



AGENDA

GENERAL MEETING

Wednesday 22 July 2020
commencing at 9.30am

Caboolture Chambers
2 Hasking Street, Caboolture

Pursuant to section 277E of the Local Government Regulation 2012 it is considered not practicable for the public to attend the meeting because of health and safety reasons associated with the public health emergency involving COVID-19

Accordingly, this meeting is physically closed to the public.

However, will be live-streamed via a link on Council's website

(access to the link will be available immediately prior to the meeting)

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a General Meeting of the Moreton Bay Regional Council will be held on Wednesday 22 July 2020 commencing at 9.30am in Caboolture Chambers, 2 Hasking Street, Caboolture to give consideration to the matters listed on this agenda.

Greg Chemello
Chief Executive Officer

16 July 2020

Membership = 13
Mayor and all Councillors

Quorum = 7

[Agenda for public distribution](#)

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1. ACKNOWLEDGEMENT OF COUNTRY

Mayor to provide the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

Mayor to provide the opening prayer / reflection for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)

Apologies:

4. MEMORIALS OR CONDOLENCES

Council to observe a moment's silence for residents who have passed away.

5. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 24 June 2020 (Pages 20/1144 - 20/1288)

RESOLUTION that the minutes of the General Meeting held 24 June 2020, be confirmed.

Attachment #1 Unconfirmed Minutes - General Meeting 24 June 2020

B) CONFIRMATION OF MINUTES FROM PREVIOUS SPECIAL MEETING

Special General Meeting - 26 June 2020 (Budget Adoption) (Pages 20/1289 - 20/1319)

RESOLUTION that the minutes of the Special General Meeting held 26 June 2020, be confirmed.

Attachment #1 Unconfirmed Minutes - Special General Meeting 26 June 2020

6. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

Receipt of petitions addressed to the Council and tabled by Councillors.

7. CORRESPONDENCE

Receipt of correspondence addressed to the Council and tabled by the Chief Executive Officer

8. DEPUTATIONS / COMMUNITY COMMENT

There are no participants in the Deputations / Community Comment session for this meeting.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

Consideration of any notice of motion to repeal or amend a resolution of the Council which is to be given to each Councillor at least 5 days before the meeting at which the proposal is to be made.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The appointed Portfolio Councillor will facilitate the conduct of the respective session under the control of the Mayor as the Presiding Officer.

Session	Portfolio Councillor	Deputy Portfolio Councillor
1 Governance & Engagement	Cr P Flannery (Mayor)	Cr D Sims (Deputy Mayor)
2 Infrastructure Planning	Cr A Hain	C T Latter
3 Engineering, Construction & Maintenance	Cr B Savige	Cr C Tonks
4 Planning	Cr D Grimwade	Cr K Winchester / Cr M Booth
5 Community & Environmental Services	Cr M Gillam	Cr S Ruck
6 Finance & Corporate Services	Cr M Constance	Cr J Shipway

1 GOVERNANCE & ENGAGEMENT SESSION

(Cr P Flannery, Mayor)

Declarations of interest statement

The Mayor to inform Council of any personal interests for items in this session, then ask other Councillors if they have any personal interests that will be declared for respective items in the session.

ITEM 1.1

UNITYWATER - EXTENSION OF OFFICE OF BOARD MEMBER

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20268156 : 12 July 2020
Responsible Officer: GC, Chief Executive Officer (CEOs Office)

Executive Summary

Under the *South East Queensland Water (Distribution and Retail Restructuring) Act 2009* (Act), and the associated *Participation Agreement* between Unitywater and participating councils, all board members (including the Chairman) for Unitywater must be appointed by the "Special Majority of the Participants" - being the Moreton Bay Regional Council (Council), the Sunshine Coast Regional Council and the Noosa Shire Council. The *Participation Agreement* further provides that an appointment is made by that same Special Majority signing a document approving the appointment/s.

By correspondence dated 3 July 2020, the Unitywater Board Director seeks Council's approval to extend the term of Board Member Michael Williamson from 1 September 2020 to August 2021.

The mechanism to affect this appointment is a special majority of the Participants signing a resolution stating that they are in favour of the appointment (clause 7.2 of the Participation Agreement).

OFFICER'S RECOMMENDATION

1. That Council agrees to the extension of office for Unitywater Board Member, Mr Michael Williamson to the Unitywater Board from 1 September 2020 to 31 August 2021.
2. That the Chief Executive Officer be authorised to execute the Resolution of Participants on behalf of Council to give effect to Recommendation 1.

ITEM 1.1 UNITYWATER - EXTENSION OF OFFICE OF BOARD MEMBER - A20268156 (Cont.)

REPORT DETAIL

1. Background

Under the *South East Queensland Water (Distribution and Retail Restructuring) Act 2009*, the participating councils must appoint members to the board of Unitywater.

Under section 7.2 of the participation agreement between the Council, Sunshine Coast Regional Council and Noosa Shire Council and Unitywater, the appointment of board members is effected by the "Special Majority of the Participants" signing a document approving the appointment.

The Special Majority of the Participants are the Moreton Bay Regional Council, Sunshine Coast Regional Council and Noosa Shire Council acting jointly in their capacity as Participants.

2. Explanation of Item

The term of office for Unitywater Board member Mr Michael Williamson, is due to expire on 31 August 2020.

With the upcoming appointment of two new Board Members to Unitywater and the status of 3 important Capital Works Projects which are currently being finalised or at a stage where approvals are required in the short term, it is recommended that Mr Michael Williamson (current Chair of the Unitywater Capital Works Committee) has his term of appointment extended from 1 September 2020 to 31 August 2021 to facilitate the continuity of the Board and in particular the continuity of the Capital Works Program.

The mechanism to affect this appointment is a "special majority" of the Participants signing a resolution stating that they are in favour of the appointment pursuant to clause 7.2 of the Participation Agreement.

Similarly, the Chief Executive Officer (under delegation during the 2020 Caretaker Period) agreed to the extension of office for Jim Soorley as Director and Chairman and for Sharon Doyle as Director of Unitywater, until 30 September 2020.

3. Strategic Implications

3.1 Legislative / Legal Implications

Appointments of board members, including the Chairman must be made in accordance with the *South East Queensland Water (Distribution and Retail Restructuring) Act 2009* and the Participation Agreement.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

The continuity of the Capital Works Program will be assisted by continuity in Board membership.

3.5 Delegated Authority Implications

The Mayor has been delegated the power to appoint members to the Board of Unitywater and to appoint the Chairman of the Board (including participation in any selection process for board members and the chairman and to do all things necessary to effect appointments (Council-79).

However the scope of the existing delegation does not include the extension of tenure of a Board Member.

3.6 Financial Implications

Nil identified

3.7 Economic Benefit Implications

Nil identified

Moreton Bay Regional Council

ITEM 1.1 UNITYWATER - EXTENSION OF OFFICE OF BOARD MEMBER - A20268156 (Cont.)

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

The Mayor and Legal Services were consulted in the preparation of this report.

ITEM 1.2
WASTE STRATEGY VIRTUAL SUMMIT 2020

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20252080 : 7 July 2020
Responsible Officer: LK, Executive Support Officer (FCS Executive Services)

Executive Summary

The purpose of this report is to seek Council direction in relation to Councillor attendance at the Waste Strategy Virtual Summit 2020 from 21 to 22 July 2020. This year the conference will be an online event due to the COVID-19 pandemic.

OFFICER'S RECOMMENDATION

That Cr Brooke Savage to be authorised to attend the Waste Strategy Virtual Summit 2020.

ITEM 1.2 WASTE STRATEGY VIRTUAL SUMMIT 2020 - A20252080 (Cont.)

REPORT DETAIL

1. Background

Council has been advised that the Waste Strategy Virtual Summit 2020 would be held as an online event from 21 to 22 July 2020. Cr Brooke Savge expressed an interest in attending this conference.

Cr Brooke Savge was recently nominated as the Portfolio Councillor for Engineering, Construction and Maintenance which includes waste management.

2. Explanation of Item

The Waste Strategy Summit is held annually and has a focus on various topics relating to the future of waste management in both the public and private sectors.

Due to the COVID-19 pandemic the summit will be run as a virtual event over two half-days on Tuesday 21 July and Wednesday 22 July.

The topics for the annual summit include:

- Creating a sustainable circular economy for environmental, social and economic outcomes for all stakeholders;
- Improving regional waste and resource recovery;
- The circular economy in the real world and the impact on waste reduction and recycling;
- Understanding the benefits of investing in new technologies and processes;
- Collaborating between stakeholders to deliver a first-class local waste management system;
- Delivering actionable strategies to increase Corporate Social Responsibility rating and profit;
- How collaboration and digital innovation come together to reduce waste in the food industry;
- Embedding corporate responsibility into organisational culture to respond to consumer expectations;
- Delivering sustainable long-term growth while leaving a positive imprint on society; and
- Product stewardship review to reduce environmental impact and ensure compliance.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications
Arrangements will be made in accordance with Council's Professional Development Policy 2150-089.

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications
Appropriate funds have been provided in the 2020/21 budget.

3.7 Economic Benefit Implications
Topics associated with the conference will address a range of economic issues relevant to waste management strategies within a local government context.

3.8 Environmental Implications
Topics associated with the conference will address a range of environmental issues relevant to waste management strategies within a local government context.

ITEM 1.2 WASTE STRATEGY VIRTUAL SUMMIT 2020 - A20252080 (Cont.)

3.9 Social Implications

Topics associated with the conference will address a range of social issues relevant to waste management strategies within a local government context.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Communication has been undertaken with Councillors, Chief Executive Officer and Directors.

ITEM 1.3
DISCRETIONARY FUNDS - GOLDEN VALLEY KEPERRA CLUB INC

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20274498 : 14 July 2020
Responsible Officer: LK, Executive Support Officer (FCS Executive Services)

Executive Summary

The Council makes discretionary funds available each financial year to community organisations for community purposes in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

An eligible application for discretionary funds has been received as follows:

- Golden Valley Keperra Lions Club Inc in the amount of \$3,000 for the annual 'The Hills Community Carols' event.

A perceived conflict of interest has been declared by Cr Matt Constance in relation to this application.

This report seeks Council's direction in accordance with Council's adopted procedure. Where a Councillor has a real or perceived conflict of interest in a discretionary funds application, the conflicted Councillor may decide to not deal with the application, and the application is to be considered at Council's General Meeting.

The Discretionary Funds Guidelines 2020/21 states that unless approved by Council, each financial year community organisations are eligible to apply for a maximum of \$5,000 and \$2,000 in discretionary funds to the Mayor and Councillors respectively.

Community organisations may apply for up to a total of \$7,000 in discretionary funds each financial year.

OFFICER'S RECOMMENDATION

Council direction is sought in relation to the eligible application by Golden Valley Keperra Lions Club Inc under Council's Discretionary Funds Policy, for 'The Hills Community Carols', for the amount of \$3,000.

ITEM 1.3 DISCRETIONARY FUNDS - GOLDEN VALLEY KEPERRA CLUB INC - A20252080 (Cont.)

REPORT DETAIL

1. Background

The Council makes discretionary funds available each financial year to community organisations for community purposes, in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

Unless otherwise approved by Council, each financial year community organisations are eligible to apply for a maximum of \$5,000 and \$2,000 in discretionary funds to the Mayor and Councillors respectively. Community organisations may apply for discretionary funds to both the Mayor and Councillors up to a maximum of \$7,000 in total each financial year.

2. Explanation of Item

A perceived conflict of interest has been declared by Cr Matt Constance in relation to this application. As mentioned above, in accordance with Council's adopted procedure, where a Councillor has a real or perceived conflict of interest in a discretionary funds application, the conflicted Councillor may decide to not deal with the application, and the application is to be considered at Council's General Meeting. Therefore, Council direction is sought in relation to support of the Golden Valley Keperra Lions Club Inc 'The Hills Community Carols' event.

Golden Valley Keperra Lions Club Inc

Golden Valley Keperra Lions Club Inc applied on 30 June 2020 for \$3,000 under the discretionary funds policy in support of the event. This application is for 'The Hills Community Carols' which is a well-known annual free event held for the community in the Hills District and surrounds. The event includes amusement rides, food vendors and stage performances. The event is run by volunteers from the Hills District PCYC, Ferny Districts Amateur Fishing Club Inc, Arana Hills Church of Christ and Golden Valley Keperra Lions Club Inc.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications
Arrangements will be made in accordance with Council's Discretionary Funds Policy 2150-101.

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications
Appropriate funds have been provided in the 2020/21 budget and the application for funding is eligible under the 2020/21 Discretionary Funds guidelines.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication
The Manager Executive Services has been consulted in relation to the preparation of this report.

2 INFRASTRUCTURE PLANNING SESSION

(Cr A Hain)

Declarations of interest statement

Councillor Hain to inform Council of any personal interests for items in this session, then ask other Councillors if they have any personal interests that will be declared for respective items in the session.

ITEM 2.1

CABOOLTURE - SPRING LANE - PROPOSED NAMING OF WILLIAM WOOLLEY RESERVE

Meeting / Session: 2 INFRASTRUCTURE & PLANNING
Reference: A20143470 : 11 June 2020
Responsible Officer: BS, Technical Officer (IP Parks & Recreation Planning)

Executive Summary

An application has been received requesting that parkland, located at 84 Spring Lane, Caboolture (Division 3) be named after William Woolley.

This report provides Council with background information relevant to the application and recommends that Lot 500, SP316746 be named "William Woolley Reserve".

OFFICER'S RECOMMENDATION

1. That having regard to the information provided within this report and subject to the outcome of public advertising, the naming of Lot 500, SP316746 as "William Woolley Reserve", be approved.
2. That the proposal to name the reserve be notified in local newspapers and on Council's website with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public notification; the matter be referred to Council in a subsequent report.

ITEM 2.1 CABOOLTURE - SPRING LANE - PROPOSED NAMING OF WILLIAM WOOLLEY RESERVE - A20143470
(Cont.)

REPORT DETAIL

1. Background

An application has been received by Council requesting that Lot 500, SP316746 (refer Figure 1), located at 84 Spring Lane, Caboolture, be named in recognition of William Woolley.



Figure 1: Lot 500, SP316746 - Parkland to be named

2. Explanation of Item

The application to name a park or recreation reserve under Council control was lodged by the developer of the land "Australian Residential Land C/- ARC Surveys", in recognition of the association Mr Woolley had with the land. Information received from the applicant notes the following in respect of Mr Woolley:

Bill Woolley was born in 1928 in Warwick. He was the son of farmers and was raised on the Darling Downs. As a young man, he moved to the Caboolture district when he and his wife purchased "Broadacres", a 69 acre farm which extended to the south and north of Lagoon Creek. Here they farmed the land and raised their 8 children. Bill passed away on 12th July 2015 after a long battle with vascular dementia.

During the last ten years of his life, Bill was not as active in his local community due to his illness. However, Bill was always conscious of those in our community who do it tough, and during his earlier years, served as a member of St. Vincent de Paul for a number of years. When his children were at school, he was actively involved in the school's P & C, contributing not only by attending meetings, but also by actively being part of working bees. He was well-known throughout Caboolture and always had time for others. Trips into town usually took longer than expected because he was frequently recognised, and he would take the time to stop and chat.

ITEM 2.1 CABOOLTURE - SPRING LANE - PROPOSED NAMING OF WILLIAM WOOLLEY RESERVE - A20143470
(Cont.)

Bill Woolley and his wife purchased "Broadacres" on 1st August 1956. Whilst he grew small crops and raised cattle and pigs on the section of cleared land north of Lagoon Creek, he refused to clear the southern end of the farm, which consisted of a sizeable swamp of tee-trees and higher land of native grasses, shrubs and trees. He actively encouraged native plant growth on this section of land, including the banks of Lagoon Creek in order to ensure their stability. Bill found this particular part of his farm very peaceful and enjoyed relaxing there and enjoying its quiet and solitude. As a farmer, Bill had a close association with the land, strongly believing that it needed to be cared for otherwise future generations would not have the same opportunities to enjoy and appreciate the land as he did.

He practised sustainable and responsible land management long before it became fashionable to do so, which is evident in the parcel of land relative to this naming application. Many of the trees there today were planted by him and this tract of land exists very much in the same environmental condition as when he took ownership of it.

Under Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. This application has been supported by a letter of recommendation from Steve Evans who was a friend for 40 years and ex-division 3 Councillor, Greg Chippendale. The proposal was also referred to Council's local historian, who has verified the statements made by the applicant.

The recommendation to name the land after Mr Woolley complies with the Council's policy guideline as outlined below:

- Persons with a historical connection to the land or area;
- Names of pioneering families and long-term residents;
- Names of respected community members of considerable service who are, or were resident or working within the region;

Council internal policy requires that any proposal to name a park be advertised in local newspapers for a period of up to 28 days during which time submissions can be received. This process allows Council to assess any possible objections to the proposed naming.

A history board is proposed to be installed in conjunction with the new park name sign to explain the connection Mr Woolley had with the land. The proposed wording is as follows:

"This land was owned by Mr Woolley for over 60 years, his aim was to preserve and enhance its native vegetation and the viability of Lagoon Creek."

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

3.3 Policy Implications
The submitted application complies with and has all the supporting documentation required under MBRC Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).

3.4 Risk Management Implications Nil identified

Moreton Bay Regional Council

*ITEM 2.1 CABOOLTURE - SPRING LANE - PROPOSED NAMING OF WILLIAM WOOLLEY RESERVE - A20143470
(Cont.)*

3.5 Delegated Authority Implications

Subject to no adverse submissions being received, the matter should be referred to the Director Engineering Construction and Maintenance for implementation.

3.6 Financial Implications

The estimated cost of fabricating and installing a new sign in accordance with the draft Park and Open Space Signage Guidelines is approximately \$2,000.

3.7 Economic Benefit Implications

Nil identified

3.8 Environmental Implications

Nil identified

3.9 Social Implications

Formal naming will provide improved awareness of, and the ability to recognise distinct locations within the region.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

The proposed naming is supported by the Division 3 Councillor.

3 ENGINEERING, CONSTRUCTION & MAINTENANCE SESSION

(Cr B Savage)

Declarations of interest statement

Councillor Savage to inform Council of any personal interests for items in this session, then ask other Councillors if they have any personal interests that will be declared for respective items in the session.

ITEM 3.1

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 19 FEBRUARY 2020

*Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20222051 : 30 June 2020 - Refer Supporting Information A19693378
Responsible Officer: CP, Coordinator Disaster Management (ECM Directorate)*

Executive Summary

The Moreton Bay Local Disaster Management Group (LDMG) and Moreton District Disaster Management Group (DDMG) held its regular Ordinary meeting on 19 February 2020.

The minutes of this meeting are provided for reference.

OFFICER'S RECOMMENDATION

That the minutes of the combined Moreton Bay Local Disaster Management Group and the Moreton District Disaster Management Group meeting held 19 February 2020, be adopted as contained in the supporting information.

ITEM 3.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 19 FEBRUARY 2020 - A20222051 (Cont.)

REPORT DETAIL

1. Background

In accordance with section 29 of the *Disaster Management Act 2003*, a local government is required to establish a Local Disaster Management Group for its local government area. Section 12 of the Disaster Management Regulation 2014 states that 'disaster management group meetings must be held at least once in every six months at the times and places decided by the chairperson of the group'.

To meet these minimum requirements, the Moreton Bay LDMG and Moreton DDMG conducts Ordinary meetings every four months, generally during the months of February, July and November. Extraordinary meetings of the LDMG/DDMG are also held as required before, during or after disaster events.

The combined LDMG/DDMG held its regular Ordinary meeting on 19 February 2020, the minutes of which are provided in the supporting information to this report.

2. Explanation of Item

This report is provided for advising Council as to the issues discussed and any meeting outcomes/action items.

Combined meetings are chaired on a rotational basis. Since Council chaired the last meeting held in November 2019, the February 2020 meeting was chaired by Queensland Police Service (QPS). The next meeting scheduled for 23 July 2020 will be chaired by Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

It is a requirement under section 18 of the *Disaster Management Regulation 2014* that a disaster management group must keep minutes of its meetings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

Recent changes made by Seqwater to the North Pine Dam Full Supply Level has been implemented to reduce the risk of dam failure. While the probability of dam failure was extremely low at 1 in a 20,000 annual chance, the changes to the FSL has further reduced the risk to a 1 in 80,000 annual chance. To provide a longer term solution, Seqwater is bringing forward its dam upgrade program for North Pine Dam and this work should occur within the next five years.

Queensland Fire and Emergency Services chairs the Brisbane North Area Fire Management Group (that covers MBRC). A Bushfire Risk Mitigation Plan has been developed for the 2020 burn season and this will be presented to the LDMG/DDMG at its next meeting (July 2020). This plan is used to identify higher-risk hotspots and priority locations for risk mitigation activities. Any planned burns unable to be completed in one year are a residual risk and they are prioritised as part of any future burn programs.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

Nil identified

3.7 Economic Benefit Implications

Nil identified

Moreton Bay Regional Council

ITEM 3.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 19 FEBRUARY 2020 - A20222051 (Cont.)

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Regular ongoing consultation/communication takes place between all members and advisors of the Moreton Bay LDMG, Moreton DDMG and various state government entities such as the Queensland Police Service, Queensland Fire and Emergency Services, the Office of the Inspector-General Emergency Management and the Queensland Reconstruction Authority.

SUPPORTING INFORMATION

Ref: [A19693378](#)

The following list of supporting information is provided for:

ITEM 3.1

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2020

#1 Moreton Bay LDMG and Moreton DDMG Ordinary Meeting Minutes

ITEM 3.2

TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20109902 : 3 June 2020 - Refer Supporting Information A20143657 and **Confidential** Supporting Information A20107058, A20108446, A20108424, A20107110, A20108408, A20108963 & A20108910
Responsible Officer: BH, Technical Officer - Projects (ECM Asset Maintenance)

Executive Summary

Tenders were invited for the '2020/2021 Playground and Fitness Renewal Package 1 (VP185632)'. The tender comprised of seven (7) separable portions based on type and location of the infrastructure programmed for renewal. Tenders closed on 4 June 2020, with tender submissions received from seven companies for one or more of the separable portions.

It is recommended that the tender for '2020/2021 Playground and Fitness Renewal Package 1' be awarded as follows, as these offers represent the best overall value to Council:

Separable Portion 1 - Briston Avenue Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 1 - Briston Avenue Park' - be awarded to Austek Construction Pty Ltd for the total sum of \$113,999.94 (excluding GST).

Separable Portion 2 - Felicity Court Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 2 - Felicity Court Park' - be awarded to Forpark Australia for the total sum of \$99,640.00 (excluding GST).

Separable Portion 3 - Deception Bay Scenic Reserve - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 3 - Deception Bay Scenic Reserve' - be awarded to A_Space Australia for the total sum of \$103,500.00 (excluding GST).

Separable Portion 4 - Skye Blue Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 4 - Skye Blue Park' - be awarded to Urban Play (Option 2) for the total sum of \$189,996.50 (excluding GST).

Separable Portion 5 - Tysoe Street Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 5 - Tysoe Street Park' - be awarded to Urban Play (Option 2) for the total sum of \$104,133.00 (excluding GST).

Separable Portion 6 - Yarrabee Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 6 - Yarrabee Park' - be awarded to Urban Play (Option 2) for the total sum of \$100,348.50 (excluding GST).

Separable Portion 7 - Youth Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 7 - Youth Park' - be awarded to Willplay for the total sum of \$229,887.40 (excluding GST).

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 1 - Briston Avenue Park'* - be awarded to Austek Construction Pty Ltd for the total sum of \$113,999.94 (excluding GST).
 - a) That the Council enters into an agreement with Austek Construction Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Austek Construction Pty Ltd for *'2020/2021 Playground and Fitness Renewal Program (VP185632) - Separable Portion 1 - Briston Avenue Park'* and any required variations of the agreement on Council's behalf.
2. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 2 - Felicity Court Park'* - be awarded to Forpark Australia for the total sum of \$99,640.00 (excluding GST).
 - a) That the Council enters into an agreement with Forpark Australia as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia for *'2020/2021 Playground and Fitness Renewal Program (VP185632) - Separable Portion 2 - Felicity Court Park'* and any required variations of the agreement on Council's behalf.
3. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 3 - Deception Bay Scenic Reserve'* - be awarded to A_Space Australia for the total sum of \$103,500.00 (excluding GST).
 - a) That the Council enters into an agreement with A_Space Australia as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with A_Space Australia for *'2020/2021 Playground and Fitness Renewal Program (VP185632) - Separable Portion 3 - Deception Bay Scenic Reserve'* and any required variations of the agreement on Council's behalf.
4. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 4 - Skye Blue Park'* - be awarded to Urban Play (Option 2) for the total sum of \$189,996.50 (excluding GST).
 - a) That the Council enters into an agreement with Urban Play as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play for *'2020/2021 Playground and Fitness Renewal Program (VP185632) - Separable Portion 4 - Skye Blue Park'* and any required variations of the agreement on Council's behalf.

Moreton Bay Regional Council

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

5. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 5 - Tysoe Street Park'* - be awarded to Urban Play (Option 2) for the total sum of \$104,133.00 (excluding GST).
 - a) That the Council enters into an agreement with Urban Play as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play for *'2020/2021 Playground and Fitness Renewal Program (VP185632) - Separable Portion 5 - Tysoe Street Park'* and any required variations of the agreement on Council's behalf.
6. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 6 - Yarrabee Park'* - be awarded to Urban Play (Option 2) for the total sum of \$100,348.50 (excluding GST).
 - a) That the Council enters into an agreement with Urban Play as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play for *'2020/2021 Playground and Fitness Renewal Program (VP185632) - Separable Portion 6 - Yarrabee Park'* and any required variations of the agreement on Council's behalf.
7. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP185632)- Separable Portion 7 - Youth Park'* - be awarded to Willplay for the total sum of \$229,887.40 (excluding GST).
 - a) That the Council enters into an agreement with Willplay as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay for *'2020/2021 Playground and Fitness Renewal Program (VP185632) - Separable Portion 7 - Youth Park'* and any required variations of the agreement on Council's behalf.

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

REPORT DETAIL

1. Background

Moreton Bay Regional Council (MBRC) currently have 711 playground and fitness sites regionally. These sites are subject to annual safety audits and require ongoing routine maintenance, monitoring and emergency repairs to ensure the equipment remains in an operational and compliant condition for park users.

MBRC recently commissioned 'CCEP Consulting Coordination Australia Pty Ltd' to conduct a comprehensive audit of the 711 playground and fitness sites. The audit identified deficiencies within the playground and fitness sites, for both the physical condition of each element, compared to the current Australian Standards.

Where playground and fitness sites have become financially unsustainable to maintain; or are of an age that parts can no longer be sourced; or significant investment is required to address one or multiple non-compliance issues, the most cost-effective method to address these issues is for the asset to be replaced. This is undertaken through the annual 'Playground and Fitness Renewal Program'. The program is developed based on the recent condition rating and compliance relating to Australian Standards for playground and fitness equipment and under surfacing.

2. Explanation of Item

Tenders were invited for the '2020/2021 Playground and Fitness Renewal Program (VP185632)' through vendor panel using the Local Buy arrangement 'BUS267 - Open Spaces, Parks, Play, Sport and Recreation'. The tender comprised seven separable portions based on their condition rating of the infrastructure programmed for renewal. Tenders closed on 4 June 2020, with tender submissions received from seven companies for one or more of the separable portions.

The tenders were assessed by the assessment panel in accordance with Council's Procurement Policy and the selection criteria as set out in the tender documentation.

The tenderers and the final weighting scores for each site are tabled below (ranked from highest to lowest):

Separable Portion 1 - Playground and Fitness Renewal Package 1 - Briston Avenue Park, Burpengary East (Div 2)

RANK	TENDERER	EVALUATION SCORE
1	Austek Construction Pty Ltd	94.50
2	Urban Play - <i>Playground Layout Option 1</i>	94.32
3	Forpark Australia	92.81
4	Urban Play - <i>Playground Layout Option 2</i>	92.18
5	A_Space Australia	91.58
6	Willplay - <i>Playground Layout Option 2</i>	90.60
7	Willplay - <i>Playground Layout Option 1</i>	88.84
8	Proludic	85.60
9	Playscape Creations	Non-Conforming

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

Austek Construction Pty Ltd (AC) submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from AC clearly demonstrated their ability to deliver the playground renewal project for Briston Avenue Park to a high-quality standard, with high play value and functionality for the site. The submission from AC was the second highest priced offer; however, did receive the highest evaluation score due to the design layout and equipment contained within the playground.

AC have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from AC is deemed best value to Council and is recommended for portion 1 of this tender.

Urban Play (UP) submitted a comprehensive offer that met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from UP for 'Option 1' was the second lowest priced offer and received the second highest evaluation score. 'Option 2' offered by UP was the third lowest priced offer and received the fourth highest evaluation score. The playground options offered from UP for Briston Avenue Park were deemed to have slightly lower play value and functionality for the park than that offered by Austek Construction Pty Ltd and were therefore not deemed best value to Council.

Forpark Australia (FA) submitted a comprehensive offer for the playground at Briston Avenue Park. FA clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from FA was the lowest priced and received the third highest evaluation score, the layout offered by FA did not provide the same high play value and functionality as the design offered from Austek Construction Pty Ltd. This offer was not deemed best value for Council.

The submission from **Playscape Creations** did not contain supporting information as requested in the tender specification, this offer was deemed non-conforming and not considered.

Separable Portion 2 - Playground and Fitness Renewal Package 1 - Felicity Court Park, Deception Bay (Div 5)

RANK	TENDERER	EVALUATION SCORE
1	Forpark Australia	95.55
2	A_Space Australia	94.07
3	Willplay - <i>Playground Layout Option 2</i>	92.81
4	Urban Play - <i>Playground Layout Option 1</i>	90.31
5	Austek Play	88.60
6	Willplay - <i>Playground Layout Option 1</i>	88.11
7	Urban Play - <i>Playground Layout Option 2</i>	87.16
8	Playscape Creations	Non-Conforming

Forpark Australia (FA) submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from FA clearly demonstrated their ability to deliver the playground renewal project for Felicity Court Park to a high-quality standard, with high play value and functionality for the site. The submission from FA was the third lowest priced offer and received the highest evaluation score due to the design layout and equipment contained within the playground.

FA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from FA is deemed best value to Council and is recommended for portion 2 of this tender.

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

A Space Australia (AA) submitted a comprehensive offer that met all the criteria outlined in the tender specifications. The submission from AA was the lowest priced offer and received the second highest evaluation score. The playground options offered from AA for Felicity Court Park were deemed to have slightly lower play value and functionality for the park than that offered by Forpark Australia and were therefore not deemed best value to Council.

Willplay (WP) submitted a comprehensive offer for the playground at Felicity Court Park. WP offered two playground layout options for consideration. The submission from WP for 'Option 1' was the fourth lowest priced offer and received the second lowest evaluation score. 'Option 2' offered by WP was the second lowest priced offer and received the third highest evaluation score and clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation, however the play value was deemed not as high as the design offered from Forpark Australia. This offer was not deemed best value for Council.

Separable Portion 3 - Playground and Fitness Renewal Package 1 - Deception Bay Scenic Reserve, Deception Bay (Div 5)

RANK	TENDERER	EVALUATION SCORE
1	A_Space Australia	94.87
2	Forpark Australia	93.48
3	Urban Play - <i>Playground Layout Option 1</i>	91.97
4	Urban Play - <i>Playground Layout Option 2</i>	90.04
5	Willplay	89.82
6	Austek Play	89.22
7	Playscape Creations	Non-Conforming

A Space Australia (AA) submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from AA clearly demonstrated their ability to deliver the playground renewal project for Deception Bay Scenic Reserve to a high-quality standard, with high play value and functionality for the site. The submission from AA was the second lowest priced offer and received the highest evaluation score due to the design layout and equipment contained within the playground.

AA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from AA is deemed best value to Council and is recommended for portion 3 of this tender

Forpark Australia (FA) submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from FA was the lowest priced offer and received the second highest evaluation score. The playground options offered from FA for Deception Bay Scenic Reserve were deemed to have slightly lower play value and functionality for the park than that offered by A Space Australia and were therefore not deemed best value to Council.

Urban Play (UP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from UP for 'Option 1' was the second highest priced offer and received the third highest evaluation score. 'Option 2' offered by UP was the third lowest priced offer and received the fourth highest evaluation score. The playground options offered from UP for Deception Bay Scenic Reserve were deemed to have slightly lower play value and functionality. This offer was not deemed best value for Council.

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

The submission from **Playscape Creations** did not contain supporting information as requested in the tender specification, this offer was deemed non-conforming and not considered.

Separable Portion 4 - Playground and Fitness Renewal Package 1 - Skye Blue Park, Deception Bay (Div 5)

RANK	TENDERER	EVALUATION SCORE
1	Urban Play - <i>Playground Layout Option 2</i>	99.98
2	Urban Play - <i>Playground Layout Option 1</i>	98.66
3	Austek Play	97.36
4	A_Space Australia	96.70
5	Willplay	96.70

Urban Play (UP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from Urban Play for Playground Layout - Option 2 clearly demonstrated their ability to deliver the playground renewal project for Skye Blue Park, with high play value and functionality for the site. This offer from UP was the highest priced by a very small margin, received the highest evaluation score due to the design layout and equipment contained within the playground. This offer was deemed to be best value to Council.

The submission from UP for 'Playground Layout - Option 1' was the second highest priced offer and received the second highest evaluation score. This offer provided high play value and good functionality however, Option 2 was deemed better value for Council and is recommended for portion 4 of this tender.

Austek Play (AP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications. The submission from AP was the lowest priced offered and received the third highest evaluation score. The playground options offered from AP for Skye Blue Park were deemed to have slightly lower play value and functionality for the park than that offered by 'Urban Play - Option 2' and were therefore not deemed best value to Council.

The offers from **Forpark Australia** and **Willplay (Option 2)** exceeded the budget allowance outlined in the tender specification for this park and were deemed non-conforming. The submission from **Playscape Creations** did not contain supporting information as requested in the tender specification, this offer was deemed non-conforming and not considered.

Separable Portion 5 - Playground and Fitness Renewal Package 1 - Tysoe Street Park, Deception Bay (Div 5)

RANK	TENDERER	EVALUATION SCORE
1	Urban Play - <i>Playground Layout Option 2</i>	97.40
2	Willplay	97.26
3	A_Space Australia	97.19
4	Urban Play - <i>Playground Layout Option 1</i>	96.28
5	Forpark Australia	94.76
6	Austek Play	94.76

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

RANK	TENDERER	EVALUATION SCORE
7	Proludic	94.38

Urban Play (UP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from UP - Playground Layout - Option 2 clearly demonstrated their ability to deliver the playground renewal project for Tysoe Street Park, with high play value and functionality for the site. This offer was the highest priced and received the highest evaluation score due to the design layout and equipment contained within the playground.

The submission from UP for 'Playground Layout - Option 1' was the third highest priced offer and received the fourth highest evaluation score, this offer provided high play value and good functionality however, Option 2 was deemed better value for Council and is recommended for portion 5 of this tender.

Willplay (WP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications. The submission from WP was the lowest priced offered and received the second highest evaluation score. The playground options offered from WP for Tysoe Street Park were deemed to have slightly lower play value and functionality for the park than that offered by Urban Play Option 2 and were therefore not deemed best value to Council.

A Space Australia (AA) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications. The submission from AA was the second highest priced offered and received the third highest evaluation score. The playground options offered from AA for Tysoe Street Park were deemed to have slightly lower play value and functionality for the park than that offered by Urban Play Option 2 and were therefore not deemed best value to Council.

The submission from **Playscape Creations** did not contain supporting information as requested in the tender specification, this offer was deemed non-conforming and not considered.

Separable Portion 6 - Playground and Fitness Renewal Package 1 - Yarrabee Park, Kallangur (Div 7)

RANK	TENDERER	EVALUATION SCORE
1	Urban Play - <i>Playground Layout Option 2</i>	99.86
2	A_Space Australia - <i>Playground Layout Option 1</i>	96.77
3	Forpark Australia	96.05
4	Urban Play - <i>Playground Layout Option 1</i>	95.94
5	Austek Play	94.44
6	Willplay - <i>Playground Layout Option 1</i>	92.46
7	A_Space Australia - <i>Playground Layout Option 2</i>	86.87

Urban Play (UP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from UP - Playground Layout - Option 2 clearly demonstrated their ability to deliver the playground renewal project for Yarrabee Park with high play value and functionality for the site. Option 2 was the second lowest priced offer and received the highest evaluation score.

The submission from UP for 'Playground Layout - Option 1' was the third highest priced offer and received the fourth highest evaluation score, this offer provided high play value and good functionality however, Option 2 was deemed better value for Council and is recommended for portion 6 of this tender.

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

UP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard.

A_Space Australia (AA) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from AA for 'Option 1' was the second highest priced offer and received the second highest evaluation score. 'Option 2' offered by AA was the highest priced offer and received the lowest evaluation score. The playground options offered from AA for Yarrabee Park were deemed to have slightly lower play value and functionality for the park than that offered by Urban Play Option 2 and were therefore not deemed best value to Council.

Forpark Australia (FA) submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from FA was the third lowest priced offered and received the third highest evaluation score. The playground options offered from FA for Yarrabee Park were deemed to have slightly lower play value and functionality for the park than that offered by Urban Park Option 2 and were therefore not deemed best value to Council.

The offer from **Willplay (Option 2)** exceeded the budget allowance outlined in the tender specification for this park and was deemed non-conforming. The submission from **Playscape Creations** did not contain supporting information as requested in the tender specification, this offer was deemed non-conforming and not considered.

Separable Portion 7 - Playground and Fitness Renewal Package 1 - Youth Park, Redcliffe (Div 6)

RANK	TENDERER	EVALUATION SCORE
1	Willplay - <i>Playground Layout Option 1</i>	97.55
2	A_Space Australia	97.32
3	Urban Play	95.08
4	Forpark Australia	93.99
5	Austek Play	93.08
6	Playscape Creations	Non-Conforming
7	Willplay - <i>Playground Layout Option 2</i>	Non-Conforming

Willplay (WP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specification and contained two layout options for consideration. The submission from WP clearly demonstrated their ability to deliver the playground renewal project for Youth Park to a high-quality standard, with high play value and functionality for the site. The submission from WP 'Playground layout Option 1' was the third lowest priced offered and received the highest evaluation score due to the design layout and equipment contained within the playground.

The offer from **Willplay (Option 2)** exceeded the budget allowance outlined in the tender specification for this park and was deemed non-conforming and not considered.

WP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from WP 'Playground layout Option 1' was the third lowest priced offer and received the highest evaluation score *and* is deemed best value to Council and is recommended for portion 7 of this tender.

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

A_Space Australia (AA) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications. The submission from AA was the lowest priced offered and received the second highest evaluation score. The playground options offered from AA for Youth Park were deemed to have slightly lower play value and functionality for the park than that offered by Willplay (Option 1) and was therefore not deemed best value to Council.

Urban Play (UP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specifications. The submission from UP was the highest priced offered and received the third highest evaluation score. The playground options offered from UP for Youth Park were deemed to have slightly lower play value and functionality for the park than that offered by Willplay (Option 1) and was therefore not deemed best value to Council.

The submission from **Playscape Creations** did not contain supporting information as requested in the tender specification, this offer was deemed non-conforming and not considered.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council requested quotations from suitably qualified suppliers selected from the prequalified Local Buy Supplier Panel BUS267 Open Spaces, Parks, Play, Sport & Recreation in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the Procurement Policy (including Local Preference). All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

This contract will ensure Council receives compliant, innovative playgrounds to meet the demands of park users and will be installed by suitably qualified and experienced contractors.

A third-party review of financial status has been undertaken on the recommended tenderers. The outcome of these reviews is listed below.

- **Separable Portion 1** - Austek Construction Pty Ltd received a rating of 'Sound' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 1.
- **Separable Portion 2** - Forpark Australia received a rating of 'Satisfactory' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 2.
- **Separable Portion 3** - A_Space Australia received a rating of 'Sound' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 3.

Moreton Bay Regional Council

ITEM 3.2 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1 - A20109902 (Cont.)

- **Separable Portions 4, 5 and 6** - Urban Play received a rating of 'Satisfactory' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 4, 5 and 6.
- **Separable Portion 7** - Willplay received a rating of 'Strong' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 7.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council has allocated a total of \$1.79M in the 20-21 Capital Projects Budget for the seven renewal/upgrade projects listed in this report. All financials below are excluding GST.

Separable Portion 1 - Tender Price	\$ 113,999.94
Separable Portion 2 - Tender Price	\$ 99,640.00
Separable Portion 3 - Tender Price	\$ 103,500.00
Separable Portion 4 - Tender Price	\$ 189,996.50
Separable Portion 5 - Tender Price	\$ 104,133.00
Separable Portion 6 - Tender Price	\$ 100,348.50
Separable Portion 7 - Tender Price	\$ 229,887.40
Sub Total	\$ 941,505.34
Contingency - 10%	\$ 94,150.53
Qleave	\$ 4,472.15

Total Project Cost	\$1,040,128.02
	=====

The budget allocation for the project is finely balanced. Should the contingency allocation nominated above not be fully spent there will no need for additional funds via a quarterly review.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

MBRC playgrounds and fitness nodes provide dedicated locations for community interaction for children and parents that allow the community to play/ exercise in a safe environment while developing and enhancing fitness, sensory motor, play and social interaction skills using the equipment provided.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, departmental managers and the Council's procurement section.

SUPPORTING INFORMATION

Ref: [A20143657](#) and Confidential Supporting Information [A20107058](#), [A20108446](#), [A20108424](#), [A20107110](#), [A20108408](#), [A20108963](#) & [A20108910](#)

The following list of supporting information is provided for:

ITEM 3.2

TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 1

#1 Playground Designs

Confidential #2 Tender Assessment - Briston Avenue Park

Confidential #3 Tender Assessment - Felicity Court Park Playground

Confidential #4 Tender Assessment - Deception Bay Scenic Reserve Playground

Confidential #5 Tender Assessment - Skye Blue Park Playground

Confidential #6 Tender Assessment - Tysoe Park Playground

Confidential #7 Tender Assessment - Yarrabee Park Playground

Confidential #8 Tender Assessment - Youth Park Playground

ITEM 3.3
TENDER - 2020-2021 REGIONAL BIORETENTION RESTORATION AND MAINTENANCE PROGRAM

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A19961720 : 2 July 2020 - **Refer Supporting Information A19997849 and Confidential Supporting Information A19846451**
Responsible Officer: MM, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

Tenders were called for the '2020/2021 Regional Bioretention Restoration and Maintenance Program (VP177479)'. Tenders closed on 24 March 2020 with six conforming submissions received.

It is recommended that the tender for the '2020/2021 Regional Bioretention Restoration and Maintenance Program (VP177479)' be awarded to Evolve Environmental Pty Ltd for the sum of \$329,454.72 (excluding GST), as this offer represents best overall value to Council. This contract is for 12 months commencing July 2020.

OFFICER'S RECOMMENDATION

1. That the tender for the Bioretention Restoration and Maintenance Program be awarded to Evolve Environmental Pty Ltd for the sum of \$329,454.72 (excluding GST),
2. That the Council enters into an agreement with Evolve Environmental Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Evolve Environmental Pty Ltd for the '2020/2021 Regional Bioretention Restoration and Maintenance Program (VP177479)' and any required variations of the agreement on Council's behalf.

ITEM 3.3 TENDER - 2020-2021 REGIONAL BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - A19961720 (Cont.)

REPORT DETAIL

1. Background

Tenders were called for the '2020/2021 Regional Bioretention Restoration and Maintenance Program' through Vendor Panel (VP177479), using supplier arrangement MBRC008470. The tender comprises of 230 priority bioretention storm water assets, totalling approximately 18 ha located across the Moreton Bay Region. The contract scope of works includes; weed management, revegetation, litter control and monthly inspections and additional reporting on stormwater quality improvement devices, maintenance devices, vegetation cover, erosion and sedimentation.

2. Explanation of Item

The '2020/2021 Regional Bioretention Restoration and Maintenance Program' was procured through Vendor Panel (VP177479), using supplier arrangement MBRC008470 - Natural Area Weed Control and Revegetation Services.

Council received six conforming submissions. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Activeco Pty Ltd	97.79
2	Evolve Environmental Pty Ltd	94.69
3	Toolijooa Environmental Pty Ltd	93.66
4	Aust Care Environmental Pty Ltd	91.32
5	Barung Landcare Association	72.29
6	Australian Wetlands Pty Ltd	52.27

Evolve Environmental Pty Ltd ('EE') - submitted a sound tender submission outlining their ability to deliver the programmed works. The offer from EE demonstrated a sound level of understanding of the works required relating to the management of bioretention systems within the contract. EE has sufficient qualified and experienced resources associated with maintaining vegetation and civil maintenance functionality of bioretention systems. The offer from EE was the lowest priced offer, received the second highest evaluation score and was deemed best value offer to Council by the evaluation panel and is the recommendation of this report.

Activeco Pty Ltd ('Activeco') - provided a quality tender submission demonstrating long term experience in the management of bioretention systems, related water sensitive urban design (WSUD) assets and storm water quality improvement devices (SQID) incorporating both the biological and civil maintenance services as complementary functions to enhance asset life. The offer from Activeco was the third lowest priced offer and received the highest evaluation score due to the quality of the tender submission, however, the benefits of Activeco's offer did not outweigh the additional cost, as a result, the evaluation panel did not deem this offer best value to Council.

Toolijooa Environmental Pty Ltd ('TE') - submitted a satisfactory tender submission outlining their ability to deliver the programmed works. The offer from TE demonstrated a sound level of understanding of the works required relating to the management of bioretention systems within the contract. The offer from TE was the second lowest priced offer, received the third highest evaluation score and was not deemed best value to Council.

ITEM 3.3 TENDER - 2020-2021 REGIONAL BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - A19961720 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

The legislative responsibilities of the Bioretention Restoration and Maintenance Program are:

- *Environmental Protection Act 1994* and Environmental Protection (Water) Policy 2009- management of pollutants and water quality against acceptable water quality parameters.
- *Biosecurity Act 1994* - to administer Council's 'General Biosecurity Obligation' and management of declared restricted matter.
- *Agricultural Chemicals Distribution Control Act 1996* - to manage the use and record of herbicide application on Council controlled land.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project/contract/initiative has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6

The program will be operationally administered in accordance with:

- Policy No: 12-2150-044 Sustainability
- Policy No: 13-2150-059 Pesticide Use - Regional

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the Procurement Policy (including Local Preference). All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

There are low risk management implications for social, environmental, operational and financial impacts. Risk mitigation actions include:

- The operational program has been developed in accordance with the Stormwater Quality Portfolio Asset Management Plan for regional strategic asset management with key performance indicators and quantifiable outcomes.
- Tenderers' qualifications, experience and personnel have been assessed to standards relating to the management of natural assets due to vegetation, water quality function and proximity to riparian zones and wetlands:
 - Bioretention Technical Design Guidelines.
 - South East Queensland Ecological Restoration Framework.
 - National standards for the practice of ecological restoration in Australia.

The recommended tenderer has advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

A third-party review of financial status has been undertaken on the recommended tenderer and the company has received a rating of 'satisfactory' which has confirmed they have the capability and financial capacity to deliver this contract.

ITEM 3.3 TENDER - 2020-2021 REGIONAL BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - A19961720 (Cont.)

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The recommended tender sum for the 2020/2021 Bioretention Restoration and Maintenance Program is within the annual budget allocation of \$1.2m for Bio Retention Basin Maintenance. The program will commence July 2020 and extend to June 2021.

Tender Price	\$ 329,454.72
Contingency - 5%	\$ 16,472.74

Total Project Cost	\$ 345,927.46
	=====

3.7 Economic Benefit Implications

The economic benefit of the implementation of the program is improved asset life reducing asset deterioration and renewal costs. With monthly weed maintenance intervention there is greater capacity to manage native vegetation and biofiltration function and capacity to minimise higher revegetation associated costs. The maintenance intervention of minor civil defects helps mitigate risk of escalation of civil defects to a capital renewal project.

3.8 Environmental Implications

The program aims to achieve targets of storm water management and associated asset protection by:

- Proactive and strategic management of increasing impacts on water quality under pressure from urban growth, altered hydrology and further acquisition of storm water assets.
- Management of pollutants conducive with sustainable sediment load targets and the capacity of receiving waters.
- Management of biofiltration function through management of native vegetation cover and encouragement of natural regeneration.
- Catchment management of outflows into river systems culminating in the Ramsar listed Moreton Bay Marine Park.
- Provision of wildlife habitat.
- Protection of aquatic biodiversity.

Actions and delivery of the program are undertaken in accordance with:

- Moreton Bay Regional Council Water Strategy 2012-2031.
- Moreton Bay Regional Council Total Water Cycle Management Plan.
- Stormwater Quality Portfolio Asset Management Plan.
- Australian and New Zealand guidelines for fresh and marine water quality.
- Bioretention Technical Design Guidelines.
- South East Queensland Ecological Restoration Framework.
- National standards for the practice of ecological restoration in Australia.
- Managing priority species listed in Council's Priority Species of the Moreton Bay Region.

The program contributes to the following regional planning directives:

- Shaping SEQ- South East Queensland Regional Plan 2017; Goal 4: Sustain, Element 5: Water sensitive communities.
 - Protect and sustainably manage the region's catchments to ensure the quality and quantity of water in our waterways, aquifers, wetlands, estuaries, Moreton Bay and oceans meets the needs of the environment, industry and community.
 - Plan for a water sensitive region by supporting innovation in water cycle management that increases the efficient use of water, security of supply, addresses climate change and manages impacts on waterways and Moreton Bay.
- Managing Natural Assets for a Prosperous South East Queensland 2014-2031 as related to water treatment, management of waterways, wetlands, greenspace, sea grasses, pest and weed management.

ITEM 3.3 TENDER - 2020-2021 REGIONAL BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - A19961720 (Cont.)

3.9 Social Implications

The program is beneficial by maintaining and enhancing social values inclusive of:

- Maintaining and improving scenic amenity.
- Improved stormwater quality and associated impacts on recreational use of waterways and park complexes.
- Improved resource efficiency.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant Council officers within Drainage Waterways and Coastal Planning, Asset Maintenance and Council's procurement section.

SUPPORTING INFORMATION

Ref: A19846451

The following list of supporting information is provided for:

ITEM 3.3

TENDER - 2020-2021 REGIONAL BIORETENTION RESTORATION AND MAINTENANCE PROGRAM

#1 Regional Bioretention Restoration and Maintenance Program Locations

Confidential #2 Tender Assessment

ITEM 3.4
TENDER - SUPPLY AND SERVICING OF SANITARY HYGIENE

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20151783 : 10 July 2020 - Refer **Confidential Supporting Information**
A20019317
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The maintenance of Council's hygiene services is undertaken through a contract arrangement. Tenders were called for 'Supply and Servicing of Sanitary Hygiene (MBRC009749)' through open tender using LG Tender Box. Tenders closed on 6 May 2020, with six conforming submissions received, one of which was later withdrawn.

It is recommended that the tender for 'Supply and Servicing of Sanitary Hygiene (MBRC009749)' be awarded to Alsco Pty Ltd, trading as Fresh and Clean for the amount of \$157,658.10 (excl. GST) for an initial period of 23 months (from August 2020 to June 2022), with an option to extend by a further three x one-year periods, subject satisfactory performance, as this represents best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Supply and Servicing of Sanitary Hygiene (MBRC009749)' be awarded to Alsco Pty Ltd, trading as Fresh and Clean for the amount of \$157,658.10 (excl. GST) for the initial period of 23 months (from August 2020 to June 2022), with an option to extend by a further three x one-year periods, subject satisfactory performance.
2. That the Council enters into an agreement with Alsco Pty Ltd, trading as Fresh and Clean as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Alsco Pty Ltd, trading as Fresh and Clean for 'Supply and Servicing of Sanitary Hygiene (MBRC009749)' and any required variations of the agreement on Council's behalf.

ITEM 3.4 TENDER - SUPPLY AND SERVICING OF SANITARY HYGIENE - A20151783 (Cont.)

REPORT DETAIL

1. Background

Council currently undertakes the supply and servicing of sanitary hygiene through a contract arrangement. The current contract for these services expires on 31 July 2020.

The contract allows for the following works to be undertaken at selected council facilities regionally:

- Supply of sanitary bins with monthly servicing
- Servicing only of sharp bins every two months
- Supply of nappy bins with weekly servicing
- Supply of air freshener units with monthly servicing
- Supply of hand sanitiser dispensers with monthly servicing

2. Explanation of Item

Tenders were called for 'Supply and Servicing of Sanitary Hygiene (MBRC009749)' through open tender using LG Tender Box. Tenders closed on 6 May 2020, with six conforming submissions received, one of which was later withdrawn.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Alsco Pty Ltd, trading as Fresh and Clean	99.03
2	J J Richards & Sons Pty Ltd, trading as JJ's Health & Hygiene	95.41
3	Rentokiil Initial Pty Ltd	92.06
4	Flick - Anticimex Pty Ltd	87.65
5	Storm International Pty Ltd	49.59
6	Med-X Pty Ltd	Withdrew

Alsco Pty Ltd, trading as Fresh and Clean ('Alsco') - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and demonstrated their capacity to undertake the works required. At the post tender clarification meeting, Alsco provided the evaluation team with confidence in their ability to deliver the services required whilst confirming they had no departures from any clauses within the contract. Alsco are the incumbent Contractor for these services. Alsco was the lowest priced offer and received the highest evaluation score. This offer was deemed best value to Council and is the recommendation of this report.

J J Richards & Sons Pty Ltd, trading as JJ's Health & Hygiene ('JJRS') - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and demonstrated their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from JJRS was the second lowest priced submission and received the second highest evaluation score. This offer was not deemed best value to Council.

Rentokill Initial Pty Ltd ('Initial') - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and demonstrated their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from Initial was the third lowest priced submission and received the third highest evaluation score. This offer was not deemed best value to Council.

ITEM 3.4 TENDER - SUPPLY AND SERVICING OF SANITARY HYGIENE - A20151783 (Cont.)

Med-X Pty Ltd ('MXS') - were not willing to accept Council's 'Conditions of Contract' in full in particular Clause 23 Contractor's liability and subsequently withdrew their tender submission.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the Procurement Policy (including Local Preference). All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Attend all Council buildings within the scheduled timeframes considering the large geographical spread and number of Council buildings.	AlSCO Pty Ltd, trading as Fresh and Clean confirmed their company can complete all services on time with the resources available. AlSCO Pty Ltd, trading as Fresh and Clean currently undertake these services for Council and perform to a satisfactory standard meeting all attendance requirements.
Lack of supply and services during transition period from previous contract.	AlSCO Pty Ltd, trading as Fresh and Clean are the current contractor and so no transition risks would apply.
Efficient and effective response time in attending emergencies.	AlSCO Pty Ltd, trading as Fresh and Clean confirmed they will arrive on site and commence work within the required tendered timeframe. AlSCO currently undertake these services for Council and perform to a satisfactory standard meeting all required response times for attending emergencies.

A third-party review of financial status has been carried out on the successful tenderer AlSCO Pty Ltd trading as Fresh and Clean, with a rating of 'strong' being achieved which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderer has advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

ITEM 3.4 TENDER - SUPPLY AND SERVICING OF SANITARY HYGIENE - A20151783 (Cont.)

3.6 Financial Implications

The estimated costs as tendered by AlSCO Pty Ltd, trading as Fresh and Clean are within budget allocation. Sanitary Services has an annual budget allocation of \$70,160; the additional funds required for the 20/21 contract will be sourced from the COVID 19 budget, due to increased units and monthly servicing across Council's sites. All financials shown below are excluding GST.

Tendered price - Year 1 (11 months)	\$ 75,401.70
Tendered Price - Year 2 (12 months)	\$ 82,256.40
Contingency - 5%	\$ 7,882.90

Total Contract - 23 Month Term (August 2020 - June 2022)	\$ 165,541.00
	=====

3.7 Economic Benefit Implications

A regular periodical sanitary service to Council's facilities will boost appearance and wellbeing and assist in meeting user's and hirer's expectations, thus increasing overall patronage and promote further hirer's bookings.

3.8 Environmental Implications

Implementing Council's hygiene services will ensure facilities with these disposal containers are appropriately managed, eliminating potential unsanitary and environmental impacts.

3.9 Social Implications

Implementing Council's hygiene services continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the disposal of this contract has been undertaken with relevant stakeholders and officers of the Procurement section of Council.

