



AGENDA

GENERAL MEETING

Tuesday 6 August 2019
commencing at 10.30am

Caboolture Chambers
2 Hasking Street, Caboolture

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a General Meeting of the Moreton Bay Regional Council will be held on Tuesday 6 August 2019 commencing at 10.30am in Caboolture Chambers, 2 Hasking Street, Caboolture to give consideration to the matters listed on this agenda.

Daryl Hitzman
Chief Executive Officer

1 August 2019

Membership = 13
Mayor and all Councillors

Quorum = 7

[Agenda for public distribution](#)

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1. OPENING PRAYERS

2. ATTENDANCE & APOLOGIES

Attendance:

Cr Allan Sutherland (Mayor) (Chairperson)

Apologies:

Cr Darren Grimwade

Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office.

3. MEMORIALS OR CONDOLENCES

Council to observe a moment's silence for residents who have passed away.

4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RESOLUTION that the minutes of the General Meeting held 30 July 2019 (Pages 19/1520 to 19/1527), be confirmed.

Attachment #1 Unconfirmed Minutes - General Meeting 30 July 2019

5. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

Receipt of petitions addressed to the Council and tabled by Councillors.

6. CORRESPONDENCE

Receipt of correspondence addressed to the Council and tabled by the Chief Executive Officer

7. COMMUNITY COMMENT

There are no participants in the Community Comment session for this meeting.

8. NOTIFIED MOTIONS

Consideration of any motion notified by a Councillor to the Chief Executive Officer at least 5 days before the meeting at which the motion is to be moved.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

Consideration of any notice of motion to repeal or amend a resolution of the Council which is to be given to each Councillor at least 5 days before the meeting at which the proposal is to be made.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The Session Chairperson and designated Spokesperson for the respective portfolio, is as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

REVIEWED AUDIT COMMITTEE - MEMBERSHIP AND CHAIRPERSON - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18902083 : 31 July 2019
Responsible Officer: DH, Chief Executive Officer (CEOs Office)

Executive Summary

At the Post-election meeting held 18 April 2016 (Page 16/544), Council established its Audit Committee in accordance with section 105(2) of the *Local Government Act 2009*, and also appointed members and nominated a Chairperson to that Committee in accordance with section 210 of the *Local Government Regulation 2012*.

Subsequently, at its meeting of 13 March 2018, Council made further amendment to the membership and Chairperson of the Audit Committee, that included the appointment of Cr Adrian Raedel as Chairperson of the Committee.

On 27 June 2019, Cr Adrian Raedel was suspended from office under section 182A of the *Local Government Act 2009*.

The purpose of this report is to review the Audit Committee membership and appointment of Chairperson.

OFFICER'S RECOMMENDATION

1. That Councillors Cr Matt Constance and Cr Mike Charlton (Deputy Mayor) be nominated as members of the Audit Committee.
2. That Councillor Matt Constance be appointed as Chairperson of the Audit Committee.

ITEM 1.1 REVIEWED AUDIT COMMITTEE - MEMBERSHIP AND CHAIRPERSON - REGIONAL - A18902083 (Cont.)

REPORT DETAIL

1. Background

At its Post-election meeting held 18 April 2016 (Page 16/545), Council appointed Councillors Adrian Raedel and Denise Sims as members, and Councillor Mike Charlton (Deputy Mayor) as the alternate member, of the Audit Committee.

Council also appointed Cr Adrian Raedel as Chairperson of that Committee.

Subsequently, on 13 March 2018, Council made further amendment to the membership and Chairperson of the Audit Committee, appointing Cr Adrian Raedel and Cr Matt Constance as members, and Councillor Mike Charlton (Deputy Mayor) as the alternate member, of the Audit Committee.

Council also appointed Cr Adrian Raedel as Chairperson of that Committee.

Given Cr Adrian Raedel is currently suspended from office, Council's consideration of membership and appointment of Chairperson to the Audit Committee is sought.

2. Explanation of Item

Council must establish an Audit Committee in accordance with section 105(2) of the *Local Government Act 2009*.

Council must also appoint members and nominate a Chairperson to that Committee in accordance with section 210 of the Local Government Regulation 2012, which states:

The Audit Committee must:

- consist of at least 3 and no more than 6 members and;
- include-
 - 1, but no more than 2 councillors appointed by the Council; and
 - at least 1 member who has significant experience and skills in financial matters

The Chief Executive Officer cannot be a member of the audit committee but can attend meetings of the committee.

The local government must appoint 1 of the members of the Audit Committee as chairperson.

Council's adopted practice is to appoint the Chairperson from the two Councillor members.

3. Strategic Implications

3.1 Legislative/Legal Implications

Section 105 (2) of the *Local Government Act 2009* and section 210 of the Local Government Regulation 202.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council's Audit Committee Policy (2150-024) policy and the supporting Audit Committee Terms of Reference, outline the purpose, operation and reporting obligations of the Council's Audit Committee.

3.4 Risk Management Implications

The roles and responsibilities of the Audit Committee includes the provision of independent assurance and assistance to the Council, the CEO and the EMT on Council's risk, control and compliance framework, and its financial statement responsibilities.

Moreton Bay Regional Council

ITEM 1.1 REVIEWED AUDIT COMMITTEE - MEMBERSHIP AND CHAIRPERSON - REGIONAL - A18902083 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Mayor and Councillors have been consulted in this matter.

ITEM 1.2

ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18909957 : 1 August 2019 - **Refer Supporting Information A18906088**
Responsible Officer: DD, Acting Manager Executive Services (CORP Executive Services)

Executive Summary

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

The purpose of this report is to seek Council's consideration of Policy 2150-030 - Community Grants, as appearing in the supporting information to this report:

OFFICER'S RECOMMENDATION

That Policy 2150-030 - Community Grants be adopted, as appearing in the supporting information to this report.

ITEM 1.2 ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL - A18909957 (Cont.)

REPORT DETAIL

1. Background

In accordance with the review triggers, Council reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

2. Explanation of Item

An explanation of the objective, policy summary, and any amendments made to the identified policies is outlined below:

Policy 2150-030 - Community Grants

Objective: The objective of this policy is to provide a framework for administering Council's Community Grants.

Policy Summary: Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and inclusive communities. Council is committed to supporting community organisations through its Community Grants.

To follow is a list of Council Community Grants that are included in Council's budget each year:

1. Community Activities Grant
2. Community Facilities Grant
3. Community Organisation Development Grant
4. Community Organisation Equipment Grant
5. Individual Achievement Grant
6. Road Safety Grant
7. Regional Arts Development Fund (RADF)

Summary of amendments: This policy has been amended to include the provision of a 'Regional Community Project Grant'. Minor administrative amendments have also been made to update the policy and to ensure its ongoing applicability and effectiveness.

3. Strategic Implications

3.1 Legislative/Legal Implications

This policy has been developed in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial benefit implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

ITEM 1.2 ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL - A18909957 (Cont.)

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

The Chief Executive Officer, Executive Management team and relevant Council officers have been consulted in the preparation of this report.

SUPPORTING INFORMATION

Ref: [A18906088](#)

The following list of supporting information is provided for:

ITEM 1.2

ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL

#1 Policy 2150-030 - Community Grants

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL (Cont.)

#1 Policy 2150-030 - Community Grants



Policy: 2150-030

Community Grants Policy

Head of Power

Local Government Act 2009
Local Government Regulation 2012

Objective

The objective of this policy is to provide a framework for administering Council's Community Grants.

Definitions

CEO means Council's Chief Executive Officer

Community organisation means:

- (a) an entity that carries on activities for a public purpose; or
- (b) another entity whose primary object is not directed at making a profit.

Application

This policy applies to the administration of Council's Community Grants.

Policy Statement

Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and inclusive communities. Council is committed to supporting community organisations through its Community Grants.

Council provides grants to community organisations to support the sustainable delivery of community, cultural, sporting and environmental activities to residents in the Moreton Bay region. Council also provides grants to recognise individuals who have achieved outstanding results in their chosen field and have qualified, or been selected by a peak body, to represent Queensland or Australia.

Individuals and community organisations can also receive grants through the Regional Arts Development Fund (RADF). This Fund provides funding for projects that promote and develop arts, culture and heritage in the Moreton Bay region. The Regional Arts Development Fund (RADF) is delivered as a partnership between the Council and the Queensland Government through Arts Queensland.

To follow is a list of Council Community Grants that are included in Council's budget each year:

1. Community Activities Grant
2. Community Facilities Grant
3. Community Organisation Development Grant
4. Community Organisation Equipment Grant
5. Individual Achievement Grant
6. Road Safety Grant
7. Regional Arts Development Fund (RADF)

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

The eligibility criteria for each of these grants are listed below.

Community Activities Grants
<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;• Have \$20 million public liability insurance if required by Council; and• Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none">• For-profit organisations;• Government departments and agencies;• Schools and affiliated parents' associations;• Kindergartens and child care organisations;• Political groups; and• Unincorporated community groups. <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>

Community Facilities Grant
<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;• Have \$20 million public liability insurance if required by Council; and• Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none">• For-profit organisations;• Government departments and agencies;• Schools and affiliated parents' associations;• Kindergartens and child care organisations;• Churches;• Political groups; and• Unincorporated community groups. <p>Individuals are not eligible to apply for funding under this grant.</p>

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Community Organisation Development Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Churches;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for funding under this grant.

Community Organisation Equipment Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisationse;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for funding under this grant.

An eligible community organisation can receive up to a maximum of \$15,000 in total across any of the abovementioned grants in a financial year.

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Individual Achievement Grant
<p>An individual that applies for funding under this grant in the youth achievement category must meet the following criteria:</p> <ul style="list-style-type: none">• Be aged 25 years or younger at the time of the event; and• Reside in the Moreton Bay region. <p>For sporting events, written confirmation of the applicant's selection is required from the recognised state or national sporting organisation on their letterhead. The confirmation must include the applicant's name and level of representation at the event i.e. representing Queensland or Australia.</p> <p>For non-sporting events, written confirmation of the applicant's selection or an invitation to represent an area of interest from the event organiser or peak body is required. The confirmation must include the applicant's name and the level of representation (required to be equivalent to representing Queensland or Australia).</p> <p>An individual that applies for funding under this grant in the Commonwealth and Olympic Games category must meet the following criteria:</p> <ul style="list-style-type: none">• Reside in the Moreton Bay region; and• Selected to compete at either the Commonwealth or Olympic Games. Recognised Olympic Games events are: Summer Olympics, Winter Olympics, Paralympics and Youth Olympics.

An eligible individual can receive a maximum of two Individual Achievement Grants per financial year.

Road Safety Grants
<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;• Have \$20 million public liability insurance if required by Council; and• Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none">• For-profit organisations;• Government departments and agencies;• Kindergartens and child care organisations;• Political groups; and• Unincorporated community groups. <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Regional Arts Development Fund (RADF)

An individual that applies for funding under this grant must meet the following criteria:

- Must be either an Established Artist or an Emerging Artist;
- Must be based in the Moreton Bay region, or if based outside this area must be able to demonstrate how the project will directly benefit arts and culture within the region;
- Be permanent residents or Australian citizens;
- Have an Australian Business Number (ABN). Individuals that do not have an ABN are eligible to apply, providing that their application is made through an eligible organisation acting as an auspice; and
- Have adequate public liability insurance.

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- Government departments and agencies;
- Schools and affiliated parents' associations; unless the project engages and demonstrates a benefit to the wider community;
- Churches; unless the proposed project can be considered to be in addition to the core business of the church;
- Community organisations operating more than 30 gaming machines;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Eligible individuals and community organisations can receive up to a maximum of \$15,000 per financial year from the Regional Arts Development Fund (RADF).

Applications for funding by community organisations under the grants listed above must be made in accordance with this policy and the relevant Grant Guidelines as listed below.

- Community Activities Grant Guidelines
- Community Facilities Grant Guidelines
- Community Organisation Development Grant Guidelines
- Community Organisation Equipment Grant Guidelines
- Individual Achievement Grant Guidelines
- Road Safety Grant Guidelines
- Regional Arts Development Fund Guidelines

Council reserves the right to part fund any grant application

Regional Community Project Grant

Council may respond to unique community circumstances by providing a 'Regional Community Project Grant' to a community organisation where it determines there is significant regional public benefit.

A Regional Community Project Grant can only be approved by a resolution of Council. This Grant can only be awarded to a community organisation that is based in the Moreton Bay Region and/or can demonstrate that the proposed project will provide significant public benefit to residents of the region.

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

To determine if there is significant public benefit in awarding a Regional Community Project Grant, consideration will be given to the following:

- relevance of the proposed project to Council's vision for the Moreton Bay Region;
- alignment of the proposed project to the role and functions of Council included demonstrated economic, community, cultural, sporting or environmental benefits to the Moreton Bay Region;
- capacity of the community organisation to successfully deliver the proposed project;
- community organisation's financial contribution to the project;
- availability of funds and value for money; and
- the specific circumstances associated with the need for Council support.

A community organisation that is successful in obtaining a Regional Community Project Grant is required to enter into a funding agreement and comply with any terms and conditions as determined by Council.

Related Documents

This Policy complements and is to be implemented in conjunction with other Council policies, directives and relevant documents published by other agencies including, but not limited to:

- Community Activities Grant Guidelines (A15940072)
- Community Facilities Grant Guidelines (A15975979)
- Community Organisation Development Grant Guidelines (A15977137)
- Community Organisation Equipment Grant Guidelines (A16003116)
- Individual Achievement Grant Guidelines (A12948488)
- Road Safety Grant Guidelines (A18211635)
- Regional Arts Development Fund Guidelines (A15213368)
- Discretionary Funds Policy 2150-101 (A17819050)
- Discretionary Funds Availability Notice A17819048
- Discretionary Funds Guidelines (A17819053)

Review Triggers

This policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

Responsibility

This policy is to be:

- (1) implemented by the CEO; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the CEO.

Policy: 2150-030		Official Version: A5248286	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (11/1171)	28.6.2011	Version of PDF
Version 2	Coordination Committee (13/12)	22.1.2013	Version of PDF
Version 3	Coordination Committee (15/27) effective 1.2.2015	20.1.2015	A10247478
Reviewed	MCCS - no amendment required	March 2016	

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - COMMUNITY GRANTS - REGIONAL (Cont.)



Policy: 2150-030 - Community Grants Policy

Policy: 2150-030		Official Version: A5248286	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 4	Coordination Committee (18/118)	30.1.2018	A16481799
Version 5	Coordination Committee (18/2460)	13.12.2018	A17892100
Version 6	Coordination Committee (19/211)	26.2.2019	A18211273
Version 7	DRAFT	xx.xx.2019	A18906088

ITEM 1.3
123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND
CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18868559 : 24 July 2019 - **Refer Supporting Information A18751298, A18723337 & A18866517**
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

Executive Summary

The 123rd annual Local Government Association of Queensland (LGAQ) conference will be held in Cairns from 14-16 October 2019. The purpose of this report is to seek Council approval to submit the following three motions, as appearing in the supporting information to this report, for inclusion in the 2019 LGAQ conference agenda.

- *Vegetation Management Act 1999* Review
- Flying Fox Management - Grants, Planning and Research
- Compulsory Participation by Packaging Producers in the Australian Packaging Covenant Organisation (APCO)

Council approval is also sought for Council officers to work with officers from Goondiwindi Regional Council to develop an 2019 LGAQ conference motion to be submitted by Goondiwindi Region Council (co-sponsored by Moreton Bay Regional Council) in relation to regulated dogs.

OFFICER'S RECOMMENDATION

That the Chief Executive Officer be authorised to:

1. Submit Moreton Bay Regional Council's three motions contained in this report for inclusion in the 2019 Local Government Association of Queensland (LGAQ) conference agenda; and
2. Approve a co-sponsored 2019 LGAQ conference motion with Goondiwindi Regional Council in relation to regulated dogs.

ITEM 1.3 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL - A18868559 (Cont.)

REPORT DETAIL

1. Background

The LGAQ has requested that Councils submit motions for inclusion in the 2019 conference agenda by Monday 5 August 2019.

2. Explanation of Item

It is recommended that Council approve the submission of the following three motions for inclusion in the 2019 LGAQ conference agenda:

- *Vegetation Management Act 1999* Review
- Flying Fox Management - Grants, Planning and Research
- Compulsory Participation by Packaging Producers in the Australian Packaging Covenant Organisation (APCO)

It is also recommended that Council co-sponsor a 2019 LGAQ conference motion to be submitted by Goondiwindi Regional Council in relation to regulated dogs. This motion would be developed by Goondiwindi Regional Council officers in partnership with Moreton Bay Regional Council officers.

The purpose of this conference motion would be to lobby the State Government to introduce harsher penalties and stronger powers for Councils when dealing with dog attacks and the issues surrounding regulated dogs.

As a co-sponsor, Council's Chief Executive Officer would approve this 2019 LGAQ conference motion.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications directly arising from this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications directly arising from this report.

3.4 Risk Management Implications

There are no direct risk management implications arising from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising from this report.

3.6 Financial Implications

There are no financial implications arising from this report.

3.7 Economic Benefit

Topics and motions associated with the conference will address a range of economic factors in local government.

3.8 Environmental Implications

Topics and motions associated with the conference will address a range of environmental challenges facing local government.

3.9 Social Implications

Topics and motions associated with the conference will address a range of social challenges facing local government.

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3.10 Consultation / Communication

Consultation has been undertaken with all Councillors, the Chief Executive Officer and Directors.

SUPPORTING INFORMATION

Ref: [A18751298](#), [A18723337](#) & [A18866517](#)

The following list of supporting information is provided for:

ITEM 1.3

**123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE -
MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL**

#1 MBRC Motion - Vegetation Management Act 1999 Review

#2 MBRC Motion - Flying Fox Management - Grants, Planning and Research

***#3 MBRC Motion - Compulsory Participation by Packaging Producers in the Australian Packaging
Covenant Organisation (APCO)***

ITEM 1.3 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE -
MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

#1 MBRC Motion - Vegetation Management Act 1999 Review

Vegetation Management Act 1999 Review

Submitting council / organisation Moreton Bay Regional Council	
Title of motion	Local government involvement in the <i>Vegetation Management Act 1999</i> Property Maps of Assessable Vegetation (PMAV) process.
Council resolution # TBA	TBA
Date of council resolution TBA	Please select the date of resolution here
Motion	<p>That the Local Government Association of Queensland make representations to the Minister for Natural Resources, Mines and Energy to amend the <i>Vegetation Management Act 1999</i>.</p> <p>Specifically Part 2 Vegetation management, to allow:</p> <ol style="list-style-type: none"> 1. The Chief Executive to seek information and feedback from the respective local government as part of the assessment process for all PMAV applications; 2. That the Chief Executive be required to consider information obtained from local government as part of this referral process; 3. That PMAV applications be made available on a public register; 4. That an electronic copy of approved PMAVs be made available to local governments upon finalisation by the Chief Executive.
Background	<p>Under the <i>Vegetation Management Act 1999</i>, the State Government has defined and mapped areas of native vegetation that requires protection from impacts, such as development.</p> <p>For example, some native vegetation is essential habitat for a variety of protected wildlife. Due to its importance, the native vegetation has been determined to be 'regulated vegetation' and cannot be removed unless a specific exemption applies. The vegetation requiring protection under the <i>Vegetation Management Act 1999</i> has been classified as category A, category B or category C.</p>

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MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

	<p>Due to the mapping methodology used by the State Government, the regulated vegetation management maps used to define each category may not always be accurate. Subsequently, landowners may apply to the Chief Executive (State Government) for the making or amending of the mapping via the “Property Map of Assessable Vegetation” (PMAV) process.</p> <p>This process involves a review of the ecological values of the land parcel and can result in the State Government amending the defined area of vegetation required to be protected.</p> <p>Following assessment of the application, the landowner is provided an updated map for the land parcel, certified by the Chief Executive, which defines the new ‘vegetation category area’. This certification supersedes any previously applied mapping and cannot be changed without the owner’s consent.</p> <p>Local government is not involved in the State Government’s PMAV process. However, they are required to consider the vegetation category areas as defined in the <i>Vegetation Management Act 1999</i> during the development assessment process under the <i>Planning Act 2016</i>.</p> <p>During the development assessment process, the information provided by applicants regarding the ecological values of the land parcel is often inconsistent with the vegetation category areas defined on the updated PMAVs. As a result, the development assessment process can be impeded and the purpose of the legislation to allow for sustainable land use may not be achieved.</p> <p>To ensure that local government is provided with an opportunity to provide the Chief Executive with information relating to local environmental values prior to the PMAV being finalised, it is suggested that:</p> <ol style="list-style-type: none">1. The Chief Executive seek information and feedback from the respective local government as part of the assessment process for all PMAV applications;2. That the Chief Executive be required to consider information obtained from local government as part of this referral process;3. That PMAV applications be made available on a public register;4. That an electronic copy of approved PMAVs be made available to local governments upon finalisation by the Chief Executive.
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What is the desired outcome sought?	That the <i>Vegetation Management Act 1999</i> , Part 2 Vegetation management section is amended to: <ol style="list-style-type: none">1. Provide local governments with an opportunity to provide the Chief Executive with information relating to PMAV applications, where appropriate.2. Allow information prescribed under section 9(1)(b) of the <i>Vegetation Management Regulation 2012</i> and required to be given to the Chief Executive under 20C(2)(b) of the <i>Vegetation Management Act 1999</i> to be kept on a public register.3. Allow an electronic copy of the PMAV to be provided to local government when a PMAV is made or replaced.
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ITEM 1.3 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

#2 MBRC Motion - Flying Fox Management - Grants, Planning and Research

Flying Fox Management - Grants, Planning and Research

Submitting council / organisation Moreton Bay Regional Council	
Title of motion	Flying Fox Management - Grants, planning and research
Council resolution # TBA	TBA
Date of council resolution TBA	Please select the date of resolution here
Motion	<p>That the Local Government Association of Queensland lobby the State Government to:</p> <ol style="list-style-type: none"> 1. Extend the Flying fox conflict mitigation grant scheme state-wide; 2. Incorporate flying fox management into the State Planning Policy with provisions for development near known flying fox colonies with a focus on reducing potential conflict with residents; and 3. Coordinate state-wide flying fox research, in conjunction with the Federal Government, universities and Local Governments, to determine the locations and population trends of flying foxes with a focus on: <ol style="list-style-type: none"> (i) Statistics of colonies located within the Urban Flying Fox Management Area in contrast to other locations, and (ii) The distribution and population trends of flying foxes within urban flying fox colony areas.
Background	<p>Moreton Bay Regional Council has submitted LGAQ motions regarding flying foxes in 2016, 2017 and 2018. The motions lobbied the State Government to (i) coordinate management and research into flying foxes, and (ii) support funding for flying fox management and dispersal.</p> <p>To date, no change in State Government policy has occurred.</p> <p>In early 2019, the State Government provided grant assistance to eligible residents in the Charters Towers Local Government Area</p>

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	<p>(LGA) affected by flying foxes. Assistance was used to mitigate the effects of living adjacent to a flying fox colony. The grant was available for the following items:</p> <ul style="list-style-type: none"> • Rainwater Tank First Flush system, • Rainwater Tank isolation valve (to prevent rainwater from entering tank), • Vehicle Cover, • Tree trimming/removal, and • House cleaning products. <p>This grant scheme was only available to residents within a designated area (in close proximity to Lissner Park, Charters Towers).</p> <p>In recognition that flying foxes travel large distances across multiple Local Government boundaries and impact many residents in urban areas, Moreton Bay Regional Council supports continued efforts to lobby the State Government to provide state wide management of flying foxes, including planning policies, research and funding support.</p> <p>Many aspects of the flying fox ecology are poorly understood, and this makes management a significant challenge. One of many knowledge gaps is an understanding of the population and distribution trends of urban flying fox colonies through the state.</p>
<p>What is the desired outcome sought?</p>	<p>The State Government:</p> <ol style="list-style-type: none"> a. Extend the flying fox conflict mitigation grant scheme to all Queensland residents to mitigate the effects of living near flying fox colonies. b. Incorporate flying fox management into the State Planning Policy with a focus on reducing potential conflict with residents by designating buffers between known colonies and residents. c. Coordinate funding and research into: <ol style="list-style-type: none"> a. Population distribution and trends in urban areas; b. Habitat preference and movement patterns of black and grey headed flying foxes; and c. Impacts of black and grey headed flying foxes in urban areas.

ITEM 1.3 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

#3 MBRC Motion - Compulsory Participation by Packaging Producers in the Australian Packaging Covenant Organisation (APCO)

Compulsory participation by packaging producers in the Australian Packaging Covenant Organisation (APCO)

Submitting council / organisation Moreton Bay Regional Council	
Title of motion	Increased advocacy for the introduction of compulsory participation by packaging producers in the Australian Packaging Covenant Organisation (APCO) and clear packaging reduction targets.
Council resolution # TBA	TBA
Date of council resolution TBA	Please select the date of resolution here
Motion	That the Local Government Association of Queensland lobby the State and Federal Government for the introduction of compulsory participation by packaging producers in the Australian Packaging Covenant Organisation (APCO) and legislated packaging reduction targets.
Background	<p>The Australian Packaging Covenant (Covenant) has been the principle national instrument to reduce the environmental impacts of consumer packaging in Australia since 1999.</p> <p>The Covenant forms the industry-led component of a co-regulatory arrangement underpinned by the <i>National Environment Protection (Used Packaging Materials) Measure 2011</i> (NEPM). It is agreed between the Australian Packaging Covenant Organisation Ltd, the representative body for signatories to the Covenant, and Commonwealth, state and territory governments, and is endorsed by the National Environment Protection Council.</p> <p>The Covenant document sets out the goals of the Covenant, how the Covenant is implemented, including the governance arrangements, and signatory eligibility and obligations.</p> <p>Participation at this time is voluntary and likely one of the reasons that national packaging reduction targets have not been achieved to date.</p> <p>New national packaging reduction targets, to be achieved by 2025, were set in April 2018:</p> <ol style="list-style-type: none"> 1. 100% reusable, recyclable or compostable packaging; 2. 70% of plastic packaging being recycled or composted; 3. 30% of average recycled content including in packaging; and

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	<p>4. The phase out of problematic and unnecessary single-use plastic packaging</p> <p>https://www.packagingcovenant.org.au/who-we-are/australias-2025-national-packaging-targets</p> <p>Councils across Australia have historically seen an increase year on year on packaging waste, including in littering and illegal dumping in their municipalities. With the near collapse of the recycling industry the cost burden on communities for managing packaging waste has increased significantly. Urgent action is required.</p>
<p>What is the desired outcome sought?</p>	<p>Council seeks advocacy and strategic support from the State and Federal Government to:</p> <ul style="list-style-type: none">• fast track the 2025 National Packaging Target;• legislate for the compulsory achievement of packaging reduction targets;• increase the compulsory participation of packaging producers in the industry product stewardship;• share community engagement responsibility to achieve the 2025 targets;• support local resource recovery solutions for existing materials accepted in the average comingled recyclable waste stream, and• support local resource recovery solutions for new materials entering comingled recycling bin streams including compostable biodegradable plastic packaging.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

ITEM 2.1

DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10

APPLICANT: Trustee for the GB Unit Trust C/- Urbis Pty Ltd

**OWNER: Mr Glenn J R Kingsley and Ms Bennendine B Woods,
Mr Scott A Greenbank and Ms Brook S Neilberding**

Meeting / Session: 2 PLANNING & DEVELOPMENT
Reference: A18421524 : 31 July 2019 - Refer Supporting Information A18843972, A18843709, A18843686
Responsible Officer: CB, Planner (PED Development Services)

Executive Summary

APPLICATION DETAILS	
Applicant:	Trustee for the GB Unit Trust C/- Urbis Pty Ltd
Lodgement Date:	11 September 2018
Properly Made Date:	17 September 2018
Confirmation Notice Date:	25 September 2018
Information Request Date:	10 October 2018
Info Response Received Date:	24 January 2019
Public Notification Dates:	15 February 2019 to 8 March 2019
No. of Submissions:	Properly Made: 5 Not Properly Made: Nil
Decision Due Date:	12 August 2019
Prelodgement Meeting Held:	Yes (PRE/4471)

PROPERTY DETAILS	
Division:	Division 10
Property Address:	5 & 7 Bringelly Street, Arana Hills
RP Description	Lot 569 RP 94565 and Lot 568 RP 94565
Land Area:	1,429m ²
Property Owner	Mr Glenn J R Kingsley and Ms Bennendine B Woods, Mr Scott A Greenbank and Ms Brook S Neilberding

STATUTORY DETAILS	
Planning Legislation:	Planning Act 2016
Planning Scheme:	MBRC Planning Scheme
Planning Locality / Zone	General Residential Zone - Next generation neighbourhood precinct
Level of Assessment:	Impact Assessment

This application seeks a Material Change of Use - Development Permit for a Child Care Centre at 5 & 7 Bringelly Street, Arana Hills on land described as Lot 569 RP94565 and Lot 568 RP94565, having a combined site area of 1,429m².

