE Amirsardari, trading as Caspian Building Services (CBS) submitted a comprehensive tender. A tender clarification meeting was held on 19 June 2019, at which CBS demonstrated their relevant experience, methodology, understanding of the project and capability in delivering the project. CBS has recently undertaken construction work for the Moreton Bay Regional Council at Boundary Park, Everton Hills for a unisex toilet, valued at \$170,000; a prefabricated toilet block at South Pine Sports Complex valued at \$216,000; and repairs at the Lakeside Raceway triathlon building, valued at \$80,000.

Anchor Building Services submitted a comprehensive and well-presented tender, demonstrating relevant similar project experience; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'satisfactory'.

ITEM 4.3 WOODY POINT - GAYUNDAH ARBORETUM PARK - PUBLIC TOILET CONSTRUCTION - DIVISION 6 - A18591903 (Cont.)

Construction Risks:

- a. The recommended contractor will provide a program of works, traffic management plan, safety management plan and environmental plan as part of the contract to identify and detail how it will manage and mitigate project construction risks.
- b. The recommended contractor has demonstrated their understanding of the project site and the need to manage the impact of the works and the safety of park users.
- c. The recommended contractor has indicated that their program of works takes into consideration the provision of appropriate resources to be able to complete the project works efficiently.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$340,000 in the 2019/20 FY Minor Capital Projects Program, budget 102809. All financials below exclude GST.

Tender price (Design and Construct)	\$271,480.00
Unitywater sewer and water services connection point	\$ 16,674.00
Contingency (10%)	\$ 27,148.00
Supervision/inspection costs	\$ 5,000.00
QLeave (0.475%)	\$ 1,289.53

Total project cost	\$321,591.53
	=====
Estimated ongoing operational/maintenance costs	\$6,500 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

No economic benefit arising as a direct result of this report.

3.8 Environmental Implications

The recommended contractor is required to submit an environmental management plan and comply with relevant regulatory requirements. The contractor will be required to manage noise and dust associated with the works

3.9 Social Implications

The project will provide new public amenities that will improve the visitor experience at the park.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Project signage will be displayed prior and throughout the works including project notices distributed prior to the commencement of works. Weekly project updates via email will be provided to the Divisional Councillor. The Divisional Councillor has been consulted and is supportive of the project.

ITEM 4.4

JOYNER - YOUNGS CROSSING ROAD (OXFORD STREET TO FRANCIS ROAD) - ROAD AND INTERSECTION UPGRADE (101779) AND JOYNER - YOUNGS CROSSING ROAD (FRANCIS ROAD TO PROTHEROE ROAD) - ROAD UPGRADE (121241) - DIVISION 8

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19057542 : 6 September 2019 - Refer **Confidential Supporting Information A18967674**
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

This report involves the design of two sections of Youngs Crossing Road, being Oxford Street to Francis Road and Francis Road to Protheroe Road respectively. The projects are recommended to be combined for the preliminary design phase to allow consideration of combined project areas, including the interface between the two projects. Detailed design will also occur for the Oxford Street to Francis Road section.

Tenders for the 'Joyner - Youngs Crossing Road (Oxford Street to Protheroe Road) - Road Upgrade (VP153549 / BUS262-0317)' were sought from Local Buy Pre-Qualified Suppliers Contract (BUS262-0317 - Engineering & Environment). The tender closed on 22 August 2019 with five conforming tenders received.

It is recommended that Council award the contract to Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers) for the sum of \$271,548 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 11/0

1. That the tender for the 'Joyner - Youngs Crossing Road (Oxford Street to Protheroe Road) - Road Upgrade (VP153549 / BUS262-0317)' for preliminary and detailed design for Youngs Crossing Road (Oxford Street to Francis Road); and the preliminary design for Youngs Crossing Road (Francis Road to Protheroe Road) be awarded to Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers) for the sum of \$271,548 (excluding GST)
2. That the Council enters into an agreement with Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers) as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers) for preliminary and detailed design for Youngs Crossing Road (Oxford Street to Francis Road); and the preliminary design for Youngs Crossing Road (Francis Road to Protheroe Road) and any required variations of the agreement on Council's behalf.