SUPPORTING INFORMATION

Ref: A20019317

The following list of supporting information is provided for:

ITEM 3.4

TENDER - SUPPLY AND SERVICING OF SANITARY HYGIENE - REGIONAL

Confidential #1 Tender Assessment

ITEM 3.5
EXPRESSION OF INTEREST - THE PETRIE MILL REDEVELOPMENT - DISTRICT ENERGY AND TECHNOLOGIES

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20162086 : 13 July 2020
Responsible Officer: PC, Project Director - The Mill (ECM Major Projects)

Executive Summary

This report seeks Council approval to undertake an Expressions of Interest (EOI) process to establish the market interest and viability of potential district energy solutions and other aligned technologies within the Council-owned land at the Petrie Mill Redevelopment Site, prior to inviting written tenders.

Under section 228 of the Local Government Regulation 2012, a local government may invite Expressions of Interest before inviting written tenders if the local government decides by resolution that it would be in the public interest to do so.

OFFICER'S RECOMMENDATION

1. That Council decides it is in the public interest to invite expressions of interest (EOIs) before inviting written tenders for establishing district energy solutions and other aligned technologies within the Council-owned land at the Petrie Mill Redevelopment Site. This will enable Council to consider proposals that may be submitted under an EOI process before progressing to a tender phase from a shortlist of EOI respondents.
2. That Council invites Expressions of Interest for establishing district energy and other aligned technologies within the Council-owned land at the Petrie Mill Redevelopment Site and then potentially invites tenders from an appropriate shortlist of respondents.
3. That the Chief Executive Officer be authorised to do all things necessary to complete the EOI and tender process for district energy solutions and other aligned technologies within the Council-owned land at the Petrie Mill Redevelopment Site, including, but not limited to, acting in accordance with sections 228(5) and (6) of the Local Government Regulation 2012 and inviting tenders from an appropriate shortlist of respondents.
4. That the Chief Executive Officer reports to the Council about the tender process and recommends a preferred tenderer for Council's approval.

ITEM 3.5 EXPRESSION OF INTEREST - THE PETRIE MILL REDEVELOPMENT - DISTRICT ENERGY AND TECHNOLOGIES - A20162086 (Cont.)

REPORT DETAIL

1. Background

The Mill at Moreton Bay is designated as a Priority Development Area (PDA) and is approximately 460 hectares and located within the suburbs of Petrie, Kallangur and Lawnton. Council is the land owner of circa 200 hectares of which approximately 65 hectares which are developable. This developable area is the subject of this EOI and comprises of Mill Central (to the east of Petrie Station) and Mill Innovation precincts.

A focus for the development of these precincts is to facilitate opportunities within the Knowledge and Innovation sectors. Initiatives that are currently being implemented on site include

- A new greenfield university campus being delivered by USC which opened in February 2020;
- An open pit and pipe telecommunications network for telecommunications which will be operated and managed by Council; and
- Smart lighting services providing WIFI access, CCTV monitoring, centralised control and electronic car charging points.

In addition, the development team would like to test the energy market to identify sustainable and commercially viable energy production and distribution opportunities that could be implemented to offer improved sustainability outcomes for future tenants (such as reduced carbon footprints) and provide the development with a potential point of difference to other sites on the market. As the key Anchor Education Partner of the site, USC have also been engaging with the market with regards to their masterplan energy options. This EOI and tender process will also enable Council to evaluate any potential feasibility associated with collaborating on any joint outcomes with USC.

2. Explanation of Item

Council is seeking precinct utility solutions that establishes the Petrie Mill Redevelopment site as a desirable investment destination with potentially non 'business as usual' energy options. The utility proposals should demonstrate value across the development eco-system:

- Value to land-owners;
- Value to developers;
- Value to residents and tenants; and
- Value to the utility provider.

The EOI is targeted towards potential proponents with the capability to deliver one or more of the following utility systems:

- A district energy proposal (could include embedded network +HV infrastructure + smart grid controls)
- A solar farm with battery proposal
- A district thermal system proposal
- A water treatment and re-use proposal.

Given the momentum at which the energy sector continues to evolve, an EOI is the preferred first step in a procurement process to ensure Council receives clarity about the range of energy options in the market along with also providing any capital implications (compared to business as usual), ongoing costs, terms sheets etc. to ensure all respondent options can be evaluated prior to progressing to a shortlist of candidates to tender components that are considered feasible. Council have retained the services of a specialist sustainability consultant to assist in the EOI process.

ITEM 3.5 EXPRESSION OF INTEREST - THE PETRIE MILL REDEVELOPMENT - DISTRICT ENERGY AND TECHNOLOGIES - A20162086 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

Under section 228 of the Local Government Regulation 2012, a local government may invite expressions of interest before inviting written tenders if the local government decides by resolution that it would be in the public interest to do so.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

The primary risk is probity. The Mill Project Director and MBRC Chief Digital Officer will assist with the EOI process which will be conducted in accordance with the relevant legislation and policies.

3.5 Delegated Authority Implications

As noted in the recommendation.

3.6 Financial Implications

Appropriate financial considerations will be applied, and formal arrangements will be entered into with any successful tenderer, however, the primary purpose of the EOI is to develop a shortlist for a subsequent tender therefore no immediate financial implications are identified at this time.

3.7 Economic Benefit Implications

There is no economic benefit arising as a direct result of this report. The EOI process may lead to a tender phase and subsequent energy outcomes that may benefit the Council-owned land at the Petrie Mill Redevelopment site.

3.8 Environmental Implications

There are no environmental implications arising from this report, however, the subsequent tender process could help to introduce technologies to reduce the carbon footprint of the development.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Major Projects
Chief Executive Officer
Deputy Chief Executive Officer
Councillor for Division 8
Legal Services

ITEM 3.6
TENDER - REGIONAL FOOTPATH RENEWAL PROGRAM

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A1563149 : 9 July 2020 - Refer **Confidential Supporting Information**
A20115664, A20115665 & A20272648
Responsible Officer: AC, Supervisor Projects (ECM Asset Maintenance)

Executive Summary

Tenders were invited for the *Regional Footpath Renewal Program (MBRC009806)*, comprising of two separable portions. Tenders closed on 3 June 2020, with conforming submissions received from 22 companies for each separable portion.

It is recommended that the tender for the *Regional Footpath Renewal Program* be awarded as follows, as these offers represent the best overall value to Council.

Separable Portion 1 - That the tender for *Regional Footpath Renewal Program (MBRC009806) - Separable Portion 1* be awarded to Queensland Civil Group Pty Ltd for the sum of \$571,297.50 (excluding GST)

Separable Portion 2 - That the tender for *Regional Footpath Renewal Program (MBRC009806) - Separable Portion 2* be awarded to All-Con Constructions Pty Ltd for the sum of \$411,113.00 (excluding GST)

OFFICER'S RECOMMENDATION

1. That the tender for *Regional Footpath Renewal Program (MBRC009806) - Separable Portion 1* be awarded to Queensland Civil Group Pty Ltd for the sum of \$571,297.50 (excluding GST)
 - a) That the Council enters into an agreement with Queensland Civil Group Pty Ltd as described in this report
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Queensland Civil Group Pty Ltd for *Regional Footpath Renewal Program (MBRC009806) - Separable Portion 1* and any required variations of the agreement on Council's behalf.
2. That the tender for *Regional Footpath Renewal Program (MBRC009806) - Separable Portion 2* be awarded to All-Con Constructions Pty Ltd for the sum of \$411,113.00 (excluding GST)
 - a) That the Council enters into an agreement with All-Con Constructions Pty Ltd as described in this report
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with All-Con Constructions Pty Ltd for *Regional Footpath Renewal Program (MBRC009806) - Separable Portion 2* and any required variations of the agreement on Council's behalf

ITEM 3.6 TENDER - REGIONAL FOOTPATH RENEWAL PROGRAM - A1563149 (Cont.)

REPORT DETAIL

1. Background

Moreton Bay Regional Council (MBRC) has an extensive network of footpaths throughout the region. These footpaths are subject to safety audits and require ongoing routine maintenance, monitoring and emergency repairs to ensure that the footpath network remains in an operational and compliant condition for general users.

When footpath assets become financially unsustainable to maintain, or significant investment is required to address one or multiple non-compliance issues, the most cost-effective method to address these issues is for the asset to be replaced. The regional footpath renewal program is developed based on an asset's operational condition and compliance relating to Australian Standards for footpath compliance.

2. Explanation of Item

Tenders were invited for the *Regional Footpath Renewal Program (MBRC009806)*, comprising of two separable portions. Tenders closed on 3 June 2020, with conforming submissions received from 22 companies for each separable portion

Separable Portion 1 - Footpath Renewals includes the following locations.

- Division 3 - William Berry Drive, Morayfield
- Division 4 - North Lakes Environmental Reserve, Deception Bay
- Division 8 - John Bray Park, Bray Park
- Division 8 - Beeville Road, Petrie
- Division 8 - Samsonvale Road, Strathpine
- Division 9 - Wendy Allison Park, Strathpine
- Division 10 - Cowrie Parade Park, Albany Creek

Separable Portion 2 - Footpath Renewals includes the following locations.

- Division 1 - Goodwin Drive, Bongaree
- Division 5 - Talobilla Park, Kippa Ring
- Division 6 - Ernest Street, Margate
- Division 7 - Sylvester Drive, Kallangur
- Division 11 - Rokeby Street Park, Narangba
- Division 12 - Campbells Pocket Road, Wamuran

The tenders were assessed by the assessment panel in accordance with Council's Procurement Policy and the selection criteria as set out in the tender documentation.

The tenderers and the final weighting scores are tabled below (ranked from highest to lowest):

Separable Portion 1 - Divisions 3,4,8,9 and 10

RANK	TENDERER	EVALUATION SCORE
1	Queensland Civil Group Pty Ltd	95.03
2	Shadforth's Civil Pty Ltd t/a Shadforth	92.47
3	Main Constructions Pty Ltd	92.18
4	Mastac Pty Ltd t/a Shannon's Concreting and Earthmoving Services	88.21
5	All-Con Constructions Pty Ltd	88.19
6	Novar Group Pty Ltd	87.10
7	Global Turf Projects Pty Ltd	85.61

ITEM 3.6 TENDER - REGIONAL FOOTPATH RENEWAL PROGRAM - A1563149 (Cont.)

RANK	TENDERER	EVALUATION SCORE
8	Exceed Concrete Constructions	84.30
9	Creggs Asphalt Pty Ltd	82.50
10	A & A Stimmler	81.88
11	Ryan Civil Contracting Pty Ltd	80.30
12	SCL Services t/a Disc Landscapes and Construction	79.44
13	CES Civil SEQ Pty Ltd	77.91
14	Terazzo Concrete Constructions Pty Ltd	75.41
15	Naric Civil	72.56
16	Conspec Group Pty Ltd	71.72
17	Bull Pty Ltd	69.85
18	Vikcon Constructions Services Pty Ltd	62.65
19	MMT Contracting Pty Ltd	62.15
20	Manly Concrete Pty Ltd	60.18
21	Jolex Group t/as Jolex Building and Civil	55.27
22	Corearth Constructions Pty Ltd	27.11

Queensland Civil Group Pty Ltd (QCG) - provided a quality submission, have extensive knowledge and experience and met all the criteria outlined in the tender specification. QCG's submission clearly demonstrated their ability to deliver the footpath renewal project separable portion 1 to a high-quality standard. The offer submitted from QCG was the fourth lowest priced and received the highest evaluation score. QCG have delivered similar projects for Council in the past to a high standard. The offer from QCG was considered the best value for Council and is the recommendation for separable portion 1 of this report.

Shadforth's Civil Pty Ltd (Shadforth) - addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and have the resource capacity required to undertake the works. The offer from Shadforth was the eleventh lowest priced and received the second highest evaluation score however the extra cost was not considered best value for Council.

Main Constructions Pty Ltd (Main) - addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and have the resource capacity required to undertake the works. The offer from Main was the twelfth lowest priced and received the third highest evaluation score however the extra cost was not considered best value for Council.

The offer from **Novar Group Pty Ltd (NG)** - was the lowest priced offer and received the sixth highest evaluation score, however, NG were not able to submit the required information to enable a third-party financial risk assessment to be undertaken to ascertain their financial capacity to undertake the contract; this offer was therefore not deemed best value to Council.

All-Con Construction Pty Ltd (AC) - offered the second lowest price and received the fifth highest evaluation score. AC have previously undertaken this type of work for Council to a satisfactory standard and are the recommended tender for portion 2 of this contract. A tender clarification meeting was held with AC to determine their capability of undertaking both portions of this Contract if awarded. The Assessment Panel were not confident in AC's ability to undertake both portions of this Contract due to currently only having one concrete gang within their operations. AC advised that they did not have the capacity to undertake both separable portions concurrently, as a result, the panel considered the offer from AC was not deemed best value to Council.

Moreton Bay Regional Council

ITEM 3.6 TENDER - REGIONAL FOOTPATH RENEWAL PROGRAM - A1563149 (Cont.)

The offer from **Cregg's Asphalt Pty Ltd (CA)** - was the third lowest priced offer and was ranked ninth overall. The evaluation panel was not confident in CA's ability to deliver the concrete footpath renewal projects to a high standard as their expertise is more related to asphalt works; this offer was not deemed best value to Council.

Separable Portion 2 - Divisions 1,5,6,7,11 and 12

RANK	TENDERER	EVALUATION SCORE
1	Queensland Civil Group Pty Ltd	94.65
2	Shadforth's Civil Pty Ltd t/a Shadforth	93.53
3	Main Constructions Pty Ltd	90.65
4	All-Con Constructions Pty Ltd	88.27
5	Mastac Pty Ltd t/a Shannon's Concreting and Earthmoving Services	87.87
6	Global Turf Projects Pty Ltd	85.93
7	Novar Group Pty Ltd	86.89
8	Exceed Concrete Constructions	83.84
9	A & A Stimmler	82.85
10	SCL Services t/a Disc Landscapes and Construction	81.10
11	Ryan Civil Contracting Pty Ltd	80.34
12	Creggs Asphalt Pty Ltd	80.21
13	CES Civil SEQ Pty Ltd	76.01
14	Terazzo Concrete Constructions Pty Ltd	74.84
15	Conspec Group Pty Ltd	71.50
16	Bull Pty Ltd	69.75
17	Naric Civil	68.66
18	Vikcon Constructions Services Pty Ltd	63.41
19	MMT Contracting Pty Ltd	60.67
20	Jolex Group t/as Jolex Building and Civil	57.77
21	Manly Concrete Pty Ltd	56.78
22	Corearth Constructions Pty Ltd	34.13

All-Con Constructions Pty Ltd (All-Con) - provided a quality submission, have extensive knowledge and experience and met all the criteria outlined in the tender specification. All-Con's submission clearly demonstrated their ability to deliver the footpath renewal project separable portion 2 to a high-quality standard. The offer submitted from All-Con was the lowest priced and received the fourth highest evaluation score. All-Con have performed similar works for Council in the past to a satisfactory standard and therefore their offer was considered best value for Council and is the recommendation for separable portion 2 of this report.

Queensland Civil Group Pty Ltd (QCG) - addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and have the resource capacity required to undertake the works. The offer from QCG was the fourth lowest priced and received the highest evaluation score however the extra cost was not considered best value for Council.

ITEM 3.6 TENDER - REGIONAL FOOTPATH RENEWAL PROGRAM - A1563149 (Cont.)

Shadforth's Civil Pty Ltd (Shadforths) - addressed all aspects of the criteria outlined in the tender specification, demonstrated a clear understanding of the scope of works and that they have the resource capacity required to undertake the works. The offer from Shadforth's was the eighth lowest priced and received the second highest evaluation score however the extra cost was not considered to provide best value for Council.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, a competitive open tender process was undertaken. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle, Diverse transport options and integrated regional transport network.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the Procurement Policy (including Local Preference). All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

A third-party review of financial status has been undertaken on the two recommended tenderers.

Queensland Civil Group Pty Ltd receiving a rating of '*sound*' confirming that Queensland Civil Group Pty Ltd have the capability and financial capacity to carry out these tendered works for separable portion 1 of this tender.

All-Con Constructions Pty Ltd received a rating of '*sound*' confirming that All-Con Constructions Pty Ltd have the capability and financial capacity to carry out these tendered works for separable portion 2 of this tender.

Impact on local pedestrian traffic – The contractors will develop and present approved site-specific pedestrian traffic management plans for each of the locations to be completed under the contract. Alternate pedestrian routes will be placed to ensure safe passage for footpath users and construction activities.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

ITEM 3.6 TENDER - REGIONAL FOOTPATH RENEWAL PROGRAM - A1563149 (Cont.)

3.6 Financial Implications

Council has allocated \$1.4M in the 20-21 Capital Projects Budget to the Regional Footpath Renewal Program. This project will be debited to project number 105030. All financials below are exclusive of GST.

Tender Price - Separable Portion 1	\$ 571,297.50
Tender Price - Separable Portion 2	\$ 411,113.00
Contingency - 10%	\$ 98,241.05

Total Project Cost	\$ 1,080,651.55
	=====

3.7 Economic Benefit Implications

Both recommended tenderers are local to the region utilising local employees and local material suppliers for these works. The appointment of two contractors will enable Council to deliver its programs in a timely and cost-effective manner.

3.8 Environmental Implications

The tender assessment included a review of the recommended tenderer's environmental policies and procedures regarding environmental protection. Both of the recommended tenderers have the appropriate environmental policies and procedures in place to undertake the works.

3.9 Social Implications

The works will improve safety, structural integrity and trafficability for pedestrians of the footpaths being renewed.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, Councillors, section managers and the procurement section of Council.

SUPPORTING INFORMATION

Ref: [A20115664](#), [A20115665](#) & [A20272648](#)

The following list of supporting information is provided for:

ITEM 3.6

TENDER - REGIONAL FOOTPATH RENEWAL PROGRAM

Confidential #1 Tender Assessment - Sanitary Hygiene

Confidential #2 Tender Assessment - Separable Portion 1

Confidential #3 Tender Assessment - Separable Portion 2

ITEM 3.7

TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20218259: 13 July 2020 - **Refer Supporting Information A20218497 and Confidential Supporting Information A20237921, A20237176, A20239401, A20241108 & A20242364**
Responsible Officer: BH, Technical Officer - Projects (ECM Asset Maintenance)

Executive Summary

Tenders were invited for the '2020/2021 Playground and Fitness Renewal Package 2 (VP189810)'. The tender comprised of five (5) separable portions based on type and location of the infrastructure programmed for renewal. Tenders closed on 2 July 2020, with tender submissions received from seven companies for one or more of the separable portions.

It is recommended that the tender for '2020/2021 Playground and Fitness Renewal Package 2' be awarded as follows, as these offers represent the best overall value to Council:

Separable Portion 1 - Collins Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 1 - Collins Park' - be awarded to A_Space Australia for the total sum of \$105,910.00 (excluding GST).

Separable Portion 2 - Doman Court Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 2 - Doman Court Park' - be awarded to Urban Play (Option 1) for the total sum of \$75,664.00 (excluding GST).

Separable Portion 3 - Wallace Street Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 3 - Wallace Street Park' - be awarded to A_Space Australia for the total sum of \$109,750.00 (excluding GST).

Separable Portion 4 - Westminster Road Park - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 4 - Westminster Road Park' - be awarded to Urban Play (Option 2) for the total sum of \$109,834.00 (excluding GST).

Separable Portion 5 - Zammit Street Sportsground - that the tender for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 5 - Zammit Street Sportsground' - be awarded to Urban Play (Option 2) for the total sum of \$124,674.00 (excluding GST).

OFFICER'S RECOMMENDATION

1. That the tender for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 1 - Collins Park' - be awarded to A_Space Australia for the total sum of \$105,910.00 (excluding GST).
 - a) That the Council enters into an agreement with A_Space Australia as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with A_Space Australia for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 1 - Collins Park' and any required variations of the agreement on Council's behalf.
2. That the tender for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 2 - Doman Court Park' - be awarded to Urban Play (Option 1) for the total sum of \$75,664.00 (excluding GST).
 - a) That the Council enters into an agreement with Urban Play as described in this report.

Moreton Bay Regional Council

ITEM 3.7 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2 - A1563149 (Cont.)

- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play for '2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 2 - Doman Court Park' and any required variations of the agreement on Council's behalf.
3. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 3 - Wallace Street Park'* be awarded to A_Space Australia for the total sum of \$109,750.00 (excluding GST).
 - a) That the Council enters into an agreement with A_Space Australia as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with A_Space Australia for *'2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 3 - Wallace Street Park'* and any required variations of the agreement on Council's behalf.
4. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 4 - Westminster Road Park'* be awarded to Urban Play (Option 2) for the total sum of \$109,834.00 (excluding GST).
 - a) That the Council enters into an agreement with Urban Play as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play for *'2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 4 - Westminster Road Park'* and any required variations of the agreement on Council's behalf.
5. That the tender for *'2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 5 - Zammitt Street Sportsground'* be awarded to Urban Play (Option 2) for the total sum of \$124,674.00 (excluding GST).
 - a) That the Council enters into an agreement with Urban Play as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play for *'2020/2021 Playground and Fitness Renewal Program (VP189810) - Separable Portion 5 - Zammitt Street Sportsground'* and any required variations of the agreement on Council's behalf.

ITEM 3.7 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2 - A1563149 (Cont.)

REPORT DETAIL

1. Background

Moreton Bay Regional Council (MBRC) currently have 711 playground and fitness sites regionally. These sites are subject to annual safety audits and require ongoing routine maintenance, monitoring and emergency repairs to ensure the equipment remains in an operational and compliant condition for park users.

MBRC recently commissioned 'CCEP Consulting Coordination Australia Pty Ltd' to conduct a comprehensive audit of the 711 playground and fitness sites. The audit identified deficiencies within the playground and fitness sites, for both the physical condition of each element and compared to the current Australian Standards.

Where playground and fitness sites have become financially unsustainable to maintain; or are of an age that parts can no longer be sourced; or significant investment is required to address one or multiple non-compliance issues, the most cost-effective method to address these issues is for the asset to be replaced. This is undertaken through the annual 'Playground and Fitness Renewal Program'. The program is developed based on the recent condition rating and compliance relating to Australian Standards for playground and fitness equipment and under surfacing.

2. Explanation of Item

Tenders were invited for the '2020/2021 Playground and Fitness Renewal Program Package 2 (VP189810)' through Vendor Panel using the Local Buy arrangement 'BUS267 - Open Spaces, Parks, Play, Sport and Recreation'. The tender comprised of five separable portions based on their condition rating of the infrastructure programmed for renewal. Tenders closed on 2 July 2020, with tender submissions received from seven companies for one or more of the separable portions.

The tenders were assessed by the assessment panel in accordance with Council's Procurement Policy and including the selection criteria and the local preference weighting as set out in the tender documentation.

The tenderers and the final weighting scores for each site are tabled below (ranked from highest to lowest):

Separable Portion 1 - Playground and Fitness Renewal Package 2 - Collins Park, Caboolture (Div 3)

RANK	TENDERER	EVALUATION SCORE
1	A_Space Australia	101.92
2	Urban Play - <i>Playground Layout Option 1</i>	101.27
3	Urban Play - <i>Playground Layout Option 2</i>	99.05
4	Willplay	97.33
5	Forpark Australia	96.53
6	Playscape Creations	92.91
7	Austek Play	92.77
8	Proludic	91.44

A_Space Australia (AA) - submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from AA clearly demonstrated their ability to deliver the playground renewal project for Collins Park to a high-quality standard, with high play value and functionality for the site. The submission from AA was the fourth lowest priced offer; however, did receive the highest evaluation score due to the design layout and equipment contained within the playground.

ITEM 3.7 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2 - A1563149 (Cont.)

AA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from AA is deemed best value to Council and is recommended for portion 1 of this tender.

Urban Play (UP) - submitted two comprehensive offers that met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from UP for 'Option 1' was the third lowest priced offer and received the second highest evaluation score. 'Option 2' offered by UP was the third highest priced offer and received the third highest evaluation score. The playground options offered from UP for Collins Park were deemed to have slightly lower play value and functionality for the park than that offered by A_Space Australia and were therefore not deemed best value to Council.

Willplay (WP) - submitted a comprehensive offer for the playground at Collins Park. WP clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from WP was the second lowest priced and received the fourth highest evaluation score, the layout offered by WP did not provide the same high play value and functionality as the design offered from A_Space Australia. This offer was not deemed best value for Council.

The offer received from **Forpark** was the lowest priced offer received, however, the playground design did not provide the same level of play value as the other designs submitted and was ranked fifth in the evaluation scores, this offer was not deemed best value to Council.

Separable Portion 2 - Playground and Fitness Renewal Package 2 - Doman Court Park, Deception Bay (Div 5)

RANK	TENDERER	EVALUATION SCORE
1	Urban Play - <i>Playground Layout Option 1</i>	106.78
2	Urban Play - <i>Playground Layout Option 2</i>	103.24
3	A_Space Australia - <i>Playground Layout Option 2</i>	102.82
4	A_Space Australia - <i>Playground Layout Option 1</i>	101.31
5	Willplay	101.18
6	Forpark Australia	97.95
7	Proludic	96.95
8	Austek Play	91.44

Urban Play (UP) - submitted two comprehensive tender submissions that met all the criteria outlined in the tender specification. The submission from UP for 'Option 1' was the second lowest priced offer and received the highest evaluation score due to the design layout and high play value. 'Option 2' offered by UP was the fourth lowest priced offer and received the second highest evaluation score. The playground option 2 offered from UP for Doman Court Park was deemed to have slightly lower play value and functionality for the park than UP option 1 and therefore Urban Play option 2 was not deemed best value to Council.

UP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout, including high play value, from UP option 1 is deemed best value to Council and is recommended for portion 2 of this tender.

ITEM 3.7 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2 - A1563149 (Cont.)

A_Space Australia (AA) - submitted two comprehensive offers for the playground at Doman Court Park. The submission from AA 'option 2' was the third highest priced offer and received the third highest evaluation score. 'Option 1' offered by AA was the highest priced offer and received the fourth highest evaluation score. The playground options 1 and 2 offered from AA for Doman Court Park were deemed to have slightly lower play value and functionality for the park than UP option 1 and therefore A_Space Australia options 1 and 2 were not deemed best value to Council.

Willplay (WP) - clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from WP was the third lowest priced and received the fifth highest evaluation score, the layout offered by WP did not provide the same high play value and functionality as the design offered from Urban Play option 1. This offer was not deemed best value for Council.

The offer received from **Forpark** was the lowest priced offer received, however, the playground design did not provide the same level of play value as the other designs submitted and was ranked sixth in the evaluation scores, this offer was not deemed best value to Council.

Separable Portion 3 - Playground and Fitness Renewal Package 2 - Wallace Street Park, Caboolture (Div 3)

RANK	TENDERER	EVALUATION SCORE
1	A_Space Australia	99.89
2	Urban Play - <i>Fitness Layout Option 1</i>	99.50
3	Forpark Australia	98.96
4	Willplay - <i>Fitness Layout Option 1</i>	97.54
5	Urban Play - <i>Fitness Layout Option 2</i>	97.00
6	Willplay - <i>Fitness Layout Option 2</i>	94.62
7	Austek Play	91.27
8	Playscape Creations	89.96

A_Space Australia (AA) - submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from AA clearly demonstrated their ability to deliver the fitness renewal project for Wallace Street Park to a high-quality standard, with high exercise equipment value and functionality for the site. The submission from AA was the fourth lowest priced offer; however, did receive the highest evaluation score due to the design layout and equipment contained within the fitness station.

AA have previously undertaken fitness renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The fitness layout from AA is deemed best value to Council and is recommended for portion 3 of this tender.

Urban Play (UP) - submitted two comprehensive offers that met all the criteria outlined in the tender specifications and contained two fitness station layout options for consideration. The submission from UP for 'Option 1' was the third lowest priced offer and received the second highest evaluation score. 'Option 2' offered by UP was the second highest priced offer and received the fifth highest evaluation score. The fitness equipment options offered from UP for Wallace Street Park were deemed to have slightly lower fitness equipment value and functionality for the park than that offered by A Space Australia and were therefore not deemed best value to Council.

ITEM 3.7 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2 - A1563149 (Cont.)

Forpark Australia (FA) - submitted a comprehensive offer for the fitness station at Wallace Street Park. FA clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from FA was the lowest priced and received the third highest evaluation score, the layout offered by FA did not provide the same high fitness equipment value and functionality as the design offered from A_Space Australia. This offer was not deemed best value for Council.

Separable Portion 4 - Playground and Fitness Renewal Package 2 - Westminster Road Park, Bellmere (Div 3)

RANK	TENDERER	EVALUATION SCORE
1	Urban Play - <i>Playground Layout Option 2</i>	82.13
2	Proludic	81.77
3	A_Space Australia	81.17
4	Urban Play - <i>Playground Layout Option 1</i>	81.05
5	Willplay	76.89
6	Forpark Australia	75.67
7	Playscape Creations - <i>Playground Layout Option 1</i>	74.83
8	Austek Play	73.04
9	Playscape Creations - <i>Playground Layout Option 2</i>	Non-conforming

Urban Play (UP) - submitted two comprehensive tender submissions that met all the criteria outlined in the tender specification. The submission from UP for 'Option 2' was the second highest priced offer and received the highest evaluation score due to its design layout and high play value. 'Option 1' offered by UP was the fourth lowest priced offer and received the fourth highest evaluation score. The playground option 1 offered from UP for Westminster Road Park was deemed to have slightly lower play value and functionality for the park than UP option 2 and therefore Urban Play option 1 was not deemed best value to Council.

UP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout, including high play value, from UP option 2 is deemed best value to Council and is recommended for portion 4 of this tender.

Proludic (PL) - clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from PL was the second lowest priced and received the second highest evaluation score, the layout offered by PL did not provide the same high play value and functionality as the design offered from Urban Play option 2. This offer was not deemed best value for Council.

A_Space Australia (AA) - clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from AA was the fifth lowest priced and received the third highest evaluation score, the layout offered by AA did not provide the same high play value and functionality as the design offered from Urban Play option 2. This offer was not deemed best value for Council.

The offer from **Playscape Creations 'option 2'** exceeded the budget allowance outlined in the tender specification for this park and were deemed non-conforming and not considered.

ITEM 3.7 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2 - A1563149 (Cont.)

Separable Portion 5 - Playground and Fitness Renewal Package 2 - Zammitt Road Sportsground (Div 2)

RANK	TENDERER	EVALUATION SCORE
1	Urban Play - <i>Playground Layout Option 2</i>	106.17
2	A_Space Australia	104.38
3	Urban Play - <i>Playground Layout Option 1</i>	103.40
4	Willplay	102.73
5	Forpark Australia	96.04
6	Austek Play	95.90

Urban Play (UP) - submitted two comprehensive tender submissions that met all the criteria outlined in the tender specification. The submission from UP for 'Option 2' was the third highest priced offer and received the highest evaluation score due its design layout and high play value. 'Option 1' offered by UP was the third lowest priced offer and received the third highest evaluation score. The playground option 1 offered from UP for Zammitt Street Sportsground was deemed to have slightly lower play value and functionality for the park than UP option 2 and therefore Urban Play option 1 was not deemed best value to Council.

UP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout, including high play value, from UP option 2 is deemed best value to Council and is recommended for portion 5 of this tender.

A_Space Australia (AA) - clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from AA was the lowest priced and received the second highest evaluation score, however, the layout offered by AA did not provide the same high play value and functionality as the design offered from Urban Play option 2. This offer was not deemed best value for Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council requested quotations from suitably qualified suppliers selected from the prequalified Local Buy Supplier Panel BUS267 Open Spaces, Parks, Play, Sport & Recreation in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract is undertaken within Councils' endorsed Procurement Policy (including Local Preference). All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation.

Moreton Bay Regional Council

ITEM 3.7 TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2 - A1563149 (Cont.)

3.4 Risk Management Implications

This contract will ensure Council receives compliant, innovative playgrounds and fitness nodes to meet the demands of park users and will be installed by suitably qualified and experienced contractors.

A third-party review of financial status has been undertaken on the recommended tenderers. The outcome of these reviews is listed below.

- **Separable Portion 1 and 3** - A_Space Australia received a rating of 'sound' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 1 and 3.
- **Separable Portions 2, 4 and 5** - Urban Play received a rating of 'satisfactory' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 2, 4 and 5.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council has allocated a total of \$1.79M in its 20-21 Capital Projects Budget towards the renewal of playground and fitness infrastructure. The work has been broken down into 2 packages, with package one worth an estimated \$1,040,128.02 (earlier report in today's business paper) and package 2 worth an estimated \$581,439.20. All financials below are excluding GST.

Playground and Fitness Infrastructure - Package 1	\$ 1,040,128.02
Playground and Fitness Infrastructure - Package 2:	
Separable Portion 1 - Tender Price	\$ 105,910.00
Separable Portion 2 - Tender Price	\$ 75,664.00
Separable Portion 3 - Tender Price	\$ 109,750.00
Separable Portion 4 - Tender Price	\$ 109,834.00
Separable Portion 5 - Tender Price	\$ 124,674.00
Package 2 Sub Total	\$ 525,832.00
Contingency - 10%	\$ 52,583.20
Qleave	\$ 3,024.00
Total Package 2 Cost	\$ 581,439.20
Total Package 1 + 2 Cost	\$1,621,567.22
Remaining Funds	\$ 168,432.78

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

MBRC playgrounds and fitness nodes provide dedicated locations for community interaction for children and parents that allow the community to play/ exercise in a safe environment while developing and enhancing fitness, sensory motor, play and social interaction skills using the equipment provided.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

SUPPORTING INFORMATION

Ref: [A20115664](#), [A20115665](#) & [A20272648](#)

The following list of supporting information is provided for:

ITEM 3.7

TENDER - 2020/2021 PLAYGROUND AND FITNESS RENEWAL - PACKAGE 2

#1 Playground Designs

Confidential #2 Tender Assessment - Collins Park

Confidential #3 Tender Assessment - Doman Court

Confidential #4 Tender Assessment - Wallace Street

Confidential #5 Tender Assessment - Westminster Road Park

Confidential #6 Tender Assessment - Zammitt Street

4 PLANNING SESSION

(Cr D Grimwade)

Declarations of interest statement

Councillor Grimwade to inform Council of any personal interests for items in this session, then ask other Councillors if they have any personal interests that will be declared for respective items in the session.

ITEM 4.1

REMISSION REQUEST FOR DEVELOPMENT APPLICATION FEES FOR SOLANDER LAKE BOWLS CLUB

*Meeting / Session: 4 PLANNING
Reference: A20048842 : 7 July 2020
Responsible Officer: CQ, Coordinator Specialist Assessment (PL Development Services)*

Executive Summary

The purpose of this report is to seek Council's decision regarding the remission of \$811.00 for development application fees for a minor change to a condition of the approved Material Change of Use Development Permit for Entertainment and Recreation (Outdoors) at the Solander Lake Bowls Club, Banksia Beach (Cosmos Park Sports Complex).

The Solander Lake Bowls Club holds both a gaming licence and a Community Club liquor licence, and therefore does not meet the criteria of *Council's Remission Policy 2150-015: Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups*.

It is considered however, that the not-for-profit Club provides a valuable service to its members and the wider Bribie Island community, and therefore meets the "intent" of the Policy. It is therefore recommended that the remission request for the Solander Lake Bowls Club be approved.

OFFICER'S RECOMMENDATION

That a remission for the Solander Lake Bowls Club of \$811.00 for development application fees for a minor change to the approved Material Change of Use Development Permit for Entertainment and Recreation (Outdoors) at the Cosmos Park Sports Complex, 70 Sunderland Drive, Banksia Beach (Reference: DA/27470/2013/VCHG/2), be approved.

ITEM 4.1 REMISSION REQUEST FOR DEVELOPMENT APPLICATION FEES FOR SOLANDER LAKE BOWLS CLUB - A20048842 (Cont.)

REPORT DETAIL

1. Background

On 18 March 2020, Council's Manager Development Services approved a reduction of \$969.00 to the Solander Lake Bowls Club for the fees associated with the application for a minor change to a condition of the approved Material Change of Use Development Permit for Entertainment and Recreation (Outdoors) at 70 Sunderland Drive, Banksia Beach.

This fee reduction (from \$1,780.00 to \$811.00) was considered to be reflective of the amount of work required to process an amendment to a single condition of a current Development Permit and is in keeping with fee reductions approved in similar circumstances, i.e. minor change to one condition.

2. Explanation of Item

2.1 Proposal

The applicant, Solander Lake Bowls Club Inc is seeking a minor change to their approval, being a change to a single condition. The condition relates to the use of lights and the ability to introduce an additional night per week.

The Club has requested a full waiver of the application fee, due to the minor nature of the change, stating that the Club is not-for-profit, and that the change to allow the lights on Mitchell Green to be utilised for one additional night per week is not for financial gain. The applicant further advises that the average age of members of the Club is over 70 years and allowing an additional evening each week to play will be of assistance during the warmer months.

Solander Lake Bowls Club is part of the Cosmos Park Sports Complex, which is owned by MBRC. A community lease is held by the Club, and Council's Sport and Recreation department have provided their support for the proposed change to the lighting on the green.

2.2 Remission Policy

The remission request for the \$811.00 application fee has been considered under *Council's Remission Policy 2150-015: Development Fees and Infrastructure Charges for Community Organisations and Charitable Groups*. The Policy outlines criteria to be met regarding not-for-profit status, evidence demonstrating no financial gain, and the provision of services that make a vital contribution to the Moreton Bay region. The Club meets all Policy criteria however it holds both a gaming licence and a Community Club liquor licence.

It is considered that the Club provides a valuable service to its members and the wider Bribie Island community, and therefore meets the "intent" of the Policy. Furthermore, the Remission Policy states that "*Council may consider, by exception, an application for remission, where there is a primary wide community benefit and where a strict application of the scheduled development application fees and charges could cause hardship and reduce valuable services to the community*". It is therefore recommended that the remission request of \$811.00 be approved for the Solander Lake Bowls Club.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications
The remission request has been sought under Council's Remission Policy 2150-015

ITEM 4.1 REMISSION REQUEST FOR DEVELOPMENT APPLICATION FEES FOR SOLANDER LAKE BOWLS CLUB - A20048842 (Cont.)

3.4 Risk Management Implications

The decision regarding this remission request may have implications for future remission requests from other Clubs in the region who have a gaming and liquor licence.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Remissions are factored into Council's budget.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Division 1 Councillor has been consulted.

ITEM 4.2

DA/40376/2020/V2K - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR HEALTH CARE SERVICES, INDOOR SPORT AND RECREATION, SHOP, FOOD AND DRINK OUTLET AND CARETAKER'S ACCOMMODATION, LOCATED AT 54-66 OLD BAY ROAD, DECEPTION BAY

APPLICANT: DL AND ASSOCIATES PTY LTD C/- DTS GROUP QLD PTY LTD
OWNER: AUGUSTA ELC PTY LTD AS TRUSTEE

Meeting / Session: 4 PLANNING
Reference: A20061117 : 21 May 2020 – **Refer Supporting Information A20061124**
Responsible Officer: CA, Senior Planner (PL Development Services)

Executive Summary

APPLICATION DETAILS	
Applicant:	DL and Associates Pty Ltd C/- DTS Group QLD Pty Ltd
Lodgement Date:	20 February 2020
Properly Made Date:	27 February 2020
Confirmation Notice Date:	4 March 2020
Information Request Date:	18 March 2020
Info Response Received Date:	2 April 2020
Public Notification Dates:	Commenced: 14 April 2020 Finished: 12 May 2020
No. of Submissions:	Properly Made: 2 Not Properly Made: 0
Decision Due Date:	22 July 2020
Prelodgement Meeting Held:	Yes (PRE/5356)

PROPERTY DETAILS	
Division:	Division 5
Property Address:	54-66 Old Bay Road, Deception Bay
RP Description	Lot 32 SP152335
Land Area:	16,380m ²
Property Owner	Augusta Elc Pty Ltd as Trustee

STATUTORY DETAILS	
Planning Legislation:	<i>Planning Act 2016</i>
Planning Scheme:	MBRC Planning Scheme
Planning Locality / Zone	General Residential Zone - Suburban Neighbourhood Precinct
Level of Assessment:	Impact and Policy Neutral

This application seeks a Material Change of Use - Development Permit for Health Care Services, Indoor Sport and Recreation, Shop, Food and Drink Outlet and Caretaker's Accommodation at 54-66 Old Bay Road, Deception Bay, described as Lot 32 SP152335.

The application was publicly advertised with two (2) properly made submissions received. The proposed development is consistent with the intent of the MBRC Planning Scheme, and is recommended to be approved, subject to conditions.

Moreton Bay Regional Council

ITEM 4.2 DA/40376/2020/V2K - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR HEALTH CARE SERVICES, INDOOR SPORT AND RECREATION, SHOP, FOOD AND DRINK OUTLET AND CARETAKER'S ACCOMMODATION, LOCATED AT 54-66 OLD BAY ROAD, DECEPTION BAY - A20061117 (Cont.)

This report is being presented to the Council for decision as the proposal received submissions, with the development application to be determined by the Council instead of under Council officer delegation. Therefore, Council is now the authorised entity to decide the development application.

OFFICER'S RECOMMENDATION

- A. That Council, in accordance with the *Planning Act 2016*, approves the development application for a Material Change of Use - Development Permit for Health Care Services, Indoor Sport and Recreation, Shop, Food and Drink Outlet and Caretaker's Accommodation at 54-66 Old Bay Road, Deception Bay, described as Lot 32 SP152335, subject to the following plans/documents and conditions:

Approved Plans and Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Site Plan Proposed	A-102 (B.)	Christian Zambelli Architect	30/03/2020
Site Plan Proposed	A-103 (B.)	Christian Zambelli Architect	30/03/2020
Ground and Roof Plan Proposed - Building 1	A-201 (B.)	Christian Zambelli Architect	30/03/2020
Ground and Roof Plan Proposed - Building 2	A-202 (B.)	Christian Zambelli Architect	30/03/2020
Ground, Level 1 and Roof Plan Proposed - Building 3	A-203 (B.)	Christian Zambelli Architect	30/03/2020
Ground and Roof Plan Proposed - Building 4	A-204 (B.)	Christian Zambelli Architect	30/03/2020
Street View Elevations Proposed	A-300 (B.)	Christian Zambelli Architect	30/03/2020
SW, NW, NE & SE Elevations Proposed - Building 1	A-301 (B.)	Christian Zambelli Architect	30/03/2020
SW, NW, NE & SE Elevations Proposed - Building 2	A-302 (B.)	Christian Zambelli Architect	30/03/2020
SW, NW, NE & SE Elevations Proposed - Building 3	A-303 (B.)	Christian Zambelli Architect	30/03/2020
SW, NW, NE & SE Elevations Proposed - Building 4	A-304 (B.)	Christian Zambelli Architect	30/03/2020
Perspectives	A-305 (B.)	Christian Zambelli Architect	30/03/2020
A, B, C & D Sections Proposed - Building 1 & 2	A-401 (B.)	Christian Zambelli Architect	30/03/2020
E, F, G & H Sections Proposed - Building 3 & 4	A-402 (B.)	Christian Zambelli Architect	30/03/2020
Landscape Plan	2002 Sht-1 Rev. B	Mark Baldock Landscape Architect	17/02/2020
Site Based Stormwater Management Plan	6010-3.1	STORM water consulting	31/03/2020
Traffic Impact Assessment	CIV2313-TRAF01	Contour	12/02/2020
Waste Management Plan	CIV02313 Rev B	Contour	14/02/2020

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Conditions

CONDITION	TIMING
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT	
DEVELOPMENT PLANNING	
1	Approved Plans and/or Documents
A	Undertake development generally in accordance with the approved plans and/or documents. These plans and/or documents will form part of the approval, unless otherwise amended by conditions of this approval.
B	Submit to the Council for its records a 3D digital copy of the final development approval plans in .SKP or .DAE file format. Note: Refer to https://www.moretonbay.qld.gov.au/Services/Building-Development/DA-Lodgement/3D-Model-Submission for more details.
	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first, and to be maintained at all times.
2	Building Design
A	Extend the awnings for Buildings 2 and 3 along the Old Bay Road frontage of the site to the front property boundary or an alternative alignment agreed to by Council in writing that improves sun and rain protection to the uses and members of the public. If required, the awnings are to be cantilevered and not supported by posts.
B	Extend the pavement area in front of Buildings 2 and 3 along the Old Bay Road frontage to the alignment of the awning above it as the presence of an awning above makes the area below unsuited to landscaping.
C	Ensure all glazing along the Old Bay Road frontage remains uncovered and free of signage, stickers, frosting, curtains, blinds and the like, unless otherwise approved by Council in writing, to ensure that there are views into the tenancies from the road and vice versa and the creation of an Active Frontage as defined in the Planning Scheme.
	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first and to be maintained at all times.
3	On-Site Car Spaces
A	Provide car spaces on-site generally in accordance with the approved plans.
B	Provide for the manoeuvring of vehicles on site, generally in accordance with the approved plan. Car spaces, access lanes and driveways shown on the approved plan must not be used for any other purpose.
	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first and to be maintained at all times.
4	Bicycle Parking Facilities

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CONDITION	TIMING									
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT										
DEVELOPMENT PLANNING										
Install secure bicycle parking facilities for a minimum of ten (10) bicycles. Bicycle parking is to be provided in accordance with Austroads (2008), Guide to Traffic management - Part 11: Parking.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first and to be maintained at all times.									
5 Use and Survey										
A Ensure the Caretakers Residence is; (i) not separately titled (for example under a Building Format Plan) from the other tenancies in the development; or (ii) included as part of the common property in any Community Title Scheme. to ensure the use operates as a Caretakers Residence and not as a Dwelling House.	To be maintained at all times.									
B Ensure the approved uses are limited to the maximum Gross Floor Areas as nominated below: <table border="1" style="margin-left: 20px; width: 80%;"> <thead> <tr> <th>Possible Land Use Activity</th> <th>Gross Floor Area</th> </tr> </thead> <tbody> <tr> <td>Health Care Services</td> <td>1,395m²</td> </tr> <tr> <td>Shop</td> <td>540m²</td> </tr> <tr> <td>Food & Drink Outlet</td> <td>80m²</td> </tr> <tr> <td>Indoor Recreation & Sport</td> <td>350m²</td> </tr> </tbody> </table>		Possible Land Use Activity	Gross Floor Area	Health Care Services	1,395m ²	Shop	540m ²	Food & Drink Outlet	80m ²	Indoor Recreation & Sport
Possible Land Use Activity	Gross Floor Area									
Health Care Services	1,395m ²									
Shop	540m ²									
Food & Drink Outlet	80m ²									
Indoor Recreation & Sport	350m ²									
6 Electrical Transformer										
Ensure that there is no electrical transformers located in the front setback of the development.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first and to be maintained at all times.									
7 Premises Hours of Operation and Servicing										
Limit the hours of operation and servicing for all tenancies to between 6am to 9pm Monday to Sunday unless agreed to otherwise by the Council in writing.	At all times.									
8 Street Numbering and Building Names										
Install street numbering conveniently located at the road frontage of the site. Ensure street numbers and any building names are prominently displayed at the road frontage of the site, to enable identification by emergency services.	Prior to commencement of use or Council endorsement of any									

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CONDITION	TIMING
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT	
DEVELOPMENT PLANNING	
	Community Management Statement, whichever occurs first and to be maintained at all times.
9	Fencing
	Ensure that any fencing constructed between this development and the approved Child Care Centre on the same site; (i) is no less than 50% transparent spread evenly across its total surface area and a maximum height of 1.2 metres; and (ii) maintains an opening / gate between the uses that is not secured or locked while the use is operating.
10	External Lighting
A	Install external lighting in accordance with AS4282:2019 - (Control of the Obtrusive Effects of Outdoor Lighting) or as amended.
B	Provide certification from a suitably qualified person that external lighting has been installed in accordance with AS4282:2019 - (Control of the Obtrusive Effects of Outdoor Lighting).
	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first and to be maintained at all times.
11	Pedestrian Lighting
A	Install lighting in any pedestrian areas that require illumination in accordance with AS 1158.3.1 Pedestrian Area (Category P) Lighting – Performance and installation design requirements or as amended.
B	Provide certification from a suitably qualified person that lighting for pedestrian areas satisfies the intent of AS 1158.3.1 Pedestrian Area (Category P) Lighting – Performance and installation design requirements or as amended.
	Prior to commencement of use and for (A) to be maintained at all times.
12	Waste Management Program
A	Implement the approved waste management program. Note: This development will use 1.1 m ³ bins serviced onsite.
B	Manage waste in accordance with SC 6.20 Planning Scheme Policy - Waste.
C	Provide a bin wash down facility connected to sewer as per SC 6.20 Planning Scheme Policy - Waste.
	Prior to commencement of use and for (B) and (C) to be maintained at all times.
13	Landscaping

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CONDITION	TIMING
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT	
DEVELOPMENT PLANNING	
A Provide landscaping generally in accordance with the approved Landscape Plan and Planning Scheme Policy - Integrated Design Appendix D - Landscaping. The landscaping must also include the planting of street trees along both the Old Bay Road and Thompson street frontages at a rate of 1 per 25 metres.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.
B Provide certification, from a suitably qualified person, that landscaping has been implemented in accordance with (A) above.	
C Maintain the landscaping.	At all times.
14 Vehicle Encroachment	
Protect all landscaped areas and pedestrian paths adjoining any car parking areas from vehicular encroachment by wheel stops, kerbing or similar barrier approved by the Council.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first and to be maintained at all times.
15 Screening of Loading Facilities / Plant Areas	
Screen Loading/Unloading Facilities, Plant Areas, Refuse Storage And Other Outdoor Storage Facilities on the site from direct view from any adjoining road or public space.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first and to be maintained at all times.
16 Water and/or Sewerage	
Submit to Council a Certificate of Completion or Provisional Certificate of Completion (for each stage where there are stages) for the development from the Northern SEQ Distributor-Retailer Authority (Unitywater) confirming: (i) a reticulated water supply network connection is available to the land; and (ii) a sewerage network connection is available to the land; and (iii) all the requirements of Unitywater have been satisfied.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.

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CONDITION		TIMING
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT		
DEVELOPMENT PLANNING		
17	Fibre Ready Telecommunications – Single	
A	Provide Fibre-Ready telecommunications infrastructure (Internal and External conduit paths) in accordance with NBN Co Guideline New Developments or NBN Co. Preparation and Installation Guide for SDUs and MDUs as amended, that: <ul style="list-style-type: none"> (i) Extends the service drop conduit from the property boundary to the external Premises Connection Device (PCD) or the likely location of the PCD; and (ii) Extends a communications conduit with drawstring from the external PCD or the likely location of the PCD to the internal Fibre Wall Outlet (FWO) or the likely location of the FWO. 	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.
B	Provide certification to Council from the installer or an RPEQ engineer (electrical engineer) that the works and infrastructure required in (A) above has been done. Note: A template for certification is available from council for the purpose of this condition.	
18	Telecommunications Internal Wiring	
A	Install internal wiring (Category 6 or better) within each tenancy from the expected location of any future Network Termination Device (NTD) for High Speed Broadband (based on the recommended locational criteria in the NBN Co Guideline (MDU Building Design Guide for New Developments or NBN Co. Preparation and Installation Guide for SDUs and MDUs) to the same connection points in the tenancy that would have been or have been installed for telephone and television connections; including but not limited to offices, staff rooms, bedrooms, family/living rooms, study/office and the like.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.
B	Provide certification from the installer or an RPEQ engineer (electrical engineering) that the wiring required in (A) above has been done. Note: A template for certification is available from Council for the purpose of this condition. Installers are recommended to be a registered cabler.	
19	Electricity	
A	Provide evidence (e.g. Certificate for Electricity Supply to Subdividers with Agreement Number or Certificate of Supply) demonstrating that an underground electricity supply network has been or will be constructed to the site.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.
B	(i) Underground the existing overhead electricity supply powerlines (low voltage and 11Kv) along the Old Bay Road frontage of the site between poles P483791 and X21519-B; and	

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CONDITION	TIMING	
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT		
DEVELOPMENT PLANNING		
(ii) Remove power pole SP12649-B and its pole mounted transformer that if still required is to become a Pad mounted transformer and not transferred to another pole; and (iii) Remove power pole P292585 (noted as being likely in conflict with the entrance into the development); and (iv) where necessary to comply with Council standards, install new street lighting posts with lamps as needed along the Old Bay Road Frontage. To remove any doubt, power poles P483791 and X21519-B may remain.		
20	Extent of Vegetation Clearing	
A	Clearing of native vegetation is limited to the habitat tree located along the Old Bay Road frontage.	Prior to and during site works and to be maintained.
B	Provide replacement fauna nesting boxes on-site at the following rate: (i) One (1) nest box for every hollow removed; or (ii) Where hollows have not yet formed in trees greater than 80cm in diameter at 1.3m height, three (3) nest boxes are required for every habitat tree removed.	Prior to the commencement of use.
C	Maintain the existing vegetation along the eastern portion of the site.	Prior to and during site works and to be maintained.
21	Temporary Exclusion Fencing	
	Delineate areas where vegetation is to be maintained with exclusion fencing to prevent accidental felling.	During site works.
22	Disposal of Cleared Vegetation	
	Chip, shred or tub grind cleared native vegetation and spread as mulch or dispose of at an authorised waste facility. Any hollows observed in cleared vegetation must be salvaged and installed as nest boxes in trees within the property.	At all times.
DEVELOPMENT ENGINEERING		
23	Replace Existing Council Infrastructure	
	Replace existing Council infrastructure (including but not limited to street trees and footpaths) that is damaged as part of works carried out in association with the development to Council's standards.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.

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CONDITION	TIMING
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT	
DEVELOPMENT PLANNING	
24	Alterations and Relocation of Existing Services
	Ensure any alteration or relocation in connection with or arising from the development to any service, installation, plant, equipment or other item belonging to or under the control of an entity engaged in the provision of public utility services is to be carried out with the development and at no cost to Council unless agreed to in writing by the Council.
	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.
25	Stormwater
	Carry out the development to ensure that adjoining properties, reserves and roads are protected from ponding or nuisance from stormwater as a result of any works undertaken.
	To be maintained at all times.
26	Stormwater and Flood Management
A	Implement and maintain the works identified in the approved Stormwater Management Plan. <i>Note approved SMP includes 5 SPEL Stormsacks (1 per inlet) and 18 SPEL filter cartridges (EMC 45L)</i>
B	Provide flood warning and flood depth signage for the access off Thompson street and for the flooded car park area, in the locations identified on the approved Site Plan.
C	Submit certification from a suitably qualified Registered Professional Engineer Queensland (RPEQ) that the works, including the signage, have been built in accordance with the approved Stormwater Management Plan.
D	Provide a registered easement for drainage purposes in favour of Council over the area shown on the approved Site Plan in red hatch under its standard terms and requirements as registered with the Titles office.
	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.
27	Construction Management Plan
A	Submit and have approved by Council, a Construction Management Plan (CMP) prepared by the Principal Contractor. The CMP is to outline, in sufficient detail, the processes that will be employed to minimise impacts on the surrounding community during construction. These processes are to cover the following: (i) All construction access to be from Thompson Street (ii) Material delivery and storage locations (iii) Waste locations and collection details (iv) Construction office accommodation (v) Contractor / tradesman vehicle parking arrangements (vi) Works that may make audible noise outside of 6:30am to 6:30pm any business day or Saturday.
	Not less than two (2) weeks prior to commencement of works. To be maintained current at all times.

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CONDITION		TIMING
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT		
DEVELOPMENT PLANNING		
	<p>The CMP may include a site layout drawing identifying these areas.</p> <p>The CMP needs to reflect any staging requirements.</p> <p>Notes: Council will generally only approve early starts for large concrete pours during summer (e.g. monolithic concrete pours for basements and suspended floor slabs).</p> <p>Dewatering directly into Council's stormwater system (pipes or overland flow) without appropriate water quality treatment/improvement is not acceptable.</p> <p>Traffic control measures may need to be put in place for the duration of the construction works to control contractor / tradesman vehicle parking arrangements, this should be documented within the CMP.</p> <p>Materials unloading and loading must occur on-site unless prior written approval is given by Council.</p> <p>All construction office accommodation and associated temporary buildings is to be contained within the site or on a nearby site.</p>	
B	Implement the approved Construction Management Plan (CMP) and keep a copy of the approved CMP on site at all times during construction.	At all times during construction of the development.
28	Erosion and Sediment Control	
A	Implement an Erosion and Sediment Control Plan prepared by an experienced Certified Professional in Erosion and Sediment Control (CPESC) in accordance with the International Erosion Control Association Australasia (IECA) Best Practice and Sediment Control document.	Prior to commencement of works and to be maintained current at all times during construction.
29	Driveway Crossover, Access, Internal Roadways, Parking and Servicing Areas	
A	Design and construct sealed (concrete or bitumen) driveway crossovers, accesses, internal roadways, parking and servicing areas (and associated works), in accordance with the approved plans and documents of development, the Department of Transport and Main Roads Manual of Uniform Traffic Control Devices (MUTCD), Australian Standards and the MBRC Planning Scheme current at the time of the building works application.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.

