



MINUTES

GENERAL MEETING

Wednesday 16 September 2020

commencing at 9.34am

Caboolture Chambers
2 Hasking Street, Caboolture

Pursuant to section 277E of the Local Government Regulation 2012 it is considered not practicable for the public to attend the meeting because of health and safety reasons associated with the public health emergency involving COVID-19

Accordingly, this meeting was physically closed to the public.

However, was live-streamed via a link on Council's website

Membership = 13

Mayor and all Councillors

Quorum = 7

ENDORSED GM20201007

Adoption Extract from General Meeting – 7 October 2020 (Page 20/1735)

General Meeting - 16 September 2020 (Pages 20/1690 - 20/1733)

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Mark Booth

CARRIED 13/0

That the minutes of the General Meeting held 16 September 2020, be confirmed.

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1. ACKNOWLEDGEMENT OF COUNTRY

Cr Denise Sims (Deputy Mayor) provided the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

Cr Denise Sims (Deputy Mayor) provided the opening prayer / reflection for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway
Cr Sandra Ruck
Cr Karl Winchester
Cr Denise Sims (Deputy Mayor)
Cr Mick Gillam
Cr Cath Tonks
Cr Matt Constance
Cr Darren Grimwade
Cr Tony Latter

Acting Chief Executive Officer/

Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Finance & Corporate Services	(Ms Donna Gregory)
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr David Corkill)
Chief Economic Development Officer	(Mr Paul Martins)

Manager Governance & Executive Services (Mr Darren Dallinger)

Meeting Support Officer (Larissa Kerrisk)

Apologies:

Nil

4. MEMORIALS OR CONDOLENCES

Cr Mark Booth made special mention of the late **Mr Paul Rooney** who passed away on 31 August 2020. Mr Rooney was an active member of the Burpengary Progress Association (now the Burpengary Community Association) from 1992, bringing 28 years of involvement in the local community. For over 10 years Mr Rooney had been actively involved in supporting the redevelopment of the "Burpengary Overpass" (Bruce Highway Deception Bay Road Interchange) and was pleased to see the works commencing in the few weeks before his passing. Cr Booth conveyed his condolences to Mr Rooney's family.

The Mayor added that he had known Mr Rooney for 16 years noting that he was very passionate about the local area, including the youth, raising funds each year as part of the 40 Hour Famine and supporting youth programs via the local church in Deception Bay. The Mayor reiterated Cr Booth's comments regarding Mr Rooney's passion for the "Burpengary Overpass", commenting it was unfortunate he would not be present for the opening. Mr Rooney will be sadly missed.

4. Memorials or condolences cont'd

Cr Cath Tonks made special mention of the late **Mr Allan Woodford**, Chairman of the South Pine Sports Association and Warner resident, who passed away on 5 September 2020. Mr Woodford had played basketball for the Brisbane Bullets from 1981 to 1983 and had spent time on the board of Basketball Queensland. Council was fortunate to have Mr Woodford join the South Pine Sports Association in 2011 as a volunteer Director of Operations before taking on the role of Chairman which he held until his recent passing. Mr Woodford was very passionate about the South Pine Sports Complex including the member clubs, and was instrumental in the design of the soon to be completed extended indoor centre. Cr Tonks passed on her condolences to Mr Woodford's family and friends.

5. **A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING**

General Meeting - 2 September 2020 (Pages 20/1609 - 20/1689)

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Mark Booth

CARRIED 13/0

That the minutes of the General Meeting held 2 September 2020, be confirmed.

6. **PRESENTATION OF PETITIONS**

(Addressed to the Council and tabled by Councillors)

6.1. **Petition - Len Adelman: Beachmere Lake Trees (A20510626)**

Cr Mark Booth tabled a petition containing 16 signatures, received from Len Adelman, reading as follows:

"The section of Apollo Crescent number 1 to number 4 and along to the beginning of Solo Court has several well established trees - most of which have root systems well inside the reserve from edge of the lake - and that whole section of the existing wall is totally intact and indeed these trees help bind that section of the existing wall in place. The prime reason for our following suggestion is in order to maintain a huge existing habitat and variety of bird life - which enhances the outlook greatly for those homes surrounding Beachmere lake.

It is therefore suggested that for that part of the new sea wall, the existing wall section need not be removed and the new wall section be placed just 1 metre inside the lake edge from the present wall - thereby preserving those trees and providing continuity of the vast and varied bird life for the future.

The following lakeside residents are those affected within that section of the proposed new all - and are each affected similarly regarding the potential loss of the bird life.'

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council, if required.

7. **CORRESPONDENCE**

There was no correspondence for tabling.

8. DEPUTATIONS / COMMUNITY COMMENT

Cr Peter Flannery (Mayor) opened the Deputations / Community Comment session, making the required statement regarding the conduct of the Session.

8.1. Deputations / Community Comment: Steven Dobson - Youngs Crossing Upgrade (A20546527)

Steven Dobson was invited to address Council in respect of Youngs Crossing, noting the following points:

- Concerned residents became aware of Council's reconsideration of a Petrie bypass after the consultation period had commenced. 'Have your say' trailers had been parked on Youngs Crossing and Beeville Roads but not parked along Andrew Petrie Drive or other residential streets in Petrie on Pine. Residents assessed that intentionally their view was not being sought.
- Purported that the information presented to Council by officers was inadequate and failed to provide any meaningful information relating to Option 2 and that it had been historically continuously rejected by Council.
- Residents agree that Option 1 is the only appropriate option as it follows the existing route, has the least change impact, is the cheapest, least disruptive, is supported by Federal and State government officials and Moreton Bay Koala rescue.
- Option 2 is not a viable option now after much residential development over many years. Historically Council have supported ongoing residential and community development and rejected Option 2.
- Option 2 would impact more than just Andrew Petrie Drive. For example houses on Hunter Circuit have no mention in purchase contracts for any future development beyond Andrew Petrie Drive.
- There is no evidence to support council officer claims that Option 2 will provide 20-30 seconds time saving and no mention of the impact of the two sets of traffic light slowing down traffic. There is no mention of the impact of 3,000 Petrie on Pine vehicles moving through these lights and the traffic impact.
- The \$7.5m Federal funding secured by the Hon Peter Dutton, is highly unlikely to be granted for Option 2 as it was granted for Option 1.
- Option 2 is unsupported by Federal and State members and 3000 residents.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no Notices of Motion.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The appointed Portfolio Councillor will facilitate the conduct of the respective session under the control of the Mayor as the Presiding Officer.

Session	Portfolio Councillor	Deputy Portfolio Councillor
1 Governance & Engagement	Cr P Flannery (Mayor)	Cr D Sims (Deputy Mayor)
2 Infrastructure Planning	Cr A Hain	C T Latter
3 Engineering, Construction & Maintenance	Cr B Savige	Cr C Tonks
4 Planning	Cr D Grimwade	Cr K Winchester / Cr M Booth
5 Community & Environmental Services	Cr M Gillam	Cr S Ruck
6 Finance & Corporate Services	Cr M Constance	Cr J Shipway

ATTENDANCE

Mr Darren Dallinger attended the meeting at 9.53am for discussion on Item 1.1

1 GOVERNANCE & ENGAGEMENT SESSION

(Cr D Sims, Deputy Mayor)

**ITEM 1.1 - WITHDRAWN
ADOPTION OF COUNCIL POLICY - DEPUTATIONS/COMMUNITY COMMENT
SESSION 2150-062**

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20418638 : 19 August 2020 - **Refer Supporting Information A20377409**
Responsible Officer: KC, Team Leader Executive Support (FCS Governance & Executive Services)

Executive Summary

In accordance with Council's adopted Policy Framework, Policies are regularly reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of policies occur as required, or at least once every four years.

The purpose of this report is to seek Council's consideration of the Deputations / Community Comment Session Policy 2150-062.

MOTION

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims (Deputy Mayor)

That the Deputations / Community Comment Session Policy 2150-062 be adopted, as appearing in the supporting information to this report.

ITEM WITHDRAWN

During debate, the Mayor requested that the matter be withdrawn at this time.

ATTENDANCE

Mr Darren Dallinger left the meeting at 9.58am following Item 1.1.

ITEM 1.2
AGREEMENT - REGIONAL ECONOMIC DEVELOPMENT STRATEGY

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20471236 : 9 September 2020 - Refer **Confidential Supporting Information**
A20511451
Responsible Officer: PM, Chief Economic Development Officer (CEO Economic Development)

Executive Summary

In May 2020, Council embarked on a project to deliver a new Regional Economic Development Strategy (REDS) for the Moreton Bay Region, providing pathways to foster economic development in the region.

Council engaged Lucid Economics Pty Ltd (Lucid Economics) via Vendor Panel (BUS239-0515 Business Management Services) to develop the REDS on behalf of Council. There is now a requirement to incorporate the comments received during the public consultation phase and finalise the REDS prior to Council consideration.

This specialised experience and knowledge cannot be easily or practically duplicated by other consultancies given the work already undertaken, never mind the timeframes required to suit the finalisation of the REDS.