ITEM 4.4 JOYNER - YOUNGS CROSSING ROAD (OXFORD STREET TO FRANCIS ROAD) - ROAD AND INTERSECTION UPGRADE (101779) AND JOYNER - YOUNGS CROSSING ROAD (FRANCIS ROAD TO PROTHEROE ROAD) - ROAD UPGRADE (121241) - DIVISION 8 - A19057542 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the 'Joyner - Youngs Crossing Road (Oxford Street to Protheroe Road) - Road Upgrade (VP153549 / BUS262-0317)' for preliminary and detailed design for Youngs Crossing Road (Oxford Street to Francis Road); and the preliminary design for Youngs Crossing Road (Francis Road to Protheroe Road) be awarded to Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers) for the sum of \$271,548 (excluding GST)
2. That the Council enters into an agreement with Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers) as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers) for preliminary and detailed design for Youngs Crossing Road (Oxford Street to Francis Road); and the preliminary design for Youngs Crossing Road (Francis Road to Protheroe Road) and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

This report refers to 'Joyner - Youngs Crossing Road (Oxford Street to Protheroe Road) - Road Upgrade (VP153549 / BUS262-0317)' which includes preliminary and detailed design for Joyner - Youngs Crossing Road (Oxford Street to Francis Road) and the preliminary design for Joyner - Youngs Crossing Road (Francis Road to Protheroe Road).

Joyner - Youngs Crossing Road (Oxford Street to Francis Road) - Road and Intersection Upgrade 101779 (Stage 1)

The project is located at Youngs Crossing Road, from Oxford Street to Francis Road, Joyner. The scope of works includes duplicating the 550m long section of road, construction of a raised and landscaped median, improvements to the existing signalised intersection at Francis Road and upgrading the Oxford Street intersection to traffic signals. The project includes major cross drainage culvert improvements and widening, longitudinal drainage to Youngs Crossing Road, wide concrete pathways on both sides, and 1.5m to 2.0 m cycle lanes on both sides. The objective of this project is to improve safety for all transport users and reduce traffic congestion and delays.

Joyner - Youngs Crossing Road (Francis Road to Protheroe Road) - Road Upgrade 101241 (Stage 2)

The project is located at Youngs Crossing Road, from Francis Road to Protheroe Road, Joyner. The scope of works includes duplicating the 1500m long section of road, construction of a raised and landscaped median, improvements to the existing Todds Road, Fairlane Street and Protheroe Road intersections (existing priority control to signals) and the McIlwraith Road/Pine Valley Drive intersection (existing roundabout to signals). The project also includes major cross drainage culvert improvements, a new bridge structure at One Mile Creek, longitudinal drainage to Youngs Crossing Road, 2.5 m wide concrete pathways on both sides, and 2.0 m cycle lanes on both sides. The objective of this project is to improve safety for all transport users and reduce traffic congestion and delays.

The projects are recommended to be combined for the preliminary design phase to allow consideration of combined project areas, including the interface between the two projects. Detailed design will occur only at this time for the Oxford Street to Francis Road section.

The design associated with stages 1 and 2 is to be completed by the end of February 2020.

ITEM 4.4 JOYNER - YOUNGS CROSSING ROAD (OXFORD STREET TO FRANCIS ROAD) - ROAD AND INTERSECTION UPGRADE (101779) AND JOYNER - YOUNGS CROSSING ROAD (FRANCIS ROAD TO PROTHEROE ROAD) - ROAD UPGRADE (121241) - DIVISION 8 - A19057542 (Cont.)

2. Explanation of Item

Tenders for the 'Joyner - Youngs Crossing Road (Oxford Street to Protheroe Road) - Road Upgrade (VP153549 / BUS262-0317)' project were sought from Local Buy Pre-Qualified Suppliers Contract 'BUS262-0317 Engineering & Environment'. The tender closed on 22 August 2019 with five conforming tenders received.

The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Wood and Grieve Engineers Ltd (trading as Wood and Grieve Engineers)	96.36
2	ADG Engineers (Aust) Pty Ltd	93.48
3	Tonkin Consulting Pty Ltd	89.69
4	GHD Pty Ltd	71.11
5	SMEC Australia Pty Ltd	39.17

Wood and Grieve Engineers Ltd, trading as Wood and Grieve Engineers (W&G) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. W&G are currently undertaking similar projects for Council including 'Morayfield - Graham Road - Road and Intersection Upgrade (101318)' - Preliminary Design (\$140,760); and 'Morayfield - Oakey Flat Road, Ashbrook Drive to Lakeview Road - Road and Intersection Upgrade (101927)' - Detailed Design (\$182,000). At a tender clarification meeting held on 30 August 2019, W&G demonstrated their understanding and methodology to complete this project as well as being able to deliver the project scope within the submitted tender price. The panel assessed W&G's offer as representing the best overall value for Council.

ADG Engineers (Aust) Pty Ltd submitted a comprehensive tender; however, there were no additional benefits for the higher price.

Tonkin Consulting Pty Ltd submitted a comprehensive tender; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council called a select tender for the preliminary and detail design work through the Local Buy Pre-Qualified Suppliers Contract BUS262-0317 Engineering & Environment, in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.4 JOYNER - YOUNGS CROSSING ROAD (OXFORD STREET TO FRANCIS ROAD) - ROAD AND INTERSECTION UPGRADE (101779) AND JOYNER - YOUNGS CROSSING ROAD (FRANCIS ROAD TO PROTHEROE ROAD) - ROAD UPGRADE (121241) - DIVISION 8 - A19057542 (Cont.)