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CONDITION	TIMING	
MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT		
DEVELOPMENT PLANNING		
	<i>Note driveway crossing levels to Thompson St to match ultimate kerb and channel with the future continuation of the existing eastern profile opposite Rainbow St</i>	
B	Provide certification from a suitably qualified Registered Professional Engineer Queensland (RPEQ) that all works have been designed and constructed in accordance with this permit condition.	
30	Minimum Flood Planning Level	
A	Design and construct the floor levels of each building to at least the Council adopted Flood Planning Level (FPL). The FPL for this site at the time of approval is 4.4m m AHD.	Prior to commencement of use or Council endorsement of any Community Management Statement, whichever occurs first.
B	Submit to Council As-Constructed survey prepared by a Registered Surveyor, certifying that the development has been constructed in accordance this condition.	

ADVICES	
1	Aboriginal Cultural Heritage Act 2003
	<p>The <i>Aboriginal Cultural Heritage Act 2003</i> commenced in Queensland on April 16, 2004. The Act provides blanket protection of Aboriginal cultural heritage sites and places, including significant areas and objects, as well as archaeological remains. The Act also recognises that Aboriginal cultural heritage parties are key stakeholders in the assessment and management of Aboriginal cultural heritage.</p> <p>Under the Act, if a proposed activity involves disturbance of the ground surface, cultural heritage Duty of Care must be considered. This involves consideration of whether an activity is <i>likely</i> to harm Aboriginal cultural heritage. This may require involvement from the relevant Aboriginal cultural heritage party.</p> <p>Cultural heritage Duty of Care compliance ultimately lies with the person or entity conducting the activity, and penalty provisions apply for failing to fulfil this Duty of Care.</p> <p>Council strongly advises that before undertaking the land use activity, you refer to the cultural heritage duty of care - Department of Aboriginal and Torres Strait Islander Partnerships (Queensland Government) for further information regarding the responsibilities of the developer.</p>
2	Adopted Charges
	<p>Payment of an Adopted Infrastructure Charge in accordance with Council's Infrastructure Charges Resolution (No. 8) dated 14 August 2018 or as amended apply to this development approval.</p> <p>From 1 July 2014, Moreton Bay Regional Council no longer issues an Infrastructure Charges Notice on behalf of Unitywater for water supply and sewerage networks and therefore a separate Infrastructure Charges Notice may be issued directly to the applicant by Unitywater in respect to this development approval.</p>

ITEM 4.2 DA/40376/2020/V2K - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR HEALTH CARE SERVICES, INDOOR SPORT AND RECREATION, SHOP, FOOD AND DRINK OUTLET AND CARETAKER'S ACCOMMODATION, LOCATED AT 54-66 OLD BAY ROAD, DECEPTION BAY - A20061117 (Cont.)

ADVICES	
	Payment of Infrastructure Charges is to be in accordance with the Infrastructure Charges Notice issued with this development approval and any Infrastructure Charges Notice issued by Unitywater. From 1 July 2014, all Infrastructure Charges for infrastructure networks controlled by Unitywater (eg. water and/or sewerage) regardless of when the Infrastructure Charges Notice was issued are to be paid directly to Unitywater while Infrastructure Charges for networks controlled by Moreton Bay Regional Council will continue to be paid directly to Moreton Bay Regional Council.
3	Food Premises - Food Business Licence Advice
	In accordance with the Food Act 2006, the following must be submitted to Council prior to the commencement of construction or fit out of any licensable food business: <ol style="list-style-type: none"> 1. An application for food business licence. 2. Plans and elevations (refer to note below). 3. Supporting documentation. 4. Relevant fee. <p>Note: The application is assessed against the provisions of the <i>Food Act 2006, Australia and New Zealand Food Standards Code and AS 4674 – Design, construction and fit-out of food premises (or equivalent)</i>.</p>
4	Signage
	Ensure all signage on the site is established on the site either: <ol style="list-style-type: none"> 1. In accordance with the Requirements for Accepted Development of the Advertising Devices Code; OR 2. In accordance with any Operational Works - Development Permit for an Advertising Device.

- B. That the Council report for this application be published to the website as Council's statement of reasons in accordance with Section 63 (5) of the *Planning Act 2016*.
- C. That the following information be included in the Decision Notice.

Decision Notice information

	Details to Insert
Application Type	Material Change of Use - Development Permit for Health Care Services, Indoor Sport and Recreation, Shop, Food and Drink Outlet and Caretaker's Accommodation
Relevant Period of Approval	Material Change of Use – 6 years
Section 64(5) Deemed Approval	Not applicable
Superseded Planning Scheme	Not applicable
Variation approval affecting the Planning Scheme	Not applicable

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Other Necessary Permits	<ul style="list-style-type: none">Operational Works – Development PermitBuilding Works – Development Permit
Codes for Accepted Development	Not applicable
Referral Agencies	There are no Referral Agencies
Submissions	There were two (2) properly made submissions received about this application.

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REPORT DETAIL

1. Background

On 9 April 2019, Council approved a Material Change of Use - Development Permit for Child Care Centre over the southern portion of the site (DA/37063/2018/V2C). This current development application seeks to develop the remaining site area.

On 25 November 2019, a Prelodgement Meeting was held in relation to the uses proposed as part of this development application (PRE/5356) and this development application is consistent with what was discussed at that meeting.

2. Explanation of Item

2.1 Proposal

This application seeks a Material Change of Use - Development Permit for Health Care Services, Indoor Sport and Recreation, Shop, Food and Drink Outlet and Caretaker's Accommodation.

The applicant has described the proposal as the development of a health care hub consisting of various health care services, ancillary shops, café, indoor swim school and a caretaker's residence. The site also contains an existing approval for a Child Care Centre (DA/37063/2018/V2C) over the southern portion of the site.

A summary of the development components proposed is provided below:

Tenancy	Gross Floor Area	Possible Land Use Activity
1	250m ²	Health Care Services (e.g. Medical Centre)
2	400m ²	Health Care Services / Shop (e.g., Medical and/or Chemist)
3	80m ²	Health Care Services / Food & Drink Outlet (e.g. Medical and/or Café and/or convenience store)
4	100m ²	Health Care Services
5	135m ²	Health Care Services
6	140m ²	Health Care Services / Shop (e.g., Medical and/or Chemist)
7	130m ²	Health Care Services
8	160m ²	Health Care Services
9	350m ²	Indoor Recreation & Sport (Indoor Swim School)
-	245m ²	Caretakers Accommodation (Caretakers residence)

The development has been designed to create an active frontage along Old Bay Road through the provision of awnings, windows and architectural features. The majority of the Thompson Street frontage is mapped as being within a Medium Risk Flood Hazard Area. As such, the built form itself does not encroach into this mapped area. Car parking spaces are proposed to be constructed along the Thompson Street frontage, however a wider landscape buffer is proposed to soften the hardstand of the car park area. The western portion of the site contains established vegetation that is to be maintained.

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Access to the development is provided via both Old Bay Road and Thompson Street. The Thompson Street access point is located within the Medium Risk Flood Hazard Area and floods in a 1% Annual Exceedance Probability (AEP) with a depth of approximately 300mm. Due to the limited flood depth and the availability of an alternate flood free access via Old Bay Road, the Thompson Street access point is satisfactory with the provision of appropriate signage outlining the hazard.

A total of eighty-three (83) car parking spaces are proposed to service the development. The northern car parking area is prone to flooding in a 1% AEP event to an approximate depth of 300mm for seven (7) car parking spaces. Due to the limited flood depth (and based on the Queensland Urban Drainage Manual) the location of these spaces is satisfactory with the provision of appropriate signage outlining the hazard.

2.2 Description of the Site and Surrounds

The site is located on the corner of Old Bay Road and Thompson Street, Deception Bay and is within the General Residential Zone - Suburban Neighbourhood Precinct.

As the development site is adjacent to Progress Park Sports Fields that then connects onto Council owned land and the Christ the King Catholic Primary School, in close proximity to Deception Bay North State School and has an existing approval for a Child Care Centre on the southern portion of the site, the development proposal represents the expansion of an existing Neighbourhood Hub.

The site is relatively clear of vegetation due to previous clearing that has lawfully occurred, with the exception of a vegetated area along the eastern portion of the site and a single tree along the Old Bay Road frontage. This development application proposes to retain the existing vegetation along the eastern boundary, however the tree along the Old Bay Road frontage is proposed to be removed to make way for vehicle access to the site.

A portion of the site is mapped within the Balance and Medium Risk Area of the Flood Hazard Overlay.

An overview of the surrounding area, including zones and land uses, is outlined in the below table:

Directions	Planning Scheme Zone	Current Land Use
North	Rural Zone	Rural properties on the opposite side of Thompson Street
South	Recreation and Open Space Zone	Progress Park Sports Fields
East	Recreation and Open Space Zone	Stormwater drainage directly adjacent to the site and Dwelling Houses beyond
West	General Residential Zone - Suburban Neighbourhood Precinct	Dwelling Houses

2.3 Assessment Benchmarks related to the *Planning Regulation 2017*

The *Planning Regulation 2017* (the Regulation) prescribes Assessment Benchmarks that the application must be carried out against, which are additional or alternative to the Assessment Benchmarks contained in Council's Planning Scheme.

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These Assessment Benchmarks are prescribed as being contained in:

- the South East Queensland Regional Plan and Part E of the State Planning Policy; and
- Schedule 10 of the Regulation.

Applicable Assessment Benchmarks:	<u>State Planning Policy</u> <ul style="list-style-type: none"> • State Planning Policy, Part E <u>Regional Plan</u> <ul style="list-style-type: none"> • South East Queensland Regional Plan
SEQ Regional Plan Designation:	<ul style="list-style-type: none"> • Urban Footprint
Koala Habitat Designation:	Nil

2.3.1 State Planning Policy

A new State Planning Policy came into effect on 3 July 2017 and is not currently integrated into the MBRC Planning Scheme. The following assessment benchmarks are to be applied to the assessment of development applications until the State interests have been appropriately integrated into Council's planning scheme. Assessment against the SPP assessment benchmarks is as follows:

Assessment benchmark - livable communities		
Applicable to Development	SPP requirement	Comment
No	None	Not applicable
Assessment benchmark - mining and extractive resources		
Applicable to Development	SPP requirement	Comment
No	None	Not applicable
Assessment benchmarks - water quality		
Applicable to Development	SPP requirement	Comment
Yes	(1) Development is located, designed, constructed and operated to avoid or minimize adverse impacts on environmental values arising from <ul style="list-style-type: none"> (a) altered stormwater quality and hydrology (b) waste water (c) the creation or expansion of non-tidal artificial waterways (d) the release and mobilization of nutrients and sediments. (2) Development achieves the applicable stormwater management design	An assessment of the proposed development has been undertaken against the applicable SPP requirements and the proposal has been determined to comply.

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	<p>objectives outlined in tables A and B (appendix 2)</p> <p>(3) Development in a water supply buffer area avoids adverse impacts on drinking water supply environmental values.</p>	
Assessment benchmarks - natural hazards, risk and resilience		
Applicable to Development	SPP Requirement	Comment
Yes	<p>Erosion prone areas within a coastal management district:</p> <p>(1) Development does not occur in an erosion prone area within a coastal management district unless the development cannot feasibly be located elsewhere as is:</p> <p>(a) coastal dependent development; or</p> <p>(b) temporary, readily relocatable or able to be abandoned development; or</p> <p>(c) essential community infrastructure; or</p> <p>(d) minor redevelopment of an existing permanent building or structure that cannot be relocated or abandoned.</p> <p>(2) Development permitted in (1) above, mitigates the risks to people and property to an acceptable or tolerable level.</p> <p>Bushfire, flood, landslide, storm tide inundation, and erosion prone areas outside the coastal management district:</p> <p>(3) Development other than that assessed against (1) above, avoids natural hazard areas, or where it is not possible to avoid the natural hazard area, development mitigates the risks to people and property to an acceptable or tolerable level.</p> <p>All natural hazard areas:</p> <p>(4) Development supports and does not hinder disaster management response or recovery capacity and capabilities.</p> <p>(5) Development directly, indirectly and cumulatively avoids an increase in the severity of the natural hazard and the potential for damage on the site or to other properties.</p>	<p>An assessment of the proposed development has been undertaken against the applicable SPP requirements and the proposal has been determined to comply.</p>

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	<p>(6) Risks to public safety and the environment from the location of hazardous materials and the release of these materials as a result of a natural hazard are avoided.</p> <p>(7) The natural processes and the protective function of landforms and the vegetation that can mitigate risks associated with the natural hazard are maintained or enhanced.</p>	
Assessment benchmarks - strategic airports and aviation facilities		
Applicable to Development	SPP Requirement	Comment
No	None	Not applicable

2.3.2 *South East Queensland Regional Plan*

The site is located in the Urban Footprint designation. The development proposal is for an urban activity in the Urban Footprint, and there are no requirements in the State Planning Regulatory Provisions applicable to the development proposal.

2.3.3 *Schedule 10 of the Regulation – Koala Habitat (not applicable)*

The site is not located in a Koala Priority Area or Koala Habitat Area and therefore the assessment benchmarks within the Regulation are not applicable. To remove any doubt, there were also no koala habitat regulatory controls applying to the site prior to 7 February 2020 when the state regulations dealing with koala habitat were amended. This is for information purposes only due to a submission raising concerns relating to koalas within the area.

2.4 Assessment Against Local Categorising Instrument - Moreton Bay Regional Council Planning Scheme

An assessment against the relevant parts of the planning scheme is set out below.

2.4.1 *Strategic Framework*

The proposal is generally consistent with the Strategic Framework. Given the proposal, on balance, achieves the Overall Outcomes of the relevant codes, an assessment against the Strategic Framework is not required by the development proposal.

2.4.2 *Assessment of Applicable Codes*

Code Compliance Summary

The assessment below identifies how the development proposal achieves the assessment benchmarks and where the development proposal;

- (a) proposes an alternative 'Example' satisfying or not satisfying the corresponding Performance Outcome; and
- (b) proposes an outcome where no 'Example' is stated in the code and the proposed outcome does not satisfy the corresponding Performance Outcome.

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Assessment Benchmarks	Compliance with Overall Outcomes	Performance Outcomes assessment is required
Zone/ Local Plan Code		
General Residential Zone Code - Suburban Neighbourhood Precinct	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	PO5, PO16, PO26, PO68, PO69, PO73, PO76
Overlay Codes		
Flood Hazard Overlay Code	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The assessment of the development proposal against the Performance Outcomes of the applicable codes is discussed below in section 2.4.3.

2.4.3 Performance Outcome Assessment

Performance Outcome	Example
General Residential Zone Code - Suburban Neighbourhood Precinct	
PO5 Front setbacks ensure non-residential buildings address and actively interface with streets and public spaces.	E5.1 For the primary street frontage buildings are constructed: <ol style="list-style-type: none"> to the property boundary; or setback a maximum of 3m from the property boundary, where for the purpose of outdoor dining. AND E5.2 For the secondary street frontage, setbacks are consistent with adjoining buildings.
<i>Performance Outcome Assessment</i>	
The built form of the development provides setbacks ranging from 1.5m to 2.9m along the Old Bay Road frontage and between 1.5m and 4.9m along the Thompson Street frontage.	
The increased setbacks along the Old Bay Road frontage have been provided to allow additional pavement along the frontage where the verge narrows. Although setback from the primary street frontage, the built form addresses the street and provides an active interface through the provision of awnings, windows and architectural features.	
The built form along Thompson Street, being the secondary street frontage, contains setbacks that ensure the built form does not encroach within the mapped Medium Risk Flood Hazard Area. Example E5.2 suggests setbacks for the secondary street frontage are consistent with adjoining buildings. Although there are no buildings adjoining this site, the Dwelling Houses to the east are setback approximately 4.5m. An increased setback along this frontage is therefore more in line with the residential development to the east and also consistent with setbacks sought for residential development within the Suburban Neighbourhood Precinct. Windows are provided within the built	

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Performance Outcome	Example				
<p>form in order to provide casual surveillance of the public space. A landscape buffer is also proposed to be provided along this frontage.</p> <p>Overall, it is recommended that the performance solution be accepted in this instance.</p>					
<p>PO16</p> <ul style="list-style-type: none"> a. Development ensures that the biodiversity quality and integrity of habitats is not adversely impacted upon but maintained and protected. b. Development does not result in the net loss of fauna habitat. Where development does result in the loss of a habitat tree, development will provide replacement fauna nesting boxes at the following rate of 1 nest box for every hollow removed. Where hollows have not yet formed in trees > 80cm in diameter at 1.3m height, 3 nest boxes are required for every habitat tree removed. c. Development does not result in soil erosion or land degradation or leave land exposed for an unreasonable period of time but is rehabilitated in a timely manner <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Note: Further guidance on habitat trees is provided in Planning scheme policy - Environmental areas</p> </div>	<p>No example provided.</p>				
<p><i>Performance Outcome Assessment</i></p>					
<p>The site is relatively clear of vegetation due to previous clearing that has lawfully occurred, with the exception of a vegetated area along the eastern portion of the site and a single habitat tree along the Old Bay Road frontage. This development application proposes to retain the existing vegetation along the eastern boundary, however the tree along the Old Bay Road frontage is proposed to be removed to allow vehicle access to the site.</p> <p>In order to achieve compliance with Performance Outcome PO16, if the development application were approved, it is recommended to be subject to a condition requiring nest boxes to be provided on site.</p> <p>Therefore, with a recommended condition requiring the placement of nest boxes, the proposal achieves the Performance Outcome.</p>					
<p>PO26</p> <p>All Council controlled frontage roads adjoining the development are designed and constructed in accordance with Planning scheme policy - Integrated design and Planning scheme policy - Operational works inspection, maintenance and bonding procedures. All new works are</p>	<p>E26</p> <p>Design and construct all Council controlled frontage roads in accordance with Planning scheme policy - Integrated design, Planning scheme policy - Operational works inspection, maintenance and bonding procedures and the following:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 50%;">Situation</th> <th style="width: 50%;">Minimum construction</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> </tbody> </table>	Situation	Minimum construction		
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Performance Outcome	Example	
<p>extended to join any existing works within 20m.</p> <p>Note - Frontage roads include streets where no direct lot access is provided. Note - The road network is mapped on Overlay map - Road hierarchy Note - The Primary and Secondary active transport network is mapped on Overlay map - Active transport.</p> <p>Note - Roads are considered to be constructed in accordance with Council's standards when there is sufficient pavement width, geometry and depth to comply with the requirements of Planning scheme policy - Integrated design and Planning scheme policy - Operational works inspection, maintenance and bonding procedures.</p>	<p>Frontage road unconstructed or gravel road only; OR Frontage road sealed but not constructed* to Planning scheme policy - Integrated design standard; OR Frontage road partially constructed* to Planning scheme policy - Integrated design standard.</p>	<p>Construct the verge adjoining the development and the carriageway (including development side kerb and channel) to a minimum sealed width containing near side parking lane (if required), cycle lane (if required), 2 travel lanes plus 1.5m wide (full depth pavement) gravel shoulder and table drainage to the opposite side. The minimum total travel lane width is:</p> <ul style="list-style-type: none"> • 6m for minor roads; • 7m for major roads.
<p>Note - Major roads are sub-arterial roads and arterial roads. Minor roads are roads that are not major roads. Note - Construction includes all associated works (services, street lighting and linemarking).</p> <p>Note - Alignment within road reserves is to be agreed with Council.</p> <p>Note - *Roads are considered to be constructed in accordance with Council standards when there is sufficient pavement width, geometry and depth to comply with the requirements of Planning scheme policy - Integrated design and Planning scheme policy - Operational works inspection, maintenance and bonding procedures. Testing of the existing pavement may be required to confirm whether the existing works meet the standards in Planning scheme policy - Integrated design and Planning scheme policy - Operational works inspection, maintenance and bonding procedures.</p>		
<p><i>Performance Outcome Assessment</i></p>		
<p>Thompson Street is a Council district collector with a 20m road reserve width and 6m seal. There is currently no kerb and channel constructed along both sides of the street for a length of approximately 250m, extending from Old Bay Road. Given that Thompson Street is mapped as a trunk road, no frontage works have been conditioned as it is recognised that upgrades will be required in the future that will be better managed as a coordinated process and not a piecemeal upgrade.</p> <p>Further, while a district collector typology would require a 26.8m reserve width, such a typology provides an on street car parking lane (2.6m wide) on each side. However given the design of the development along Thompson Street and the flood constrained nature of land opposite, it is very unlikely on street parking lanes along this section of Thompson Street would ever be necessary (in contrast to the existing fully developed section to the east). The remaining components of the</p>		

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Performance Outcome	Example																																	
<p>typology can be accommodated in the existing road reserve width. Therefore, it is not necessary to require any widening of the existing 20.0m wide trunk road reserve.</p> <p>Therefore, the proposal achieves the Performance Outcome.</p>																																		
<p>PO68 Retail and commercial uses within a neighbourhood hub are of a scale that provide for the convenience needs or localised services of the immediate neighbourhood and do not constitute the scale or function of a Local centre.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Note - For the function and scale of a Local centre refer to Table 6.2.1.1 Moreton Bay centres network.</p> </div>	<p>E68 Retail and commercial uses within a neighbourhood hub consist of no more than:</p> <ol style="list-style-type: none"> a. 1 small format supermarket with a maximum GFA of 1200m²; b. 10 small format retail or commercial tenancies with a maximum GFA of 100m² each. 																																	
<p><i>Performance Outcome Assessment</i></p>																																		
<p>This application seeks to expand an existing neighbourhood hub to provide nine (9) retail/commercial tenancies, creating a Healthcare Centre, ranging in size as outlined below:</p>																																		
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<p>Total Gross Floor Area (GFA) = 1,745m² (does not include Caretakers Accommodation as this is a residential use)</p>																																		
<p>The Performance Outcome requires retail and commercial uses within a neighbourhood hub to be of a scale that provides for the convenience needs or localised services of the immediate neighbourhood and not be of a scale or function of a Local centre.</p>																																		
<p>Table 6.2.1.1 Moreton Bay Centres Network within the Planning Scheme identifies the scale of retail and commercial activities that would determine a Local centre. Of note, to be considered a Local centre Table 6.2.1.1 identifies the scale of retail activities as ranging between 5000m² - 7000m² GFA and commercial activities ranging between 2000m² - 5000m² GFA. As demonstrated above, the total GFA is less than what would constitute a Local centre. Further, Table 6.2.1.1 includes a full-line supermarket and local professional offices as being provided within a Local centre that are not proposed in this application. In this instance, the uses proposed as part of this application are small scale that are typically health related and overall, are of a scale that will provide for the immediate neighbourhood and therefore achieves the Performance Outcome.</p>																																		

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Performance Outcome	Example								
<p>PO69 The expansion (into adjoining lots) of existing neighbourhood hubs or the establishment of a new neighbourhood hub must:</p> <ol style="list-style-type: none"> a. adjoin or address a park, public open space or include privately owned civic or forecourt space having a minimum area of 400m²; b. be located on the corner of a sub-arterial or collector road; c. form a 'Main street' having a maximum length of 200m; d. be centrally located within an 800m radial catchment; e. be separated from other neighbourhood hubs and centres by 1600m, measured from the centre of each neighbourhood hub or centre. 	<p>No example provided.</p>								
<i>Performance Outcome Assessment</i>									
<p>This development represents the expansion of an existing Neighbourhood Hub.</p> <p>Part e. of Performance Outcome PO69 requires neighbourhood hubs to be separated from other neighbourhood hubs and centres by 1600m, measured from the centre of each neighbourhood hub or centre. The proposal is unable to comply with part e. of the Performance Outcome as it is located closer than 1600m to the Deception Bay Centre and the following Neighbourhood Hubs:</p> <table border="1" data-bbox="497 1267 1300 1397" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>Deception Bay District Centre</td> <td>Approx. 1,350m</td> </tr> <tr> <td>Alleena Avenue Neighbourhood Hub</td> <td>Approx. 1,200m</td> </tr> <tr> <td>Zammit Street Neighbourhood Hub</td> <td>Approx. 1,200m</td> </tr> <tr> <td>Wallin Avenue Neighbourhood Hub</td> <td>Approx. 1,400m</td> </tr> </tbody> </table> <p>As the proposal is unable to comply with the Performance Outcome, assessment against the Overall Outcome is required and discussed in section 2.4.4 below.</p>		Deception Bay District Centre	Approx. 1,350m	Alleena Avenue Neighbourhood Hub	Approx. 1,200m	Zammit Street Neighbourhood Hub	Approx. 1,200m	Wallin Avenue Neighbourhood Hub	Approx. 1,400m
Deception Bay District Centre	Approx. 1,350m								
Alleena Avenue Neighbourhood Hub	Approx. 1,200m								
Zammit Street Neighbourhood Hub	Approx. 1,200m								
Wallin Avenue Neighbourhood Hub	Approx. 1,400m								
<p>PO73 All buildings exhibit a high standard of design and construction, which:</p> <ol style="list-style-type: none"> a. add visual interest to the streetscape (e.g. variation in materials, patterns, textures and colours, cantilevered awning); b. enable differentiation between buildings; c. contribute to a safe environment; d. incorporate architectural features within the building facade at the street level to create human scale (e.g. cantilevered awning); e. include building entrances that are readily identifiable from the road frontage; 	<p>No example provided.</p>								

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Performance Outcome	Example
<ul style="list-style-type: none"> f. locate and orientate to favour active and public transport usage by connecting to pedestrian footpaths on the street frontage and adjoining sites; g. incorporate appropriate acoustic treatments, having regard to any adjoining residential uses; h. facilitate casual surveillance of all public spaces. 	
<i>Performance Outcome Assessment</i>	
<p>The proposed built form has been architecturally designed and provides an active frontage through glazing, awnings and architectural features. The development provides pedestrian access points from the Old Bay Road frontage that lead into the site where delineated lobby areas identify the access point for each tenancy.</p> <p>However, the development is unable to comply with part e. of the Performance Outcome as individual building entrances are not identifiable from the road frontage and are instead accessible from within the car parking area.</p> <p>As the proposal is unable to comply with the Performance Outcome, assessment against the Overall Outcome is required and discussed in section 2.4.4 below.</p>	
<p>PO76 The number of car parking spaces is managed to:</p> <ul style="list-style-type: none"> a. avoid significant impacts on the safety and efficiency of the road network; b. avoid an oversupply of car parking spaces; c. avoid the visual impact of large areas of open car parking from road frontages and public areas; d. promote active and public transport options; e. promote innovative solutions, including on-street parking and shared parking areas. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Note - Refer to Planning scheme policy - Integrated transport assessment for guidance on how to achieve compliance with this outcome.</p> </div>	<p>E76.1 Car parking is provided in accordance with Schedule 7 - Car parking.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Note - The above rates exclude car parking spaces for people with a disability required by Disability Discrimination Act 1992 or the relevant disability discrimination legislation and standards.</p> </div>
<i>Performance Outcome Assessment</i>	
<p>The development provides a total of eighty-three (83) car parking spaces. The Applicant has submitted a Traffic Impact Assessment to support the number of car parking spaces provided. It is noted that all proposed uses are able to achieve the suggested car parking rates outlined within Schedule 7 of the Planning Scheme, with the exception of the Indoor Sport and Recreation use (Swim School). Schedule 7 suggests a total of thirty-five (35) spaces be provided for the Swim School, with the development proposing instead a total of fifteen (15) spaces.</p>	

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Performance Outcome	Example
<p>In this instance an alternate parking rate is proposed by the Applicant, and supported by the Traffic Impact Assessment, due to the following reasons:</p> <ul style="list-style-type: none"> • The pool itself is relatively small covering an area of 120m². The areas surrounding the pool are ancillary to the pool, being the change rooms and office. The ancillary areas will not generate additional patronage to the swim school. • Due to the size of the pool, there will be a limit on the number of children participating in swim classes at any one time. • The swim school forms part of a larger development where cross utilisation will occur between the different land uses within the site. In particular, cross utilisation is expected to occur across the healthcare, shop and café uses, where patrons may visit multiple uses in a single trip. This is expected to reduce the overall parking demand for the development. • The development is surrounded by established residential areas, in proximity to Deception Bay North State School and is accessible by public transport, as well as pedestrian and cyclist facilities. Therefore, a portion of patrons will access the site by public transport, walking, cycling, mobility scooter etc. <p>Car parking areas are primarily internal to the site and surrounded by built form. The exception to this is the northern car parking area along the Thompson Street frontage where the hardstand of the car parking area is instead softened by vegetation. This outcome is due to this portion of the site being mapped within the Medium Risk Flood Hazard Area and therefore does not contain any built form. Although the northern car parking area is within a flood hazard area, the flood depth has only an approximate depth of 300mm for seven (7) car parking spaces. Due to the limited flood depth the location of these spaces is satisfactory with the provision of appropriate signage outlining the hazard. A recommendation of this approval requires signage to be provided identifying the hazard.</p> <p>Overall, car parking is provided on-site in a way that avoids the visual impact of large open car parking from road frontages and public areas. The oversupply of car parking has been avoided with the opportunity for the development to be accessed by public transport and active transport options. The development also provides end of trip facilities such as bicycle parking spaces, a shower and lockers.</p> <p>Therefore, in this instance, the proposal achieves the Performance Outcome.</p>	

2.4.4 Overall Outcome Assessment

The development proposal does not comply with Performance Outcomes PO69 and PO73 of the General Residential Zone Code (Suburban Neighbourhood Precinct). Therefore, the proposal is required to be assessed against the applicable Overall Outcomes of the code as follows;

General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
<p>a. The suburban neighbourhood precinct consists of a primarily residential urban fabric providing predominantly low density, low rise, detached housing on a variety of lot sizes with a maximum site density of 15 dwellings per hectare or a maximum site density of 75 dwellings</p>	<p>Yes</p>	<p>The site is located within a well-established residential area that primarily consists of a low density, low rise, detached housing. The proposed development will not compromise this outcome.</p> <p>Therefore, the overall outcome is achieved.</p>

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
per hectare if complying with b. v. below.		
<p>b. Residential activities consist of:</p> <ul style="list-style-type: none"> i. Detached dwelling houses, predominantly on traditional lots; ii. Detached dwelling houses on narrow lots and Dual Occupancies where they are dispersed within the streetscape or are located within easy walking distance to services (centre, public transport node, community facilities) or park; iii. Domestic outbuildings are subordinate in appearance and function to the dwelling; iv. Retirement facilities, Residential care facilities and Relocatable home parks are located within easy walking distance of a centre; v. Multiple dwellings, Rooming accommodation, short-term accommodation and tourist park only establish where they will support a higher order or district centre or a train station by being adjacent (within 400m walking distance) to that higher order or district centre or train station. vi. The built form of concentrated residential uses and managed communities (e.g. multiple dwellings, retirements facilities, residential care facilities, relocatable home parks are designed to integrate with the surrounding neighbourhood. 	No	<p>A Caretaker's Accommodation use is proposed as part of this application.</p> <p>Although not listed as a specific use within the Overall Outcome, a Caretaker's accommodation is defined as:</p> <p><i>"the use of premises for a dwelling for a caretaker of a non-residential use on the same premises"</i></p> <p>It is clear and obvious that a Caretakers accommodation as a land use for a residential purpose is consistent with many of the other residential uses listed in the overall outcome with no justifiable reason for its omission.</p> <p>As a dwelling house and other residential land uses containing a 'dwelling' are listed uses, while there may be a technical non-compliance with the overall outcome a pragmatic approach is that the Caretakers accommodation is consistent with the intent of the overall outcome.</p>
<p>c. The design, siting and construction of residential uses are to:</p> <ul style="list-style-type: none"> i. contribute to an attractive streetscape with priority given to pedestrians; ii. encourage passive surveillance of public spaces; iii. result in privacy and residential amenity consistent with the low 	Yes	<p>The Caretaker's Accommodation, being a residential use as discussed above, is located above Tenancies 6-8 and has been designed to:</p> <ul style="list-style-type: none"> • contribute to an attractive streetscape

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
density residential character of the area; iv. provide a diverse and attractive built form; v. provide a low rise built form compatible with its surrounds; vi. incorporate sub-tropical urban design principles that respond to local climatic conditions; vii. incorporate sustainable practices including maximising energy efficiency and water conservation; viii. incorporate natural features and respond to site topography; ix. cater for appropriate car parking and manoeuvring areas on site; x. be of a scale and density consistent with the low density residential character of the area; xi. provide urban services such as reticulated water, sewerage, sealed road, parks and other identified infrastructure.		<ul style="list-style-type: none"> • encourage passive surveillance of public spaces, including internal to the site • provides privacy and residential amenity for the caretaker • has been architecturally designed to provide a diverse and attractive built form • is located within the low-rise two storey built form • will be connected to urban services. Therefore, the overall outcome is achieved.
d. Home based business can...	N/A	The development does not include a Home based business.
e. Non-residential uses in the suburban neighbourhood precinct take the form of community activities, corner stores, neighbourhood hubs or local centres.	Yes	The proposal seeks to extend an existing neighbourhood hub as defined by the Planning Scheme. It is further noted that Health Care Services is listed as a community activity. Therefore, the overall outcome is achieved.
f. Community activities: i. Establish in a location that may be serviced by public transport; ii. Do not negatively impact adjoining residents or the streetscape; iii. Do not undermine the viability of existing or future centres	Yes	A Health Care Services use is a Community activity as defined by the Planning Scheme. The site is serviced by public transport along Old Bay Road, with a bus stop located approximately 120m from the development. The site does not directly adjoin dwellings and therefore will not impact on adjoining residents. The site has been architecturally designed to not negatively impact on the streetscape. As previously demonstrated within this

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
		<p>report, this development is of a small size and scale and therefore will not undermine the viability of existing or future centres.</p> <p>Therefore, the overall outcome is achieved.</p>
g. Corner store may establish as standalone uses.	N/A	The proposal does not seek approval for a standalone corner store.
<p>h. Retail and commercial activities (excluding Service stations):</p> <ul style="list-style-type: none"> i. Cluster with other non-residential uses (excluding corner stores) forming a neighbourhood hub; ii. Are centred around a 'Main Street' central core fostering opportunities for social and economic exchange; iii. Are of a small scale, appropriate of a neighbourhood hub; iv. Do not negatively impact adjoining residents or the streetscape; v. Are subordinate in function and scale to all centres within the region. 	Yes	<p>The application represents the expansion of a neighbourhood hub and is clustered with other non-residential uses, assisting in the creation of a 'main street' along Old Bay Road around Progress Park. The proposal is small scale and will not impact on the amenity of the area or compete with the function of centres within the region.</p> <p>Therefore, the overall outcome is achieved.</p>
i. Service stations...	N/A	The proposal does not include a Service station.
<p>j. The design, siting and construction of non-residential uses:</p> <ul style="list-style-type: none"> i. Maintains a human scale, through appropriate building heights and form; ii. Provides attractive, active frontages that maximise pedestrian activity along road frontages, movement corridors and public spaces (excluding Services stations); iii. Provides for active and passive surveillance of road frontages, movement corridors and public spaces; iv. Promotes active transport options and ensures an oversupply of car parking is not provided; 	Yes	<p>The proposed building design seeks to maintain a human scale through the provision of a low scale built form. The development provides an active street frontage through the provision of awnings and windows that also allows for the surveillance of public areas. Clear pedestrian access points are provided along the Old Bay Road frontage.</p> <p>The site promotes active transport options and will provide bicycle parking spaces and end of trip facilities. Car parking is provided internal to the site and is screened by built form along the Old Bay Road frontage and by landscaping along the Thompson Street frontage.</p>

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
<p>v. Locates car parking so as not to dominate the street;</p> <p>vi. Does not result in large internalized shopping centres (e.g. large blank external walls with tenancies only accessible from within the building) surrounded by expansive areas of surface car parking.</p>		<p>Overall, the development achieves the Overall Outcome.</p>
<p>k. Neighbourhood hub expansion (into adjoining lots) or the establishment of a new neighbourhood hub only occurs where:</p> <p>i. It is of a scale that remains subordinate to all centres within the region;</p> <p>ii. The expansion (into adjoining lots) will strengthen the existing neighbourhood hub as an important neighbourhood activity node;</p> <p>iii. Clear separation from existing neighbourhood hubs are to service a currently unserved catchment. The centre of a neighbourhood hub should not be located within 1600m of another neighbourhood hub or centre measured from the centre of each hub or centre;</p> <p>iv. For a new neighbourhood hub, it is located on a sub-arterial or collector road;</p> <p>v. They are appropriately designed and located to include active frontages around a 'main street' core and are staged where relevant to retain key (highly accessible) sites for long term development.</p>	<p>Yes</p>	<p>The proposal seeks to expand an existing Neighbourhood Hub.</p> <p>An assessment against each part of this Overall Outcome is provided below:</p> <p>(i) the expansion is at a small scale;</p> <p>(ii) it will strengthen the existing neighbourhood hub around Progress Park and Deception Bay North State School and the Child Care Centre that has been approved on this site;</p> <p>(iii) the proposal is an expansion of an existing neighbourhood hub that is already not separated by 1600m to the Deception Bay Centre zone and other existing Neighbourhood Hubs, however the separation distance is stated as 'should' rather than must, acknowledging in some instances a closer separation distance is warranted, as in this instance;</p> <p>(iv) the proposal is not a new neighbourhood hub, however is on a sub arterial road;</p> <p>(v) is well designed and assisting in the creation of a 'main street' and does not compromise a key site.</p> <p>The Overall Outcome is complied with in this instance.</p>
<p>l. General works associated with the development achieves the following:</p> <p>i. New development is provided with a high standard of services to meet and support the current and future needs of users of the site, including roads, street lighting services, telecommunications and</p>	<p>Yes</p>	<p>All general works including stormwater, traffic and earthworks achieves the requirements listed within the Overall Outcome.</p> <p>The Overall Outcome is achieved in this instance.</p>

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
<p>reticulated electricity (underground wherever possible), water and sewerage (where available);</p> <p>ii. The development manages stormwater to:</p> <p style="padding-left: 20px;">A. Ensure the discharge of stormwater does not adversely affect the quality, environmental values or ecosystem functions of downstream receiving waters;</p> <p style="padding-left: 20px;">B. Prevent stormwater contamination and the release of pollutants;</p> <p style="padding-left: 20px;">C. Maintain or improve the structure and condition of drainage lines and riparian areas;</p> <p style="padding-left: 20px;">D. Avoid off-site adverse impacts from stormwater.</p> <p>iii. The development does not result in unacceptable impacts on the capacity and safety of the external road network;</p> <p>iv. The development ensures the safety, efficiency and useability of access ways and parking areas;</p> <p>v. Site works including earthworks are managed to be safe and have minimal impacts on adjoining or adjacent premises, the streetscape or the environment.</p>		
<p>m. Activities associated with the use do not cause a nuisance by way of aerosols, fumes, light, noise, odour, particles or smoke.</p>	<p>Yes</p>	<p>The proposal will not result in any detrimental offsite amenity impacts. However, it is recommended that conditions be applied requiring lighting to be installed in accordance with Australian Standard AS4282:2019 - (Control of the obtrusive Effects of Outdoor Lighting) and that the hours of operation for the site be limited to between 6am and 9pm.</p> <p>The Overall Outcome is achieved in this instance.</p>

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
n. Noise generating uses are designed, sited and constructed to minimize the transmission of noise to appropriate levels and do not cause environmental harm or nuisance.	Yes	The proposal will not result in the transmission of noise to inappropriate levels that will cause environmental harm or nuisance. The Overall Outcome is achieved in this instance.
o. Noise sensitive uses are...	N/A	The proposal does not include a noise sensitive use as defined by the Planning Scheme.
p. Development in a Water supply buffer...	N/A	The site is not mapped within a Water supply buffer.
q. Development avoids areas subject to constraint, limitation, or environmental value. Where development cannot avoid these identified areas, it responds by: <ul style="list-style-type: none"> i. Adopting a 'least risk, least impact' approach when designing, siting and locating development in any area subject to a constraint, limitation or environmental value to minimize the potential risk to people, property and the environment; ii. Ensuring no further instability, erosion or degradation of the land, water or soil resource; iii. When located within a Water buffer area, complying with the Water Quality Vision and Objectives contained in the Seqwater Development Guidelines: Development Guidelines for Water Quality Management in Drinking Water Catchments 2012. iv. Maintaining, restoring and rehabilitating environmental values, including natural, ecological, biological, aquatic, hydrological and amenity values, and enhancing these values through the provision of planning and landscaping, and facilitating safe wildlife movement and connectivity through: <ul style="list-style-type: none"> A. The provision of replacement, 	Yes	The site is mapped within a Medium Risk and Balance Flood Hazard Area. The development has been designed so that the built form does not encroach within the Medium Risk area. The built form is located within the Balance Area, however a recommended condition requires the development to be constructed to the required Flood Planning Level (FPL) to achieve flood immunity. It is noted that a small part of the northern car parking area as well as the entrance from Thompson Street is within the Medium Risk Flood Hazard Area. Although within a flood hazard area, the flood depth is minimal with an approximate depth of 300mm. Due to the limited flood depth, the location of these spaces and vehicle access is satisfactory with the provision of appropriate signage outlining the hazard. A recommendation of this approval requires signage to be provided identifying the hazard. The site also contains existing vegetation along the eastern side of the site, as well as a single tree along the Old Bay Road frontage. The vegetation along the eastern boundary is to be retained with a recommended condition requiring temporary exclusion fencing to be provided around the vegetation to be retained to ensure accidental felling does not occur. It is noted that the single tree along the Old Bay Road frontage is proposed to be removed to make way for vehicle access to the site. A

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
<p>restoration, rehabilitation planting and landscaping;</p> <p>B. The location, design and management of development to avoid or minimize adverse impacts on ecological systems and processes;</p> <p>C. The requiring of environmental offsets in accordance with the Environmental Offsets Act 2014.</p> <p>v. Protecting native species and protecting and enhancing species habitat;</p> <p>vi. Protecting and preserving the natural, aesthetic, architectural historic and cultural values of significant trees, places, objects and buildings of heritage and cultural significance;</p> <p>vii. Establishing effective separation distances, buffers and mitigation measures associated with identified infrastructure to minimize adverse effects on sensitive land uses from odour, noise, dust and other nuisance generating activities;</p> <p>viii. Establishing, maintaining and protecting appropriate buffers to waterways, wetlands, native vegetation and significant fauna habitat;</p> <p>ix. Ensuring it promotes and does not undermine the ongoing viability, integrity, operation, maintenance and safety of identified infrastructure;</p> <p>x. Ensuring effective and efficient disaster management response and recovery capabilities;</p> <p>xi. Where located in an overland flow path;</p> <p>A. Development siting, built form, layout and access response to the risk</p>		<p>recommended condition therefore requires that fauna nesting boxes be provided on site.</p> <p>The Overall Outcome, subject to the application of the recommended conditions, is therefore achieved in this instance.</p>

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
<p>presented by the overland flow and minuses risk to personal safety;</p> <p>B. Development is resilient to the impacts of overland flow by ensuring the siting and design accounts for the potential risks to property associated with overland flow;</p> <p>C. Development does not impact on the conveyance of the overland flow for any event up to and including the 1% AEP for the fully developed upstream catchment;</p> <p>D. Development directly, indirectly and cumulatively avoid an increase in the severity of overland flow and potential for damage on the premises or other premises, public lands, watercourses, roads or infrastructure.</p>		
<p>r. Development in the Suburban neighbourhood precinct includes 1 or more of the following:</p> <ul style="list-style-type: none"> • Health Care Services • Where in a Neighbourhood hub: <ul style="list-style-type: none"> - Food and Drink Outlet - Shop 	Yes	The proposed development includes Health Care Services, Food and Drink Outlet and a Shop, being consistent uses within the Suburban neighbourhood precinct.
<p>s. Development in the Suburban neighbourhood precinct does not include any of the following:...</p>	Yes	<p>Indoor Sport and Recreation and Caretaker's Accommodation is not listed as an inconsistent use.</p> <p>The Overall Outcome is achieved in this instance.</p>
<p>t. Development not listed in the tables above may be considered on its merits and where it reflects and supports the outcomes of the zone.</p>	Yes	The proposal includes Indoor Sport and Recreation (Swim School) and Caretaker's Accommodation, being policy neutral uses that are to be considered on their merits. It is noted that these uses are ancillary to the development's intent to create a health hub.

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General Residential Zone Code (Suburban Neighbourhood Precinct) - Section 6.2.6.2.1		
Overall Outcomes	Complies Y/N	Comments
		As identified within this assessment of the Overall Outcomes for the Suburban Neighbourhood Precinct, the proposal does not conflict with the outcomes of the zone. Therefore, Indoor Sport and Recreation and Caretaker's Accommodation, when assessed on their merits and considering they are complimentary uses within a mixed use development, do not conflict with the outcomes of the zone.

Based on the assessment above, the proposal is consistent with all of the Overall Outcomes of the code, with the exception of Overall Outcome b. This is due to a Caretaker's Accommodation use technically not being listed as a residential activity. However, as mentioned above, the definition of Caretaker's Accommodation is "the use of premises for a dwelling for a caretaker of a non-residential use". Therefore, a Caretaker's Accommodation is for a residential purpose and is consistent with the intent of the Overall Outcome. Although unable to comply with one (1) of the Overall Outcomes, on balance the proposal is consistent with the purpose of the code.

2.5 Trunk Infrastructure

In accordance with section 4 of the Moreton Bay Regional Council Planning Scheme, the subject site is located in the identified Priority Infrastructure Area. Infrastructure charges applying to the land, where applicable, are to be applied in accordance the Council's Charges Resolution No. 6 commencing on 3 July 2017 (CR).

2.5.1 Levied Charge

In accordance with section 10 of the CR, a Levied Charge is applicable to the development proposal.

2.5.2 Levied Charge Credit

In accordance with section 14 of the CR, a credit exists for the development based on the credit being the greater of the following amounts:

(a) Payment of previous charges or contributions

There is no record of a previous charge or contribution having been made in relation to the land in accordance with section 14 of the CR. Accordingly, the credit available under this option is \$0.00

(b) Lawful use of land

There is no current existing lawful use of the land or record of a previous lawful use of the land that is no longer taking place. Accordingly, the credit available under this option is \$0.00.

(c) Other development able to occur without a development permit

There is no other development able to be lawfully carried out without a development permit (including a development permit for Building Works). Accordingly, the credit available under this option is \$0.00

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(d) The adopted charge for a residential lot (applied equally to non-residential development)
The credit available under this option is \$17,603.73 based on the proportional split stated in Table 3 of the CR. It is noted that this credit has previously been applied to an existing development permit for a Child Care Centre (DA/37063/2018/V2C). Therefore, there is no credit available under this option.

Overall, based on the above, a credit is not available for this development.

2.5.3 Levied Charge Offset or Refund

The site is not affected by a Trunk Infrastructure requirement in the recommended conditions of approval and therefore there is no offset or refund applicable to the development proposal.

2.5.4 Additional Trunk Infrastructure Costs

In accordance with section 130 of the *Planning Act 2016*, an additional payment condition may be imposed if the proposed development;

- (a) (i) generates infrastructure demand of more than what is required to service the type or scale of future development assumed in the LGIP; or
- (ii) requires new trunk infrastructure earlier than when identified in the LGIP; or
- (iii) is for premises located completely or partly outside the Priority Infrastructure Area

and

- (b) the development will impose additional trunk infrastructure costs on Council after taking into account the levied charge and any trunk infrastructure provided, or to be provided by the development.

In this instance, having assessed the proposed development, it does not warrant the imposition of an additional payment condition.

2.6 Recording of particular approvals on the MBRC Planning Scheme
Not Applicable in this instance.

2.7 Referrals

2.7.1 Council Referrals

2.7.1.1 Development Engineering

The application was referred to Development Engineering for review. The following comments have been provided:

Traffic, Access & Parking

The applicant submitted a Traffic Impact Assessment by Contour dated Feb 2020 demonstrating that the proposal achieves the Planning Scheme requirements with suitable on-site servicing and manoeuvring and access arrangements that will operate satisfactorily.

Stormwater / Flooding

The applicant submitted a Site Based Stormwater Management Plan by STORM Water Consulting dated 31 March 2020 demonstrating compliance with the Planning Scheme (e.g. stormwater quality and quantity and no filling within Medium Flood Hazard Area).

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To ensure the area within the Medium Flood Hazard Area is maintained and continues to operate satisfactorily and not be compromised, a condition requiring a drainage easement is proposed in accordance with QUDM and the Planning Scheme Policy - Integrated Design, Appendix C Stormwater Management.

Earthworks

Limited earthworks proposed to occur, with no earthworks within the Medium Flood Hazard Area.

2.7.1.2 Environmental Health

The application was referred to Environmental Health for their review. The following comments have been provided:

Acoustic Amenity

If standard hours of operation as specified within the Planning Scheme are adhered to it is not anticipated acoustic amenity of surrounding sensitive uses will be impacted. It is noted the application material identifies that the uses will all operate between 6am and 9pm as specified within the applicable code. It is therefore appropriate that a condition reflecting these operating hours be applied.

Waste Management

A Waste Management Program has been submitted and is considered acceptable for the proposed development. This development will use 4 x 1.1m³ bins serviced within the site. The arrangements appear acceptable and as a consequence it is recommended that the development be undertaken in accordance with the submitted Waste Management Program.

2.7.2 Referral Agencies

2.7.2.1 Concurrence Agencies - Department of Infrastructure, Local Government and Planning

There were no Concurrence Agencies involved in assessing this development application.

2.7.2.2 Advice Agencies

There were no Advice Agencies involved in assessing this application.

2.7.2.3 Third Party Agencies

There were no Third Party Agencies involved in assessing this application.

2.8 Public Consultation

2.8.1 Public Notification Requirements under the Development Assessment Rules

- (a) Public Notification was served on all adjoining landowners on 8 April 2020.
- (b) The development application was advertised in the Redcliffe and Bayside Herald on 9 April 2020.
- (c) A notice in the prescribed form was posted on the relevant land on 9 April 2020 and maintained until 12 May 2020, exceeding the 15 business days required to be publicly notified in accordance with the *Planning Act 2016*.

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Submissions Received

Council received the following types of submissions in respect to this development application.

Type		Number of Signatures	Number of Submissions
Properly Made	Letter, Email, Fax		2
	Petition		0
Not Properly Made	Letter, Email, Fax		0
	Petition		0
Total			2

The matters raised within the submissions are outlined below:

Assessment of Submissions
<p>Issue - Need</p> <p>A submission received highlighted the following concerns:</p> <ul style="list-style-type: none"> • The suggested businesses are not needed in this area. There are shops and business premises empty around the corner at Deception Bay Market Square and Uhlmann Rd Shopping Precinct. Rothwell also. • The new development at Market Square only has a handful of businesses leasing premises. This was before the Covid 19 Pandemic. • There is a new gym which needs community support to stay open. • There is no need to build new premises without any need. • There are a number of health care services in proximity to the site. How does the developer going to fill these shops and with what services? • If unable to fill the tenancies, there will be the opportunity to put in retail, food/convenience stores open all hours that will impact the neighbourhood • How is the Council going to regulate what services end up in the this complex? • I don't want any services that have trading hours past 5pm or before 7am and especially not food outlets • The application states the swim school will benefit the approved child care centre and nearby schools. The swim school will be a privately owned and operated service. It is not a public pool so how will it benefit the surrounding schools. • The development states 'Indoor Sport and Recreation'. Will this become a 24hr gym?
<p>Discussion</p> <p>The above concerns are acknowledged, and it is recognised that there are existing commercial/retail areas within Deception Bay and Rothwell. However, there is no requirement within the MBRC Planning Scheme for an Applicant to demonstrate the economic need or viability of a development proposal as part of a development application when it is consistent with the Overall Outcomes. Should tenancies not be filled with the proposed uses and alternative uses be sought, a further application will need to be submitted to Council for assessment against the Planning Scheme.</p> <p>With regards to the developments' hours of operation, the Planning Scheme suggests operating hours between 6am and 9pm Monday to Sunday. A recommendation of this report is that a condition be imposed requiring the development, including all uses, to operate within these hours. Therefore, the Indoor Sport and Recreation use is unable to become a 24hr gym, without seeking further approval from Council.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Traffic, Access and Parking</p> <p>A submission received highlighted the following concerns:</p>

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<p>Assessment of Submissions</p> <ul style="list-style-type: none">• Safety and congestion issues with driveway location and proximity to the roundabout, Brentwood Court, school zebra crossing and approved Child Care Centre• Residents across from the development will be impacted coming and going from their properties due to extra traffic• Safety concerns due to increased traffic and people walking and exercising in the area, as well as children riding/walking to school and attending soccer training• Validity of using 2018 traffic volumes• Noise pollution from cars breaking and accelerating• Thompson street should be the sole entrance to the whole complex. This will redirect traffic intensity down Thompson Street and away from the main thoroughfare of Old Bay Road.• Due to no houses near the Thompson Street entrance, car lights won't shine into households and the extra noise won't affect anyone.• The road along Thompson street has plenty of width to allow for a turning lane to be established• There does not seem to be enough parking within the complex for all the shops• The Council needs to seriously think about where people are going to park their cars if they can't within the centre.• We don't need anymore cars parking along Old Bay Road
<p>Discussion</p> <p>A Traffic Impact Assessment by Contour Consulting engineers was provided in support of the application.</p> <p>The report is based on estimated 2031 traffic using the observed 2018 traffic with a growth rate of 2% compounded annually to 2031, which is in accordance with the Planning Scheme requirements. The report demonstrates that the proposed accesses, with the estimated 2031 traffic and development traffic generation and distribution, will operate satisfactorily, and that they have safe sight lines in accordance with Australian Standard AS2890. The report also reviews car parking for the site and has determined that the total number of car parking spaces proposed is adequate for the development.</p> <p>With regards to Thompson Street being the sole entrance to the development, this is not recommended due this part of the site being mapped within a Medium Risk Flood Hazard Area. Having Thompson Street as the sole entrance has the potential to trap vehicles within the complex, with no way to exit during a major flood event.</p> <p>This is not sufficient grounds for the refusal of the application.</p>
<p>Issue - Flooding</p> <p>A submission raised the following concerns regarding flooding as the site is mapped within a Balance and Medium Risk Area on Overlay Map - Flood Hazard:</p> <ul style="list-style-type: none">• Why build more concrete so water doesn't drain and create more flooding elsewhere• How are they going to prove that the area will not flood without proper rain?• A little forethought is better than having to deal with the huge problem of flooding and lack of water drainage• The flood hazard line is at the lobby entrance and covers all of the car park adjacent. How can anything be built here?
<p>Discussion</p> <p>A Site Based Stormwater Management Plan by STORM water consulting was provided in support of the application.</p>

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<p>Assessment of Submissions</p> <p>The report outlines how stormwater will be managed for the development and has demonstrated that the proposal is not expected to cause a problem either upstream or downstream, particularly as filling is not occurring in the Medium Flood Hazard Area.</p> <p>All proposed buildings are to be constructed above the flood level and therefore, although sited within the Balance Area of the Flood Hazard Overlay, flood immunity is achieved.</p> <p>A limited number of car parks will be susceptible to flooding in a major event however this is considered safe because of the minimal flooding depth and slow velocity, the commercial types of uses and expected relatively slow rising nature of the flooding.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Koala Zones</p> <p>A submission raised the following concerns due to clearing that has previously taken place on the development site:</p> <ul style="list-style-type: none"> • Council has erected 3 'Koala next 500m' yellow signs to caution motorists of the activity that is on the site • The 500m exactly corresponds with the area that was cleared last year • Why let a developer destroy habitat that the Council was completely aware of, so aware that they put up 3 signs • All of the trees were not meant to be cleared last year and they were. Something is wrong with development applications
<p>Discussion</p> <p>It is acknowledged that koala signs are located in proximity to the site and that the site has recently been cleared.</p> <p>The site contains an existing approval for a Child Care Centre (DA/37063/2018/V2C). The development permit issued for the Child Care Centre sought to retain vegetation, through conditions, that were not within the development footprint. Although the permit sought to retain vegetation, exempt vegetation clearing can occur when able to achieve the parameters set out in the Planning Scheme, specifically Table 1.7.7.1 Accepted development. Further, under the State mapping, the vegetation was mapped as Category X, meaning that it is not protected and can be cleared for any purpose. No further vegetation is proposed to be cleared as part of this application, except for a single tree along Old Bay Road.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Caretaker's Accommodation</p> <p>A submission raised the following concerns relating to the proposed Caretaker's Accommodation:</p> <ul style="list-style-type: none"> • Why does there need to be a Caretaker's residence • This sounds like a tax dodge • It's either residential or commercial, not both
<p>Discussion</p> <p>The Planning Scheme does not require a Caretaker's residence to be provided, however does not prevent this use being applied for. Further, the Planning Scheme does restrict mixed-use development.</p> <p>Tax requirements etc. are not a planning matter and are unable to be commented on.</p> <p>This is not sufficient grounds for refusal of the application.</p>

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<p>Assessment of Submissions</p> <p>Issue - Food and Drink Outlet</p> <p>A submission raised the following concerns relating to the proposed Food and Drink Outlet:</p> <ul style="list-style-type: none">• There is no valid reason for a Food and Drink Outlet• This is a residential area and it is relatively quiet of an evening• Having this outlet there will encourage evening noise pollution with cars and people congregating, as well as drug users and other undesirables• There are a number of Food and Drink Outlets in proximity to the site• The Deception Bay Shopping Centre is 1.98kms away and has five vacant food court shops that have not been close to being fully utilised• If the Council allows a Food and Drink Outlet at this development and the Developer has problems keeping tenants, this will then give them the opportunity to put a 24hr convenience store like a 7eleven in place. This will create light and noise pollution and will attract undesirables and potential for crime• Having a food outlet will only attract trouble and vandalism
<p>Discussion</p> <p>This application seeks approval for a Food and Drink Outlet, limited to Tenancy 3. The tenancy is relatively small having a Gross Floor Area of 80m² and is situated along Old Bay Road. The applicant has identified that the purpose of the Food and Drink Outlet is to provide a café or coffee shop that will allow users of the site to purchase food or refreshments whilst onsite.</p> <p>As previously noted, there is no requirement within the MBRC Planning Scheme for an Applicant to demonstrate the economic need or viability of a development proposal as part of a development application when it complies with the Overall Outcomes.</p> <p>With regards to allowing a 24hr convenience store, the Planning Scheme suggests operating hours between 6am and 9pm Monday to Sunday, with a recommendation of this report requiring a condition be imposed regulating these hours. Therefore, further approval would need to be sort for any change in hours of operation.</p> <p>With regards to comments relating to the congregation of undesirables, trouble and vandalism, this type of behaviour can occur at any location and is a matter for Police. Further, it is acknowledged that a caretaker is proposed to manage the site and can monitor undesirable behaviour.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Development Design</p> <ul style="list-style-type: none">• This just looks like a glorified car park with a residence and a couple of token shopfronts• The design of the buildings along the old Bay Road side of the development are ugly• The style the architect has chosen is generic and cold• It is not consistent with the surrounding area's architecture and should be designed sympathetically to reflect the character of this residential neighbourhood• There needs to be a considerable amount of extra landscaping done to hide the poor architectural cement blot on the landscape. The restaurant area of North Lakes Shopping precinct is a good example of how to soften harsh architecture• All that white cement is going to reflect increased amount of heat during Summer
<p>Discussion</p> <p>The development has been designed to provide an active frontage along Old Bay Road where the building is brought forward, and awnings provided as required by the Planning Scheme. Car parking spaces are predominantly located behind the built form or screened by landscaping in order to soften the area of hardstand. Further, shade trees are provided throughout the car parking area to minimise heat island effects.</p>

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<p>Assessment of Submissions</p> <p>The architectural merit of the proposal is subjective and while the submitter is not supportive of the design, it has the elements required by the planning scheme and is consistent with many current and contemporary designs assessed by the Council.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Lighting</p> <p>A submission raised the following concerns:</p> <ul style="list-style-type: none"> • What type of lighting is going to be implemented through this complex? • A huge glowing structure outside our windows all night will impact our neighbourhood • I expect there won't be any lighting after normal business hours? If so, it will have to be subdued lighting within the complex, not bright lighting on the outside of the complex
<p>Discussion</p> <p>The application material submitted has not identified the type of lighting to be implemented throughout the site. However, a recommended condition of this approval is that any external lighting be provided on-site in accordance with Australian Standard AS4282:2019 - (Control of the Obtrusive Effects of Outdoor Lighting). This Standard sets out requirements for the control of outdoor lighting to limit the adverse effects of lighting on nearby residents. This includes higher restrictions on light levels during night time hours to prevent nuisance. Further, the applicant will be required to provide certification by a suitably qualified person that lighting has been installed and operates in accordance with the Australian Standard.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Complex Security</p> <p>A submission raised the following concerns:</p> <ul style="list-style-type: none"> • How is the complex going to be secured at night? • We have had problems in the past with drunken people partying under the Soccer Club and Gem Club car park. • This complex is going to be a magnet for any type of criminal activity after dark. • Is it going to be gated?
<p>Discussion</p> <p>The applicant has not identified how the development will be secured at night and it is not a requirement of the Planning Scheme for this information to be provided. However, the proposal includes a Caretaker's Accommodation and therefore provides an opportunity for on site management to ensure the activities that are raised do not occur.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Disruption During Construction</p> <p>A submission raised the following concerns:</p> <ul style="list-style-type: none"> • I cannot imagine the disruption, noise, trucks coming and going while this proposed development is underway • I will have to put up with months of construction that will start well before 6am because they will drive their noisy trucks onto site and unload them before starting time
<p>Discussion</p> <p>The above concerns are recognised and therefore a recommended condition of this report is that a Construction Management Plan be submitted and approved by Council.</p>

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<p>Assessment of Submissions</p> <p>The Construction Management Plan is required to include measures to ensure the development works (including all construction, demolition and excavation) do not adversely affect the health, safety, amenity, traffic or environment in the surrounding area.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p>Issue - Development Transparency</p> <ul style="list-style-type: none"> This proposal should be put to a more transparent process before it is considered.
<p>Discussion</p> <p>This application has been assessed in accordance with the relevant planning legislation, being the <i>Planning Act 2016</i>, with all application material available on Council's website through PD Online to view.</p> <p>As this application triggered Impact Assessment, the development was required to be publicly notified for at least 15 business days allowing submissions to be sent to Council for review. This application was publicly notified between 14 April 2020 to 12 May 2020, with two (2) submissions received. These submissions have been reviewed and addressed above.</p> <p>This is not sufficient grounds for refusal of the application.</p>

2.8.2 *Notice of Compliance*

The Notice of Compliance was received by Council on 13 May 2020. The Notice of Compliance identifies that the public notification requirements for the development application were correctly undertaken in accordance with the requirements of Part 4, of the Development Assessment Rules.