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ITEM 2.1 DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 - (Cont.)

It is proposed to develop a Child Care Centre to cater for 75 places on site. The building is proposed to be two (2) storey, with a total gross floor area of 650m², not inclusive of the 470m² outside play area. A total of thirteen (13) car parking spaces and a service vehicle space are proposed, consistent with the minimum car parking requirements suggested by the planning scheme.

The application was publicly advertised with five (5) submissions received. The proposed land use is consistent with the General Residential Zone - Next Generation Neighbourhood Precinct Code and the intent of the MBRC Planning Scheme. Therefore, the proposal is recommended to be approved, subject to conditions.

OFFICER'S RECOMMENDATION

- A. That Council, in accordance with the *Planning Act 2016*, approves the development application for a Material Change of Use - Development Permit for Child Care Centre at 5-7 Bringelly Street, Arana Hills, described as Lot 568 and 569 on RP94565, subject to the following plans/documents and conditions:

Approved Plans and Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Cover Sheet	A0.00, Rev 5	Thomson Adsett	22/05/2019
Site Context Plan	A10.1 Rev 4	Thomson Adsett	16/04/2019
Sections and Elevations 02	A30.2Rev 3	Thomson Asdett	27/06/2019
Perspectives	A40.1 Rev 5	Thomson Asdett	27/06/2019
Site Plan - Landscaping	No Reference	Cusp/Denmac Nominees	18/07/2019

Plans and Documents to be Amended			
Plan / Document Name	Reference Number	Prepared By	Dated
Site Plan - Lower Level & Floor Plan - Upper Level	A21.1 Rev 9	Thomson Adsett	27/06/2019
Sections & Elevations 01	A30.1 Rev 6	Thomson Adsett	27/06/2019
Noise Impact Assessment	Job No. 18-066	MWA Environmental	13/08/2018

Conditions

CONDITION		TIMING
MATERIAL CHANGE OF USE - CHILD CARE CENTRE		
DEVELOPMENT PLANNING		
1	Approved Plans and/or Documents	
	Undertake development generally in accordance with the approved plans and/or documents. These plans and/or documents will form part of the approval, unless otherwise amended by conditions of this approval.	Prior to commencement of use and to be maintained at all times.

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ITEM 2.1 DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 - (Cont.)

CONDITION		TIMING
2	Amended Site Plan Required	
A	<p>Submit an amended Site Plan incorporating the following:</p> <ul style="list-style-type: none"> (i) 6m three chord truncations to the Patricks Road / Hoxton Street intersection and Hoxton Street / Bringelly Street intersection frontages. (ii) The disabled parking bay fully contained within the site boundary. (iii) Wheel stops to the parking bays fronting onto the proposed footpath in accordance with AS2890.1 Section 2.4.5. 	Prior to any approval of Building Works.
B	Obtain approval from Council for the amended Site Plan in accordance with (A) above.	
C	Implement the requirements and recommendations of the approved plan(s). The approved amended plan will form part of the approval.	Prior to commencement of use.
3	Amended Elevation Plan Required	
A	<p>Submit amended Sections & Elevation Plans incorporating the following:</p> <ul style="list-style-type: none"> (i) A Patrick Road verge extending into the site a minimum distance of 5.0 metres from the existing Patrick Road kerb invert with the ground level of the building setback that distance with the extended verge graded towards the kerb and channel. Batters and retaining walls within this area are not to occur; and (ii) A minimum clearance of 2.7 metres between the finished ground level of the extended verge and the underside of the first level of the building with no services, pipes, conduits or the like to be visible from Patrick Road or attached to the underside of the first level or wall of the ground level orientated to Patrick Road; and (iii) A volumetric easement in favour of the Council for access and services purposes across the front of the development site fronting Patrick Road in the space under the first level between the frontage of the site to Patrick Road and the wall of the ground level fronting Patrick Road. 	Prior to any approval of Building Works.
B	Obtain approval from Council for the amended Site Plan in accordance with (A) above.	
C	Implement the requirements and recommendations of the approved plan/s. The approved amended plan/s will form part of the approval.	Prior to commencement of use.
4	Amended Acoustic Attenuation Report Required	
A	<p>Submit an amended noise impact assessment prepared by a suitably qualified acoustic consultant in accordance with Planning Scheme Policy - Noise.</p> <p>The acoustic impact assessment is to take into consideration the overland flow path located on the western boundary of the site.</p> <p>Note: If an acoustic barrier is recommended for above 2 metres in height, the barrier must be constructed with an opaque material to the</p>	Prior to the commencement of the use and to be maintained at all times.

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CONDITION		TIMING
	height of 2 metres and the remainder of the barrier is to be constructed of a transparent material.	
B	Obtain approval from Council for the acoustic impact report in accordance with (A) above.	
C	Implement all noise attenuation measures recommended in the approved acoustic report.	
D	Provide certification from a suitably qualified person that the above attenuation measures have been installed/implemented in accordance with the specifications of the approved acoustic report.	
5	Survey	
A	Amalgamate Lots 568 and 569 RP94565 into one lot on a plan of survey. The Plan of Survey must be registered with the Department of Natural Resources and Mines and a new certificate of title issued.	Prior to commencement of Building Works on the site.
B	Provide a volumetric access and services easement along the frontage of the site to Patrick Road in accordance with the approved plans in favour of the Council.	Prior to commencement of use.
C	Dedicate land as road reserve in the form of 6m three chord truncations as shown on the approved plans. This condition has been imposed under section 145 of the <i>Planning Act 2016</i> .	
6	On-Site Car Spaces	
A	Provide at least fourteen (14) vehicle spaces on site with one (1) of these vehicle spaces to accommodate a Small Rigid Vehicle.	Prior to commencement of use and to be maintained at all times.
B	Provide for the manoeuvring of vehicles on site, generally in accordance with the approved plan. Car spaces, access lanes and driveways shown on the approved plan must not be used for any other purpose.	
7	Bicycle Parking Facilities	
	Install secure bicycle parking facilities for a minimum of four (4) bicycles on the site. Bicycle parking is to be provided in accordance with Austroads (2008), Guide to Traffic management - Part 11: Parking.	Prior to commencement of use and to be maintained.
8	Operating Capacity	
	Ensure the capacity of the Child care centre is limited to a maximum of seventy-five (75) children on site at any one time.	At all times.
9	Premises Hours of Operation	
	Limit the hours of operation to the following; (i) 7am to 6:30pm Monday to Sunday; and (ii) Outside play areas are to only be used between 7am and 6:00pm, in accordance with the recommendations of the approved Noise Impact Assessment.	At all times.

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CONDITION		TIMING
10	Street Trees	
A	Provide street trees along all of the road frontages of the subject site in accordance with Planning scheme policy - Integrated design Appendix D - Landscaping that as a minimum, replace the number of existing trees caused to be removed by the development.	Prior to commencement of use and to be maintained at all times.
11	Landscaping Plan	
A	Provide landscaping on site generally in accordance with the approved landscape plan (referenced as Statement of Landscape Intent) and Planning Scheme Policy - Integrated Design Appendix D - Landscaping.	Prior to commencement of use.
B	Provide certification, from a suitably qualified person, that landscaping has been implemented in accordance with (A) above.	
C	Maintain the landscaping.	At all times.
12	Vehicle Encroachment	
	Protect all landscaped areas and pedestrian paths adjoining any car parking areas from vehicular encroachment by wheel stops, kerbing or similar.	Prior to the commencement of the use and to be maintained at all times.
13	Visibility	
A	Screen the Loading/Unloading Facilities, Plant Areas, Refuse Storage and other Outdoor Storage Facilities on the site from direct view from any adjoining road or public space.	Prior to commencement of use and to be maintained at all times.
B	Ensure windows installed in the building elevation fronting onto Patricks Road are kept clearing of advertising material, blinds, etc to preserve casual surveillance and use transparent glass unless approved otherwise by the Council in writing based on operational requirements.	
14	Water and/or Sewerage	
	Submit to Council a Certificate of Completion or Provisional Certificate of Completion for the development from the Northern SEQ Distributor–Retailer Authority (Unitywater) confirming: <ul style="list-style-type: none"> (i) a reticulated water supply network connection is available to the land; and (ii) a sewerage network connection is available to the land; and (iii) all the requirements of Unitywater have been satisfied. 	Prior to commencement of use.
15	Fibre Ready Telecommunications – Single	
A	Provide Fibre-Ready telecommunications infrastructure (Internal and External conduit paths) in accordance with NBN Co Guideline New Developments or NBN Co. Preparation and Installation Guide for SDUs and MDUs as amended, that: <ul style="list-style-type: none"> (i) Extends the service drop conduit from the property boundary to the external Premises Connection Device (PCD) or the likely location of the PCD; and (ii) Extends a communications conduit with drawstring from the external PCD or the likely location of the PCD to the internal Fibre Wall Outlet (FWO) or the likely location of the FWO. 	Prior to commencement of use.

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CONDITION		TIMING
B	<p>Provide certification to Council from the installer or an RPEQ engineer (electrical engineer) that the works and infrastructure required in (A) above has been done.</p> <p>Note: A template for certification is available from council for the purpose of this condition.</p>	
16	Telecommunications Internal Wiring	
A	<p>Install internal wiring (Category 6 or better) within each room in the building from the expected location of any future Network Termination Device (NTD) for High Speed Broadband (based on the recommended locational criteria in the NBN Co Guideline (MDU Building Design Guide for New Developments or NBN Co. Preparation and Installation Guide for SDUs and MDUs) to the same connection points in the building that would have been or have been installed for telephone and television connections; including but not limited to staff rooms, reception, offices, play rooms and the like.</p>	Prior to commencement of use.
B	<p>Provide certification from the installer or an RPEQ engineer (electrical engineering) that the wiring required in (A) above has been done.</p> <p>Note: A template for certification is available from Council for the purpose of this condition. Installers are recommended to be a registered cabler.</p>	
17	Electricity	
A	<p>Provide an underground electrical connection to the proposed development from the reticulated electricity network.</p>	Prior to commencement of use.
B	<p>Provide certification from a suitably qualified person that the minimum safe clearance to overhead electrical lines to any building has been achieved. Development is not to result in a reduction in height of the existing High Voltage 33KV Network along the Patricks Road frontage or any other associated electrical/telecommunications infrastructure.</p>	
C	<p>Relocate the Low Voltage powerlines along the Hoxton Street frontage of the site, underground.</p>	
ENVIRONMENTAL HEALTH		
18	Waste Management Plan	
A	<p>Implement the approved waste management arrangements identified on the approved plan.</p> <p>Note: This development will use 2 x 1.1m³ bins serviced at the kerbside of Bringelly Street.</p>	Prior to commencement of use.
B	<p>Manage waste in accordance with SC 6.20 Planning Scheme Policy - Waste.</p>	
C	<p>Provide a bin wash down facility connected to sewer as per SC 6.20 Planning Scheme Policy - Waste.</p>	Prior to commencement of use and to be maintained at all times.
19	External Lighting	
A	<p>Install external lighting in accordance with AS4282-1997 - (Control of the Obtrusive Effects of Outdoor Lighting) or as amended.</p>	

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CONDITION		TIMING
B	Provide certification from a suitably qualified person that external lighting has been installed in accordance with AS4282-1997 - (Control of the Obtrusive Effects of Outdoor Lighting).	Prior to commencement of use and for (A) to be maintained at all times.
20	Pedestrian Lighting	
A	Install lighting in any pedestrian areas that require illumination in accordance with AS 1158.3.1 Pedestrian Area (Category P) Lighting – Performance and installation design requirements or as amended.	Prior to commencement of use and for (A) to be maintained at all times.
B	Provide certification from a suitably qualified person that lighting for pedestrian areas satisfies the intent of AS 1158.3.1 Pedestrian Area (Category P) Lighting – Performance and installation design requirements or as amended.	Prior to commencement of use.
DEVELOPMENT ENGINEERING		
21	Replace Existing Council Infrastructure	
	Replace existing Council infrastructure (including but not limited to street trees and footpaths) that is damaged as part of works carried out in association with the development to Council's standards.	Prior to commencement of use.
22	Alterations and Relocation of Existing Services	
	Ensure any alteration or relocation in connection with or arising from the development to any service, installation, plant, equipment or other item belonging to or under the control of an entity engaged in the provision of public utility services is to be carried out with the development and at no cost to Council unless agreed to in writing by the Council.	Prior to commencement of use.
23	Stormwater	
	Carry out the development to ensure that adjoining properties, reserves and roads are protected from ponding or nuisance from stormwater as a result of any works undertaken.	To be maintained at all times.
24	Pathways	
A	Construct, at no cost to Council, a minimum 2.5 metre wide reinforced concrete pathway to the full Patrick road frontage of the development. The Patricks Road frontage is to be provided with a 1.5 m wide front verge and 1.0 m rear verge (partially extending into the proposed ground floor boundary setback). A suitable pathway width and alignment transition is to be provided fronting Lot 312 on RP94565. The rear verge (on private land) is to be landscaped with plant species (ground covers) capable of living in shade and irrigated as necessary to ensure the long term survival and longevity of the plantings. This condition has been imposed under section 145 of the <i>Planning Act 2016</i> .	Prior to commencement of use and to be maintained at all times.
B	Construct, at no cost to Council, a minimum 2.0 metre wide reinforced concrete pathway to the full Bringelly Street and Hoxton Street frontages of the development. This condition has been imposed under section 145 of the <i>Planning Act 2016</i> .	

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CONDITION		TIMING
C	Provide certification from a suitably qualified Registered Professional Engineer Queensland (RPEQ) that all works have been designed and constructed in accordance with this permit condition with the exception of the landscaping works that are to be certified by a suitably qualified person.	
25	Driveway Crossover	
A	Construct a driveway crossover to the proposed development from Bringelly Street in accordance with the approved plans and documents of development and MBRC Standard Drawing RS-051 ensuring it does not cause any impact on upstream land in respect to maintaining stormwater conveyance.	Prior to commencement of use.
B	Provide certification from a suitably qualified Registered Professional Engineer Queensland (RPEQ) that all works have been designed and constructed in accordance with this permit condition.	
26	Existing Driveway Crossover	
	Remove completely all redundant driveway crossovers fronting the development site on Patricks Road and Hoxton Street. Reinstate all disturbed areas (including kerb and channel) to Council's standards current at the time of development.	Prior to commencement of use.
27	Access, Internal Roadways, Parking and Servicing Areas	
A	Design and construct sealed (concrete or bitumen) accesses, internal roadways, parking and servicing areas (and associated works), in accordance with the approved plans and documents of development, the Department of Transport and Main Roads Manual of Uniform Traffic Control Devices (MUTCD), Australian Standards and the MBRC Planning Scheme current at the time of the building works application.	Prior to commencement of use and to be maintained at all times.
B	Provide certification from a suitably qualified Registered Professional Engineer Queensland (RPEQ) that all works have been designed and constructed in accordance with this permit condition.	Prior to commencement of use.

ADVICES	
1	Aboriginal Cultural Heritage Act 2003
	<p>The <i>Aboriginal Cultural Heritage Act 2003</i> commenced in Queensland on April 16, 2004. Under the Act, indigenous parties are key in assessing cultural heritage significance.</p> <p>The <i>Aboriginal Cultural Heritage Act 2003</i> establishes a Duty of Care for indigenous cultural heritage. This applies on all land and water, including freehold land. The Cultural Heritage Duty of Care lies with the person or entity conducting the activity.</p> <p>Penalty provisions apply for failing to fulfil the Cultural Heritage Duty of Care.</p> <p>Those proposing an activity that involves additional surface disturbance beyond that which has already occurred on the proposed site need to be mindful of the Duty of Care requirement.</p> <p>Details of how to fulfill the Duty of Care are outlined in the Duty of Care Guidelines gazetted with the Act.</p>

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	Council strongly advises that you contact the relevant state agency to obtain a copy of the Duty of Care Guidelines and further information on the responsibilities of developer under the terms of the <i>Aboriginal Cultural Heritage Act 2003</i> .
2	Adopted Charges
	<p>Payment of an Adopted Infrastructure Charge in accordance with Council's Infrastructure Charges Resolution (No. 8) dated 14 August 2018 or as amended apply to this development approval.</p> <p>From 1 July 2014, Moreton Bay Regional Council no longer issues an Infrastructure Charges Notice on behalf of Unitywater for water supply and sewerage networks and therefore a separate Infrastructure Charges Notice may be issued directly to the applicant by Unitywater in respect to this development approval.</p> <p>Payment of Infrastructure Charges is to be in accordance with the Infrastructure Charges Notice issued with this development approval and any Infrastructure Charges Notice issued by Unitywater. From 1 July 2014, all Infrastructure Charges for infrastructure networks controlled by Unitywater (eg. water and/or sewerage) regardless of when the Infrastructure Charges Notice was issued are to be paid directly to Unitywater while Infrastructure Charges for networks controlled by Moreton Bay Regional Council will continue to be paid directly to Moreton Bay Regional Council.</p>
3	Food Premises - Food Business Licence Advice
	<p>In accordance with the Food Act 2006 the following must be submitted to Council prior to the commencement of construction or fit out of any licensable food business:</p> <ul style="list-style-type: none"> • An application for food business licence. • Plans and elevations (refer to note below). • Supporting documentation. • Relevant fee. <p>Please Note: The application is assessed against the provisions of the <i>Food Act 2006, Australia and New Zealand Food Standards Code and AS 4674 – Design, construction and fit-out of food premises</i>.</p>

B. That the following information be included in the Decision Notice.

Decision Notice information

	Details to Insert
Application Type	Material Change of Use - Development Permit for Child Care Centre
Relevant Period of Approval	Development Permit - Six (6) years
Section 64(5) Deemed Approval	Not applicable
Superseded Planning Scheme	Not applicable
Variation approval affecting the Planning Scheme	Not applicable
Other Necessary Permits	Building Works Approval
Codes for Accepted Development	Not applicable
Referral Agencies	There are no Referral Agencies
Submissions	There were five (5) properly made submissions about this application.

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REPORT DETAIL

1. Background

On 27 April 2018, a prelodgement meeting was held with Council (PRE/4471) to discuss a proposed development for a Child care centre.

2. Explanation of Item

2.1 Proposal Details

This application seeks a Material Change of Use - Development Permit for a Child Care Centre at 5 & 7 Bringelly Street, Arana Hills on land described as Lots 568 and 569 RP 94565 having a combined site area of 1,429m². It is proposed to develop a Child Care Centre to cater for 75 places on site.

The building is proposed to be two (2) storey, having a maximum height of 9.40 metres and consisting of five (5) activity rooms, kitchen, office, powder room, two (2) sleep rooms, reception and upper level playscape terrace, with a total gross floor area of 650m², not inclusive of the 470m² outside play area. The proposed building has been designed to address and present an active frontage to Patricks Road. The ground floor of the building is proposed to be setback approximately 1.26m from Patricks Road, while the upper level of the building is proposed to be built to boundary located on the Patricks Road frontage. The applicant is proposing to provide an interface through the provision of large, opaque windows. The applicant has demonstrated that the windows will allow sightlines from the street into two (2) activity rooms in addition to the office, reception and staff room. Further, one (1) window has been designed to span from the ground to upper floor.

The outdoor play area and carparking is located at the rear of the building facing Bringelly Street. The applicant is proposing to provide an interface through appropriate low landscaping that permits casual surveillance and good pedestrian access from the street to the centre. Acoustic fencing has been recommended along sections of the northern boundary where adjoining residential uses.

Access to the proposed Child care centre is proposed from Bringelly Street via a new 7.875m wide vehicular crossover. A total of thirteen (13) car parking spaces and a service vehicle space are proposed, consistent with the minimum car parking requirements suggested by the planning scheme.

The site has frontage to Patricks Road which is an Arterial Road controlled by Council and nominated in the MBRC Planning Scheme Policy - Integrated Design - Appendix A as having a preferred 31 metre wide road reserve. The existing road reserve of Patricks Road is 20 metres wide, however, advice has been received by Council's Traffic and Transport section that while Patricks Road functions as an Arterial Road, it is unlikely it would be widened to a four-lane Arterial road in the future. In this instance, widening of the road carriageway is therefore not required. The current verge of Patricks Road is approximately 3.90m (in lieu of 5.00m), therein providing limited opportunity for pedestrian use and accessibility concurrent to limiting the opportunities for street trees and landscaping. In response, the applicant has proposed for the ground level of the building to be setback 1.26 metres into the site, from the Patricks Road boundary to facilitate a verge and footpath width in accordance with the PSP. Under this arrangement, the rear 'verge' (area beyond the pedestrian pathway) would be located within the subject site.

2.2 Description of the Site and Surrounds

Directions	Planning Scheme Zone	Current Land Use
North	General Residential Zone - Next generation neighbourhood precinct	Place of worship and Community care centre; Dwelling houses and associated outbuildings
South	General Residential Zone - Next generation neighbourhood precinct	Dwelling houses and associated outbuildings

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Directions	Planning Scheme Zone	Current Land Use
East	Centre Zone - District Centre precinct	Shops; Food and drink outlet; and Health care services.
West	General Residential Zone - Next generation neighbourhood precinct	Dwelling houses and associated outbuildings

2.3 Assessment Benchmarks related to the *Planning Regulation 2017*

The *Planning Regulation 2017* (the Regulation) prescribes Assessment Benchmarks that the application must be carried out against, which are additional or alternative to the Assessment Benchmarks contained in Council's Planning Scheme.

These Assessment Benchmarks are prescribed as being contained in:

- the South East Queensland Regional Plan and Part E of the State Planning Policy; and
- Schedule 10 of the Regulation.

Applicable Assessment Benchmarks:	Nil
SEQ Regional Plan Designation:	Urban Footprint
Koala Habitat Designation:	Nil

2.3.1 State Planning Policy

A new State Planning Policy came into effect on 3 July 2017 and is not currently integrated into the MBRC Planning Scheme. The following assessment benchmarks are to be applied to the assessment of development applications until the State interests have been appropriately integrated into Council's planning scheme. Assessment against the SPP assessment benchmarks is as follows:

Assessment benchmark - livable communities		
Applicable to Development	SPP requirement	Comment
No	None	Not applicable
Assessment benchmark - mining and extractive resources		
Applicable to Development	SPP requirement	Comment
No	None	Not applicable
Assessment benchmarks - water quality		
Applicable to Development	SPP requirement	Comment
Yes	(1) Development is located, designed, constructed and operated to avoid or minimize adverse impacts on environmental values arising from	An assessment of the proposed development has been undertaken against the applicable SPP

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	<ul style="list-style-type: none"> (a) altered stormwater quality and hydrology (b) waste water (c) the creation or expansion of non-tidal artificial waterways (d) the release and mobilization of nutrients and sediments. <p>(2) Development achieves the applicable stormwater management design objectives outlined in tables A and B (Appendix 2)</p> <p>(3) Development in a water supply buffer area avoids adverse impacts on drinking water supply environmental values.</p>	<p>requirements and the proposal has been determined to comply (note best practise management required as site area less than 2500m²).</p>
Assessment benchmarks - natural hazards, risk and resilience		
Applicable to Development	SPP Requirement	Comment
Yes	<p>Erosion prone areas within a coastal management district:</p> <ul style="list-style-type: none"> (1) Development does not occur in an erosion prone area within a coastal management district unless the development cannot feasibly be located elsewhere as is: <ul style="list-style-type: none"> (a) coastal dependent development; or (b) temporary, readily relocatable or able to be abandoned development; or (c) essential community infrastructure; or (d) minor redevelopment of an existing permanent building or structure that cannot be relocated or abandoned. (2) Development permitted in (1) above, mitigates the risks to people and property to an acceptable or tolerable level. <p>Bushfire, flood, landslide, storm tide inundation, and erosion prone areas outside the coastal management district:</p> <ul style="list-style-type: none"> (3) Development other than that assessed against (1) above, avoids natural hazard areas, or where it is not possible to avoid the natural hazard area, development mitigates the risks to people and property to an acceptable or tolerable level. <p>All natural hazard areas:</p> <ul style="list-style-type: none"> (4) Development supports and does not hinder disaster management 	<p>An assessment of the proposed development has been undertaken against the applicable SPP requirements and the proposal has been determined to comply.</p>

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	<p>response or recovery capacity and capabilities.</p> <p>(5) Development directly, indirectly and cumulatively avoids an increase in the severity of the natural hazard and the potential for damage on the site or to other properties.</p> <p>(6) Risks to public safety and the environment from the location of hazardous materials and the release of these materials as a result of a natural hazard are avoided.</p> <p>(7) The natural processes and the protective function of landforms and the vegetation that can mitigate risks associated with the natural hazard are maintained or enhanced.</p>	
Assessment benchmarks - strategic airports and aviation facilities		
Applicable to Development	SPP Requirement	Comment
No	None	Not applicable

2.3.2 South East Queensland Regional Plan

The site is located in the Urban Footprint designation.

The development proposal is for an urban activity in the Urban Footprint, and there are no requirements in the State Planning Regulatory Provisions applicable to the development proposal.

2.3.3 Schedule 10, Part 10 of the Regulation – Koala Habitat Area

Koala Habitat Area - Low value rehabilitation

The site is located in a Priority Koala Assessable Development Area. An assessment as to how the development satisfies the provisions in the Regulation has been undertaken, and the proposal is consistent.

2.4 Assessment Against Local Categorising Instrument - Moreton Bay Regional Council Planning Scheme

An assessment against the relevant parts of the planning scheme is set out below.

2.4.1 Strategic Framework

An assessment against the Strategic Framework is not required by the development proposal.

2.4.2 Assessment of Applicable Codes

Code Compliance Summary

The assessment below identifies how the development proposal achieves the assessment benchmarks and where the development proposal;

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- (a) proposes an alternative 'Example' satisfying or not satisfying the corresponding Performance Outcome; and
- (b) proposes an outcome where no 'Example' is stated in the code and the proposed outcome does not satisfy the corresponding Performance Outcome.

Assessment Benchmarks	Compliance with Overall Outcomes	Performance Outcomes assessment is required
Zone Code		
General Residential Zone Code - Next generation neighbourhood precinct	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	PO25

The assessment of the development proposal against the Performance Outcomes of the applicable code(s) is discussed below in section 2.4.3.

2.4.3 Performance Outcome Assessment

Performance Outcome	Example
General Residential Zone Code - Next generation neighbourhood precinct	
<p>PO25 Upgrade works (whether trunk or non-trunk) are provided where necessary to:</p> <ul style="list-style-type: none"> a. ensure the type or volume of traffic generated by the development does not have a negative impact on the external road network; b. ensure the orderly and efficient continuation of the active transport network; c. ensure the site frontage is constructed to a suitable urban standard generally in accordance with Planning scheme policy - Integrated design. <p>Note - An Integrated Transport Assessment (ITA) may be required to demonstrate compliance with this performance outcome refer to Planning scheme policy - Integrated transport assessment for guidance on when an ITA is required. An ITA should be prepared in accordance with Planning scheme policy - Integrated transport assessment.</p> <p>Note - The road network is mapped on Overlay map - Road hierarchy.</p> <p>Note - The primary and secondary active transport network is mapped on Overlay map - Active transport.</p> <p>Note - To demonstrate compliance with c. of this performance outcome,</p>	<p>No example provided.</p>

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Performance Outcome	Example
<p>site frontage works where in existing road reserve (non-trunk) are to be designed and constructed as follows:</p> <ul style="list-style-type: none"> i. Where the street is partially established to an urban standard, match the alignment of existing kerb and channel and provide carriageway widening and underground drainage where required; or ii. Where the street is not established to an urban standard, prepare a design that demonstrates how the relevant features of the particular road as shown in the Planning scheme policy - Integrated Design can be achieved in the existing reserve. <p>Note - Refer to Planning scheme policy - Integrated design for road network and active transport network design standards.</p>	
<i>Performance Outcome Assessment</i>	
<p>The site has frontage to Patricks Road which is an Arterial Road controlled by Council and nominated in the MBRC Planning Scheme Policy - Integrated Design - Appendix A as having a preferred 31 metre wide road reserve. The existing road reserve of Patricks Road is 20 metres wide, however, advice has been received by Council’s Traffic and Transport section that while Patricks Road functions as an Arterial Road, it is unlikely it would be widened to a four-lane Arterial road in the future. In this instance, widening of the road carriageway is therefore not required.</p> <p>The current verge of Patricks Road is approximately 3.90m (in lieu of 5.00m), therein providing limited opportunity for pedestrian use and accessibility concurrent to limiting opportunities for street trees and landscaping. In response, the applicant has proposed for the ground level of the building to be setback approximately 1.26 metres into the site, from the Patricks Road boundary to facilitate a verge and footpath width in accordance with the PSP. Under this arrangement, the ‘rear verge’ (area beyond the pedestrian pathway) would be located within the subject site. Although the land has not been dedicated to Council, the increased setback of the building will facilitate a verge and footpath width that is in accordance with the intent of the PSP in terms of functionality. As such, the proposed design will not negatively affect the road network, will ensure the orderly and efficient continuation of the active transport network and is generally in accordance with Planning scheme policy - Integrated design, noting that the rear ‘verge’ would be located within the subject site.</p> <p>To secure access across the rear verge being within private land, it is recommended that if the development application is approved, that it be a requirement to provide a volumetric access and services easement along the Patricks Road frontage that extends only up to the underside of the first floor in favour of Council. It is also recommended that the underside of the first floor have a minimum height of 2.7 metres to ensure ample height for pedestrian movements and to create the impression of an awning.</p> <p>The proposal has on this basis therefore demonstrated it is in compliance with the requirements of the Performance Outcome.</p>	

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2.5 Overall Outcome Assessment

The development proposal complies with Performance Outcome PO25 of the General residential zone Code - Next Generation neighbourhood precinct. Therefore, the proposal is not required to be assessed against the applicable Overall Outcomes of the code.