It is therefore recommended that Lucid Economics be engaged to provide ongoing support to Council in the finalisation of the REDS.

RESOLUTION

Moved by Cr Brooke Savige

Seconded by Cr Karl Winchester

CARRIED 13/0

1. That in accordance with section 235(b) of the Local Government Regulation 2012, Council is satisfied that because of the specialised nature of the services to be provided it would be impractical or disadvantageous for the Council to seek quotes for the services.
2. That Council enters into an agreement with Lucid Economics as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Lucid Economics for the work specified in this report and any required variations of the agreement on Council's behalf.

ITEM 1.2 AGREEMENT - REGIONAL ECONOMIC DEVELOPMENT STRATEGY - A20418638 (Cont.)

OFFICER'S RECOMMENDATION

That in accordance with section 235(b) of the Local Government Regulation 2012, Council is satisfied that because of the specialised nature of the services to be provided it would be impractical or disadvantageous for the Council to seek quotes for the services.

That Council enters into an agreement with Lucid Economics as described in this report.

That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Lucid Economics for the work specified in this report and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council engaged Lucid Economics via Vendor Panel (BUS239-0515 Business Management Services) to develop the REDS on behalf of Council. This was conducted through an initial Request for Quote (RFQ) to undertake Stage 1 Scoping and Project Services for the REDS.

Subsequent to the completion of the Stage 1 RFQ, Council initiated a Ten-Point Plan at the beginning of the new Council term in April 2020, committing to enacting a REDS within the first 100-days of office. This initiative changed the scope of the works required through the Stage 1 RFQ and subsequent project variation was undertaken to procure Lucid Economics to undertake the development of the REDS within this 100-day period.

After the project had commenced, it was subsequently requested to also undertake a public consultation phase, thus in order to provide a project timeline that met the 100-day period, the project scope was adjusted to provide Council with a Draft REDS to adopt for public consultation. With this change of the project timeline and deliverables, there is now an additional requirement to review public comments and update the REDS prior to the strategy's finalisation. This additional work is outside the original scope of the amended project procurement and has also extended the project timeline.

2. Explanation of Item

This report recommends that Council enter into a contract with Lucid Economics to carry out additional work/services to complete the finalisation of the REDS.

The current project spend to date has incorporated the public consultation phase that was a separately procured service under the procurement guidelines.

Entering into a direct contract with Lucid Economics is the most practical and efficient way to ensure the additional work is completed within the timeframes to deliver the required project outcomes. The additional work required builds largely from the initial work already developed and researched by Lucid Economics, which has the specialised knowledge to finalise the REDS given its key role in consulting with internal and external stakeholders in the lead up to the preparation and submission of the draft REDS.

At this point in time, it would be difficult for another consultancy to acquire the specialised knowledge and experience necessary to ensure the work is completed within required project timeframes.

ITEM 1.2 AGREEMENT - REGIONAL ECONOMIC DEVELOPMENT STRATEGY - A20418638 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

Under the Local Government Regulation 2012, Council must seek quotes prior to entering into a contract for services with a supplier expected to be worth between \$15,000 and \$200,000 in a financial year, or over the proposed term of the contractual arrangement. This general requirement is subject to several limited exceptions.

Section 235(b) of the Local Government Regulation 2012 provides that Council can enter into a contractual arrangement without firstly seeking quotes if it resolves that, because of the specialised or confidential nature of the services sought, it would be impractical or disadvantageous to invite quotes or tenders.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Local jobs for residents - an innovative and thriving economy.

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Given the work already undertaken and the extensive experience and knowledge acquired conducting this work it would not be advantageous for MBRC to go to the market to complete this work.

3.4 Risk Management Implications

The matters related to the work are still confidential; introducing a new consultant into the process would increase Council's exposure to –

- a confidential matter being released; and
- delay the works as the new consultancy comes up to speed with the project.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The contract with Lucid Economics will be costed to the specific budget number relating to this work.

3.7 Economic Benefit Implications

Without a vibrant and growing economy, there would be a lack of jobs, income and wealth, which in turn would cause a number of far reaching social and community issues. This strategy provides a framework of actions to ensure a strong and vibrant local economy including the creation of jobs which will lead to economic and community benefits for the region.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Chief Executive Officer

Chief Economic Development Officer

Team Leader Economic Development and Innovation

Team Leader Procurement

ITEM 1.3

CONFIRMATION OF APPOINTMENT - MILLOVATE PTY LTD BOARD

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: A20537220: 15 September 2020
Responsible Officer: JH, Manager Legal Services (CEO's Office)

Executive Summary

This report recommends that Council formally confirm the appointment of the Millovate Pty Ltd Board of Directors to satisfy Council's obligations under the *Corporations Act 2001*.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Denise Sims (Deputy Mayor)

CARRIED 13/0

1. That the appointment of:

- a) Nigel Chamier (Chair)
- b) John Aitken
- c) Patrice Sherry
- d) Antonia Thornton
- e) Jim Walker;
- f) Sarah Zeljko
- g) Greg Chemello,

as the directors of Millovate Pty Ltd, be confirmed.

2. That Council's Chief Executive Officer and Deputy Chief Executive Officer be delegated, severally, the power to sign all necessary documents to give effect to the confirmation at paragraph 1.

ITEM 1.3 CONFIRMATION OF APPOINTMENT - MILLOVATE PTY LTD BOARD - A20537220 (Cont.)

OFFICERS RECOMMENDATION

1. That the appointment of:

2. Nigel Chamier (Chair)
3. John Aitken
4. Patrice Sherry
5. Antonia Thornton
6. Jim Walker;
7. Sarah Zeljko
8. Greg Chemello,

as the directors of Millovote Pty Ltd, be confirmed.

2. That Council's Chief Executive Officer and Deputy Chief Executive Officer be delegated, severally, the power to sign all necessary documents to give effect to the confirmation at paragraph 1.

REPORT DETAIL

1. Background

On 5 August 2020, Council was advised of the names and details of the proposed independent directors of Millovote Pty Ltd and noted their prospective appointment.

After Council noted the names of the prospective directors, the Council CEO as sole initial director resolved to appoint the Chair and other directors as directors of the company, with all the directors of the company being:

- o Nigel Chamier (Chair)
- o John Aitken
- o Patrice Sherry
- o Antonia Thornton
- o Jim Walker;
- o Sarah Zeljko
- o Greg Chemello

2. Explanation of Item

The *Corporations Act 2001* requires the appointment of the directors to be confirmed by the company by resolution within 2 months after an appointment is made. Confirmation by the company is in effect confirmation by the Council as the sole member of the company.

This report recommends that Council resolve to confirm the appointment of the company's Board of Directors to satisfy Council's obligations under the *Corporations Act 2001*.

3. Strategic Implications

3.1 Legislative / Legal Implications

If a person is appointed as a director of a proprietary company, the company must confirm the appointment by resolution within 2 months after the appointment is made (Corporations Act S 201H(2)). If the appointment is not confirmed, the (newly appointed) person ceases to be a director of the company at the end of those 2 months (Corporations Act S 201H(2)).

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Local jobs for residents - an innovative and thriving economy. It is estimated that the Mill at Moreton Bay will deliver 6,000 future local jobs.

ITEM 1.3 CONFIRMATION OF APPOINTMENT - MILLOVATE PTY LTD BOARD - A20537220 (Cont.)

3.3 Policy Implications Nil identified

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

It is recommended that the CEO and Deputy CEO be delegated to sign all necessary documents to give effect to the confirmation. As the Company has only 1 member, the confirmation by resolution is effected by the representative of the Council signing the resolution. The CEO/Deputy CEO would be the usual delegate of the Council for these purposes.

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Appointment of the Board of Directors was considered at Council Meeting of 5 August 2020

2 INFRASTRUCTURE PLANNING SESSION

(Cr A Hain)

ITEM 2.1

BEACHMERE - MORETON TERRACE - PROPOSED NAMING OF T E BONNEY RESERVE

Meeting / Session: 2 INFRASTRUCTURE PLANNING
Reference: A20425119 : 20 August 2020
Responsible Officer: BS, Technical Officer (IP Parks & Recreation Planning)

Executive Summary

An application has been received requesting that parkland, located at 207 Moreton Terrace, Beachmere, be named after Thomas Edwin Bonney. This report provides Council with background information relevant to the application and recommends that Lot 108, C311425 be named "T. E. Bonney Reserve".

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Tony Latter

CARRIED 13/0

1. That having regard to the information provided within this report and subject to the outcome of public advertising, the naming of Lot 108, C311425 as "T. E. Bonney Reserve", be approved.
2. That public advertising of the proposal to name the reserve be undertaken via appropriate digital and print media platforms, having a distribution covering the general vicinity of the subject park, and on Council's website with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising; the matter be referred to Council in a subsequent report.

ITEM 2.1 BEACHMERE - MORETON TERRACE - PROPOSED NAMING OF T E BONNEY RESERVE - A20425119
(Cont.)