2.9 Other Matters
None identified.

3. Strategic Implications

3.1 Legislative/Legal Implications

The applicant and submitters have appeal rights in accordance with the *Planning Act 2016*.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

The proposal is consistent with the existing Moreton Bay Region planning provisions and relevant policies.

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

- In the event that an appeal is made to the Planning & Environment Court against Council's decision, the Council will incur additional costs in defending its position.
- Permit conditions require infrastructure contributions to Council.

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ITEM 4.2 DA/40376/2020/V2K - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR HEALTH CARE SERVICES, INDOOR SPORT AND RECREATION, SHOP, FOOD AND DRINK OUTLET AND CARETAKER'S ACCOMMODATION, LOCATED AT 54-66 OLD BAY ROAD, DECEPTION BAY - A20061117 (Cont.)

- 3.7 Economic Benefit Implications Nil identified
- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications Nil identified
- 3.10 Human Rights Implications Nil identified
- 3.11 Consultation / Communication
Refer to clause 2.8.

SUPPORTING INFORMATION

Ref: [A20061124](#)

The following list of supporting information is provided for:

ITEM 4.2

DA/40376/2020/V2K - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR HEALTH CARE SERVICES, INDOOR SPORT AND RECREATION, SHOP, FOOD AND DRINK OUTLET AND CARETAKER'S ACCOMMODATION, LOCATED AT 54-66 OLD BAY ROAD, DECEPTION BAY

#1 Aerial Image

#2 Zoning Map

#3 Locality Plan

5 COMMUNITY & ENVIRONMENTAL SERVICES SESSION

(Cr M Gillam)

Declarations of interest statement

Councillor Gillam to inform Council of any personal interests for items in this session, then ask other Councillors if they have any personal interests that will be declared for respective items in the session.

ITEM 5.1

DISPOSAL OF PROPERTY VIA AN EXPRESSIONS OF INTEREST CAMPAIGN

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20018199 : 13 July 2020 - **Refer Supporting Information A20177284**
Responsible Officer: AS, Manager Property Services (CES Property & Commercial Services)

Executive Summary

The purpose of this report is to seek Council's approval to dispose of the property detailed in this report by undertaking a two-stage process being an Expressions of Interest, followed by a Select Tender campaign.

OFFICER'S RECOMMENDATION

1. That Council decides it is in the public interest to invite expressions of interest (EOI) for the disposal of the land described in this report (Land) prior to inviting written tenders.
2. That Council record its reason for resolving to invite EOIs for the disposal of the Land, which is to enable Council to consider tenders from a shortlist of EOI respondents who have submitted a clear plan and demonstrated an ability to achieve Council's desired outcomes for the Land.
3. That Council authorises the Chief Executive Officer to:
 - a. prepare a shortlist from the persons who respond to the invitation for expressions of interest and invite written tenders from those persons for the disposal of the Land;
 - b. invite all persons who submit a tender to change their tender to take account of a change in the tender specifications;
 - c. decide to accept a tender or not to accept any tenders it receives in respect of the disposal of the Land having regard to the sound contracting principles; and
 - d. do all things necessary to give effect to recommendation 1, including advertising the invitation for expressions of interest in accordance with the requirements of Local Government Regulation 2012.

ITEM 5.1 DISPOSAL OF PROPERTY VIA AN EXPRESSIONS OF INTEREST CAMPAIGN - A20018199 (Cont.)

REPORT DETAIL

1. Background

This report relates to property known as Proposed Lot 110 on Drawing Number 20-344-900 (Land), (refer supporting information #1).

At Council Briefings on 20 and 27 May 2020, the Major Projects team provided a detailed overview of the Petrie Mill re-development. It was noted during the briefing that the Major Projects team have been approached by several data centre operators looking to locate on the Northern side of the greater Brisbane area.

The Land has been identified as a suitable location for a data centre in the Petrie Mill precinct.

2. Explanation of Item

This report seeks a resolution to offer the Land for sale or lease via a tender process, following an Expression of Interest (EOI) campaign.

This enables Council to consider tenders from a shortlist of EOI respondents who have submitted a clear plan and demonstrated an ability to achieve the specific outcomes for the site envisaged by Council.

Council will issue a development lease to the successful proponent in order to retain control over various aspects of the future development, particularly planning and ultimate development outcomes.

The site at Petrie is well located geographically for integration with surrounding fibre networks, noting there has been a recent shift in this sector seeking more diversity of data centre locations. In order to ensure such a facility would fit and add value to the knowledge and innovation vision for the precinct, and better understand the proposed built form, it is considered prudent to first seek Expressions of Interest before progressing to a formal tender. This allows industry experts to inform Council regarding best practice, in what is a niche industry.

The below image indicates the proposed location of the ≈ 0.7ha data centre site, which is located adjacent to the proposed Energen sub-station (subject to ongoing discussions regarding the Heads of Agreement). This location provides good connectivity for data and power and is removed from the central activation areas within the broader precinct.

A proposal plan defining the Land is attached as Supporting Information #1.



ITEM 5.1 DISPOSAL OF PROPERTY VIA AN EXPRESSIONS OF INTEREST CAMPAIGN - A20018199 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

Council must comply with the *Local Government Act 2009* ("the Act") and the *Local Government Regulation 2012* ("the Regulation") when it disposes of valuable non-current assets, including leases of land.

Section 228 of the Regulation allows Council to dispose of a valuable non-current asset via a tender process following an Expressions of Interest campaign.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Digital literacy and commerce - a digital region.

3.3 Policy Implications

There is no Council policy which specifically deals with the disposal of land; however, the provisions of the *Local Government Regulation 2012* apply.

3.4 Risk Management Implications

The primary risk is probity. The Manager Property Services will oversee the disposal process which will be conducted in accordance with the relevant legislation and policies.

3.5 Delegated Authority Implications

Council has already delegated power to the CEO to carry out recommendation 3 (under Delegation Council-150).

3.6 Financial Implications

A Valuation of the site will be undertaken prior to releasing the EOI to the market. Disposal of the property will be equal to or more than the market value of the land as per the *Local Government Regulation 2012*.

3.7 Economic Benefit Implications

A data centre typically employs low numbers of staff, however the catalytic effects of a data centre can bring considerable employment and investment benefits. Such a facility would provide a point of difference and attraction measure to other industries who rely on high speed and secure data. Mill Central also has a private data pit and pipe network rolled out as a part of its smart initiatives that further enhances the offering.

3.8 Environmental Implications

Data centres provide attractive propositions to alternative/green energy providers due to their consistent base load requirements for power and cooling. Noting that the project is also running an EOI for district energy solutions, this facility could be a catalyst site for innovative sustainability outcomes.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (Qld)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision.

3.11 Consultation / Communication

Major Projects
Chief Executive Officer
Deputy Chief Executive Officer
Councillor for Division 8
Legal Services

SUPPORTING INFORMATION

Ref: [A20177284](#)

The following list of supporting information is provided for:

ITEM 5.1

DISPOSAL OF PROPERTY VIA AN EXPRESSIONS OF INTEREST CAMPAIGN

#1 Proposal Plan

6 FINANCE & CORPORATE SERVICES SESSION

(Cr M Constance)

Declarations of interest statement

Councillor Constance to inform Council of any personal interests for items in this session, then ask other Councillors if they have any personal interests that will be declared for respective items in the session.

ITEM 6.1

SOLE SUPPLIER STATUS - LINKEDIN CORPORATION

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20199278 : 24 June 2020
Responsible Officer: CC, People Experience Manager (FCS People, Culture & Safety)

Executive Summary

Under section 235(a) of Local Government Regulation 2012, Council may, by resolution, purchase goods and services from a single supplier without seeking competitive quotations. Such purchases may only be made where the local government is satisfied that there is only one supplier who is reasonably available.

As skills continue to shift in the market and with greater emphasis on delivering recruitment services inhouse, it is proposed that Council enter into an agreement with LinkedIn Corporation to broaden its capability to include executive search and sourcing, and improved people attraction strategies via social media; whilst promoting Moreton Bay Regional Council as an employer of choice.

LinkedIn Corporation is the only provider that offers the "LinkedIn Talent Solutions", which are software products that will allow the People, Culture and Safety Department to provide search capabilities via the LinkedIn platform to the same level as recruitment agencies.

This report seeks Council's approval to enter into an agreement with LinkedIn Corporation as described in this report as, in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that LinkedIn Corporation is the sole supplier who is reasonably available to provide the LinkedIn Talent Solutions.

OFFICER'S RECOMMENDATION

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that LinkedIn Corporation is the only supplier that is reasonably available to supply the LinkedIn Talent Solutions described in this report.
2. That the Council enters into an agreement with LinkedIn Corporation as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with LinkedIn Corporation for \$29,302.00 per annum (for a 12-month term) and any required variations of the agreement on Council's behalf.

ITEM 6.1 SOLE SUPPLIER STATUS - LINKEDIN CORPORATION - A20199278 (Cont.)

REPORT DETAIL

1. Background

Historically, Council has undertaken recruitment through traditional channels such as advertising via its website, Seek.com and recruitment agencies.

In addition to these traditional channels, and to modernise Council's recruitment practices and build internal capability to recruit effectively, officers consider that Council should procure the "LinkedIn Talent Solutions" from LinkedIn Corporation (**LinkedIn**).

2. Explanation of Item

The LinkedIn Talent Solutions comprise a suite of software products, made available by LinkedIn, which can be used to engage in recruitment activities via the LinkedIn.com website.

For example, "LinkedIn Recruiter" is a LinkedIn Talent Solution. This software product is a platform for finding, connecting with, and managing potential candidates via the LinkedIn website. It identifies quality candidates and member signals, so that Council, as a recruiter, can prioritise candidates most open to hearing from Council.

"LinkedIn Jobs" is another LinkedIn Talent Solution. This product allows Council to automate Council's vacancies to the LinkedIn website and directly matches Council's vacancies to talented candidates with the skills that Council needs.

Together, the LinkedIn Talent Solutions will allow Council to attract passive candidates through LinkedIn's artificial intelligence mapping and job postings.

Whilst Council would continue to rely on its traditional recruitment channels such as Seek.com, LinkedIn is the only supplier that enables searching and passive reach through job postings and artificial intelligence for recruitment via the LinkedIn website by using the LinkedIn Talent Solutions.

Accordingly, it is recommended that LinkedIn be endorsed as a sole supplier of the LinkedIn Talent Solutions.

3. Strategic Implications

3.1 Legislative / Legal Implications

Section 235(a) of the Local Government Regulation 2012 states that a local government may enter into a medium-sized contractual arrangement without first inviting written quotes or tenders if the local government resolves it is satisfied that there is only one supplier which is reasonably available.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Local jobs for residents - an innovative and thriving economy.

3.3 Policy Implications

The proposed arrangement is in accordance with Council's Procurement Policy 2150-006.

3.4 **Risk Management Implications** Nil identified

3.5 **Delegated Authority Implications** Nil identified

ITEM 6.1 SOLE SUPPLIER STATUS - LINKEDIN CORPORATION - A20199278 (Cont.)

3.6 Financial Implications

Costs associated with the procurement are budgeted within the People, Culture and Safety Department's operational budget and the value of the contract is within the financial delegation of the Director Finance and Corporate Services.

Officers currently plan to procure the "LinkedIn Recruiter" and "LinkedIn Jobs" talent solutions at a cost of approximately \$29,302.00 per annum (for a 12-month term) which would render the relevant contract with LinkedIn a "medium-sized contractual arrangement" under the Local Government Regulation 2012.

3.7 Economic Benefit Implications

Officers consider that the procurement of the LinkedIn Talent Solutions will reduce reliance on external recruitment agencies, resulting in cost-savings for the organisation.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Corporate Procurement, Media and Communications Manager and Legal Services have been consulted in relation to the preparation of this Report.

11. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

Consideration of notified general business items or responses to questions taken on notice.

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

RESOLUTION to move into closed session to discuss confidential matters.

Motions, other than procedural motions, cannot be moved in closed session.

RESOLUTION to reconvene in open session to decide those matters discussed whilst in closed session.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

ITEM C.1 – CONFIDENTIAL

ACQUISITION OF LAND FOR INTERSECTION UPGRADE PURPOSES - DAKABIN / NARANGBA

Meeting / Session: 2 INFRASTRUCTURE PLANNING

Reference: A19411008 : 7 May 2020 - Refer **Confidential Supporting Information A19413158**

Responsible Officer: AT, Principal Integrated Transport Planner (IP Integrated Transport Planning)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

Executive Summary

This report seeks Council's approval to acquire land for road purposes to facilitate an intersection upgrade, which will improve the operation and safety of the intersection of Boundary Road and Old Gympie Road, Dakabin / Narangba.

12b. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.



MINUTES

GENERAL MEETING

Wednesday 24 June 2020

commencing at 9.32am

Caboolture Chambers
2 Hasking Street, Caboolture

Pursuant to section 277E of the Local Government Regulation 2012 it is considered not practicable for the public to attend the meeting because of health and safety reasons associated with the public health emergency involving COVID-19.

Accordingly, this meeting is physically closed to the public. However, it will be live-streamed via a link on Council's website.

Membership = 13
Mayor and all Councillors

Qu

UNCONFIRMED

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1. ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

The Mayor provided the opening prayer / reflection for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway *
Cr Sandra Ruck *
Cr Karl Winchester
Cr Denise Sims (Deputy Mayor)
Cr Mick Gillam *
Cr Cath Tonks *
Cr Matt Constance *
Cr Darren Grimwade *
Cr Tony Latter

Chief Executive Officer	(Mr Greg Chemello)
Deputy CEO/Director Engineering, Construction & Maintenance	(Mr Tony Martini) *
Acting Director Community & Environmental Services	(Ms Chris Girdler)
Director Finance & Corporate Services	(Ms Donna Gregory) *
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr David Corkill)
Manager Executive Services	(Mr Darren Dallinger) *
Executive Support Officer	(Larissa Kerrisk)

**attended via VC from Strathpine Chambers*

Apologies:

Nil

4. MEMORIALS OR CONDOLENCES

Councillors observed a moment's silence in memory of residents who had passed away, noting Council's sympathy.

5. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 10 June 2020 (Pages 20/867 - 20/1133)

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Sandra Ruck

CARRIED 13/0

That the minutes of the General Meeting held 10 June 2020, be confirmed.

5. B) ADOPTION OF AUDIT COMMITTEE MEETING REPORT & RECOMMENDATIONS

Audit Committee Meeting - 15 June 2020 (Pages 20/1134 - 20/1143)

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 13/0

That the report and recommendations of the Audit Committee Meeting held 15 June 2020, be adopted.

6. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

6.1. Petition - Terry Klein: Traffic Concerns Flinders Parade & Kennedy Esplanade, Scarborough (A20193914)

Cr Sandra Ruck tabled a petition containing 34 signatures dated 16 June 2020, addressed to Redcliffe Police and Moreton Bay Regional Council, from Terry Klein, reading as follows:

'Attached for your information is a copy of a petition that has been signed by a number of residents who reside on or adjacent to Flinders Parade and Kennedy Esplanade, who are concerned at the actions of drivers travelling along the above roads, particularly on weekends and late afternoons/nights travelling at speeds which appear to be well above the designated speed limits for this area.

In addition, there have been a number of incidents in recent times where motor cyclists have been seen travelling along the council footpath at night time (between 7.00 pm and approx 9.00 pm) without lights and car drivers performing "bum-outs" late at night along Kennedy Esplanade and Flinders Parade. We understand that some residents have already logged complaints with your office when these events have occurred.

Our concerns also relate to the safety of the public including children and elderly pedestrians trying to cross the road at the intersection of Murphy Street and Flinders Parade who often encounter vehicles heading south along Kennedy Esplanade and turning into Flinders Parade that are travelling at speeds which appear to be above the designated speed limit for this location. The issue for pedestrians is their limited visibility of the road traffic turning from Kennedy Esplanade onto Flinders Pde forcing them to hurry across the road at this point to avoid an accident.

6.1 Petition - Terry Klein: Traffic Concerns Flinders Parade & Kennedy Esplanade, Scarborough (A20193914) (Cont'd)

We would appreciate if you could include this area for police surveillance to ensure drivers of all vehicles are aware of their obligation to comply with the designated speed limit for the area ensuring the safety of all road users.

It also appears that drivers exiting from Landsborough Ave at the shopping area at Scarborough (which has a 40 kph speed limit) and turning left into Kennedy Esplanade may need a speed sign to signify that the speed limit along Kennedy Esplanade and Flinders Pde is currently 50 kph. A request for the provision of a speed sign/s or other road safety initiatives for this area will be sent to the Moreton Bay Regional Council for their consideration.

Any assistance that you can provide to ensure compliance with the speed limits for this area by drivers would be appreciated.'

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

6.2. Petition - Richard Hart: Preliminary engineering design for future (2022) upgrade of the intersection of Boardman Road and Klingner Road, Kippa Ring (A20163779)

Cr Sandra Ruck tabled a petition containing 102 signatures dated 1 June 2020, received from Richard Hart, reading as follows:

"We, the undersigned residents of Moreton Bay Regional Council, request that Council:

Regarding to the preliminary engineering design for the future (2022) upgrade of the intersection of Boardman Road and Klingner Road, Kippa-Ring we will not accept the submitted design. We believe that it is a poor design to the development in Newport to push the additional traffic through Kippa-Ring! We request the following measures:

- *Not more than 4 lanes at the Boardman Road (not included bike lanes) parking lanes remaining for owners, visitors*
- *3m high noise barrier to Boardman and Klingner Rd (with cross over, gates where necessary)*
- *for some properties revegetation alternative*
- *Keep Clear Zone at Boardman Road I Arcadia Cres North*
- *Revegetation along Boardman Rd and Klingner Rd - more trees, more bushes, more greenery*
- *Speed limit reduced to 60 kph at Klingner Road, Speed camera with warn signs*
- *Crosswalk at Boardman Rd Fire Station*
- *CCTV of the intersection and streets (preventing street racing and burning tyres at night)"*

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

6.3. Petition - William Smith: Petition for Two Speed Humps (A20186573)

Cr Adam Hain tabled a petition containing 20 signatures dated 19 June 2020, received from William Smith, reading as follows:

"We, the undersigned attached, are residents of Dularcha Street, Caboolture South, Qld, 4510 and are signing this petition for the council to act and install as soon as possible a minimum of two (2) speed humps spanning the full width of this street, BETWEEN Lofthouse Street and Suter Drive, in an endeavour to reduce both the speed and noise of offenders from motor bikes, trail bikes and noisy exhausts emanating from various makes of motor vehicles.

6.3 Petition - William Smith: Petition for two speed humps (A20186573) (Cont'd)

In this corner of the Estate, there are JUST UNDER 200 HOMES, with more yet to be built, and Dularcha Street is the ONLY WAY IN AND OUT OF THIS ESTATE.

This is NO ordinary suburban street with minimum traffic, but an ONGOING THOROUGHFARE of traffic and unfortunately used by many as "a short course race track".

It is also noted that many homes have more than one means of transport, so the reason for so much traffic ALL DAY EVERY DAY.

Please DO NOT waste tax payer's money installing speed signage or speed chicanes.

It is strongly recommended that the humps be strategically placed at 1/3 and 2/3 intervals between the roundabouts at Lofthouse Street and Suter Drive to DETER unnecessary acceleration along the entire length of this street.

From previous experiences, it is the consensus of all those that have signed to be the yellow and black rubberised speed humps that are easily fastened to the bitumen.

These dangerous activities by motorists and motor bike riders not only occurs during the day, but some are regular noisy speedsters at ALL hours of the night, virtually every night of the week,

On Sunday 24th May 2020, early afternoon, there were numerous trail bikes speeding up and down in this street, witnessed by a number of residents, and consequently reported to the local Police Station.

Our street has regular local family foot traffic, all day every day, families with young children, some vehicles are parked outside properties, and the speed attained by both motor vehicles and bikes is just "an accident waiting to happen" with the offenders having no safety concern whatsoever for us residents, or other members of the public. This will get worse once the wet weather arrives!!!

Your immediate action and cooperation with this request will be appreciated by all the residents hereunder, and will help create a safer environment for all concerned."

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

6.4. Petition - Dan Sawyer: Petition for Light in Harding Street, Kallangur (A20187469)

Cr Denise Sims tabled a petition containing 17 signatures dated 10 June 2020, received from Dan , reading as follows:

"We the undersigned, request council re-considers their confusing decision to renege on their light placement outside of number's 15 & 17 Harding Street, Kallangur. As this pole is in a dangerous location, and often causes difficulty for drivers and visitors at these premises, a light should be a priority.

Re-location of the pole, between the driveways of 15 & 17, this should be a common sense approach but, if that is unlikely to happen, then a light is necessary.

Night-time is a cause for concern, as there are three shift workers (all female), in the six closes and most affected houses, all of whom would like a light. On a number of occasions, people have been observed to be hiding and loitering in the dark around this pole."

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council.

7. CORRESPONDENCE

There was no correspondence for tabling.

8. DEPUTATIONS / COMMUNITY COMMENT

There were no participants in the Deputations / Community Comment session for this meeting.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no Notices of Motion.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The appointed Portfolio Councillor will facilitate the conduct of the respective session under the control of the Mayor as the Presiding Officer.

Session	Portfolio Councillor	Deputy Portfolio Councillor
1 Governance & Engagement	Cr P Flannery (Mayor)	Cr D Sims (Deputy Mayor)
2 Infrastructure Planning	Cr A Hain	C T Latter
3 Engineering, Construction & Maintenance	Cr B Savige	Cr C Tonks
4 Planning	Cr D Grimwade	Cr K Winchester / Cr M Booth
5 Community & Environmental Services	Cr M Gillam	Cr S Ruck
6 Finance & Corporate Services	Cr M Constance	Cr J Shipway

1 GOVERNANCE & ENGAGEMENT SESSION

(Cr P Flannery, Mayor)

ITEM 1.1

COUNCILLOR REPRESENTATION - STATE, REGIONAL & LOCAL GROUPS AND COMMITTEES

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT

Reference: A20102050 : 2 June 2020 - **Refer Supporting Information A20116046**

Responsible Officer: KC, Team Leader Meeting Support (CEOs Office)

Executive Summary

This report seeks consideration of suggested Councillor representation to State, Regional and Local Groups and Advisory Committees (organisations).

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Brooke Savige

CARRIED 13/0

That Council appoint the representatives to the Organisations as set out in supporting information #1.

UNCONFIRMED

ITEM 1.1 COUNCILLOR REPRESENTATION - STATE, REGIONAL & LOCAL GROUPS AND COMMITTEES - A20102050 (Cont.)

OFFICER'S RECOMMENDATION

That Council appoint the representatives to the Organisations as set out in supporting information #1.

REPORT DETAIL

1. Background

Council is a member of, or is representative to, numerous groups, management groups and advisory committees.

Following each quadrennial local government election, it is appropriate for Councillor representation to be nominated to these respective organisations, and where applicable for those Councillors to attend the annual conference.

The list provided in supporting information #1 is not exhaustive and Councillor feedback will be sought as new organisations arise.

A Council briefing was conducted on 10 June 2020 to enable further explanation/clarification to be provided to the Council on the matter and for representation to be considered.

2. Explanation of Item

In preparing this report, advice was sought from the Mayor and Councillors in relation to which organisations they wish to be a representative on and the list has been prepared with those preferences included.

With regard to the organisations listed below, the Councillor representatives to these organisations will generally also be Council's delegates to the respective annual conferences:

- a) Local Government Association of Queensland (LGAQ);
- b) Australian Local Government Association (ALGA); and
- c) Australian Local Government Womens' Association (ALGWA).

Likewise, Councillor representatives to the Moreton Bay District Disaster Management Group should also attend the annual LGAQ Disaster Management Conference.

It should be noted that when information is received in relation to Annual Conferences these will be reported to Council for consideration as to whether it requires additional attendees/observers at these Conferences in accordance with Council's Conference, Seminar, Study Tour & Travel Policy 2150-016.

In relation to local groups, management groups and advisory committees (as identified on the attached list), the Divisional Councillor is generally nominated where directly associated with a specific Division.

In addition to the above, there are a number of Council-owned facilities which are managed by Hall/Centre Management Committees. It is normal practice that these Management Committees are notified of their respective Divisional Councillor, and although there is no specific requirement for Councillor representation on the Committee, the Councillor is generally invited to attend the Management Committee's Annual General Meeting.

The LGAQ normally establish Reference Groups relating to specific topics to which Council representatives are nominated. Nominations have been suggested to the reference groups that are known (as identified on the attached list), however these groups are the subject of review by the LGAQ and further Council feedback may be sought should other groups be established and/or these groups become inactive.

ITEM 1.1 COUNCILLOR REPRESENTATION - STATE, REGIONAL & LOCAL GROUPS AND COMMITTEES - A20102050 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

Councillor representation and associated conference attendance is approved in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Councillor representation and associated conference attendance is approved in accordance with relevant Policies.

3.4 Risk Management Implications

Membership and attendance at the respective forums keeps Council abreast of current and future happenings occurring at local, State and Federal level.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Funds for membership fees and Conference attendance has been provided in the annual budget

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Mayor and Councillors have been consulted on these representations.

ATTENDANCE

Mr Darren Dallinger attended the meeting at 9.41am for discussion on Item 1.2

**ITEM 1.2
GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK**

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20141621 : 10 June 2020 - Refer Supporting Information A19793630 and A20024431
Responsible Officer: Darren Dallinger, Manager Executive Services (FCS Executive Services)

Executive Summary

The purpose of this Report is to present a Moreton Bay Regional Council (MBRC) Governance and Integrity Program, and a revised Policy Framework for Council consideration (refer to supporting documentation #1 and #2).

The aim of the MBRC Governance and Integrity Program is to:

- ensure an enduring relationship of trust and confidence between Council, the local community, Government and regulatory agencies;
- ensure that Council is effectively representing the local community, making good decisions, and delivering responsive local government services in the best possible way; and
- is consistently delivering this standard of performance to residents of the Moreton Bay region.

The revised Policy Framework aims to facilitate good governance, transparent and inclusive decision making by providing a consistent approach to policy development and management across the organisation.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Darren Grimwade

CARRIED 13/0

That the Governance and Integrity Program and the revised Policy Framework be adopted.

ITEM 1.2 GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK - A20141621 (Cont.)

OFFICER'S RECOMMENDATION

That the Governance and Integrity Program and the revised Policy Framework be adopted.

REPORT DETAIL

1. Background

In an organisational review conducted in September 2019, it was recommended that Council conduct a comprehensive review of its governance framework and develop an improved model for identifying and integrating governance functions. The Governance and Integrity Program and revised Policy Framework have been developed in response to this recommendation.

A Council briefing was conducted on 3 June 2020 to enable further explanation/clarification to be provided to the Council on the matter. In line with Council's decision-making framework, an extract of the minutes of the briefing is provided below:

3 June 2020 - The CEO noted the way forward:

It was noted for an implementation strategy to be included in this report and that it be included going forward in reports to Council when considering the adoption of policies.

It was noted the Governance and Integrity Program and Policy Framework will be tabled at the next General meeting for consideration of adoption.

2. Explanation of Item

Governance and Integrity Program

Good governance includes having effective structures, systems, processes, procedures, and culture in place to ensure Council properly fulfils its purpose as a public authority, and is compliant with all relevant legislation. The Governance and Integrity Program will assist Council to deliver good governance by providing a framework for governance and integrity initiatives.

The Governance and Integrity Program defines the characteristics of good governance for Moreton Bay Regional Council, and establishes an integrated governance framework made up of the following seven elements:

1. Meaningful community engagement
2. Transparent and effective decision making in the public interest
3. Socially inclusive decision making
4. Sustainable asset management and responsive service delivery
5. Proactive management of corporate risks and opportunities
6. Innovation and continuous improvement
7. Ethical and legal conduct by Councillors and employees

Each of the Framework's elements is further linked to standards and focus areas that will enable Council to proactively deliver, identify and report on governance and integrity initiatives.

Revised Policy Framework

The revised Policy Framework will improve the flow of information to Council to support policy decisions, enable Council to focus on policies of a strategic nature, and provide opportunity for Council to consider a broader range of community views when appropriate. The revised Policy Framework provides for a number of changes to policy development and management across Council.

ITEM 1.2 GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK - A20141621 (Cont.)

Key changes under the revised policy framework include:

- the separation of Council policy which is *strategic* and *public* in nature from *operational* policy matters in a revised policy hierarchy;
- providing for the Chief Executive Officer to adopt operational directives, in accordance with the responsibilities of the CEO under the *Local Government Act 2009*;
- introducing standard four-year policy review periods and sunset clauses where possible; and
- introducing community and stakeholder consultation for policies when appropriate.

Implementation strategy

Work is underway to embed the Governance and Integrity Framework across Council through the following projects that have either been completed or are in progress:

- adoption of a new Council decision making framework incorporating meeting procedures and standing orders;
- review of the internal audit framework and function;
- update of acceptable requests guidelines for Councillors;
- review of Council's fraud and corruption risk control arrangements; and
- review of Council's enterprise risk management framework.

The following projects are further planned for commencement and/or delivery in 2020-21:

- renewal of the 5-year Corporate Plan;
- review of key governance policies and operational directives; and
- review of the complaints management framework.

These projects have been selected and prioritised by Council officers in response to recommendations from the organisational review. Each of these projects will have associated implementation strategies including stakeholder engagement, training and development activities and communication plans.

The revised Policy Framework will be implemented over 2020-21 via a subsequent briefing to Council with recommendations for policies which may be:

- rescinded and potentially replaced with lower order instruments (e.g. guidelines);
- rescinded and replaced with an operational directive which can be approved by the CEO; or
- prioritised for review in 2020-21.

Policies which are proposed to remain Council policies will then be gradually brought into line with the new framework when their review periods are reached. The framework will be available to all officers via Council's intranet and targeted training and development activities will be provided to policy owners as required.

3. Strategic Implications

3.1 Legislative / Legal Implications

Both the Governance and Integrity Program and the revised Policy Framework are aligned with the local government principles defined in section 4(2) of the *Local Government Act 2009*.

The *Local Government Act 2009* further distinguishes between the role of the Council to focus on policy development and strategic delivery of services in the public interest, and the role of the Chief Executive Officer in overseeing the internal operation of a local government. This is clearly reflected in the Policy Framework.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Following Council's consideration of the revised Policy Framework, all Council policies will require review in line with the implementation strategy outline above. In addition, key governance policies will also be reviewed as part of Council's implementation of the Governance and Integrity Program.

ITEM 1.2 GOVERNANCE AND INTEGRITY PROGRAM AND POLICY FRAMEWORK - A20141621 (Cont.)

3.4 Risk Management Implications

As part of the Governance and Integrity Program, a review of Council's enterprise risk management framework has commenced with the goal of aligning it with AS/NZ ISO 31000:2018.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

It is anticipated that the Governance and Integrity Program and Policy Framework will have a positive community effect by clearly articulating how Council delivers its commitment to strong local governance and increasing participation in the policy-making process via introducing community consultation on Council policies when appropriate.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

The CEO and EMT have been consulted in the development of the Governance and Integrity Program and the revised Policy Framework.

ATTENDANCE

Mr Darren Dallinger left the meeting at 9.41am after consideration of Item 1.2.

2 INFRASTRUCTURE PLANNING SESSION

(Cr A Hain)

No items for consideration.

UNCONFIRMED

ITEMS 3.1 - 3.6 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Peter Flannery (Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Peter Flannery (Mayor) declared a perceived conflict of interest in Items 3.1 to 3.6 because the Director of Brisbane Isuzu (Alan Newcombe), who submitted tenders relating to Items 3.1 to 3.6 respectively, is the father of Shane Newcombe who is a Director of Newcombes Holdings Pty Ltd. Newcombes Holdings Pty Ltd was one of nine businesses in total who made a donation to Moreton Futures Trust in 2016. The Councillor received in kind support to the value of \$160 from Newcombes Holdings Pty Ltd via Moreton Futures Trust for his 2016 Election campaign.

However, Cr Peter Flannery (Mayor) has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a perceived conflict of interest in Items 3.1 to 3.6 respectively as the owner of Brisbane Isuzu (Alan Newcombe), who submitted tenders relating to Items 3.1 to 3.6 respectively, is the father of Shane Newcombe, a friend of the Councillor.

However, Cr Darren Grimwade has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Conflict of Interest - Declaration - Cr Matt Constance

Pursuant to s175E of the *Local Government Act 2009*, Cr Matt Constance declared a perceived conflict of interest in Items 3.1 to 3.6 respectively as the owner of Brisbane Isuzu (Mr Alan Newcombe), who submitted tenders relating to Items 3.1 to 3.6 respectively, is the father of Shane Newcombe, a friend of the Councillor.

However, Cr Matt Constance has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Councillors not voluntarily left meeting - other Councillors who are entitled to vote must decide

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Adam Hain

CARRIED 10/0

Crs Peter Flannery (Mayor), Darren Grimwade and Matt Constance had declared a conflict and were not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Peter Flannery (Mayor) has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Peter Flannery (Mayor) remained in the meeting.

ITEMS 3.1 - 3.6 - DECLARATION OF INTEREST (cont.)

Moved by Cr Mick Gillam

Seconded by Cr Jodie Shipway

CARRIED 10/0

Crs Peter Flannery (Mayor), Darren Grimwade and Matt Constance had declared a conflict and were not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Darren Grimwade has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Darren Grimwade remained in the meeting.

Moved by Cr Mick Gillam

Seconded by Cr Karl Winchester

CARRIED 10/0

Crs Peter Flannery (Mayor), Darren Grimwade and Matt Constance had declared a conflict and were not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Matt Constance has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Matt Constance remained in the meeting.

STATEMENT

Cr Peter Flannery (Mayor) enquired if items such as tenders for supply and delivery of fleet vehicles and earthmoving equipment require Council decision when they have been through the tender process. The Mayor asked whether items such as these could be delegated to the Chief Executive Officer or Deputy Chief Executive Officer in the future.

The Chief Executive Officer responded that it is not uncommon for these kinds of decisions to be delegated to officers rather than be dealt with by full Council across the major metropolitan Councils in south-east Queensland. The Chief Executive Officer advised that the matter will be investigated and brought back to Council for approval for an amendment to the policy and the delegations for officers to be authorised to deal with those matters.

3 ENGINEERING, CONSTRUCTION & MAINTENANCE SESSION

(Cr B Savige)

ITEM 3.1

TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20015056: 11 May 2020 - Refer **Confidential Supporting Information A19991493**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 23 tonne water tanker (HF02.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 23 tonne water tanker be awarded to Brisbane Isuzu for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body for the sum of \$292,972.50 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Tony Latter

CARRIED 13/0

1. That the tender for supply and delivery of one x 23 tonne water tanker (HF02.20) be awarded to Brisbane Isuzu for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body for the sum of \$292,972.50 (excluding GST).
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FXZ240 chassis and Felco water tanker body and any required variations of the agreement on Council's behalf.

ITEM 3.1 TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER - A20015056 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 23 tonne water tanker (HF02.20) be awarded to Brisbane Isuzu for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body for the sum of \$292,972.50 (excluding GST).
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FXZ240 chassis and Felco water tanker body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 23 tonne water tanker (HF02.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

The water tanker truck is utilised within the construction section of Asset Maintenance. The optimum replacement period for these assets is 8 years / 180,000kms, which has been reached on the current asset.

2. Explanation of Item

Council received five conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Brisbane Isuzu - Isuzu FXZ240 - Felco	99.49
2	Brisbane Isuzu - Isuzu FXZ240 - Peak Engineering	98.73
3	James Frizelle's Automotive Group - Isuzu FXZ240 - Felco	97.42
4	Brisbane Isuzu - Isuzu FXZ240 - Allquip Water Trucks	96.57
5	James Frizelle's Automotive Group - Isuzu FXZ240 - Peak Engineering	96.21

Brisbane Isuzu (BI) - submitted an offer for the Isuzu FXZ240 chassis with body options from three body builders, Felco, Peak Engineering and Allquip Water Trucks. The offer for the Isuzu FXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque for the cartage of water. The Isuzu FXZ240 chassis has 5 years / 250,000 kms / 4,000 hours warranty. All three body options offered are suitable and meet the requirements outlined in the tender documentation. The tender submission from BI for the Felco body was the only submission to contain an accurate, detailed axle loading chart as requested in the tender specification. The Felco water tank body comes with 10 years warranty. The offer from BI for the Isuzu FXZ240 fitted with the Felco body option was the second lowest priced option however received the highest evaluation score and was deemed best value to Council.

The body options from Peak Engineering and Allquip Water Trucks, while suitable, however, did not provide a detailed axle loading weight chart as requested. These offers were ranked second and fourth in the evaluation scores and therefore not deemed best value to Council.

ITEM 3.1 TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER - A20015056 (Cont.)

James Frizelle's Automotive Group (JFA) - submitted an offer for the Isuzu FXZ240 chassis with body options from two body builders, Felco and Peak Engineering. The submission for the Isuzu FXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque for the cartage of water. The Isuzu FXZ240 chassis has 5 years / 250,000 kms / 4,000 hours warranty. Both body options offered are suitable and meet the requirements outlined in the tender documentation, however did not include an accurate axle load chart as requested in the tender. While the offer from JFA for the Isuzu FXZ240 chassis fitted with the Felco water tank was the lowest priced offer received, it only received the third highest evaluation score due to the absence of the load chart.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that the recommended tenderer of this report is a local business within the Moreton Bay region.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances, including COVID-19 that prevent the supply of the tendered item of plant.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply of one x Isuzu FXZ240 chassis with Felco water tanker body is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

Tender Price	\$ 292,972.50

Total Project Cost	\$ 292,972.50
	=====

3.7 Economic Benefit

The purchase of the 23 tonne water tanker will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Isuzu truck engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

ITEM 3.1 TENDER - SUPPLY AND DELIVERY OF ONE X 23 TONNE WATER TANKER - A20015056 (Cont.)

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

UNCONFIRMED

ITEM 3.2
TENDER - SUPPLY AND DELIVERY OF ONE X 350HP 23 TONNE TIPPER TRUCK

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20015219: 11 May 2020 - Refer **Confidential Supporting Information A19997315**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) be awarded to James Frizelle's Automotive Group for the supply of one x Isuzu FXZ240 chassis with custom truck bodies body for the sum of \$209,998.64 (excl. GST), as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the tender for supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) be awarded to James Frizelle's Automotive Group for the supply of one x Isuzu FXZ240 chassis with Custom Truck Bodies body for the sum of \$209,998.64 (excluding GST).
2. That the Council enters into an agreement with James Frizelle's Automotive Group as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Frizelle's Automotive Group for the supply and delivery of one x Isuzu FXZ240 chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

ITEM 3.2 TENDER - SUPPLY AND DELIVERY OF ONE X 350HP 23 TONNE TIPPER TRUCK - A20015219 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) be awarded to James Frizelle's Automotive Group for the supply of one x Isuzu FXZ240 chassis with Custom Truck Bodies body for the sum of \$209,998.64 (excluding GST).
2. That the Council enters into an agreement with James Frizelle's Automotive Group as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Frizelle's Automotive Group for the supply and delivery of one x Isuzu FXZ240 chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 350hp 23 tonne tipper truck (HF03.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

This tipper truck is utilised within the construction section of Asset Maintenance. The optimum replacement period for these assets is 8 years / 200,000kms, which has been reached on the current asset.

2. Explanation of Item

Council received five conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	James Frizelle's Automotive - Isuzu FXZ240 - Custom Truck Bodies	100.00
2	Brisbane Isuzu - Isuzu FXZ240 - Custom Truck Bodies	99.17
3	Brisbane Isuzu - Isuzu FXZ240 - Lift Industries	94.37
4	James Frizelle's Automotive - Isuzu FXZ240 - Lift Industries	93.36
5	Brisbane Isuzu - Isuzu FXZ240 - MRF Motor Bodies	92.14

James Frizelle's Automotive Group ('JFA') - submitted an offer for an Isuzu FXZ240 chassis with body options from Custom Truck Bodies and Lift Industries. The Isuzu chassis offered meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FXZ240 chassis comes with 5 years / 250,000 kms / 4,000 hours warranty. All body options offered meet the specifications outlined in the tender documentation. The offer from JFA for the Isuzu FXZ240 chassis fitted with the Custom Truck Bodies body was the lowest priced offer and received the highest evaluation score and was deemed best value to Council and is the recommendation of this report.

Brisbane Isuzu ('BI') - submitted an offer for an Isuzu FXZ240 chassis with body options from three body builders, Custom Truck Bodies, Lift Industries and MRF Motor Bodies. The chassis and body options offered all met the requirement in the tender specification. The offer from BI for the Isuzu chassis with the Custom Truck Bodies body was the second lowest priced and received the second highest evaluation score and was not deemed best value to Council.

ITEM 3.2 TENDER - SUPPLY AND DELIVERY OF ONE X 350HP 23 TONNE TIPPER TRUCK - A20015219 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances affecting the supply of the tendered item, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Isuzu FXZ240 chassis with custom truck bodies body is within the 2020-21 budget allocation. These acquisitions will be debited to project number 102178.

Tender Price	\$ 209,998.64

Total Project Cost	\$ 209,998.64
	=====

3.7 Economic Benefit

The purchase of the Isuzu FXZ 240 350hp 23 tonne tipper truck will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Isuzu chassis engine meets current environmental and Australian standards.

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ITEM 3.3
TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20016248: 11 May 2020 - Refer **Confidential Supporting Information A19991495**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) through vendor panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) be awarded to Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body for the sum of \$218,809 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the tender for supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) be awarded to Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body for the sum of \$218,809 excluding GST.
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

ITEM 3.3 TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK - A20016248 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) be awarded to Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body for the sum of \$218,809 excluding GST.
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 450hp 23 tonne tipping truck (HF04.20) through vendor panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

The tipper truck is utilised within the Roads and Drains section of Asset Maintenance, assisting in the road grading of unsealed roads across the region. The increased horse power of this truck is required to navigate the rural areas of Council's network. The optimum replacement period for these assets is 8 years / 200,000kms, which has been reached on the current asset.

2. Explanation of Item

Council received eleven conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Daimler Trucks - Fuso FV70H - Custom Truck Bodies	95.75
2	Brisbane Isuzu - Isuzu CXZ240-460 - Custom Truck Bodies	95.12
3	James Frizelle's Automotive - FXZ240 - Custom Truck Bodies	92.71
4	Sci Fleet Hino - Hino FS2844 - MRF Motor Bodies	92.64
5	Daimler Trucks - Fuso FV70H - Lift Industries	91.20
6	Brisbane Isuzu - Isuzu CXZ240-460 - Lift Industries	90.69
7	Brisbane Isuzu - Isuzu CXZ240-460 - MRF Motor Bodies	88.44
8	Daimler Trucks - Fuso FV70H - MRF Motor Bodies	87.77
9	Sci Fleet Hino - Hino FS2844 - Lift Industries	87.43
10	James Frizelle's Automotive - Isuzu FXZ240 - Lift Industries	86.48
11	Sci Fleet Hino - Hino FS2844 - Custom Truck Bodies	84.86

ITEM 3.3 TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK - A20016248 (Cont.)

Daimler Trucks Brisbane ('DTB') - submitted an offer for the Fuso FV70H chassis with body options from three body builders, Lift Industries, Custom Truck Bodies and MRF Motor Bodies. The Fuso FV70 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Fuso FV70H offers superior safety and drivability features such as a 3-stage engine retarder, EBD (Electronic brake Force distribution) EBS, Active Attention Assist, Active Emergency Braking, Adaptive Cruise Control, ASR (Anti Slip Regulator), ESP (Electronic Stability Program), Lane Departure Warning and side blind detection. GPS navigation is part of the media package with 3 years free map upgrades. The advanced safety features of this offer supports the operation of this truck in the rural areas of Council's Network. The Fuso FV70 chassis comes with 5 years / 500,000 kms / unlimited hours warranty.

All three bodies offered by DTB are suitable and meet the requirements set out in the tender specifications. The offer for the Fuso FV70H fitted with the body from Custom Truck Body received the highest evaluation score, while this offer was not the lowest price, it is however deemed best value to Council and the recommendation of this report.

Brisbane Isuzu ('BI') - submitted an offer for an Isuzu CXZ240 chassis with body options from three body builders, Lift Industries, MRF Motor Bodies and Custom Truck Bodies. The Isuzu CXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu CXZ240 comes with 3 years / 500,000 kms warranty on the chassis and 5 years / 750,000 kms /10,000 hours warranty on the engine component engine warranty, the Isuzu CXZ240 also has 3 years roadside assistance coverage. All three body options offered meet the requirements set out in the tender documentation. The offer from BI for the Isuzu CXZ240 fitted with the Custom Truck Bodies body was the lowest priced offer received, however the Isuzu CXZ240 does not offer the same level of advanced safety features as the Fuso FV70H chassis, which resulted in the Isuzu receiving a lower evaluation score.

James Frizelle's Automotive Group ('JFA') - submitted an offer for an Isuzu FXZ240 chassis with body options from two body builders, Lift Industries and Custom Truck Bodies. The Isuzu FXZ240 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FXZ240 comes with 3 years / 500,000 kms warranty on the chassis and 5 years / 750,000 kms /10,000 hours warranty on the engine component engine warranty, the Isuzu FXZ240 also has 3 years roadside assistance coverage. Both body options offered meet the requirements set out in the tender documentation. The offer from JFA for the Isuzu FXZ240 fitted with the Custom Truck Bodies body was the second lowest priced offer received, however the Isuzu FXZ240 does not offer the same level of advanced safety features as the Fuso FV70H chassis, which resulted in the Isuzu receiving a lower evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 3.3 TENDER - SUPPLY AND DELIVERY OF ONE X 450HP 23 TONNE TIPPER TRUCK - A20016248 (Cont.)

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances which would prevent the supply of the tender, including COVID-19.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Fuso FV70H chassis with Custom Truck Bodies body is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

Tender Price	\$ 218,809.00
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Total Project Cost (Excl. GST)	\$ 218,809.00
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3.7 Economic Benefit

The purchase of the 450hp 23 tonne tipper truck will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Fuso chassis engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ITEM 3.4
TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20016578: 11 May 2020 - Refer **Confidential Supporting Information A19991497**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 27 tonne low loader truck (HF05.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eight conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 27 tonne low loader truck be awarded to Brisbane Isuzu for the supply of one x Isuzu FYH300-350 chassis with Lift Industries body option for the sum of \$219,486 each excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Cath Tonks

CARRIED 13/0

1. That the tender for supply and delivery of one x 27 tonne low loader truck be awarded to Brisbane Isuzu for the supply of one x Isuzu FYH300-350 chassis with Lift Industries body for the sum of \$219,486 excluding GST.
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FYH300-350 chassis with Lift Industries body and any required variations of the agreement on Council's behalf.

ITEM 3.4 TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK - A20016578 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 27 tonne low loader truck be awarded to Brisbane Isuzu for the supply of one x Isuzu FYH300-350 chassis with Lift Industries body for the sum of \$219,486 excluding GST.
2. That the Council enters into an agreement with Brisbane Isuzu as described in this report
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Brisbane Isuzu for the supply and delivery of one x Isuzu FYH300-350 chassis with Lift Industries body and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 27 tonne low loader truck (HF05.20) through Vendor Panel using the Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eight conforming submissions received.

Within Asset Maintenance, regional drainage works are undertaken using a number of plant items that are currently transported on a 15 tonne truck towing a 9 tonne plant trailer. This truck and plant trailer have reached their economic life and are scheduled for replacement in 20/21. During consultation with the delivery area, it was determined a larger low loader truck would be more suitable and economical to the operations, enabling plant to be moved more efficiently, while decreasing operating costs associated with the current assets.

2. Explanation of Item

Council received eight conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Brisbane Isuzu - Isuzu FYH300-350 - Lift Industries	98.11
2	Brisbane Isuzu - Isuzu FYH300-350 - Custom Truck Bodies	96.88
3	James Frizelle's Automotive - Isuzu FYH300-350 - Custom Truck Bodies	95.86
4	James Frizelle's Automotive - Isuzu FYH300-350 - Lift Industries	95.83
5	Brisbane Isuzu - Isuzu FYH300-350 - MRF Motor Bodies	92.40
6	Daimler Trucks Brisbane - Fuso FS72 - Lift Industries	90.54
7	Daimler Trucks Brisbane - Fuso FS72 - Custom Truck Bodies	89.89
8	Daimler Trucks Brisbane - Fuso FS72 - MRF Motor Bodies	83.80

ITEM 3.4 TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK - A20016578 (Cont.)

Brisbane Isuzu (BI) - submitted an offer for an Isuzu FYH300-350 chassis with body options from three body builders, Lift Industries, Custom Truck Bodies and MRF Motor Bodies. The offer of the Isuzu FYH300-350 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FYH300-350 chassis comes with 5 years / 400,000 kms / 6,000 hours warranty. All three body options offered meet the requirements set out in the tender documentation. The offer from BI for the Isuzu FYH300-350 chassis fitted with the Lift Industries body was the lowest priced offer and received the highest evaluation score, this offer is deemed best value to Council.

James Frizelle's Automotive Group (JFA) - submitted an offer for an Isuzu FYH300-350 chassis with body options from two body builders, Lift Industries and Custom Truck Bodies. The offer of the Isuzu FYH300-350 chassis meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FYH300-350 chassis comes with 5 years / 400,000 kms / 6,000 hours warranty. Both body options offered meet the requirements set out in the tender documentation, however these offers were the third and fourth lowest priced and ranked accordingly.

Daimler Trucks Brisbane (DTB) - submitted an offer for a Fuso FS72 chassis with body options from three body builders, Lift Industries, Custom Truck Bodies and MRF Motor Bodies. The Fuso FS72 chassis submitted meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Fuso FS72 comes with 5 years / 500,000 kms / unlimited hours warranty. All three body options offered meet the requirements set out in the tender documentation. However, the offers from DTB were the highest priced and not deemed best value to Council.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that the recommended tenderer in this report is a local business in the Moreton Bay region.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen effects including COVID-19, which would adversely affect the delivery of the tendered item of plant.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Isuzu FYH300-350 chassis with Lift Industries body is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

ITEM 3.4 TENDER - SUPPLY AND DELIVERY OF ONE X 27 TONNE LOW LOADER TRUCK - A20016578 (Cont.)