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

The tenders were procured through Local Buy Pre-Qualified Suppliers Contract BUS262-0317 Engineering & Environment.

Design Risks:

- a. Design and associated documentation will be reviewed at a number of milestones throughout preliminary and detailed design to ensure that the required design outcomes (internal stakeholders) have been achieved prior to plan signing.
- b. Design and associated documentation will include Development Services to ensure there is no conflict between the proposed design and any Development Approvals that may require consideration within the project extents.
- c. Early engagement with service authorities will be undertaken to ensure any service alterations / relocations are approved by the relevant service authority.
- d. Provide sufficient design consideration and details on how the upgraded road will tie into existing private property driveways and engage with property owners during design phase to minimise potential dissatisfaction during construction.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a combined total (both projects) of \$700,000 for planning and design in the 2019/20 Capital Projects Program within projects 101779 and 101241. All figures below are excluding GST.

Tender Price (Design)	\$ 271,548.00
Contingency (10%)	\$ 27,154.80
Additional geotechnical investigation (estimated)	\$ 20,000.00
Service authority approval fees (estimated)	\$ 15,000.00

Total Project Cost	\$ 333,702.80
	=====

The budget amount for this project is sufficient.

3.7 Economic Benefit

No economic benefit arising as a direct result of this report.

3.8 Environmental Implications

The design phase of the project will consider Council's Green Infrastructure Network needs and water sensitive urban design principles.

3.9 Social Implications

The expected outcomes of the projects, when completed, will be improved safety for all transport users.

ITEM 4.4 JOYNER - YOUNGS CROSSING ROAD (OXFORD STREET TO FRANCIS ROAD) - ROAD AND INTERSECTION UPGRADE (101779) AND JOYNER - YOUNGS CROSSING ROAD (FRANCIS ROAD TO PROTHEROE ROAD) - ROAD UPGRADE (121241) - DIVISION 8 - A19057542 (Cont.)

3.10 Consultation / Communication

A detailed communications management plan has been prepared highlighting the importance of internal stakeholder department milestone design reviews. Engagement will be undertaken with property owners where driveway accesses may conflict due to the road upgrade designs, and early engagement with service authorities will be undertaken where alterations may be required. The Divisional Councillor has been consulted and is supportive of the project/s.

ITEM 4.5

PETRIE MILL REDEVELOPMENT STAGE 1 - ROAD NAMING - DIVISION 7

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19000228 : 10 September 2019
Responsible Officer: PC, Project Director (ECM Major Projects)

Executive Summary

This report seeks Council approval to name the first three roads of the Petrie Mill Redevelopment Stage 1 project. Council considered the road naming matter at a recent Council Workshop.

It is recommended that Council name the first three roads of the Petrie Mill Redevelopment Stage 1 project as follows:

- Road 1 - to be Moreton Parade;
- Road 6 - to be Bribie Circuit; and
- Road 11 - to be Stradbroke Place.

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr Mick Gillam

CARRIED 9/2

Crs Denise Sims and Brooke Savige voted against the motion

That the un-named roads currently identified as Roads 1, 6 and 11 (as per the report) at the Petrie Mill Redevelopment site be named as follows:

Road 1: Moreton Parade;
Road 6: Bribie Circuit; and
Road 11: Stradbroke Place.

ITEM 4.5 PETRIE MILL REDEVELOPMENT STAGE 1 - ROAD NAMING - DIVISION 7 - A19000228 (Cont.)

OFFICER'S RECOMMENDATION

That the un-named roads currently identified as Roads 1, 6 and 11 (as per the report) at the Petrie Mill Redevelopment site be named as follows:

- Road 1: Moreton Parade;
- Road 6: Bribie Circuit; and
- Road 11: Stradbroke Place.

REPORT DETAIL

1. Background

Works on the Petrie Mill Redevelopment Stage 1 site have progressed such that the naming of three roads is required.

Previously the roads to be named were known as road numbers 1, 6 and 11 (refer Figure 1 below).



Figure 1 - Petrie Mill Redevelopment site - Roads 1, 6 and 11

2. Explanation of Item

Council considered names for the first three roads at the Petrie Mill Redevelopment Stage 1 project at a recent Council Workshop.

Council were supportive of the names for the three roads to reflect the three main Moreton Bay islands, being Moreton, Bribie and Stradbroke. It is noted that further to the supported naming above, the name for Road 1 has been shortened to "Moreton" from "Moreton Bay" in line with the name of the island.

The determination of the type of road, being Avenue, Street, Boulevard, Lane etc, is in accordance with Council's Guidelines for Selection of Road Names (new roads and renaming roads) and to avoid duplication of similar road names within the region.