OFFICER'S RECOMMENDATION

1. That having regard to the information provided within this report and subject to the outcome of public advertising, the naming of Lot 108, C311425 as "T. E. Bonney Reserve", be approved.
2. That public advertising of the proposal to name the reserve be undertaken via appropriate digital and print media platforms, having a distribution covering the general vicinity of the subject park, and on Council's website with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising; the matter be referred to Council in a subsequent report.

REPORT DETAIL

1. Background

An application has been received by Council requesting that Lot 108, C311425 (refer Figure 1), located at 207 Moreton Terrace, Beachmere, be named in recognition of Thomas Edwin Bonney.



Figure 1: 207 Moreton Terrace, Beachmere

2. Explanation of Item

The application to name a park or recreation reserve under Council control was lodged by Division 2 Councillor Mark Booth, in recognition of the association Mr Bonney had with the land. Information received from the applicant notes the following in respect of Mr Bonney:

ITEM 2.1 BEACHMERE - MORETON TERRACE - PROPOSED NAMING OF T E BONNEY RESERVE - A20425119
(Cont.)

Thomas Edwin Bonney was born in Tasmania. He and several of his siblings, including Askin Edward, moved to mainland Australia. Thomas and Askin settled in the Caboolture/Toorbul area where they took up land. Harriet joined her sons in Queensland, and until her death in 1886 lived with Henry Albert Bonney in Wickam Street, Brisbane.

Thomas Edwin Bonney, the first homestead owner of Beachmere, died in 1907. As far as we have been able to determine, he did not marry and left no descendants. The family buried him in the same grave as his mother Harriet.

THOMAS EDWIN BONNEY was one of the first settlers to take up the land which started the community of Beachmere. The town takes its name from his homestead.

Once Queensland separated from New South Wales, the government of the day needed to support themselves as a state. It passed the Alienation of Crown Lands Act of 1860. Provision was made for the creation of agricultural reserves. Farms of 40 to 340 acres could be selected from these reserves. Consequently, the pace of selection picked up by the 1870s, with the government keen to get more people settling on the land and using it effectively:

"I think the first settler to take up land, extending from Toorbul Point to King Johnny Creek, was a man named Bonney. Toorbul Point later belonged to a man named Hamilton. From the scrubs around Caboolture township, that is now, were cut the cedar and pine logs which were rafted down the Caboolture river to what is now called Beachmere Flats. With a pitsaw, the logs were cut, hand dressed, and, on the bank at the mouth of the Caboolture River, Bonney built his homestead, naming it Beachmere; 'beach' on account of the narrow strip of sandy beach in front of the house, and 'mere' because of the marshy nature of the land. Bonney died and was buried on the place, and a Mr Geddes then took over" - as was reported in the Nambour Chronicle and North Coast Advertiser - Friday 8/8/1941

A search of Queensland Government Archives shows that Government Gazette Vol. XI No. 26 Friday, 11th March 1870 – Register No. 538 notes an application by Thomas Edwin Bonney on 24th September 1869 for 60 acres of First-Class Pastoral land to lease for a homestead with annual payments of 15 shillings. He took up that land in 1870. This document gives T E Bonney's full name – Thomas Edwin Bonney. Initially Bonney applied for a sugar lease, which again reflects the SEQ2001 Report. Captain Whish and George Raff both had sugar mills/plantations in the area.*

In 1872 the Qld Gazette shows the registration of a sheep brand for the Bonneys. Thomas and brother Askin were listed in the Post Office Directory of 1874 as living at King John's Creek & being graziers as their occupation.

Under Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. This application has been supported by Division 2 Councillor, Mark Booth. The proposal was also referred to Council's local historian, who has verified the historical information provided.

The recommendation to name the land after Mr Bonney complies with the Council's policy guideline as outlined below:

- Persons with a historical connection to the land or area;
- Names of pioneering families and long-term residents;

Council internal policy requires that any proposal to name a park be advertised in local newspapers for a period of up to 28 days during which time submissions can be received. This process allows Council to assess any possible objections to the proposed naming. Other suitable media outlets will also be utilised where local print newspapers are not in existence.

*ITEM 2.1 BEACHMERE - MORETON TERRACE - PROPOSED NAMING OF T E BONNEY RESERVE - A20425119
(Cont.)*

A history board is proposed to be installed in conjunction with the new park name sign to explain the connection Mr Bonney had with the land. The proposed wording is as follows:

"Mr Bonney was an early pioneer who owned land from Toorbul Point to King Johnny Creek. He built a homestead, naming it Beachmere; 'beach' after the narrow beach in front of the house, and 'mere' due to the marshy nature of the land."

3. Strategic Implications

- 3.1 Legislative / Legal Implications Nil identified
- 3.2 Corporate Plan / Operational Plan
Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.
- 3.3 Policy Implications
The submitted application complies with and has all the supporting documentation required under MBRC Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).
- 3.4 Risk Management Implications Nil identified
- 3.5 Delegated Authority Implications
Subject to no adverse submissions being received, the matter should be referred to the Director Engineering Construction and Maintenance for implementation.
- 3.6 Financial Implications
The estimated cost of fabricating and installing a new sign in accordance with the Draft Park and Open Space Signage Guidelines is approximately \$2,000.
- 3.7 Economic Benefit Implications Nil identified
- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications
Formal naming will provide improved awareness of, and the ability to recognise distinct locations within the region.
- 3.10 Human Rights Implications Nil identified
- 3.11 Consultation / Communication
The proposed naming is supported by the Division 2 Councillor.

3 ENGINEERING, CONSTRUCTION & MAINTENANCE SESSION

(Cr B Savige)

ITEM 3.1

REDCLIFFE - REDCLIFFE MEMORIAL SWIMMING POOL - SHELL RENEWALS

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: A20412290 : 18 August 2020 - Refer **Confidential Supporting Information A20412705**
Responsible Officer: RM, Manager Asset Maintenance (ECM Asset Maintenance)

Executive Summary

On 10 June 2020, Council resolved to award a contract for the 'Redcliffe - Redcliffe Memorial Swimming Pool - Shell Renewals (MBRC009780)' project to Premis Solutions Pty Ltd (Premis).

The original scope of works under this contract included, amongst other things, renewing concrete joints to a particular standard and re-applying grout to the tiles in each of the three pools at the complex.

Recently the pools were drained, and inspections were conducted on the pool shells. It has become apparent from these inspections that the concrete within the pools is saturated, with readings of 100% relative humidity being recorded.

Now the extent of this saturation is known, the original scope of works under the contract is, in part, insufficient. For example, existing tile adhesion levels in the pools are so low that the existing tiles have effectively reached the end of their useful life. Those tiles would likely fall off during the process of re-applying grout and so now it would be prudent to alter the scope of works under the contract to include a complete tile replacement within the pool shells. At the same time, it would also be prudent to amend the scope of works to include a more comprehensive concrete joint renewal to better prevent water saturating the concrete shells in the future.

Premis has submitted a contract variation to undertake these additional works. Officers have assessed the cost of Premis' proposed variation as being acceptable. However, as the scope of works under the original contract has changed, Council is arguably entering a new contract and so Council must comply with the procurement requirements under the *Local Government Regulation 2012* (LGR).

Officers do not consider that an open tender process would be appropriate in this circumstance. That process would delay the project for at least 3-4 months (which would delay the re-opening of the pool complex). Delaying the project would also result in demobilisation costs being payable to Premis and there is no guarantee that an open tender process would secure a better alternative contractor than Premis to undertake these works.

Officers recommend that Council adopt a tender consideration plan (TCP) which will enable the new contract (including the variation) to be awarded to Premis. The LGR permits Council to enter a TCP to depart from the ordinary open tender process based upon considerations relevant to the supply relationship.

Further to the above, due to an upcoming project to install a separate filtration system to the Learn to Swim Pool, the tiling of this pool is no longer within the scope of this project. The tiling of the Learn to Swim Pool will occur in conjunction with the filtration system project to be completed within the next 12 months.

ITEM 3.1 REDCLIFFE - REDCLIFFE MEMORIAL SWIMMING POOL - SHELL RENEWALS - A20412290 (Cont.)

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Tony Latter

CARRIED 13/0

1. That Council decides to prepare a Tender Consideration Plan for the large sized contractual arrangement with Premis Solutions Pty Ltd for the Redcliffe Memorial Swimming Pool Shell Renewals.
2. That the Tender Consideration Plan for the large sized contractual arrangement with Premis Solutions Pty Ltd for the Redcliffe Memorial Swimming Pool Shell Renewals as tabled, be adopted.
3. That the Council enters into an agreement with Premis Solutions Pty Ltd as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Premis Solutions Pty Ltd for the Redcliffe Memorial Swimming Pool Shell Renewals and any required variations of the agreement on Council's behalf.
5. That Council commits to the provision of \$329,903.43 (excl. GST) of additional funding to enable the project to continue and be completed as described in the report. That the additional funding for the project be provided from the 2020-21 quarter one financial process.