2.6 Trunk Infrastructure

In accordance with section 4 of the Moreton Bay Regional Council Planning Scheme, the subject site is located in the identified Priority Infrastructure Area. Infrastructure charges applying to the land, where applicable, are to be applied in accordance the Council's Charges Resolution No. 8 commencing on 14 August 2018 (CR).

2.6.1 Levied Charge

In accordance with section 10 of the CR, a Levied Charge is applicable to the development proposal and has been calculated as shown in the Infrastructure Charges Notice taking into consideration any applicable credits or offsets.

2.6.2 Levied Charge Offset or Refund

The development does not propose to dedicate land along the Patricks Road frontage as Trunk Infrastructure and therefore there is no offset or refund applicable to the development proposal.

2.6.3 Additional Trunk Infrastructure Costs

In accordance with section 130 of the *Planning Act 2016*, an additional payment condition may be imposed if the proposed development;

- (a) generates infrastructure demand of more than what is required to service the type or scale of future development assumed in the LGIP; or
- (b) requires new trunk infrastructure earlier than when identified in the LGIP; or
- (c) is for premises located completely or partly outside the Priority Infrastructure Area; and

The development will impose additional trunk infrastructure costs on Council after taking into account the levied charge and any trunk infrastructure provided, or to be provided by the development.

In this instance, having assessed the proposed development, it does not warrant the imposition of an additional payment condition.

2.7 Recording of particular approvals on the MBRC Planning Scheme

Not Applicable in this instance.

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2.8 Referrals

2.8.1 Council Referrals

2.8.1.1 Development Engineering

1. The submitted Site Plan and Elevations require amendment to address the following:
 - A 6 m three chord truncation to the Patricks Road / Hoxton Street intersection and Hoxton Street / Bringelly Street intersection. Truncations were indicated on previous plans but removed on the latest submission.
 - A revised disabled parking bay to maintain the bay fully within the site in consideration of the adjacent truncated frontage.
 - Wheel stops to the parking bays fronting onto the footpath to prevent vehicle encroachment.
 - A Patrick Road verge (including the ground floor boundary setback) indicating grades toward the kerb in place of the batter toward the building as indicated.
2. The building wall setback 5m (with second storey overhang to the boundary) from the Patricks Road kerb with the existing verge width catering for the required 2.5 m wide pathway. It is recommended that the developments Patrick Road frontage be conditioned for a 1.5m front verge, 2.5m pathway and the 1.0m rear verge which partially extends within the boundary setback.
3. The development frontage roads range from local collector to arterial road. Both road types require a pathway to both sides so it is recommended that the development be conditioned to provide minimum 2 m pathways to the Hoxton Street and Bringelly Street frontages.

2.8.1.2 Environmental Health

Lighting

It is recommended that conditions are included to ensure suitable lighting is installed.

Waste Management

A plan details waste management arrangements where 2 x 1.1m³ bins will be stored in an enclosure and serviced at the street kerbside by a 12.5m long HRV. As a consequence the recommendations of this report include a condition that the development be undertaken in accordance with the plan.

Noise

A Noise Impact Assessment prepared by MWA Environmental dated 13 August 2018, report number 18-066, was submitted in support of the application and recommends ways to ameliorate impacts that are considered acceptable. The report assessed the potential noise impacts from road traffic onto the development and assessed the potential noise impacts from the outdoor play areas, car parking and mechanical plant onto nearby sensitive uses. The report provided the following recommendations in order to achieve acceptable acoustic amenity with the proposed development:

- A 2.0m to 2.2m high acoustic barrier to be constructed on top of a retaining wall along the north-west to western boundary of the property.

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- The hours of use of the outdoor play area of the child care centre should be between 7am to 6pm.
- Appropriate building façade treatments are required for the childcare building to achieve acceptable noise amenity from future road traffic noise.

It is acknowledged that there will be an overland flow path which will be located along the western boundary of the site where the acoustic barrier will be located.

As a consequence the recommendations of this report include a condition that an amended acoustic impact assessment be provided to take into consideration the overland flow path.

Food Premises - Food Business Licence

The development may incorporate a licensable food business under the Food Act 2006 that will have specific structural requirements. As a consequence the recommendations of this report include an advice for a Food Business Licence.

2.8.2 Referral Agencies

2.8.2.1 Concurrence Agencies - Department of Infrastructure, Local Government and Planning

There were no Concurrence Agencies involved in assessing this development application.

2.8.2.2 Advice Agencies

There were no Advice Agencies involved in assessing this application.

2.8.2.3 Third Party Agencies

There were no Third Party Agencies involved in assessing this application.

2.9 Public Consultation

2.9.1 Public Notification Requirements under the Development Assessment Rules

- (a) Public Notification was served on all adjoining landowners on 14 February 2019.
- (b) The development application was advertised in the North West News on 14 February 2019
- (c) A notice in the prescribed form was posted on the relevant land on 14 February 2019 and maintained for a period of 15 business days until 7 March 2019.

2.9.2 Submissions Received

Council received the following types of submissions in respect to this development application.

Type		Number of Signatures	Number of Submissions
Properly Made	Letter, Email, Fax		5
	Petition		-
Not Properly Made	Letter, Email, Fax		-
	Petition		-
Total			5

The matters raised within the submission(s) are outlined below:

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Assessment of Submissions
<p><u>Issue</u> On-street parking and development access will create issues for the intersection and road function.</p>
<p><u>Discussion</u></p> <p>The proposed development access is an acceptable distance from the Hoxton Street intersection and the existing line marking and signage prohibits on-street parking fronting the development.</p> <p>Council Engineers have reviewed and endorsed the Traffic Impact Assessment Report which states the development does not significantly impact upon the intersection and the proposed location of the driveway is acceptable. Further, the applicant is required to provide a three-chord x 6m truncation for the Hoxton/Bringelly Street intersection to improve sightlines.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p><u>Issue</u> The development has insufficient on-site parking to cater for both staff and visitor parking.</p>
<p><u>Discussion</u></p> <p>In accordance with the MBRC Planning Scheme General Residential Zone Code - Next generation neighbourhood precinct (Table 6.2.6.3.5 Car Parking Spaces), a development application for a Child Care Centre within the 800m walkable catchment of a higher order centre is required to provide a minimum of 1 space per 50m² Gross Floor Area (GFA) and a maximum of 1 space per 30m² GFA. The proposed building consists of 650m² of GFA, requiring a minimum of 13 car spaces. The proposed development has provided the minimum of 13 car spaces, plus a SRV vehicle space. Therefore, the proposed number of car spaces on site are compliant with the MBRC Planning Scheme requirements.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p><u>Issue</u> The mapped Overland Flow Path impacting the building and safety of children</p>
<p><u>Discussion</u></p> <p>Overland flow is characterised by shallow stormwater flows of short duration during an immediate storm event. The proposed building floor level is approximately 0.8 m above the Bringelly Street frontage and is protected by the boundary wall from the Patricks Road frontage. As the peak storm events are typically of short duration, children and staff may seek refuge within the childcare building until safe to exit.</p> <p>This is not sufficient grounds for refusal of the application.</p>
<p><u>Issue</u> Loss of amenity</p>
<p><u>Discussion</u></p> <p>The Planning Scheme does not restrict commercial or retail uses from being located next to residential uses, but instead seeks to ensure that uses do not cause a detrimental impact upon neighbouring properties.</p> <p>The proposed development has been designed to have the child care centre built to the Patricks Road front boundary to utilise the remainder of the site for car spaces, play areas</p>

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and create an active frontage to a Council arterial road (Patricks Road). The intention of the zone code is to encourage active frontages and minimise vehicle parking when located within walking distance of a centre zone. Therefore, the proposed design has responded in accordance with the Zone code requirements.

An acoustic report has been provided with the application and identified the need for a 2.0m to 2.2m high fence along the north-western boundary to control the noise levels on site. While submitters have raised concern with the aesthetic impact of an acoustic fence, a condition of approval requiring a transparent material be used above 2.0 metres should mitigate any aesthetic concerns through maintaining visual amenity to the existing residents. It is noted however that an amended acoustic report is required to be submitted to ensure it deals with the issue of not blocking stormwater traversing the site.

The proposal plan is required to provide landscaping in accordance with the requirements of the Council's Planning Scheme Policy. The landscaping will enhance the aesthetics of the development and weed species will not be introduced as part of any approval.

This is not sufficient grounds for refusal of the application.

2.9.3 Notice of Compliance

The Notice of Compliance was received by Council on 11 March 2019. The Notice of Compliance identifies that the public notification requirements for the development application were correctly undertaken in accordance with the requirements of Part 4, of the Development Assessment Rules.

It is noted that the public notification was required to be done twice as in the first instance the signs placed on the land had the incorrect telephone number of the Council.

2.10 Other Matters

None identified.

3. **Strategic Implications**

3.1 Legislative/Legal Implications

The applicant (and submitters) have appeal rights in accordance with the *Planning Act 2016*.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

The proposal is consistent with the existing Moreton Bay Region planning provisions and relevant policies.

3.4 Risk Management Implications

Development occurs efficiently and effectively in the region in a manner that reduces potential risk implications to Council and the community.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

- a) In the event that an appeal is made to the Planning & Environment court against Council's decision, the Council will incur additional costs in defending its position.
- b) Permit conditions require infrastructure contributions to Council.

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3.7 Economic Benefit

Appropriate development supports the growing Moreton Bay region.

3.8 Environmental Implications

New development contributes to sustainable management and protection of the natural environment in the region through compliance with the planning schemes policies and provisions.

3.9 Social Implications

Appropriately designed and located development contributes to diverse, vibrant and safe communities and facilities.

3.10 Consultation / Communication

Refer to clause 2.9.

SUPPORTING INFORMATION

Ref: [A18843972](#), [A18843709](#), [A18843686](#)

The following list of supporting information is provided for:

ITEM 2.1

DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10

#1 Locality Plan

#2 Zoning Map

#3 Proposed Development Plan

#4 Properly Made Submissions

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

#1 Locality Plan

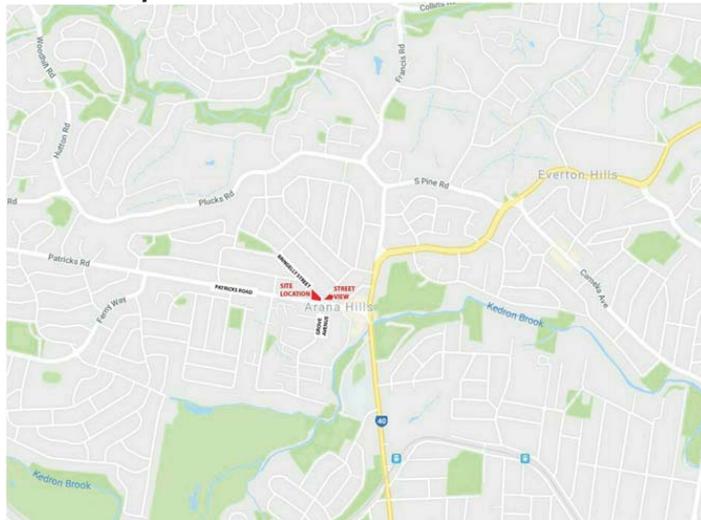


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#2 Zoning Map



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)
#3 Proposed Development Plan



LOCATION PLAN (NOT TO SCALE)

ARANA HILLS CHILD CARE CENTRE
5-7 BRINGELLY STREET ARANA HILLS

DEVELOPMENT APPLICATION DRAWING LIST

SHEET NUMBER	SHEET NAME
40.2	PERSPECTIVES
A 00.0	COVER SHEET
A 10.1	SITE CONTEXT PLAN
A 21.1	SITE PLAN
A 30.1	SECTIONS & ELEVATIONS 01
A 30.2	SECTIONS & ELEVATIONS 02
A 40.1	PERSPECTIVES



SITE PERSPECTIVE (INDICATIVE ONLY)



VIEW FROM THE CORNER OF GROVE AVENUE & PATRICKS ROAD

DEVELOPMENT APPLICATION

Arana Hills Child Care Centre
5 - 7 Bringelly Street Arana Hills

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Telephone +61 7 3840 9999
bne@thomsonadsett.com
128 Robertson Street
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QLD 4006 Australia
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COVER SHEET

@ A1

22.05.2019

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LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



1 SITE CONTEXT PLAN
30 1: 1000



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SITE CONTEXT PLAN

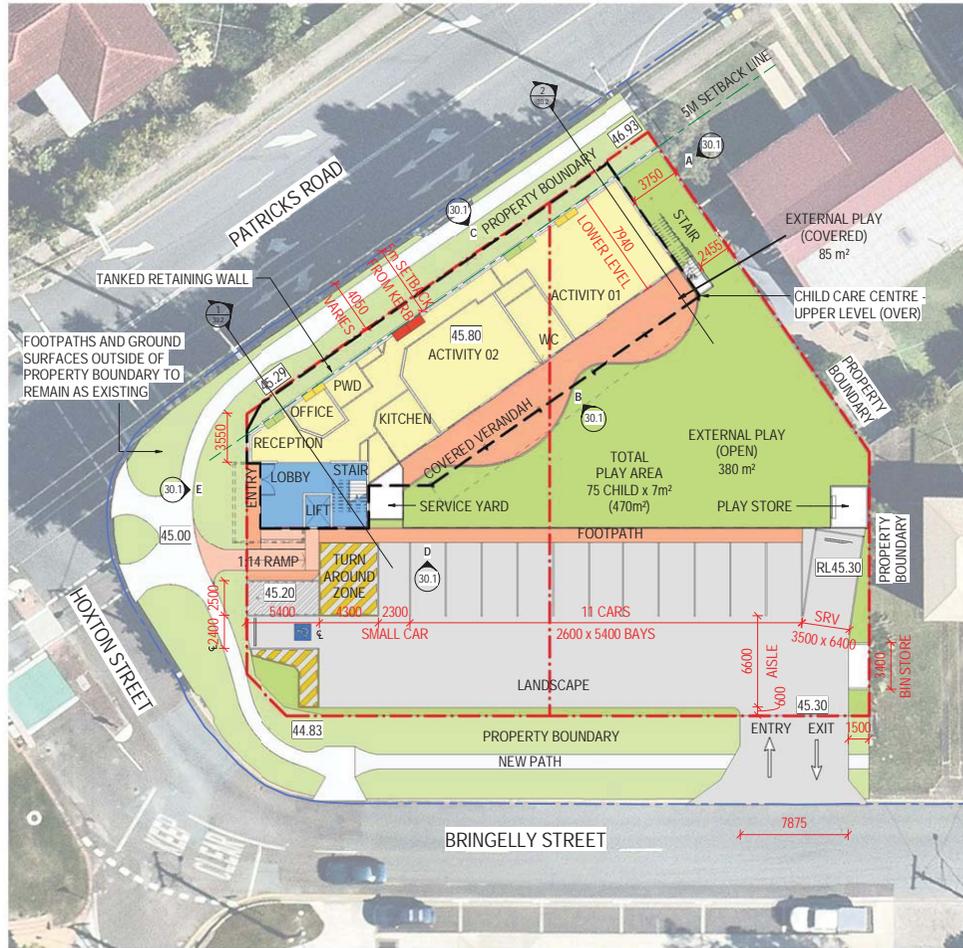
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1 SITE PLAN - LOWER LEVEL
30.1 1:150



2 FLOOR PLAN - UPPER LEVEL
30.1 1:150

DEVELOPMENT SCHEDULE			
ROOM	AREA	CARPARK RATIO	CARPARK REQUIRED
CHILD CARE CENTRE - LOWER LEVEL	235 m ²		
CHILD CARE CENTRE - UPPER LEVEL	345 m ²		
CIRCULATION - LOWER LEVEL	45 m ²		
CIRCULATION - UPPER LEVEL	20 m ²		
TOTAL GFA	650 m ²	1 / 50 m ²	13.0

PARKING SCHEDULE	
VEHICLE PARKING	TOTAL
DISABLED CAR BAY (2400x5400)	1
SMALL CAR BAY (2300x5400)	1
STANDARD CAR BAY (2600x5400)	11
TOTAL CARPARKS PROVIDED	13



DEVELOPMENT APPLICATION

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128 Robertson Street
Fortitude Valley
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SITE PLAN

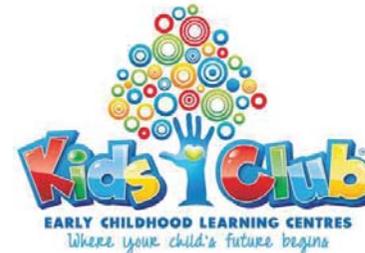
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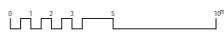
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ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



FINISHES MATERIAL LEGEND		
MARK	IMAGE	DESCRIPTION
A		BOWRAL BRICKWORK (COLOUR: SHORTHORN MIX)
B		COLOURBOND METAL ROOF & CANTILEVERED AWNING (SURFMIST)
C		PAINTED STEEL POSTS & COLUMNS (TO MATCH KIDS CLUB LOGO RED)
D		CFC PANELS WITH EXPRESSED JOINTS, PAINTED TO MATCH COLORBOND SURFMIST
E		GLAZING (COLOURBACK TO MATCH KIDS CLUB LOGO GREEN)
F		GLAZING (COLOURBACK TO MATCH KIDS CLUB LOGO BLUE)
G		GLAZING (GREY TINTED)
H		POWDERCOAT METAL BATTENS TO MATCH COLORBOND SURFMIST
I		CONCRETE SLAB/ BEAM PAINTED TO MATCH COLORBOND SURFMIST
J		POWDERCOAT MONUMENT
K		GREEN WALL
L		TIMBER CLADDING - INNOWOOD WESTERN RED CEDAR
M		PAINT - TO MATCH KIDS CLUB LOGO YELLOW
N		PAINT - TO MATCH KIDS CLUB LOGO GREEN
O		PAINT - TO MATCH KIDS CLUB LOGO BLUE
P		PAINT - TO MATCH KIDS CLUB LOGO RED
SF-S		PREFINISHED



DEVELOPMENT APPLICATION

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Fortitude Valley
Qld 4006 Australia
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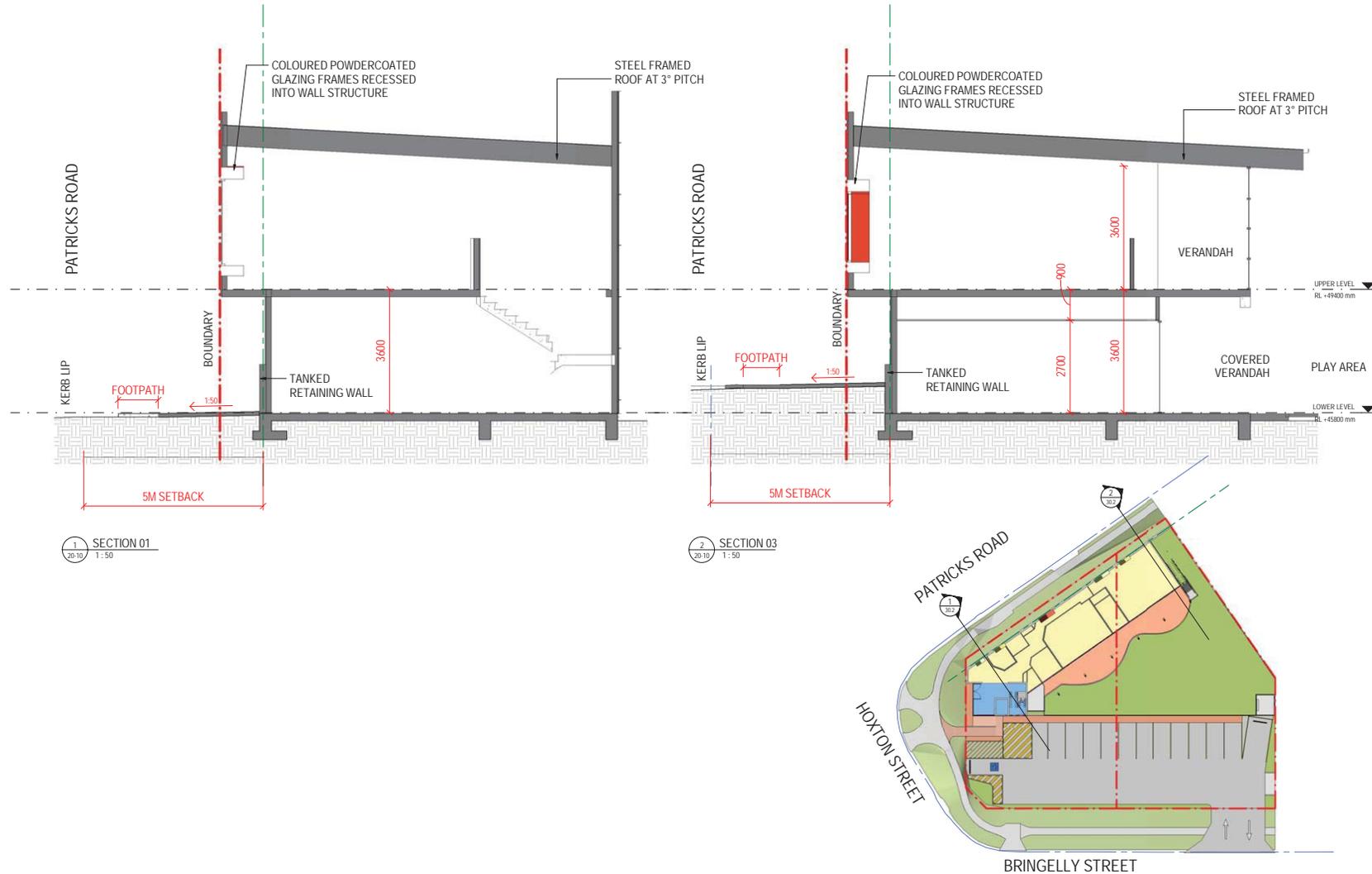
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SECTIONS & ELEVATIONS 01

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SECTION 01
1:50

SECTION 03
1:50

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128 Robertson Street
Fortitude Valley
Qld 4006 Australia
thomsonadsett.com

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SECTIONS & ELEVATIONS 02

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LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



1 PERSPECTIVE 1



2 PERSPECTIVE 2



3 PERSPECTIVE 3



4 PERSPECTIVE 4

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128 Robertson Street
Fortitude Valley
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thomsonadsett.com

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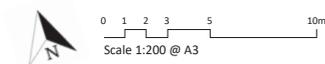
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Site Plan

LEGEND

- 1 Existing verge with 1.1m pathway and street trees to be retained
- 2 Proposed 1.2m concrete pathway
- 3 Screening planting to boundary fence
- 4 Proposed street trees
- 5 Buffer planting with shade trees to car park
- 6 Shade trees in outdoor play area
- 7 Existing power pole
- 8 Existing road signs and lights
- 9 Existing service pit
- 10 Existing field inlet
- 11 Screening trees to adjacent residential lot and car park
- 12 1m pathway to car park
- 13 1.2m concrete pathway for pedestrian link through car park with feature planting
- 14 Feature planting and 1.2m concrete pathways to entry
- 15 Realign existing 1.2m pathway away from property boundary
- 16 Bin storage
- 17 Turn-around zone
- 18 Service Bay
- 19 Disabled parking bay

- Property boundary
- - - - 1.8m high boundary and car park fence
- - - - 1.2m high internal pool fence with gates



Arana Hills Child Care Centre
DA Concept Package

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



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Telephone +61 7 3840 9999
tbae@thomsonadsett.com
128 Robertson Street
Fortitude Valley
Qld 4006 Australia
thomsonadsett.com

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LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



NOISE IMPACT ASSESSMENT
PROPOSED CHILDCARE CENTRE
5-7 BRINGELLY STREET, ARANA HILLS

Prepared for:
Terrace Properties

Prepared by:
MWA Environmental

13 August 2018

Max Winders & Associates Pty Ltd t/as MWA Environmental
Level 15, 241 Adelaide St, Brisbane GPO BOX 3137, Brisbane Qld 4001
P 07 3002 5500 F 07 3002 5588 E mail@mwaenviro.com.au
W www.mwaenviro.com.au
ABN 94 010 833 084

Moreton Bay Regional Council

GENERAL MEETING
6 August 2019

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Agenda

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

DOCUMENT CONTROL SHEET

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Telephone:	07 3002 5500	Original Date of Issue:	13 August 2018
Facsimile	07 3002 5588		
Email:	mail@mwaenviro.com.au		

DOCUMENT DETAILS

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Principal Author:	Elton Singh
Client:	Terrace Properties
Client Address:	PO Box 49, Coorparoo QLD 4151
Client Contact:	Mr Will Griffin

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LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

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FIGURES

ATTACHMENTS

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

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1.0 INTRODUCTION

1.1 Study Brief

MWA Environmental has been engaged to prepare a Noise Impact Assessment report for a Development Application for Material Change of Use for Childcare Centre on land located at 5-7 Bringelly Street, Arana Hills. The location of the site is shown on **Figure 1**.

The assessment considers the potential noise impacts of the Child Care Centre upon surrounding sensitive receptors from mechanical plant, carparking and vehicle access/egress and outdoor play area usage and demonstrates compliance with the relevant codes of the Moreton Bay Regional Council Planning Scheme. In addition, the assessment considers the potential road traffic noise impacts upon the proposed childcare centre.

1.2 Site Description

The subject site is located at 5-7 Bringelly Street, Arana Hills and has a real property description of Lot 568 and 569 on RP94565. The site has a total area of 1,429m² and is zoned General Residential Zone under the Moreton Bay Regional Council Planning Scheme.

The site is bound by Bringelly Street to the northeast and Patricks Road to the south, with detached residential properties beyond, zoned General Residential. Detached residential dwellings are located directly to the west of the development, zoned General Residential, and are the closest sensitive receptors. Commercial and retail uses including a service station are located across an intersection to the southeast of the site, in the Centre zone. A church and community facility are located to the northwest.

The location of the subject site and surrounding land uses are shown on **Figure 2**, with land use zoning shown on **Figure 3**.

1.3 Proposed Development

The proposed childcare centre will be located within a purpose built two storey building with access off Bringelly Street to an associated car park (15 spaces including disabled and SRV loading bay). The proposed childcare centre is to accommodate 75 children and has a centrally located outdoor play area.

The proposed operating hours are 7am to 6:30pm thus no night-time assessment is required.

The design drawings for the project included as **Attachment 1**.

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

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2.0 EXISTING NOISE ENVIRONMENT

2.1 Existing Noise Levels

To enable an assessment of the existing noise exposure of the subject site detailed noise measurements have been undertaken using a noise datalogger located on site over a 7-day period from 19 to 26 June 2018. The statistical noise levels recorded by the noise datalogger are listed below in **Table 1** with the monitoring location shown on **Figure 4**.

The recorded noise levels are presented as statistical components, which are described as:

- L₁: Noise level exceeded for 1 percent of the measurement period, referred to as the adjusted maximum sound pressure level.
- L₁₀: Noise level exceeded for 10 percent of the measurement period, referred to as the averaged maximum sound pressure level.
- L₉₀: Noise level exceeded for 90 percent of the measurement period. AS1055.1–1997¹ notes that the L₉₀ is described as the background sound pressure level.
- L_{eq}: An “average” measurement, and as per AS1055.1–1997 defined as the value of the sound pressure level of a continuous steady sound state, that within a measurement period, has the same mean square sound pressure as a sound under consideration whose level varies with time.