ITEM 4.5 PETRIE MILL REDEVELOPMENT STAGE 1 - ROAD NAMING - DIVISION 7 - A19000228 (Cont.)

Future roads, parks and the like which will require naming within The Petrie Mill Redevelopment site will be presented to Council in future submissions.

3. Strategic Implications

3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Policy No: 11-2150-038 Allocation of Road Names and Street Address Numbers and Directive 11-2160-009 Road Naming and Street Address Numbering Processes.

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The cost of the supply and installation of the signage are within the budget allocation of the Petrie Mill Redevelopment Project Stage 1.

3.7 Economic Benefit

Appropriate and strategic road naming conventions are important for the delivery and market positioning of the Petrie Mill Redevelopment which has significant regional economic benefits for the master planned *Mill at Moreton Bay*.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Provision of road names assists users of the roads and the broader road network.

3.10 Consultation / Communication

Council workshop.

ITEM 4.6

TENDER - FOOTPATH RENEWAL PROGRAM (MBRC008785) - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19046131: 27 August 2019 - Refer **Confidential** Supporting Information
A18936389, A18936379
Responsible Officer: AC, Projects Supervisor (ECM Asset Maintenance)

Executive Summary

Tenders were invited for the *Regional Footpath Renewal Program (MBRC008785)*, comprising two separable portions. Tenders closed on 6 August 2019, with submissions received from 12 companies for each separable portion.

It is recommended that the tender for the *Regional Footpath Renewal Program* be awarded as follows, as these offers represent the best overall value to Council.

Separable Portion 1 - That the tender for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 1 works* be awarded to All-Con Constructions Pty Ltd for the sum of \$208,883 (excluding GST)

Separable Portion 2 - That the tender for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 2 works* be awarded to All-Con Constructions Pty Ltd for the sum of \$243,288 (excluding GST)

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Julie Greer

CARRIED 11/0

1. That the tender for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 1* be awarded to All-Con Constructions Pty Ltd for the sum of \$208,883 (excluding GST)
 - a. That the Council enters into an agreement with All-Con Constructions Pty Ltd as described in this report.
 - b. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with All-Con Constructions Pty Ltd for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 1* and any required variations of the agreement on Council's behalf.
2. That the tender for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 2* be awarded to All-Con Constructions Pty Ltd for the sum of \$243,288 (excluding GST)
 - a. That the Council enters into an agreement with All-Con Constructions Pty Ltd as described in this report.
 - b. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with All-Con Constructions Pty Ltd for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 2* and any required variations of the agreement on Council's behalf.

ITEM 4.6 TENDER - FOOTPATH RENEWAL PROGRAM (MBRC008785) - REGIONAL - A19046131 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 1* be awarded to All-Con Constructions Pty Ltd for the sum of \$208,883 (excluding GST)
 - a) That the Council enters into an agreement with All-Con Constructions Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with All-Con Constructions Pty Ltd for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 1* and any required variations of the agreement on Council's behalf.
2. That the tender for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 2* be awarded to All-Con Constructions Pty Ltd for the sum of \$243,288 (excluding GST)
 - a) That the Council enters into an agreement with All-Con Constructions Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with All-Con Constructions Pty Ltd for *Regional Footpath Renewal Program (MBRC008785) - Separable Portion 2* and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Moreton Bay Regional Council (MBRC) has an extensive network of footpaths throughout the region. These footpaths are subject to safety audits and require ongoing routine maintenance, monitoring and emergency repairs to ensure that the footpath network remains in an operational and compliant condition for general users.

When footpath assets become financially unsustainable to maintain, or significant investment is required to address one or multiple non-compliance issues, the most cost-effective method to address these issues is for the asset to be replaced. The regional footpath renewal program is developed based on an asset's operational condition and compliance relating to Australian Standards for footpath compliance.

2. Explanation of Item

Tenders were invited for the *Regional Footpath Renewal Program (MBRC008785)* through open tender using LG Tender box. The tender comprised of two separable portions. Tenders closed on 6 August 2019, with tender submissions received from 12 companies for each separable portion.

Separable Portion 1 - Footpath Renewals includes the following locations:

- Division 1 - Foley Street, Bongaree
- Division 1 - Foley Street, Bongaree (Holiday Park)
- Division 2 - Summer Street, Deception Bay
- Division 7 - Sylvester Drive, Kallangur
- Division 8 - Consul Court, Bray Park
- Division 9 - Faheys Road, Albany Creek
- Division 10 - Old Northern Road, Bunya

ITEM 4.6 TENDER - FOOTPATH RENEWAL PROGRAM (MBRC008785) - REGIONAL - A19046131 (Cont.)