Tender Price	\$ 219,486.00

Total Project Cost	\$ 219,486.00
	=====

3.7 Economic Benefit

The purchase of the 27 tonne beaver tail truck will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Isuzu chassis engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

UNCONFIRMED

**ITEM 3.5
TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER
TRUCKS**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20017630: 11 May 2020 - Refer **Confidential Supporting Information
A19991511**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) through vendor panel using a Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

It is recommended that the tender for the supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) be awarded to Daimler Trucks Brisbane for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies body for the sum of \$154,106 each excl. GST, with a total cost of \$308,212 excluding GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Mark Booth

CARRIED 13/0

1. That the tender for supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) be awarded to Daimler Trucks Brisbane for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies body for the sum of \$154,106 each, with a total cost of \$308,212 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of two x Fuso F1124 Chassis with Custom Truck Bodies and any required variations of the agreement on Council's behalf.

ITEM 3.5 TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER TRUCKS - A20017630
(Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) be awarded to Daimler Trucks Brisbane for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies body for the sum of \$154,106 each, with a total cost of \$308,212 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of two x Fuso F1124 Chassis with Custom Truck Bodies and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of two x 12 tonne single cab tipper trucks (HF08.20) through vendor panel using a Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with eleven conforming submissions received.

Tipper trucks are utilised within the Roads and Drains section of Asset Maintenance. The optimum replacement period for these assets is 8 years / 180,000kms which has been reached on the current assets.

2. Explanation of Item

Council received eleven conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Daimler Trucks Brisbane - Fuso 1124 - Custom Truck Bodies	99.66
2	Daimler Trucks Brisbane - Fuso 1124 - Lift Industries	98.51
3	James Frizelle's Automotive Group - Isuzu FFR110-260 Custom Truck Bodies	98.44
4	Brisbane Isuzu - Isuzu FRR110-260 - Custom Truck Bodies	97.41
5	Brisbane Isuzu - Isuzu FRR110-260 - Lift Industries	96.09
6	James Frizelle's Automotive Group - Isuzu FFR110-260 - Lift Industries	96.01
7	Daimler Trucks Brisbane - Fuso 1124 - Tosca Industries	94.00
8	Brisbane Isuzu - Isuzu FRR110-260 - Tosca Industries	92.73
9	Daimler Trucks Brisbane - Fuso 1124 - MRF Motor Bodies	92.62
10	Brisbane Isuzu - Isuzu FRR110-260 - MRF Motor Bodies	91.82
11	James Frizelle's Automotive Group - Isuzu FFR110-260 - MRF Motor Bodies	91.74

ITEM 3.5 TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER TRUCKS - A20017630
(Cont.)

Daimler Trucks Brisbane ('DTB') - submitted an offer for a Fuso 1124 chassis with body options from four body builders, Custom Truck Bodies, Lift Industries, Tosca Industries and MRF Motor Bodies. The Fuso 1124 chassis meets all requirements outlined in the tender specification, has sufficient power and torque to carry out day to day operations and features GPS navigation. The Fuso 1124 comes with 5 years / 300,000 km / unlimited hours warranty. All body options offered meet the specification outlined in the tender documentation. The offer from DTB for the Fuso 1124 chassis fitted with the Custom Truck Bodies body was the second lowest priced offer however received the highest evaluation score due to providing a weight distribution chart that met all requirements and the additional feature of the GPS navigation system. The panel recommendation is that this offer is deemed best value to Council.

James Frizelle's Automotive Group ('JFA') - submitted an offer for an Isuzu FRR 110-260 chassis with body options from three body builders, Custom Truck Bodies, Lift Industries and MRF Motor Bodies. The Isuzu FRR 110-260 meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FRR 110-260 comes with 5 years / 300,000 km / 5,000 hours warranty. All body options meet the requirements of the tender, however JFA did not include the requested weight distribution chart for any of the bodies offered. The offer from JFA for the Isuzu FRR110-260 chassis fitted with the body from Custom Truck Bodies was the lowest priced offer however received the third highest evaluation score.

Brisbane Isuzu ('BI') - submitted an offer for an Isuzu FRR 110-260 chassis with body options from four body builders, Custom Truck Bodies, Lift Industries, MRF Motor Bodies and Tosca Industries. The Isuzu FRR 110-260 meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FRR 110-260 comes with 5 years / 300,000 km / 5000 hours warranty. All bodies offer meet the requirements outlined in the tender documentation. The offer from Brisbane Isuzu with the Custom Truck Bodies body was their lowest submission which was priced fourth and ranked similarly.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances which would delay the supply of the tendered vehicles, including COVID-19.

3.5 Delegated Authority Implications

Nil identified

ITEM 3.5 TENDER - SUPPLY AND DELIVERY OF TWO X 12 TONNE SINGLE CAB TIPPER TRUCKS - A20017630
(Cont.)

3.6 Financial Implications

The tendered sum for the supply of two x Fuso F1124 Chassis with Custom Truck Bodies is within the 2020-21 budget allocation. These acquisitions will be debited to project number 102178.

Tender Price	\$ 308,212.00

Total Project Cost (Excl. GST)	\$ 308,212.00
	=====

3.7 Economic Benefit

The purchase of the two 12 tonne single cab tipping trucks will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Fuso engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

UNCONFIRMED

**ITEM 3.6
TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH
ELEVATING WORK PLATFORM**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20021452: 11 May 2020 - Refer **Confidential Supporting Information A19991530**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x 11-12 Tonne Truck with Elevating Work Platform (EWP) (HF14.20) through Vendor Panel using Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

It is recommended that the tender for the supply and delivery of one x 11-12 Tonne Truck with EWP be awarded to Daimler Trucks Brisbane for the supply of one x Fuso Fighter 1124 chassis with a Nifty Lift NL120KDT-LDV EWP for the amount of \$287,358.18 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for supply and delivery of one x 11-12 Tonne Truck with EWP be awarded to Daimler Trucks Brisbane for the supply of one x Fuso Fighter 1124 chassis with a Nifty Lift NL120KDT-LDV EWP for the sum of \$287,358.18 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x 11-12 Tonne Truck with EWP and any required variations of the agreement on Council's behalf.

ITEM 3.6 TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH ELEVATING WORK PLATFORM - A20021452 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x 11-12 Tonne Truck with EWP be awarded to Daimler Trucks Brisbane for the supply of one x Fuso Fighter 1124 chassis with a Nifty Lift NL120KDT-LDV EWP for the sum of \$287,358.18 (excluding GST).
2. That the Council enters into an agreement with Daimler Trucks Brisbane as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Daimler Trucks Brisbane for the supply and delivery of one x 11-12 Tonne Truck with EWP and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x 11-12 Tonne Truck with Elevating Work Platform (EWP) (HF14.20) through Vendor Panel using Local Buy Arrangement NPN 04-13. Tenders closed on 26 April 2020, with five conforming submissions received.

This truck mounted EWP will be utilised within the Parks section of Asset Maintenance undertaking tree maintenance works across the region. The optimum replacement period for these assets is 8 years/180,000 kms. This truck mounted EWP will be a core asset in the establishment of a new quick response tree crew within the department.

Comprehensive consultation was undertaken with tree specialists in the Parks section to determine the configuration of asset required. Due to the unique design and functionality required of the EWP, the tender specified the Nifty Lift NL120KDT-LDV as the EWP component which was to be tendered on a 11-12 tonne cab chassis.

2. Explanation of Item

Council received five conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Daimler Trucks Brisbane - Fuso Fighter Cab Chassis	97.70
2	Sci Fleet - Hino FD1124 Cab Chassis	95.63
3	James Frizelle's Automotive Group - Isuzu FRR 110-260 Cab Chassis	95.36
4	Brisbane Isuzu - Isuzu FRR 110-240 Cab Chassis	95.04
5	Brisbane Isuzu - Isuzu FRR 110-260 Cab Chassis	93.86

Daimler Trucks Brisbane ('DTB') - submitted an offer for the Fuso Fighter 1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP. The Fuso Fighter 1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. Additionally, the Fuso fighter comes with factory fitted GPS for the driver. The Fuso 1124 comes with 5 years / 300,000 kms / unlimited hours warranty. The Nifty Lift EWP component of the asset comes with a one-year warranty period. The offer submitted from DTB was the only submission received to include all features requested as part of the tender for the Nifty Lift EWP component which

ITEM 3.6 TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH ELEVATING WORK PLATFORM - A20021452 (Cont.)

included an independent (battery operated) emergency pump capable of returning the basket to the stow position in the case of vehicle or hydraulic failure and a wireless ground to bucket communication system. The offer from DTB was second highest price and received the highest evaluation score. The offer from DTB for the supply of the Fuso Fighter 1124 Chassis with the specified Nifty Lift EWP body is deemed best value to Council and is the panel's recommendation.

Sci Fleet Hino ('SFH') - submitted an offer for the Hino FD1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP. The Hino FD1124 fitted with a Nifty Lift NL120KDT-LDV EWP meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Hino FD1124 chassis features advanced safety technology above other trucks within its field. The offer from SFH did not include all features requested as part of the tender for the Nifty Lift EWP component in their final price. The Hino FD1124 chassis comes with 5 years / 300,000 kms / unlimited hours warranty. The Nifty Lift EWP component of the asset comes with a one-year warranty period. The Offer from SFH was the highest priced and received the second highest evaluation score due to its advanced safety features.

James Frizelle's Automotive Group ('JFA') - submitted an offer for the Isuzu FRR 110-260 chassis fitted with a Nifty Lift NL120KDT-LDV EWP. The Isuzu FRR 110-260 chassis fitted with a Nifty Lift NL120KDT-LDV EWP meets all requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The Isuzu FRR 110-260 comes with 5 years / 300,000 km / 5,000 hours warranty. The Nifty Lift EWP component of the asset comes with a one-year warranty period. The offer from JFA did not include all features requested as part of the tender for the Nifty Lift EWP component in their final price. This offer was the lowest priced and received the third highest evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen supply issues, which includes COVID-19.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Fuso Fighter 1124 chassis fitted with a Nifty Lift NL120KDT-LDV EWP is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

ITEM 3.6 TENDER - SUPPLY AND DELIVERY OF ONE 11-12 TONNE TRUCK WITH ELEVATING WORK PLATFORM - A20021452 (Cont.)

Tender Price	\$ 287,358.18

Total Project Cost	\$ 287,358.18
	=====

3.7 Economic Benefit

The purchase of the 11-12 tonne truck with EWP will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Fuso truck engine meets current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

UNCONFIRMED

ITEM 3.7 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a real conflict of interest in Item 3.7 as he is a friend of Mr Shane Newcombe, a Director of Newcombes Holdings Pty Ltd (Village Motors Group) who is a tenderer for this item.

Cr Darren Grimwade retired from the meeting at 9:52AM taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Matt Constance

Pursuant to s175E of the *Local Government Act 2009*, Cr Matt Constance declared a real conflict of interest in Item 3.7 as he is a friend of Mr Shane Newcombe, a Director of Newcombes Holdings Pty Ltd (Village Motors Group) who is a tenderer for this item.

Cr Matt Constance retired from the meeting at 9:52 AM taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Peter Flannery(Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Peter Flannery(Mayor) declared a perceived conflict of interest in Item 3.7 separable portions 3, 4, 6 and 8 because the Directors of Village Motors (Marlene, Shane and David Newcombe) who submitted a tender relating to Items 3.7 separable portions 3, 4, 6 and 8 respectively, are Directors of Newcombes Holdings Pty Ltd. Newcombes Holdings Pty Ltd were one of nine businesses in total who made a donation to Moreton Futures Trust in 2016. The Councillor received in kind support to the value of \$160 from Newcombes Holdings Pty Ltd via Moreton Futures Trust for his 2016 Election campaign.

However, Cr Peter Flannery(Mayor) has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Karl Winchester

CARRIED 10/0

Crs Matt Constance and Darren Grimwade had declared a conflict of interest and left the meeting

Cr Peter Flannery (Mayor) had declared a conflict and was not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Peter Flannery (Mayor) has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Peter Flannery (Mayor) remained in the meeting.

ITEM 3.7**TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20030612 : 16 June 2020 - Refer **Confidential Supporting Information A19912705, A19970813, A19970809, A19970806, A19971206, A19970811, A19970805, A19970808**
Responsible Officer: BS, Technical Fleet Support Officer (ECM Asset Maintenance)

Executive Summary

Tenders were called for the 'Supply and Delivery of Sixty-Five x Light Commercial and Passenger Vehicles (MBRC009721)'. The tender comprised of eight separable portions based on vehicle configuration and type. The tender closed on 14 April 2020, with ten suppliers submitting tender submissions for one or more of the separable portions.

It is recommended that Council award the contract for the supply and delivery of up to sixty-five x light commercial and passenger vehicles to the following suppliers:

Separable Portion 1 - Supply and delivery of sixteen 4x2 single cab automatic utilities - that the contract be awarded to Torque Ford North Lakes for the supply and delivery of sixteen x Ford Ranger 4x2 single cab automatic utilities for the total sum of \$533,622.45 (excl. GST).

Separable Portion 2 - Supply and delivery of ten 4x2 extra cab automatic utilities - that the contract be awarded to Torque Ford North Lakes for the supply and delivery of ten x Ford Ranger 4x2 extra cab automatic utilities for the total sum of \$372,751.28 (excl. GST).

Separable Portion 3 - Supply and delivery of seven 4x2 dual cab automatic utilities - that the contract be awarded to Torque Ford North Lakes for the supply and delivery of seven x Ford Ranger 4x2 dual cab automatic utilities for the total sum of \$243,979.04 (excl. GST).

Separable Portion 4 - Supply and delivery of five 4x4 single cab automatic utilities - that the contract be awarded to Grand Prix Investments Pty Ltd for the supply and delivery of five x Mazda BT50 4x4 single cab automatic utilities for the total sum of \$255,529.06 (excl. GST).

Separable Portion 5 - Supply and delivery of five 4x4 extra cab automatic utilities - that the contract be awarded to Grand Prix Investments Pty Ltd for the supply and delivery of five x Mazda BT50 4x4 extra cab automatic utilities for the total sum of \$239,035.22 (excl. GST).

Separable Portion 6 - Supply and delivery of five 4x4 dual cab automatic utilities - that the contract be awarded to Torque Ford Northlakes for the supply and delivery of five x Ford Ranger 4x4 dual cab automatic utilities for the total sum of \$232,725.81 (excl. GST).

Separable Portion 7 - Supply and delivery of eleven 5 door hatch-back (FBT Exempt) vehicles - that the contract be awarded to Pacific Motor Group for the supply and delivery of eleven x Kia Rio 5 door hatch back vehicles for the total sum of \$179,940.75 (excl. GST).

Separable Portion 8 - Supply and delivery of two animal transport commercial vans - that the contract be awarded to Village Motors Group for the supply and delivery of two x Renault Traffic LWB commercial vans with animal transport fit out for the total sum of \$165,651.46 (excl. GST).

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Mark Booth

CARRIED 11/0

Crs Matt Constance and Darren Grimwade had declared a conflict of interest and had left the meeting

1. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 1' be awarded to Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities for the total sum of \$533,622.45 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities and any required variations of the agreement on Council's behalf.
2. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 2' be awarded to Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities for the total sum of \$372,751.28 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
3. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 3' be awarded to Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities for the total sum of \$243,979.04 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
4. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 4' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities for the total sum of \$255,529.06 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities and any required variations of the agreement on Council's behalf.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

5. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 5' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 extra cab automatic utilities for the total sum of \$239,035.22 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five Mazda BT50 4x4 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
6. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 6' be awarded to Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities for the total sum of \$232,725.81 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
7. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 7' be awarded to Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles for the total sum of \$179,940.75 (excluding GST).
 - a) That the Council enters into an agreement with Pacific Motor Group as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles and any required variations of the agreement on Council's behalf.
8. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 8' be awarded to Village Motors Group for the supply of two x Renault Traffic LWB commercial vans with animal transport fit out for the total sum of \$ \$165,651.46 (excluding GST).
 - a) That the Council enters into an agreement with Village Motors Group as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Village Motors Group for the supply of two x Renault Traffic commercial vans with animal transport fit out and any required variations of the agreement on Council's behalf.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 1' be awarded to Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities for the total sum of \$533,622.45 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of sixteen x Ford Ranger 4x2 single cab automatic utilities and any required variations of the agreement on Council's behalf.
2. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 2' be awarded to Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities for the total sum of \$372,751.28 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of ten x Ford Ranger 4x2 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
3. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 3' be awarded to Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities for the total sum of \$243,979.04 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of seven x Ford Ranger 4x2 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
4. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 4' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities for the total sum of \$255,529.06 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 single cab automatic utilities and any required variations of the agreement on Council's behalf.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

5. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 5' be awarded to Grand Prix Investments Pty Ltd for the supply of five x Mazda BT50 4x4 extra cab automatic utilities for the total sum of \$239,035.22 (excluding GST).
 - a) That the Council enters into an agreement with Grand Prix Investments Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Grand Prix Investments Pty Ltd for the supply of five Mazda BT50 4x4 extra cab automatic utilities and any required variations of the agreement on Council's behalf.
6. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 6' be awarded to Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities for the total sum of \$232,725.81 (excluding GST).
 - a) That the Council enters into an agreement with Torque Ford North Lakes as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford North Lakes for the supply of five x Ford Ranger 4x4 dual cab automatic utilities and any required variations of the agreement on Council's behalf.
7. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 7' be awarded to Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles for the total sum of \$179,940.75 (excluding GST).
 - a) That the Council enters into an agreement with Pacific Motor Group as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Pacific Motor Group for the supply of eleven x Kia Rio 5 door (FBT exempt) hatch back vehicles and any required variations of the agreement on Council's behalf.
8. That the tender for the 'Supply and delivery of 65 x light commercial and passenger vehicles - Separable Portion 8' be awarded to Village Motors Group for the supply of two x Renault Traffic LWB commercial vans with animal transport fit out for the total sum of \$ \$165,651.46 (excluding GST).
 - c) That the Council enters into an agreement with Village Motors Group as described in this report.
 - d) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Village Motors Group for the supply of two x Renault Traffic commercial vans with animal transport fit out and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the 'Supply and Delivery of 65 x Light Commercial and Passenger Vehicles (MBRC009721)', through open tender using LG Tender Box. The tender comprised of eight separable portions based on vehicle configuration and type. The tender closed on 14 April 2020, with ten suppliers submitting tender submissions for one or more of the separable portions.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

Council own and operate a fleet of fit-for-purpose, light commercial and passenger vehicles, enabling effective and efficient service delivery to the community. The acquisition of these vehicles is to replace existing light commercial and passenger vehicles within the fleet, that have reached their optimum replacement period of 6 years / 120,000kms for utilities/commercial vans and 4 years / 100,000kms for passenger vehicles. These replacements align with the budgeted light fleet replacement program.

2. Explanation of Item

Separable Portion 1 - Supply and delivery of up to sixteen 4x2 single cab automatic utilities

Council received three conforming and one non-conforming tender responses for Separable Portion 1. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	99.64
2	Grand Prix Investments Pty Ltd (Mazda BT50)	98.33
3	Byrne Ford (Ford Ranger)	96.58
4	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x2 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. While the offer from TFN was the second lowest priced offer it did receive the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 single cab utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation, however, does not offer the same advanced safety features of the Ford Ranger. The offer from GPI was the lowest priced offer however received the second highest evaluation score due to the lower standard of safety features, therefore this offer was not deemed best value for Council.

Byrne Ford (BF) - submitted an offer for the Ford Ranger 4x2 single cab utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from Byrne Ford was the highest priced offer and received the lowest evaluation score and was not deemed best value for Council.

The submission from **Trivett Automotive** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 2 - Supply and delivery of up to ten 4x2 extra cab automatic utilities

Council received three conforming and one non-conforming tender responses for Separable Portion 2. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	95.05
2	Byrne Ford (Ford Ranger)	94.43
3	Grand Prix Investments Pty Ltd (Mazda BT50)	92.08
4	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x2 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. While the offer from TFN was the second lowest priced offer it did receive the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Byrne Ford (BF) - submitted an offer for the Ford Ranger 4x2 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from BF was the lowest priced, however did not include all accessories requested in the tender specification for four of the vehicles priced and as a result received the second highest evaluation score and was deemed not best value for Council.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x2 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced safety features of the Ford Ranger. The offer from GPI was the highest priced and received the lowest evaluation score. This offer was not deemed best value for Council.

The submission from **Trivett Automotive** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 3 - Supply and delivery of up to seven 4x2 dual cab automatic utilities

Council received four conforming and one non-conforming tender responses for Separable Portion 3. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	100.00
2	Grand Prix Investments Pty Ltd (Mazda BT50)	98.18
3	Village Motors (Nissan Navara)	97.34
4	Byrne Ford (Ford Ranger)	94.78
5	Trivett Automotive (Keystar)	Non-conforming

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x2 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from TFN was the lowest priced offer and received the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced safety features of the Ford Ranger. The offer from GPI was the third lowest priced and received the second highest evaluation score. This offer was not deemed best value for Council.

Village Motors (VM) - submitted an offer for the Nissan Navara Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced safety features of the Ford Ranger. The offer from VM was the second lowest priced and received the third highest evaluation score. This offer was not deemed best value for Council.

The submission from **Trivett Automotive** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 4 - Supply and delivery of up to five 4x4 single cab automatic utilities

Council received three conforming and two non-conforming tender responses for Separable Portion 4. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Grand Prix Investments Pty Ltd (Mazda BT50)	100.00
2	Village Motors (Nissan Navara)	95.75
3	Torque Ford (Ford Ranger)	94.80
4	Martin Jonkers Motors (Toyota Hilux)	Non-conforming
5	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x4 single cab utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The offer from GPI was the lowest priced and received the highest evaluation score. This offer was deemed best value for Council and is the recommendation of this report.

Village Motors (VM) - submitted an offer for the Nissan Navara 4x4 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The submission from VM did not quote on accessories for one vehicle and has a reduced payload capacity, therefore reducing their overall evaluation score. This offer was the second lowest priced and received the second highest evaluation score. This offer was not deemed best value for Council.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x4 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. However, while the Ford Ranger offers advanced safety features, the offer from TFN was the highest priced offer and received the lowest evaluation score due to this and so the extra cost of these vehicles was not deemed best overall value to Council.

The submissions from **Trivett Automotive** and **Martin Jonkers Motors** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 5 - Supply and delivery of up to five 4x4 extra cab automatic utilities

Council received two conforming and two non-conforming tender responses for Separable Portion 5. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Grand Prix Investments Pty Ltd (Mazda BT50)	100.00
2	Torque Ford North Lakes (Ford Ranger)	99.76
3	Martin Jonkers Motors (Toyota Hilux)	Non-conforming
4	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x4 Extra Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The offer from GPI was the lowest priced and received the highest evaluation score. This offer was deemed best value for Council.

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x4 Single Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. However, while the Ford Ranger offers advanced features and the offer from TFN was only marginally higher the Grand Prix Investments; potential supply and delivery risk was identified with awarding a significant portion of this tender to one supplier. TFN is the recommended supplier for portions 1, 2, 3 and 6 of this tender and therefore this offer was not deemed best value to Council.

The submissions from **Trivett Automotive** and **Martin Jonkers Motors** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 6 - Supply and delivery of up to five 4x4 dual cab automatic utilities

Council received four conforming and two non-conforming tender responses for Separable Portion 6. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Torque Ford North Lakes (Ford Ranger)	99.99
2	Byrne Ford (Ford Ranger)	99.64
3	Grand Prix Investments Pty Ltd (Mazda BT50)	99.32
4	Village Motors (Nissan Navara)	97.63
5	Martin Jonkers Motors (Toyota Hilux)	Non-conforming
6	Trivett Automotive (Keystar Mitsubishi Triton)	Non-conforming

Torque Ford North Lakes (TFN) - submitted an offer for the Ford Ranger 4x4 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. While the offer from TFN was the second lowest priced offer it did receive the highest evaluation score due to the enhanced safety features and larger payload capacity and was therefore deemed best value to Council and is the recommendation of this report.

Byrne Ford (BF) - submitted an offer for the Ford Ranger 4x4 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. The Ford Ranger offers greater safety technology including emergency brake assist, lane departure warning, pedestrian detection and adaptive cruise control. The Ford Ranger also offers the largest payload capacity in this category of tendered vehicles. The offer from Byrne Ford was the third lowest priced offer and received the second highest evaluation score and was deemed not best value for Council.

Grand Prix Investments Pty Ltd (GPI) - submitted an offer for the Mazda BT50 4x4 Dual Cab Utility, this vehicle is suitable, fit-for-purpose and meets all specifications outlined in the tender documentation. However, does not offer the same advanced features of the Ford Ranger. The offer from GPI was the lowest priced, however received the third highest evaluation score due to the lower standard of safety features, therefore this offer was not deemed best value for Council.

The submissions from **Trivett Automotive** and **Martin Jonkers Motors** did not meet the requested towing capacity of 3.5 tonne and was deemed non-conforming.

Separable Portion 7 - Supply and delivery of up to eleven x 5 door (FBT) automatic hatchbacks

Council received eight conforming tender responses for Separable Portion 7. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Pacific Motor Group (Kia Rio)	100.00
2	Grand Prix Investments Pty Ltd (Hyundai i30)	93.31
3	Grand Prix Investments Pty Ltd (Mazda 2)	92.12

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

RANK	TENDERER	EVALUATION SCORE
4	Martin Jonkers Motors (Corolla Ascent Sport)	92.06
5	Trivett Automotive Retail (Keystar) ASX	90.15
6	Martin Jonkers Motors (Corolla Hybrid)	89.78
7	Torque Ford North Lakes (No Model Specified)	86.35
8	Trivett Automotive Retail (Keystar) Outlander PHEV	69.31

Pacific Motor Group (PMG) - submitted an offer for the Kia Rio 5-door hatchback, this vehicle is suitable, fit-for-purpose and meets all criteria outlined in the tender specification. Council currently own and operate the Kia Rio hatchback within the fleet and have found them to be a reliable vehicle. The offer from Pacific Motor Group was the lowest priced, received the highest evaluation score and was deemed best value to Council.

Grand Prix Investments Pty Ltd (GPI) - submitted offers for the 'Hyundai i30' and the 'Mazda 2' 5-door hatchbacks. Both these vehicles are suitable, fit-for-purpose and meet all criteria outlined in the tender specification. These offers were the second and third lowest and received the second and third highest evaluation scores. These offers were not deemed best value for Council.

Separable Portion 8 - Supply and delivery of up to two commercial automatic vans

Council received one conforming tender response for Separable Portion 8. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Village Motors Group (Renault Traffic)	100.00

Village Motors Group (VMG) - submitted an offer for the supply of the two Renault Traffic Commercial Vans with Animal Transport fit out, these vehicles are suitable, fit-for-purpose and meet all the criteria in the tender specification. Officers from the Fleet and Local Laws section of Council inspected the vehicle and are confident they will meet the requirements.

Due to the animal transport fit out requirements of this vehicle, Council received only one response. This portion of the contract was retendered but due to COVID-19, there were limited suppliers in a position to submit a tender response. A market cost comparison was undertaken against the offer from Village Motors Group and it was deemed this offer is best value for Council and is recommended.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy Vendor Panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

ITEM 3.7 TENDER - SUPPLY AND DELIVERY OF SIXTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES - A20030612 (Cont.)

3.3 Policy Implications

This tender for the supply of up to 65 light commercial and passenger vehicles has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that seven of the eight recommendations are local businesses within the Moreton Bay region.

3.4 Risk Management Implications

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

The recommendations of this report for the purchase of sixty-one light commercial and passenger vehicles is within 20/21 budget allocation. These acquisitions will be debited to project number 102179.

Tender Price - Separable Portion 1	\$ 533,622.45
Tender Price - Separable Portion 2	\$ 372,751.28
Tender Price - Separable Portion 3	\$ 243,979.04
Tender Price - Separable Portion 4	\$ 255,529.06
Tender Price - Separable Portion 5	\$ 239,035.22
Tender Price - Separable Portion 6	\$ 232,725.81
Tender Price - Separable Portion 7	\$ 179,940.75
Tender Price - Separable Portion 8	\$ 165,651.46

Total Project Cost (Excl. GST)	\$2,223,235.07
	=====

3.7 Economic Benefit

The purchase of the sixty-one light commercial and passenger vehicles will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended commercial and passenger vehicles' engines meet current environmental and Australian standards.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

ATTENDANCE

Crs Darren Grimwade and Matt Constance returned to the meeting at 10.54am following consideration of Item 3.7.

ITEM 3.8
TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20023515: 11 May 2020 - Refer **Confidential Supporting Information A19933618**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the supply and delivery of one x Waste Handling Bulldozer (HF42.20) through Vendor Panel using the Local Buy Arrangement NPN2.15. Tenders closed on 17 April 2020, with three conforming submissions received.

It is recommended that the tender for the supply and delivery of one x Waste Handling Bulldozer be awarded to Hastings Deering for the supply of one Caterpillar D6 WH Bulldozer for the sum of \$669,200 excl. GST, as this offer represents the best overall value for Council.

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for supply and delivery of one x Waste Handling Bulldozer be awarded to Hastings Deering for the supply of one Caterpillar D6 WH Bulldozer for the sum of \$669,200 (excl. GST).
2. That the Council enters into an agreement with Hastings Deering as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hastings Deering for the supply and delivery of one x Caterpillar D6 WH Bulldozer and any required variations of the agreement on Council's behalf.

ITEM 3.8 TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER - A20023515 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for supply and delivery of one x Waste Handling Bulldozer be awarded to Hastings Deering for the supply of one Caterpillar D6 WH Bulldozer for the sum of \$669,200 (excl. GST).
2. That the Council enters into an agreement with Hastings Deering as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hastings Deering for the supply and delivery of one x Caterpillar D6 WH Bulldozer and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the supply and delivery of one x Waste Handling Bulldozer (HF42.20) through Vendor Panel using the Local Buy Arrangement NPN2.15. Tenders closed on 17 April 2020, with three conforming submissions received.

Waste handling bulldozers are utilised within the landfill sites of Waste Services. This configuration of machine has an optimum replacement period of 8 years / 8,000 hours, which has been reached on the current track loader asset. A recent site efficiency survey study determined that a bulldozer is a more efficient machine for waste handling application than the currently utilised track loader.

2. Explanation of Item

Council received three conforming tender responses. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

The conforming tenders and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Hastings Deering, Caterpillar D6 WH Bulldozer	97.88
2	RDO Equipment, John Deere 850L WHD Bulldozer	95.26
3	Komatsu Australia, Komatsu D65WX-16P Bulldozer	90.55

Hastings Deering (HD) - submitted an offer for the Caterpillar D6 WH Bulldozer which meets all requirements outlined in the tender specification and has sufficient power and torque required. The Caterpillar D6 WH Bulldozer comes with 5 years / 6,000 hours warranty; the offer also includes a service contract covering all maintenance requirements up to 6,000 machine hours. Whilst this submission is not the lowest priced, it received the highest evaluation score. The offer includes the provision of a suitable hire machine, free of charge, if there is downtime caused by a warrantable repair in the first 12 months. HD has a proven track record regarding service and support of the Caterpillar product currently utilised in Council's landfill sites, which makes this offer the most attractive in terms of aftersales support and service. The Caterpillar machines are proven in the harsh Landfill environment, along with the 6000 hrs warranty and the aftersales support and service this offer is deemed best value to Council and is the recommended offer.

RDO Equipment (RDO) - submitted an offer for the John Deere 850L WHD Bulldozer which meets the requirements outlined in the tender specification and has sufficient power and torque to carry out day to day operations. The John Deere 850L WHD Waste Handling Bulldozer comes with 5 years / 5,000 hours warranty; the offer also includes a service contract covering all maintenance requirements up to 6,000 machine hours. The offer from RDO does not include a replacement hire machine, should there be any warrantable downtime in the first 12 months. Council does not have any previous history with John Deere

ITEM 3.8 TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER - A20023515 (Cont.)

machines in landfill sites, nor any prior after sales service and support experience with RDO Equipment. The offer for the John Deere 850L WHD Bulldozer was the lowest priced offer and received the second highest evaluation score.

Komatsu Australia (KA) - submitted an offer for the Komatsu D65WX-16P Bulldozer which meets all requirements outlined in the tender specification, has sufficient power and torque to carry out day to day operations. The Komatsu D65WX-16P waste handling Bulldozer comes with 5 years / 6,000 hours warranty; the offer also includes a service contract covering all maintenance requirements up to 6,000 machine hours. The offer from Komatsu Aust. for the D65WX-16P Bulldozer was the highest priced offer and received the lowest evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this acquisition was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The recommended tenderer has advised that there are no foreseen circumstances, including COVID-19 which affect the supply of the tendered item of plant.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The tendered sum for the supply and delivery of one x Caterpillar D6 WH Bulldozer Waste Handling Bulldozer is within the 2020-21 budget allocation. This acquisition will be debited to project number 102178.

Tender Price	\$ 669,200.00

Total Project Cost	\$ 669,200.00
	=====

3.7 Economic Benefit

The purchase of the Caterpillar D6 WH Bulldozer will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended Caterpillar engine meets current environmental and Australian standards.

3.9 Social Implications Nil identified

ITEM 3.8 TENDER - SUPPLY AND DELIVERY OF ONE WASTE HANDLING BULLDOZER - A20023515 (Cont.)

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council

UNCONFIRMED

ITEM 3.9
TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20058665 : 20 May 2020 - Refer Supporting Information A20060296 and **Confidential Supporting Information A20028118**
Responsible Officer: MM, Senior Technical Officer- Natural Areas (ECM Asset Maintenance)

Executive Summary

Tenders were called for the '2020/2021 Regional Waterbody Maintenance Program (VP183537)'. Tenders closed on 5 May 2020 with four conforming submissions received.

It is recommended that the tender for the '2020/2021 Regional Waterbody Maintenance Program (VP183537)' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$287,531.92 (excluding GST), as this offer represents best overall value to Council. The period of contract is July 2020 to June 2021.

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for the '2020/2021 Regional Waterbody Maintenance Program' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$287,531.92 (excluding GST).
2. That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for the '2020/2021 Regional Waterbody Maintenance Program' and any required variations of the agreement on Council's behalf.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the '2020/2021 Regional Waterbody Maintenance Program' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$287,531.92 (excluding GST).
2. That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for the '2020/2021 Regional Waterbody Maintenance Program' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the '2020/2021 Regional Waterbody Maintenance Program (VP183537)' through Vendor Panel using supplier arrangement MBRC008470. The tender comprises of 34 priority waterbodies and associated storm water assets, totalling approximately 51.66 ha located across the Moreton Bay region. The contract scope of works includes; weed management, revegetation, litter control and monthly inspections and additional reporting on stormwater quality improvement devices, maintenance devices, vegetation cover, erosion and sedimentation.

2. Explanation of Item

The '2020/2021 Regional Waterbody Maintenance Program' was procured through Vendor Panel (VP183537), using supplier arrangement MBRC008470 - Natural Area Weed Control and Revegetation Services.

Council received four conforming submissions. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Toolijooa Environmental Pty Ltd	100.00
2	Technigro Pty Ltd	91.54
3	Barung Landcare Association	86.40
4	Evolve Environmental Pty Ltd	81.93

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

Toolijooa Environmental Pty Ltd (TE) - submitted a comprehensive tender submission outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. TE received high results in the evaluation of qualitative criteria related to industry experience and staff qualifications and experience. The offer from TE was the lowest priced submission and received the highest evaluation score against all assessable criteria and was deemed best value to Council and is the recommendation of this report.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

Technigro Pty Ltd (TG) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro Pty Ltd was the second lowest priced submission and received the second highest evaluation score.

Barung Landcare Association (BLA) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from BLA was the third lowest priced submission and received the third highest evaluation score.

3. Strategic Implications

3.1 Legislative / Legal Implications

The legislative responsibilities of the Bioretention Restoration and Maintenance Program are:

- *Environmental Protection Act 1994* and *Environmental Protection (Water) Policy 2009* - management of pollutants and water quality against acceptable water quality parameters.
- *Biosecurity Act 1994* - to administer Council's 'General Biosecurity Obligation' and management of declared restricted matter.
- *Agricultural Chemicals Distribution Control Act 1996* - to manage the use and record of herbicide application on Council controlled land.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The program will be operationally administered in accordance with:

- Policy No: 12-2150-044 Sustainability
- Policy No: 35-2150-003 Koala Conservation
- Policy No: 13-2150-059 Pesticide Use - Regional

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

There are low risk management implications for social, environmental, operational and financial impacts. Risk mitigation actions include:

- The operational program has been developed in accordance with the Stormwater Quality Portfolio Asset Management Plan for regional strategic asset management with key performance indicators and quantifiable outcomes.
- Tenderers' qualifications, experience and personnel have been assessed to standards relating to the management of natural assets due to vegetation, water quality function and proximity to riparian zones and wetlands:
 - i) Water By Design- Waterbody Management Guideline.
 - ii) South East Queensland Ecological Restoration Framework.
 - iii) National standards for the practice of ecological restoration in Australia.

COVID19 - the recommended tenderer has advised that works will be delivered as tendered with no delays expected.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

A third-party review of financial status has been undertaken on the recommended tenderer. Toolijooa Environmental Pty Ltd received a rating of 'very strong' which has confirmed they have the financial capacity to deliver the program.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The recommended tendered amount for the 2020/2021 Regional Waterbody Maintenance Program is within budget allocation. The program will commence July 2020 and conclude June 2021.

Tender Price	\$ 287,531.92
Contingency - 5%	\$ 14,376.60

Total Project Cost	\$ 301,908.52
	=====

3.7 Economic Benefit Implications

The economic benefit of the implementation of the program is improved asset life reducing asset deterioration and renewal costs. With monthly maintenance intervention there is greater capacity to manage native vegetation, improve ecological resilience and impacts to water quality.

3.8 Environmental Implications

The program aims to achieve targets of storm water management and associated asset protection by:

- Proactive and strategic management of increasing impacts on water quality under pressure from urban growth, altered hydrology and further acquisition of storm water assets.
- Management of pollutants conducive with sustainable sediment load targets and the capacity of receiving waters.
- Improved water quality through management of native vegetation and encouragement of natural regeneration.
- Catchment management of outflows into river systems culminating in the Ramsar listed Moreton Bay Marine Park.
- Provision of wildlife habitat.
- Protection of aquatic biodiversity.

Actions and delivery of the program are undertaken in accordance with:

- Moreton Bay Regional Council Water Strategy 2012-2031.
- Moreton Bay Regional Council Total Water Cycle Management Plan.
- Stormwater Quality Portfolio Asset Management Plan.
- Water By Design- Waterbody Management Guideline
- Australian and New Zealand guidelines for fresh and marine water quality.
- Guidelines.
- South East Queensland Ecological Restoration Framework.
- National standards for the practice of ecological restoration in Australia.
- Managing priority species listed in Council's Priority Species of the Moreton Bay Region.

The program contributes to the following regional planning directives:

- Shaping SEQ- South East Queensland Regional Plan 2017; Goal 4: Sustain, Element 5: Water sensitive communities.
 - i) Protect and sustainably manage the region's catchments to ensure the quality and quantity of water in our waterways, aquifers, wetlands, estuaries, Moreton Bay and oceans meets the needs of the environment, industry and community.
 - ii) Plan for a water sensitive region by supporting innovation in water cycle management that increases the efficient use of water, security of supply, addresses climate change and manages impacts on waterways and Moreton Bay.

ITEM 3.9 TENDER - 2020/2021 REGIONAL WATERBODY MAINTENANCE PROGRAM - A20058665 (Cont.)

- Managing Natural Assets for a Prosperous South East Queensland 2014-2031 as related to water treatment, management of waterways, wetlands, greenspace, sea grasses, pest and weed management.

3.9 Social Implications

The program is beneficial by maintaining and enhancing social values of open space inclusive of:

- Maintaining and improving scenic amenity.
- Improved stormwater quality and associated impacts on recreational use of waterways and park complexes.
- Improved resource efficiency.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant Council officers within Drainage Waterways and Coastal Planning and Asset Maintenance, section managers and the procurement division of Council.

UNCONFIRMED

ITEM 3.10 - DECLARATION OF INTEREST**Conflict of Interest - Declaration - Cr Cath Tonks**

Pursuant to s175E of the *Local Government Act 2009*, Cr Cath Tonks declared a real conflict of interest in Item 3.10 as the Councillor's brother, Paul Dippelsmann, is an employee of Cleanaway Pty Ltd, who is the recommended tenderer for this item.

Cr Cath Tonks retired from the meeting at 9:56AM taking no part in the debate or resolution regarding same.

**ITEM 3.10
TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20126465 : 8 June 2020 - Refer **Confidential Supporting Information A20044901**
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The servicing, handling and disposal of Council's Liquid Waste at Council facilities across the region is undertaken through a contract arrangement. Tenders were called for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with eight conforming submissions received.

It is recommended that the contract for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' be awarded to Cleanaway Operations Pty Ltd for the estimated annual sum of \$103,669.60, totalling \$207,339.20 (excluding GST) for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Sandra Ruck

CARRIED 12/0

Cr Cath Tonks had declared a conflict of interest and had left the meeting

1. That the tender for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' be awarded to Cleanaway Operations Pty Ltd for the estimated annual sum of \$103,669.60, totalling \$207,339.20 (excluding GST) for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Cleanaway Operations Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Cleanaway Operations Pty Ltd for '*Liquid Waste Service, Handling and Disposal (MBRC009763)*' and any required variations of the agreement on Council's behalf.

ITEM 3.10 TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL - A20126465 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Liquid Waste Service, Handling and Disposal (MBRC009763)' be awarded to Cleanaway Operations Pty Ltd for the estimated annual sum of \$103,669.60, totalling \$207,339.20 (excluding GST) for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Cleanaway Operations Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Cleanaway Operations Pty Ltd for 'Liquid Waste Service, Handling and Disposal (MBRC009763)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council currently undertakes service, handling and disposal of liquid waste at multiple Council facilities located throughout the region through contracted works. The current contract for these services is due to expire on 30 June 2020.

This contract allows for the servicing, handling and disposal of all liquid waste from 52 grease traps, 20 septic tanks and 19 effluent holding tanks located within Moreton Bay Regional Council's facilities. The schedule frequency for these sites varies from monthly to yearly depending on the facility's need and location.

2. Explanation of Item

The servicing, handling and disposal of Council's Liquid Waste at Council facilities across the region is undertaken through a contract arrangement. Tenders were called for 'Liquid Waste Service, Handling and Disposal (MBRC009763)' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with eight conforming submissions received.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Cleanaway Operations Pty Ltd	100
2	Remondis Australia Pty Ltd	86.57
3	Riverside Environmental Services Pty Ltd	86.51
4	Furness Group Ltd ATF Summit Group, trading as Enwaste	77.02
5	Aussie Hydro-Vac Services Pty Ltd	74.07
6	Global Equipment Pty Ltd T/A Serious Waste Pty Ltd	73.39
7	L P Pipe and Civil (QLD) Pty Ltd	59.57
8	Speciality Services QLD Pty Ltd tte as D Cummins Number 1 Trust	47.67

ITEM 3.10 TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL - A20126465 (Cont.)

Cleanaway Operations Pty Ltd (Cleanaway) - submitted a comprehensive tender submission. Cleanaway's submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. At the post tender clarification meeting, Cleanaway provided the evaluation team with confidence in their ability to deliver the requirements of the tender. Cleanaway are the current incumbent for the expiring arrangement and have performed satisfactorily during the contract period. The offer from Cleanaway was the lowest priced submission and received the highest evaluation score. The offer from Cleanaway is considered by the panel to represent the best value for Council and is the recommendation of this report.

Remondis Pty Ltd (Remondis) - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from Remondis was the third lowest priced submission and received the second highest evaluation score.

Riverside Environmental Services Pty Ltd (RES) - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from RES was the second lowest priced submission and received the third highest evaluation score.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- Council Conflict of Interest Policy 2150-011
- Council Insurance Policy 2150-060
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that the recommended tenderer of this report is a local supplier within the Moreton Bay region.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Attend all sites within service schedule timeframes considering the large geographical spread and number of sites.	Cleanaway confirmed they will complete all servicing at the required sites within the tendered timeframe and have the required resources available to fulfil the requirements of the tender. Cleanaway have performed satisfactory in attendance in the previous arrangement for these works.
No Council attendance during service attendance to validate completion.	Cleanaway confirmed they will submit regular photographic service reports as evidence once works completed. Cleanaway have previously submitted all reporting requirements in the previous arrangement for these works.

ITEM 3.10 TENDER - LIQUID WASTE SERVICE, HANDLING AND DISPOSAL - A20126465 (Cont.)

Efficient and effective response time in attending emergencies.	Cleanaway confirmed that they will arrive onsite and commence work within the required tendered timeframe. Cleanaway have performed satisfactory in the attending of Emergencies in the previous arrangement for these works.
-----------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

A third-party review of financial status of the recommended tenderer has been carried out with a rating of 'strong' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated costs as tendered by Cleanaway Operations Pty Ltd are within budget allocation. All financials shown below are excluding GST.

Tender Price - Year 1	\$103,669.60
Tender Price - Year 2	\$103,669.60
Contingency - 5%	\$ 10,366.96

Total Contract - 2 Year Term (July 2020 - June 2022)	\$ 217,706.16
	=====

3.7 Economic Benefit Implications

Economic benefit is achieved through continued employment opportunities for people within the region by utilising a company with its operation based in the MBRC region. Effective service, handling and disposal of Council's liquid waste will also ensure reliable equipment and facilities operation, thus saving Council from costly emergency breakdowns.

3.8 Environmental Implications

Servicing Council's Liquid Waste will ensure that these facilities operate efficiently, eliminating potential environmental impacts and meeting Council's environmental obligations.

3.9 Social Implications

Servicing Council's Liquid Waste continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the disposal of this contract has been undertaken with relevant stakeholders and officers of the Procurement section of Council.

ATTENDANCE

Cr Cath Tonks returned to the meeting at 9.57am following consideration of Item 3.10.

ITEM 3.11
TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20089164 : 15 June 2020 - Refer **Confidential Supporting Information**
A19775948
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The periodic renewal of Council's Bee Gees Way audio, visual and lighting systems is proposed to be undertaken through a contract arrangement. Tenders were called for 'Bee Gees Way Audio Visual and Lighting Renewals (Division 6) (MBRC009561)' through open tender using LG Tender Box. Tenders closed on 3 March 2020, with two conforming submissions received.

It is recommended that the contract for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' be awarded to ProAV Solutions Queensland for an estimated sum of \$224,020.86 (excl. GST) for the period of works commencing 12 October 2020 to 15 November 2020 as this represents best value to Council.

RESOLUTION

Moved by Cr Karl Winchester
Seconded by Cr Sandra Ruck

CARRIED 13/0

1. That the tender for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' be awarded to ProAV Solutions Queensland for the estimated sum of \$224,020.86 (excluding GST).
2. That the Council enters into an agreement with ProAV Solutions Queensland as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with ProAV Solutions Queensland for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' and any required variations of the agreement on Council's behalf.

ITEM 3.11 TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS - A20089164 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' be awarded to ProAV Solutions Queensland for the estimated sum of \$224,020.86 (excluding GST).
2. That the Council enters into an agreement with ProAV Solutions Queensland as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with ProAV Solutions Queensland for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The current audio, visual and lighting infrastructure at Bee Gees Way was installed five years ago by ProAV Solutions QLD Pty Ltd ('ProAV'), all maintenance and warranty has been undertaken as part of this arrangement by ProAV.

Moreton Bay Regional Council (MBRC), in conjunction with the original design consultant, has identified several components of the lighting and audio-visual system that have reached end of life and require replacement. This tender allows for the replacement of these identified components with like-for-like and in some cases, improved equipment where these components are no longer available. There are also sections of the power and data wiring that have been damaged by vermin and require replacement.

It is proposed that the works commence after the September 2020 school holidays with completion before the start of the Christmas school holidays, commencing 12 October 2020 to 15 November 2020.

2. Explanation of Item

Tenders were called for 'Bee Gees Way Audio Visual and Lighting Renewals (MBRC009561)' through open tender using LG Tender Box. Tenders closed on 3 March 2020, with two conforming submissions received. Given the high-profile location of Bee Gees Way and specialised audio, visual and lighting equipment installed; there were limited companies willing to submit a tender submission for this contract.

The submission was assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation. The submissions and their final weighting scores are tabled below.

Rank	Tenderer	Evaluation Score
1	ProAV Solutions Queensland Pty Ltd	100
2	Engie Pty Ltd	91.07

ProAV Solutions Queensland Pty Ltd (ProAV) - submitted a comprehensive tender submission. ProAV's submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. At the post tender clarification meeting, ProAV provided the evaluation team with confidence in their ability to deliver the requirements of the tender. ProAV undertook the original installation of the equipment and has continued to maintain and service all elements for the past five years. During this period ProAV have performed to an acceptable standard and met all requirements of the contract. The price submitted is a fixed price for the entirety of the scoped works in the tender specification. The offer from ProAV is considered by the panel to represent value for Council and is therefore the recommendation of this report.

ITEM 3.11 TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS - A20089164 (Cont.)

Engie AV Technologies Pty Ltd (Engie) - submitted a comprehensive tender submission. Their submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from Engie was the highest priced submission and received the second highest evaluation score. This offer was not deemed best value to Council.

The request for tender was provided to five organisations who were deemed capable of undertaking these works, however due to the unique nature of the install, associated maintenance works and high-profile nature of the site, Council only received the two tender submissions.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - celebrating local arts, culture and community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Completion of Project works within nominated timeframe.	PAVS confirmed they will complete all project works within the tendered timeframe and have the required technicians and plant resources available to fulfil the requirement. PAVS have met the requirements of site attendance in their previous maintenance Contract arrangements with Council.
No Council attendance during works to validate completion.	PAVS confirmed they will attend regular progress meetings with council as required. Council will also periodically attend site during the works period to confirm works completion. PAVS have provided photographic service reports to Council in their previous maintenance contract arrangement for works at this site.
Safely working within a public space.	For the duration of these works, council will be installing timber barricading to block access to the site for the general public.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of '**strong**' which has confirmed that they have the financial capacity to carry out the required works.

ITEM 3.11 TENDER - BEE GEES WAY AUDIO VISUAL AND LIGHTING RENEWALS - A20089164 (Cont.)

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated costs as tendered by ProAV Solutions Pty Ltd are within budget allocation. All financials shown below are excluding GST.

Tender Price	\$ 224,020.86
Contingency - 5%	\$ 11,201.04

Total Project Cost	\$ 235,221.90
	=====

3.7 Economic Benefit Implications

Periodic renewals of the end of service life audio, visual and lighting system at Bee Gees Way will ensure reliable equipment operation and extend overall lifecycle, thus saving Council from costly breakdowns.

3.8 Environmental Implications

Periodic renewals of the audio, visual and lighting system at Bee Gees Way will ensure this facility operates efficiently, eliminating potential environmental impacts and meeting Council's environmental obligations.

3.9 Social Implications

Periodic renewals of the audio, visual and lighting system at Bee Gees Way continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant officers of the procurement section of Council.

ITEM 3.12
TENDER - COMPREHENSIVE SERVICING OF LIFTS

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20143611 : 10 June 2020 - Refer **Confidential Supporting Information**
A20039778
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

The servicing and maintenance of lifts in council facilities across the region is undertaken through a contract arrangement. Tenders were called for the 'Comprehensive Servicing of Lifts (MBRC009725)' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with four conforming and one non-conforming tender submissions received.

It is recommended that the contract for the 'Comprehensive Servicing of Lifts (MBRC009725)' be awarded to Orbitz Elevators Pty Ltd for an estimated total contract sum of \$464,040 (excluding GST) for the contract period of 5 years (July 2020 to June 2025).

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the tender for 'Comprehensive Servicing of Lifts (MBRC009725)' be awarded to Orbitz Elevators Pty Ltd for an estimated total contract sum of \$464,040 (excluding GST) for the contract period of 5 years (July 2020 to June 2025).
2. That the Council enters into an agreement with Orbitz Elevators Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Orbitz Elevators Pty Ltd for the 'Comprehensive Servicing of Lifts (MBRC009725)' and any required variations of the agreement on Council's behalf.

ITEM 3.12 TENDER - COMPREHENSIVE SERVICING OF LIFTS - A20143611 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Comprehensive Servicing of Lifts (MBRC009725)' be awarded to Orbitz Elevators Pty Ltd for an estimated total contract sum of \$464,040 (excluding GST) for the contract period of 5 years (July 2020 to June 2025).
2. That the Council enters into an agreement with Orbitz Elevators Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Orbitz Elevators Pty Ltd for the 'Comprehensive Servicing of Lifts (MBRC009725)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council own and operate 31 lifts across the Region. The servicing and maintenance of these lifts in council facilities is undertaken through a contract arrangement. This contract allows for the comprehensive maintenance and servicing of all elements of the mechanical, electrical and safety systems associated with Council's lift assets and ancillary equipment. All associated equipment and assets for the initial 6 months will be serviced monthly then subsequently quarterly. Included in the contract is an annual condition and compliance assessment of the system, assessing functionality, recommendations as to upgrades and renewals to maximise the life of the assets and ensuring compliance with all applicable Acts, Regulations and Australian Standards. The existing service contract for lifts at Council facilities is due to expire 30 June 2020.

2. Explanation of Item

Tenders were called for the 'Comprehensive Servicing of Lifts (MBRC009725)' through open tender using LG Tender Box. Tenders closed on 12 May 2020, with four conforming and one non-conforming tender submissions received. The tenders were assessed by a panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documents.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Mocon Pty Ltd	96.50
2	Orbitz Elevator Pty Ltd	91.13
3	Otis Elevator Company Pty Ltd	85.07
4	Thyssenkrupp Elevator Australia Ltd Pty	83.10
5	Advanced Elevators Pty Ltd	Non-Conforming

Mocon Pty Ltd (Mocon) - submitted a comprehensive tender submission, that demonstrates the required level of skill, knowledge, experience and capacity to undertake the required works. The offer from Mocon was the lowest priced and received the highest evaluation score, however, a third-party financial status review was undertaken on Mocon regarding this contract, the review identified risk for Council and as a result, this offer was not deemed best value to Council.

Orbitz Elevator Pty Ltd (Orbitz) - submitted a comprehensive tender submission, that demonstrates the required level of skill, knowledge, experience and capacity to undertake the required works. Orbitz is an Australian/Queensland owned company, located at north Brisbane. At the post tender clarification meeting, Orbitz demonstrated their understanding of the contract and all its requirements, whilst highlighting their previous and current experience with similar contracts for the University of the Sunshine Coast and the Toowoomba Shopping Centre. The offer from Orbitz was the second lowest priced and received the second

ITEM 3.12 TENDER - COMPREHENSIVE SERVICING OF LIFTS - A20143611 (Cont.)

highest evaluation score and was considered by the panel to represent the best value for the council and is therefore the recommendation of this report.

Otis Elevator Company Pty Ltd (Otis)- submitted a comprehensive tender submission demonstrating the required level of skill, knowledge, experience and their capacity to undertake the required works. The offer from Otis was the highest priced submission and received the third highest evaluation score. This offer was not deemed best value to Council.

The submission from **Advanced Elevators Pty Ltd** did not provide all of the mandatory documents specified in the tender documentation. This offer was deemed non-conforming and was not considered by the evaluation panel.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through the LG tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This service is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised as detailed below.

Risk	Mitigation
Attend all Councils buildings within the periodic servicing timeframes considering the large geographical spread and number of Council's buildings containing lifts.	Orbitz Elevators Pty Ltd has confirmed that their company can service all sites within the timeframe through having an existing presence within the Sunshine Coast and North Brisbane region.
Efficient and effective response time in attending emergency issues.	Orbitz Elevators Pty Ltd confirmed they operate a 24-hr phone line and can respond within the contractual timeframe.
Long spare part lead time in emergency replacement situations.	Orbitz Elevators Pty Ltd storage facility has space available for storage of the most commonly replaced equipment for quick and emergency replacement.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of '*satisfactory*' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

ITEM 3.12 TENDER - COMPREHENSIVE SERVICING OF LIFTS - A20143611 (Cont.)

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated contract value is \$464,040.00 (excl. GST) , or an annual estimate of \$92,808 (excl. GST) over the life of the contract (five years). The Contract allows for yearly adjustments for CPI. The total estimated contract value is within Council budget allocation.

Tender Price	\$ 464,040.00
Contingency - 10%	\$ 46,404.00

Total Contract - 5 Year Term (July 2020 - June 2025)	\$ 510,444.00
	=====

3.7 Economic Benefit Implications

Orbitz Elevator Australia Pty Ltd are a Queensland owned company with five staff, dedicated to enactment of their tender submission, residing within the Moreton Bay region.