¹ Australian Standard AS 1055.1-1997 Acoustics – Description and measurement of environmental noise, Part 1: General procedures

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

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**Table 1: Ranges of Site Recorded Noise Levels
19 to 26 June 2018**

PARAMETER	PERIOD	RECORDED NOISE LEVELS - dB(A)		
		MINIMUM	MAXIMUM	AVERAGE
L ₁	Daytime (7am-6pm)	69.0	80.1	72.3
	Evening (6pm-10pm)	66.4	75.4	70.1
	Nighttime (10pm-7am)	48.5	76.5	66.3
L ₁₀	Daytime (7am-6pm)	64.7	68.9	67.0
	Evening (6pm-10pm)	59.7	67.6	64.7
	Nighttime (10pm-7am)	35.1	68.5	55.3
L ₉₀	Daytime (7am-6pm)	45.3	56.6	53.0
	Evening (6pm-10pm)	36.9	54.5	46.2
	Nighttime (10pm-7am)	30.0	55.4	37.0
L _{eq}	Daytime (7am-6pm)	60.2	70.6	63.9
	Evening (6pm-10pm)	55.2	66.9	60.8
	Nighttime (10pm-7am)	40.0	65.8	54.4

The datalogger recorded noise levels are included as graphical traces of noise level versus time for the statistical noise level descriptors L₁, L₁₀, L₉₀ and L_{eq} as **Attachment 2**. The noise datalogger used was an Acoustic Research Laboratories EL315, programmed to provide statistical analysis results based on 15-minute sampling periods. The datalogger was pre-calibrated to 94 dB at 1kHz using a Bruel & Kjaer Sound Level Calibrator, Type 4231, and displayed a deviation of less than ±0.5 dB from this level at post-calibration.

Other recorded statistical noise level parameters included:

Rating Background Level – Daytime	=	52 dB(A)
Rating Background Level – Evening	=	43 dB(A)
Rating Background Level – Night	=	32 dB(A)

Short term detailed noise measurements were undertaken on site on 19 June 2018. The short-term noise monitoring was undertaken with a Rion NL-22 Precision Sound Level Meter pre-calibrated to 94 dB at 1kHz. The instrument displayed less than ±0.5 dB deviation at post-calibration. The noise measurements are summarised in **Table 2** below with the noise monitoring locations shown on **Figure 4**.

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Table 2: Attended Noise Monitoring Results
19 June 2018 – 10 minutes

#	LOCATION	TIME	RECORDED STATISTICAL NOISE LEVEL - dB(A)		COMMENTS
			L ₁₀	L ₉₀	
1	Along Bringelly Street	11:37	59.7	45.9	Traffic noise on Patricks Road
2	Along Patricks Road	11:48	73.6	54.7	Traffic noise on Patricks Road

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3.0 NOISE IMPACT ASSESSMENT FROM CHILDCARE CENTRE

3.1 Moreton Bay Regional Council Planning Scheme

The General Residential Zone Code provides requirements to address the potential impact of noise emissions from a development on nearby sensitive receptors.

Table 6.2.6.3.2 Assessable development - Next generation neighbourhood precinct

Noise	
<p>PO12 Noise generating uses do not adversely affect existing or potential noise sensitive uses.</p> <p><i>Note - The use of walls, barriers or fences that are visible from or adjoin a road or public area are not appropriate noise attenuation measures unless adjoining a motorway, arterial road or rail line.</i></p> <p><i>Note - A noise impact assessment may be required to demonstrate compliance with this PO. Noise impact assessments are to be prepared in accordance with Planning scheme policy - Noise</i></p>	<p><i>No example provided.</i></p>
<p>PO13 Sensitive land uses are provided with an appropriate acoustic environment within designated external private outdoor living spaces and internal areas while:</p> <ul style="list-style-type: none"> a. contributing to safe and usable public spaces, through maintaining high levels of surveillance of parks, streets and roads that serve active transport purposes (e.g. existing or future pedestrian paths or cycle lanes etc); b. maintain the amenity of the streetscape <p><i>Note – A noise impact assessment may be required to demonstrate compliance with the PO. Noise impact assessment are to be prepared in accordance with Planning scheme policy – Noise.</i></p> <p><i>Note -Refer to Planning Scheme Policy – Integrated design for details and example of noise attenuation structures.</i></p>	<p>E13.1 Development is designed to meet the criteria outlined in the Planning Scheme Policy – Noise</p> <p>E13.2 Noise attenuation structures (e.g. walls, barriers or fences):</p> <ul style="list-style-type: none"> a. are not visible from an adjoining road or public area unless: <ul style="list-style-type: none"> i. adjoining a motorway or rail line; or ii. adjoining part of an arterial road that does not serve an existing purpose (e.g. pedestrian paths or cycle lanes) or where attenuation through building location and materials is not possible. b. Do not remove existing or prevent future active transport routes or connections to the street network; c. Are located, constructed and landscaped in accordance with Planning scheme policy – Integrated design. <p><i>Note - Refer to Planning scheme policy – Integrated design for details and examples of noise attenuation structures.</i></p> <p><i>Note - Refer to Overlay map – Active transport for future active transport routes.</i></p>

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

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The relevant noise criteria for the *Moreton Bay Planning Scheme Policy - Noise* are specified below:

Table 3: General Noise Emissions Criteria

Criteria location	Intrusive noise criteria	Acoustic amenity criteria		
	Day, evening and night $L_{Aeq,adj,T}$ are not greater than the RBL plus the value in this column for the relevant criteria location.	Day, evening and night $L_{Aeq,adj,T}$ are not greater than the values in the columns below for the relevant criteria location, where T equals: <ul style="list-style-type: none"> • day – 11hr • evening – 4hr • night – 9hr 		
		Day	Evening	Night
External to a noise sensitive use in the following zones where the proposed use is located within the same zone: <ul style="list-style-type: none"> • General residential zone 	3dB(A)	55dB(A)	45dB(A)	40dB(A)

By applying the planning scheme to determine the relevant noise limits with respect to surrounding noise sensitive receptors, based upon the noise monitoring conducted at nearby locations, the following noise limits are applicable:

Table 5: Summary of Noise Criteria

	Day	Evening
	L_{Aeq} (11hr)	L_{Aeq} (4 hr)
Acoustic Amenity Criteria	55 dB(A)	45 dB(A)
Intrusive Noise Criteria	55 dB(A)	46 dB(A)

3.2 Plant and Equipment Noise

The proposed plant and equipment associated with the childcare building are indicated to be air-conditioning plant with the condenser units likely to be located at ground level in a screened location.

As such, the appropriate noise criteria for the assessment of plant noise impacts from the proposed development is 45 dB(A) external to surrounding sensitive uses.

Any mechanical plant and equipment associated with the development should thus be located and acoustically treated and/or shielded to achieve the 45 dB(A) limit external to surrounding sensitive uses.

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

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The 45 dB(A) noise limit does not necessarily apply to a single item of plant, but rather should constitute the additive noise component levels of all plant and equipment proposed and in operation during the assessed period, measured at the nearest sensitive uses.

Experience dictates that appropriate noise controls are feasible to achieve the 45 dB(A) noise limit using modern plant, ensuring that residential amenity is not adversely impacted by the required air-conditioning plant and equipment.

3.3 Childcare Servicing Related Noise

Considering the nature of the development it is likely that servicing would occur during the daytime period only (7am to 6pm) when normal residential refuse collection occurs with the ambient traffic noise peaks are highest. Thus, given the minor nature of the servicing requirements for the development, it is considered that there is no potential to adversely impact on amenity at on-site or surrounding residences.

3.4 Childcare Carpark Noise

The childcare centre carparking is located at the north-eastern part of the property with access from Bringelly Street. The peak carpark movement in the allocated car parking area would typically be during early morning drop off time between 7am and 8am.

As the children are dropped off, it is a normal practice for the children to play internally until the majority of children are present. Thus, the peak carparking noise emissions do not coincide with the peak outdoor play area noise emissions as these events do not occur at the same time.

Therefore, the noise emissions from the carparking and outdoor play areas will be assessed separately against the relevant L_{Aeq} noise limit to be achieved at the nearest noise sensitive use.

A SoundPLAN 8.0 model was constructed to incorporate the allocated 14 carparking spaces. The noise level of vehicle starts, door slams and accelerating cars is represented by sound power level of L_{max} 89 dB(A) and L_{Aeq} 78.5 dB(A) in the carparking area on the conservative basis of 3 movements per carpark bay per hour during daytime as a peak period and 2 movements per carpark bay per hour during evening period (6pm to 6:30pm).

An L_{eq} sound power level of 68.2 dB(A)/m and L_{max} 89 dB(A) for a line source was modelled to represent the noise generated by slow moving vehicles within the driveway for the projected peak hour traffic considering 42 vehicle movements (14 parking space with 3 movements per bay for the hour) which was again reduce to 2 movements per carpark bay per hour during evening period (6pm to 6:30pm).

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The nearest noise sensitive residential use to the proposed carparking area is located to the north and west of the subject site along Bringelly Street. Due to proximity of the sensitive uses, noise control measures are considered necessary and are modelled as follows:

- A **2.0 to 2.2 metre high acoustic barrier** on top of any retaining wall along the north-western to western boundary of the site.

The alignment and location of the recommended acoustic barrier is presented in **Figure 5**.

The predicted noise levels at the nearest noise sensitive uses from the proposed carparking area are presented in **Table 6** with graphical noise contour map in **Attachment 3**.

Table 6: Predicted Carparking Noise Levels

RECEPTOR	PREDICTED NOISE LEVEL - $L_{Aeq(15min)}$ DB(A)		
	FLOOR	DAY (7AM – 6PM)	EVENING (6PM – 10PM)
9 Bringelly Street	Ground	43	40
	Upper	48	45
12 Patricks Road	Ground	40	37
	Upper	46	43
Arana Hills Church of Christ	Ground	43	40
	Upper	43	40
CRITERIA		55	45

As such, the childcare carparking noise levels impacting upon the nearby sensitive uses will comply with the noise criteria for day and evening period with the inclusion of the recommended acoustic barrier.

All other surrounding residences are further separated and shielded from the proposed building therefore, noise from on-site carparking is not predicted to adversely impact on noise amenity at surrounding residential land uses.

3.5 Childcare Outdoor Play Area Noise

The childcare centre design allows for children to access the outdoor play areas in the central part of the building. The noise source levels for the childcare centre are based on the *Association of Australian Acoustical Consultants Technical Guideline Child Care Centre Noise Assessment* dated May 2008.

As per the guideline, the noise levels of children playing can vary widely depending on the age of the children and the type of activity. Sound power levels of children are presented in the guideline as per **Table 7**.

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Table 7: Typical Range of Sound Power Level for Children Playing as per AAC Technical Guideline

AGE GROUP	NUMBER OF CHILDREN	SOUND POWER LEVEL DB(A) ($L_{EQ\ 15MIN}$)
0 to 2 years	10	77 to 80
2 to 3 years	10	83 to 87
3 to 6 years	10	84 to 90

For purpose of this assessment, the sound power levels at the middle of each of the ranges were used. The proposed outdoor play areas are considered to be used during the daytime period (7am to 6pm) once all children are present.

An estimate is that half the children will use the play area at any one time during the day period with the ages group evenly split. The maximum noise emission generated as L_{eq} SWL is used for prediction purposes and summarised below:

- Outdoor Play Area - 3 to 6 years – 13 children – **79 dB(A)**
- Outdoor Play Area - 0 to 2 years – 13 children – **85 dB(A)**
- Outdoor Play Area - 2 to 3 years – 13 children – **88 dB(A)**

Therefore, the outdoor play area was represented in SoundPLAN as an area source with a total sound power level of 90.1 dB(A).

The recommended acoustic barrier as per **Figure 5** was included in the outdoor play area model. Any acoustic barrier constructed should be gap free and constructed of materials achieving a minimum surface density of 12.5 kg/m².

The predicted noise levels from outdoor play activities at the nearest noise sensitive uses are presented in **Table 8** with the graphical noise contour map in **Attachment 4**.

Table 8: Predicted Outdoor Play Area Noise Levels

RECEPTOR	FLOOR	PREDICTED NOISE LEVEL - $L_{Aeq(15min)}$ DB(A)
		DAY (7AM – 6PM)
9 Bringelly Street	Ground	49
	Upper	55
12 Patricks Road	Ground	49
	Upper	55
Arana Hills Church of Christ	Ground	46
	Upper	47
CRITERIA		55

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As such, with the shielding effect of the recommended acoustic barriers, the noise modelling demonstrates compliance will be achieved at the nearest receptors.

The best practice methods for controlling noise from children at outdoor play areas of the childcare centre and thus minimising noise levels at residential areas consists of:

- full time staff supervision of children in the outdoor areas and provision of set activities provides a controlled play environment and limits loud/unruly behaviour;
- limitation of hours of use of outdoor play areas as required to be 7am to 6pm; and
- responsiveness of management to neighbouring community amenity.

3.6 Childcare Internal Noise

The intended internal use of the childcare centre is for educational purposes and various teaching and learning activities. These are considered lesser noise emitting activities than that of the outdoor play ground use and as such does not present any significant noise impact upon the nearest noise sensitive receptors. The proposed construction should achieve a minimum Rw 24 for façade elements which is achieved by standard construction and glazing materials.

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4.0 ROAD TRAFFIC NOISE ASSESSMENT

4.1 Road Traffic Noise Criteria

The subject site is not located near any mapped Transport Noise Corridor. However significant traffic volumes are present on the surrounding road network.

As per the requirement of the Morton Bay Planning Scheme Policy – Noise, Section 8.2.3, development application for Material Change of Use that is a sensitive use located near a future sub-arterial or arterial roads, a transport noise impact assessment is requested.

Therefore, as best practice method, a noise impact assessment has been prepared in accordance with the *Department of Transport and Main Roads Policy for Development on Land Affected by Environmental Emissions from Transport and Transport Infrastructure Version 4* as per the requirement of the planning scheme policy. This requires the following Primary (external) or Secondary (internal) noise criteria to be met for the proposed Childcare Centre.

Table 9: Primary (External) Noise Criteria for New Sensitive Development

State transport corridor	Development type	Location within development	Environmental criteria
State-controlled road OR Multi-modal corridor which does not include a railway or includes <15 single railway events	Accommodation activities	All facades	≤ 60 dB(A) L ₁₀ (18hr) facade corrected (measured L ₉₀ (8hr) free field between 10pm and 6am ≤ 40dB(A))
			≤ 63 dB(A) L ₁₀ (18hr) facade corrected (measured L ₉₀ (8hr) free field between 10pm and 6am > 40dB(A))
		Private and communal open space	≤ 57 dB(A) L ₁₀ (18hr) free field (measured L ₉₀ (18hr) free field between 6am and midnight ≤ 45dB(A))
			≤ 60 dB(A) L ₁₀ (18hr) free field (measured L ₉₀ (18hr) free field between 6am and midnight > 45dB(A))
	Public open space	≤ 63 dB(A) L ₁₀ (12hr) free field (between 6am and 6pm)	
	Educational establishments Child care centres	All facades	≤ 58 dB(A) L ₁₀ (1hr) façade corrected (maximum hour during normal opening hours)
Outdoor education areas Outdoor play areas		≤ 63 dB(A) L ₁₀ (12hr) free field (between 6am and 6pm)	

Therefore, Primary (External) Noise Criteria

- External Facade - 58dB(A) L₁₀ (1hr) façade reflection corrected (during opening hours)
- Outdoor Play Area - 63dB(A) L₁₀ (12hr) free-field (6am and 6pm)

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Table 10: Secondary (Internal) Noise Criteria for New Sensitive Development

State-controlled road OR Busway OR Light rail OR Multi-modal corridor which does not include a railway or includes <15 single railway events	Accommodation activities	Habitable rooms all times	≤ 35 dB(A) L _{eq} (1hr) (maximum hour over 24 hours)
	Child care centres	Indoor education areas Indoor play areas	≤ 35 dB(A) L _{eq} (1hr) (maximum hour during normal opening hours)
	Health care services Hospitals	Patient care areas	≤ 35 dB(A) L _{eq} (1hr) (maximum hour during normal opening hours)
	Educational establishments	Indoor education areas	≤ 35 dB(A) L _{eq} (1hr) (maximum hour during normal opening hours)

Therefore, Secondary (Internal) Noise Criteria

- 35dB(A) L_{eq} (1hr) (during opening hours)

4.1.1 TRAFFIC DATA

Moreton Bay Regional Council supplied detailed traffic survey information² for the signalised intersection of Patricks Road, Bringelly Street and Grove Avenue for Thursday 7 May 2015. The traffic count supplied by Council was for the peak hour and twelve-hour period between 6am to 6pm with heavy vehicle percentages.

Traffic growth rate information for Patricks Road, Bringelly Street and Grove Avenue was not supplied by Council. As a typical approach, a 3% growth rate was applied to all roads.

The peak 1 hour and 12 hour traffic volumes for the surrounding road network using a 50 and 60 km/hour speed limit are summarised in **Table 11**.

² Email from Matt Grierson, Cambray Consulting, 27 June 2018

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Table 11: Existing and Ultimate Traffic Volumes

Road	Direction	Year 2015 12-hour Traffic Volumes	Year 2015 1 Hour AM Peak	Year 2029 12-hour Traffic Volumes	Year 2029 1 Hour AM Peak	HV %
Patricks Road (East of intersection)	Eastbound	7,177	841	10,856	1,272	2
	Westbound	6,410	409	9,696	619	2.6
	Combined	13,587	1,250	20,552	1,891	2.3
Patricks Road (West of intersection)	Eastbound	6,127	760	9,268	1,150	1.8
	Westbound	5,447	345	8,239	522	2.6
	Combined	11,574	1,105	17,507	1,671	2.2
Grove Avenue (South of intersection)	Northbound	877	38	1,327	57	3.3
	Southbound	605	50	915	76	3.5
	Combined	1,482	88	2,242	133	3.4
Hoxton Street ³ (North of intersection)	Northbound	725	49	1,097	74	3
	Southbound	540	44	817	67	4.1
	Combined	1,265	93	1,913	141	3.6

4.1.2 TRAFFIC NOISE MODEL VALIDATION

The first step in the predictive traffic noise modelling process is to validate the model to the recorded noise levels, i.e. the aim being to predict to within ± 2 dB of the recorded level, with selected parameters used in the future traffic (Year 2029 planning horizon) noise modelling scenarios.

The model used in the traffic noise modelling process was SoundPLAN 8.0. This model uses the CoRTN methodology for traffic noise prediction, a method accepted by regulatory bodies in Queensland.

The existing free-field L_{10} (1 hour) and L_{10} (12 hour) noise level measured at the noise datalogger location was recorded to be 67.5 dB(A) and 66.9 dB(A) respectively.

The model prediction at the monitoring location was an L_{10} (1 hour) of 69.0 dB(A) and L_{10} (12 hour) of 66.2 dB(A), hence within the acceptable 2dB(A) tolerance.

The results of the SoundPLAN validation model are provided in **Attachment 5**.

³ The signalised traffic volume information supplied by Council identifies Hoxton Street as the road north of the signalised intersection. Review of Moreton Bay mapping however identifies this segment of road as Bringelly Street.

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4.1.3 PREDICTED TRAFFIC NOISE LEVELS

Traffic noise predictions have been made external to the proposed childcare centre building and at the outdoor play area for a Year 2029 planning horizon.

The results of the Year 2029 noise modelling at the external facade of the childcare centre building on the ground and upper levels indicate that the relevant ≤ 58 dB(A) $L_{10(1 \text{ hour})}$ façade corrected (maximum hour during normal opening hours) external traffic noise criterion will be exceeded at majority of the facades.

Considering the nature of the two storey childcare centre building, noise attenuation by construction of acoustic fencing of acceptable height would not satisfy the *primary external* noise limit.

Therefore, an assessment is required to demonstrate appropriate internal noise amenity within the educational areas of the childcare centre building to satisfy the *secondary (internal)* noise limits.

As SoundPLAN predicts traffic noise levels of $L_{10(1 \text{ hour})}$, predictions of the external Year 2029 noise results were converted to the relevant $L_{eq(1 \text{ hour})}$ noise levels by the application of the following conversion factor based on recorded noise level statistics:

$$L_{eq(1 \text{ hour})} = L_{10(1 \text{ hour})} - 2.5 \text{ dB(A)}$$

A summary of the predicted traffic noise levels external to the representative childcare facades and the required sound transmission loss of façade to achieve the internal noise limits is provided in **Table 12** below with the predicted noise level at the outdoor play area presented in **Table 13**. The graphical noise contour of the predicted Year 2029 traffic noise levels are presented in **Attachment 6**.

**Table 12: Design Horizon Traffic Noise Level Predictions
Childcare Façade (Includes Façade Reflection)**

Receptor	Level	Predicted Noise Level $L_{Aeq,1hr}$ dB(A)	Façade Sound Transmission Loss Required To Achieve Criteria at Indoor Education/Play Areas
North Façade	Ground	53	18
	Upper	55	20
South-east Façade	Ground	69	34
	Upper	70	35
South Facade	Ground	74	39
	Upper	74	39
West Façade	Ground	66	31
	Upper	69	34
Criteria			35

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**Table 13: 10 Year Horizon Traffic Noise Level Predictions
Childcare Outdoor Play Area**

Area	L _{10(12hr)} *	L _{10(12hr)} Criteria
Outdoor Play Area	55	63

*free-field

The results of the Year 2029 modelling indicate that the outdoor play noise criterion of 63 dB(A) L₁₀ (12 hour) will be satisfied without the need for specific noise attenuation measures.

The road traffic noise modelling and assessment demonstrates that:

- The road traffic noise impact at the outdoor play area complies with the relevant criteria.
- The primary external criteria at the building façade will be exceeded. Based upon the proposed two storey building, construction of acoustic fencing of acceptable height would still not satisfy the external noise limit.
- In order to achieve acceptable noise levels at the childcare building, secondary (internal) noise levels within indoor educational and play rooms would need to be achieved.
- Acoustic treatment is required for all building facades to achieved sound transmission losses of **18 to 39 dB(A)**, which in accordance with QDC MP4.4 is up to Noise Category 1 to 3 for façade closest to the road transport corridor.
- Recommendations on overall building componentry requirements are provided in **Section 5**, which details required **minimum Weighted Sound Reduction Indices (Rw) of the external facade components** for the attenuation of traffic noise impacting upon the childcare centre.

Thus, with the provision of appropriate building façade treatments the proposed child care centre will experience acceptable noise amenity considering future road traffic noise from the surrounding road network.

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5.0 BUILDING FACADE TREATMENTS

The noise assessment has demonstrated that the dominant noise source at the proposed childcare centre would be from transport noise near the subject site. Acoustic treatment is requirements to achieve the internal noise limits for road traffic noise.

Using the noise levels predicted in the modelling it has been determined that external façade sound transmission losses of **18 to 39 dB(A) are required for the childcare building facades.**

Although the QDC MP4.4 provisions do not relate specifically to educational and childcare buildings, Schedule 1 and Schedule 2 of the Queensland Development Code MP4.4 - Buildings in a transport noise corridor provide relevant acceptable forms of construction to achieve certain sound transmission losses considering road traffic noise.

A thorough review of the acoustic ratings required for individual building components based on the internal uses should be conducted at the detailed design phase of the development once floor plans are known.

The relevant minimum Weighted Sound Reduction Indices (R_w 's) to achieve 25 dB(A) to 40 dB(A) sound transmission loss are extracted from Schedule 1 MP4.4 as follows:

Minimum transport noise reduction (dB (A)) required for habitable rooms	Component of building's external envelope	Minimum R_w required for each component
40	Glazing	43
	External walls	52
	Roof	45
	Floors	51
	Entry doors	35
35	Glazing	38 (where total area of glazing for a habitable room is greater than 1.8m ²)
		35 (where total area of glazing for a habitable room is less than or equal to 1.8m ²)
	External walls	47
	Roof	41
	Floors	45
	Entry doors	33

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Minimum transport noise reduction (dB (A)) required for habitable rooms	Component of building's external envelope	Minimum R_w required for each component
30	Glazing	35 (where total area of glazing for a <i>habitable room</i> is greater than 1.8m ²)
		32 (where total area of glazing for a <i>habitable room</i> is less than or equal to 1.8m ²)
	External walls	41
	Roof	38
	Floors	45
	Entry doors	33
25	Glazing	27 (where total area of glazing for a <i>habitable room</i> is greater than 1.8m ²)
		24 (where total area of glazing for a <i>habitable room</i> is less than or equal to 1.8m ²)
	External walls	35
	Roof	35
	Entry Doors	28

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6.0 CONCLUSIONS

MWA Environmental has been engaged to prepare a Noise Impact Assessment report for a Development Application for Material Change of Use for Childcare Centre on land located at 5-7 Bringelly Street, Arana Hills.

The assessment considers the potential noise impacts of the Child Care Centre upon surrounding sensitive receptors from mechanical plant, carparking and vehicle access/egress and outdoor play area usage and demonstrates compliance with the relevant codes of the Moreton Bay Regional Council Planning Scheme. In addition, the assessment considers the potential road traffic noise impacts upon the proposed childcare centre.

Any mechanical plant and equipment associated with the development should thus be located and acoustically treated and/or shielded to achieve the 45 dB(A) limit external to surrounding sensitive uses.

Given the minor nature of the servicing requirements for the development, it is considered that there is no potential to adversely impact on amenity at on-site or surrounding residences.

Assessment of the noise impact from vehicle movement, carparking noise and outdoor play area noise upon the surrounding noise sensitive uses demonstrated the following noise control measures are required:

- A **2.0 to 2.2 metre high acoustic barrier on top of any retaining wall** along the north-western to western boundary of the site; and
- The hours of use of outdoor play areas as required to be between 7am to 6pm.

The alignment and location of the recommended acoustic barrier is presented in **Figure 5**. Any acoustic barrier constructed should be gap free and constructed of materials achieving a minimum surface density of 12.5 kg/m².

Assessment of the noise impact from surrounding road network upon the proposed childcare centre demonstrated the following:

- The road traffic noise impact at the outdoor play area complies with the relevant criteria.
- The primary external criteria at the building façade will be exceeded. Based upon the proposed two storey building, construction of acoustic fencing of acceptable height would still not satisfy the external noise limit.
- In order to achieve acceptable noise levels at the childcare building, secondary (internal) noise levels within indoor educational and play rooms would need to be achieved.

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- Acoustic treatment is required for all building facades to achieved sound transmission losses of **18 to 39 dB(A)**, which in accordance with QDC MP4.4 is up to Noise Category 1 to 3 for façade closest to the road transport corridor.
- Recommendations on overall building componentry requirements are provided in **Section 5**, which details required **minimum Weighted Sound Reduction Indices (Rw) of the external facade components** for the attenuation of traffic noise impacting upon the childcare centre.

The proposed developments are recommended for approval with appropriate conditions on the basis of the recommendations of this report.