Separable Portion 2 - Footpath Renewals includes the following locations:

- Division 3 - Torrens Road, Caboolture South (from Morayfield Road to Adelaide Drive)
- Division 3 - Torrens Road, Caboolture South (from Adelaide Drive to Macadamia Street)
- Division 5 - Deception Bay Road, Deception Bay
- Division 6 - Ernest Street, Margate
- Division 6 - Baker Street, Redcliffe
- Division 11 - Knight Road, Narangba
- Division 12 - Archer Street, Woodford

The tenders were assessed by the assessment panel in accordance with Council's Procurement Policy and the selection criteria as set out in the tender documentation. The tenderers and the final weighting scores are tabled below (ranked from highest to lowest):

Separable Portion 1 - Divisions 1, 2, 7, 8, 9 and 10

RANK	TENDERER	EVALUATION SCORE
1	All-Con Constructions Pty Ltd	98.85
2	Queensland Civil Group Pty Ltd	94.62
3	Blackstorm Engineers	91.78
4	Mastac Pty Ltd (trading as Shannons Concreting and Earthmoving Services)	90.84
5	Ryan Civil Contracting Pty Ltd	83.25
6	Hall Contracting Pty Ltd	82.77
7	Shadforth's Civil Pty Ltd (trading as Shadforth)	79.75
8	Main Constructions (Building) Pty Ltd	78.73
9	Pentacon Pty Ltd	69.92
10	Novar Group Pty Ltd	59.53
11	JWB Constructions Pty Ltd	59.34
12	Murphy Constructions Australia Group	58.75

All-Con Constructions Pty Ltd (All-Con) provided a quality submission, have extensive knowledge and experience and met all the criteria outlined in the tender specification. All-Con's submission clearly demonstrated their ability to deliver the footpath renewal program to a high-quality standard. The offer submitted from All-Con was the lowest priced and received the highest evaluation score and was considered best value for Council.

Queensland Civil Group Pty Ltd (QCG) addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and that they have the resource capacity required to undertake the works. The offer from QCG was the third lowest priced and received the second highest evaluation score.

Blackstorm Engineers (BE) addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and that they have the resource capacity required to undertake the works. The offer from BE was the fourth lowest priced and received the third highest evaluation score.

ITEM 4.6 TENDER - FOOTPATH RENEWAL PROGRAM (MBRC008785) - REGIONAL - A19046131 (Cont.)

Separable Portion 2 - Divisions 3, 5, 6, 11 and 12

RANK	TENDERER	EVALUATION SCORE
1	All-Con Constructions Pty Ltd	98.85
2	Queensland Civil Group Pty Ltd	96.12
3	Mastac Pty Ltd (trading as Shannons Concreting and Earthmoving Services)	90.86
4	Blackstorm Engineers	87.82
5	Ryan Civil Contracting Pty Ltd	85.83
6	Shadforth's Civil Pty Ltd (trading as Shadforth)	82.56
7	Hall Contracting Pty Ltd	81.22
8	Main Constructions (Building) Pty Ltd	80.00
9	Pentacon Pty Ltd	75.95
10	Novar Group Pty Ltd	62.92
11	Murphy Constructions Australia Group	58.51
12	JWB Constructions Pty Ltd	56.84

All-Con Constructions Pty Ltd (All-Con) provided a quality submission, have extensive knowledge and experience and met all the criteria outlined in the tender specification. All-Con's submission clearly demonstrated their ability to deliver the footpath renewal project to a high-quality standard. The offer submitted from All-Con was the lowest priced and received the highest evaluation score and was considered best value for Council.

Queensland Civil Group Pty Ltd (QCG) addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and that they have the resource capacity required to undertake the works. The offer from QCG was the second lowest priced and received the second highest evaluation score; however, were not considered best value for Council.

Mastac Pty Ltd trading as Shannons Concreting and Earthmoving Services (SCES) addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and that they have the resource capacity required to undertake the works. The offer from SCES was the third lowest priced and received the third highest evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, a competitive open tender process was undertaken. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle, Diverse transport options and integrated regional transport network.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.6 TENDER - FOOTPATH RENEWAL PROGRAM (MBRC008785) - REGIONAL - A19046131 (Cont.)

3.4 Risk Management Implications

A third-party review of financial status has been undertaken on the successful tenderer, with All-Con Constructions Pty Ltd receiving a rating of 'sound' confirming that All-Con Constructions Pty Ltd have the capability and financial capacity to carry out these tendered works.

Impact on local pedestrian traffic – The contractor will develop and present approved site-specific pedestrian traffic management plans for each of the locations to be completed under the contract. Alternate pedestrian routes will be placed to ensure safe passage for footpath users and construction activities.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

A total of \$550,000 has been allocated in the 2019/20 Capital Projects Program towards the regional Footpath Renewal Program (105030). All financials are excluding GST.