ITEM 3.1 REDCLIFFE - REDCLIFFE MEMORIAL SWIMMING POOL - SHELL RENEWALS - A20412290 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council decides to prepare a Tender Consideration Plan for the large sized contractual arrangement with Premis Solutions Pty Ltd for the Redcliffe Memorial Swimming Pool Shell Renewals.
2. That the Tender Consideration Plan for the large sized contractual arrangement with Premis Solutions Pty Ltd for the Redcliffe Memorial Swimming Pool Shell Renewals as tabled, be adopted.
3. That the Council enters into an agreement with Premis Solutions Pty Ltd as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Premis Solutions Pty Ltd for the Redcliffe Memorial Swimming Pool Shell Renewals and any required variations of the agreement on Council's behalf.
5. That Council commits to the provision of \$329,903.43 (excl. GST) of additional funding to enable the project to continue and be completed as described in the report. That the additional funding for the project be provided from the 2020-21 quarter one financial process.

REPORT DETAIL

1. Background

On 10 June 2020, Council resolved to award a contract for the 'Redcliffe - Redcliffe War Memorial Pool - Shell Renewals (MBRC009780)' project to Premis.

The original scope of the renewal works under the proposed contract included, amongst other things:

- renewing all expansion and control joints on the pool concourse and in the pool (with a silicone sealant); and
- reapplying grout to tiles and replacing cracked or damaged tiles that were identified in a dilapidation report.

Recently, the pools have been drained and various inspections have taken place on the pool shells (including tiling inspections and structural engineering inspections). It has become apparent from these inspections that the concrete within the pool shells is saturated, with readings of 100% relative humidity being recorded. The tiling inspection report has identified that most tiles within the pool complex have adhesion levels which significantly fail to meet the relevant Australian Standards.

As a result of the concrete saturation levels now known to officers, it is considered prudent for the following works to be undertaken which did not form part of the original scope of works:

- Waterstop joints to be replaced within the structure of the 50m pool and the Toddler Pool not including the Learn to Swim Pool (which is over and above the silicone sealing of expansion and control joint repairs envisaged in the contract specification) - 'concrete joints issue'; and
- Existing pool tiles to both the 50m Pool and the Toddler Pool to be removed and replaced (which is over and above the scope of the tiling works envisaged in the contract specification) - 'pool tiling issue'.
- The tiling of the Learn to Swim Pool is no longer within the scope of this project. The tiling of the pool will occur in conjunction with the filtration system project to be completed within the next 12 months.

Premis has submitted contract variations to cover the estimated costs of the concrete joints issue and the pool tiling issue. That estimated cost is \$285,690.00 ex GST.

ITEM 3.1 REDCLIFFE - REDCLIFFE MEMORIAL SWIMMING POOL - SHELL RENEWALS - A20412290 (Cont.)

2. Explanation of Item

The standard of work required to address the concrete joints issue and the pool tiling issue was not required under the original specification. It follows that if Council agrees to a contract variation to address these issues, it is arguably entering a new contract (which necessitates a formal procurement process under the LGR). Officers consider that Council has 2 options available to it in terms of following a formal procurement process under the LGR in this circumstance. Namely:

1. Council could instigate a new tender process to secure a contractor to address the concrete joints issue and the pool tiling issue (**New Tender Option**); or
2. Council could prepare and adopt a tender consideration plan under which it can engage Premis to complete all the pool shell renewal work (including addressing the concrete joints issue and the pool tiling issue) (**TCP Option**).

The New Tender Option

The New Tender Option could result in other (perhaps better) tenders being received by Council in respect addressing the concrete joints and pool tiling issue, but this is by no means guaranteed.

Officers have assessed Premis' proposed costs for addressing these issues and note that this cost is comparable to the cost of similar work which has been performed at other Council pool complexes (especially when considering the estimated cost of demobilising Premis from the site while these works are carried out).

Also, during the original tender process for this renewal contract, Council only received 2 offers from contractors to carry out the pool renewal. This suggests to officers that the New Tender Option is unlikely to yield a significant number of competitive quotes to address the concrete joints and pool tiling issue.

Finally, this option will severely impact on project timing. A new tender process can be expected to take at least 3-4 months which will delay the re-opening of the pool complex to the public.

The TCP Option

The TCP Option would enable Council to award Premis the pool renewal contract as varied to include the works required to address the pool tiling and concrete joints issue.

Whilst the TCP Option may be a less open means of awarding the contract (as compared to the New Tender Option) there is a far greater chance of the project being completed sooner than would otherwise be the case if the New Tender Option was pursued.

3. Strategic Implications

3.1 Legislative / Legal Implications

The Tender Consideration Plan has been prepared in accordance with section 230 of the Local Government Regulation 2012 (Qld) (Regulation).

This section allows Council to depart from the ordinary request for tender process based upon market considerations or considerations relevant to the supply relationship. The exemption can only be invoked by Council resolution.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

Council's Procurement Policy recognises that an exception under division 3, part 3, chapter 6 of the Regulation (which includes the preparation and adoption of TCPs) is a valid alternative to conducting an open tender process prior to entering into a large-sized contractual arrangement.

ITEM 3.1 REDCLIFFE - REDCLIFFE MEMORIAL SWIMMING POOL - SHELL RENEWALS - A20412290 (Cont.)

3.4 Risk Management Implications

The risk associated with this procurement has been assessed and the following issues identified. The way the possible impact of these risks is minimised is detailed below:

Contractual Default Risk (the contractor may fail to comply with a contractual requirement) - the performance of renewal works under the contract will be managed by a Council officer familiar with Council's specifications and compliance with those specifications will be enforced where necessary. The proposed contractor's financial position has been assessed as *satisfactory* by Council officers (which should better avoid the risk of the contractor failing to satisfy their contractual obligations).

3.5 Delegated Authority Implications

Pursuant to recommendation 3, officers recommend that Council's Chief Executive Officer be delegated authority to execute a contract in accordance with the tender consideration plan.

3.6 Financial Implications

If the concrete joint issue and pool tiling issue is addressed by Premis, it is expected to cost \$285,690.00 (excl. GST). This is additional to the cost of the remainder of works under the contract which Council has previously approved (\$234,200.00).

Original Tendered Contract Cost	\$ 234,200.00
Proposed TCP - Contract Variation	\$ 285,690.00
Contingency (15% of variation)	\$ 42,853.50
Qleave (variation)	\$ 1,359.93

Total Revised Contract Cost **\$ 564,103.43**

The additional cost of \$329,903.43 (excl. GST) exceeds the budget allocation for the *Redcliffe - Redcliffe Memorial Pool - Shell Renewals* project (105806). The additional sum of \$329,903.43 (excl. GST) needs to be funded now to enable the project to continue and to be able to enter into a TCP with Premis.

3.7 Economic Benefit Implications

The proper repair of the pool complex is expected to increase the useful life of a Council asset and will reduce the need to expend further revenue on the repair of the complex in future.

3.8 Environmental Implications

Nil identified

3.9 Social Implications

The proper repair of the pool complex in accordance with this report is expected to result in a valuable community asset being made available to the public with minimal delay.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

Consultation for the delivery of this project has been undertaken with relevant officers, stakeholders, department managers, Councillors and the procurement section of Council.

ITEM 3.2 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Mick Gillam

Pursuant to s175E of the *Local Government Act 2009*, Cr Mick Gillam declared a perceived conflict of interest in Item 3.2 as the Councillor is a member of the Pine Rivers PCYC Advisory Committee.

However, Cr Mick Gillam has considered his position and is firmly of the opinion that he could participate in the debate and resolution on the matter in the public interest.

Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.

Moved by Cr Tony Latter

Seconded by Cr Jodie Shipway

CARRIED 12/0

Cr Gillam had declared a conflict and was not entitled to vote

That in accordance with s175E(4) of the *Local Government Act 2009*, it is considered that Cr Mick Gillam has a perceived in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.

Cr Mick Gillam remained in the meeting.

ITEM 3.2**TENDER - DETAILED DESIGN OF THE EVERTON HILLS (HILLS DISTRICT) PCYC BUILDING UPGRADE (STAGES 1 AND 2); BRAY PARK (PINE RIVERS) PCYC BUILDING UPGRADE (STAGE 1) AND KIPPA-RING (REDCLIFFE) PCYC BUILDING UPGRADE (STAGE 1)**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE

Reference: A20450255 : 8 September 2020 - Refer **Confidential Supporting Information A20412826**

Responsible Officer: RN, (ECM Project Management)

Executive Summary

Tenders were invited for the 'Detailed Design of the Everton Hills (Hills District) PCYC Building Upgrade (Stages 1 and 2), Bray Park (Pine Rivers) PCYC Building Upgrade (Stage 1), and Kippa-Ring (Redcliffe) PCYC Building Upgrade (Stage 1)' projects. Tenders were invited using Vendor Panel Local Buy Panel (BUS265/VP196331). Tenders closed on the 18 August 2020 with a total of five tenders received all of which were conforming.