3.8 Environmental Implications Nil identified

3.9 Social Implications

Lift servicing will help ensure the compliance of MBRC lifts and safety of Council staff and community members using buildings on Council land.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant key stakeholders and officers of the procurement section of Council.

UNCONFIRMED

ITEM 3.13
TENDER - REGIONAL SECURITY SERVICES

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20048271 : 15 June 2020 - Refer **Confidential Supporting Information**
A19927528
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

Mobile and static security patrols of Council's buildings and facilities across the region are undertaken through contract arrangement, with the current arrangement due to expire 30 June 2020. Tenders were called for 'Regional Security Services (MBRC009244)' through open tender using LG Tender Box. Tenders closed on 7 April 2020, with four conforming and one non-conforming submissions received.

It is recommended that the contract for 'Regional Security Services (MBRC009244)' be awarded to Southern Cross Protection Pty Ltd for an estimated annual sum of \$1,600,418.21 (excl. GST), totalling \$3,200,836.42 for the initial 2-year contract period (1 July 2020 to 30 June 2022). The contract includes an option to extend by a further three x one-year periods, subject to satisfactory performance.

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Matt Constance

CARRIED 13/0

1. That the tender for 'Regional Security Services (MBRC009244)' be awarded to Southern Cross Protection Pty Ltd for the estimated annual sum of \$1,600,418.21 (excluding GST), totalling \$3,200,836.42 for the initial 2-year contract period (1 July 2020 to 30 June 2022), with an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Southern Cross Protection Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Southern Cross Protection Pty Ltd for 'Regional Security Services (MBRC009244)' and any required variations of the agreement on Council's behalf.

ITEM 3.13 TENDER - REGIONAL SECURITY SERVICES - A20048271 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Regional Security Services (MBRC009244)' be awarded to Southern Cross Protection Pty Ltd for the estimated annual sum of \$1,600,418.21 (excluding GST), totalling \$3,200,836.42 for the initial 2-year contract period (1 July 2020 to 30 June 2022), with an option to extend by a further three x one-year periods, subject to satisfactory performance.
2. That the Council enters into an agreement with Southern Cross Protection Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Southern Cross Protection Pty Ltd for 'Regional Security Services (MBRC009244)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council currently undertakes mobile and static patrols of its buildings and facilities across the region through contract arrangement. The contract allows for the scheduled 'mobile patrols' of 61 sites, 'lock and unlocking' of amenities and gates at 44 sites, 'staff security escorts' at 4 sites, 'static patrols' at 3 sites and 'alarm response attendance' to 98 alarm monitored sites across the region. The current contract for Regional Security Services is due to expire on 30 June 2020.

2. Explanation of Item

Mobile and static security patrols of Council's buildings and facilities across the region are undertaken through contract arrangement, the current arrangement is due to expire 30 June 2020. Tenders were called for 'Regional Security Services (MBRC009244)' through open tender using LG Tender Box. Tenders closed on 7 April 2020, with four conforming and one non-conforming submissions received.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Southern Cross Protection Pty Ltd	91.50
2	Nitestar Pty Ltd ATF Bob Dean Trust	87.04
3	East Coast Security and Safety Pty Ltd	82.82
4	M.A Services Group Pty Ltd	62.76
5	Southern Cross Protection Pty Ltd (Alternative)	Non-Conforming

Southern Cross Protection Pty Ltd (SCP) - submitted two offers for this tender. Their submissions demonstrated the required level of skill, knowledge and experience held by their key staff and demonstrated their capacity to undertake the works required.

The alternative offer from SCP did not meet the requirements outlined in tender specification. SCP submitted an offer with alternative KPI targets which proposed longer response times to alarm call outs and reduced reporting requirements including a reduction in compliance to call outs, for a reduced contract rate; Council's specification called for a higher level of response times and compliance to call outs than in previous Contracts to ensure an enhanced level of service to the community, therefore the alternative offer from SCP was deemed non-conforming and was not considered during the evaluation.

ITEM 3.13 TENDER - REGIONAL SECURITY SERVICES - A20048271 (Cont.)

SCP's conforming offer did meet all the requirements of the tender including compliance with specified KPI's. At the post tender clarification meeting, SCP provided the evaluation team with confidence in their ability to deliver the security services required. The offer from SCP was the second lowest priced offer, however, received the highest evaluation score and is deemed best value to Council and is the recommendation of this report.

SCP are the current incumbent for *Regional Security Services - MBRC006605* which is due to expire 30 June 2020. While there have been some recent minor concerns with the quality of work, this has been addressed through the contract management process and all issues have been rectified.

Nitestar Pty Ltd (Nitestar) - submitted a comprehensive tender submission. Their submission demonstrated the understanding and ability to deliver the required works. The offer from Nitestar the was the third lowest priced offer and received the second highest evaluation score.

East Coast Security and Safety Pty Ltd (ECS) - submitted a poor tender submission, the submission from ECS did not provide information on the company's ability to deliver the required services under the contract or meet the required KPIs. While the offer from ECS was the lowest priced offer received, it scored poorly on the non-price components of the tender, receiving an overall ranking of third in the evaluation scores, this offer was not deemed best value to Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Safe neighbourhoods - a safe and resilient community

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However it is noted that the recommended tenderer of this report is a local supplier within the Moreton Bay region.

3.4 Risk Management Implications

The contract risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Eliminate the predictability of security patrolling at the same time each night	Southern Cross Protection Pty Ltd's patrols to occur randomly each night.
No Council attendance during security patrols to validate services completed	Southern Cross Protection Pty Ltd's patrol guards to swipe on / off at each available location to register attendance and time on location Southern Cross Protection Pty Ltd currently provide Council attendance records within the current arrangement for these services.

ITEM 3.13 TENDER - REGIONAL SECURITY SERVICES - A20048271 (Cont.)

<p>Slow alarm response time during emergency situations</p> <p>Handling the extensive array of security services including patrols, lock and unlock, staff escorts and alarm responses all in the same night</p>	<p>Southern Cross Protection Pty Ltd has guaranteed a maximum 30-minute response at all times.</p> <p>Southern Cross Protection currently respond satisfactorily to a 45-minute response time across the region.</p> <p>Southern Cross Protection Pty Ltd has confirmed they have the staff and vehicles available to meet the required demand.</p> <p>Southern Cross Protection Pty Ltd currently deliver satisfactory outcomes for all Security Services to Council.</p>
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A third-party review of financial status of the recommended tenderer has been carried out with a rating of 'sound' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated cost as tendered by Southern Cross Protection Pty Ltd is not within budget allocation. Additional funds of \$369,000 will be required at 20/21 Quarter 1 Review to cover additional costs for year 1; 2021/2022 budget will be adjusted accordingly.

The additional costs associated with this service delivery has resulted from an increased level of service from previous Contracts including a reduction in the response time Council require the Contractor to attend sites following an alarm; and a higher level of conformance to the attendance of alarm call outs. Additional costs can also be attributed to ongoing additional services provided under this Contract arrangement for additional static and mobile guards required on an ad hoc basis as the needs arise throughout the region.

Tender Price - Year 1	\$1,600,418.21
Tender Price - Year 2	\$1,600,418.21
Contingency - 5%	\$ 160,041.82

Total Contract - 2 Year Term (July 2020 - June 2022)	\$ 3,360,878.24
	=====

3.7 Economic Benefit Implications

The contractor has indicated that where possible, local personnel will be recruited to assist in delivery of the services

3.8 Environmental Implications Nil identified

3.9 Social Implications

Mobile patrols, with amenity/facility lock and unlocking, and static patrols contribute to a safer and more harmonious community and to the safety of Council staff who work after hours. These services reduce antisocial behaviour within the areas patrolled and aid in prevention of theft and damage to infrastructure and property.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant officers, stakeholders, and the procurement section of Council.

**ITEM 3.14
TENDER - BRENDALÉ - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2
RENEWAL**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20106524 : 10 June 2020 - Refer **Confidential** Supporting Information
A20082206
Responsible Officer: PR, Technical Services Team Leader (ECM Asset Maintenance)

Executive Summary

Tenders were called for the 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)'. Tenders closed on 27 May 2020 with four conforming submissions received.

It is recommended that the tender for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' be awarded to Twin View Turf Pty Ltd for the sum of \$365,067.78 (excl. GST) as this represents best value to Council.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 13/0

1. That the tender for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' be awarded to Twin View Turf Pty Ltd for the sum of \$365,067.78 (excluding GST)
2. That the Council enters into an agreement with Twin View Turf Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Twin View Turf Pty Ltd for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' and any required variations of the agreement on Council's behalf.

ITEM 3.14 TENDER - BRENDALE - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2 RENEWAL - A20106524 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' be awarded to Twin View Turf Pty Ltd for the sum of \$365,067.78 (excluding GST)
2. That the Council enters into an agreement with Twin View Turf Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Twin View Turf Pty Ltd for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The project is located at the South Pine Sports Complex, Brendale (Division 9). The project will address current surface shape, drainage and poor turf health issues which has resulted in increased maintenance expenditure and the field being closed more frequently after rain events.

The project scope for the field includes removal of existing turf, installation of subsurface drainage and a new irrigation system, importing and spreading of growing media and reshaping of the playing surface to rectify the current drainage and profile issues. The perimeter fencing will be replaced and realigned to the new surface shape, and a new hybrid couch turf will be laid to the playing surface to complete the works.

Works are expected to commence in mid-October 2020 and take approximately 20 weeks to complete which includes two weeks' contingency for wet weather.



Figure 1: South Pine Sports Complex - Brendale - Soccer Field 2

2. Explanation of Item

Tenders were called for 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' located in Brendale, using the vendor panel arrangement 'MBRC005998 - Sports Field Maintenance Services - Category 2 Sports Field Turf Repairs and Renovation'. Tenders closed on 27 May 2020, with four conforming submissions received. The submissions were assessed by the evaluation panel in accordance with Council's Purchasing Policy and the selection criteria set out in the request for quote documentation.

ITEM 3.14 TENDER - BRENDALE - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2 RENEWAL - A20106524
(Cont.)

All tenderers and their final weighting scores are tabled below (ranked highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Twin View Turf Pty Ltd	98.31
2	Green Options	97.42
3	Supagreen Lawn Programmes Pty Ltd	91.77
4	Hart Valley Investments Pty Ltd t/a Hancey's Turf	84.24

Twin View Turf Pty Ltd ('TVT') - submitted a quality submission. The evaluation panel was satisfied that TVT demonstrated a very good understanding of the project and was capable, experienced and resourced sufficiently to undertake the works. TVT demonstrated their ability to undertake the project within the allocated 20-week timeframe and to a high standard. TVT have undertaken similar works for Council previously, delivering projects on time and to a high standard. The offer from TVT was the lowest priced offer and received the highest evaluation score. This offer was deemed best value to Council.

Green Options ('GO') - submitted a comprehensive submission clearly demonstrating their understanding of the project and their ability to deliver the project as required. GO are experienced in the field of sports field rejuvenation and renovations. The offer from GO received the second highest evaluation score; however, was not as competitively priced as the offer from Twin View Turf Pty Ltd and therefore not deemed best value to Council.

Supagreen Lawn Programmes Pty Ltd ('SLP') - submitted a satisfactory submission and demonstrated a good understanding of the project. SLP are experienced in sports field renewals and resurfacing works. The offer from SLP was the third lowest priced offer and received the third lowest evaluation score and therefore was not deemed best value to Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the work being greater than \$200,000, a competitive request for tender was undertaken through Vendor Panel, using Council's Preferred Supplier Arrangement, MBRC005998 - Sports Field Maintenance Services - Category 2 Sports Field Turf Repairs and Renovation, in accordance with the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release. However, it is noted that Twin View Turf Pty Ltd are a local business within the Moreton Bay region.

ITEM 3.14 TENDER - BRENDALE - SOUTH PINE SPORTS COMPLEX - SOCCER FIELD 2 RENEWAL - A20106524
(Cont.)

3.4 Risk Management Implications

A third-party financial status review of the recommended tenderer has been carried out with a financial status rating of 'satisfactory' confirming their financial capacity to deliver the proposed sports field renewal project.

The recommended tenderer has advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council has allocated \$15,000 for design work in the 19-20 FY Capital Projects Budget and has allocated \$400,000 towards the renewal of the soccer field in the draft 20-21FY Capital Projects Budget. The recommended tendered amount for the 'Sports Field Renewal Project - South Pine Sports Complex Soccer Field 2 (VP185898)' is within budget allocation. This project will be debited from Project 106799.

Tender Price	\$ 365,067.78
Contingency (10%)	\$ 36,506.78

Total Project Cost	\$ 401,574.56
	=====

3.7 Economic Benefit Implications

The improved drainage and playing surface conditions will allow the club to play more fixtures and potentially attract a wider audience creating exposure.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The improved drainage and playing surface conditions will reduce the need for field closures and disruptions to season fixtures, potentially increasing club membership and spectatorship.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders including clubs, department managers and the procurement section of Council. Impending facility closures and works will be communicated via project notices and project signage. Project signage to be displayed 4 weeks prior to construction, works are scheduled to commence October 2020. The club will make alternative arrangements during the Field closure.

ITEM 3.15
TENDER - SERVICING OF SEWER PUMP STATIONS

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A19970184 : 15 June 2020 - Refer **Confidential** Supporting Information
A19762417
Responsible Officer: CB, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

Maintenance of Council's sewer pump stations is undertaken through a contract arrangement. Tenders were called for 'Servicing of Sewer Pump Stations (MBRC009401)' through an open tender using LG Tender Box. Tenders closed on 3 March 2020 with eight conforming and one non-conforming submissions received.

It is recommended that the contract for 'Servicing of Sewer Pump Stations (MBRC009401)' be awarded to J&P Richardson Industries Pty Ltd for an estimated annual sum of \$186,595.34 (excl GST), totalling \$373,190.68 for the initial 2-year contract period (from 1 July 2020 to 30 June 2022), with an option to extend by a further three by one-year extension periods, subject to satisfactory performance.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Mark Booth

CARRIED 13/0

1. That the tender for 'Servicing of Sewer Pump Stations (MBRC009401)' be awarded to J&P Richardson Industries Pty Ltd for an estimated annual sum of \$186,595.34 (excl GST), totalling \$373,190.68 for the initial 2-year contract period (from 1 July 2020 to 30 June 2022), with an option to extend by a further three by one-year extension periods, subject to satisfactory performance.
2. That the Council enters into an agreement with J&P Richardson Industries Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with J&P Richardson Industries Pty Ltd for 'Servicing of Sewer Pump Stations (MBRC009401)' and any required variations of the agreement on Council's behalf.

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Servicing of Sewer Pump Stations (MBRC009401)' be awarded to J&P Richardson Industries Pty Ltd for an estimated annual sum of \$186,595.34 (excl GST), totalling \$373,190.68 for the initial 2-year contract period (from 1 July 2020 to 30 June 2022), with an option to extend by a further three by one-year extension periods, subject to satisfactory performance.
2. That the Council enters into an agreement with J&P Richardson Industries Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with J&P Richardson Industries Pty Ltd for 'Servicing of Sewer Pump Stations (MBRC009401)' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council currently undertakes maintenance of 59 sewer pump stations located throughout the region through contracted works. The current contract for these services expires on 30 June 2020.

This contract allows for maintenance of 59 sewer pump stations, including pumps, switchboards and telemetry. The maintenance frequency varies between four, five and six maintenance visits per annum depending on the station's location and usage. The contract requires that the services are completed by qualified technicians with an emphasis heavily weighted on electrical and instrument technician works. The contract also includes condition and compliance assessments of the equipment to assess the functionality and the provision for recommendations as to upgrades and renewals to maximise the life of the assets and ensuring compliance with applicable Acts, Regulations and Australian Standards. Also included is an alarm response service, the majority of the sewer pump stations are installed with telemetry systems that provide day/night notification for faults/high level notification which is attended to by this Contract Arrangement.

2. Explanation of Item

Tenders were called for 'Servicing of Sewer Pump Stations (MBRC009401)' through open tender using LG Tenderbox. Tenders closed on 3 March 2020 with eight conforming and one non-conforming submissions received.

Tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest).

Rank	Tenderer	Evaluation Score
1	Jalvita Pty Ltd	83.75
2	J&P Richardson Industries Pty Ltd	81.45
3	KSB Australia Pty Ltd	78.74
4	Grenof Pty Ltd	78.14
5	Electrical Workshop Australia Pty Ltd	75.49
6	Stornoway Maintenance Pty Ltd	71.71
7	Re-Pump Australia Pty Ltd	67.80
8	Munster Services Group Pty Ltd	37.82
9	Inova Corporation Pty Ltd	Non-conforming

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

Jalvita Pty Ltd ('Jalvita') - submitted an offer that met the tender specifications, however, risks were identified regarding Jalvita's ability to service the contract as per response times outlined in the tender documentation. Jalvita's electrical technicians are all based outside of the Moreton Bay region posing risks associated with response times. The offer from Jalvita was the lowest priced offer and received the highest evaluation score due to the price weighting component. A third-party financial status review was undertaken on Jalvita regarding this contract, the review identified further risk for Council and as a result, this offer was not deemed best value to Council.

J&P Richardson Pty Ltd ('JPR') - submitted a comprehensive tender submission which demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. JPR's electrical technicians are experienced in maintenance, servicing and installation of telemetry systems; three are located in the MBRC region and a further 20 in North Brisbane. This large team of electricians strengthen JPR's ability to respond to maintenance tasks and requests quickly and within the tendered response time with a fully qualified electrician/ instrument technician. The offer from JPR was the fourth lowest priced submission and received the second highest evaluation score based on the selection criteria. JPR are the incumbent Contractor for this service and have performed satisfactorily. The offer from JPR is considered by the panel to represent the best value offer for Council and is the recommendation of this report.

KSB Australia Pty Ltd ('KSB') - submitted a tender that met the requirements, however, risks were identified regarding KSB's ability to service the contract as per response times outlined in the tender documentation. They advised during a clarification meeting that they do not have in-house skills to maintain or service telemetry systems and intend to sub-contract this work. KSB's submission identified that they have limited electricians all of which are located outside of the region to service the contract. The offer from KSB was the second lowest priced submission and received the third highest evaluation score based on the selection criteria. This offer is not deemed best value to Council.

Grenof Pty Ltd ('Grenof') - submitted a tender that met the requirements. Grenof's submission identified that they will have electricians available to service the contract should they be successful in securing a company electrical licence. Advice was given at the Tender Clarification Meeting on 15th April 2020 that the licencing application was progressing, however, upon Council's follow up on 14th May 2020 the application had not yet been submitted to the Office of Industrial Relations. It is anticipated that this delay in submission will result in a licence provision post contract commencement date with no guarantees that this licence will be granted. Grenof currently engage RJV Electrical and Air Conditioning for electrical works. RJV Electrical and Air Conditioning has one electrician available outside of the region which Grenof will use if unsuccessful in their electrical licencing application. The offer from Grenof was the third lowest priced submission and received the fourth highest evaluation score. Given the risk surrounding this submission, this offer is not deemed best value to Council.

The offer received from **Inova Corporation Pty Ltd** was deemed non-conforming as the 'Formal Requirements under Part 1 - Conditions of Tender' was not completed in full.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tender Box system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

3.3 Policy Implications

This project/contract/initiative has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Attend all sites within the periodic servicing/maintenance timeframes considering the large geographical spread and number of sites and equipment.	J&P Richardson confirmed they will perform all maintenance at the required sites within the tendered timeframe and have the required technicians and plant resources available to fulfil the requirements of the tender. J&P Richardson currently meet all servicing/maintenance timeframes under the existing Contract arrangement for this service.
No Council attendance during servicing/maintenance to validate completion.	J&P Richardson confirmed they will submit regular photographic service reports as evidence once works are completed. J&P Richardson submit all required reports under the existing Contract arrangement for this service.
Efficient and effective response time in attending emergencies.	J&P Richards confirmed that they will arrive onsite and commence work within the required tendered timeframe. J&P Richardson meet response times for emergencies under the existing Contract arrangement for this service.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of '*strong*' which has confirmed that they have the financial capacity to carry out the required works.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated costs as tendered by J&P Richardson Pty Ltd are within budget allocation. All financials shown below are excluding GST.

Tender Price - Year 1	\$ 186,595.34
Tender Price - Year 2	\$ 186,595.34
Contingency - 5%	\$ 18,659.53

Total Contract - 2 Year Term (July 2020 - June 2022)	\$ 391,850.21
	=====

ITEM 3.15 TENDER - SERVICING OF SEWER PUMP STATIONS - A19970184 (Cont.)

3.7 Economic Benefit Implications

Effective maintenance of sewer pump stations will ensure reliable equipment operation and extend overall lifecycle, thus saving Council from costly early replacement.

3.8 Environmental Implications

Performing regular maintenance on sewer pump stations will ensure that these facilities operate efficiently, eliminating potential environmental impacts and meeting Council's environmental obligations.

3.9 Social Implications

Performing maintenance on sewer pump stations continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community.

3.10 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with relevant key stakeholders and officers of the procurement section of Council.

UNCONFIRMED

ITEM 3.16**TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A200152032. : 15 June 2020 - Refer **Confidential Supporting Information**
A19846667, A19967423, A19967433, A19967437, A19967441
Responsible Officer: MM, Senior Technical Officer (ECM Asset Maintenance)

Executive Summary

Tenders were called for the '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470)' which contained five separable portions based on location of the various natural areas, operational maintenance zones and Council divisions. Tenders closed on 20 April 2020 with submissions received from ten contractors for one or more of the separable portions. This contract is for one year, commencing July 2020 and concluding in June 2021.

It is recommended that the tenders for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470)' be awarded as follows, as these offers represent the best overall value to Council:

Separable Portion 1 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$148,019.69 (excl. GST).

Separable Portion 2 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$186,029.43 (excl. GST).

Separable Portion 3 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6' be awarded to Technigro Pty Ltd for the sum of \$142,961.20 (excl. GST).

Separable Portion 4 - that the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12' be awarded to Ecosure Pty Ltd for the sum of \$167,506.35 (excl. GST).

Separable Portion 5 - that the tender for '2019/2020 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Park Complexes in Division 1 & 3' be awarded to Technigro Pty Ltd for the sum of \$136,198.50 (excl. GST).

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Matt Constance

CARRIED 13/0

1. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$148,019.69 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12' and any required variations of the agreement on Council's behalf.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

2. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11' be awarded to Toolijooa Environmental Pty Ltd for the sum of \$186,029.43 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11' and any required variations of the agreement on Council's behalf.
3. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6' be awarded to Technigro Pty Ltd for the sum of \$142,961.20 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6' and any required variations of the agreement on Council's behalf.
4. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12' be awarded to Ecosure Pty Ltd for the sum of \$167,506.35 (excl. GST).
 - a) That the Council enters into an agreement with Ecosure Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ecosure Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12' and any required variations of the agreement on Council's behalf.
5. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' be awarded to Technigro Pty Ltd for the sum of \$ 136,198.50 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' and any required variations of the agreement on Council's behalf.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12'* be awarded to Toolijooa Environmental Pty Ltd for the sum of \$148,019.69 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 1 - Natural Area Park Complexes in Divisions 2, 4, 7, 8, 9 & 12'* and any required variations of the agreement on Council's behalf.
2. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11'* be awarded to Toolijooa Environmental Pty Ltd for the sum of \$186,029.43 (excl. GST).
 - a) That the Council enters into an agreement with Toolijooa Environmental Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Toolijooa Environmental Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 2 - Natural Area Park Complexes in Divisions 10 & 11'* and any required variations of the agreement on Council's behalf.
3. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6'* be awarded to Technigro Pty Ltd for the sum of \$142,961.20 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 3 - Natural Area Park Complexes in Divisions 2, 4, 5 & 6'* and any required variations of the agreement on Council's behalf.
4. That the tender for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12'* be awarded to Ecosure Pty Ltd for the sum of \$167,506.35 (excl. GST).
 - a) That the Council enters into an agreement with Ecosure Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ecosure Pty Ltd for *'2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 4 - Natural Area Park Complexes in Divisions 2 & 12'* and any required variations of the agreement on Council's behalf.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

5. That the tender for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' be awarded to Technigro Pty Ltd for the sum of \$ 136,198.50 (excl. GST).
 - a) That the Council enters into an agreement with Technigro Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Technigro Pty Ltd for '2020/2021 Natural Areas Weed Maintenance Program (MBRC008470) - Separable Portion 5 - Natural Area Park Complexes in Divisions 1 & 3' and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Tenders were called for the '2020-2021 Natural Areas Weed Maintenance Program' through Vendor Panel VP176926 using Council's Preferred Supplier Arrangement - 'MBRC008470 - Natural Areas Weed Control and Revegetation Services'. The tender contained five separable portions based on operational maintenance zones and the location of 151 natural area park complexes, comprising of 193 hectares of bushland under maintenance. The scope of contract works is ecological restoration through 'assisted natural regeneration' and integrated weed management. Tenders closed on 20 April 2020 with submissions received from ten contractors for one or more of the separable portions.

2. Explanation of Item

Separable Portion 1 - Natural Areas Park Complexes of Divisions 2, 3, 4, 7, 9, 10 & 12

Council received ten conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Toolijooa Environmental Pty Ltd	96.95
2	Ecosure Pty Ltd	96.69
3	Technigro Pty Ltd	92.93
4	Barung Landcare Association	92.22
5	Evolve Environmental Pty Ltd	91.01
6	Austcare Environmental Pty Ltd	91.00
7	Davanco Environmental Pty Ltd	90.24
8	Australian Wetlands Landscapes Pty Ltd	90.21
9	Activeco Pty Ltd	65.55
10	Brendan Stephen t/a Natural Bushland Ecology	58.91

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Toolijooa Environmental Pty Ltd (TE) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from TE was the lowest priced and received the highest evaluation score against all assessable criteria and was deemed best value to Council. The offer from TE contained an additional discount of 2% if awarded two or more portions of work within this contract. TE are the recommended contractor in this report for both separable portions 1 and 2. The assessment panel are confident TE are capable of delivery of both portions of works.

Ecosure Pty Ltd (Ecosure) - submitted a comprehensive offer, scoring high against non-financial criteria demonstrating high industry standards. The offer from Ecosure was the third lowest priced submission and received the second highest evaluation score against all assessable criteria.

Technigro Pty Ltd (Technigro) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro was the fourth lowest priced submission and was third highest evaluation score against all assessable criteria.

Separable Portion 2 - Natural Areas Park Complexes of Divisions 8, 10 & 11

Council received nine conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Ecosure Pty Ltd	96.84
2	Toolijooa Environmental Pty Ltd	96.11
3	Technigro Pty Ltd	95.23
4	Austcare Environmental Pty Ltd	91.56
5	Evolve Environmental Pty Ltd	90.86
6	Barung Landcare Association	88.87
7	Australian Wetlands Landscapes Pty Ltd	78.48
8	Brendan Stephen t/a Natural Bushland Ecology	70.06
9	Activeco Pty Ltd	66.91

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

Toolijooa Environmental Pty Ltd (TE) - submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from TE was the lowest priced and received the second highest evaluation score against all assessable criteria. The offer from TE contained an additional discount of 2% if awarded two or more portions of work within this contract. TE are the recommended contractor of this report for both separable portions 1 and 2. The assessment panel are confident TE are capable of delivering both portions of works.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Ecosure Pty Ltd submitted a comprehensive offer, scoring highest in the evaluation against all assessable criteria demonstrating high industry standards. The offer from Ecosure Pty Ltd was the third lowest priced submission however the additional cost of this offer was not deemed best value to Council.

Technigro Pty Ltd submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro Pty Ltd was the second lowest priced submission and received the third highest evaluation score against all assessable criteria and was not deemed best value to Council.

Separable Portion 3 - Natural Areas Park Complexes of Divisions 2, 4, 5 & 6

Council received ten conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Technigro Pty Ltd	96.32
2	Ecosure Pty Ltd	94.01
3	Davanco Environmental Pty Ltd	93.28
4	Austcare Environmental Pty Ltd	91.06
5	Australian Wetlands Landscapes Pty Ltd	89.47
6	Toolijooa Environmental Pty Ltd	88.75
7	Evolve Environmental Pty Ltd	87.49
8	Barung Landcare Association	83.34
9	Activeco Pty Ltd	69.44
10	Brendan Stephen t/a Natural Bushland Ecology	47.63

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

The offer from **Technigro Pty Ltd** was a comprehensive submission outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro Pty Ltd was the lowest priced submission and received the highest evaluation score against all assessable criteria and was deemed best value to Council.

Ecosure Pty Ltd submitted a comprehensive offer scoring the second highest evaluation score against all criteria and highest against non-financial criteria demonstrating high industry standards. The offer from Ecosure Pty Ltd received was the fifth lowest priced submission. This offer was not deemed best value to Council.

Davanco Environmental Pty Ltd submitted a comprehensive offer outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Davanco Environmental Pty Ltd was the second lowest priced submission and received the third highest evaluation score against all assessable criteria and was not deemed best value to Council.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Separable Portion 4 - Natural Areas Park Complexes of Divisions 2 & 12

Council received nine conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Ecosure Pty Ltd	98.75
2	Austcare Environmental Pty Ltd	95.16
3	Toolijooa Environmental Pty Ltd	95.01
4	Australian Wetlands Landscapes Pty Ltd	93.09
5	Evolve Environmental Pty Ltd	91.82
6	Technigro Pty Ltd	91.06
7	Barung Landcare Association	90.22
8	Activeco Pty Ltd	72.44
9	Brendan Stephen t/a Natural Bushland Ecology	59.05

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

The offer from **Ecosure Pty Ltd** received the highest overall evaluation score and was the second lowest priced submission. Ecosure excelled in the assessment of non-financial criteria receiving the highest evaluation score against all submissions, demonstrating high industry standards, project experience, staff resourcing and qualifications. Ecosure's price submission was competitive and this offer was deemed best value to Council.

Austcare Environmental Pty Ltd (AE) submitted a comprehensive offer outlining their understanding of the required works and their capability to deliver the works as outlined in the specifications. The submission from AE did not demonstrate the same level of high industry standards, project experience, staff resourcing and qualifications as Ecosure Pty Ltd. AE was the lowest price submission and received the second highest evaluation score however; was not deemed best value to Council.

Toolijooa Environmental Pty Ltd (TE) submitted a comprehensive offer outlining their understanding of the required works and their capability to deliver the works as outlined in the specifications. The offer from TE was the fourth lowest priced submission and received the third highest evaluation score against all criteria and was not deemed best value to Council.

Separable Portion 5 - Natural Areas Park Complexes of Division 1, 2, 3

Council received nine conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

RANK	TENDERER	EVALUATION SCORE
1	Technigro Pty Ltd	96.32
2	Ecosure Pty Ltd	94.88
3	Australian Wetlands Landscapes Pty Ltd	93.10
4	Austcare Environmental Pty Ltd	92.49
5	Toolijooa Environmental Pty Ltd	91.87
6	Evolve Environmental Pty Ltd	89.98
7	Barung Landcare Association	84.60
8	Activeco Pty Ltd	67.15
9	Brendan Stephen t/a Natural Bushland Ecology	65.17

All offers received for this portion of works meet the criteria outlined in the tender specifications. All tenderers are well established within the field of ecological restoration, with acceptable qualifications and experienced staff capable of undertaking the required weed management services.

The offer from **Technigro Pty Ltd** was a comprehensive submission outlining their understanding of the required works and their capability and capacity to deliver the works as outlined in the specifications. The offer from Technigro was the lowest priced submission and received the highest evaluation score against all assessable criteria and was deemed best value to Council.

Ecosure Pty Ltd submitted a comprehensive offer, scoring highest against non-financial criteria demonstrating high industry standards. The offer from Ecosure Pty Ltd received the second highest evaluation score against all assessable criteria and was the sixth lowest priced submission. This offer was not deemed best value to Council.

Australian Wetlands Landscapes Pty Ltd submitted a comprehensive offer outlining their understanding of the required works and their capacity to deliver the works as outlined in the specifications. The offer from Australian Wetlands Landscapes Pty Ltd was the second lowest priced submission and received the third highest evaluation score and was not deemed best value to Council

3. Strategic Implications

3.1 Legislative / Legal Implications

The legislative responsibilities for program delivery are:

1. *Nature Conservation Act 1992* - for management of declared protected areas, plants, wildlife and habitat.
2. *Biosecurity Act 1994* - to administer Council's 'General Biosecurity Obligation' and management of declared restricted matter.
3. *Cultural Heritage Act 2003* - for the management and protection of cultural heritage whilst administering operational works.
4. *Agricultural Chemicals Distribution Control Act 1996* - to manage the use and record of herbicide application on Council controlled land.
5. *Environmental Protection and Biodiversity Conservation Act 1999* - as related to 'Matters of National Environmental Significance'.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The program will be operationally administered in accordance with:

- Policy No: 35-2150-003 Koala Conservation
- Policy No: 12-2150-044 Sustainability
- Policy No: 13-2150-059 Pesticide Use- Regional

The tendering and evaluation process for this contract was undertaken prior to the recent Council endorsement of the '**Local Preference Policy**'. All tenders were assessed in line with the selection criteria and weightings outlined in the tender documentation at the time of release.

3.4 Risk Management Implications

There are low risk management implications for social, environmental, operational and financial impacts. Risk mitigation actions include:

1. The operational program has been developed for regional strategic asset management with key performance indicators and quantifiable outcomes.
2. Tenderers qualifications, experience and personnel have been assessed to standards relating to:
 - i) South East Queensland Ecological Restoration Framework.
 - ii) National standards for the practice of ecological restoration in Australia.

A third-party review of financial status has been undertaken on the recommended tenderers. The outcome of these reviews is listed below.

- **Separable Portions 1 and 2** - Toolijooa Environmental Pty Ltd received a rating of '*very strong*' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 1 and 2.
- **Separable Portion 3 and 5** - Technigro Pty Ltd received a rating of '*very strong*' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 3 and 5.
- **Separable Portion 4** - Ecosure Pty Ltd received a rating of '*sound*' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 4.

The recommended tenderers have advised that there are no foreseen circumstances which would prevent the delivery of this contract, including COVID-19.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The recommended tendered amounts for Separable Portions 1 to 5 are within the Natural Areas Asset Maintenance budget allocation. The project will be debited to 20442 Natural Areas.

Tender Price	\$ 780,715.17
Contingency - 5%	\$ 39,035.75

Total Project Cost	\$ 819,750.92
	=====

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

Toolijooa Pty Ltd offered a 2% discount if awarded two or more portions of works from this contract. Toolijooa Pty Ltd are the recommended tender for portions 1 and 2 of this contract and the discount of \$6817.33 has been applied accordingly.

3.7 Economic Benefit Implications

The economic benefits of the proposed maintenance program are increased land useability, improved land value, lower long-term maintenance costs.

3.8 Environmental Implications

The program aims to achieve targets of Natural Area asset protection by:

- Managing key threats and impacts to biodiversity.
- Maintaining and enhancing biodiversity.
- Maintaining threatened Regional Ecosystems.
- Maintaining ecosystem processes.
- Enhancing ecological resilience.
- Enhancing green corridors.
- Improving opportunities for wildlife movement.
- Reducing the risk of wildfire events through reduction of ladder fuels.

The prescribed program contributes to:

- Shaping SEQ- South East Queensland Regional Plan 2017; Goal 5: Live, Element 4: Working with natural systems.
- Managing Natural Assets for a Prosperous South East Queensland 2014-2031 natural resource management targets.
- MBRC Community Plan 2011-2021
 - i) Target 19: Improve the condition and extent of high-value vegetation and protect native species
 - ii) Target 20: Increase the health and resilience of waterways and coastal areas.
- Managing priority species listed in Council's Priority Species of the Moreton Bay Region.
- MBRC Open Space Strategy 2012-2031 - 4.4: Protect important environmental values in the open space network through a coordinated and integrated approach to land management.

3.9 Social Implications

The program is beneficial by maintaining and enhancing social values inclusive of:

- Land accessibility.
- Maintaining and improving scenic amenity.
- Opportunity for nature-based recreation.
- Opportunity for ecological studies / education.
- Supporting local Bushcare and natural resource management groups.
- Protection of cultural and spiritual values.
- Improved resource efficiency.

The program addresses:

- MBRC Community Plan 2011-2021
 - i) Target 26: Improve the provision and maintenance of accessible and connected networks of open space.
 - ii) Target 27: Sustainable use of open space including parks and sporting fields.
- MBRC Open Space Strategy 2012-2031:
 - i) 1.7: Encourage the identification and protection of scenic amenity values.
 - ii) 2.1: Create attractive neighbourhoods which promote walking and cycling to sports and recreation parks.

ITEM 3.16 TENDER - 2020-2021 NATURAL AREAS MAINTENANCE PROGRAM - A200152032 (Cont.)

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant Council officers, section managers and the procurement division of Council.

UNCONFIRMED

**ITEM 3.17
TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING
(KOALA)**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20002665 : 16 June 2020 - Refer **Confidential** Supporting Information
A19873435
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited from the Council's Prequalified Civil Construction Panel (MBRC008453) for the 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (VP183517)' project. The tender closed on 17 April 2020, with a total of 3 tenders received, all of which were conforming.

It is recommended that the tender for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project be awarded to Conbro Pty Ltd for the sum of \$264,513 (excl. GST) as this offer represents the best value to Council.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Mick Gillam

CARRIED 13/0

1. That the tender for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project be awarded to Conbro Pty Ltd for the sum of \$264,513 (excluding GST).
2. That the Council enters into an agreement with Conbro Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Conbro Pty Ltd for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project and any required variations of the agreement on Council's behalf.
4. To allow this project to continue, Council commits the additional funds from the council's Koala Offset Trust in the amount of \$103,000.00 towards the project 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)'.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Mick Gillam

CARRIED 13/0

That the Chief Executive Officer investigate alternative sites for koala offset planting other than as shown in figure 3 and figure 4 of the Officer's report referred to in Item 3.17 (A20002665), with a report to come back to Council for consideration.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project be awarded to Conbro Pty Ltd for the sum of \$264,513 (excluding GST).
2. That the Council enters into an agreement with Conbro Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Conbro Pty Ltd for 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)' project and any required variations of the agreement on Council's behalf.
4. To allow this project to continue, Council commits the additional funds from the council's Koala Offset Trust in the amount of \$103,000.00 towards the project 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (Koala) (MBRC008453 / VP183517)'.

REPORT DETAIL

1. Background

The project is located on the southern side of Dohles Rocks Road, Kallangur (Division 7) as shown in Figure 1 below.

This project has originated as a result of vehicle collisions with wildlife (koalas) on this section of road. The existing deficiencies include multiple open access points for wildlife to wander onto Dohles Rocks Road. The outcome of the project is to reduce / remove the risk of wildlife crossing the road thereby reducing the likelihood of vehicle crashes caused by wildlife.

The scope of works includes construction of approximately 920m of koala proof fencing and three (3) vehicle access gates, signage, an approved vegetation clearing to accommodate the construction Fauna Exclusion Fencing including offset planting at three (3) sites. Brays Road Park, Pam Goring Park and along Dohles Rocks Road, refer to figure 2, 3 and 4 below. The objective of the project is to prevent wildlife (particularly the koala) from entering the road corridor, distracting drivers and causing wildlife-vehicle collisions.

The project will commence in late July 2020 and take four weeks to complete with an allowance of three days for wet weather.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)



Figure 1: Location of Works



Figure 2: Location of Offset Planting Brays Road Park

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)



Figure 3: Location of Offset Planting Pam Goring Park



Figure 4: Location of Offset Planting along Dohles Rocks Road

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

2. Explanation of Item

Tenders for the 'Kallangur - Dohles Rocks Road - Fauna Exclusion Fencing Installation (MBRC008453 / VP183517)' project closed on 17 April 2020 with three tenders received, all of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Conbro Pty Ltd	100.00
2	Queensland Civil Group Pty Ltd	96.31
3	The Landscape Construction Company Pty Ltd	84.67

Conbro Pty Ltd - submitted a comprehensive tender that demonstrated their relevant experience, methodology, understanding of the project and capability in delivering the project. Conbro has recently undertaken construction work for Moreton Bay Regional Council - Caboolture - Pumicestone Road - Fauna Crossing Infrastructure at (\$100k) and Joyner - Youngs Crossing Road - Fauna Exclusion Fencing Installation at (\$135k). A tender clarification meeting was held on 30 April 2020 at which Conbro confirmed their capability and understanding to complete this project. It is recommended by the evaluation panel this project be awarded to Conbro Pty Ltd as this offer represents the best value to Council.

Queensland Civil Group Pty Ltd ('QCG') - submitted a comprehensive and well-presented tender, demonstrating their project experience; however, there were no additional benefits for the higher price.

The Landscape Construction Company Pty Ltd ('LCC') - submitted a comprehensive and well-presented tender, demonstrating their project experience; however, there were no additional benefits for the higher price

Tenderers who did not submit from Council's Prequalified Civil Construction Panel, due to following two reasons, considered specialised project work or were at full capacity.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council sought quotations via Council's Prequalified Civil Construction Panel (MBRC008453) for the work through Vendor Panel in accordance with the *Local Government Act 2009*

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks is minimised is detailed below

Financial Risks:

The project has been procured via Council's Prequalified Civil Construction Panel (MBRC008453)

Construction Risks:

- a) The recommended contractor will provide a program of works, traffic management plan, safety management plan and environmental management plan as part of the contract to identify and detail how they will manage and mitigate project construction risks. This information will be assessed for appropriateness and audited by Council's Project Manager.
- b) The recommended contractor has demonstrated their understanding of the project site and the need to manage the impact of works and safety for pedestrians, vehicles and adjacent private properties.
- c) The recommended contractor has programmed the works and allowed for appropriate resources to complete the project works efficiently.
- d) There are no development approvals associated with or affecting this project.
- e) There are no procurement issues identified with this project. The lead time to procure materials is considered suitable. The contractor is aware of the current COVID-19 situations and has not identified any impacts on the delivery of this project at the time of tender.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council allocated a total of \$190,000 towards this project at the quarter two process associated with the 2019/20 Capital Projects Program. The shortfall between estimate and tender price is predominantly associated with offset planting.

Tender Price Construction	\$ 264,513.00	
Contingency (10%)	\$ 26,451.00	
QLeave (0.475%)	\$ 1,256.00	

Total Project Cost	\$ 292,220.00	
	=====	
Estimated ongoing operational/maintenance costs	\$ 1,900	per F/Y.

The budget amount for this project is insufficient. Additional funds will be debited from the council Koala Offset Trust in the amount of \$103,000.

3.7 Economic Benefit Implications

The fauna exclusion fence being installed on this stretch of Dohles Rocks road will have positive economic benefits to the local community by reducing koala-vehicle collisions along this stretch of Dohles rocks road. Police records for the Moreton Bay Region between 2000 and 2016 identified 427 significant vehicle crashes that were attributed to animals, with more than half of this number being attributed to wildlife. Of the police reported vehicle crashes that involved animals, 60.3% resulted in the driver and/or passenger/s incurring injury or requiring medical treatment or hospitalisation.

ITEM 3.17 TENDER - KALLANGUR - DOHLES ROCKS ROAD - FAUNA EXCLUSION FENCING (KOALA) - A20002665 (Cont.)

3.8 Environmental Implications

The contractor is required to submit a site-specific Environmental Management Plan, which will be reviewed and monitored by Council officers. The contractor will be required to manage sediment and erosion controls during construction and these measures will be audited and monitored by Council's Project Management staff. Environmental controls to be implemented include installation of sedimentation curtains around the current works area and relocated as the works progress, spill kits on-site and placed accordingly. Vegetation clearing will be undertaken in accordance with decision notice operational works conditions

3.9 Social Implications

Increasing koala habitat in the Murrumba Downs Corridor - through the offset planting. Allow the local koala population to increase with less deaths/injury of healthy/viable local koalas.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

A detailed communication plan has been prepared for the project. Project notices and signs will be distributed four weeks prior to construction commencement to adjacent residents. Weekly project updates via email will be provided to the Divisional Councillor who is supportive of the project.

UNCONFIRMED

4 PLANNING SESSION

(Cr D Grimwade)

No items for consideration.

UNCONFIRMED

5 COMMUNITY & ENVIRONMENTAL SERVICES SESSION

(Cr M Gillam)

**ITEM 5.1
FEES FOR VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A19974392 : 29 April 2020 - **Refer Supporting Information A20104514**
Responsible Officer: JH, Supervisor Community Halls (CES Community Services, Sport & Recreation)

Executive Summary

Management committees of Council's volunteer managed community centres and halls (halls) are required under their management agreements to provide Council with an annual schedule of hire fees for endorsement. Council officers have been working with the management committees to, where practical, standardise fee structures across the region.

Eighteen not-for-profit hirers of Council's volunteer managed halls have special hire fees with hall management committees that fall outside of the standard fees approved by Council. These special hire fees are required to be reviewed by Council on a regular basis.

This report seeks Council's endorsement of the 2020/21 schedule of hire fees, including special hire fees, for Council's volunteer managed halls.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Brooke Savige

CARRIED 13/0

- 1. That the 2020/21 schedule of hire fees for volunteer managed community centres and halls be endorsed as detailed in Supporting Information #1.**
- 2. That the 2020/21 schedule of special hire fees for not-for-profit groups be endorsed as detailed in Supporting Information #2.**

ITEM 5.1 FEES FOR VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS - A19974392 (Cont.)

OFFICER'S RECOMMENDATION

1. That the 2020/21 schedule of hire fees for volunteer managed community centres and halls be endorsed as detailed in Supporting Information #1.
2. That the 2020/21 schedule of special hire fees for not-for-profit groups be endorsed as detailed in Supporting Information #2.

REPORT DETAIL

1. Background

Thirty-nine of Council's halls are managed by volunteer management committees. The management agreements under which the committees operate require them to review and set hire fees and provide these annually to Council for endorsement.

There are differences in how management committees structure their fees. Council officers continue to work with management committees to transition to a standard fee structure across the region. For the 2020/21 financial year, the management committees for thirty-four volunteer managed halls have chosen to implement a version of the standard fee structure.

There are eighteen not-for-profit hirers of volunteer managed halls with historical 'special hire fees.' These 'special hire fees' facilitate the use of a hall at a discounted rate. At its 10 September 2019 General Meeting, Council resolved to continue these 'special hire fees' for the 2019/20 financial year and undertake subsequent reviews.

The following resolution appears on Minute Page 19/2016.

Ex. Coordination Committee Meeting held 10 September 2019 (MP 19/2016):

COMMITTEE RECOMMENDATION

1. That existing 'special fee arrangements' for the non-profit hirers listed in Table 1.1 of this report, be continued for the 2019 -2020 financial year, and be subject to ongoing review.

2. Explanation of Item

Hall management committees propose their fees and charges with consideration to the operating costs of the venue, the anticipated levels and types of usage, and their other responsibilities under the management agreements (e.g. minor facility maintenance).

Operating costs for community halls vary across facilities due to the size and type of building, the availability of specialised equipment (e.g. AV equipment, kitchen facilities, etc), and the level of use. Examples of operating costs which are the responsibility of the management committees under their management agreements include: cleaning, electricity charges, and equipment renewal.

Management committees are encouraged to implement small hire fee increases on an annual or biannual basis to ensure that increases in operating costs are offset, and to mitigate the need for large increases in future years. Of the thirty-nine halls, nineteen have proposed fee changes for the 2020/21 financial year, some of which represented increases of up to 10%. Whilst varied in rationale, officers understand that some of the proposed increases were purposed to: offset additional costs resulting from new temporary operational requirements associate with the COVID-19 pandemic; and align hire fees with other comparable halls across the region.

ITEM 5.1 FEES FOR VOLUNTEER MANAGED COMMUNITY CENTRES AND HALLS - A19974392 (Cont.)

With consideration to the impacts of the COVID-19 pandemic on local community organisations and businesses, fee increases of greater than 2.5% have been identified as potentially posing further sustainability risks to these hirers. Accordingly, it is proposed that:

- fee increases for the 2020/21 financial year be capped at no greater than 2.5%; and
- Officers work with management committees to, where appropriate and necessary, assist with operational changes and costs associated with COVID-19 legislative compliance and safety practices.

The schedule of hire fees for volunteer-managed community centres and halls, as proposed by Council officers, is provided in Supporting Information #1 of this report for Council's endorsement.

In accordance with Council's 10 September 2019 resolution regarding 'special hire fees' for not-for profit hirers of volunteer managed halls (refer Section 1 of this report), a review of these 'special hire fees' has been undertaken. This report recommends the continuation of all 'special hire fees', as detailed in Supporting Information #2, for the 2020/21 financial year.

3. Strategic Implications

- 3.1 Legislative / Legal Implications Nil identified
- 3.2 Corporate Plan / Operational Plan
Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.
- 3.3 Policy Implications Nil identified
- 3.4 Risk Management Implications Nil identified
- 3.5 Delegated Authority Implications Nil identified
- 3.6 Financial Implications
Income from hire fees support management committees in meeting hall operational costs including, but not limited to: cleaning; minor maintenance; and electricity charges. Sound facility management by committees can reduce Council's ongoing costs in maintaining the buildings.
- 3.7 Economic Benefit Implications Nil identified
With consideration to the impacts of COVID-19 on local businesses within the region, this report recommends that fee increases for the 2020/21 financial year be capped at 2.5% to minimise further sustainability risks for hirers.
- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications
Well-managed and resourced community centres and halls benefit the community by providing local spaces for community activities and events.
- 3.10 Human Rights Implications
Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision.
- 3.11 Consultation / Communication
Divisional Councillors

**ITEM 5.2
TENDER FOR COMMERCIAL REAL ESTATE SERVICES**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20101648 : 11 June 2020 - Refer **Confidential Supporting Information**
A20130367
Responsible Officer: CP, Coordinator Property Services (CES Property & Commercial Services)

Executive Summary

The purpose of this report is to finalise the request for tender process undertaken for the provision of commercial real estate services.

RESOLUTION

Moved by Cr Jodie Shipway
Seconded by Cr Cath Tonks

CARRIED 13/0

1. That the tender for commercial real estate services (MBRC009742) be awarded to North Coast Commercial Properties Pty Ltd ACN: 615 941 430 as trustee for the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group), commencing on 8 July 2020, and expiring on 30 June 2022, with the option of an additional two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - a) enter into an agreement with North Coast Commercial Properties Pty Ltd ACN: 615 941 430 ATF the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services; and
 - b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with North Coast Commercial Properties Pty Ltd ATF the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services on Council's behalf.

ITEM 5.2 TENDER FOR COMMERCIAL REAL ESTATE SERVICES - A20101648 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for commercial real estate services (MBRC009742) be awarded to North Coast Commercial Properties Pty Ltd ACN: 615 941 430 as trustee for the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group), commencing on 8 July 2020, and expiring on 30 June 2022, with the option of an additional two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - (a) enter into an agreement with North Coast Commercial Properties Pty Ltd ACN: 615 941 430 ATF the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services; and
 - (b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with North Coast Commercial Properties Pty Ltd ATF the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services on Council's behalf.

REPORT DETAIL

1. Background

Council's commercial properties, which include industrial and retail tenancies, have been leased and managed by CPRM Property Group (Qld) Pty Ltd (CPRM) pursuant to a Formal Instrument of Agreement dated 1 August 2018 (CPRM Agreement). The CPRM Agreement will expire on 7 July 2020.

Council had also engaged Savills (Qld) Pty Limited (Savills) pursuant to a Formal Instrument of Agreement dated 1 July 2016 (Savills Agreement) to provide real estate services for the disposal of Council's commercial and retail properties. The Savills Agreement will terminate on 30 June 2020.

A request for tender for commercial real estate services (Request for Tender) was issued via LG Tenderbox on 4 April 2020. The Request for Tender invited submissions from tenderers to provide all of the following services with respect to Council's commercial properties:

- (1) property management services;
- (2) leasing services; and
- (3) disposal of properties.

The Request for Tender closed at 2.00pm on 28 April 2020, and Council received nine submissions.

2. Explanation of Item

As outlined in the Request for Tender, the proposed commencement date for the provision of commercial real estate services will be 8 July 2020, expiring 30 June 2022 (Contract Term), with an option of an additional two years at Council's sole discretion.

It is proposed that the tender for commercial real estate services (MBRC009742) be awarded to North Coast Commercial Properties Pty Ltd ACN: 615 941 430 as trustee for the Twin Fin Unit Trust ABN: 38 753 217 937 (trading as Ray White Commercial Northern Corridor Group).

North Coast Commercial Properties Pty Ltd as trustee for the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group)

This tenderer submitted a conforming tender, which addressed all the selection criteria in a thorough and well-presented manner, with evidence of extensive experience in the region.

ITEM 5.2 TENDER FOR COMMERCIAL REAL ESTATE SERVICES - A20101648 (Cont.)

Of note, their tender outlined their use of specific and targeted technology to assist them in discharging the services required, for example:

- exclusive in-house market tracking of commercial property within the region; and
- property management software (Cirrus8), which incorporates property management, sales, trust accounting and customer relationship management.

A summary of the evaluation results is attached - refer Confidential Supporting Information #1.

3. Strategic Implications

3.1 Legislative / Legal Implications

To ensure that Council meets its obligations under the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council must undergo a tender process before entering into an agreement for commercial real estate services.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The following policies have been adhered to during this process:

- Procurement Policy 10-2150-006
- Council Insurance Policy 12-2150-060

3.4 Risk Management Implications

The primary risk is probity. Council's Procurement Services department has overseen the tender process.

3.5 Delegated Authority Implications

As per Officer's Recommendation 2 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with North Coast Commercial Properties Pty Ltd ATF the Twin Fin Unit Trust (trading as Ray White Commercial Northern Corridor Group) for commercial real estate services on Council's behalf.

3.6 Financial Implications

An estimate of the costs of entering into a contract with the successful tenderer, based on the pricing submitted, is approximately \$200,000 p.a. Commissions payable by Council are deducted from rental and sale deposits, and retained by the agency.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with a person's human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that Council's decision in this circumstance is compatible with (and does not limit) a person's property rights.

3.11 Consultation / Communication

Council's Procurement department were consulted throughout the Request for Tender process.

**ITEM 5.3
TENDER FOR RESIDENTIAL REAL ESTATE SERVICES**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20107142 : 11 June 2020 - Refer **Confidential** Supporting Information
A20130132
Responsible Officer: CP, Coordinator Property Services (CES Property & Commercial Services)

Executive Summary

The purpose of this report is to finalise the request for tender process undertaken for residential real estate services.

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Matt Constance

CARRIED 13/0

1. That the tender for residential real estate services (MBRC009762) be awarded to J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for a period of 2 years, commencing 1 July 2020, and expiring 30 June 2022, with an option of a further two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - a) enter into an agreement with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for residential real estate services; and
 - b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture for residential real estate services on Council's behalf.

ITEM 5.3 TENDER FOR RESIDENTIAL REAL ESTATE SERVICES - A20107142 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for residential real estate services (MBRC009762) be awarded to J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for a period of 2 years, commencing 1 July 2020, and expiring 30 June 2022, with an option of a further two (2) years at Council's sole discretion.
2. That the Chief Executive Officer be authorised to:
 - (a) enter into an agreement with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903 for residential real estate services; and
 - (b) take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture for residential real estate services on Council's behalf.

REPORT DETAIL

1. Background

Council's residential properties have been leased and managed by J H Brown Real Estate Pty Ltd trading as Ray White Caboolture (Ray White Caboolture) pursuant to a Formal Instrument of Agreement dated 1 July 2016 (Agreement). The Agreement also required the provision of real estate services for the disposal of residential properties.

The Agreement will terminate on 30 June 2020.

Council issued a request for tender for residential real estate services (Request for Tender) via LG Tenderbox on 4 April 2020. The Request for Tender invited submissions from tenderers to provide the following services with respect to Council's residential properties:

- (1) property management services;
- (2) leasing services; and
- (3) disposal of properties.

The Request for Tender closed at 2.00pm on 28 April 2020, and Council received two submissions.

2. Explanation of Item

As outlined in the Request for Tender, the proposed start date for the provision of residential real estate services is 1 July 2020, expiring on 30 June 2022 (Contract Term), with an option for a further two years at Council's sole discretion.

It is proposed that the tender for residential real estate services (MBRC009762) be awarded to J H Brown Real Estate Pty Ltd trading as Ray White Caboolture ACN: 162 661 903.

J H Brown Real Estate Pty Ltd trading as Ray White Caboolture

J H Brown Real Estate Pty Ltd trading as Ray White Caboolture submitted a conforming tender, which addressed all the selection criteria. They outlined extensive experience within the Moreton Bay Region, having operated in the region for many years. As previously noted, they are currently providing Council with residential real estate services and their pricing was the most competitive of the two submissions received.

A summary of the evaluation results is attached - refer Confidential Supporting Information #1.