Tendered sum	\$ 452,171.00
Contingency (10%)	\$ 45,217.10
QLeave (.475%)	\$ 2,148.00

Total cost	\$ 499,536.10
	=====

Works are scheduled to commence in late October 2019 and be completed by March 2020. Remaining funds will be used to renew further projects in order of priority.

3.7 Economic Benefit

The appointment of a sole contractor will enable Council to deliver its programs in a timely and cost-effective manner.

3.8 Environmental Implications

The tender assessment included a review of the preferred contractor's environmental policies and procedures regarding environmental protection. The contractor has appropriate environmental policies and procedures in place to undertake the works.

3.9 Social Implications

The works will improve safety, structural integrity and trafficability for pedestrians of the footpaths being renewed.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, Councillors, section managers and the procurement section of Council.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

NEW LEASES - WAMURAN SPORTS COMPLEX - DIVISION 12

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference A18977587: 19 August 2019 - **Refer Supporting Information A18977977**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of the following trustee leases (leases) at Wamuran Sports Complex, 84 Campbells Pocket Road, Wamuran:

- Wamuran Stanley River Cricket Club Inc. (refer Supporting Information #1 and #2);
- Wamuran Branch Little Athletics Centre Inc. (refer Supporting Information #1 and #2); and
- Lions Club of Wamuran Inc. (refer Supporting Information #2).

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Matt Constance

CARRIED 11/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 5, Wamuran Stanley River Cricket Club Inc. be granted a lease over areas at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #1 and #2) for a period of five years.
3. That, subject to recommendation 5, Wamuran Branch Little Athletics Centre Inc. be granted a lease over areas at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #1 and #2) for a period of five years.
4. That, subject to recommendation 5, Lions Club of Wamuran Inc. be granted a lease over an area at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #2) for a period of five years.
5. That the terms and conditions of these leases be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
6. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the leases and any required variations of the leases on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASES - WAMURAN SPORTS COMPLEX - DIVISION 12 - A18977587 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 5, Wamuran Stanley River Cricket Club Inc. be granted a lease over areas at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #1 and #2) for a period of five years.
3. That, subject to recommendation 5, Wamuran Branch Little Athletics Centre Inc. be granted a lease over areas at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #1 and #2) for a period of five years.
4. That, subject to recommendation 5, Lions Club of Wamuran Inc. be granted a lease over an area at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #2) for a period of five years.
5. That the terms and conditions of these leases be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
6. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the leases and any required variations of the leases on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Wamuran Stanley River Cricket Club Inc.

In 2018, the Wamuran Cricket Club Inc. and Stanley River Cricket Club Inc. merged to become the Wamuran Stanley River Cricket Club Inc. This club currently utilises areas consisting of a cricket net enclosure, storage shed, clubhouse building (lower level) and sports fields at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #1 and #2) for club activities and storage.

Since merging, the organisation has continued to operate without formal tenure arrangements due to ongoing lease negotiations.

Wamuran Branch Little Athletics Centre Inc

Formed in 1990, the Wamuran Branch Little Athletics Centre Inc. currently utilises areas consisting of storage sheds, clubhouse building (lower level) and sports fields at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #1 and #2) for club activities and storage.

Since the adoption and implementation of Council's consolidated Community Leasing Policy (2150-079) in 2014, the organisation has operated without formal tenure arrangements due to ongoing lease negotiations.

Lions Club of Wamuran Inc

Since forming in 2017, the Lions Club of Wamuran Inc. has utilised a storage area within the clubhouse building (lower level) at 84 Campbells Pocket Road, Wamuran (refer Supporting Information #1 and #2). No formal tenure arrangements are currently in place for the group at this location.

2. Explanation of Item

Wamuran Stanley River Cricket Club Inc., Wamuran Branch Little Athletics Centre Inc. and Lions Club of Wamuran Inc. have all confirmed their willingness to formalise tenure over their designated areas. The agreed tenure model at this location would see the following tenure arrangements implemented.

ITEM 5.1 NEW LEASES - WAMURAN SPORTS COMPLEX - DIVISION 12 - A18977587 (Cont.)

Lease Arrangements

- A lease provided to Wamuran Stanley River Cricket Club Inc. over the cricket net enclosure and a storage area within the clubhouse building (refer Supporting Information #1 and #2);
- A lease provided to Wamuran Branch Little Athletics Centre Inc. over the western storage shed and a storage area within the clubhouse building (refer Supporting Information #1 and #2); and
- A lease provided to Lions Club of Wamuran Inc. over a storage area within the clubhouse building (refer Supporting Information #2).