It is recommended that the tender for the 'Detailed Design of the Everton Hills (Hills District) PCYC Building Upgrade (Stages 1 and 2), Bray Park (Pine Rivers) PCYC Building Upgrade (Stage 1), and Kippa-Ring (Redcliffe) PCYC Building Upgrade (Stage 1)' projects be awarded to Mode Design Corp Pty Ltd for the sum of \$231,030 (excluding GST) as this offer was evaluated as representing the best value to Council.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Sandra Ruck

CARRIED 13/0

1. That the tender for the 'Detailed Design of the Everton Hills (Hills District) PCYC Building Upgrade (Stages 1 and 2), Bray Park (Pine Rivers) PCYC Building Upgrade (Stage 1), and Kippa-Ring (Redcliffe) PCYC Building Upgrade (Stage 1) (BUS265/VP196331)' projects be awarded to Mode Design Corp Pty Ltd for the sum of \$231,030 (excluding GST).
2. That the Council enters into an agreement with Mode Design Corp Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Mode Design Corp Pty Ltd for the 'Detailed Design of the Everton Hills (Hills District) PCYC Building Upgrade (Stages 1 and 2), Bray Park (Pine Rivers) PCYC Building Upgrade (Stage 1), and Kippa-Ring (Redcliffe) PCYC Building Upgrade (Stage 1) (BUS265/VP196331)' projects and any required variations of the agreement on Council's behalf.
4. To allow this project to proceed, Council commits the sum of \$1,000,000 for the MBRC - Major Projects - Design Development program, at the 2020-21 FY quarter one review process.

ITEM 3.2 TENDER - DETAILED DESIGN OF THE EVERTON HILLS (HILLS DISTRICT) PCYC BUILDING UPGRADE (STAGES 1 AND 2); BRAY PARK (PINE RIVERS) PCYC BUILDING UPGRADE (STAGE 1) AND KIPPA-RING (REDCLIFFE) PCYC BUILDING UPGRADE (STAGE 1) - A20450255 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the *'Detailed Design of the Everton Hills (Hills District) PCYC Building Upgrade (Stages 1 and 2), Bray Park (Pine Rivers) PCYC Building Upgrade (Stage 1), and Kippa-Ring (Redcliffe) PCYC Building Upgrade (Stage 1) (BUS265/VP196331)'* projects be awarded to Mode Design Corp Pty Ltd for the sum of \$231,030 (excluding GST).
2. That the Council enters into an agreement with Mode Design Corp Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Mode Design Corp Pty Ltd for the *'Detailed Design of the Everton Hills (Hills District) PCYC Building Upgrade (Stages 1 and 2), Bray Park (Pine Rivers) PCYC Building Upgrade (Stage 1), and Kippa-Ring (Redcliffe) PCYC Building Upgrade (Stage 1) (BUS265/ VP196331)'* projects and any required variations of the agreement on Council's behalf.
4. To allow this project to proceed, Council commits the sum of \$1,000,000 for the MBRC - Major Projects - Design Development program, at the 2020-21 FY quarter one review process.

REPORT DETAIL

1. Background

This package of work has originated as a result of network planning undertaken by Council across the nominated PCYC facilities over the course of the past two to three years. The network planning work highlighted existing deficiencies include building compliance and functionality issues that are to be addressed by a series of upgrade projects.

The detailed design for the three PCYCs have been brought forward from future years for detail design and are to be designed to allow these projects to proceed to construction. The objective of the project is to increase capacity, improve functionality and resolve current facility issues.

A brief scope of the individual projects is as set out below:-

Everton Hills (The Hills District) PCYC Building Upgrade Stages 1 - involves the detailed design for new entry including access ramp, relocation of accessibility parking and the conversion of the stage area to accommodate boxing.

Everton Hills (The Hills District) PCYC Building Upgrade Stage 2 - involves the detailed design for new Kinder Gym Area, new amenities and corridor linking to the existing Martial Arts Area.

Bray Park (Pine Rivers) PCYC Building Upgrade Stage 1 - involves the detailed design of new upper level amenities area and meeting room.

Kippa-Ring (Redcliffe) PCYC Stage 1 - involves the detailed design of the upgrade of the northern amenities area, new entry from the carpark and relocated access parking.

The detailed design of the above described projects will be completed by end of December 2020.

Note the Deception Bay PCYC Stage 1 design will be completed separately, funded from the MBRC - Major Projects - Design Development program and completed by end of December 2020.

ITEM 3.2 TENDER - DETAILED DESIGN OF THE EVERTON HILLS (HILLS DISTRICT) PCYC BUILDING UPGRADE (STAGES 1 AND 2); BRAY PARK (PINE RIVERS) PCYC BUILDING UPGRADE (STAGE 1) AND KIPPA-RING (REDCLIFFE) PCYC BUILDING UPGRADE (STAGE 1) - A20450255 (Cont.)

2. Explanation of Item

Tenders were invited using Vendor Panel Local Buy Panel (BUS265/VP196331) for the 'Detailed Design of the Everton Hills (Hills District) PCYC Building Upgrade (Stages 1 and 2), Bray Park (Pine Rivers) PCYC Building Upgrade (Stage 1), and Kippa-Ring (Redcliffe) PCYC Building Upgrade (Stage 1) projects. The tender closed on the 18 August 2020 with a total of five tenders received all of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

RANK	TENDERER	EVALUATION SCORE
1	Mode Design Corp Pty Ltd	100.00
2	Open Architecture Pty Ltd	92.24
3	PDT Pty Ltd	90.97
4	Complete Urban Pty Ltd	87.03
5	GHD Pty Ltd	75.25

Mode Design Corp Pty Ltd ('Mode') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience. A tender clarification meeting was held on 28 August 2020, at which Mode demonstrated their relevant experience and detailed methodology. Mode has recently completed detailed design of the Samford Parklands Community Hub and previously the Samford Parklands Soccer Clubhouse. Mode provided the lowest price and highest scoring tender submission. The evaluation panel recommends that the offer from Mode represents the best overall value offer to Council.

Open Architecture Pty Ltd ('Open') - submitted a comprehensive and well-presented tender that demonstrated the contractor's relevant similar project experience. However, there were no additional benefits for the higher price.

PDT Pty Ltd ('PDT') - submitted a comprehensive tender demonstrating relevant similar project experience; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council sought quotations via Vendor Panel and used the Local Buy Panel in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

Suitably qualified consultants were sourced through the Local Buy Pre-Qualified panel arrangement as it was determined, for this project, that prequalification would provide value for money and mitigate risks due to the project complexity. In accordance with Local Preference Policy Directive a non-local business justification form was completed and approved.

ITEM 3.2 TENDER - DETAILED DESIGN OF THE EVERTON HILLS (HILLS DISTRICT) PCYC BUILDING UPGRADE (STAGES 1 AND 2); BRAY PARK (PINE RIVERS) PCYC BUILDING UPGRADE (STAGE 1) AND KIPPARING (REDCLIFFE) PCYC BUILDING UPGRADE (STAGE 1) - A20450255 (Cont.)

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks is minimised is detailed below.

Financial Risks:

The project has been procured via Vendor Panel using the Local Buy Consultancy Panel BUS265.

Design Risks:

- a) There are no procurement issues identified with this project. The lead time to complete design is considered reasonable. The recommended tenderer has advised that there are no foreseen COVID-19 related issues which will adversely impact the delivery of this project
- b) The recommended tenderer has demonstrated their understanding of the project through their tender submission and the tender clarification process.
- c) The recommended tenderer will provide a program of works as part of the contract to identify and detail how they will manage detailed design risks. This information will be assessed for appropriateness and reviewed by Council's Project Manager.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Pending Council commitment of \$1,000,000 for the MBRC - Major Projects - Design Development program at the quarter one financial process review. All figures are excluding GST.

MBRC - Major Projects - Design Development (109925)	\$ 231,030
Contingency 10%	\$ 23,103

Total Project Cost	\$ 254,133
	=====

Estimated ongoing operational/maintenance costs - Not applicable as this is for design only.

The budget amount for this project is sufficient, based upon the proviso that Council commits the \$1M in funding to the project at the 2020-21 FY quarter one financial review process.

Council has allocated \$85,000 in 2020-21 FY Capital Projects budget for the detail design of stage 1 of the Everton Hills (Hills District) PCYC Building Upgrade. It is recommended that these funds be removed from the budget at the 2020-21 FY quarter one financial review as this work is covered in the project 109925.

3.7 Economic Benefit Implications

This is a design only project at this stage and so benefits from this are limited. The next phase once the design is complete is construction. It is envisaged that many trades and suppliers will be involved which will create employment and therefore economic benefits in the region.

3.8 Environmental Implications Nil identified

3.9 Social Implications

This facility development will engender a positive social impact as it will create improved and extra facilities for the local communities to meet, play and exercise.

ITEM 3.2 TENDER - DETAILED DESIGN OF THE EVERTON HILLS (HILLS DISTRICT) PCYC BUILDING UPGRADE (STAGES 1 AND 2); BRAY PARK (PINE RIVERS) PCYC BUILDING UPGRADE (STAGE 1) AND KIPPARING (REDCLIFFE) PCYC BUILDING UPGRADE (STAGE 1) - A20450255 (Cont.)