MWA Environmental
13 August 2018

Moreton Bay Regional Council

GENERAL MEETING
6 August 2019

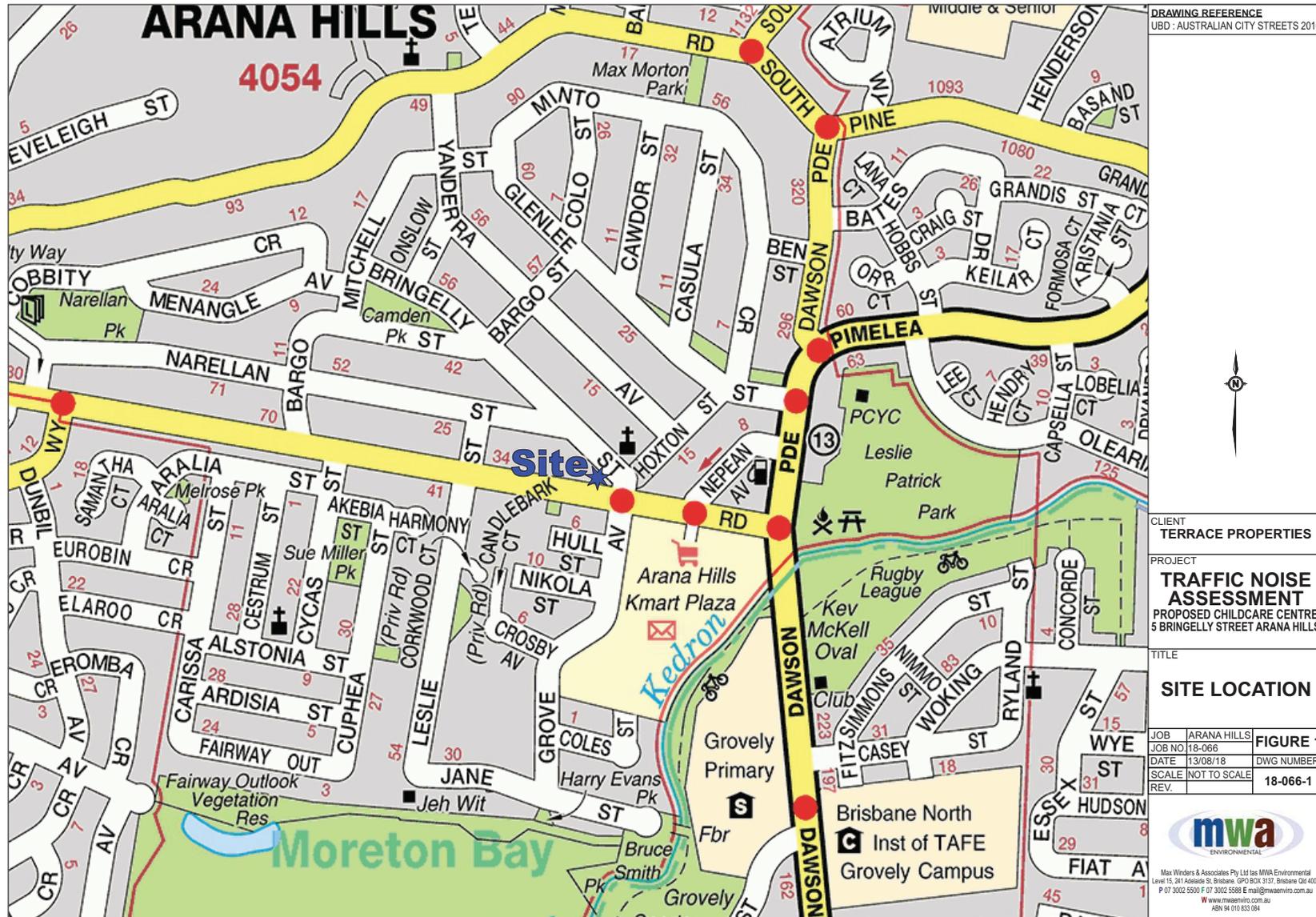
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FIGURES

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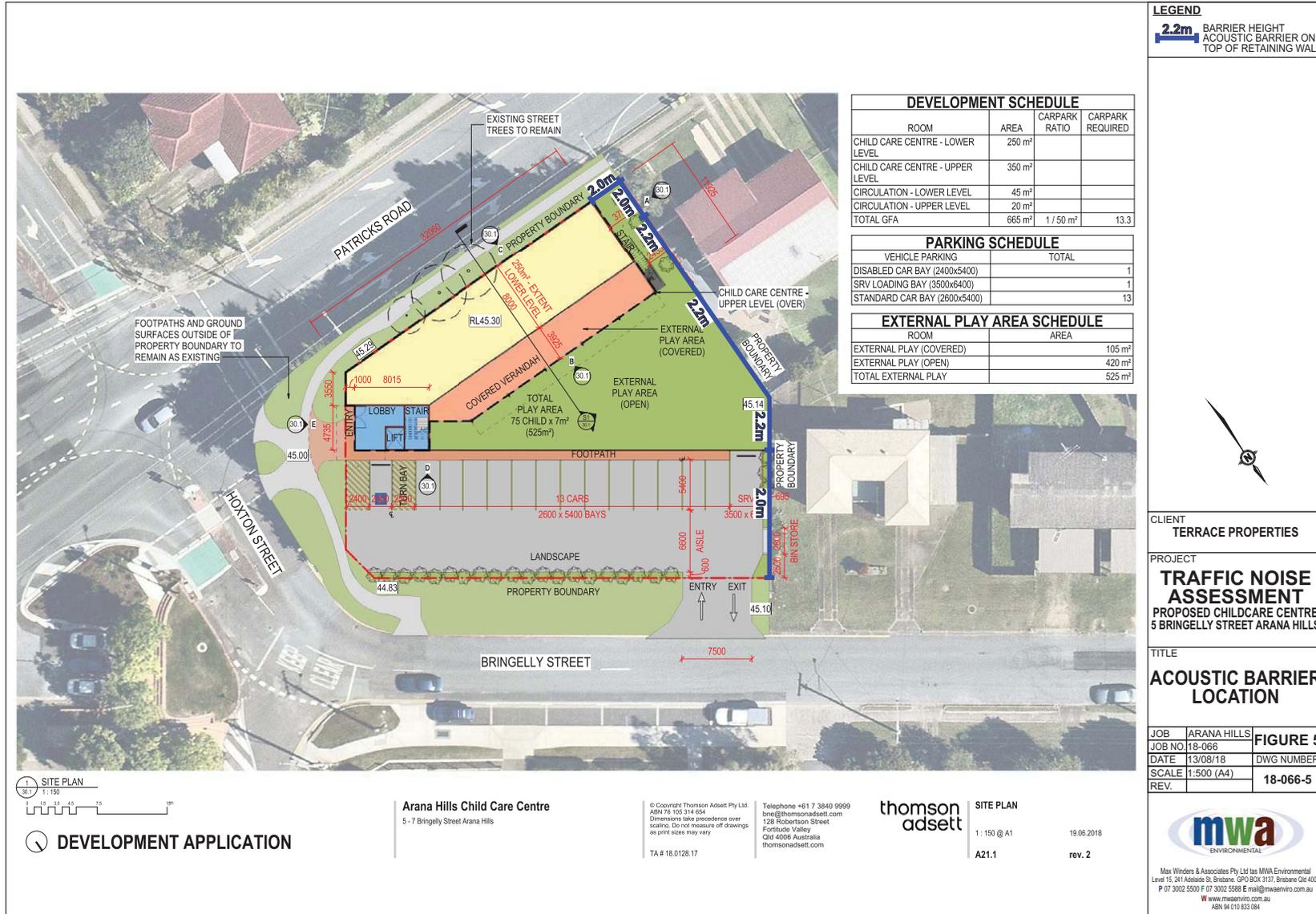
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ATTACHMENT 1

Design Drawings

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1 SITE CONTEXT PLAN
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DEVELOPMENT APPLICATION

Arana Hills Child Care Centre
5 - 7 Bringelly Street Arana Hills

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TA# 18.0128.17

Telephone +61 7 3840 9999
bne@thomsonadsett.com
128 Robertson Street
Fortitude Valley
Qld 4006 Australia
thomsonadsett.com

thomson
adsett

SITE CONTEXT PLAN

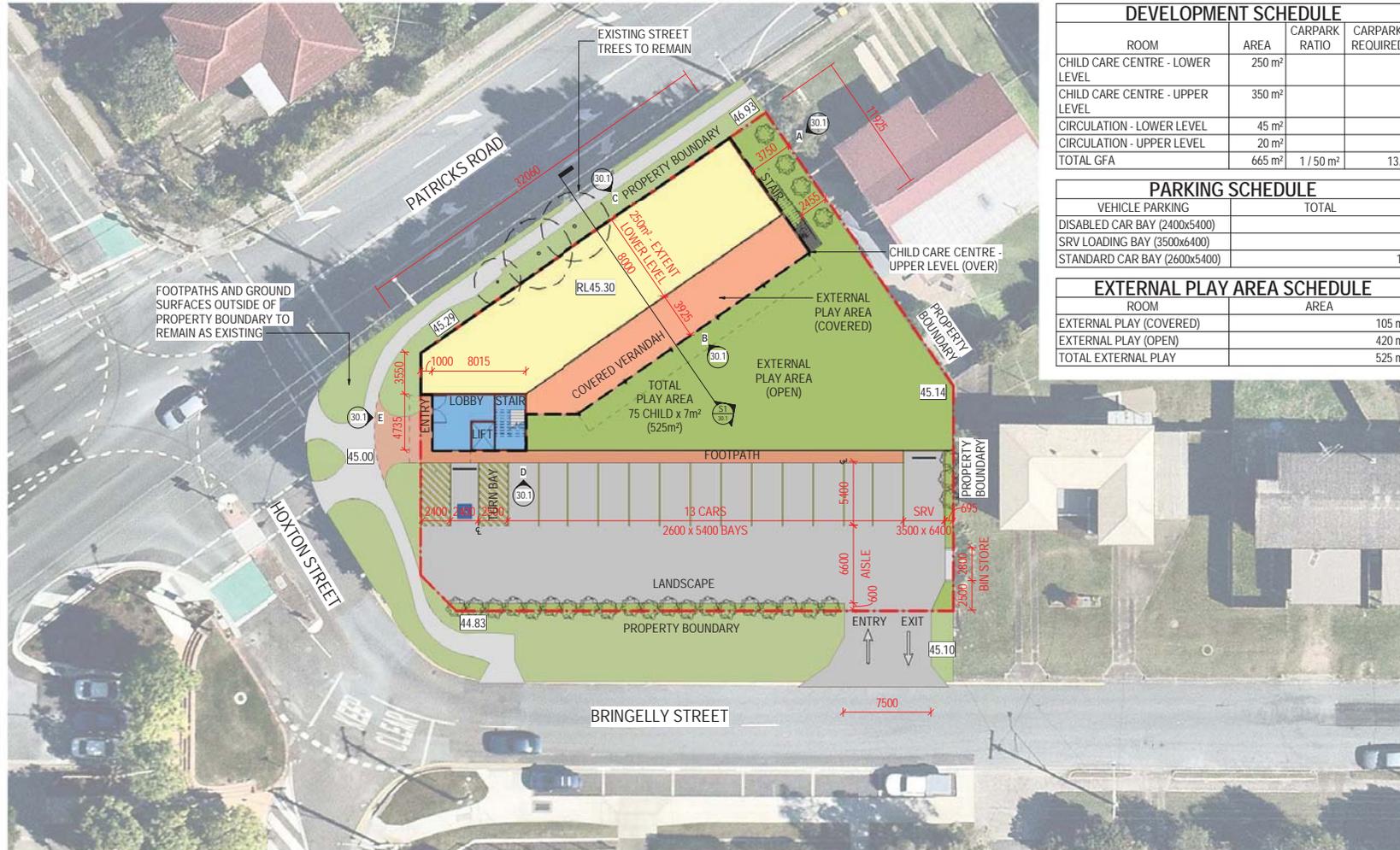
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DEVELOPMENT SCHEDULE			
ROOM	AREA	CARPARK RATIO	CARPARK REQUIRED
CHILD CARE CENTRE - LOWER LEVEL	250 m ²		
CHILD CARE CENTRE - UPPER LEVEL	350 m ²		
CIRCULATION - LOWER LEVEL	45 m ²		
CIRCULATION - UPPER LEVEL	20 m ²		
TOTAL GFA	665 m ²	1 / 50 m ²	13.3

PARKING SCHEDULE	
VEHICLE PARKING	TOTAL
DISABLED CAR BAY (2400x5400)	1
SRV LOADING BAY (3500x6400)	1
STANDARD CAR BAY (2600x5400)	13

EXTERNAL PLAY AREA SCHEDULE	
ROOM	AREA
EXTERNAL PLAY (COVERED)	105 m ²
EXTERNAL PLAY (OPEN)	420 m ²
TOTAL EXTERNAL PLAY	525 m ²



DEVELOPMENT APPLICATION

Arana Hills Child Care Centre
5 - 7 Bringelly Street Arana Hills

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TA # 18.0128.17

Telephone +61 7 3840 9999
bne@thomsonadsett.com
128 Robertson Street
Fortitude Valley
Qld 4006 Australia
thomsonadsett.com

thomson
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SITE PLAN

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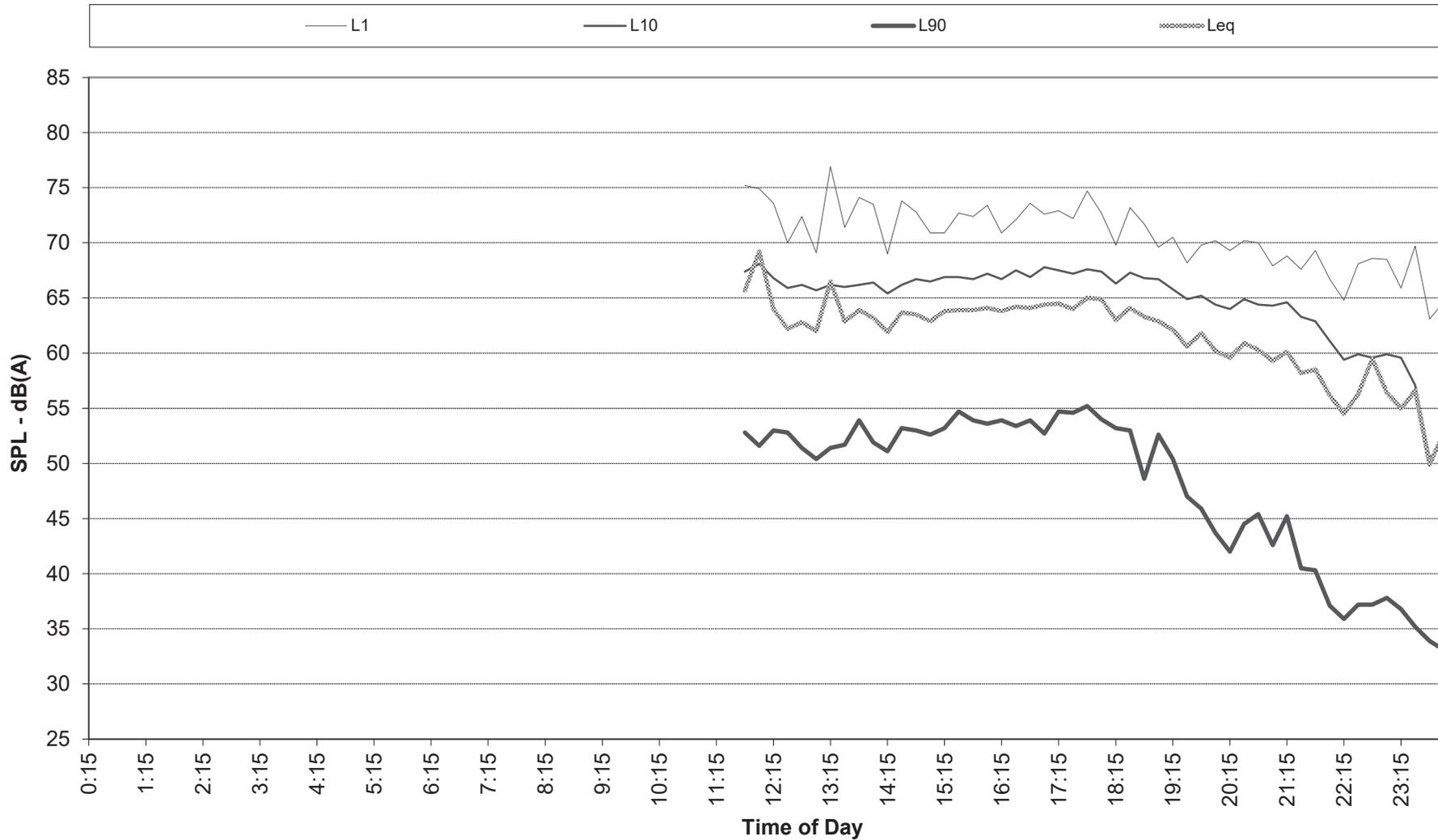
ATTACHMENT 2

Datalogger Trace

Moreton Bay Regional Council

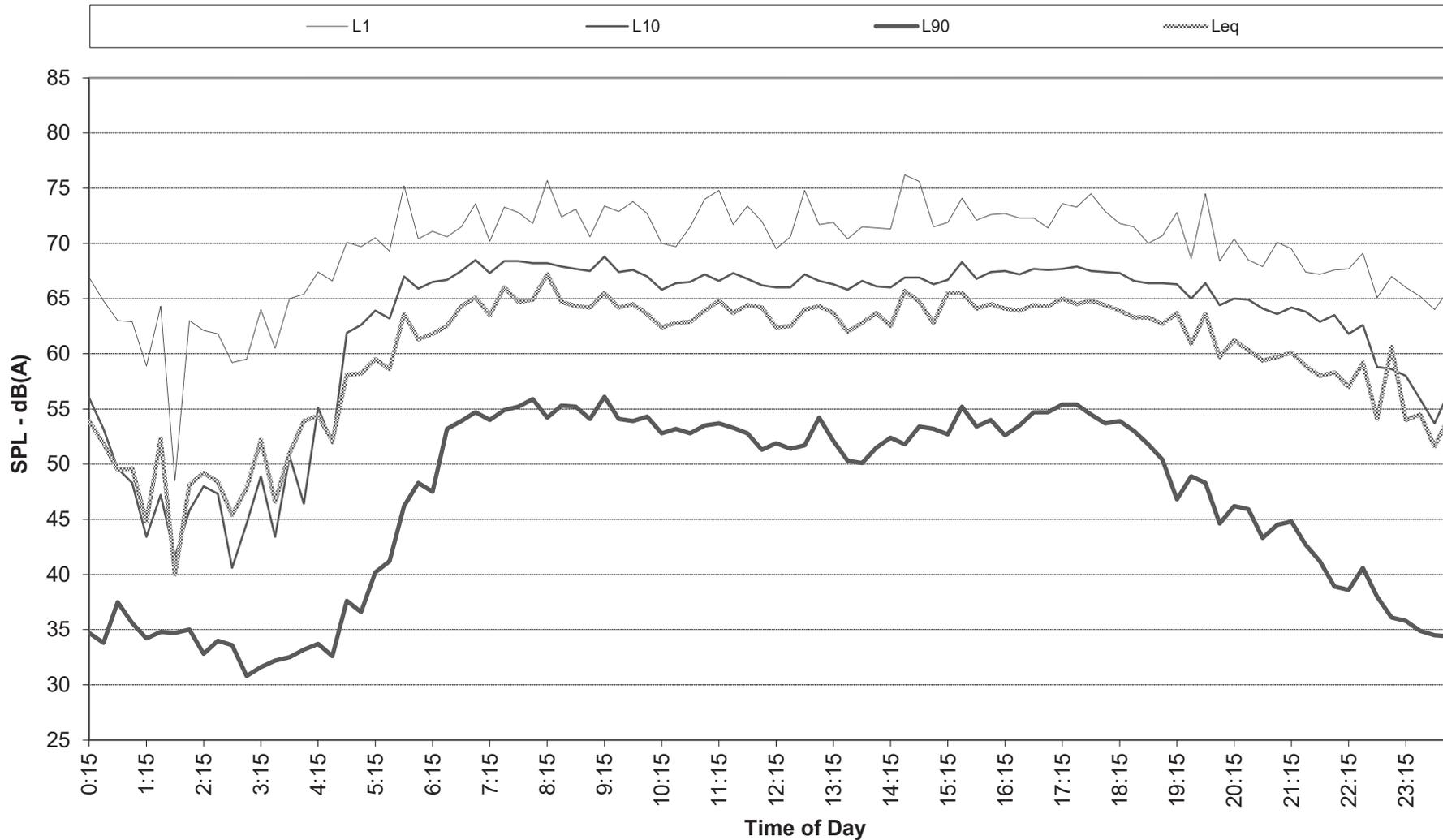
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Recorded Statistical Noise Levels for Arana Hills 18-066 - - 19-Jun-2018 - Tuesday



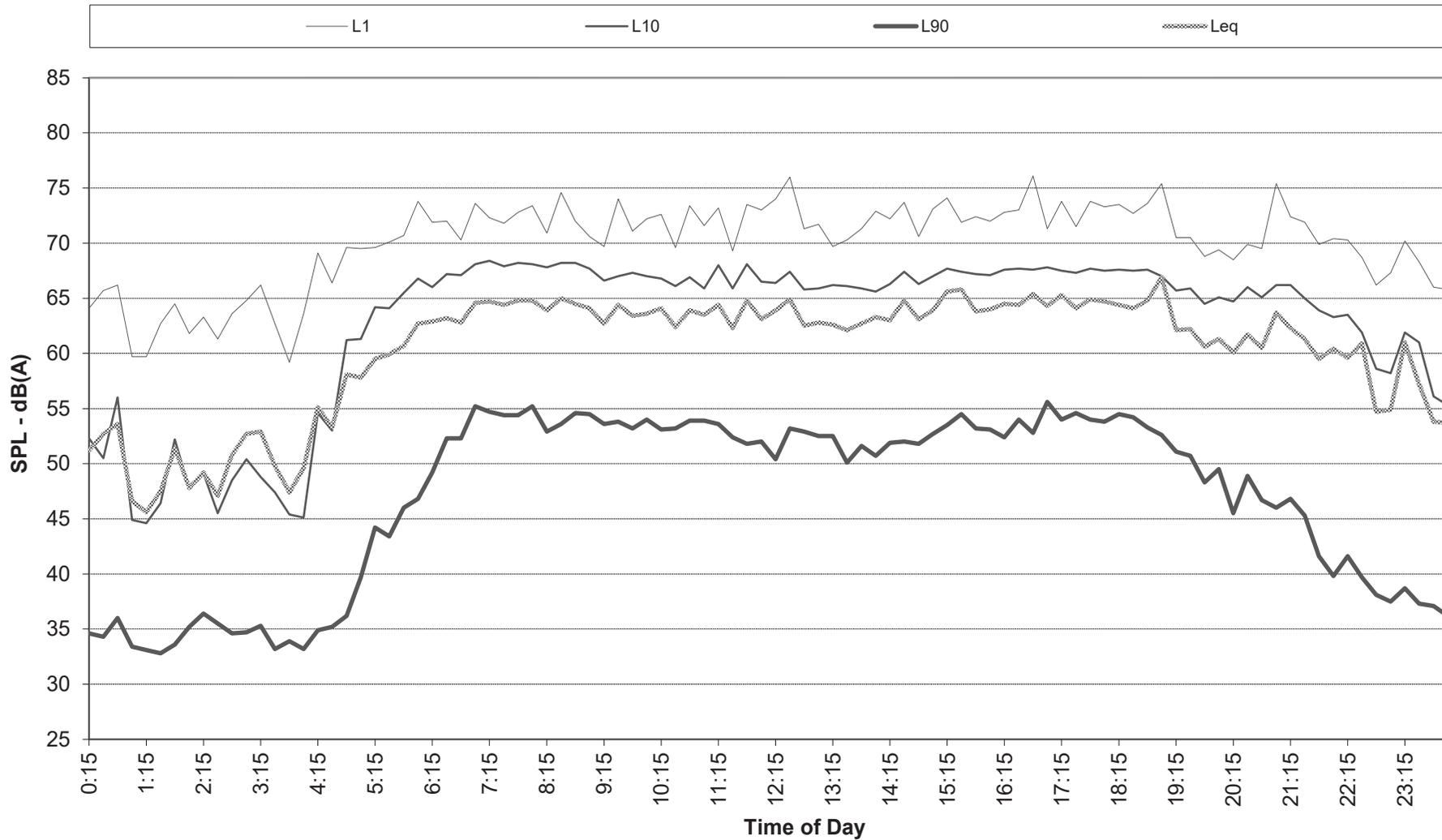
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Recorded Statistical Noise Levels for Arana Hills 18-066 - - 20-Jun-2018 - Wednesday



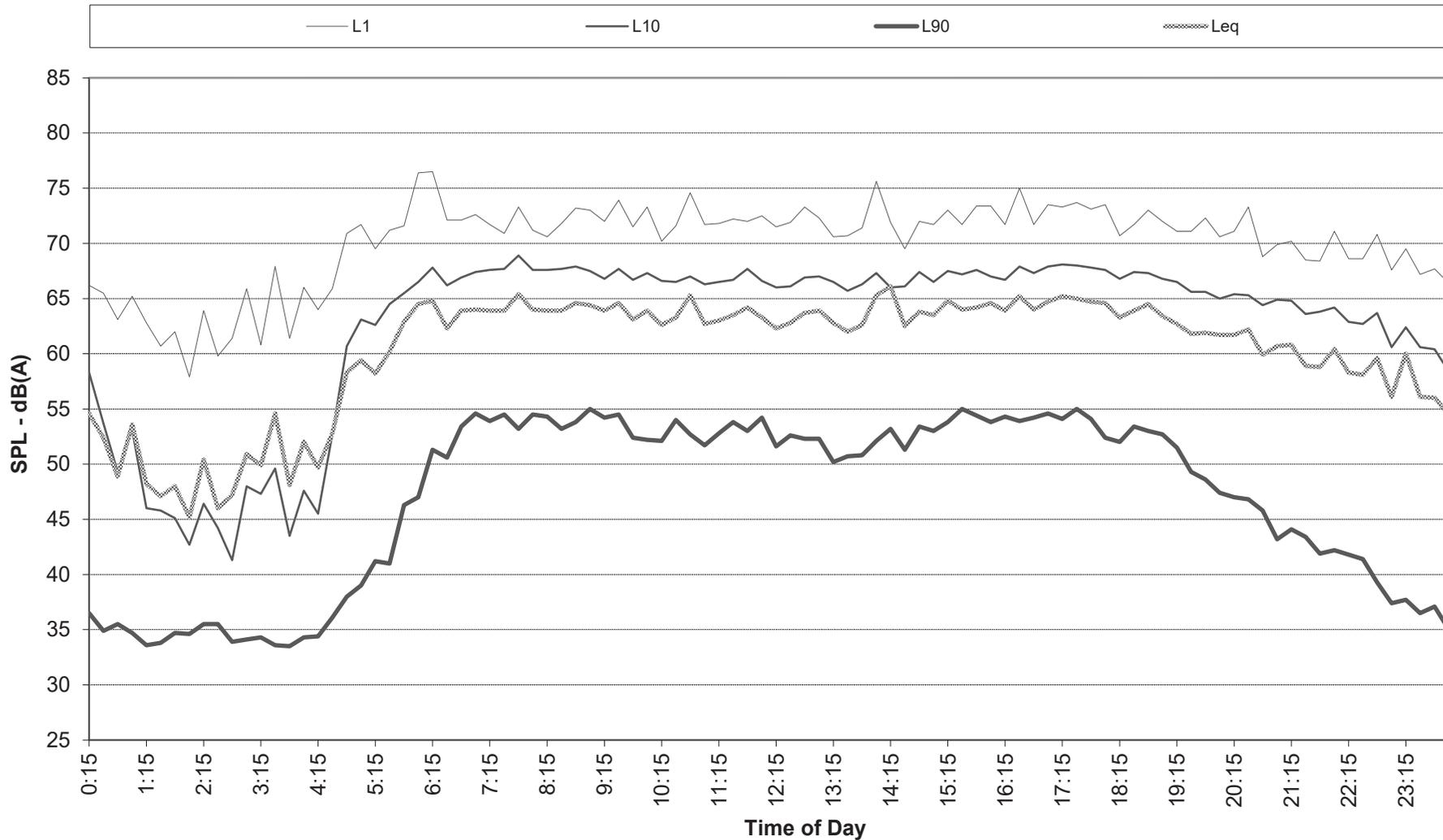
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Recorded Statistical Noise Levels for Arana Hills 18-066 - - 21-Jun-2018 - Thursday



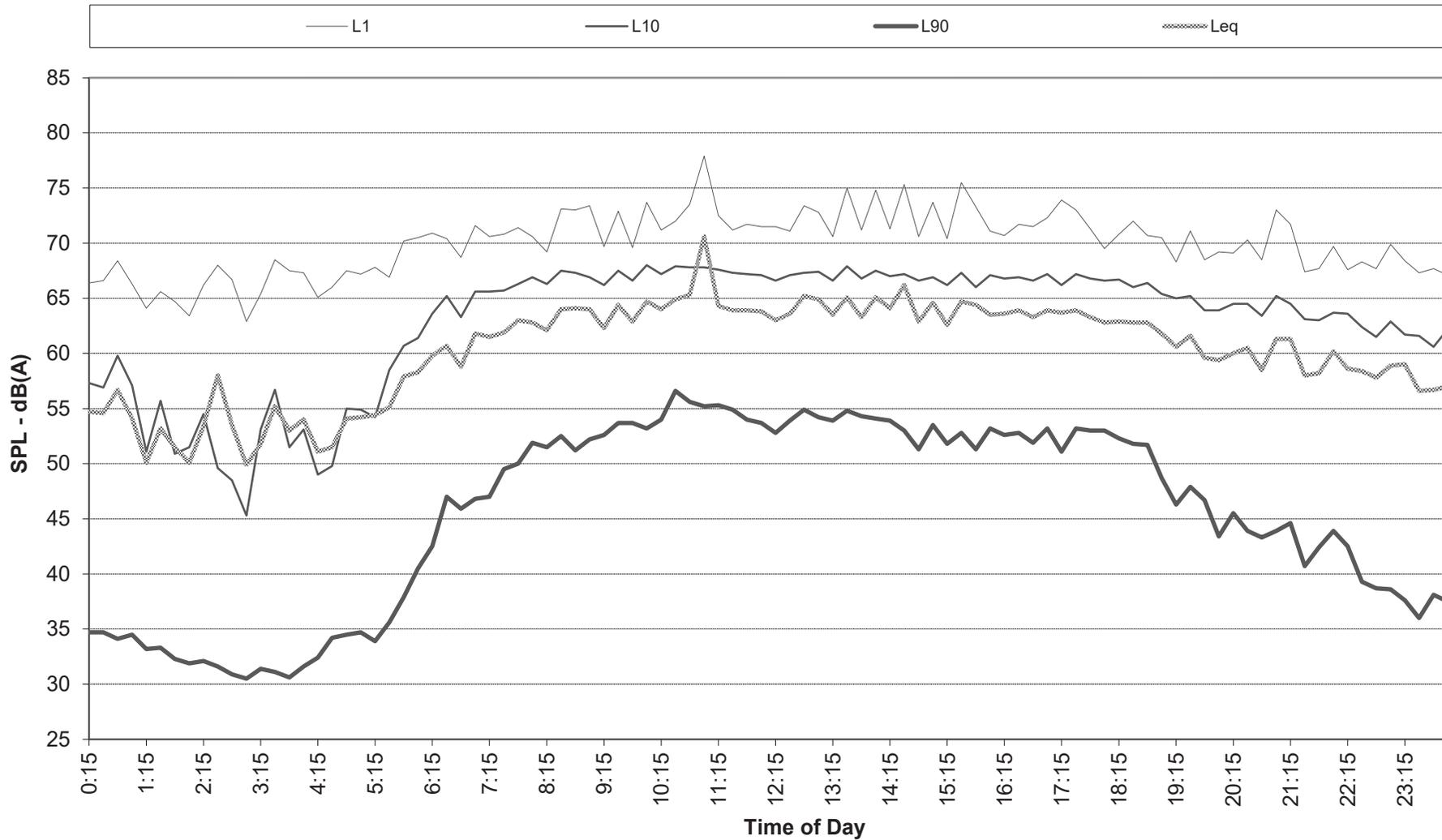
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Recorded Statistical Noise Levels for Arana Hills 18-066 - - 22-Jun-2018 - Friday