Permit Arrangements

- A Permit to Occupy provided to Wamuran Stanley River Cricket Club Inc. and Wamuran Branch Little Athletics Centre Inc. for non-exclusive use of the eastern storage shed, and changerooms, amenities, and Persons With a Disability (PWD) toilet within the clubhouse building (refer Supporting Information #1 and #2);
- A Permit to Occupy provided to Lions Club of Wamuran Inc. for non-exclusive use of the PWD toilet within the clubhouse building (refer Supporting Information #2); and
- A sports field permit provided to Wamuran Stanley River Cricket Club Inc. and Wamuran Branch Little Athletics Centre Inc. for non-exclusive use of the sports fields (refer Supporting Information #1).

Accordingly, this report recommends that Council approves the provision of leases to the abovementioned organisations, under the terms and conditions of Council's Community Leasing Policy, over the areas identified in Supporting Information #1 and #2 for a period of five (5) years. Council approval is not required for the establishment of the abovementioned permits.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed trustee leases will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to the community organisations by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreements will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 6 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new leases.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

ITEM 5.1 NEW LEASES - WAMURAN SPORTS COMPLEX - DIVISION 12 - A18977587 (Cont.)

3.9 Social Implications

The issuing of a lease to each organisation will provide the organisations with facilities to support their operations.

3.10 Consultation / Communication

Councillor Hain (Division 3)
Councillor Flannery (Division 2)
Wamuran Stanley River Cricket Club Inc.
Wamuran Branch Little Athletics Centre Inc.
Lions Club of Wamuran Inc.

**ITEM 5.2
COMMUNITY LEASE RENEWALS POLICY DIRECTIVE AND DELEGATION OF
POWERS - REGIONAL**

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A19065507: 3 September 2019 - Refer **Supporting Information A19065540**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report recommends Council's adoption of a policy directive under Council's Community Leasing Policy (2150-079) to guide application, assessment, consideration and communication processes associated with community lease renewals (refer Supporting Information #1 - Community Lease Renewals Policy Directive).

This report also recommends that Council delegate its power to the Chief Executive Officer to:

- approve the renewal of community leases under the terms and conditions of Council's Community Leasing Policy, when the renewal has been considered through the process detailed in Council's Community Lease Renewals Policy Directive, as amended from time to time; and
- take all action necessary including but not limited to, negotiating, making, amending, signing and discharging renewed leases and any required variations of the leases on the Council's behalf.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Peter Flannery

CARRIED 11/0

1. That Council adopt the Community Lease Renewals Policy Directive contained in Supporting Information #1 to this report (Policy Directive).
2. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council on the granting of a lease in accordance with the Policy Directive (as amended from time to time).
3. That pursuant to section 257 of the *Local Government Act 2009*, Council delegates to the Chief Executive Officer the power to grant a lease in accordance with the Policy Directive (as amended from time to time).
4. That Council authorises the Chief Executive Officer to take all action necessary to give effect to Recommendation 3 (above) which includes negotiating, making, amending and signing leases.

ITEM 5.2 COMMUNITY LEASE RENEWALS POLICY DIRECTIVE AND DELEGATION OF POWERS - REGIONAL - A19065507 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council adopt the Community Lease Renewals Policy Directive contained in Supporting Information #1 to this report (**Policy Directive**).
2. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council on the granting of a lease in accordance with the Policy Directive (as amended from time to time).
3. That pursuant to section 257 of the *Local Government Act 2009*, Council delegates to the Chief Executive Officer the power to grant a lease in accordance with the Policy Directive (as amended from time to time).
4. That Council authorises the Chief Executive Officer to take all action necessary to give effect to Recommendation 3 (above) which includes negotiating, making, amending and signing leases.

REPORT DETAIL

1. Background

Council adopted its consolidated Community Leasing Policy (No. 2150-079) on 1 April 2014. Under this policy, community organisations are granted tenure over Council owned and/or controlled land and facilities for a variety of community purposes. Generally, leases are provided for a five-year term, however in exceptional circumstances, longer tenure terms are considered.

During the 2015 and 2016 calendar years, Council executed a high volume of new leases with community organisations under its new policy. Accordingly, these leases will be due for renewal by Council in the 2020 and 2021 calendar years.

2. Explanation of Item

In preparation for the upcoming high volume of lease renewals, a formalised Community Lease Renewals Policy Directive (refer Supporting Information #1) has been prepared and is recommended for Council's adoption. This directive details a six-stage process through which lease renewals will be applied for, assessed, considered and communicated by Council. The stages of the Lease Renewal Process are as follows:

1. Application for Renewal;
2. Officer Consultation;
3. Assessment;
4. Divisional Councillor Consultation;
5. Renewal Determination; and
6. Lessee Advice.

To improve the efficiency and responsiveness of Council's community lease renewals process, it is recommended that Council delegate to the Chief Executive Officer the authority to approve the renewal of community leases executed under the terms and conditions of Council's Community Leasing Policy (2150-079), when the renewal has been considered through the process detailed in Council's Community Lease Renewals Policy Directive.