ITEM 5.3 TENDER FOR RESIDENTIAL REAL ESTATE SERVICES - A20107142 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

To ensure that Council meets its obligations under the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council underwent a competitive tender process before seeking to enter into a contract for service.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The following policies have been adhered to during this process:

- Procurement Policy 10-2150-006
- Council Insurance Policy 12-2150-060

3.4 Risk Management Implications

The primary risk is probity. Council's Procurement Services department have overseen the tender process.

3.5 Delegated Authority Implications

As per Officer's Recommendation 2 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing, discharging and varying agreements with J H Brown Real Estate Pty Ltd trading as Ray White Caboolture for residential real estate services on Council's behalf.

3.6 Financial Implications

An estimate of the costs of entering into a contract with the successful tenderer, based on the pricing submitted, is approximately \$50,000 p.a. Commissions payable by council are deducted from rental and sale deposits, and retained by the agency.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with a person's human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that Council's decision in this circumstance is compatible with (and does not limit) a person's property rights.

3.11 Consultation / Communication

Council's Procurement department were consulted throughout the Request for Tender process.

**ITEM 5.4
BIRRALEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT
TRANSITION PAYMENTS**

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20182856 : 20 June 2020
Responsible Officer: MM, Manager - Community Services, Sport and Recreation (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval to delay the implementation of Council's adopted 2020/21 fees and charges for Birralee Child Care Centre to 28 September 2020 and continue to implement the applicable 2019/20 fees and charges up to 27 September 2020.

Retaining the 2019/20 Birralee Child Care Centre fees and charges over this period will enable Council to meet the eligibility requirements of the recently announced Commonwealth Government 'Transition Payments' which would provide an estimated net revenue benefit to Council of circa \$62,000.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the implementation of Council's 2020/21 fees and charges for Birralee Child Care Centre be delayed to 28 September 2020.
2. That Council's 2019/20 Birralee Child Care Centre fees and charges be retained for the period of 1 July 2020 to 27 September 2020.
3. That recommendations 1 and 2 above be contingent upon Council receiving the Commonwealth Government Transition Payments as referenced in this report.

ITEM 5.4 BIRRALEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT TRANSITION PAYMENTS - A20182856 (Cont.)

OFFICER'S RECOMMENDATION

1. That the implementation of Council's 2020/21 fees and charges for Birralee Child Care Centre be delayed to 28 September 2020.
2. That Council's 2019/20 Birralee Child Care Centre fees and charges be retained for the period of 1 July 2020 to 27 September 2020.
3. That recommendations 1 and 2 above be contingent upon Council receiving the Commonwealth Government Transition Payments as referenced in this report.

REPORT DETAIL

1. Background

On 6 April 2020, the Commonwealth Government introduced the Early Childhood Education and Care Relief Package (the Relief Package) that was purposed to support both families and approved child care services to traverse the impacts of the COVID-19 pandemic. The Relief Package was initially introduced for the period of 6 April to 28 June 2020, however was subsequently extended to 12 July 2020.

The Relief Package:

- supports families by mandating that child care centres provide free child care; and
- supports child care centres by:
 - providing Child Care Subsidy (CCS) payments equalling 50% of service revenue (calculated for the reference period of 17 February - 1 March 2020); and
 - assisting with staffing costs under the JobKeeper program.

Government-run child care centres, such as Council's Birralee Child Care Centre, have been significantly impacted as a result of the Relief Package due to their required provision of free child care to families, and their ineligibility to receive assistance with staffing costs under the JobKeeper program.

With the conclusion of the Relief Package approaching (12 July 2020), on 8 June 2020 the Commonwealth Government announced a non-competitive grant opportunity available to all child care services. This grant opportunity represents a series of 'Transition Payments' from 13 July 2020 to 27 September 2020 (the Transition Period). These Transition Payments are purposed to support child care centres to transition from the concluding support mechanisms of the Relief Package (ie. 50% Child Care Subsidy payments and Job Keeper allowance payments), back to standard operating arrangements.

Whilst local government managed child care services have been ineligible for part of the Relief Package (i.e. JobKeeper payments), they will be eligible to receive the Transition Payments referenced above.

This eligibility however is subject to the service:

1. being an approved child care provider under the family assistance law;
2. not receiving JobKeeper on behalf of their employees from 20 July 2020 (or, if the provider is a sole trader, not receive JobKeeper for themselves);
3. not charging fees in the Transition Period (13 July - 27 September 2020) that exceed the fees charged by the provider in the relevant reference period (17 February - 1 March 2020), and
4. continuing over the Transition Period to employ those employees who were paid in the fortnight leading up to the end of the Relief Package (12 July 2020), including those who worked, were on short-term leave, or who did not work but were paid JobKeeper, but excluding those on long term leave and contractors.

It is estimated that for Birralee Child Care Centre, these Transition Payments would total circa \$88,000 over the Transition Period.

ITEM 5.4 BIRRALEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT TRANSITION PAYMENTS - A20182856 (Cont.)

2. Explanation of Item

On 10 June 2020, Council adopted its 2020/21 fees and charges which will take effect from 1 July 2020. Table 2.1 below provides a comparison of the 2019/20 Birralee Child Care Centre fees and charges, and those adopted for the 2020/21 financial year.

Table 2.1 - Birralee Child Care Centre Fees and Charges

Fee	Fee Unit	2019/20 Fee	2020/21 Fee
Child Care Fee - Children (Over 24 months)	Per Day	\$99.00	\$106.00
Child Care Fee - Babies & Toddlers (Under 24 months)	Per Day	\$101.00	\$109.00
Waiting List Fee	each	\$10.00	\$10.00
T/Shirt	each	\$18.00	\$20.00
Sheet Levy	each	\$1.20	\$1.20
Parent Information Packs	Each	\$40.00	\$45.00
Hats	each	\$16.00	\$17.00
Underpants	Each	\$3.00	\$3.00
Nappies	Each	\$2.00	\$2.00
Birralee Child Care Centre - Sunscreen Levy	per booked day per year	\$2.50	\$2.50
Late Fee	each	\$10.00 for the first 10 mins, \$2.00 per minute thereafter.	\$10.00 for the first 10 mins, \$2.00 per minute thereafter.

Due to the eligibility requirements of the Commonwealth Government's Transition Payments (refer section 1 of this report), Council would only be eligible to receive this funding if it were to not charge fees that exceeded those charged in the 2019/20 reference period of 17 February - 1 March 2020.

Should Council implement its adopted Birralee Child Care Centre fees from 1 July 2020, it is anticipated that an additional \$25,685 in fee revenue would be generated during the Transition Period in comparison to the equivalent period in 2019/20. However, due to the eligibility requirement of the Commonwealth Government Transition Payments, approximately \$88,000 in grant revenue would be forfeited.

Accordingly, this report recommends that, subject to Council receiving the Commonwealth Government Transition Payments referenced in this report, the implementation of Council's adopted 2020/21 Birralee Child Care Centre fees and charges be delayed to 28 September 2020.

Further, the report recommends that the 2019/20 Birralee Child Care Centre fees and charges be retained for the period of 1 July 2020 to 27 September 2020.

3. Strategic Implications

- 3.1 Legislative / Legal Implications Nil identified
- 3.2 Corporate Plan / Operational Plan
Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.
- 3.3 Policy Implications Nil identified
- 3.4 Risk Management Implications Nil identified
- 3.5 Delegated Authority Implications Nil identified

ITEM 5.4 BIRRALEE CHILD CARE CENTRE - COMMONWEALTH GOVERNMENT TRANSITION PAYMENTS - A20182856 (Cont.)

3.6 Financial Implications

The recommendations of the report seek Council's approval to delay the implementation of its adopted 2020/21 Birralee Child Care Centre fees and charges to 28 September 2020. This would enable Council to apply for Commonwealth Government Transition Payments for the period of 13 July to 27 September 2020.

Delaying the implementation of these fees would result in an estimated \$25,685 reduction in fee revenue for the 2020/21 financial year, however would enable Council to generate an additional \$88,000 (est.) in grant revenue through the above-mentioned Commonwealth Government Transition Payments, resulting in a net benefit to Council of circa \$63,315.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act (Qld)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision.

3.11 Consultation / Communication

Director - Community and Environmental Services
Director - Finance and Corporate Services
Commonwealth Government Department of Education, Skills and Employment

UNCONFIRMED

6 FINANCE & CORPORATE SERVICES SESSION

(Cr M Constance)

**ITEM 6.1
DEBT POLICY 2020/21**

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20072477 : 25 May 2020 - **Refer Supporting Information A20073414**
Responsible Officer: JG, Coordinator Corporate Accounting (FCS Accounting Services)

Executive Summary

Pursuant to section 192 of the Local Government Regulation 2012, Council must adopt an annual debt policy.

The purpose of this report is to present the Debt Policy for 2020/21 for adoption.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Mick Gillam

CARRIED 13/0

That the Debt Policy for 2020/21 be adopted, as tabled in Supporting Information #1.

ITEM 6.1 DEBT POLICY 2020/21 - A20072477 (Cont.)

OFFICER'S RECOMMENDATION

That the Debt Policy for 2020/21 be adopted, as tabled in Supporting Information #1.

REPORT DETAIL

1. Background

In accordance with section 192 of the Local Government Regulation 2012, Council must prepare and adopt an annual debt policy.

2. Explanation of Item

Every financial year the Council must prepare and adopt an annual Debt Policy. The Debt Policy must state:

- i. the new borrowings planned for the current financial year and the next nine financial years.
- ii. the period over which the Council plans to repay existing and new borrowings.

The Debt Policy is prepared and formulated in the context of Council's Annual Budget cycle and Long Term Financial Forecast.

The Debt Policy summarises Council's forecast borrowings, covering the period from 1 July 2020 to 30 June 2030.

3. Strategic Implications

3.1 Legislative / Legal Implications

In accordance with section 192 of the Local Government Regulation 2012,

- (1) A local government must prepare and adopt a debt policy for a financial year.
- (2) The debt policy must state:

- (a) the new borrowings planned for the current financial year and the next 9 financial years;
and
- (b) the period over which the local government plans to repay existing and new borrowings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The Debt Policy is updated at least annually in line with the annual budget cycle but can be amended at any time if borrowing requirements change. However, any amendments to the Debt Policy must be made prior to Council lodging its borrowings application with the State Government.

3.4 Risk Management Implications

The risk to Council lies in the implementation and application of the Debt Policy. Council must only borrow for capital expenditure purposes as approved through the annual budget and ensure it adheres to appropriate financial ratios in determining those borrowings. The policy is prepared based on the best information available on the projected revenue and expenditure levels as well as the economic outlook.

3.5 Delegated Authority Implications

Nil identified

ITEM 6.1 DEBT POLICY 2020/21 - A20072477 (Cont.)

3.6 Financial Implications

The Debt Policy allows, upon approval from the State Government, the Council to borrow money that assists in funding capital expenditure. The borrowings forecasted allows Council to fund the capital expenditure required and remain within acceptable financial ratios over the short and long term to ensure long term sustainability.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Director Finance and Corporate Services.

UNCONFIRMED

ITEM 6.2 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Cath Tonks

Pursuant to s175E of the *Local Government Act 2009*, Cr Cath Tonks declared a real conflict of interest in Item 6.2 as the Councillor's brother, Paul Dippelsmann, is an employee of Cleanaway Pty Ltd, that has been recommended for appointment onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire.

Cr Cath Tonks retired from the meeting at 10.19AM taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a perceived conflict of interest in Item 6.2 as Telstra Corporation Limited, who has been recommended for appointment onto MBRC009620 - Prequalified Panel of Suppliers - Smart Cities, has previously provided the Councillor with event tickets and hospitality to numerous events.

However, Cr Darren Grimwade has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Mick Gillam

Seconded by Cr Sandra Ruck

CARRIED 11/0

Cr Cath Tonks had declared a conflict of interest and left the meeting

Cr Darren Grimwade had declared a conflict and was not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Darren Grimwade has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Darren Grimwade remained in the meeting.

STATEMENT

Cr Matt Constance enquired as to this type of item for purchasing arrangements where Councillors are required to be across directorships, ownerships and shareholders of over 140 companies in one report, whether there is anything that can be done for a similar report in the future.

The Chief Executive Officer responded that delegations can be investigated to revert delegations to the Chief Executive Officer and will be provided to Council for consideration. The companies are simply on a preferred supplier panel which are able to tender or compete in the future.

ITEM 6.2
PURCHASING ARRANGEMENTS - VARIOUS

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20133438: 24 June 2020 - Refer **Confidential Supporting Information**
A20133437
Responsible Officer: JL, Financial Operations Manager (CEO Financial & Project Services)

Executive Summary

Pursuant to section 233 of the Local Government Regulation 2012, Council is able to enter into a medium-sized or large-sized contractual arrangement for goods and services, without first inviting written quotes or tenders, if the contract is entered into with a supplier under a preferred supplier arrangement or register of prequalified suppliers.

Two Preferred Supplier Arrangements and one Prequalified Panel of Suppliers (Purchasing Arrangements) have been prepared to facilitate the supply of five categories of materials and services used across Council as follows:

- Preferred Supplier Arrangements
 - Pavement Marking Services - Maintenance Works
 - Pavement Marking Services - New Works
 - Hire of Heavy Plant and Equipment - Dry Hire
 - Hire of Heavy Plant and Equipment - Wet Hire
- Prequalified Panel of Suppliers
 - Smart Cities

The two preferred supplier arrangements will be awarded for the period commencing 1 July 2020 concluding on 30 June 2022 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

The one prequalified panel of suppliers will be awarded for the period commencing 1 July 2020 concluding on 30 June 2021 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

In preparing these arrangements, Council sought tenders from the market in a process which commenced in January 2020. Tenders were open for a minimum of 21 days after date of advertisement to meet advertising requirements under the Local Government Regulation 2012. A total of 235 submissions were received.

Following assessment, it is recommended that a total of 143 suppliers be appointed to the categories as listed.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Mark Booth

CARRIED 13/0

1. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 1 - Maintenance Works:
 - a) Allstate Linemarking Pty Ltd
 - b) Dingo Road Services Pty Ltd
 - c) Total Management Solutions QLD Pty Ltd T/A Sunshine Coast Linemarking
2. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 2 - New Works:
 - a) Allstate Linemarking Pty Ltd
 - b) Designer Pave Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

3. That the following contractors be appointed onto MBRC009620 - Prequalified Panel of Suppliers - Smart Cities:
- a) [ui!] the urban institute pty ltd
 - b) 3 Crowns Technologies Pty Ltd
 - c) Aldridge Traffic Systems Pty Ltd
 - d) Anatas Pty Ltd
 - e) ARCSG Pty Ltd
 - f) Arup Australia Pty Ltd
 - g) Ausmeter Pty Ltd
 - h) Australian Fibreoptic Services Pty Ltd T/A Australian Fibreoptic Solutions
 - i) Australian Parking & Revenue Control Pty Ltd
 - j) Beaconfield Partners Pty Ltd
 - k) CCP Technologies Ltd
 - l) CellOPark Australia Pty Ltd T/A Smarter City Solutions
 - m) CGI Technologies and Solutions Australia Pty Ltd
 - n) Civic Analytica Pty Ltd
 - o) Civlec Pty Ltd T/A Trafflec
 - p) Core Project Advisory Pty Ltd
 - q) CV Energy Services Pty Ltd
 - r) Deloitte Risk Advisory Pty Ltd
 - s) Delos Delta Pty Ltd
 - t) Dream Industrial T/A Pioneer Computers
 - u) Ecosave Pty Ltd
 - v) ENE.HUB Pty Ltd
 - w) Engie Services Australia Pty Ltd
 - x) Enzen Australia Pty Ltd
 - y) FNE Communications Pty Ltd
 - z) GHD Pty Ltd
 - aa) Greenplate Pty Ltd
 - bb) IISolutions Pty Ltd
 - cc) Informed 365 Pty Ltd
 - dd) Infrastructure Logic Pty Ltd T/A Onewifi & Infrastructure
 - ee) J & P Richardson Industries Pty Ltd
 - ff) JYW Consulting Pty Ltd
 - gg) Karit Australia Pty Ltd
 - hh) KPMG Australia
 - ii) Laminar Communications Pty Ltd
 - jj) Layer Zero Trust T/A TPL Connect
 - kk) LED Roadway Lighting Ltd
 - ll) Mandalay Technologies
 - mm) Meshed Pty Ltd
 - nn) Metromatics Pty Ltd
 - oo) MOQDigital Pty Ltd
 - pp) National Narrowband Network Communications Pty Ltd
 - qq) Navman Wireless Australia Pty Ltd (Teletrac Navman)
 - rr) Omniflow Australia
 - ss) Oper8 Pty Ltd
 - tt) PricewaterhouseCoopers (Australia)
 - uu) Pure Lighting
 - vv) Reekoh Pty Ltd
 - ww) Reino International Pty Ltd T/A Duncan Solutions Australia
 - xx) Riot Solutions Pty Ltd
 - yy) Sage Automation
 - zz) Sarb Management Group Pty Ltd ATF The Sarb Enterprises Hybrid Trust T/A Database Consultants Australia (DCA)
 - aaa) Sensavation Pty Ltd
 - bbb) Smart City Solution Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- ccc) Smart Parking Ltd
- ddd) Smarter Technology Solutions Pty Ltd T/A CyQIQ
- eee) Smartsensor Technologies Pty Ltd
- fff) Stradbroke Infrastructure Advisory Pty Ltd
- ggg) Suez Recycling & Recovery Holdings Pty Ltd
- hhh) Telstra Corporation Ltd
- iii) Titan ICT
- jjj) Toyota Tsusho (Australasia) Pty Ltd
- kkk) Triple 'M' Mechanical Services (QLD) Pty Ltd
- lll) UGL Engineering Pty Ltd
- mmm) Universal Communications Group Ltd
- nnn) Value Added Asset Management Pty Ltd
- ooo) Veolia Energy Solutions Pty Ltd
- ppp) Vernetzen Pty Ltd
- qqq) WSP Australia Pty Ltd

4. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire:
- a) Accurate Road Profiling Services Pty Ltd
 - b) Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - c) Aquaholic Trading Trust ATF Aquaholic WC&TS Pty Ltd
 - d) Arana Bobcats & Excavators Pty Ltd
 - e) Aussie Enviro Excavations Pty Ltd
 - f) Aussie Services QLD Pty Ltd
 - g) Australian Civil Solutions
 - h) Australian Marine & Civil Pty Ltd
 - i) B & C Earthmoving Contractors Pty Ltd
 - j) Ballard's Earthmoving & Demolition
 - k) Bebrok Excavations
 - l) Bonelli Earthmoving Pty Ltd
 - m) Brett's Slashing Pty Ltd
 - n) Burpengary Crane Hire Pty Ltd
 - o) Cal's Backhoe Hire Pty Ltd
 - p) Clayton's Towing Service
 - q) Cleanaway Industrial Solutions Pty Ltd
 - r) Cleanaway Operations Pty Ltd
 - s) Coops Plant Hire Pty Ltd
 - t) Cps Civil Construction Pty Ltd
 - u) CR & JM Itzstein Pty Ltd ATF Itzstein Family Trust
 - v) David Hamill of HHLift Pty Ltd T/A CabCranes
 - w) Dirt Moving Excavations Pty Ltd T/A Buckit Plant Hire
 - x) Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - y) East Coast Bitumen & Road Sweeping Pty Ltd
 - z) Ellis Profiling (QLD) Pty Ltd
 - aa) Fallini Constructions Pty Ltd
 - bb) Flow on Water Works Pty Ltd
 - cc) G-A Transport Pty Ltd
 - dd) Gary Baldwin T/A Big Boys Plant Hire
 - ee) GNB Energy Pty Ltd
 - ff) H2flow Hire
 - gg) HTD Australia Pty Ltd
 - hh) IBS Excavations
 - ii) Jack & Jed Pty Ltd T/A N&M Smith Earthmoving
 - jj) JK Cartage Pty Ltd
 - kk) L & D Earthmoving Ltd
 - ll) L P Pipe & Civil Pty Ltd
 - mm) Mick and Mels Bobcat Hire
 - nn) Morayfield Excavations

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- oo) National Vegetation Maintenance Pty Ltd
 - pp) North Brisbane Truck Hire
 - qq) P&D Grader Hire Pty Ltd
 - rr) Pipe Management Australia Pty Ltd
 - ss) Rivercity Garden & Lawn Pty Ltd T/A Rivercity Environmental
 - tt) SouthEast Profiling Pty Ltd
 - uu) TDK Earthmoving
 - vv) TJ & DM Andreassen Pty Ltd T/A TJ Earthmoving
 - ww) Top Dog Earthmoving Pty Ltd ATF TDE Trust
 - xx) Vertical Tower Hire
5. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire:
- a) Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - b) Australian Civil Solutions
 - c) Coates Hire Operations Pty Ltd
 - d) Compass Equipment Sales Pty Ltd
 - e) Conplant Pty Ltd
 - f) Cps Civil Construction Pty Ltd
 - g) Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - h) Ezyquip Hire Pty Ltd
 - i) Flexihire Pty Ltd
 - j) Hastings Deering (Australia) Ltd
 - k) JK Cartage Pty Ltd
 - l) Kennards Hire Pty Ltd
 - m) Master Hire
 - n) Onsite Rental Group Operations Pty Ltd
 - o) Orange Hire Services Pty Ltd
 - p) Porter Hire Pty Ltd
 - q) Ryno Industries Pty Ltd T/A Ryno Hire
 - r) Sherrin Rentals Pty Ltd
 - s) VMS Repairs Pty Ltd T/A VMS Rentals
6. That the Council enters into an agreement with each of the above contractors as described in this report.
7. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with each of the above contractors in respect of each preferred supplier arrangement and any required variations of these agreements on Council's behalf.
8. The Chief Executive Officer be authorised to determine under each purchasing arrangement whether to exercise the option to extend the contract by the two 12-month extension periods or to review the composition of the preferred supplier list and consider whether it is necessary to re-tender the entirety of the purchasing arrangement.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

OFFICER'S RECOMMENDATION

1. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 1 - Maintenance Works:
 - a. Allstate Linemarking Pty Ltd
 - b. Dingo Road Services Pty Ltd
 - c. Total Management Solutions QLD Pty Ltd T/A Sunshine Coast Linemarking

2. That the following contractors be appointed onto MBRC009527 - Preferred Supplier Arrangement - Pavement Marking Services - Category 2 - New Works:
 - a. Allstate Linemarking Pty Ltd
 - b. Designer Pave Pty Ltd

3. That the following contractors be appointed onto MBRC009620 - Prequalified Panel of Suppliers - Smart Cities:
 - a. [ui!] the urban institute pty ltd
 - b. 3 Crowns Technologies Pty Ltd
 - c. Aldridge Traffic Systems Pty Ltd
 - d. Anatas Pty Ltd
 - e. ARCSG Pty Ltd
 - f. Arup Australia Pty Ltd
 - g. Ausmeter Pty Ltd
 - h. Australian Fibreoptic Services Pty Ltd T/A Australian Fibreoptic Solutions
 - i. Australian Parking & Revenue Control Pty Ltd
 - j. Beaconfield Partners Pty Ltd
 - k. CCP Technologies Ltd
 - l. CellOPark Australia Pty Ltd T/A Smarter City Solutions
 - m. CGI Technologies and Solutions Australia Pty Ltd
 - n. Civic Analytica Pty Ltd
 - o. Civlec Pty Ltd T/A Trafflec
 - p. Core Project Advisory Pty Ltd
 - q. CV Energy Services Pty Ltd
 - r. Deloitte Risk Advisory Pty Ltd
 - s. Delos Delta Pty Ltd
 - t. Dream Industrial T/A Pioneer Computers
 - u. Ecosave Pty Ltd
 - v. ENE.HUB Pty Ltd
 - w. Engie Services Australia Pty Ltd
 - x. Enzen Australia Pty Ltd
 - y. FNE Communications Pty Ltd
 - z. GHD Pty Ltd
 - aa. Greenplate Pty Ltd
 - bb. IISolutions Pty Ltd
 - cc. Informed 365 Pty Ltd
 - dd. Infrastructure Logic Pty Ltd T/A Onewifi & Infrastructure
 - ee. J & P Richardson Industries Pty Ltd
 - ff. JYW Consulting Pty Ltd
 - gg. Karit Australia Pty Ltd
 - hh. KPMG Australia
 - ii. Laminar Communications Pty Ltd
 - jj. Layer Zero Trust T/A TPL Connect
 - kk. LED Roadway Lighting Ltd
 - ll. Mandalay Technologies
 - mm. Meshed Pty Ltd
 - nn. Metromatics Pty Ltd
 - oo. MOQDigital Pty Ltd
 - pp. National Narrowband Network Communications Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- qq. Navman Wireless Australia Pty Ltd (Teletrac Navman)
 - rr. Omniflow Australia
 - ss. Oper8 Pty Ltd
 - tt. PricewaterhouseCoopers (Australia)
 - uu. Pure Lighting
 - vv. Reekoh Pty Ltd
 - ww. Reino International Pty Ltd T/A Duncan Solutions Australia
 - xx. Riot Solutions Pty Ltd
 - yy. Sage Automation
 - zz. Sarb Management Group Pty Ltd ATF The Sarb Enterprises Hybrid Trust T/A Database Consultants Australia (DCA)
 - aaa. Sensavation Pty Ltd
 - bbb. Smart City Solution Pty Ltd
 - ccc. Smart Parking Ltd
 - ddd. Smarter Technology Solutions Pty Ltd T/A CyQIQ
 - eee. Smartsensor Technologies Pty Ltd
 - fff. Stradbroke Infrastructure Advisory Pty Ltd
 - ggg. Suez Recycling & Recovery Holdings Pty Ltd
 - hhh. Telstra Corporation Ltd
 - iii. Titan ICT
 - jjj. Toyota Tsusho (Australasia) Pty Ltd
 - kkk. Triple 'M' Mechanical Services (QLD) Pty Ltd
 - lll. UGL Engineering Pty Ltd
 - mmm. Universal Communications Group Ltd
 - nnn. Value Added Asset Management Pty Ltd
 - ooo. Veolia Energy Solutions Pty Ltd
 - ppp. Vernetzen Pty Ltd
 - qqq. WSP Australia Pty Ltd
4. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire:
- a. Accurate Road Profiling Services Pty Ltd
 - b. Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - c. Aquaholic Trading Trust ATF Aquaholic WC&TS Pty Ltd
 - d. Arana Bobcats & Excavators Pty Ltd
 - e. Aussie Enviro Excavations Pty Ltd
 - f. Aussie Services QLD Pty Ltd
 - g. Australian Civil Solutions
 - h. Australian Marine & Civil Pty Ltd
 - i. B & C Earthmoving Contractors Pty Ltd
 - j. Ballard's Earthmoving & Demolition
 - k. Bebrok Excavations
 - l. Bonelli Earthmoving Pty Ltd
 - m. Brett's Slashing Pty Ltd
 - n. Burpengary Crane Hire Pty Ltd
 - o. Cal's Backhoe Hire Pty Ltd
 - p. Clayton's Towing Service
 - q. Cleanaway Industrial Solutions Pty Ltd
 - r. Cleanaway Operations Pty Ltd
 - s. Coops Plant Hire Pty Ltd
 - t. Cps Civil Construction Pty Ltd
 - u. CR & JM Itzstein Pty Ltd ATF Itzstein Family Trust
 - v. David Hamill of HHLift Pty Ltd T/A CabCranes
 - w. Dirt Moving Excavations Pty Ltd T/A Buckit Plant Hire
 - x. Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - y. East Coast Bitumen & Road Sweeping Pty Ltd
 - z. Ellis Profiling (QLD) Pty Ltd
 - aa. Fallini Constructions Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

- bb. Flow on Water Works Pty Ltd
 - cc. G-A Transport Pty Ltd
 - dd. Gary Baldwin T/A Big Boys Plant Hire
 - ee. GNB Energy Pty Ltd
 - ff. H2flow Hire
 - gg. HTD Australia Pty Ltd
 - hh. IBS Excavations
 - ii. Jack & Jed Pty Ltd T/A N&M Smith Earthmoving
 - jj. JK Cartage Pty Ltd
 - kk. L & D Earthmoving Ltd
 - ll. L P Pipe & Civil Pty Ltd
 - mm. Mick and Mels Bobcat Hire
 - nn. Morayfield Excavations
 - oo. National Vegetation Maintenance Pty Ltd
 - pp. North Brisbane Truck Hire
 - qq. P&D Grader Hire Pty Ltd
 - rr. Pipe Management Australia Pty Ltd
 - ss. Rivercity Garden & Lawn Pty Ltd T/A Rivercity Environmental
 - tt. SouthEast Profiling Pty Ltd
 - uu. TDK Earthmoving
 - vv. TJ & DM Andreassen Pty Ltd T/A TJ Earthmoving
 - ww. Top Dog Earthmoving Pty Ltd ATF TDE Trust
 - xx. Vertical Tower Hire
5. That the following contractors be appointed onto MBRC009794 - Preferred Supplier Arrangement - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire:
- a. Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
 - b. Australian Civil Solutions
 - c. Coates Hire Operations Pty Ltd
 - d. Compass Equipment Sales Pty Ltd
 - e. Conplant Pty Ltd
 - f. Cps Civil Construction Pty Ltd
 - g. Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
 - h. Ezyquip Hire Pty Ltd
 - i. Flexihire Pty Ltd
 - j. Hastings Deering (Australia) Ltd
 - k. JK Cartage Pty Ltd
 - l. Kennards Hire Pty Ltd
 - m. Master Hire
 - n. Onsite Rental Group Operations Pty Ltd
 - o. Orange Hire Services Pty Ltd
 - p. Porter Hire Pty Ltd
 - q. Ryno Industries Pty Ltd T/A Ryno Hire
 - r. Sherrin Rentals Pty Ltd
 - s. VMS Repairs Pty Ltd T/A VMS Rentals
6. That the Council enters into an agreement with each of the above contractors as described in this report.
7. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with each of the above contractors in respect of each preferred supplier arrangement and any required variations of these agreements on Council's behalf.
8. The Chief Executive Officer be authorised to determine under each purchasing arrangement whether to exercise the option to extend the contract by the two 12-month extension periods or to review the composition of the preferred supplier list and consider whether it is necessary to re-tender the entirety of the purchasing arrangement.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

REPORT DETAIL

1. Background

Pursuant to section 233 of the Local Government Regulation 2012, Council is able to enter into a medium-sized or large-sized contractual arrangement for goods and services, without first inviting written quotes or tenders, if the contract is entered into with a supplier under a preferred supplier arrangement or register of prequalified suppliers. The competitive rates from preferred suppliers approved through the tender process, are available to all staff to access should they require the services the preferred suppliers offer.

Tenders were advertised during the periods listed below:

Panel	Date Advertised	Date Closed
MBRC009527 - Pavement Marking Services	18/01/20	18/02/20
MBRC009620 - Prequalified Panel of Suppliers - Smart Cities	28/02/20	07/04/20
MBRC009794 - Hire of Heavy Plant and Equipment Services	18/04/20	19/05/20

The Prequalified Panel of Suppliers - Smart Cities will be awarded for the period commencing 1 July 2020 concluding on 30 June 2021 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

The purchasing arrangements will be awarded for the period commencing 1 July 2020 concluding on 30 June 2022 with an option to extend for a further two 12-month periods if it is decided to be beneficial to Council.

Council requires the above goods and services in large volumes and frequently. Better value for money is able to be achieved by accumulating the demand for the goods and services, and the nature of the goods and services is well understood in the respective industries.

2. Explanation of Item

Once the submissions were opened, they were assessed by the respective tender assessment teams in accordance with Council's Procurement Policy and the selection criteria set out in the tender documents.

Submissions that did not address mandatory assessment criteria were assessed as "non-conforming" and did not progress in the evaluation process. The submissions were then assessed on qualitative criteria that included Relevant Company Experience, Key Personnel Skills and Experience, Tenderer's Resources, Workplace Health and Safety systems and processes and whether the company was a Local Business and/or Industry. Pricing of Schedule of Rates was also considered.

The evaluation criteria for the preferred supplier arrangements included a local supplier weighting. Out of the 74 suppliers being recommended for appointment across the four categories, 44 (59.46%) are head-quartered in MBRC and a further 20 (27.02%) have an office within MBRC.

Supplier Arrangement	Total Appointed to Panel	Head Office Within MBRC Area	Branch Office in MBRC Region	No Presence in MBRC Region
MBRC009527 - Pavement Marking Services - Category 1 - Maintenance Works	3	1	0	2
MBRC009527 - Pavement Marking Services - Category 2 - New Works	2	1	0	1
MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire	50	37	13	0
MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire	19	5	7	7
	74	44	20	10

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

The evaluation criteria for the Smart Cities Prequalified Panel of Suppliers did not include a local supplier weighting.

The following tables list the recommended companies for each arrangement category after the evaluation process was completed. A complete list of tenderers and their rankings, including unsuccessful tenderers, is provided in Confidential Supporting Information #1.

MBRC009527 - Pavement Marking Services - Category 1 - Maintenance Works

Category 1 comprises pavement marking services for maintenance work such as maintenance marking for existing roads.

A total of seven submissions were received, with three companies recommended for appointment to the panel.

Tenderer
Allstate Linemarking Pty Ltd
Dingo Road Services Pty Ltd
Total Management Solutions QLD Pty Ltd T/A Sunshine Coast Linemarking

MBRC009527 - Pavement Marking Services - Category 2 - New Works

Category 2 comprises pavement marking services for new work such as newly constructed roads and resurfaced roads.

A total of seven submissions were received, with two companies recommended for appointment to the panel.

Tenderer
Allstate Linemarking Pty Ltd
Designer Pave Pty Ltd

MBRC009620 - Prequalified Panel of Suppliers - Smart Cities

Comprises consultative, advisory, investigative, planning services, design services, supply implementation and operational services for Smart City initiatives including but not limited to Smart Parking, Smart Lighting, Smart City Data Management, Business Intelligence, Internet of Things Networks and Energy and Sustainability.

A total of 95 submissions were received, with 69 companies recommended for appointment to the panel.

Tenderer
[ui!] the urban institute pty ltd
3 Crowns Technologies Pty Ltd
Aldridge Traffic Systems Pty Ltd
Anatas Pty Ltd
ARCSG Pty Ltd
Arup Australia Pty Ltd
Ausmeter Pty Ltd

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ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Australian Fibreoptic Services Pty Ltd T/A Australian Fibreoptic Solutions
Australian Parking & Revenue Control Pty Ltd
Beaconfield Partners Pty Ltd
CCP Technologies Ltd
CellOPark Australia Pty Ltd T/A Smarter City Solutions
CGI Technologies and Solutions Australia Pty Ltd
Civic Analytica Pty Ltd
Civlec Pty Ltd T/A Trafflec
Core Project Advisory Pty Ltd
CV Energy Services Pty Ltd
Deloitte Risk Advisory Pty Ltd
Delos Delta Pty Ltd
Dream Industrial T/A Pioneer Computers
Ecosave Pty Ltd
ENE.HUB Pty Ltd
Engie Services Australia Pty Ltd
Enzen Australia Pty Ltd
FNE Communications Pty Ltd
GHD Pty Ltd
Greenplate Pty Ltd
IISolutions Pty Ltd
Informed 365 Pty Ltd
Infrastructure Logic Pty Ltd T/A Onewifi & Infrastructure
J & P Richardson Industries Pty Ltd
JYW Consulting Pty Ltd
Karit Australia Pty Ltd
KPMG Australia
Laminar Communications Pty Ltd
Layer Zero Trust T/A TPL Connect
LED Roadway Lighting Ltd
Mandalay Technologies
Meshed Pty Ltd
Metromatics Pty Ltd
MOQDigital Pty Ltd
National Narrowband Network Communications Pty Ltd
Navman Wireless Australia Pty Ltd (Teletrac Navman)
Omniflow Australia
Oper8 Pty Ltd
PricewaterhouseCoopers (Australia)
Pure Lighting
Reekoh Pty Ltd
Reino International Pty Ltd T/A Duncan Solutions Australia
Riot Solutions Pty Ltd

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Sage Automation
Sarb Management Group Pty Ltd ATF The Sarb Enterprises Hybrid Trust T/A Database Consultants Australia (DCA)
Sensavation Pty Ltd
Smart City Solution Pty Ltd
Smart Parking Ltd
Smarter Technology Solutions Pty Ltd T/A CyQIQ
Smartsensor Technologies Pty Ltd
Stradbroke Infrastructure Advisory Pty Ltd
Suez Recycling & Recovery Holdings Pty Ltd
Telstra Corporation Ltd
Titan ICT
Toyota Tsusho (Australasia) Pty Ltd
Triple 'M' Mechanical Services (QLD) Pty Ltd
UGL Engineering Pty Ltd
Universal Communications Group Ltd
Value Added Asset Management Pty Ltd
Veolia Energy Solutions Pty Ltd
Vernetzen Pty Ltd
WSP Australia Pty Ltd

MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 1 - Wet Hire

Comprises hire of heavy plant and equipment with a fully qualified plant operator. Plant and equipment includes but is not limited to excavators, backhoes, cranes, graders, drotts, loaders, tipper and profilers.

A total of 96 submissions were received, with 50 companies recommended for appointment to the panel.

Tenderer
Accurate Road Profiling Services Pty Ltd
Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
Aquaholic Trading Trust ATF Aquaholic WC&TS Pty Ltd
Arana Bobcats & Excavators Pty Ltd
Aussie Enviro Excavations Pty Ltd
Aussie Services QLD Pty Ltd
Australian Civil Solutions
Australian Marine & Civil Pty Ltd
B & C Earthmoving Contractors Pty Ltd
Ballard's Earthmoving & Demolition
Bebrok Excavations
Bonelli Earthmoving Pty Ltd
Brett's Slashing Pty Ltd
Burpengary Crane Hire Pty Ltd
Cal's Backhoe Hire Pty Ltd
Clayton's Towing Service

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Cleanaway Industrial Solutions Pty Ltd
Cleanaway Operations Pty Ltd
Coops Plant Hire Pty Ltd
Cps Civil Construction Pty Ltd
CR & JM Itzstein Pty Ltd ATF Itzstein Family Trust
David Hamill of HHLift Pty Ltd T/A CabCranes
Dirt Moving Excavations Pty Ltd T/A Bucket Plant Hire
Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
East Coast Bitumen & Road Sweeping Pty Ltd
Ellis Profiling (QLD) Pty Ltd
Fallini Constructions Pty Ltd
Flow on Water Works Pty Ltd
G-A Transport Pty Ltd
Gary Baldwin T/A Big Boys Plant Hire
GNB Energy Pty Ltd
H2flow Hire
HTD Australia Pty Ltd
IBS Excavations
Jack & Jed Pty Ltd T/A N&M Smith Earthmoving
JK Cartage Pty Ltd
L & D Earthmoving Ltd
L P Pipe & Civil Pty Ltd
Mick and Mels Bobcat Hire
Morayfield Excavations
National Vegetation Maintenance Pty Ltd
North Brisbane Truck Hire
P&D Grader Hire Pty Ltd
Pipe Management Australia Pty Ltd
Rivercity Garden & Lawn Pty Ltd T/A Rivercity Environmental
SouthEast Profiling Pty Ltd
TDK Earthmoving
TJ & DM Andreassen Pty Ltd T/A TJ Earthmoving
Top Dog Earthmoving Pty Ltd ATF TDE Trust
Vertical Tower Hire

MBRC009794 - Hire of Heavy Plant and Equipment Services - Category 2 - Dry Hire

Comprises hire of heavy plant and equipment including but not limited to rollers, backhoes and graders, excavators.

A total of 30 submissions were received, with 19 companies recommended for appointment to the panel.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

Tenderer
Apollo Excavations Pty Ltd T/A Narangba Excavations (Greg Barnett)
Australian Civil Solutions
Coates Hire Operations Pty Ltd
Compass Equipment Sales Pty Ltd
Conplant Pty Ltd
Cps Civil Construction Pty Ltd
Eagle Alliance Earthmoving Pty Ltd ATF The Eagle Alliance Unit Trust
Ezyquip Hire Pty Ltd
Flexihire Pty Ltd
Hastings Deering (Australia) Ltd
JK Cartage Pty Ltd
Kennards Hire Pty Ltd
Master Hire
Onsite Rental Group Operations Pty Ltd
Orange Hire Services Pty Ltd
Porter Hire Pty Ltd
Ryno Industries Pty Ltd T/A Ryno Hire
Sherrin Rentals Pty Ltd
VMS Repairs Pty Ltd T/A VMS Rentals

3. Strategic Implications

3.1 Legislative/Legal Implications

The calling of public tenders and establishment of preferred supplier arrangements is in accordance with section 233 of the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These arrangements have been established in accordance with the provisions of Council's Procurement Policy 2150-006.

3.4 Risk Management Implications

The appointment of the suppliers will assist in the timely delivery of works whilst complying with Council's Procurement Policy. A risk assessment of the goods and services to be supplied under each purchasing arrangements was undertaken during the development of the tender documentation. Where appropriate, specific requirements in relation to risk management and insurance coverage were included in the tender requirements and assessed as part of the overall evaluation process.

3.5 Delegated Authority Implications

Adoption of the suppliers by Council, and approval of subsequent purchase orders within delegated financial authority limits, will ensure appropriate governance in this regard.

3.6 Financial Implications

Funding for works engaged under these preferred supplier arrangements are included in the Capital (including Minor Works) and Operations' works programs.

ITEM 6.2 PURCHASING ARRANGEMENTS - VARIOUS - A20133438 (Cont.)

3.7 Economic Benefit

The appointment of preferred supplier arrangements will enable Council to deliver its programs in a timely and cost-effective manner.

Consistent with Council's commitment to support local businesses, 64 of the 74 recommended appointments for the preferred supplier arrangements have a presence within the MBRC area, noting that some suppliers are on multiple arrangements.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Representatives from Council's Engineering Construction and Maintenance Division, Finance and Corporate Services Division and Infrastructure Planning Division sat on the evaluation panels for their respective purchasing arrangements.

External financial assessments have been sought where necessary.

Corporate Procurement managed the process through preparation, release, evaluation and award.

ATTENDANCE

Cr Cath Tonks returned to the meeting at 10.23am after consideration of Item 6.2.

ITEM 6.3
MONTHLY REPORTING PACKAGE - MAY 2020

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20140396 : 10 June 2020 - **Refer Supporting Information A20139920**
Responsible Officer: CP, Accountant (FCS Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 May 2020.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Brooke Savige

CARRIED 13/0

That the Financial Reporting Package for the year to date period ending 31 May 2020 be received.

UNCONFIRMED

ITEM 6.3 MONTHLY REPORTING PACKAGE - MAY 2020 - A20140396 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 May 2020 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 May 2020 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes:

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the May period.
 - The Statement of Financial Position highlights Council's position at the end of May and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of May are complete. A commentary is provided on significant matters that occurred during the month.

Impacts of the Coronavirus Pandemic

Council's investment with Queensland Investment Corporation (QIC) declined from a high of \$112 million as at the end of January to just under \$100 million as at the end of March. For the month of May, the investment recovered slightly and is now sitting at about \$102 million. This is a long term investment and it is anticipated that in time it should recover and increase in value.

Fees and Charges

Revenues associated with fees and charges have been impacted by the following:

- refunding food licencing fees (\$730,000);
- closure of Council facilities such as pools, caravan parks, sport centres, entertainment centres; and
- a general slight decline in some fees across the board.

Operating Expenditure

Council had committed to bringing forward certain maintenance works and providing community infrastructure and hardship grants in response to the pandemic. As at the end of May, \$2.96 million in grants has been paid.

3. Strategic Implications

3.1 Legislative / Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or

ITEM 6.3 MONTHLY REPORTING PACKAGE - MAY 2020 - A20140396 (Cont.)

- (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of May.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Council monitors its performance against budget and undertakes long term financial modelling to inform decision making.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

As at the end of May 2020, Council's operating result is \$121.0 million and the capital expenditure incurred amounted to \$172.3 million.

The Coronavirus pandemic continues to impact some of Council's revenues and is contributing to additional operating costs as Council brings forward certain maintenance works and provides assistance through community infrastructure and hardship grants.

All of these considerations have been taken into account in reviewing the 2019/20 budget position and the formulation of the draft budget for 2020/21.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Director Finance and Corporate Services and Accounting Services Manager.

ITEM 6.4
UNITYWATER CONSENT TO FUND STRATEGIC INVESTMENT

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20188438 : 22 June 2020 - **Refer Supporting Information A20190874, A20190892, A20190879**
Responsible Officer: DC, Accounting Services Manager (FCS Accounting Services)

Executive Summary

The purpose of this report is to seek Council approval in accordance with the *Participating Local Government Loan Agreement (Subordinated Debt)* and the anticipated Intercreditor Deed for Unitywater to pursue transactions such as to acquire shares and provide loans in accordance with the approval granted by Queensland Treasury.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Cath Tonks

CARRIED 13/0

1. That Council approves:
 - a) Under clause 9.4(g) of the *Participating Local Government Loan Agreement (Subordinated Debt)* of Unitywater providing financial support of any kind to a Subsidiary or an Associated Entity that has financial accommodation provided by an entity other than the Lender, the Borrower or a Subsidiary, subject to recommendations b) and c);
 - b) The Intercreditor Deed as anticipated by the QTC letter of 27 May 2020; and
 - c) Transactions with a total value or dealings being less than \$50,000,000 over a 5-year period.
2. That Council's Chief Executive Officer be authorised to do such things and sign such documents as may be necessary to give effect to 1 (a) to (c) above.

ITEM 6.4 UNITYWATER CONSENT TO FUND STRATEGIC INVESTMENT - A20188438 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council approves:
 - a) Under clause 9.4(g) of the *Participating Local Government Loan Agreement (Subordinated Debt)* of Unitywater providing financial support of any kind to a Subsidiary or an Associated Entity that has financial accommodation provided by an entity other than the Lender, the Borrower or a Subsidiary, subject to recommendations b) and c);
 - b) The Intercreditor Deed as anticipated by the QTC letter of 27 May 2020; and
 - c) Transactions with a total value or dealings being less than \$50,000,000 over a 5-year period.
2. That Council's Chief Executive Officer be authorised to do such things and sign such documents as may be necessary to give effect to 1 (a) to (c) above.

REPORT DETAIL

1. Background

By letter dated 19 June 2020 (refer Supporting Information #1) Unitywater advised it is exploring new and innovative ways to leverage its assets and applying the industry-leading skills and capabilities of its people to offer new products and services to customers through investments (financial or other) aligned with its core business to further increase its Customer Benefits.

2. Explanation of Item

Unitywater has the opportunity to invest in new or existing businesses that are either closely aligned with its core business (vertical integration) or enable delivery of core business services outside of Unitywater's current geographic region. Investments of this nature would provide Unitywater additional economies of scope and scale, as well as generate additional revenue streams and returns to Participant Councils if successful.

To achieve its 2027 goals, Unitywater expects to invest up to in aggregate \$50M in these proposed activities over the next 5 years. To make these investments, certain approvals are required.

Unitywater sought and received approval from the Queensland Treasurer on 18 November 2019 (refer Supporting Information #2) to establish one or more new Special Purpose Vehicles (SPVs) to pursue these proposed activities, which may require the acquisition of shares (Type 1), provision of loans (Type 2), and allow Unitywater to manage any associated risk through standard commercial legal structures.

Unitywater is now seeking to provide capital to the first of these SPVs which requires specific consents and confirmations from Queensland Treasury Corporation (QTC) and its Participant Councils to do so. Unitywater received the conditional consent from QTC on 27 May 2020 (refer Supporting Information #3), and requests that Council provides the necessary approvals in writing to Unitywater by 30 June 2020.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council, as a participant in Unitywater, must provide approval in terms of clause 9.4(g) of the *Participating Local Government Loan Agreement (Subordinated Debt)*. Additionally, Council must provide approval that it is comfortable with Queensland Treasury Corporation (QTC) providing a standard consent under a Finance Document in favour of Unitywater in order for it to enter into future transactions in accordance with the Intercreditor Deed.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

ITEM 6.4 UNITYWATER CONSENT TO FUND STRATEGIC INVESTMENT - A20188438 (Cont.)

3.3 Policy Implications Nil identified

3.4 Risk Management Implications

Council as a participant in Unitywater, receives significant financial returns on an annual basis. The most significant risk to Council is that the investments proposed by Unitywater do not realise the returns anticipated and the financial returns to Council are subsequently impacted.

Matters concerning Unitywater would be classified as a strategic risk and managed in accordance with Council's Enterprise Risk Management Framework.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

There is the potential that through these investments, Unitywater's returns to participant Councils will be impacted, either positively or negatively.

3.7 Economic Benefit Implications

As per the Financial Implications.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Chief Executive Officer, Director Finance and Corporate Services, and Manager Legal Services.

UNCONFIRMED

11. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

No items for consideration.

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

CLOSED SESSION

RESOLUTION

Moved by Cr Brooke Savage
Seconded by Cr Tony Latter

CARRIED 13/0

That Council move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Items C.1 to C.2.

Members of the press and public gallery left the Chambers.
The closed session commenced at 10.28am.

ADJOURNMENT

The meeting adjourned at 10.30am for morning tea.

The meeting resumed at 11.00am.

OPEN SESSION

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)
Seconded by Cr Mark Booth

CARRIED 13/0

That Council resume in open session and that the following motions be considered.

The open session resumed at 11.12am.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

ITEM C.1 – CONFIDENTIAL

APPOINTMENT OF MBRC SES LOCAL CONTROLLER

Meeting / Session: 3 Engineering, Construction & Maintenance (Cr B Savige)

Reference: A20128629 : 8 June 2020

Responsible Officer: CP, Coordinator Disaster Management (ECM Directorate)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (a), as the matter involves the appointment, dismissal or discipline of employees.

Executive Summary

In August 2011, Council appointed Mr Henk van den Ende to the position of Moreton Bay Region State Emergency Service Local Controller (Controller) for a contract period of three years, ceasing in 2014. Council approved the re-appointment of Henk van den Ende to the position for an additional three years in 2014 and 2017. As this latest contract period is due to expire, Council's consideration is required in relation to the SES Local Controller position.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Brooke Savige

CARRIED 13/0

1. That Mr Henk van den Ende be re-appointed as Moreton Bay Region State Emergency Service Local Controller, for a further period of three years;
2. That Council note, in addition to an honorarium of \$78,000 per annum, Mr van den Ende, in the role of Moreton Bay Region State Emergency Service Local Controller, will be provided with a laptop computer and air card, iPhone equivalent mobile phone and operational use of a State Emergency Service vehicle.

ITEM C.2 – CONFIDENTIAL
KREMZOW ROAD - PAVEMENT RECTIFICATION

Meeting / Session: 3 Engineering, Construction & Maintenance (Cr B Savige)
Reference: A19395274 : 15 June 2020 - Refer **Confidential Supporting Information**
A19177098
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

In June 2015 Council commenced the reconstruction of sections of Kremzow Road (Divisions 8 and 9), being Lilley Road (ch5418) to just west of Rolland Parade (ch5483) and east of Rolland Parade (ch5080) to west of Old North Road (ch3996). The contract was awarded to Hazell Bros Pty Ltd ('Hazell Bros') and the works were completed in October 2015.

In June 2019, a consultant was engaged by Council to undertake pavement investigations following observed pavement failures to the reconstructed section of Kremzow Road.

The consultant's report highlighted concerns over the degree of asphalt compaction and pavement design/material matters that are considered likely to have contributed to the pavement failures. The report also provided treatment options for the failed pavement sections.

Discussions were undertaken with the consultant and Council officers. Council officers reviewed the report and sought responses from Hazell Bros.

Following consideration of the investigation report and the available information, which included a review by Legal Services, and without prejudice discussions with Hazell Bros, this report proposes the way forward to remediating the pavement issues by preparing and adopting a Tender Consideration Plan ('TCP') for the Warner - Kremzow Road Pavement Rectification Works.

RESOLUTION

Moved by Cr Brooke Savige
Seconded by Cr Mark Booth

CARRIED 13/0

1. That Council prepares a Tender Consideration Plan for the large-sized contractual arrangement with Hazell Bros Pty Ltd for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892).
2. That the Tender Consideration Plan for the large-sized contractual arrangement with Hazell Bros Pty Ltd for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892)' be adopted, as tabled.
3. That the Council enters into an agreement with Hazell Bros Pty Ltd as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Hazell Bros Pty Ltd for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892)' and any required variations of the agreement on Council's behalf.
5. That to allow this project to progress, Council commits funding for the reconstruction of 'Warner - Kremzow Road Pavement Rectification Works (VP27892)' in the draft 20-21 Capital Projects budget for the sum of \$525,000 (excluding GST).

12b. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.14am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 20/1144 to 20/1288 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 24 June 2020.

Greg Chemello
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday 22 July 2020.

Greg Chemello
Chief Executive Officer

Councillor Peter Flannery
Mayor



MINUTES

SPECIAL MEETING

Friday 26 June 2020
commenced at 9:05am

Strathpine Chambers
220 Gympie Road, Strathpine

Pursuant to section 277E of the Local Government Regulation 2012 it is considered not practicable for the public to attend the meeting because of health and safety reasons associated with the public health emergency involving COVID-19.

Accordingly, this meeting was physically closed to the public.
However, was live-streamed via a link on Council's website

UNCONFIRMED

Membership = 13
Mayor and all Councillors

Qu

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1. ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

The Mayor provided the opening prayer / reflection for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway
Cr Sandra Ruck
Cr Karl Winchester
Cr Denise Sims (Deputy Mayor)
Cr Mick Gillam
Cr Cath Tonks
Cr Matt Constance
Cr Darren Grimwade
Cr Tony Latter

Officers:

Chief Executive Officer	(Mr Greg Chemello)
Deputy CEO/Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Acting Director Community & Environmental Services	(Ms Chris Girdler)
Director Finance & Corporate Services	(Ms Donna Gregory)
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr David Corkill)

Apologies:

Nil

4. PURPOSE OF SPECIAL MEETING

The Mayor stated the purpose of the special meeting.

The purpose of this meeting is:

The adoption of the Moreton Bay Regional Council Budget and Operational Plan 2020/21 and receipt of the Statement of Estimated Financial Position for the 2019/20 Financial Year.

The Mayor made the following introductory comments:

“Preparations for this year’s Budget have been like no other.

As we all deal with the health and economic impacts of the coronavirus pandemic, Council has maintained a laser-focus on charting a course to recovery.

In a year with much uncertainty, we have worked tirelessly to ensure that this budget delivers certainty for residents of Moreton Bay region.

- *Certainty for job-seekers*
- *Certainty for part-pensioners*
- *Certainty for the environment*
- *Certainty for local businesses and local workers*
- *Certainty for investors*

During uncertain times we must band together, and Council must provide the leadership and direction needed for the future.

I am excited to lead a new Council in a new decade and drive economic growth that will create local jobs and maintain the lifestyle residents have come to expect in Moreton Bay.

I will now hand over to Cr Constance, Portfolio Councillor for Finance and Corporate Services to introduce the motions regarding the formal adoption of the (2020/21) Moreton Bay Regional Council Budget and Operational Plan.”

FINANCE & CORPORATE SERVICES SESSION

(Cr M Constance)

Portfolio Councillor - Cr Matt Constance, thanked the Mayor making the following observations before formally moving into discussion of the motions and the Mayor’s budget speech relating to adoption of the Moreton Bay Regional Council Budget and Operational Plan for the financial year commencing 1 July 2020:

“The ambitious program that the Mayor will soon outline does come at a cost, with an average rate rise of 2 per cent and a reduction in our cash balance of \$60.7 million. In 2020-21 Council will borrow \$40 million to avoid a further decrease in the cash position, forecasted to increase to \$55 million from year two. However, importantly Council remains in a sound financial position - both short and long term.

The budgeted net result is \$177.9 million and we will again deliver an operational surplus, the tenth in a row at \$58.1 million.

It is not just prudent financial management that local government is sustainable but a requirement of the Local Government Act. As indicated in the Budget and Operational Plan, Council will again over the ten-year long term financial forecast exceed all statutory benchmarks regarding operating surplus, net financial liabilities and asset sustainability ratios.

Mr Mayor, we remain in a strong financial position with the ability to continue to deliver services and recruit new staff, maintain limited borrowings and deliver a full capital expenditure program while implementing a number of new initiatives. I commend this budget.”

Portfolio Councillor - Cr Constance also thanked the Mayor and Councillors, the Directors and staff involved in the development of the 2020/21 Budget.

**4.1. Adoption of the Moreton Bay Regional Council Budget and Operational Plan 2020/21
(A20199502 - official version - Attachment #1)**

Under sections 104 and 107A of the *Local Government Act 2009* and sections 170 of the *Local Government Regulation 2012*, the Council is required to adopt, for each financial year, after 31 May before the financial year and before 1 August in the financial year, a budget and revenue statement which complies with the *Local Government Regulation 2012*.