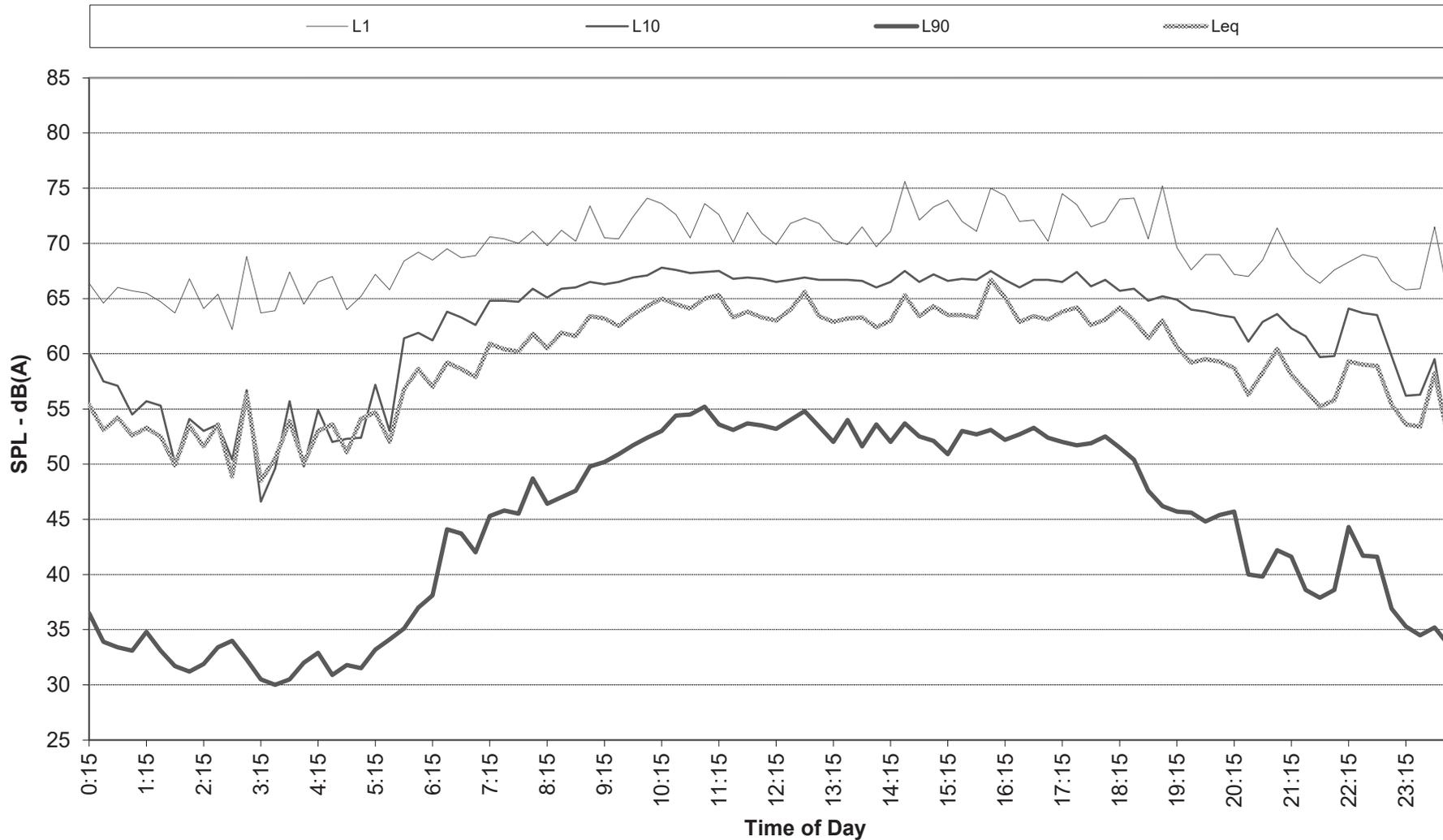
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Recorded Statistical Noise Levels for Arana Hills 18-066 - - 23-Jun-2018 - Saturday



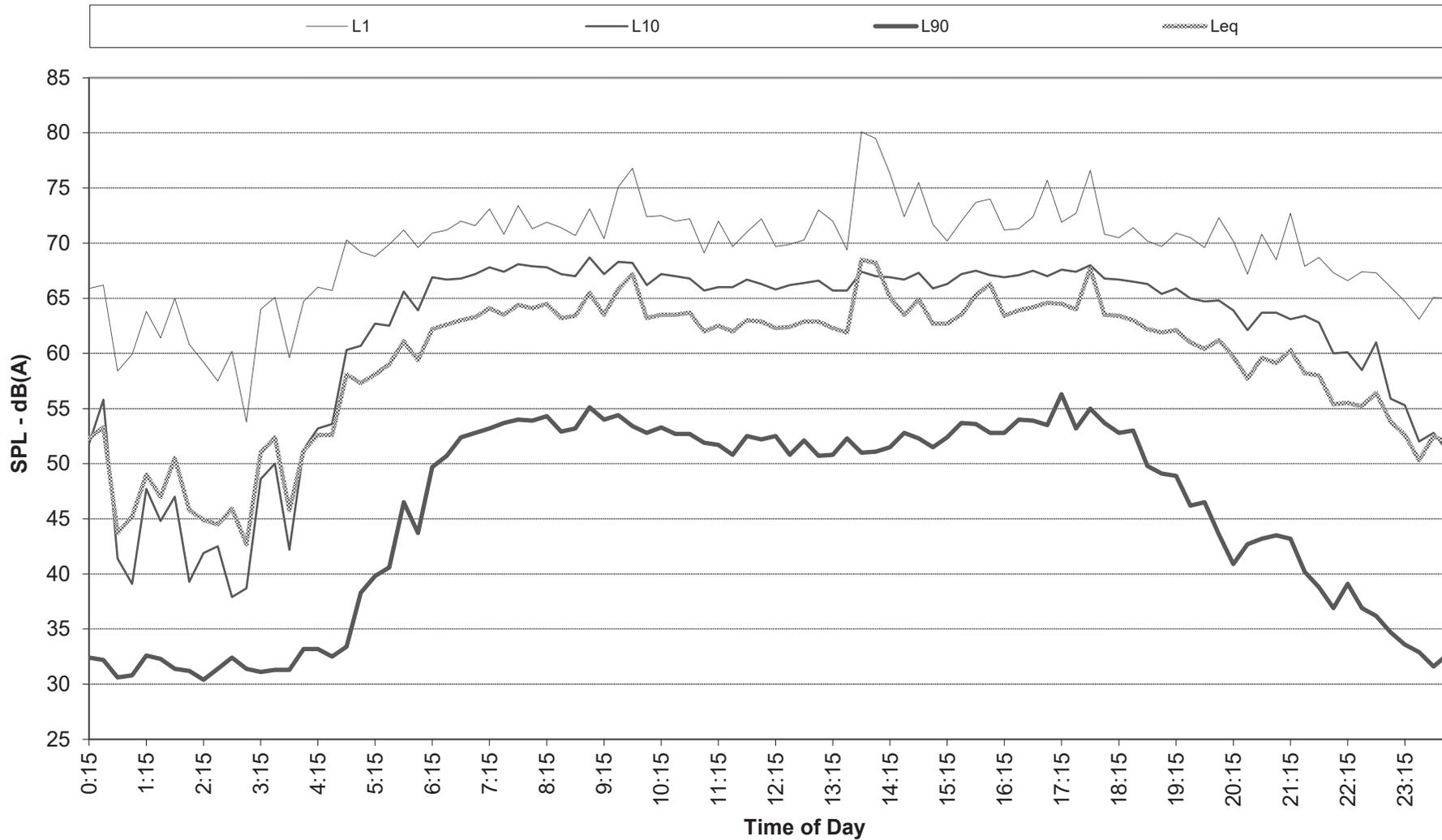
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Recorded Statistical Noise Levels for Arana Hills 18-066 - - 24-Jun-2018 - Sunday



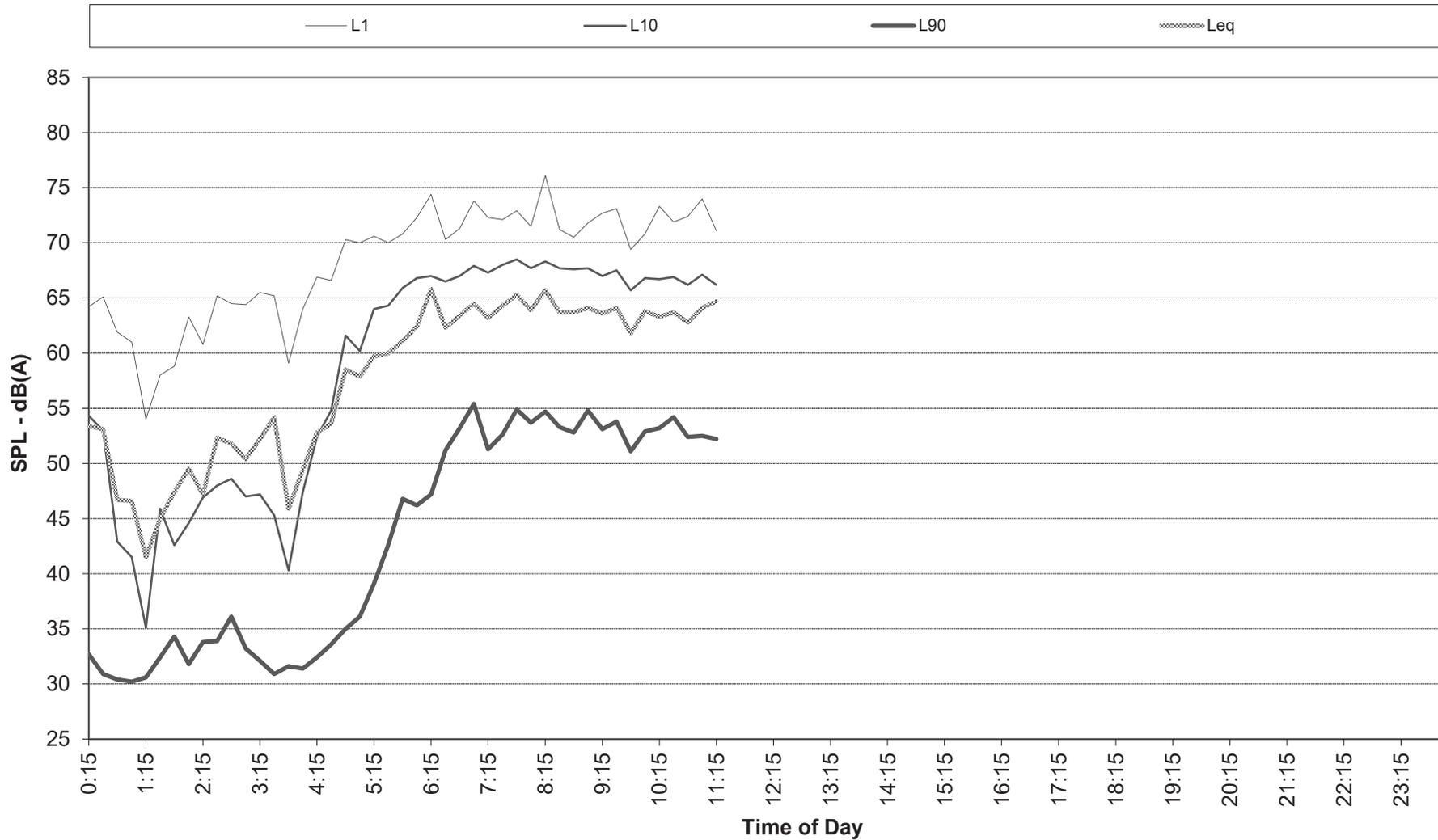
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Recorded Statistical Noise Levels for Arana Hills 18-066 - - 25-Jun-2018 - Monday



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Recorded Statistical Noise Levels for Arana Hills 18-066 - - 26-Jun-2018 - Tuesday



Moreton Bay Regional Council

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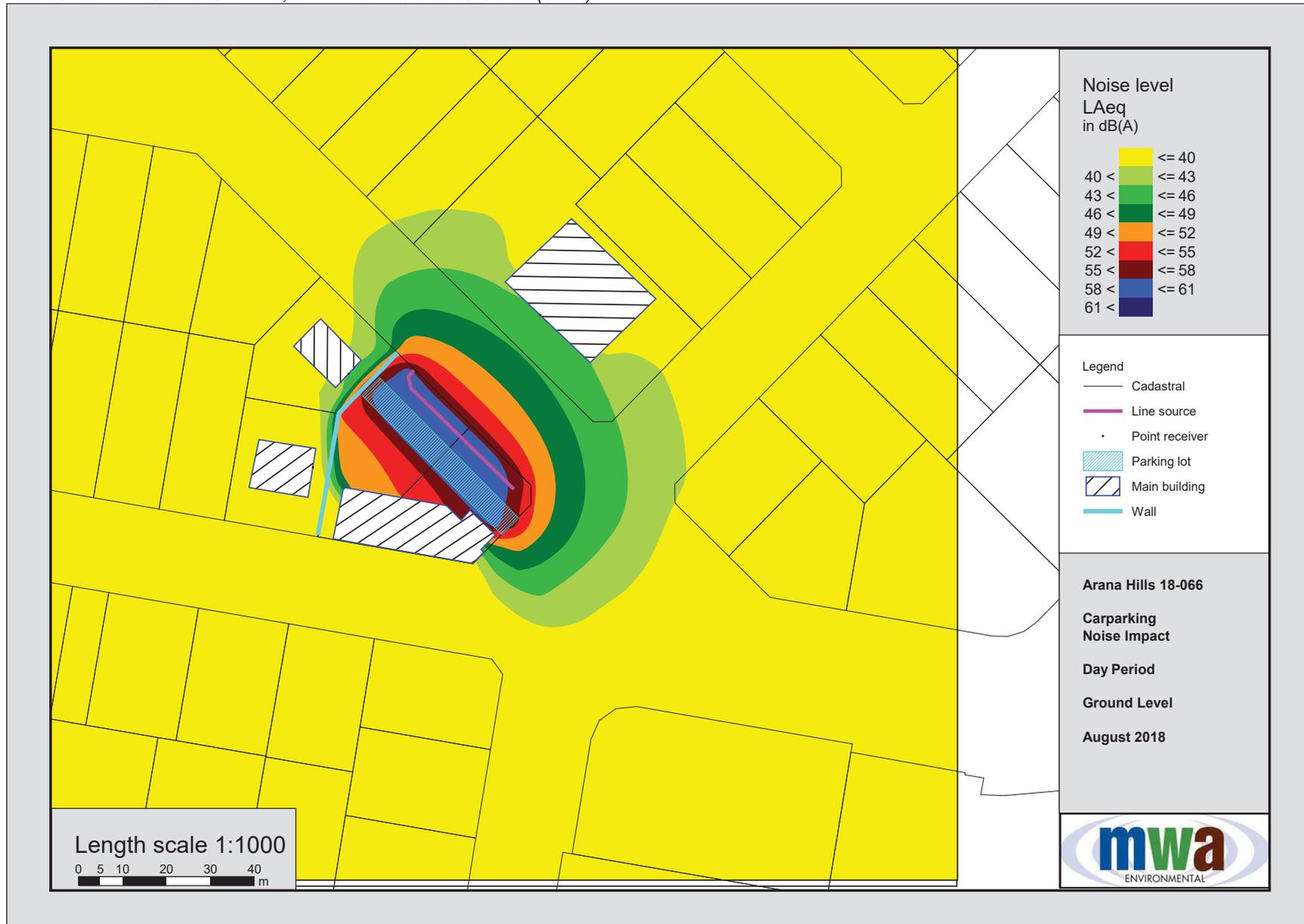
*ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)*

MWA Environmental

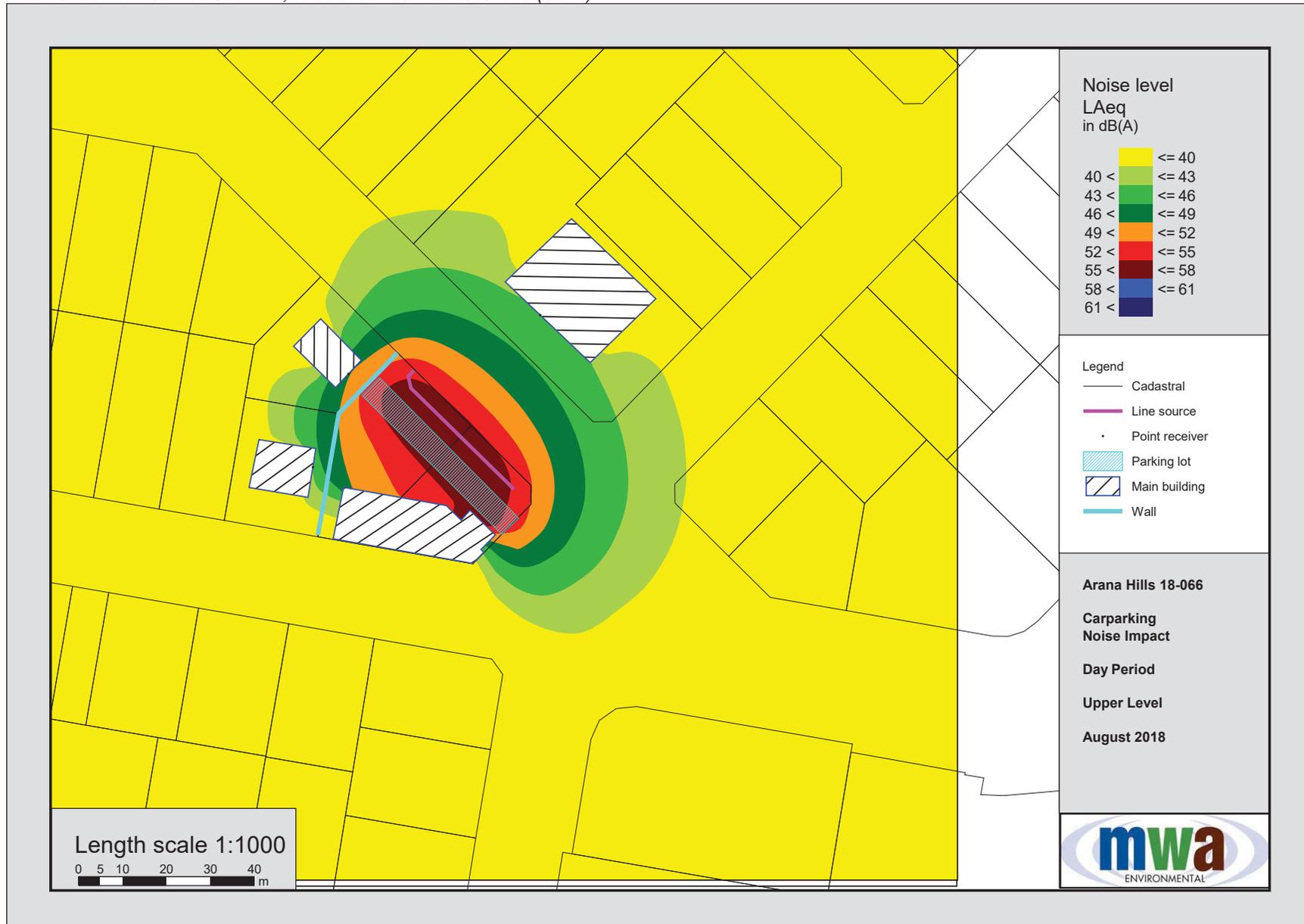
ATTACHMENT 3

SoundPLAN 8.0 – Predicted Carparking Noise Contour

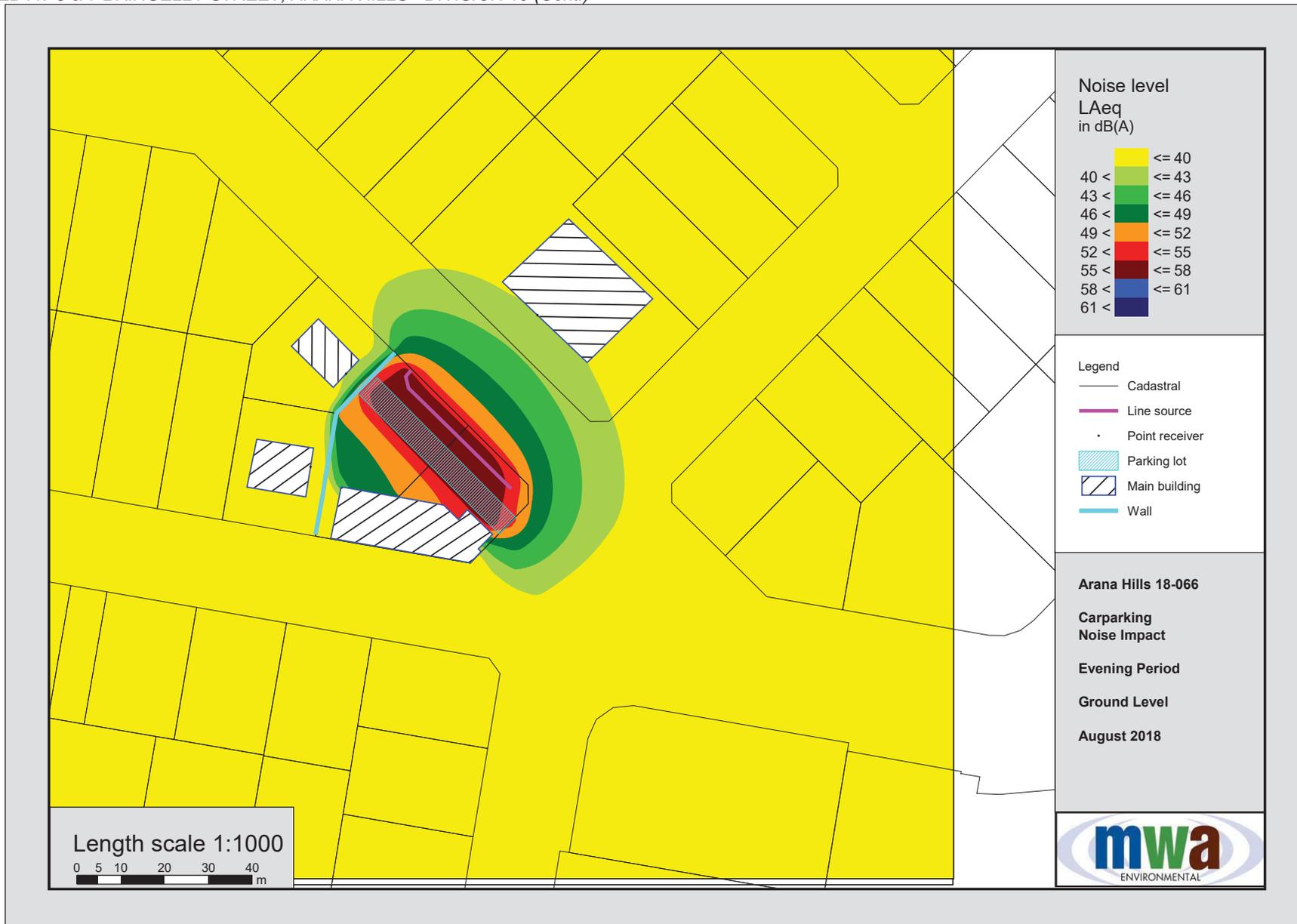
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



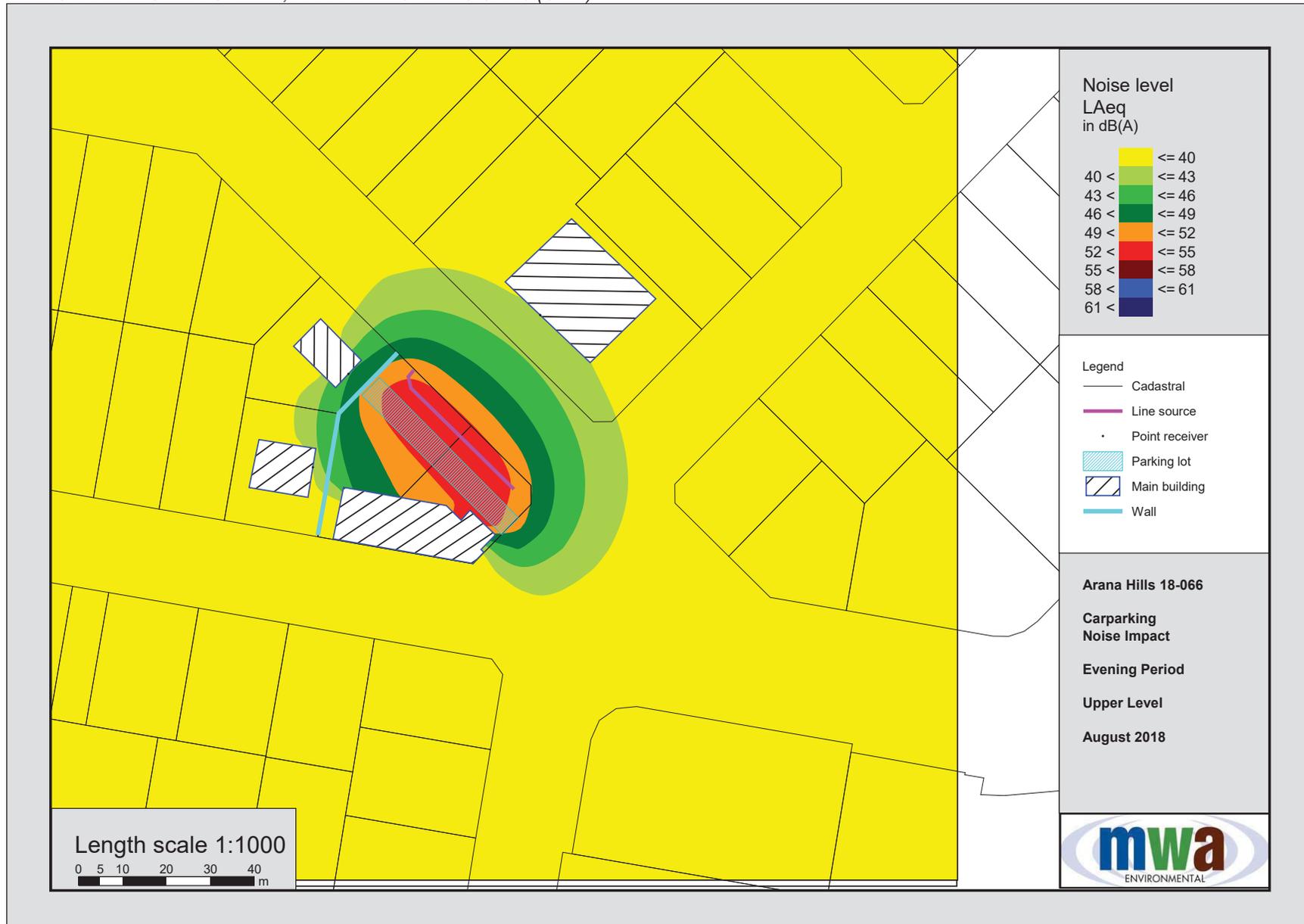
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