3.10 Human Rights Implications

The facility upgrades designs will incorporate new disabled toilets ramps and entrances to bring the current buildings up to the AS1428 Disability Code.

3.11 Consultation / Communication

A detailed design communication plan has been developed. This will include regular consultation meetings with the councillor and stakeholders throughout the design phase.

The relevant Divisional Councillors have been consulted and are supportive of the project.

4 PLANNING SESSION

(Cr D Grimwade)

No items for consideration.

5 COMMUNITY & ENVIRONMENTAL SERVICES SESSION

(Cr M Gillam)

ITEM 5.1

LEASE RENEWAL - THE REDCLIFFE POTTERY GROUP INCORPORATED

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20223440 : 8 September 2020 - **Refer Supporting Information A20223439**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council approval for the renewal of a lease to The Redcliffe Pottery Group Incorporated at 395 Oxley Avenue, Redcliffe (Division 6). The proposed renewal includes a lease area amendment to incorporate a currently untenured amenities block adjacent to the existing lease area (refer Supporting Information #1).

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Brooke Savage

CARRIED 13/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Redcliffe Pottery Group Incorporated be granted a lease over an area at 395 Oxley Avenue, Redcliffe (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 LEASE RENEWAL - THE REDCLIFFE POTTERY GROUP INCORPORATED - A20223440 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Redcliffe Pottery Group Incorporated be granted a lease over an area at 395 Oxley Avenue, Redcliffe (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Since 2015, The Redcliffe Pottery Group Incorporated (the Group) has held a lease with Council over an area including a workshop and storage areas at 395 Oxley Avenue, Redcliffe (refer Supporting Information #1) for the purpose of operating a pottery group. This lease expired on 15 February 2020, with the Group continuing to occupy the facilities on holding over terms.

In accordance with Council's Community Lease Renewals Policy Directive (No. 2160-024), where the proposed renewal of a lease includes a lease area increase greater than either 20% of the original lease area or 250m², consideration by Council at a General Meeting is required.

2. Explanation of Item

The Redcliffe Pottery Group Incorporated made application to Council seeking renewal of its lease at 395 Oxley Avenue, Redcliffe (refer Supporting Information #1) under Council's Community Leasing Policy. In accordance with the provision of Council's Community Lease Renewals Policy Directive (No. 2160-024), officers have assessed this application and have no objections to the requested renewal.

Additionally, officers identified an opportunity for the Group to also be granted a lease over untenured amenities located directly adjacent to the Group's lease area (refer Supporting Information #1). These untenured amenities have previously been maintained by Council for use by patrons of both The Redcliffe Pottery Group and the Redcliffe Art Society. The Redcliffe Art Society access alternative toilets within the same building as the Redcliffe Art Gallery and therefore the use of these untenured amenities has predominately related to the use of The Redcliffe Pottery Group Incorporated. The inclusion of the amenities will see the Group's lease area increased by 43m² or 22%.

Following discussions with The Redcliffe Pottery Group Incorporated regarding their requested lease renewal, the organisation has confirmed their desire to be granted a lease over a revised area inclusive of the workshop, storage areas and amenities. Accordingly, this report recommends that Council approve the granting of a new lease to the Group over the areas identified in Supporting Information #1 under the terms and conditions of Council's Community Leasing Policy (No. 14-2150-079).

3. Strategic Implications

3.1 Legislative / Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

ITEM 5.1 LEASE RENEWAL - THE REDCLIFFE POTTERY GROUP INCORPORATED - A20223440 (Cont.)

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

Nil identified

3.5 Delegated Authority Implications

In accordance with Council's Community Lease Renewals Policy Directive (No. 2160-024), where a proposed lease renewal includes a lease area increase greater than either 20% of the original lease area or 250m², the proposed renewal must be considered by Council at a General Meeting, rather than by officers under delegated authority.

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

Nil identified

3.7 Economic Benefit Implications

Nil identified

3.8 Environmental Implications

Nil identified

3.9 Social Implications

The issuing of a lease to The Redcliffe Pottery Group Incorporated will provide the club with facilities to support its operations.

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (Qld)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decisions.

3.11 Consultation / Communication

Cr Winchester - Division 6
Relevant Council Departments
The Redcliffe Pottery Group Incorporated
Redcliffe Art Society Incorporated

ITEM 5.2

LEASE RENEWAL - PINE RIVERS JUNIOR LEAGUE CLUB INC.

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20223479 : 8 September 2020 - **Refer Supporting Information A20223478**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the renewal of a lease to Pine Rivers Junior League Club Inc. at Mathieson Park, 3 Mundin Street, Petrie (Division 8). The proposed renewal includes a lease area amendment to incorporate the location of the club's soon to be constructed new changerooms facility (refer Supporting Information #1).

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Tony Latter

CARRIED 13/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Pine Rivers Junior League Club Inc. be granted a lease over an area at 3 Mundin Street, Petrie (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.2 LEASE RENEWAL - PINE RIVERS JUNIOR LEAGUE CLUB INC. - A20223479 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Pine Rivers Junior League Club Inc. be granted a lease over an area at 3 Mundin Street, Petrie (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Since 2008, Pine Rivers Junior League Club Inc. (the Group) has held a lease with Council over an area, including a clubhouse, canteen and a storage shed, at Mathieson Park, 3 Mundin Street Petrie (refer Supporting Information #1) for the purpose of operating a football club. This lease expired on 30 June 2020, with the Group continuing to occupy the site on holding over terms.

In accordance with Council's Community Lease Renewals Policy Directive (No. 2160-024), where the proposed renewal of a lease includes a lease area increase greater than either 20% of the original lease area or 250m², consideration by Council at a General Meeting is required.

2. Explanation of Item

Pine Rivers Junior League Club Inc. has made application to Council seeking renewal of its lease at Mathieson Park, 3 Mundin Street, Petrie under Council's Community Leasing Policy (No. 2150-079). In accordance with the provision of Council's Community Lease Renewals Policy Directive (No. 2160-024), officers have assessed this application and have no objections to the requested renewal.

Additionally, Pine Rivers Junior League Club Inc. were successful in securing grant funding support from both Council and the State Government for the construction of four universal changerooms. Therefore, the Group has requested that the renewal of its lease incorporates both its existing areas of occupation (inclusive of the clubhouse, canteen and storage shed), as well as the location where the new changerooms facility will be constructed. The inclusion of the changerooms facility will see the Group's lease area increased by 397m² or 30%.

Accordingly, this report recommends that Council approves the granting of a new lease to Pine Rivers Junior League Club Inc. over the areas identified in Supporting Information #1 under the terms and conditions of Council's Community Leasing Policy (No. 2150-079). Further, it is recommended that this lease be for a period of five years.

3. Strategic Implications

3.1 Legislative / Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

ITEM 5.2 LEASE RENEWAL - PINE RIVERS JUNIOR LEAGUE CLUB INC. - A20223479 (Cont.)

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications

In accordance with Council's Community Lease Renewals Policy Directive (No. 2160-024), where a proposed lease renewal includes a lease area increase greater than either 20% of the original lease area or 250m², the proposed renewal must be considered by Council at a General Meeting, rather than by officers under delegated authority.

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

The issuing of a lease to Pine Rivers Junior League Club Inc. will provide the club with additional facilities to support its operations.

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (Qld)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decisions.

3.11 Consultation / Communication

Cr Gillam (Division 8)
Relevant Council departments
Pine Rivers Junior League Club Inc.

6 FINANCE & CORPORATE SERVICES SESSION

(Cr M Constance)

**ITEM 6.1
COVID-19 RATES RELIEF MEASURES**

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: A20437237 : 24 August 2020
Responsible Officer: JL, Financial Operations Manager (FCS Financial Operations)

Executive Summary

Council's support measures relating to rates and charges for ratepayers experiencing financial hardship as a result of the COVID-19 pandemic are due to cease on 30 September 2020. This report provides information on the operation and utilisation of each support measure over the preceding six months and makes recommendations in relation future rates related support measures to assist ratepayers continuing to experience financial hardship as a result of the COVID-19 pandemic.

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Tony Latter

CARRIED 13/0

1. Council notes Policy 2150-113 *Financial Hardship Policy (Coronavirus COVID-19)* ends at the conclusion of the current 1 July - 30 September 2020 rating period.
2. Council is satisfied that during the COVID-19 pandemic, the payment of rates or charges will cause hardship to landowners and that by granting the following concession it will encourage the economic development of the area.
3. That Council grants a rates concession under section 121 of the Local Government Regulation 2012:
 - a) to any ratepayers required to pay rates on property in the Moreton Bay Regional Council area who apply to Council and enter into a Council-approved payment plan; and
 - b) further to the resolution from the General Meeting on 13 May 2020 (Mayoral Minute #1, page 20/787), extend the period to which in interest on overdue rates and charges are not applicable to include the period 1 October 2020 to 31 March 2021.
4. That pursuant to section 257 of the *Local Government Act 2009*, Council delegates to the Chief Executive Officer the right to:
 - a) determine a ratepayer's eligibility for the concession under section 120(c) of the Local Government Regulation 2012;
 - b) enter into repayment plans with eligible ratepayers; and
 - c) determine the form of the Repayment Plan Agreement.
5. Consistent with the period of the rates concession above, Council continue the suspension of rates collection activities to 31 March 2021.