Under section 104 of the *Local Government Act 2009* and section 174 of the *Local Government Regulation 2012*, the local government is required to prepare and adopt an operational plan each financial year. Under section 175 of the *Local Government Regulation 2012*, the operational plan must be consistent with the annual budget and state how the Council will progress the implementation of its corporate plan during the period of the operational plan and manage operational risks.

In this regard a document titled "Moreton Bay Regional Council Budget and Operational Plan 2020/21" containing the required documents for the 2020/21 financial year, is tabled as an attachment to this item.

RESOLUTION 1

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Tony Latter

CARRIED 13/0

That pursuant to section 104 of the *Local Government Act 2009* and section 170 of the *Local Government Regulation 2012*, the budget for the financial year ending 30 June 2021, incorporating statements of income and expenditure, cash flow, changes in equity and financial position and a long-term financial forecast, a revenue statement and a revenue policy, as contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document, be adopted.

RESOLUTION 2

Moved by Cr Matt Constance

Seconded by Cr Sandra Ruck

CARRIED 13/0

That pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the Council resolves to levy the differential general rates for the 2020/21 financial year as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

RESOLUTION 3

Moved by Cr Mick Gillam

Seconded by Cr Mark Booth

CARRIED 13/0

That pursuant to section 81 of the *Local Government Regulation 2012*, the Council resolves that the rating categories of rateable land in its local government area and a description of each of the rating categories for 2020/21, be as follows:

Residential Single Dwellings

Category	Description
R1 Single Residential – Owner occupied/ single household	Land which contains a single residence that is not part of a community title scheme and is: (a) used by the property owner or at least one of the property owners as their principal place of residence; and (b) otherwise occupied only by members of a single household that includes the resident property owner or owners.
R2 Single Residential – otherwise occupied	Land which contains a single residence that is not part of a community title scheme and where the use and occupation of the land do not comply with both paragraph (a) and paragraph (b) in the Description for Category R1.

Interpretation for R1 and R2 categories

The category descriptions for Categories R1 and R2 must be read with the following definitions and explanation, which form part of the descriptions.

Meaning of single residence

A **single residence** must be a dwelling. A “dwelling” is a self-contained residence which includes all of the following:

- (a) food preparation facilities;
- (b) a bath or shower;
- (c) a toilet and wash basin; and
- (d) clothes washing facilities.

A dwelling may comprise 2 or more buildings if:

- (a) one or more of the buildings is not itself a dwelling, because it does not include all of the things stated in the definition of “dwelling”;
- (b) taken together, the buildings do include all of those things; and
- (c) the buildings are designed located and configured to facilitate common and shared use of all those things by the residents of a single household.

A **single residence** may consist of only one dwelling, but may also include a **secondary dwelling** that is part of the **single residence**.

A **secondary dwelling** is part of a **single residence** only if it is a dwelling that:

- (a) is substantially smaller in size, including having a substantially smaller gross floor area, than the other dwelling on the land (the “primary dwelling”);
- (b) obtains access from the driveway giving access to the primary dwelling;
- (c) is not separately metered or charged for water, electricity, and other utility services;
- (d) is used in conjunction with and in a way that is subordinate to the use of the primary dwelling; and
- (e) is located, oriented and configured so as to have a relationship and association with the primary dwelling such that both dwellings may be conveniently used and occupied by members of a single household.

A **secondary dwelling** which is part of a **single residence** may be a separate freestanding building, or may be constructed within the building envelope of, or attached to, the primary dwelling.

However, there may be scenarios under which the property owner resides in either the primary or secondary dwelling as his or her principal place of residence, but the other dwelling (either primary or secondary) is occupied or available for occupation by person/s who are not part of the property owner’s household. In that scenario, Category R2 will apply, even though the occupier of one of the dwellings is not a part of the household of the owner.

However, Category R2 does not apply where no part of a property which may otherwise be a single residence, including a secondary dwelling, is occupied by the property owner, including members of the owner's household, as their principal place of residence. In those circumstances, the property will be rated under the Multi-Residential F2 differential rating category in respect of which further explanation is provided below.

Explanatory note: This definition and explanation of **secondary dwelling** is based on the definition of **secondary dwelling** in the Moreton Bay Regional Council Planning Scheme, but is not identical. The definition has been adapted to a differential rating context. Nevertheless, a dwelling which is a **secondary dwelling** under the planning scheme is always a **secondary dwelling** for the purpose of rating categorisation. However, if the **secondary dwelling** is occupied by a separate household, the land will fall into category R2, not R1. If the property is not used as the principal place of residence for at least one of the property owners in either dwelling, the property will be rated under the Multi-Residential F2 differential rating category as further explained below.

Meaning of **principal place of residence**

A single residence is used by the **property owner** as his or her **principal place of residence** if the owner ordinarily or predominantly lives (including but not limited to eating and sleeping) at the residence on a daily basis, and does not ordinarily live anywhere else. A **property owner** can only have one **principal place of residence** at any point in time. Only a natural person can have a **principal place of residence**.

For determining whether a single residence is a **property owner's** principal place of residence the Council may have regard to:

- (a) the length of time the person has occupied the residence;
- (b) the place of residence of the person's family;
- (c) whether the person has moved his or her personal belongings into the residence;
- (d) the person's address on the electoral roll;
- (e) whether services such as telephone, electricity and gas are connected to the residence in the person's name;
- (f) any other matter relevant to the question of where the person ordinarily or predominantly lives.

Meaning of **property owner**

For Category R1, a **property owner** is ordinarily a natural person who is the "owner" liable to pay general rates under the LGA and LGR.

However, a natural person under a legal disability who is not the owner liable to pay general rates under the LGA and LGR is taken to be the **property owner** for the purpose of applying Category R1 if all of the following criteria and requirements are met:

- (a) the owner liable to pay general rates under the LGA and LGR holds title to the land as trustee for the person;
- (b) the trustee holds title wholly or predominantly for the purpose of managing the affairs of the person by reason of that person's (legal, physical or other relevant) disability;
- (c) the person (alone or with others) is beneficially entitled to an ownership interest in the land; and
- (d) the trustee provides the Council, if it so requests, with a statutory declaration verifying paragraphs (a) to (c), and also annexing and verifying a copy of the relevant deed or instrument of trust.

In addition, if the **property owner** under that extended definition is receiving a pension under Commonwealth law as confirmed by the Centrelink Confirmation eService, the property owner will be considered eligible to receive the Council Pensioner concession, identified as Concession 1 in this Revenue Statement, even though the person does not qualify for the Queensland Government Pensioner Rate Subsidy Scheme (Scheme), so long as the person's circumstances are otherwise in accordance with the requirements and restrictions stated hereafter for that concession.

Meaning of **single household**

For Category R1, land is occupied by members of a **single household** only if all persons ordinarily or regularly residing at the land do so under living arrangements involving ongoing collective sharing of, and commonality in, day to day living arrangements such as meals, household work, social interaction and mutual support, as a single domestic unit comprising, or exhibiting the ordinary characteristics of, a family unit.

Particular extended application of Category R1

Upon the death of the last living **property owner** of land in Category R1, the land is taken to continue to meet the description for Category R1 until the earliest to occur of the following events:

- (a) a change of ownership of the land (other than a transfer to executors or trustees of the estate of the deceased property owner **merely** for the purpose of estate administration);
- (b) the land being occupied and used under a tenancy entered into by the executors or trustees on behalf of the estate of the deceased property owner; or
- (c) the expiration of 2 clear calendar quarters after the quarter which includes the date of death of the deceased **property owner**.

Upon the occurrence of the relevant event, the land will be re-categorised (if necessary) based upon its use at that time.

Further explanatory note for R categories generally: If there is a second dwelling on the land but it does not meet the definition and requirements above for a **secondary dwelling**, the land cannot be categorised as R1 or R2. In such a case, the land is used for *Multi Residential Dwellings (Flats)* and will be categorised F2.

Also, if there are 3 or more dwellings on the land, the land is used for *Multi Residential Dwellings (Flats)* and will be categorised under the appropriate "F" category. That is so even if one of the dwellings otherwise meets the definition and requirements for a **secondary dwelling**.

Residential Units (Community Title)

Category	Description
U1O Units 1 – Owner occupied	A single residential building unit which is part of a community title scheme where: <ul style="list-style-type: none"> (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is equal to or greater than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.
U2O Units 2 – Owner Occupied	A single residential building unit which is part of a community title scheme where: <ul style="list-style-type: none"> (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and less than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.
U3O Units 3 – Owner Occupied	A single residential building unit which is part of a community title scheme where: <ul style="list-style-type: none"> (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) (i) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$600 per square metre and less than \$750 per square metre; or (ii) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and the area of the scheme land on which the complex is constructed is less than or equal to 350 square metres.

Moreton Bay Regional Council

<i>Category</i>	<i>Description</i>
U4O Units 4 – Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <ul style="list-style-type: none"> (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$500 per square metre and less than \$600 per square metre.
U5O Units 5 – Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <ul style="list-style-type: none"> (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$85 per square metre and less than \$500 per square metre.
U6O Units 6 – Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <ul style="list-style-type: none"> (a) the building unit is used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is less than \$85 per square metre.
U1N Units 1 – Non Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <ul style="list-style-type: none"> (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is equal to or greater than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.
U2N Units 2 – Non Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <ul style="list-style-type: none"> (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and less than \$900 per square metre; and (c) the area of the scheme land on which the complex is constructed is greater than 350 square metres.
U3N Units 3 – Non Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <ul style="list-style-type: none"> (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) (i) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$600 per square metre and less than \$750 per square metre; or (ii) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$750 per square metre and the area of the scheme land on which the complex is constructed is less than or equal to 350 square metres.
U4N Units 4 – Non Owner Occupied	<p>A single residential building unit which is part of a community title scheme where:</p> <ul style="list-style-type: none"> (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$500 per square metre and less than \$600 per square metre.

Category	Description
U5N Units 5 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is greater than or equal to \$85 per square metre and less than \$500 per square metre.
U6N Units 6 – Non Owner Occupied	A single residential building unit which is part of a community title scheme where: (a) the building unit is not used by the property owner or at least one of the property owners as their principal place of residence; and (b) the rateable value per square metre of the scheme land on which the complex is constructed is less than \$85 per square metre.

Interpretation for U1O to U6N categories

The category descriptions for Categories U1O to U6N must be read with the following definitions and explanation, which form part of the descriptions. Some of the definition and explanation applies only to Categories U1O to U6O.

Meaning of **complex**

Complex means all of the buildings and other structures constructed on the scheme land.

Meaning of **principal place of residence**

A **single residential building unit** is used by the **property owner** as his or her **principal place of residence** if the owner ordinarily or predominantly lives (including but not limited to eating and sleeping) at the unit on a daily basis, and does not ordinarily live anywhere else. A **property owner** can only have one **principal place of residence** at any point in time. Only a natural person can have a **principal place of residence**.

For determining whether a building unit is a **property owner's** principal place of residence the Council may have regard to:

- (a) the length of time the person has occupied the residence;
- (b) the place of residence of the person's family;
- (c) whether the person has moved his or her personal belongings into the residence;
- (d) the person's address on the electoral roll;
- (e) whether services such as telephone, electricity and gas are connected to the residence in the person's name;
- (f) any other matter relevant to the question of where the person ordinarily or predominantly lives.

Meaning of **property owner**

For Categories U1O to U6O, a **property owner** is a natural person who is the **owner** liable to pay general rates under the LGA and LGR.

However, a natural person under a legal disability who is not the owner liable to pay general rates under the LGA and LGR is taken to be the **property owner** for the purpose of applying Categories U1O to U6O if all of the following criteria and requirements are met:

- (a) the owner liable to pay general rates under the LGA and LGR holds title to the land as trustee for the person;
- (b) the trustee holds title wholly or predominantly for the purpose of managing the affairs of the person by reason of that person's (legal, physical or other relevant) disability;
- (c) the person (alone or with others) is beneficially entitled to an ownership interest in the land;
- (d) the trustee provides the Council, if it so requests, with a statutory declaration verifying the foregoing matters, and also annexing and verifying a copy of the relevant deed or instrument of trust.

In addition, if the **property owner** under that extended definition is receiving a pension under Commonwealth law as confirmed by the Centrelink Confirmation eService, the property owner will be considered eligible to receive the Council Pensioner concession, identified as Concession 1 in this Revenue Statement, even though the person does not qualify for the Queensland Government Pensioner Rate Subsidy Scheme (Scheme), so long as the person's circumstances are otherwise in accordance with the requirements and restrictions stated hereafter for that concession.

Particular extended application of Categories U1O to U6O

Upon the death of the last living **property owner** of land in any of Categories U1O to U6O, the land is taken to continue to meet the description for the relevant Category until the earliest to occur of the following events:

- (a) a change of ownership of the land (other than a transfer to executors or trustees of the estate of the deceased property owner merely for the purpose of estate administration);
- (b) the land being occupied and used under a tenancy entered into by the executors or trustees on behalf of the estate of the deceased property owner; or
- (c) the expiration of 2 clear calendar quarters after the quarter which includes the date of death of the deceased **property owner**.

Upon the occurrence of the relevant event, the land will be re-categorised (if necessary) based upon its use at that time.

Meaning of **scheme land**

Scheme land has the meaning given by the *Body Corporate and Community Management Act 1997*.

Meaning of **single residential building unit**

A **single residential building unit** (or **building unit**) is a lot under the *Body Corporate and Community Management Act 1997* which is used as a residence, regardless of whether the residence is part of a building, attached to one or more other units (or other buildings) or free-standing.

A lot under the *Body Corporate and Community Management Act 1997* which contains a building comprising multiple residences is not a single residential building unit. It falls under and will be categorised under an appropriate "F" Category.

Multi Residential Dwellings (Flats)

Category	Description
F2	where the number of dwellings on the land is equal to 2
F3	where the number of dwellings on the land is equal to 3
F4	where the number of dwellings on the land is equal to 4
F5	where the number of dwellings on the land is equal to 5
F6	where the number of dwellings on the land is equal to 6
F7	where the number of dwellings on the land is equal to 7
F8	where the number of dwellings on the land is equal to 8
F9	where the number of dwellings on the land is equal to 9
F10	where the number of dwellings on the land is equal to 10
F11	where the number of dwellings on the land is equal to 11
F12	where the number of dwellings on the land is equal to 12
F13	where the number of dwellings on the land is equal to 13
F14	where the number of dwellings on the land is equal to 14
F15	where the number of dwellings on the land is equal to 15
F16	where the number of dwellings on the land is equal to 16
F17	where the number of dwellings on the land is equal to 17
F18	where the number of dwellings on the land is equal to 18
F19	where the number of dwellings on the land is equal to 19
F20	where the number of dwellings on the land is equal to 20
F21	where the number of dwellings on the land is equal to 21
F22	where the number of dwellings on the land is equal to 22
F23	where the number of dwellings on the land is equal to 23
F24	where the number of dwellings on the land is equal to 24
F25	where the number of dwellings on the land is equal to 25
F26	where the number of dwellings on the land is equal to 26

Category	Description
F27	where the number of dwellings on the land is equal to 27
F28	where the number of dwellings on the land is equal to 28
F29	where the number of dwellings on the land is equal to 29
F30	where the number of dwellings on the land is equal to 30
F31	where the number of dwellings on the land is equal to 31
F32	where the number of dwellings on the land is equal to 32
F33	where the number of dwellings on the land is equal to 33
F34	where the number of dwellings on the land is equal to 34
F35	where the number of dwellings on the land is equal to 35
F36	where the number of dwellings on the land is equal to 36
F37	where the number of dwellings on the land is equal to 37
F38	where the number of dwellings on the land is equal to 38
F39	where the number of dwellings on the land is equal to 39
F40	where the number of dwellings on the land is equal to 40
F41	where the number of dwellings on the land is equal to 41
F42	where the number of dwellings on the land is equal to 42
F43	where the number of dwellings on the land is equal to 43
F44	where the number of dwellings on the land is equal to 44
F45	where the number of dwellings on the land is equal to 45
F46	where the number of dwellings on the land is equal to 46
F47	where the number of dwellings on the land is equal to 47
F48	where the number of dwellings on the land is equal to 48
F49	where the number of dwellings on the land is equal to 49
F50	where the number of dwellings on the land is equal to 50
F51	where the number of dwellings on the land is equal to 51
F52	where the number of dwellings on the land is equal to 52
F53	where the number of dwellings on the land is equal to 53
F54	where the number of dwellings on the land is equal to 54
F55	where the number of dwellings on the land is equal to 55
F56	where the number of dwellings on the land is equal to 56
F57	where the number of dwellings on the land is equal to 57
F58	where the number of dwellings on the land is equal to 58
F59	where the number of dwellings on the land is equal to 59
F60	where the number of dwellings on the land is equal to 60
F61	where the number of dwellings on the land is equal to 61
F62	where the number of dwellings on the land is equal to 62
F63	where the number of dwellings on the land is equal to 63
F64	where the number of dwellings on the land is equal to 64
F65	where the number of dwellings on the land is equal to or greater than 65

Interpretation for F2 to F65 categories

The category descriptions for Categories F2 to F65 must be read with the following definitions and explanation, which form part of the descriptions.

Meaning of *dwelling*

A **dwelling** is a self-contained residence which includes all of the following:

- (a) food preparation facilities;
- (b) a bath or shower;
- (c) a toilet and wash basin; and
- (d) clothes washing facilities.

For Categories F2 to F65:

- a **dwelling** may form part of a building containing other dwellings (and/or other uses), be attached to one or more other dwellings or other buildings or be free-standing;

- a lot in a community title scheme which contains only a single residence is not a **dwelling** for the F categories, (and will be categorised under one of the U Categories as *Residential Units (Community Title)*).
- however, a lot in a community title scheme which contains a building comprising more than one **dwelling** is within the F categories, and will be categorised under one of Categories F2 to F65 accordingly, based on the number of dwellings on the lot.

A secondary dwelling forming part of a **single residence** as defined for the purposes of Categories R1 and R2 is not a **dwelling** for Category F2, unless none of the residents (including those in any secondary dwelling) who are the owners of the property occupy it, with or without extended members of their household, as the principal place of residence of the owner.

Therefore, to avoid doubt, Categories F2 to F65 (as appropriate) otherwise apply to rateable land which contains 2 or more dwellings (whether free-standing or otherwise). This will include situations where a property contains a primary and secondary dwelling, but neither is occupied by the owner or members of the owner's household as their principal place of residence but the dwellings are rather occupied by or available to be occupied by other persons. Neither category R1 or R2 applies in those circumstances. Category F2 applies in those circumstances.

Explanatory note for F categories generally: Generally, this category applies to land contained in a single valuation and rates assessment if the land contains more than one dwelling. The use of the term "Flats" in the heading is merely for broad general guidance of ratepayers, helping to distinguish the F Categories from the U Categories for single residence community title lots, and does not limit the defined meaning of **dwelling**.

If there are only 2 **dwellings** on the land and one of the dwellings is a **secondary dwelling** as defined and explained in the definitions and explanation for the *Residential Single Dwellings (R) Categories*, the land is not used for *Multi Residential Dwellings (Flats)*, and will fall within Category R1 or R2. However, that is only the case where at least one of the dwellings is occupied by the owner as their principal place of residence.

If there are 2 dwellings on the land but neither is occupied by the owner or members of the owner's household as their principal place of residence, the land is to be categorised under the F2 *Multi Residential Dwellings (Flats)* category, and will be rated accordingly.

If there are 3 or more dwellings on the land, the land is used for *Multi Residential Dwellings (Flats)* and will be categorised under the appropriate "F" category above. That is so even if one of the dwellings otherwise meets the definition and requirements for a **secondary dwelling** as defined and explained in the definitions and explanation for the *Residential Single Dwellings (R) Categories*.

Vacant Land

Category	Description
VL1	Land with a rateable value less than \$1,000,000 that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 01 – Vacant Urban Land 94 – Vacant Rural Land
<i>Classes of capping for the VL1 differential general rating category:</i> 1. Where the land is owned solely by a natural person or natural persons a cap percentage of 9 percent applies. 2. Where the land is not owned solely by a natural person or natural persons, no cap percentage applies.	
VL2	Land with a rateable value greater than or equal to \$1,000,000 but less than \$2,500,000 that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 01 – Vacant Urban Land 94 – Vacant Rural Land
<i>Classes of capping for the VL2 differential general rating category:</i> 1. Where the land is owned solely by a natural person or natural persons a cap percentage of 20 percent applies. 2. Where the land is not owned solely by a natural person or natural persons, no cap percentage applies.	
VL3	Land with a rateable value greater than or equal to \$2,500,000 that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 01 – Vacant Urban Land 94 – Vacant Rural Land

Note: Discounting for Subdivided Land – Pursuant to Chapter 2, (sections 49 to 51) of the *Land Valuation Act 2010* the Council is required to discount the rateable value of certain land when levying rates. If these provisions apply to any rateable land the minimum general rate levy and any limitation on an increase to rates and charges, (capping) will not apply to that land.

Sporting Clubs and Community Groups

Category	Description
SC1	Land used for sports clubs and facilities including land that meets the criteria or use description that corresponds with the following Land Use Code identifiers: 48 – Sports Clubs/Facilities 50 – Other Clubs (non business)

Retirement Villages

Category	Description
RV1	Land which contains a single residential dwelling in a retirement village complex, and is part of a community titles scheme where the retirement village is registered under the <i>Retirement Villages Act 1999</i> .
Category RV2 to Category RV45	Land which contains a retirement village where: (a) The retirement village is registered under the <i>Retirement Villages Act 1999</i> ; and (b) Dwellings within the retirement village complex are not part of a community titles scheme; and:
RV2	the retirement village has less than 10 independent living dwellings
RV3	the retirement village has greater than or equal to 10 and less than 20 independent living dwellings
RV4	the retirement village has greater than or equal to 20 and less than 30 independent living dwellings
RV5	the retirement village has greater than or equal to 30 and less than 40 independent living dwellings
RV6	the retirement village has greater than or equal to 40 and less than 50 independent living dwellings
RV7	the retirement village has greater than or equal to 50 and less than 60 independent living dwellings
RV8	the retirement village has greater than or equal to 60 and less than 70 independent living dwellings
RV9	the retirement village has greater than or equal to 70 and less than 80 independent living dwellings
RV10	the retirement village has greater than or equal to 80 and less than 90 independent living dwellings
RV11	the retirement village has greater than or equal to 90 and less than 100 independent living dwellings
RV12	the retirement village has greater than or equal to 100 and less than 110 independent living dwellings
RV13	the retirement village has greater than or equal to 110 and less than 120 independent living dwellings
RV14	the retirement village has greater than or equal to 120 and less than 130 independent living dwellings
RV15	the retirement village has greater than or equal to 130 and less than 140 independent living dwellings
RV16	the retirement village has greater than or equal to 140 and less than 150 independent living dwellings
RV17	the retirement village has greater than or equal to 150 and less than 160 independent living dwellings
RV18	the retirement village has greater than or equal to 160 and less than 170 independent living dwellings
RV19	the retirement village has greater than or equal to 170 and less than 180 independent living dwellings
RV20	the retirement village has greater than or equal to 180 and less than 190 independent living dwellings
RV21	the retirement village has greater than or equal to 190 and less than 200 independent living dwellings

Category	Description
RV22	the retirement village has greater than or equal to 200 and less than 210 independent living dwellings
RV23	the retirement village has greater than or equal to 210 and less than 220 independent living dwellings
RV24	the retirement village has greater than or equal to 220 and less than 230 independent living dwellings
RV25	the retirement village has greater than or equal to 230 and less than 240 independent living dwellings
RV26	the retirement village has greater than or equal to 240 and less than 250 independent living dwellings
RV27	the retirement village has greater than or equal to 250 and less than 260 independent living dwellings
RV28	the retirement village has greater than or equal to 260 and less than 270 independent living dwellings
RV29	the retirement village has greater than or equal to 270 and less than 280 independent living dwellings
RV30	the retirement village has greater than or equal to 280 and less than 290 independent living dwellings
RV31	the retirement village has greater than or equal to 290 and less than 300 independent living dwellings
RV32	the retirement village has greater than or equal to 300 and less than 310 independent living dwellings
RV33	the retirement village has greater than or equal to 310 and less than 320 independent living dwellings
RV34	the retirement village has greater than or equal to 320 and less than 330 independent living dwellings
RV35	the retirement village has greater than or equal to 330 and less than 340 independent living dwellings
RV36	the retirement village has greater than or equal to 340 and less than 350 independent living dwellings
RV37	the retirement village has greater than or equal to 350 and less than 360 independent living dwellings
RV38	the retirement village has greater than or equal to 360 and less than 370 independent living dwellings
RV39	the retirement village has greater than or equal to 370 and less than 380 independent living dwellings
RV40	the retirement village has greater than or equal to 380 and less than 390 independent living dwellings
RV41	the retirement village has greater than or equal to 390 and less than 400 independent living dwellings
RV42	the retirement village has greater than or equal to 400 and less than 410 independent living dwellings
RV43	the retirement village has greater than or equal to 410 and less than 420 independent living dwellings
RV44	the retirement village has greater than or equal to 420 and less than 430 independent living dwellings
RV45	the retirement village has greater than or equal to 430 independent living dwellings

Interpretation

Independent living dwelling means a dwelling (eg. detached houses, townhouses or units) that is self-contained and for which some level of support is or may be provided to residents, but that support is intended to be minimal or in emergent circumstances because the primary intent of the retirement village scheme is to enable independent living.

Relocatable Home Parks

Category	Description
Category RH1 to Category RH44	Land which is used primarily as a relocatable home park and that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 49A – Multi Residential (Relocatable Home Parks); and:
RH1	the relocatable home park has less than 10 sites
RH2	the relocatable home park has greater than or equal to 10 and less than 20 sites
RH3	the relocatable home park has greater than or equal to 20 and less than 30 sites
RH4	the relocatable home park has greater than or equal to 30 and less than 40 sites
RH5	the relocatable home park has greater than or equal to 40 and less than 50 sites
RH6	the relocatable home park has greater than or equal to 50 and less than 60 sites
RH7	the relocatable home park has greater than or equal to 60 and less than 70 sites
RH8	the relocatable home park has greater than or equal to 70 and less than 80 sites
RH9	the relocatable home park has greater than or equal to 80 and less than 90 sites
RH10	the relocatable home park has greater than or equal to 90 and less than 100 sites
RH11	the relocatable home park has greater than or equal to 100 and less than 110 sites
RH12	the relocatable home park has greater than or equal to 110 and less than 120 sites
RH13	the relocatable home park has greater than or equal to 120 and less than 130 sites
RH14	the relocatable home park has greater than or equal to 130 and less than 140 sites
RH15	the relocatable home park has greater than or equal to 140 and less than 150 sites
RH16	the relocatable home park has greater than or equal to 150 and less than 160 sites
RH17	the relocatable home park has greater than or equal to 160 and less than 170 sites
RH18	the relocatable home park has greater than or equal to 170 and less than 180 sites
RH19	the relocatable home park has greater than or equal to 180 and less than 190 sites
RH20	the relocatable home park has greater than or equal to 190 and less than 200 sites
RH21	the relocatable home park has greater than or equal to 200 and less than 210 sites
RH22	the relocatable home park has greater than or equal to 210 and less than 220 sites
RH23	the relocatable home park has greater than or equal to 220 and less than 230 sites
RH24	the relocatable home park has greater than or equal to 230 and less than 240 sites
RH25	the relocatable home park has greater than or equal to 240 and less than 250 sites
RH26	the relocatable home park has greater than or equal to 250 and less than 260 sites
RH27	the relocatable home park has greater than or equal to 260 and less than 270 sites
RH28	the relocatable home park has greater than or equal to 270 and less than 280 sites
RH29	the relocatable home park has greater than or equal to 280 and less than 290 sites
RH30	the relocatable home park has greater than or equal to 290 and less than 300 sites
RH31	the relocatable home park has greater than or equal to 300 and less than 310 sites
RH32	the relocatable home park has greater than or equal to 310 and less than 320 sites
RH33	the relocatable home park has greater than or equal to 320 and less than 330 sites
RH34	the relocatable home park has greater than or equal to 330 and less than 340 sites
RH35	the relocatable home park has greater than or equal to 340 and less than 350 sites
RH36	the relocatable home park has greater than or equal to 350 and less than 360 sites
RH37	the relocatable home park has greater than or equal to 360 and less than 370 sites
RH38	the relocatable home park has greater than or equal to 370 and less than 380 sites
RH39	the relocatable home park has greater than or equal to 380 and less than 390 sites
RH40	the relocatable home park has greater than or equal to 390 and less than 400 sites
RH41	the relocatable home park has greater than or equal to 400 and less than 410 sites
RH42	the relocatable home park has greater than or equal to 410 and less than 420 sites
RH43	the relocatable home park has greater than or equal to 420 and less than 430 sites
RH44	the relocatable home park has greater than or equal to 430 sites

Caravan Parks

Category	Description
CP1	Land which is used primarily as a caravan park including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 49 – Caravan Park

Bed and Breakfasts

Category	Description
BB1	Land which is used to a material extent as Bed and Breakfast accommodation including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 9 – Bed and Breakfast

Rural Agricultural

Category	Description
RA1	Land valued by the Department of Natural Resources and Mines (DNRM) as land used for farming under Chapter 2, (sections 45 to 48), of the <i>Land Valuation Act 2010</i> and that meets the criteria or use description that corresponds with the following Land Use Code Identifiers: Sheep Grazing 60 – Sheep Grazing – Dry 61 – Sheep Breeding Cattle Grazing 64 – Breeding 65 – Breeding and Fattening 66 – Fattening 67 – Goats Dairy Cattle 68 – Milk – Quota 69 – Milk – No Quota 70 – Cream Agricultural 71 – Oil Seed 73 – Grains 74 – Turf Farms 75 – Sugar Cane 76 – Tobacco 77 – Cotton 78 – Rice 79 – Orchards 80 – Tropical Fruits 81 – Pineapples 82 – Vineyards 83 – Small Crops and Fodder – Irrigation 84 – Small Crops and Fodder – Non Irrigation Other Rural Uses 85 – Pigs 86 – Horses 88 – Forestry and Logs 89 – Animal Special 90 – Stratum 93 – Peanuts

Poultry Farms

Category	Description
PF1	<p>Land which is used as a Poultry Farm including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>87A – Poultry</p> <p>and: The Poultry Farm is an Environmentally Relevant Activity under the <i>Environmental Protection Act 1994</i> with a threshold for farming more than 200,000 birds.</p>
PF2	<p>Land which is used as a Poultry Farm including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>87B – Poultry</p> <p>and: The Poultry Farm is an Environmentally Relevant Activity under the <i>Environmental Protection Act 1994</i> with a threshold for farming more than 1,000 and less than or equal to 200,000 birds.</p>
PF3	<p>Land which is used as a Poultry Farm including land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>87 – Poultry</p> <p>and: The Poultry Farm farms 1,000 birds or less.</p>

Light Commercial

Category	Description
LC1	<p>Land which is used for light commercial purposes including land that meets the criteria or use description that corresponds with the following Land Use Code Identifiers:</p> <ul style="list-style-type: none"> 07 – Guest House/Private Hotel 11 – Shops 16 – Drive-in Shopping Centre/Group of Shops 17 – Restaurant 18 – Special Tourist Attraction 21 – Residential Institution (non medical care) 22 – Car Parks 23 – Retail Warehouse 25 – Professional Offices 26 – Funeral Parlours 27 – Hospitals, Convalescence Homes (medical care)(private) 28 – Warehouse and Bulk Stores (and the building/s on the land have a gross floor area less than or equal to 10,000 square metres) 29 – Transport Terminal 32 – Wharves 33 – Builders Yard, Contractors 34 – Cold Stores - Ice Works 36 – Light Industry 38 – Advertising - Hoarding 39 – Harbour Industries 41 – Child Care Excluding Kindergarten 44 – Nurseries (plants) 45 – Theatres, Cinemas 46 – Drive-in Theatre 56 – Showgrounds, Racecourse, Airfields 58 – Educational Including Kindergarten 95 – Reservoir, Dam, Bores 96 – Public Hospital 97 – Welfare Home/Institution 99 – Community Protection Centre

Outdoor Sales Areas

Category	Description
OSA1	<p>Land which is used for outdoor sales purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>24 – Sales Area Outdoors (dealers, boats, cars, etc); and</p> <p>The area of the physical land parcel is equal to or greater than 4,000 square metres.</p>
OSA2	<p>Land which is used for outdoor sales purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>24 – Sales Area Outdoors (dealers, boats, cars, etc); and</p> <p>The area of the physical land parcel is less than 4,000 square metres.</p>

Marina

Category	Description
MA1	<p>Land which is used for marina purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier:</p> <p>20 – Marina</p>

Drive Through Restaurants

Category	Description
DTR1	Land which is used for Drive Through Restaurant purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 17A – Drive Through Restaurants

Motels

Category	Description
Category M3 to Category M55	Land which is used for Motel purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 43 – Motels and:
M3	where the number of rooms is equal to or less than 3
M4	where the number of rooms is equal to 4
M5	where the number of rooms is equal to 5
M6	where the number of rooms is equal to 6
M7	where the number of rooms is equal to 7
M8	where the number of rooms is equal to 8
M9	where the number of rooms is equal to 9
M10	where the number of rooms is equal to 10
M11	where the number of rooms is equal to 11
M12	where the number of rooms is equal to 12
M13	where the number of rooms is equal to 13
M14	where the number of rooms is equal to 14
M15	where the number of rooms is equal to 15
M16	where the number of rooms is equal to 16
M17	where the number of rooms is equal to 17
M18	where the number of rooms is equal to 18
M19	where the number of rooms is equal to 19
M20	where the number of rooms is equal to 20
M21	where the number of rooms is equal to 21
M22	where the number of rooms is equal to 22
M23	where the number of rooms is equal to 23
M24	where the number of rooms is equal to 24
M25	where the number of rooms is equal to 25
M26	where the number of rooms is equal to 26
M27	where the number of rooms is equal to 27
M28	where the number of rooms is equal to 28
M29	where the number of rooms is equal to 29
M30	where the number of rooms is equal to 30
M31	where the number of rooms is equal to 31
M32	where the number of rooms is equal to 32
M33	where the number of rooms is equal to 33
M34	where the number of rooms is equal to 34
M35	where the number of rooms is equal to 35
M36	where the number of rooms is equal to 36
M37	where the number of rooms is equal to 37
M38	where the number of rooms is equal to 38
M39	where the number of rooms is equal to 39
M40	where the number of rooms is equal to 40
M41	where the number of rooms is equal to 41
M42	where the number of rooms is equal to 42
M43	where the number of rooms is equal to 43
M44	where the number of rooms is equal to 44
M45	where the number of rooms is equal to 45
M46	where the number of rooms is equal to 46
M47	where the number of rooms is equal to 47

Category	Description
M48	where the number of rooms is equal to 48
M49	where the number of rooms is equal to 49
M50	where the number of rooms is equal to 50
M51	where the number of rooms is equal to 51
M52	where the number of rooms is equal to 52
M53	where the number of rooms is equal to 53
M54	where the number of rooms is equal to 54
M55	where the number of rooms is equal to or greater than 55

Hotels and Licensed Clubs

Category	Description
HLC1	Land which is used for Hotel/Tavern purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 42 – Hotel/Tavern
HLC2	Land which is used for a Licensed Club being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 47A – Licensed Club and: The Licensed Club has greater than 265 gaming machines.
HLC3	Land which is used for a Licensed Club being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 47B – Licensed Club and: The Licensed Club has greater than 100 and equal to or less than 265 gaming machines.
HLC4	Land which is used for a Licensed Club being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 47C – Licensed Club and: The Licensed Club has equal to or less than 100 gaming machines.

Telco/Transformer Sites

Category	Description
T1	Land which is used for a Telecommunications or Transformer site being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 91 – Telco/Transformer Sites

Service Stations

Category	Description
SS1	Land which is used for a Service Station being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 30A – Service Station; and (a) The total area of the land is equal to or greater than 50,000 square metres; and (b) The fuel storage capacity of the Service Station is equal to or greater than 300,000 litres.
SS2	Land which is used for a Service Station being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 30B – Service Station; and: The land is not contained in SS1.

Drive-in Shopping Centre/Group of Shops

Category	Description
S1S Super Regional	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16F – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is equal to or greater than 70,000 square metres.
S2S Major Regional	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16A – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 70,000 square metres and equal to or greater than 50,000 square metres.
S3S Regional	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16B – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 50,000 and equal to or greater than 40,000 square metres.
S4S Sub Regional A	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16C – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 40,000 and equal to or greater than 20,000 square metres.
S5S Sub Regional B	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16D – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 20,000 and equal to or greater than 10,000 square metres.
S6S Local Shopping Centre A	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16E – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 10,000 and equal to or greater than 3,000 square metres.
S7S Local Shopping Centre B	Land which is used for a Drive-in Shopping Centre/Group of Shops being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16G – Drive-in Shopping Centre / Group of Shops; and: The total lettable area of the drive in shopping centre/group of shops is less than 3,000 and equal to or greater than 1,300 square metres, and the size of the physical land parcel is greater than 4,000 square metres.

Mega Store Retailers

Category	Description
S4M Mega Store Retailer - Sub Regional A	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier 16M - Mega Store Retailer (single retailer with total floor area equal to or greater than 20,000 square metres).
S5M Mega Store Retailer - Sub Regional B	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16S – Mega Store Retailer (single retailer with total floor area greater than or equal to 10,000 square metres and less than 20,000 square metres).
S6M Mega Store Retailer - Local A	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16T - Mega Store Retailer (single retailer with total floor area greater than or equal to 3,000 square metres and less than 10,000 square metres).
S7M Mega Store Retailer - Local B	Land which is used for a large or "mega" store retail purposes being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 16U - Mega Store Retailer (single retailer) with total floor area greater than or equal to 1,300 square metres and less than 3,000 square metres and the size of the physical land parcel is greater than 4,000 square metres.

Heavy Commercial

Category	Description
HC1 Heavy Commercial 1	Land which is used for an oil depot or refinery or a noxious or offensive industry including an abattoir, being land that meets the criteria or use description that corresponds with the following Land Use Code Identifiers: 31 – Oil Depot and Refinery; or 37 – Noxious/Offensive Industry (including Abattoir) and: The rateable value of the land is greater than \$15,000,000.
HC2 Heavy Commercial 2	Land which is used for an oil depot or refinery or a noxious or offensive industry including an abattoir, being land that meets the criteria or use description that corresponds with the following Land Use Code Identifiers: 31 – Oil Depot and Refinery; or 37 – Noxious/Offensive Industry (including Abattoir) and: The land is not contained in HC1.
HC3 Extractive Industries	Land which is used for extractive industry being land that meets the criteria or use description that corresponds with the following Land Use Code Identifier: 40 – Extractive
HC4 Concrete Batching / Asphalt Manufacturing	Land which is used for concrete batching plant or asphalt manufacturing being land used for those purposes and that otherwise meets the criteria or use description that corresponds with the following Land Use Code Identifier: 35 – General Industry
HC5 Large Commercial / Industrial	Land which is used for large scale commercial or industrial purposes being land used for those purposes and that otherwise meets the criteria or use description that corresponds with the following Land Use Code Identifiers: 28A - Warehouse and Bulk Stores 36A – Large Industry and: The building/s on the land have a gross floor area greater than 10,000 square metres.

Land not otherwise categorised

Category	Description
O1	Land not contained in any other differential rating category and the rateable value of the land is less than \$1,000,000
<i>Classes of capping for the O1 differential general rating category:</i>	
1. Where the land is owned solely by a natural person or natural persons a cap percentage of 9 percent applies.	
2. Where the land is not owned solely by a natural person or natural persons, no cap percentage applies.	
O2	Land not contained in any other differential rating category and the rateable value of the land is greater than or equal to \$1,000,000 but less than \$2,500,000
<i>Classes of capping for the O2 differential general rating category:</i>	
1. Where the land is owned solely by a natural person or natural persons a cap percentage of 20 percent applies.	
2. Where the land is not owned solely by a natural person or natural persons, no cap percentage applies.	
O3	Land not contained in any other differential rating category and the rateable value of the land is greater than or equal to \$2,500,000

“**Land Use Code Identifiers**” are numerical codes applied to land based on their land use as revealed by Council records. They are formally issued by the State Government (Valuer-General) based in part on information supplied by the Council. They are then assigned to individual parcels in the Council’s land record. They are generally accurate to **identify** the relevant land use, and therefore to identify the category into which rateable land should be categorised. However, they are descriptive of land uses and not necessarily conclusive. The correct rating category for rateable land is always based on its actual land use as related to the category which covers that land use. Disputes in that regard are not conclusively resolved by land use code identifiers, but, through the objection and appeal process, by the true facts of land use.

RESOLUTION 4

Moved by Cr Darren Grimwade

Seconded by Cr Karl Winchester

CARRIED 13/0

That pursuant to section 93(3)(i) of the *Local Government Act 2009* the Council resolves that the following properties are exempt from General Rates for charitable purposes:

- Lot 2 SP 262249
- Lot 3 RP 160412
- Lot 4 RP 889690
- Lot 10 SP 191312

RESOLUTION 5

Moved by Cr Adam Hain

Seconded by Cr Cath Tonks

CARRIED 12/1

Cr Brooke Savige voted against the motion

That pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, the Council resolves to levy the special charges for the 2020/21 financial year as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

The special charges set out in the Revenue Statement are:

- Rural Fire Brigade Special Charge,
- Rural Recycling and Waste Management Special Charge,
- Commercial Waste Management Special Charge,
- North Lakes Enhanced Services Special Charge,
- Newport Canal Maintenance Special Charge,
- Pacific Harbour Canal Maintenance Special Charge,
- Bribie Gardens Canal Maintenance Special Charge; and
- Redcliffe Aerodrome Special Charge.

For that purpose the rateable land to which the special charges apply and the overall plans for the services, facilities or activities to which the special charges apply be the rateable land and overall plans specified in the Revenue Statement.

RESOLUTION 6

Moved by Cr Tony Latter

Seconded by Cr Adam Hain

CARRIED 13/0

That pursuant to section 94 of the *Local Government Regulation 2012*, the Council resolves to adopt the overall plans, annual implementation plans and benefitted area maps specified in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document for the special charges it resolves to levy under resolution 5.

RESOLUTION 7

Moved by Cr Jodie Shipway

Seconded by Cr Darren Grimwade

CARRIED 13/0

That pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the Council resolves to levy the utility charges for the 2020/21 financial year as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

RESOLUTION 8

Moved by Cr Mark Booth

Seconded by Cr Jodie Shipway

CARRIED 13/0

That pursuant to section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, the Council resolves to levy a separate charge, Regional Infrastructure and Environment Charge, for the 2020/21 financial year as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

RESOLUTION 9

Moved by Cr Sandra Ruck

Seconded by Cr Denise Sims (Deputy Mayor)

CARRIED 13/0

That pursuant to section 116 of the *Local Government Regulation 2012*, the Council resolves to limit the increase in the differential general rates as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

RESOLUTION 10

Moved by Cr Brooke Savige

Seconded by Cr Cath Tonks

CARRIED 13/0

That pursuant to section 107 of the *Local Government Regulation 2012*, the Council resolves that rates and utility charges for the year ending 30 June 2021 will be levied quarterly and as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

RESOLUTION 11

Moved by Cr Cath Tonks

Seconded by Cr Karl Winchester

CARRIED 13/0

That pursuant to section 122 of the *Local Government Regulation 2012*, the Council resolves to grant concessions to ratepayers as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

RESOLUTION 12

Moved by Cr Karl Winchester

Seconded by Cr Tony Latter

CARRIED 13/0

That pursuant to section 118 of the *Local Government Regulation 2012*, the Council resolves that all rates and charges must be paid within 30 days after the rate notice for the rates and charges is issued.

RESOLUTION 13

Moved by Cr Matt Constance

Seconded by Cr Brooke Savige

CARRIED 13/0

That pursuant to section 133 of the *Local Government Regulation 2012*, the Council resolves that all overdue rates and charges bear interest as set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document.

RESOLUTION 14

Moved by Cr Jodie Shipway

Seconded by Cr Darren Grimwade

CARRIED 13/0

That pursuant to section 257 of the *Local Government Act 2009* the Council delegates to the Chief Executive Officer its powers under section 81 of the *Local Government Regulation 2012* to identify the differential rating category into which each parcel of rateable land in the Council's local government area is included by using relevant information from the Council's land record and any other information which identifies the use of rateable land.

RESOLUTION 15

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Sandra Ruck

CARRIED 13/0

That pursuant to section 104 of the *Local Government Act 2009* and section 174 of the *Local Government Regulation 2012*, the Moreton Bay Regional Council Operational Plan 2020/21, as contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document, be adopted.

RESOLUTION 16

Moved by Cr Mick Gillam

Seconded by Cr Adam Hain

CARRIED 13/0

That, in accordance with section 47(7) of the *Local Government Act 2009*, Council decides not to apply the code of competitive conduct to its prescribed business activities because those business activities are not conducted on a commercial basis or in active competition with the private sector.

RESOLUTION 17

Moved by Cr Mark Booth

Seconded by Cr Matt Constance

CARRIED 13/0

That it be recorded that in each case where a preceding Motion refers to a matter set out in the Revenue Statement contained in the Moreton Bay Regional Council Budget and Operational Plan 2020/21 document, that matter is incorporated by reference into, and forms part of the terms and content of the motion, and will be so incorporated and form part of the terms and content of the Council's resolution to adopt the motion.

**4.2. STATEMENT OF ESTIMATED FINANCIAL POSITION FOR THE 2019/20 FINANCIAL YEAR
(A20181673; A20181440)**

Executive Summary

The purpose of this report is to present the Council's Statement of Estimated Financial Position for 2019/20.

RESOLUTION 18

Moved by Cr Mick Gillam

Seconded by Cr Matt Constance

CARRIED 13/0

That the Statement of Estimated Financial Position for the 2019/20 Financial Year as presented by the Chief Executive Officer be received.

Item 4.2 STATEMENT OF ESTIMATED FINANCIAL POSITION FOR THE 2019/20 FINANCIAL YEAR - A20181673; A20181440 (Cont.)

REPORT DETAIL

1. Background

The Statement of Estimated Financial Position is a statement that must be presented to the Council as part of the Council's annual budget meeting and is a requirement under section 205 of the *Local Government Regulation 2012*.

2. Explanation of Item

The Statement of Estimated Financial Position is a document that states the estimated financial result of Council for the 2019/20 financial year.

3. Strategic Implications

3.1 Legislative / Legal Implications

In accordance with section 205 of the Local Government Regulation 2012,

- (1) The chief executive officer must present the local government's annual budget meeting with a statement of estimated financial position.
- (2) A statement of estimated financial position is a document stating the financial operations, and financial position, of the local government for the previous financial year.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

As the document presented is an estimated financial position of Council, numerous assumptions and forecasts are utilised from the quarterly review processes to arrive at the final estimated position. Whilst every effort is taken to ensure the document is as accurate as possible, variations will occur but these are not expected to be significant.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

As the document presented is an estimate for the financial year ending 30 June 2020, the actual results will vary once the end of the financial year concludes. These variations, however, are not expected to cause undue financial implications going forward into 2020/21.

3.7 Economic Benefit Implications

Nil identified

3.8 Environmental Implications

Nil identified

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Director Finance and Corporate Services

Attachment #1 Statement of Estimated Financial Position for the 2019/20 Financial Year

4.3. Budget Speech

The Mayor (Cr Peter Flannery) provided the following budgetary speech:

"This Council will provide certainty through a capital budget spend of \$220 million this coming Financial Year and we will recruit around 130 new employees as we chart a course to economic revitalisation for our region.

Coronavirus Response

Already Council has faced this pandemic head-on by activating the Moreton Recovery Group and providing direct stimulus when and where it was required.

We have dedicated \$32.9 million in coronavirus stimulus measures designed to provide certainty for the most impacted groups and individuals in our community and to get our region booming again.

- We are paying local suppliers on a weekly basis to inject money into the local economy quickly.*
- For those people who have found themselves out of work and receiving the Federal Government's Job Seeker payment, we are providing \$200 in rates rebate over two quarters.*
- We have introduced a new local buy procurement policy that gives preference to local suppliers because it is more important than ever to back local business.*
- We have rolled out more than a million dollars in asset maintenance to local tradies as part of a \$4 million package.*
- We have supported 630 community groups and clubs who were eligible for \$8.5 million in infrastructure and hardship grants. That's fourteen times more grants in the past 4 months, than we would ordinarily issue in an entire year.*
- We know everyone's financial circumstances are different and that this has been a stressful time. Council has taken a decision not to require any proof of financial hardship to enter into a payment plan to pay your rates. And, no interest will be charged on overdue rates before the end of September 2020.*

Federal and State Funding

Thankfully, both the State and Federal Governments are supporting the region with further funding to stimulate the local economy and work with us to create local jobs.

The State Government has provided \$10 million and the Federal Government has provided \$5 million. We will continue to work with both levels of government to fast track these projects.

Sport and Recreation

But our work doesn't end there. This year's \$220 million capital works program will see investment in sport and recreation increase by more than 40 per cent. That's up from \$34 million in 2019-20 to \$49 million this financial year.

If coronavirus has taught us anything, it's the community's appreciation of outdoor spaces and activities.

We believe it is essential to continually improve these facilities as our region grows, so that the focus on our lifestyle remains.

Transport Infrastructure

We will ensure infrastructure keeps pace with population growth. Our investment into roads and transport networks is \$31.5 million more than last year. That includes:

- A bridge at Youngs Crossing Road over the North Pine River;
- A major \$8.5 million intersection upgrade along Oakey Flat Road in Morayfield;
- \$8 million in improvements to the intersection of Brays Road and McClintock Drive in Murrumba Downs;
- \$5 million for improved flood immunity at the intersection of Henry and Dohles Rocks Road in Griffin; and
- \$4.5 million to renew a section of Old Gympie Road in Dakabin.

Petrie Mill

We will invest \$25 million to continue developing The Mill site at Petrie, a 460-hectare greenfield site that will play a driving role in our economic future.

As I announced at the start of this Council term, a new board will soon provide strategic oversight to guide the use of Council-owned land at The Mill. This board will be vital in attracting business investors and helping to drive economic recovery across our region.

Other Investment

We're also increasing our investments in parks, libraries, arts, waste management, community grants, and the environment. We know that residents want certainty about essential services and funding for community events. And, of course, to be able to get back to our beloved galleries and libraries.

Jobs

In tough economic times, we know that certainty around employment is essential and we anticipate the capital program will support 3,000 jobs through direct and indirect employment.

Our capital works program will deliver vital community infrastructure and provide certainty for many indirect jobs in cafes, service stations, hardware stores and many of the thirty-three thousand small businesses across Moreton Bay.

Small business is the engine room of Moreton Bay's economy. That's why a new Economic Development Strategy is well underway in-line with the commitment I made at the start of this term.

We have also commenced work on an expression of interest process for Council-owned land that can be activated by the private sector, creating economic and social opportunities as we chart a course to recovery. I look forward to announcing more on this in the coming months.

We also know that our \$1 billion tourism sector is an important economic driver and job-generator in our region. That's why this Budget provides \$250,000 for a new fast-tracked tourism strategy to:

- Investigate the Hinterland's relatively untapped tourism potential,
- Explore how Moreton Bay can become the most accessible tourism destination in southeast Queensland; and
- Investigate major capital investment required to support our growing tourism industry

Central to this is an ambitious plan to make our hinterland region the new must-see destination in southeast Queensland, because we know it's Better than the Bruce.

As we chart a course to economic recovery, I've said that I want to make sure no one slips through the cracks. Which is why we are making an unprecedented investment into both infrastructure and activities to support community groups and organisations.

I am pleased to announce that following the Budget, we will ramp-up our enormously popular Healthy and Active Moreton Program. We will expand this program by over 35 per cent to directly employ local fitness instructors and activity coordinators. This will help maintain jobs, allow locals to get active outdoors and enjoy our beautiful region.

New Initiatives

Amid our laser-focus on job creation and economic stimulus, the budget also includes a range of new initiatives.

We have heard loud and clear from locals that they want their way of life protected, this means creating homes for wildlife while we continue to create homes for humans.

A hallmark of this Budget is the expansion of our Infrastructure Charge to now include the environment.

This initiative will fund our environmental land buyback program so that Council can purchase strategic parcels of land, including for koala habitat, complementing the state government's latest koala mapping.

We have increased the infrastructure charge from \$78 to \$84, which is included in the total overall average rate increase of 2 per cent.

The Region's part-pensioners on fixed incomes have been calling out for support with their rates for many years. So, for the first time, we will provide them certainty by introducing a \$100 rates remission in addition to the rebate provided by the state government.

This will support approximately 8,800 part-pensioner property owners across the region. Full pensioners will continue to receive Council's \$250 rates remission.

I will write to all part pensioners to ensure they are aware of Council's support.

Conclusion

This budget articulates a course for recovery.

I want to thank all Councillors for their collaborative efforts around this budget. I particularly want to thank the hard-working Council staff, many who have worked long hours to ensure we get the balance of projects right, we create local jobs and maintain good financial management.

As I have said, we must redouble our efforts to provide certainty at this uncertain time - to see our region boom again, to create new jobs, deliver improved infrastructure, and support the lifestyle our residents love.

Through responsible and targeted spending we will not only see our region through a global pandemic, we will also ensure Moreton Bay emerges as the envy of other south-east Queensland Councils.

I'd like to thank residents for their determination while times are tough, but we know Moreton Bay is tougher. And together, we will bounce back better than ever!"

The Mayor thanked his fellow Councillors for their support and tremendous efforts over the preceding three months since election, acknowledging that Councillors 'had a lot on their plates'. However now that the budget has been adopted it may allow some 'breathing space' to focus on other matters

The Mayor also thanked Directors and staff, in particular those from Finance & Corporate Services for the enormous hours given to pulling the budget together, and also the Chief Executive Officer for delivering a balanced budget a guiding good fiscal decision-making.

4.4. Closure

There being no further business the Chairperson closed the meeting at 9:35 AM.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 20/1289 to 20/1319 constitute the minutes of the Special Meeting of the Moreton Bay Regional Council held 26 June 2020.

Greg Chemello
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday 22 July 2020.

Greg Chemello
Chief Executive Officer

Councillor Peter Flannery
Mayor

Moreton Bay Regional Council

SPECIAL MEETING - 511

26 June 2020

Supporting Information

ITEM 4.2 - STATEMENT OF ESTIMATED FINANCIAL POSITION FOR THE 2019/20 FINANCIAL YEAR (Cont.)

#1 Statement of Estimated Financial Position for the 2019/20 Financial Year

Statement of Estimated Financial
Position Financial Position
2019/20
Statement of Estimated Financial
Position Financial Operations
2019/20

	2019/20 \$ ('000)
Operating Income	
Gross rates and utility charges	317,456
Less discounts and rebates	(4,305)
Fees and charges	37,288
Interest revenue	45,898
Operational grants and subsidies	35,057
Other income	112,288
Community Service Obligations	0
Total Operating Income	543,682
Capital Income	
Contributions from Developers - Cash	45,000
Capital grants and subsidies	36,750
Contributions from Developers - Assets	40,000
Total Capital Income	121,750
Total Income	665,432
Operating Expenses	
Salaries, materials and service expenses	344,404
Depreciation and amortisation	97,742
Finance costs	2,030
External Loan Interest Expense	20,379
Competitive Neutrality Adjustments	0
Total Operating Expenses	464,554
Net Result	200,878

Moreton Bay Regional Council

SPECIAL MEETING - 511

26 June 2020

Supporting Information

ITEM 4.2 - STATEMENT OF ESTIMATED FINANCIAL POSITION FOR THE 2019/20 FINANCIAL YEAR (Cont.)

Statement of Estimated Financial Position Financial Position 2019/20

	2019/20
	\$ ('000)
Assets	
Current Assets	
Cash and cash equivalents	357,957
Trade and other receivables	50,570
Inventories	1,081
Total Current Assets	409,608
Non-Current Assets	
Trade and other receivables	677,576
Investments	1,357,637
Property, plant and equipment	4,838,555
Other non-current assets	0
Total Non-Current Assets	6,873,768
Total Assets	7,283,376
Liabilities	
Current Liabilities	
Trade and other payables	47,028
Borrowings	37,333
Provisions	12,888
Other current liabilities	21,427
Total Current Liabilities	118,677
Non-Current Liabilities	
Trade and other payables	0
Borrowings	332,801
Provisions	43,841
Total Non-Current Liabilities	376,643
Total Liabilities	495,319
NET COMMUNITY ASSETS	6,788,057
Community Equity	
Retained surplus	5,917,516
Asset revaluation surplus	870,541
TOTAL COMMUNITY EQUITY	6,788,057