Moreton Bay Regional Council

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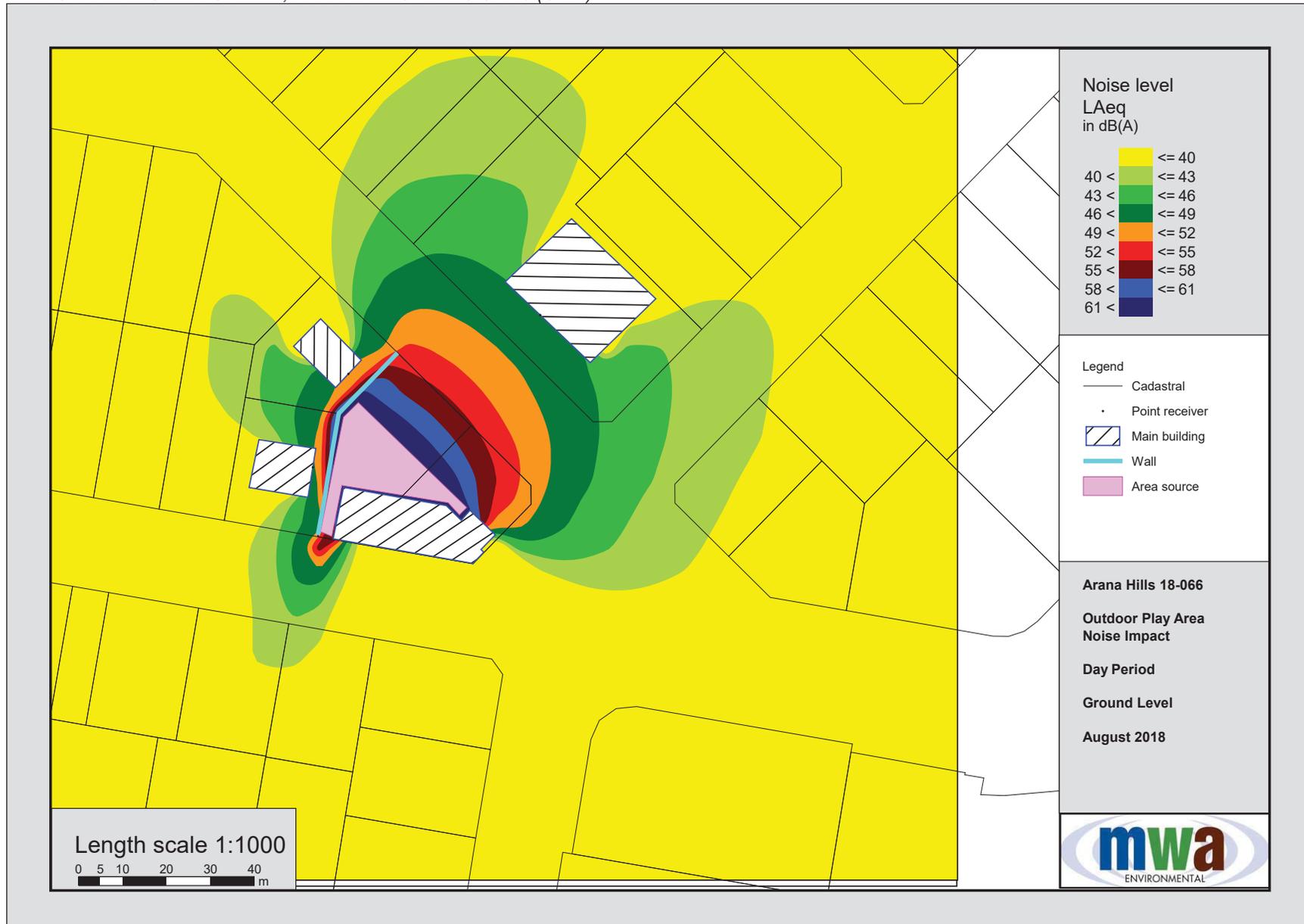
ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

MWA Environmental

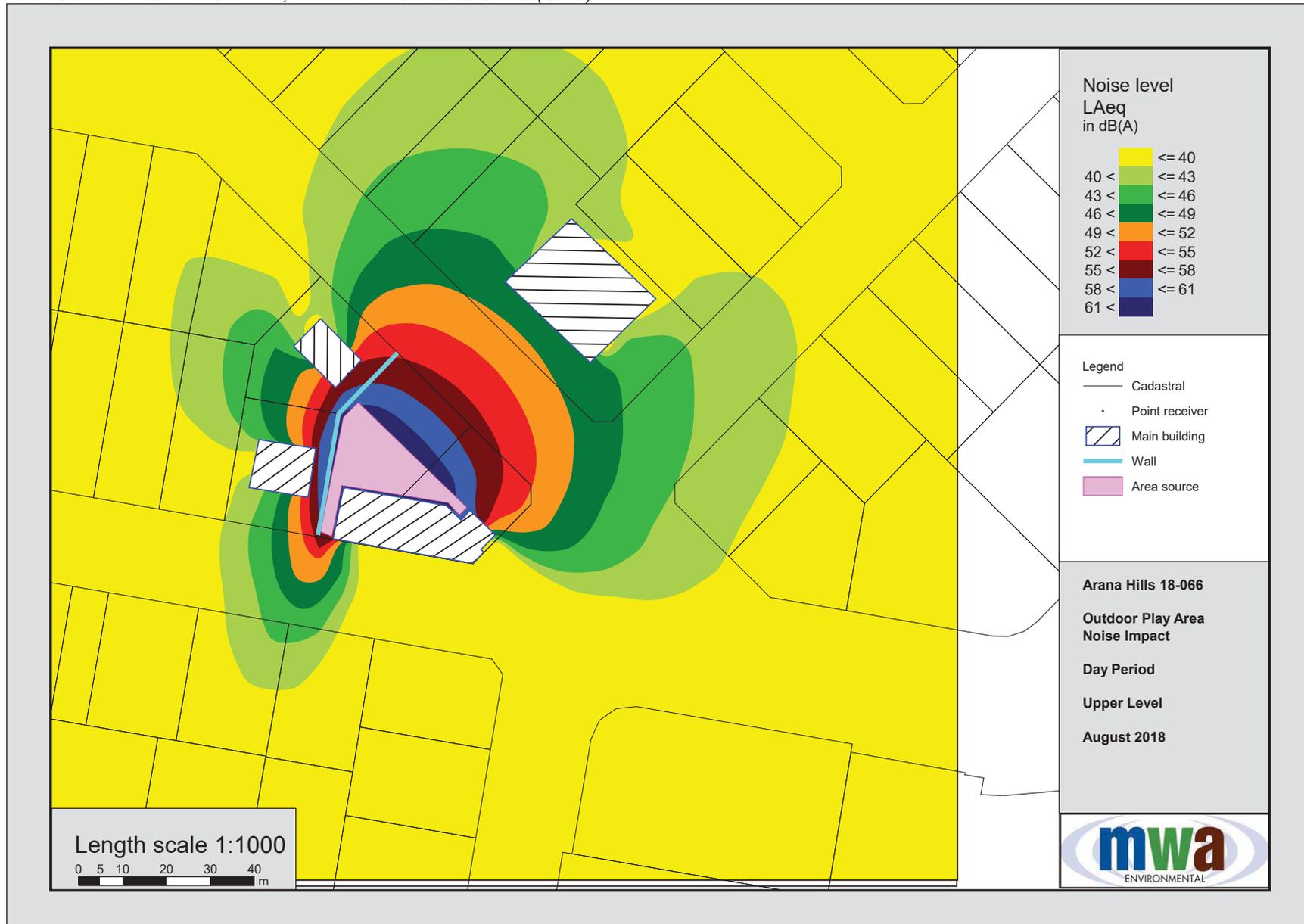
ATTACHMENT 4

SoundPLAN 8.0 – Predicted Outdoor Play Area Noise Contour

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
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ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

MWA Environmental

ATTACHMENT 5

SoundPLAN 8.0 – Traffic Noise Validation

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

<h2 style="margin: 0;">Arana Hills 18-066</h2> <h3 style="margin: 0;">Assessed receiver levels</h3> <h3 style="margin: 0;">Validation</h3>	2
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Receiver	L10(18h)	L10(1h)	
	dB(A)	dB(A)	
validaiton logger	66.2	69.0	

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	Max Winders & Associates Pty Ltd GPO Box 3137 Brisbane QLD 4000 AUSTRALIA	1
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Moreton Bay Regional Council

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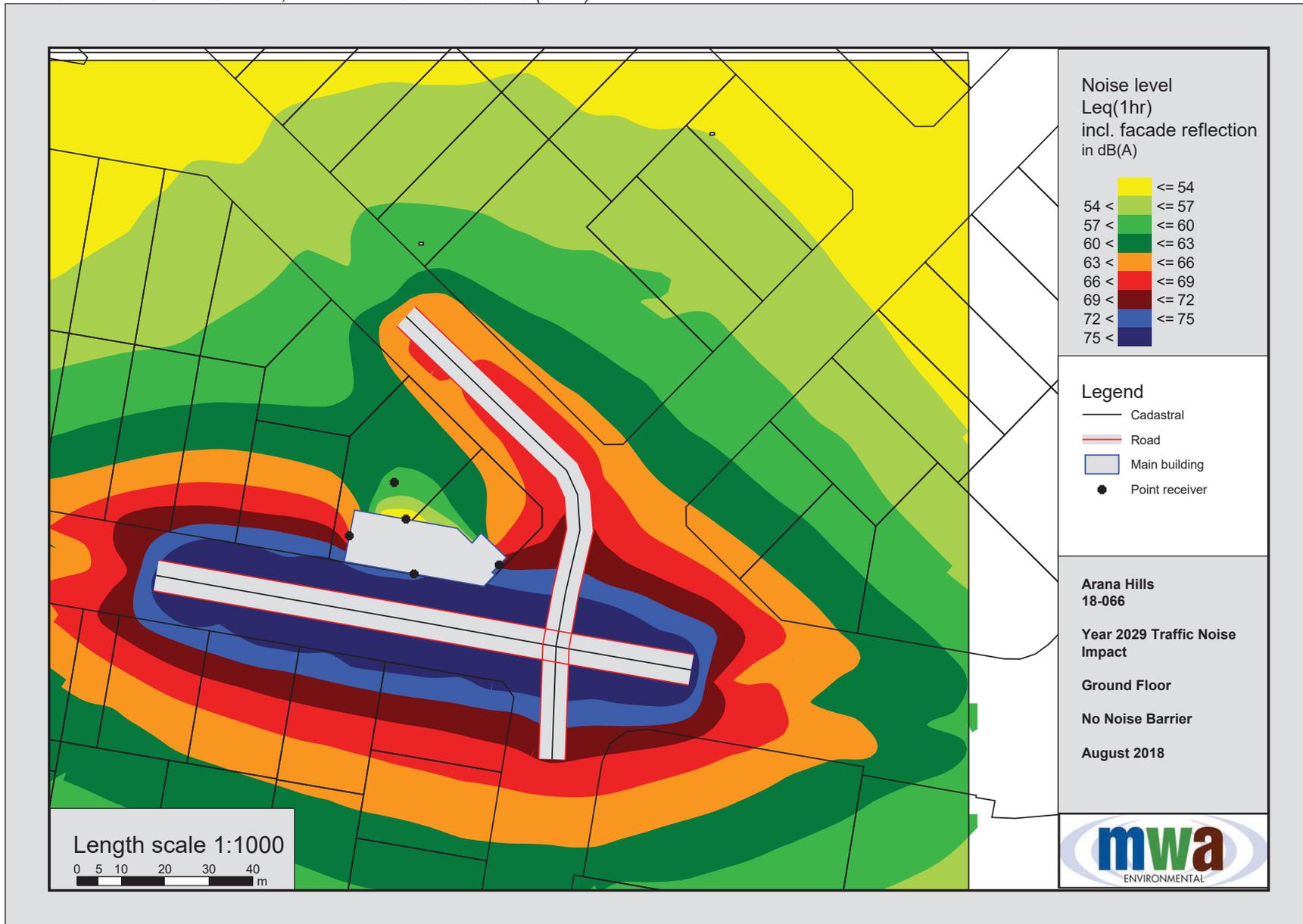
*ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)*

MWA Environmental

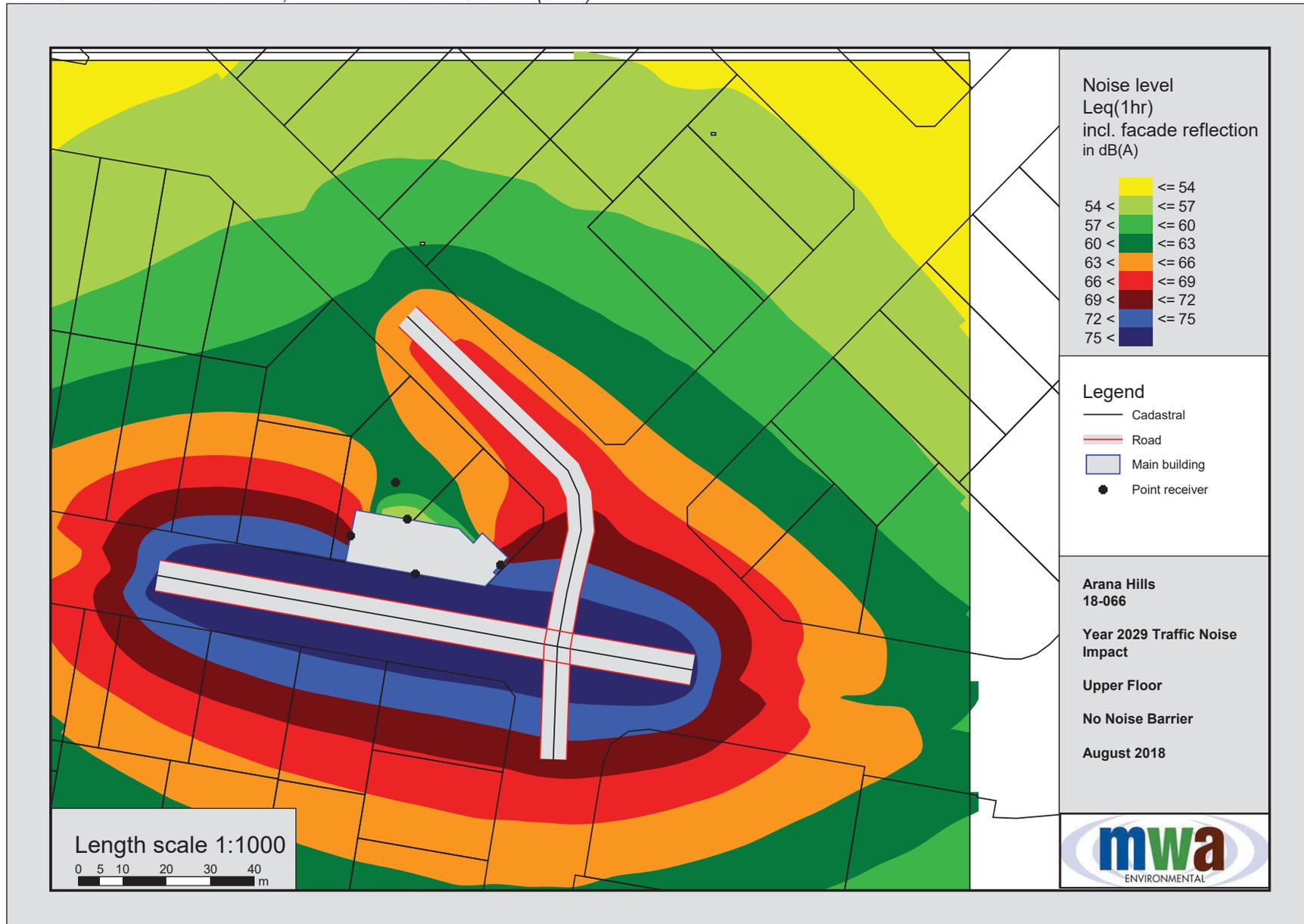
ATTACHMENT 6

SoundPLAN 8.0 – Traffic Noise Results

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE,
LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)



ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

#4 Properly Made Submissions

From: Frank & Carmel Vig
12 Patricks Road
Arana Hills
Moreton bay Region
Queensland 4055
Ph (07) 3851 2678
E-mail vighome@iinet.net.au
8 March 2019

The Chief Executive Officer
Moreton Bay Regional Council
PO Box 159 Caboolture
Moreton Bay Region Qld 4510

Re Submission Objection to the proposed change of Material Change of Use, located at 5 to 7 Bringelly St Arana Hills.

Application number DA/36884/2018/v21
Real property description lots 568 and 569 on RP94565
Site area 1,429square meters for Child Care Centre
Current Zone – General Residential
Zone Precinct is Next Generation Neighbourhood
Submission period extended now until 8th March 2019

Initial Points

Firstly, we are not generally against the “proposed land use” for this site.

Submission concerns raise for council to consider

On-site Car Parking,

We submit that with 75 children proposed for this new centre, the car spaces proposed is totally insufficient, even if it is within walking distance to a higher order centre etc.

Reinforcing our concern, for their 75 children proposed here, the staff numbers required we submit, will take nearly all the proposed on-site car park spaces alone. This excludes parents drop off and pick up with the usual time/delay, which occurs because of talks between parent/teacher/staff usually being 5 to 20minutes per child.

Our estimation for a child care centre to cater for 75 children would need 12 to 14 staff car park spaces, alone. So, this leaves no car park spaces for parents, unless the child care staff were park on-street that is already crowded.

Another concern we have with the applicant’s car park ratio is, this could lead to a very dangerous situation if parents were to park on Patricks Rd Arana Hills like outside 12, 14,16 or 18 Patricks Rd. Then get children out of vehicles on this busy road would start a real safety issue, especially during morning peak hours 7:30 – 9:00, causing traffic to build up (this was experienced during road works for several months during 2017/18). Then parents & children to walk to the

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

centre. This is a dangerous scenario so if approved as proposed with this low level of on-site car spaces we submit, will create a safety issue.

Further support of our points above, in the past Pine Rivers Shire Council built 8 new car park spaces in Hoxton St Arana Hills to assist the shortage of business use car parks at 6 Patricks Rd Arana Hills. Then since 2008 MBRC has expended significant finance to increase the car parks in Bringelly St outside the Church of Christ frontage (opposite the applicants site) which assisted road safety at the bend in Bringelly St eastern end.

We strongly suggest that staff assessing this application seek a road widening on the application side of Bringelly St for two reasons, improved traffic safety and vehicle movement, plus to allow for better overland stormwater flow.

Landscape Plan.

It seems to us the applicant's landscape plan, does not provide adequate buffering along their Patricks Rd frontage. All commercial and household properties currently in Patricks Road do not have their building structure commencing on the property boundary. If this is the case, then we strongly object on the grounds that this will compromise the outlook to the east from our kitchen and dining room windows. Assistance from the developer to counter these privacy concerns would be necessary. Also some blocking of the natural breeze from the east will occur.

The current boundary fence between 12 Patricks, along with 9 Bringelly, consists of a better brick structure. No details of the style or height of a proposed replacement for this has been supplied. If this proposed development proceeds then a mutual agreement between all parties is necessary.

Present trees along the boundary fence would need to be replaced with more suitable, maintainable variety. There is a mixture of trees currently which are difficult to manage in height and some also produce red berries which would be dangerous to children.

Road widening.

We recommend that Council strongly consider a road widening be provided on the sharp bend in Bringelly St south east corner (opposite Hoxton St), as vehicle corner cutting is already evident here and with more vehicles will increase safety concerns. We submit if approved without this, it will increase vehicle accidents at this very tight corner. Also, most of the road reserve here generally east facing is already wide, so it might be possible for this work, with little extra land required to fix a safety concern.

Building pad/base levels.

This needs to be checked thoroughly so that the proposed new building base is not impacted by overland stormwater or just stormwater as this is serious when dealing with minors coming to or leaving this premise, when a serious flood event occurs into the future.

Moreton Bay Regional Council

GENERAL MEETING
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ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

A solution to resolve the issues above would be for the applicant to seek further options to expand their land base size then to re-do a better layout.

In Summary we do hope Council will view our submission as both constructive and informative to make sure if this proposal is approved, it will have minimal impact to the area, improve traffic safety and be of Economic Benefit locally.

Regards,

Frank & Carmel Vig

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Chris Bryant

From: Elaine Newell <ernewell@bigpond.com>
Sent: Thursday, 21 February 2019 10:45 AM
To: MBRC Incoming Mail
Subject: Objection of DA/368844/2018/V2L

**ATTENTION: OBJECTION TO CHILD CARE CENTRE AT 5-7 BRINGELLY STREET ARANA HILLS
DA /368844/2018/V2L**

Dear Sirs,

We have been living in Arana Hills for 52 years and have noticed the changes in our area all due to progress, which is what we want for us all to grow.

Our concerns about the Child Care Centre at 5-7 Bringelly Street Arana Hills of a safety issue.

We have a lot of traffic coming and going with the Church of Christ as they have functions through the week like "Mum with bubs", "Mothers club " and meeting that the church hold. We have also now have a converted house owned by the church which if office spare and respite centre for Disabled people.

This makes for more traffic. If this Child care centre has space for 75 children that will mean we will have up to 75 cars dropping off in the mornings and picking up in the afternoon, and only 12 cars spaces, where will the other 63 cars park? I would think that would be a concern as it is on the corner and traffic comes around the corner from Patricks road into Bringelly St at a speed on many , many occasions. This is our major concern when cars are coming out of the parking lot and someone comes around the corner at speed.

We are also on a Bus route 397 and when cars are parked on both side of the street it is a challenge for the driver to get his bus through.

If this development goes through we will be disappointed. Maybe if the street conditions are charged it would make the traffic flow better re: Yellow lines on both sides of the street up to Narellan Street junction and re-open Hoxton Street, this street has been closed from through traffic for years.

Concerned Residents

Elaine and Graeme Newell
14 Bringelly Street
Arana Hills 4054
07 33516017
M: 0417710498

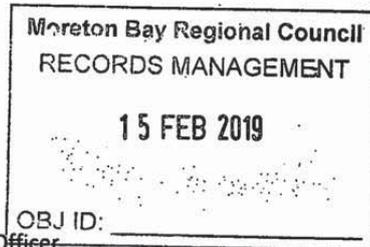
Moreton Bay Regional Council

GENERAL MEETING
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ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Scanned By: LynetteDroscher@MBRCDOM On: 15/02/2019 AM Moreton Bay Regional Council



The Chief Executive Officer

Moreton Bay Regional Council

PO Box 159

Caboolture, Qld 4510

Annabelle Knight

9 Bringelly Street

Arana Hills Q. 4054

0417 119 403

Re: Objections to the proposed change of material use 5-7 Bringelly Street Arana Hills Qld 4054.

Application ref: DA/36884/2018/V2L

Real property description Lots 568 and 569 on RP94565.

Site area 1,429sqm. Child care centre (GFA: 650sqm)

Zoned – General Residential, Zone Precinct – Next generation neighbourhood.

Proposal – Childcare Centre.

I have several concerns.

Those affecting me personally.

On a personal level I object to having the loss of amenity of my home no longer being adjacent to other residential properties, the application notes that only Two (2) residential properties would be potentially affected by the building of a childcare centre & this will be fixed by building a sound barrier wall on the property line between the proposed development; my dwelling in Bringelly St. (my home) & my neighbours residence in Patricks Road.

-I don't want to have to overlook or directly face a wall; I want to have a residential outlook from the rooms at the side of my home as I have had for fifty plus years. I want natural light, a gentle breeze & the same suburban amenity.

-The residences in this section of Arana Hills rely upon drainage to the street and it is locally well known that numbers 5 & 7 Bringelly Street are the lowest points and currently flood in heavy rain; with no Changes to this natural drainage system alterations to numbers 5 & 7 as proposed will effectively just change their problem to mine and potentially other homes, this is incredibly unreasonable.

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

Scanned By: LynetteDroscher@MBRCDOM On: 15/02/2019 AM Moreton Bay Regional Council

Pedestrian & Traffic Safety Concerns

Traffic and this corner site make the location of a childcare facility totally unsafe.

-The intersection that this property is located at has been the scene of numerous accidents & constant near misses.

-In the past Patricks road has been designated as a "Dangerous Black Spot" by the Federal Government. The recent addition of a turn right lane from Patricks Road to Bringelly St. has seemed to create more problems and near misses of accidents than ever before by dangerously setting waiting cars at an angle toward oncoming traffic and all this is aimed directly at 5 Bringelly St.

-A yellow no parking line currently exists outside 5 & 7 Bringelly Street

-Currently for safety reasons pedestrian traffic is directed to the even numbered side of Bringelly St. I would say that it no accident that the footpath outside 5 & 7 Bringelly Street is unpaved & that the other side of the street is furnished with a concrete path as this encourages pedestrians to the safety that is afforded on that side of the street.

Bringelly St. is a heavily used local thoroughfare and traffic coming into the area at this busy corner location makes it extremely dangerous to have children exiting and entering.

Peak traffic times would make this even more dangerous.

Currently a no parking line exists outside of the two properties and just having a carpark and slowing traffic at this point will dramatically increase the chance of causing road accidents.

Whilst the designated car spaces may meet with an accepted standard, this site is not average or similar to other sites and the chance to have a serious accident is far too great.

In short because of traffic there couldn't seem to be a more dangerous location to propose for a childcare facility. If the need for a centre is required there are many safer locations and all within 50 to 100 metres. Safe options would be further past this dangerous corner; the other side of Bringelly Street; Hoxton Street and Yanderra Avenue, Glenlee Street and Nepean Avenue.

Yours Sincerely



Annabelle Knight

9 Bringelly Street

Arana Hills Qld. 4054

0417 119 403

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

6th March 2019

Moreton Bay Regional Council
P O Box 159
CABOOLTURE QLD

Dear Sir,

RE: OBJECTION TO BUILDING DEVELOPMENT

I am writing to lodge an objection to a building development at No 5 & 7 Bringelly Street, Arana Hills, development number DA/36884/2018/V2L.

My objection is to the increase in traffic this will create in this street which is already a very busy street with the development being on the corner of Patricks Road, it is already quite a dangerous corner. The other reason for my objection is the increase in parking that will occur within this area with very little parking available at the present time and very few parking spaces being provided by the development.

I hope you look favourably on this objection to avoid potential accidents and injury to people and children if this childcare development goes ahead.

Thanking You



Debbie Comerford
18 Hoxton Street
ARANA HILLS

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

From: Brian Battersby
14 Leawarra Cres
Ferry Hills
Moreton bay Region
Queensland 4055
Ph (07) 3851 0475

E-mail brian@battersby.id.au

File Submission DA to MBRC 5/7 Bringelly St AHills 7 March 2019

The Chief Executive Officer
Moreton Bay Regional Council
PO Box 159 Caboolture
Moreton Bay Region Qld 4510

**Re Submission Objection to the proposed Material Change of Use,
located at 5 to 7 Bringelly St Arana Hills.**

Application number DA/36884/2018/v2l
Real property description lots 568 and 569 on RP94565
Site area 1,429square meters for Child Care Centre
Current Zone – General Residential
Zone Precinct is Next Generation Neighbourhood
Submission period extended now until 8th March 2019

I offer the following points for your consideration of this proposed development.

Initial Points

- A. Firstly, I am not generally against the “proposed land use” for this site.
- B. When I first looked at the Applicants Public street frontage sign then the phone number listed for MBRC information looked very strange, so I phoned their listed number of 07 4671 7400 which turned out to be Goondiwindi Regional Council. So, this sign wording was incorrect and (I feel) should have been fully corrected, after first noticed. Now I understand the new date close off time for submissions being the 8th March 2019, instead of 22nd Feb 2019.

Submission concerns I raise the points (below) for council to consider

- C. On-site Car Parking, while MBRC Town Plan says car spaces required at a ratio of Gross Floor Area (GFA) minimum 1 car space per 50m² GFA or maximum of 1 car space per 30m² GFA. So, this equates to just over 11 car spaces council seeks (if I am correct) where they propose 15 spaces. I object on the basis this car parking is “still insufficient” for its intended use.

C1. I submit that with 75 children proposed for this new centre, the car spaces proposed is totally insufficient, even if it is within walking distance to a higher order centre etc.

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

C2. Reinforcing my concern, for their 75 children proposed here, the staff numbers required I submit, will take nearly all the proposed on-site car park spaces alone. This excludes parents drop off and pick up with the usual time/delay, which occurs because of talks between parent/teacher/staff usually being 5 to 20minutes per child.

C3. My estimation for a child care centre to cater for 75 children would need 12 to 14 staff car park spaces, alone. So, this leaves no car park spaces for parents, unless staff are to be told to park on-street, that is already crowded.

C4 Another concern I have with the applicant's car park ratio is, this could lead to a very dangerous situation if parents were to park on Patricks Rd Arana Hills like outside 12, 14,16 or 18 Patricks Rd. Then get children out of vehicles on this busy road would start a real safety issue. Then parents & children to walk to the centre. This is a dangerous scenario so if approved as proposed with this low level of on-site car spaces I submit, will create a safety issue.

C5. I also see MBRC staff notes from the "pre-lodgement meeting" of 27/4/2018 under section 11, that the applicant was advised then, that 20 car park spaces is required. Also, in staff "Comment" (Applicant to note that on-street parking does not contribute to the requirement under the planning scheme.) Why is it now that the applicants site plan does not comply?