ITEM 6.1 COVID-19 RATES RELIEF MEASURES - A20437237 (Cont.)

OFFICER'S RECOMMENDATION

1. Council notes Policy 2150-113 *Financial Hardship Policy (Coronavirus COVID-19)* ends at the conclusion of the current 1 July - 30 September 2020 rating period.
2. Council is satisfied that during the COVID-19 pandemic, the payment of rates or charges will cause hardship to landowners and that by granting the following concession it will encourage the economic development of the area.
3. That Council grants a rates concession under section 121 of the Local Government Regulation 2012:
 - a) to any ratepayers required to pay rates on property in the Moreton Bay Regional Council area who apply to Council and enter into a Council-approved payment plan; and
 - b) further to the resolution from the General Meeting on 13 May 2020 (Mayoral Minute #1, page 20/787), extend the period to which interest on overdue rates and charges are not applicable to include the period 1 October 2020 to 31 March 2021.
4. That pursuant to section 257 of the *Local Government Act 2009*, Council delegates to the Chief Executive Officer the right to:
 - a) determine a ratepayer's eligibility for the concession under section 120(c) of the Local Government Regulation 2012;
 - b) enter into repayment plans with eligible ratepayers; and
 - c) determine the form of the Repayment Plan Agreement.
5. Consistent with the period of the rates concession above, Council continue the suspension of rates collection activities to 31 March 2021.

REPORT DETAIL

1. Background

Following the onset of the current COVID-19 pandemic in March 2020, Council implemented a range of measures to assist property owners with the payment of rates and charges as outlined below:

- ***Financial Hardship Policy (Coronavirus COVID-19) (Rates Hardship Policy)***
At a Special Meeting on 25 March 2020 Council adopted *Financial Hardship Policy (Coronavirus COVID-19)*. This policy introduced the *Coronavirus Rates Rebate* which provided a rebate of \$100 for eligible properties on both the 1 April to 30 June 2020 and 1 July to 30 September 2020 rates notices. To be eligible for the rebate, at least one of the property owners had to be receiving the Coronavirus Supplement paid through Centrelink to recipients of various income support payments. The *Financial Hardship Policy (Coronavirus COVID-19)* is due to be reviewed prior to the expiration of the last applicable rating period (ending 30 September 2020).
- ***Interest Charges on Overdue Rates and Charges suspended for the period 1 April to 30 September 2020***
At the General Meeting of the 13 May 2020 (page 20/787), a Mayoral Minute was adopted by Council that outlined a range of additional COVID-19 support measures including the suspension of interest on overdue rates and charges for the period 1 April to 30 September 2020 and ability for ratepayers who are experiencing financial difficulty to enter into a payment plan to pay off their outstanding rates.

In addition to the above measures, all rates collection activities for the period 1 April to 30 September 2020 have been suspended to further assist ratepayers who are experiencing financial difficulty as a result of the COVID-19 pandemic.

ITEM 6.1 COVID-19 RATES RELIEF MEASURES - A20437237 (Cont.)

2. Explanation of Item

This report seeks to provide information to the Council in relation to the effectiveness of the support measure put in place to assist ratepayers during the COVID-19 pandemic and will make recommendations on future support measures beyond the planned 30 September 2020 cessation date.

Coronavirus Rates Rebate

The Coronavirus Rates Rebate introduced under the *Financial Hardship Policy (Coronavirus COVID-19)* was conceived in the early days of the pandemic. Eligibility for the rebate was tied to the receipt of the Federal Government's Coronavirus Supplement. The Coronavirus Supplement is an additional fortnightly payment on top of a number of existing income support payments (including JobSeeker) that are administered and paid through Centrelink.

At the time it was anticipated that the pandemic would result in mass job losses and those affected would seek Government support through Centrelink's JobSeeker income support payment. It was anticipated that as many as 35,000 properties would be eligible for the rebate at an estimated cost of approximately \$7 million over the two applicable rating quarters.

Following the introduction of the Coronavirus Rates Rebate, the Federal Government announced a further support measure, called the JobKeeper wage subsidy, to assist in managing the impacts of the pandemic on workers. The JobKeeper subsidy is paid to employers via the Australian Tax Office and is designed to subsidise the wages of employees where their employer has been adversely affected by the pandemic. The intent of the subsidy to assist eligible businesses to continue to pay their staff, thereby reducing the need to lay off staff.

The introduction of the JobKeeper subsidy significantly reduced the number of people who lost their job as a result of the pandemic and this in turn reduced the number of property owners eligible for the JobSeeker payment through Centrelink. Accordingly, the anticipated number of ratepayers eligible for the Council's Coronavirus Rates Rebate was substantially reduced.

Following the introduction of the JobKeeper subsidy, investigations were undertaken to determine if Council could expand the eligibility criteria for the Coronavirus Rates Rebate to recipients of the JobKeeper subsidy.

Unfortunately, there was no effective way to consistently verify the eligibility of a ratepayer for the JobKeeper subsidy.

In light of the above, it is recommended that the Coronavirus Rates Rebate not be continued beyond the planned 30 September 2020 cessation date.

Suspension of Interest Charges on Overdue Rates and Charges and Repayment Plans

Council has previously resolved not to charge interest on overdue rates and charges for the period 1 April to 30 September 2020. This period covers the final quarterly rates notice in the 2019/20 financial year and the first rating quarter of the 2020/21 financial year.

Interest on overdue rates and charges generally amounts to approximately \$250,000 per quarter depending on the level of rate arrears. Accordingly, the suspension of interest charges for the six-month period has come at a cost of approximately \$500,000.

Anecdotally the suspension of interest has been well received by ratepayers across the region. This support measure has provided assistance to both residential and commercial ratepayers experiencing financial difficulty by allowing additional time to pay their outstanding rates without incurring an additional penalty in the form of interest.

ITEM 6.1 COVID-19 RATES RELIEF MEASURES - A20437237 (Cont.)

Similarly, the ability to enter into a repayment plan has been utilised by approximately 630 ratepayers over the past two rating quarters. Of these:

- Approximately 30% of ratepayers have used the payment plan to pay off all of their outstanding rates and charges.
- A further 30% of ratepayers in a payment plan continue to pay off their outstanding rates and have less than one quarter's rates outstanding.
- Approximately 20% of properties in a payment plan have the past two quarters rates bills still outstanding; and
- The final 20% of properties have outstanding rates that pre-date the COVID-19 pandemic.

As at the end of the March 2020 quarter, prior to the full impact of the COVID-19 pandemic, Council's rate arrears were 3.16% of annual rates and charges. The rate arrears for the end of the June 2020 quarter have increased to 3.36% of annual rates and charges. Given the effects of the pandemic, this increase in arrears is not unexpected.

At a high level, rates receipts as a proportion of total rates and charges levied still remains strong despite the pandemic. As shown in table 1 below, although reducing slightly in 2019/20 Q4, this proportion remained above 99%.

Table 1: Receipts as a proportion of total rates and charges levied by quarter

	Prior to Suspension of Interest Charges			Post Suspension of Interest Charges	
	2019/20 Q1	2019/20 Q2	2019/20 Q3	2019/20 Q4	2020/21 Q1 *
Rates and charges levied	\$90,164,896	\$90,518,826	\$90,705,968	\$90,517,615	\$92,239,312
Total Rates receipts	-\$90,050,158	-\$89,967,142	-\$90,189,402	-\$89,776,183	-\$85,756,279
Proportion of Levied Rates paid by the end of the quarter	99.87%	99.39%	99.43%	99.18%	92.97%

* Amounts as at 25/08/2020. Receipts for the 2020/21 Q1 period to date are generally consistent with total receipts at this point in previous quarters. Should this pattern continue we anticipate the proportion of levied rates paid by the end of 2020/21 Q1 to be in excess of 99%.

The effects of the pandemic are undoubtedly still being felt by parts of our community and will do so beyond the current expiry of these measure on 30 September 2020. For this reason, it is proposed that the current suspension of interest on overdue rates and charges, and the offer of payment plans, be extended to cover the period 1 October 2020 to 31 March 2021.

The suspension of interest for a further two rating quarters will come at a cost of approximately \$500,000 in reduced revenue from penalty interest charges.

Furthermore, it is proposed that during this extension period a Rates Hardship Policy be developed which will provide framework for the assessment of cases of financial hardship and provide a mechanism to support eligible ratepayers into the future. The proposed Rates Hardship Policy will be in place ready for the recommencement of the charging of interest on overdue rates and charges on 1 April 2021. From this date, the Rates Hardship Policy will be used to assess ratepayers experiencing financial hardship and provide targeted assistance to those ratepayers who continue to need support.