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exceptions provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete disposals in the form of lease renewals to community organisations by means other than tender or auction.

ITEM 5.2 COMMUNITY LEASE RENEWALS POLICY DIRECTIVE AND DELEGATION OF POWERS - REGIONAL - A19065507 (Cont.)

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This report proposes the adoption of a policy directive (Community Lease Renewals Policy Directive) under Council's Community Leasing Policy (2150-079).

The terms and conditions of leases renewed in accordance with Community Lease Renewals Policy Directive will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

In line with Officer's Recommendation 3 of this report, it is proposed that the Chief Executive Officer to be delegated power to grant leases in accordance with Council's Community Lease Renewals Policy Directive (as amended from time to time).

The CEO may sub-delegate these powers to appropriately qualified employees or contractors of the Council.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Council Workshop - 22 August 2019
Director Community and Environmental Services
Manager Community Services, Sport and Recreation
Manager Legal Services

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION SESSION

(Cr D Grimwade)

No items for consideration.

11. GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

**ITEM 11.1
PCYC BRAY PARK - DIVISION 8**

Cr Mick Gillam made mention of his attendance, along with Cr Allan Sutherland (Mayor) and Cr Mike Charlton (Deputy Mayor), to the reopening of the main hall floor of the PCYC Bray Park. On behalf of Sergeant Ty Connell, Cr Gillam passed on the PCYC's thanks to Council for the \$1 million provided for the new floor refurbishment. Cr Gillam said that the PCYC were very appreciative and that after a tough 18-months it was good to have the gym open again.

Cr Charlton concurred with Cr Gillam's sentiments and said that it was good to see the community achieving great things.

**ITEM 11.2
CLONTARF PLAYGROUND - DIVISION 6**

Cr Koliana Winchester advised that she has been informed that the new playground under construction at Clontarf would not be finished in time for school holidays beginning 21 September 2019, despite Council already stating it would be open. The reason given for the delay was a 'lead in' time for the play equipment being delivered from overseas. Cr Winchester said that she was not informed that suitable play equipment could not be sourced locally and that this could possibly cause a delay. Cr Winchester advised that she was not making criticism of this particular project, but of the overall policy of Council.

In this regard, Cr Winchester moved the following motion:

That Council review its procurement policy with a view to increasing its 'buy locally' component.

Upon clarification that a similarly-worded motion had been resolved by Council at its meeting of 6 August 2019, Cr Koliana Winchester agreed for her concerns to be considered as part of the future Council Workshop.

**ITEM 11.3
REDCLIFFE AERODROME - DIVISION 5
KW**

Cr Koliana Winchester advised that she had met with business representatives located at the Redcliffe Aerodrome, noting that a major concern expressed was the lack of consultation by Council relating to the recent rental review, despite numerous attempts by the businesses.

MOTION

Moved by Cr Koliana Winchester

Seconded by Cr James Houghton for the purpose of debate

- 1. That Council freeze rental at current level until a full consultation with businesses at the Redcliffe Aerodrome is carried out and some consensus is reached.**
- 2. That business representatives be given an opportunity to address Council to present their concerns.**

Procedural Motion

Moved by Cr Mick Gillam that the matter be referred to the Workshop on Thursday 19 September 2019 for further discussion.

Seconded by Cr Denise Sims

CARRIED 10/1

Cr Koliana Winchester voted against the procedural motion

Cr Winchester's original motion lay on the table.

**ITEM 11.4
COUNCILLOR CONDUCT TRIBUNAL DETERMINATION - STATEMENT OF CR
ADAM HAIN**

Cr Adam Hain made the following statement:

"Councillors

At a confidential Council workshop which I participated in on 8 November 2018, one of the items we discussed was the potential change of divisional boundaries, including the boundaries of my own division. During the course of our deliberations on this item, I became concerned as to whether we were basing our discussions on accurate information.

After the workshop, I contacted a community group member to check on the accuracy of certain statements made during the workshop. This discussion did confirm my concerns about the inaccuracy of some statements made during the workshop.

However, I now acknowledge and admit that having this discussion with the community group member was in breach of my obligation to maintain the confidentiality of the Council workshop, and was an act of misconduct as defined by the Local Government Act.

I do wish to add that I had nothing to gain, personally, from the release of the confidential information and am now aware of the proper process to follow if I am confronted with a similar issue in the future."

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

No items for consideration.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

No items for consideration.

12b. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.

13. CLOSURE

There being no further business the meeting closed at 11.49am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 19/2025 to 19/2082 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 17 September 2019.

Graeme Kanofski
Acting Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday 24 September 2019.

Graeme Kanofski
Acting Chief Executive Officer

Councillor Allan Sutherland
Mayor