Suspension of Rates Collection Activities

In response to the COVID-19 pandemic all rates collection activities were suspended from 1 April 2020. Similar to the suspension of interest charges, this measure was implemented to provide ratepayers experiencing financial hardship as a result of the pandemic time to be able to pay their outstanding rates and charges without incurring additional costs or being subject to legal action.

ITEM 6.1 COVID-19 RATES RELIEF MEASURES - A20437237 (Cont.)

In line with the proposal for the suspension of interest charges, it is proposed that Council continue with the suspension of rates collection activities until 31 March 2021.

Mechanisms to assist ratepayers experiencing financial hardship beyond this period, including exclusion from rates collection activities, will be addressed in the proposed Rates Hardship Policy that will be developed prior to 31 March 2021.

3. Strategic Implications

3.1 Legislative / Legal Implications

It is proposed to use the concession powers under section 121 of the Local Government Regulation 2012 will be used to allow the suspension of interest on overdue rates and charges.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - a council connected with its community.

3.3 Policy Implications

Policy 2150-113 Financial Hardship Policy (Coronavirus COVID-19) ends at the conclusion of the current 1 July - 30 September 2020 rating period.

3.4 Risk Management Implications

The risk to Council is largely financial with the relief measures likely to impact cashflow. The impacts have been assessed based on the best available information and will continue to be monitored.

3.5 Delegated Authority Implications

As outlined in the recommendation, a delegation to the CEO under section 257 of the *Local Government Act 2009* will be required to allow the identification of eligible ratepayers and payment plan terms.

3.6 Financial Implications

The suspension of interest for the period 1 October to 31 March 2021 will come at a cost of approximately \$500,000 in reduced revenue from penalty interest charges.

3.7 Economic Benefit Implications

The proposed extension of the support measures to assist with the payment of rates will benefit local businesses experiencing financial hardship.

3.8 Environmental Implications

Nil identified

3.9 Social Implications

The proposed extension of the support measures to assist with the payment of rates will benefit ratepayers experiencing financial hardship as a result of the COVID-19 pandemic.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

This report was prepared in consultation with:

- Director Finance and Corporate Services
- Manager Legal Services

11. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

**ITEM 11.1
WOODFORD WASTE TRANSFER STATION - ILLEGAL DUMPING**

Cr Tony Latter raised concerns regarding illegal dumping at Woodford Waste Transfer Station.

Cr Sandra Ruck commented that illegal dumping is an issue around the whole Moreton Bay Region. Cr Latter agreed to include an additional motion to those originally intended and moved the following motions:

RESOLUTION

Moved by Tony Latter

Seconded by Cr Adam Hain

CARRIED 13/0

1. That the Chief Executive Officer put actions in place to rectify bush land surrounding the Woodford Waste Transfer Station and remove illegally dumped waste.
2. That the Chief Executive Officer investigates methods and options to deter illegal dumping in the area surrounding Woodford Waste Transfer Station in conjunction with the local Councillor.
3. That the Chief Executive Officer investigates options to support residents to dispose of larger items in the Woodford Waste Transfer Station catchment area and bring findings back to a Council Briefing.
4. That the Chief Executive Officer investigates methods and options to deter illegal dumping in the Moreton Bay Region.

**ITEM 11.2
NAMING OF BRUCE HIGHWAY DECEPTION BAY ROAD INTERCHANGE**

Cr Peter Flannery (Mayor) referred to an earlier condolence and proposed that Council make representation to the Department of Transport & Main Roads recommending that the Deception Bay Overpass (Bruce Highway Deception Bay Road Interchange), once constructed, be named after the late Mr Paul Rooney.

RESOLUTION

Moved by Cr Peter Flannery (Mayor)

Seconded by Cr Mark Booth

CARRIED 13/0

That Council supports the Mayor writing to the Hon Mark Bailey MP, Minister for Transport and Main Roads making representation to the Minister to support the naming of the new bridge for the Deception Bay Overpass (the Bruce Highway Deception Bay Road Interchange) once constructed, as the 'Paul Rooney Bridge'.

ADJOURNMENT

The meeting adjourned at 10.31am for morning tea.

The meeting resumed at 10.59am.

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

ITEM C.1 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a real conflict of interest in Item C.1 as Mr Paul Gripske, a lessee at the Redcliffe Aerodrome via a Superannuation Fund he holds an interest in, is a Director of Roy Gripske & Sons Pty Ltd. Cr Grimwade received a political donation in the amount of \$2000 from Roy Gripske & Sons Pty Ltd on 12 February 2020, for the Councillor's 2020 election campaign.

Cr Darren Grimwade retired from the meeting at 11.00am taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Sandra Ruck

Pursuant to s175E of the *Local Government Act 2009*, Cr Sandra Ruck declared a real conflict of interest in Item C.1 as Mrs Loretta Kelly, a part-owner of Flinders Aviation, a company at the Redcliffe Aerodrome, supported Cr Ruck's 2020 electoral campaign with donations totalling \$970, as follows:

- a) \$900 on 22 November 2019 deposited into Cr Ruck's Campaign Account as payment for 12 dinner tickets for a fundraising dinner which included meals and two guest speakers for which Mrs Kelly's guests repaid Mrs Kelly on the night;
- b) \$50 on 18 January 2020 deposited into Cr Ruck's Campaign Account in lieu of her attendance at a second fundraiser event; and
- c) \$20 on 23 February 2020 paid in cash at the door as an entry fee to a third fundraising event.

Further, Mrs Kelly has been a friend of Cr Ruck for a number of years and Cr Ruck has attended one meeting at the aerodrome with Mrs Kelly as did other Division 5 candidates, to discuss concerns at the aerodrome.

Cr Ruck understands that Mrs Kelly's interest in the matter is that she is a concerned lease holder, owning the building of Flinders Aviation but not the land on which the building stands.

Cr Sandra Ruck retired from the meeting at 11.01am taking no part in the debate or resolution regarding same.

CLOSED SESSION

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Jodie Shipway

CARRIED 11/0

Crs Grimwade and Ruck had declared a Conflict of Interest and had left the meeting

That Council move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss:

- (a) Item C.1 pursuant to s275 (1) of the Local Government Regulation 2012, clause (e); and
- (b) Item C.2 - Confidential general business item as notified by Cr Matt Constance, pursuant to s275 (1) of the Local Government Regulation 2012, clause (h).

Livestreaming of the meeting was paused.

The closed session commenced at 11.02am.

ATTENDANCE

Following discussion on Item C.1, Cr Darren Grimwade and Cr Sandra Ruck were invited to return to the meeting at 11.05am to participate in discussion on the confidential general business item as notified by Cr Matt Constance (Item C.2).

Subsequent to discussion and debate on Item C.2, Cr Darren Grimwade and Cr Sandra Ruck again retired from the meeting at 11.11am in accordance with their previous declaration regarding Item C.1.

OPEN SESSION

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Denise Sims (Deputy Mayor)

CARRIED 11/0

Crs Grimwade and Ruck having declared an earlier conflict of interest in item C.1, had left the meeting

That Council resume in open session and that the following motions be considered.

The open session (live-streaming) resumed at 11.12am.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

ITEM C.1 – CONFIDENTIAL
REDCLIFFE AERODROME LEASING MATTERS

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: A20523666 : 14 September 2020
Responsible Officer: AS, Manager Property Services (CES Property & Commercial Services)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

This report seeks a Council resolution to adopt a rental rate and lease tenure term at the Redcliffe Aerodrome.

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Jodie Shipway

CARRIED 11/0

Crs Grimwade and Ruck had declared a conflict of interest and had left the meeting.

1. That the proposed lease rental rates and tenure term as outlined in this report, be adopted.
2. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the leases and any required variations of the lease on the Council's behalf, as described in this report.

ATTENDANCE

Cr Darren Grimwade and Cr Sandra Ruck returned to the meeting at 11.14am after consideration on Item C.1.

CLOSED SESSION

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 13/0

That Council move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Item C.2.

Livestreaming of the meeting was paused.

The closed session commenced at 11.14am.

OPEN SESSION

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 13/0

That Council resume in open session and that the following motions be considered.

The open session resumed at 11.17am.

12b. CONFIDENTIAL GENERAL BUSINESS

ITEM C.2 – CONFIDENTIAL
LAND ACQUISITION ELIGIBILITY INVESTIGATION

A20545463; A20598426 - Confidential File Note

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

Cr Matt Constance moved the following motion:

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 13/0

- 1. That Council officers assess the properties discussed in closed session (as described in confidential file note A20545463) for eligibility under Council's Strategic Land Acquisition fund or Councils recently announced Land Buyback Program for Environmental Purposes Policy 2150-118.**
- 2. That the Chief Executive Officer be authorised to engage in the market processes as necessary to establish the feasibility of acquiring these properties if they are eligible under the above-mentioned Council policies and a report be provided back to Council.**

CLOSURE

There being no further business the Chairperson closed the meeting at 11.19am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 20/1690 to 20/1733 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 16 September 2020.

Anthony Martini
Acting Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Wednesday 7 October 2020.

Anthony Martini
Acting Chief Executive Officer

Councillor Peter Flannery
Mayor