C6. Further support of my points above, in this past Pine Rivers Shire Council built 8 new car park spaces in Hoxton St Arana Hills to assist the shortage of business use car parks at 6 Patricks Rd Arana Hills. Then since 2008 MBRC has expended significant finance to increase the car parks in Bringelly St outside the Church of Christ frontage (opposite the applicants site) which assisted road safety at the bend in Bringelly St eastern end.

C7. I strongly suggest that staff assessing this application seek a road widening on the application side of Bringelly St for two reasons, improved traffic safety and vehicle movement, plus to allow for better overland stormwater flow.

D. Next Generation Neighbourhood – Precinct

I am "extremely aware" of the specific reasons this area (bounded by Patricks Rd, Leslie St nth & Bringelly Street in Arana Hills) went into the next generation neighbourhood precinct. It was primarily through the redevelopment process, to seek well engineered and delivered solutions for;

- * A The current overland stormwater flows in Bringelly St during heavy rain,
- * B for a traffic solution to provide at least 2meters extra "dedicated road reserve" along Patricks Rd for the future improved road network planning.

ITEM 2.1 - DA/36884/2018/V2L - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR CHILD CARE CENTRE, LOCATED AT 5 & 7 BRINGELLY STREET, ARANA HILLS - DIVISION 10 (Cont.)

D1. Landscape Plan. It seems to me the applicant's landscape plan, may not provide a minimum 2meter wide extra road reserve along their Patricks Rd frontage. If this is the case, then I strongly object on the grounds that this will compromise the future planning widths of Patricks Rd here. Plus, if this 2meters extra road reserve is not provided it may set a precedence "first up" for other redevelopments along this section of Patricks Rd, into the future.

D2. Road widening. I recommend that Council strongly consider a road widening be provided on the sharp bend in Bringelly St south east corner (opposite Hoxton St), as vehicle corner cutting is already evident here and with more vehicles will increase safety concerns. I submit if approved without this, it will increase vehicle accidents at this very tight corner. Also, most of the road reserve here generally east facing is already wide, so it might be possible for this work, with little extra land required to fix a safety concern.

D3. Regarding Stormwater Flows here. I would be greatly concerned if a real solution was not provided & delivered as part of this proposal to lessen the residential impact of overland flow stormwater. So, I ask Council to watch this requirement enshrined into this Next Generation Neighbourhood Precinct.

D4. Building pad/base levels. This needs to be checked thoroughly so that the proposed new building base is not impacted by overland stormwater or just stormwater as this is serious when dealing with minors coming to or leaving this premises, when a serious flood event occurs into the future.

E. Amenity Provisions to Neighbouring properties.

E1. I am concerned for the Neighbours (if this layout was to be approved) especially 12 Patricks Rd with the double level building 3 to 4 meters away from the neighbour residential premise. Then perhaps to a different degree for premise at 9 Bringelly St affecting their amenity.

E2. A solution here to resolve those Neighbouring properties Amenity provisions, would be for the applicant to seek further options to expand their land base size, then to re-do a better layout to improve amenity.

In Summary I do hope Council will view my submission as both constructive and informative to make sure if this proposal is approved, it will have minimal impact to the area, improve traffic safety and be of Economic Benefit locally.

Regards,



Brian H. Battersby OAM

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES

Reference: A18889912 : 29 July 2019 - **Refer Supporting Information A18889784**

Responsible Officer: SS, Senior Systems Accountant (CORP Accounting Services)

Executive Summary

The purpose of this report is to present the Quarter 4 Operational Plan Review for 2018/19.

OFFICER'S RECOMMENDATION

That the Quarter 4 Operational Plan Review for 2018/19 be received.

ITEM 3.1 QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL - A18889912 (Cont.)

REPORT DETAIL

1. Background

Every financial year Council must prepare and adopt an annual operational plan. The plan must be reported upon at regular intervals of not more than three months. The Quarter 4 report on the Operational Plan for 2018/19 is presented with an assessment of Council's achievements as measured against relevant key performance indicators along with an accompanying commentary for each Department of Council.

2. Explanation of Item

The fourth quarter report on the Operational Plan provides non-financial information on Council's organisational performance. Included in this report are key performance indicator (KPI) targets and associated achievements with an accompanying commentary relevant to the KPI's and other significant operational matters.

3. Strategic Implications

3.1 Legislative/Legal Implications

In accordance with section 174 of the Local Government Regulation 2012 the Council is required to prepare and report on a quarterly basis the progress towards implementing the annual Operational Plan.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

Operationally there are a wide number of risks that can impact on the delivery of the Operational Plan. These risks are recorded in the Council's Enterprise Risk Management Register and managed accordingly by each Department.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

The Executive Management Team, Managers and other key Council officers were involved in preparing the fourth quarter report.

SUPPORTING INFORMATION

Ref: [A18889784](#)

The following list of supporting information is provided for:

ITEM 3.1

QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL

#1 Quarter 4 Operational Plan Review 2018/19

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)
#1 Quarter 4 Operational Plan Review



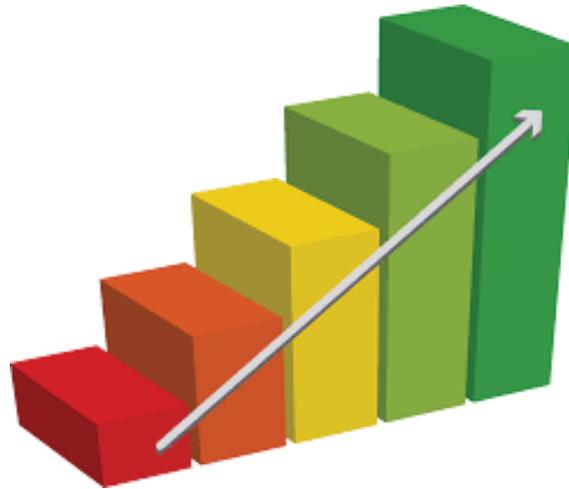
Quarter 4

Operational Plan Review

2018/19

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Organisational Performance



ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Legal Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Litigation satisfactorily resolved	%	90.00	92.00
Legal advice provided within agreed timeframes	%	100.00	95.00
Compliance with statutory and policy timeframes for Right To Information and Information Privacy applications and Complaints	%	95.00	99.00

Performance Commentary

Right to information and Information Privacy application processing timeframes are currently being met. Two litigation matters out of 24 finalised matters were not resolved satisfactorily. The majority of legal advice was provided within agreed timeframes; however priority work created by emergent issues and court/litigation matters has led to the need to prioritise with some consequent delay for lower priority matters.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: Office Of The CEO Directorate

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Compliance with statutory and corporate requirements for council meetings and decision making	%	100.00	100.00

Performance Commentary

KPI was achieved.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Engineering, Construction and Maintenance Directorate**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Compliance of Local Disaster Management Plan with Emergency Management Assurance Framework	%	100.00	100.00
CCTV cameras and equipment to be fully operational	%	94.00	91.19
CCTV footage requests processed within 5 business days	%	95.00	94.30
Hours of disaster management training undertaken	#	1,000.00	1,718.00
Number of disaster management exercises conducted	#	4.00	8.00
Numbers of Local Disaster Coordination Centre personnel meeting core training levels	#	90.00	117.00
Number of Asset Protection Zone planned burns completed	#	11.00	11.00
Number of Strategic Fire Advantage Zone planned burns completed	#	16.00	19.00
Number of Land Management Zone planned burns completed	#	8.00	6.00

Performance Commentary

CCTV Cameras operational - Q4 - 987 cameras in total, 115 not working - 88.35%; YTD - 91.19%

QPS CCTV footage requests - Q4 - 44 police requests received, 39 completed within 5 business days (88.64%) (all requests processed outside of the required timeframe due to delays in Telstra/AFN extracting footage); YTD - 193 requests completed at 94.3%

The Public Safety and Security team received and processed the following general footage requests in 2018/19:

- Internal - 80
- External - 4
- QPS - 193

Disaster Management Training - YTD - 203 persons trained (678hrs)

Disaster Management Exercises - YTD - 229 persons (1040hrs)

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Performance Commentary (Continued)

Fire Management planned burn program 2018/19 - YTD - 27 burns for 200 hectares of council owned land. 36 of 35 fuel management areas burned (102% of target completed)

- Asset Protection Zone blocks - 11 (of 11)
- Strategic Fire Advantage Zone blocks - 19 (of 16)
- Land Management Zone blocks - 6 (of 8)

117 staff meet the minimum core training requirements for disaster management - 98 LDCC and 19 evacuation centre staff

Council's Local Disaster Management Plan (LDMP) is compliant with the Inspector-General Emergency Management's (IGEM) Emergency Management Framework (EMAF) as assessed on 28 August 2018.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Waste Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Kerbside waste and recyclable waste bins collected as scheduled	%	100.00	98.70
Total tonnage of general and recyclable waste collected from kerbside bins that is recycled	%	22.00	39.00
Total tonnage of waste collected at waste facilities from residential and commercial premises (excluding kerbside bins collection) that is recycled	%	45.00	64.00

Performance Commentary

This quarter we have seen an increase in recycling indicating the education programs, events and additional recycling opportunities are proving to be effective.

The kerbside bin collection did not achieve the target due to roadworks preventing access for waste collection trucks and late presentation of bins on the kerbside however this result is better than the National Best Practice collection rate.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Project Management and Construction**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Percentage of capital works program completed	%	100.00	92.60

Performance Commentary

The metric represents delivery of \$112M capital projects by Project Management in 2018/19 of \$121M therefore achieving 92.60%.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Infrastructure Planning**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer requests addressed within the set response time	%	95.00	97.80
Planning projects are completed in the financial year prior to design	%	95.00	92.90

Performance Commentary

Within the 18/19 budget a total of 8 projects require planning prior to design or construction; 5 Operational & 3 Capital. One Operational project has been moved out to 2023/24 which leave a total of 7 projects. Progress against each of the projects is identified below and equates to 92.9% completion.

Operational:

106789 Meldale - Way Street - Boat Ramp Renewal	40% complete	No further action required at this time project moved to 2023/24 delivery.
101415 Petrie - North Coast Railway Line - Drainage Investigation	100% complete	Progressing to detailed design.
102238 Sandstone Point - Kal-ma-kuta Drive Park - Drainage Investigation	100% complete	
102173 Toorbul - Esplanade - Foreshore Works 1	80% complete	Finalisation: August 2019. Delays in finalising DAF permit.
102219 Toorbul - Esplanade - Foreshore Works 2	90% complete	Finalisation: July 2019. State permits being sought.

Capital:

101295 Brendale - Nolan Park - BMX Precinct	80% complete	Awaiting finalisation of Development Application.
101300 Narangba - Harris Ave Sports Complex - Tennis	100% complete	
102214 Scarborough - Scarborough Cliffs - Stabilisation Works	100% complete	Project with Project Management for tendering and construction.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Performance Commentary (Continued)

Customer Requests.

For the 2018/19 financial year (1 July 2018 to 30 June 2019) a 97.8% completion rate within time was achieved. The following breakdown is provided:

Parks & Recreational Planning - 298 requests completed within time and 2 completed overtime, for 99.3% completion within time.

Drainage Waterways & Coastal Planning - 290 requests completed within time with 6 completed overtime and a further 5 currently over time, for 96.3% completion within time.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Integrated Transport Planning and Design**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Design program is completed in the financial year prior to construction	%	95.00	97.00

Performance Commentary
Annual KPI target exceeded.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Asset Maintenance**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Operations - Programmed roads maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Road network customer requests completed within level of service timeframes	%	95.00	95.90
Operations - Programmed stormwater maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Stormwater network customer requests completed within level of service timeframes	%	95.00	97.80
Operations - Programmed maritime facilities maintenance activities completed in accordance with schedule	%	100.00	100.00
Building and Facilities - Graffiti removal requests completed in accordance with timeframes	%	95.00	93.00
Operations - Customer requests for marine related services completed within level of service timeframes	%	95.00	97.00
Operations - Programmed parks maintenance activities (mowing and landscaping) completed in accordance with schedule	%	100.00	100.00
Operations - Parks customer requests completed within level of service timeframes	%	95.00	98.10
Operations - Programmed parks inspection activities (playgrounds) completed in accordance with schedule	%	100.00	100.00
Fleet - Light fleet is maintained in accordance with programmed maintenance service schedules	%	95.00	94.00
Fleet - Heavy fleet, plant and equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	93.00
Fleet - Compliance with all Queensland Transport Statutory Regulations	%	100.00	100.00
Fleet - Small equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	95.00
Building and Facilities - Programmed buildings and facilities maintenance activities completed in accordance with schedule	%	100.00	100.00
Building and Facilities - Customer requests addressed within the set response time	%	95.00	95.00

Performance Commentary

Operations:

All programmed works met KPI targets and customer requests are up-to-date. The mowing contracts and general Parks mowing will now slow down with the winter months and more focus on garden mulching works.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Performance Commentary (Continued)

Fleet:

Servicing programs being undertaken for Heavy, Light and Small plant equipment are in accordance with Fleets implemented maintenance schedules and manufacturer's servicing specifications. Proactive maintenance versus reactive maintenance sits at a ratio of 70% versus 30% respectively.

Building and Facilities:

Programmed Maintenance activities were 100% completed.

93% of graffiti removal requests were completed in accordance with time frames. Some resource issues remain within this area of the Operations. Additional staff are being sourced to ensure KPI targets are consistently being achieved.

95% of B&F customer requests were addressed within the set response time.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Customer and Cultural Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with call centre service	%	95.00	94.48
Customer calls resolved at the first point of contact	%	90.00	97.00
Customer satisfaction with Customer Service Centre service	%	95.00	99.21
Customer enquiries resolved at the first point of contact	%	90.00	95.48
Customer satisfaction with library services and programs	%	90.00	95.49
Number of exhibitions delivered by Council's galleries	#	60.00	61.00
Number of exhibitions delivered by Council's museums	#	12.00	12.00
Customer satisfaction with gallery exhibitions and programs	%	90.00	94.00
Customer satisfaction with museum exhibitions and programs	%	90.00	96.00

Performance Commentary

Customer Services

- Customers continue to be satisfied with Call Centre service received and the strong focus on resolving their enquiry at the first point of contact.
- Customers visiting Council's Service Centres remain satisfied with the service received, with 96% of enquiries resolved at first point of contact during quarter 4.

Library Services

- Customer satisfaction at Caboolture and Bribie Island Libraries was recorded at 96% this quarter. Customers commented on the breadth of staff knowledge and the excellent range of programs and events on offer.

Galleries and Museums

- Galleries opened 17 exhibitions this quarter, with an overall visitor satisfaction rating of 95%. Museums opened 3 exhibitions this quarter with an overall visitor satisfaction rating of 96%.
- Exhibitions opened include: The 80's; The Life and Times of Scarface Claw; Showtime! and RED: Henzell St Quilters.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Property and Commercial Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Number of scheduled Hub Learning and Business Centre compliance audits	#	4.00	4.00
Usage of Hub Learning and Business Centre is within forecast rates	%	90.00	100.00
Number of scheduled swimming pool compliance audits	#	48.00	48.00
Number of scheduled QSEC compliance audits	#	4.00	4.00
Usage of QSEC is within forecast rates	%	90.00	92.00
Usage of MSEC is within forecast rates	%	90.00	100.00
Patronage of swimming pools is within forecast rates	%	90.00	90.00
Number of scheduled MSEC compliance audits	#	4.00	4.00
Number of scheduled caravan park compliance audits (4 x 6 audits and 2 x 2 audits)	#	28.00	28.00
Patronage of caravan parks is within forecast rates	%	80.00	73.00
Number of scheduled Redcliffe Cultural Centre compliance audits	#	4.00	4.00
Usage of Redcliffe Cultural Centre is within forecast rates	%	90.00	94.00
Tenancy rate of leased commercial/retail buildings	%	95.00	95.00
Tenancy rate of leased residential buildings	%	95.00	95.00

Performance Commentary

Morayfield Sports and Events Centre (MSEC) , Queensland State Equestrian Centre (QSEC), The Hub and Redcliffe Entertainment Centre (REC) facility compliance audits were completed as planned (1 per quarter).

Pool Audits: Additional compliance inspections were undertaken to support contract compliance.

Residential tenancies: All available premises are leased.

Commercial tenancies: Majority of commercial tenancies are leased - only vacancies are within The Corso, North Lakes (700m2).

Caravan Park Patronage down to target in Q4,- primary impact is from renovation works to cabins at Bongaree.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Regulatory Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Private certifier referrals are responded to within statutory timeframes	%	100.00	100.00
Building Compliance & Development customer requests responded to within required timeframes	%	90.00	93.00
Plumbing assessments responded to within statutory timeframes	%	100.00	100.00
Public Health and Local Laws customer requests responded to within required timeframes	%	90.00	76.59
Regulated parking programs are completed as scheduled	%	100.00	100.00
Food safety inspections are completed as scheduled	%	100.00	100.00
Public immunisation programs are completed as scheduled	%	100.00	100.00
Appeals and internal review applications are responded to within required time frames	%	100.00	100.00

Performance Commentary

Private Certifier / Concurrence (PCC) Applications: 279 properly made applications were responded to within the statutory time frames.

Building Compliance Customer Requests: 1152 of 1159 requests were responded to within required time frames.

Plumbing Assessments: All 224 plumbing assessments were conducted within the required time frames.

Food Safety Inspections: All planned, higher risk inspections were conducted during the period. A total of 846 of 900 food safety inspections were finalised during 2018/19.

Regulated Parking: All planned regulated parking days were conducted throughout the Region.

Immunisation Program: All 81 scheduled immunisation clinics were completed.

Public Health & Local Laws Customer Service Requests completed with PCC time frames:
Total 5385 of 7032 (an increase of 504 customer requests from quarter 3) customer requests completed in PCC time frames - priority one (PCC1) requests were responded to within required time frames. Completion rate increased by 2.59% from quarter 3 with 504 additional customer requests received.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Performance Commentary (Continued)

Appeals and Internal Review Applications: All 53 general review applications were actioned within the required time frame and all 124 infringement and remedial notice appeals were actioned within the required time frames.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Community Services and Sport and Recreation**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Number of projects supported through Council's community grants program	#	140.00	124.00
Number of individuals supported through Council's community grants program	#	400.00	278.00
Percentage of available child care places filled at Birralee Child Care Centre	%	95.00	100.00
Participation rate in council sport and recreation programs	%	95.00	76.47

Performance Commentary

Sport and Recreation Programs

Quarter 4 Active Holidays - 66 activities

2365 places available with 1834 bookings taken - 77.54%

Quarter 4 Healthy & Active Moreton - 347 activities

6130 places available with 4537 bookings taken - 74.01%

Quarter 4 Total - 413 activities

8495 places available with 6371 bookings taken - 74.99%

Year to date 2018/19 All Programs - 1707 activities

31843 places available with 24353 bookings taken - 76.47%

Comparison 2017/18 - 29493 places available with 22629 bookings taken.

Community Grants - Individuals Supported

During Quarter 4, a total of 87 individuals were supported through Community Grants.

RADF - In Round (3), Out Of Round RADF (1) and Individual Achievement Grants (83).

YTD Total - 278 individuals supported.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Performance Commentary (Continued)

Community Grants - Projects Supported

Qtr 4 supported projects for NAIDOC Week (4)

YTD Total - 124 projects supported, with 59 projects supported in quarter 4.

Birralee Child Care Centre

During Quarter 4, Birralee Child Care Centre maintained a 100% occupancy rate.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Environmental Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Participation rate in environmental programs and activities	%	95.00	96.50
Percentage of scheduled environmental assessments and monitoring completed	%	100.00	100.00

Performance Commentary

Public interest and participation at workshops remains strong. This quarter, a Platypus workshop (28 participants) was held in Division 4, a Glossy Black Cockatoo workshop (38 participants) was held in Division 7, a Great Barred Frog workshop (51 participants) was held in Division 9, and a Mt Glorious Spiny Crayfish workshop (22 participants) was held in Division 11.

Scheduled monitoring of 16 ibis roosts and 28 flying fox colonies occurred during the quarter, in accordance with roost management plans. Monitoring of water quality is ongoing.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Development Services**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Code Assessable MCU / RAL applications decided within 30 business days	%	80.00	82.00
Code Assessable Operational Works applications decided within 20 business days	%	80.00	88.00
Survey Plan endorsements within 15 business days	%	80.00	89.00
Third Party Survey Plan endorsement within 5 business days (mb+)	%	80.00	100.00
Third Party Operational Works applications decided within 5 business days (mb+)	%	80.00	100.00
Customer Satisfaction Survey Results for Development Services rates service as good or excellent	%	80.00	0.00

Performance Commentary

KPI's 1-5 exceed their targets with KPI 4 & KPI 5 at 100%. KPI 6 - The Customer Survey was not carried out due to the organisational review.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Strategic Planning**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Deliver key Economic Actions in line with the adopted Economic Development Action Plan.	%	100.00	57.00
Planned internal activities and projects completed	%	90.00	53.00
Customer Satisfaction Survey Results for Strategic Planning & Economic Development rates service as good or excellent	%	80.00	0.00

Performance Commentary

Economic Development:

Deliver key Economic Actions in line with the adopted Economic Development Action Plan (EDAP)
Council has delivered 57% of all active actions in the EDAP for the current 2018-2019 financial year and continued to develop and enhance a number of actions from previous years. The current status of specific key actions are listed below:

Investment Attraction:

Council continues to encourage businesses to invest in the region and attract new businesses to locate within the region. Related actions in the last quarter include:

- Developed an Economic Dashboard for the region which provides the latest economic statistics to attract investment to the region and to assist businesses to establish and expand.
- Liaised with Taiwan GOSMART to identify and facilitate opportunities for investment within our region and provided business contacts and details to the circulate and further promote within their network. This may assist business development within the region and also may bring innovative solutions and opportunities to the region.
- Development industry specific regional profile developed focussing on export and import companies and statistics of the Moreton bay region to assist invest attraction and business development.
- Assessed potential investment attraction opportunities and liaised with bio-medical partners (USC) within the region regarding the BIO Conference - North America
- Collaborated with COMSEQ to develop and provide marketing collateral for the Asia Pacific Cities Summit 2019

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Performance Commentary (Continued)

Business Development:

Council is committed to developing a wide diversity of businesses within the region to enhance the resilience of the local economy. This work has involved working with key stakeholders within industry and all levels of government. Recent activities within the last quarter have included:

- Developed an Economic Dashboard for the region which provides the latest economic statistics to attract investment to the region and to assist businesses to grow and expand.
- Undertook initial review of economic development opportunities within our region for various business development proposals.

Tourism:

Council is developing its tourism profile and industry opportunities for the region. It is also working in collaboration with MBRIT to identify and assess potential tourism markets and initiatives to develop within the Moreton bay region. These include:

- Continuing to manage the Aqua Splash (Clontarf) opportunity to maximise benefits to the community and associated businesses
- Assessment of new locations and opportunities for tourist related development and businesses
- Working with COMSEQ to develop and provide marketing collateral for the Asia Pacific Cities Summit 2019 to showcase our unique region
- Our Sister City Winton has held a number of festivals which provided the opportunity to promote and distribute tourism related material for the region at the 'Winton Way Out West' and 'Winton's Vision Splendid Festivals'.

Education:

The Mill at Moreton Bay continues to progress with an expected opening date of March 2020. Australia's newest university will be part of an educational precinct which should see the local community and businesses benefit greatly in the years to come. Work in the last quarter included:

- Developing an Economic Dashboard for the region which has a section dedicated to The Mill at Moreton Bay - highlighting the impact and opportunities associated with this region shaping infrastructure
- Assisting with promoting a Chinese educational event to local educational institutions
- Helping to facilitate foreign students coming to the region through the provision of educational institutions

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Performance Commentary (Continued)

International Engagement:

Council continues to cultivate its international profile through participation in overseas business delegations. It also welcomes overseas delegations to tour the region. Specific actions have included:

- Council participated in business delegations to Taiwan and North America. The focus of these tours was Smart City infrastructure and Biomedical industry respectively. Business contacts developed have led to a number of meetings and exchanges of information and opportunities between foreign business networks and local businesses and institutions.
- Council also attended the Foreign Direct Investment World Forum which provided considerable insight into investment promotion and the process and issues surrounding attracting foreign businesses to invest locally
- MBRC continues to consider and evaluate international trade opportunities including traditional sister city relationships, as and when they arise
- Miyakonojo (Japan) will be visiting the region in July 2019 to learn more about The Mill at Moreton and hear about other business opportunities in the region
- To support investment attraction and business development, a high level Export Regional Profile has been developed for the region

Strategic Planning

Planning Scheme Amendment / Structure Plans / Caboolture West Structure Plan - Area 2

In response to the Minister's decision on Major Planning Scheme Amendment #1 a number of related deliverables in these and other Emerging Community areas have been impacted.

The Mill

Strategic Planning continues to assist the design process with input from the Design Review Panel for Stage One (and Stage 1a). Strategic Planning are also leading the development of a Public Realm Strategy and Built Form Guidelines for The Mill. Both of these documents are being prepared collaboratively with ECM and other internal stakeholders.

Local Government Infrastructure Plan 2 - Network Planning

Progression of modelling to inform network planning has been delayed while consultants await planning assumptions.

No customer satisfaction survey conducted.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Corporate Services Directorate**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Internal audit plan progressed as scheduled	%	100.00	100.00
Audit recommendations implemented	%	90.00	90.00

Performance Commentary

Audit Plan is on schedule.

Audit recommendations are being implemented in line with approved implementation and extension dates.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Financial and Project Services**

Department Performance			
Description	Units of Measure	KPI Target	YTD KPI Achieved
Amount of outstanding rates (excluding prepayments) at the end of each quarter	%	3.00	2.93
Obtain an unmodified external audit opinion for 2017/18	%	100.00	100.00
Liquidity - Target working capital ratio to be greater than 3	#	3.00	3.43
Maximise interest revenue on surplus cash invested with QTC and other financial institutions	%	2.50	2.57
Liquidity - Target cash expenses cover to be greater than 6 months	#	6.00	14.91
Fiscal Flexibility - Target interest cover to be greater than 6 months	#	6.00	21.75
Availability of corporate information systems during business hours	%	99.00	99.00
Internal customer satisfaction with corporate information systems	%	90.00	92.78
Availability of council's website	%	99.00	99.90

Performance Commentary

The External Audit for 2017/18 was completed in the second quarter with an unmodified audit opinion from QAO. All financial ratios exceeded expectations. Interest returns were down on the target but considering the economic environment performed satisfactorily.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Human Resources**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Disputes that go to the Commission resolved in council's favour	%	90.00	100.00
Timeframe to fill a position no longer than 9 weeks	%	80.00	88.43

Performance Commentary

Commission: For the period ending 30 June 2019, 4 matters in total were considered by the Commission; 1 resolved in Council's favour and 3 matters unresolved.

Recruitment: For the period ending 30 June 2019, 25 out of 216 positions exceeded 9 weeks to recruit.

ITEM 3.1 - QUARTER 4 OPERATIONAL PLAN REVIEW 2018/19 - REGIONAL(Cont.)

Department: **Corporate Communications**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with Council sponsored and run events	%	80.00	90.00
Council media releases utilised by media organisations	%	80.00	96.00

Performance Commentary

Ninety-three general media releases were produced during the reporting period, with 96% published in local media. Key publicity generated included positive coverage of council's 2019/20 budget, planting of new koala corridors and installation of aerial fauna bridges, world environment day celebrations and MBRC's 'Backstage Pass' program winning the Disability and Inclusion category of the National Awards for Local Government.

Council-run and sponsored events continued to maintain a high-level of positive community feedback. Council conducted eight events during the reporting period including three Australian Citizenship Ceremonies, four divisional events and the opening of the Moreton Bay Central Sports Complex Football Precinct.

Teddy Bears' Picnics were held at North Lakes (Div 4), Redcliffe (Div 5 & 6) and Murrumba Downs (Div 7), and an outdoor screening of The Greatest Showman was conducted at Bongaree (Div 1). All these events were considered successful and received positive feedback from patrons.

Council hosted three citizenship ceremonies during the quarter with council continuing to receive a high level of positive feedback from conferees. During the reporting period, council also supported more than a dozen ANZAC Day services across the region and attended local shows at Woodford, Caboolture and Redcliffe.

Council worked closely with MBRIT on three sponsored events during the quarter. This included Redcliffe Festival of Sails, The Hills Festival featuring Hills Carnivale, and Redcliffe KiteFest.

Despite wet weather, Festival of Sails recorded large crowds of more than 30,000 people and record patronage of free shuttle bus services. Month-long Hills Festival celebrations culminated with the annual Hills Carnivale, a major activation at Ferny Hills attracting more than 5000 people. Meanwhile 36,000 people turned out to see online sensation, Baby Shark, at the 2019 Redcliffe Kite Festival. The event generated national news publicity for the region.

**ITEM 3.2
WRITE-OFF OF SUNDRY DEBTS AND INTEREST - QUARTER 3 2017/18 TO
QUARTER 4 2018/19 - REGIONAL**

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18541556 : 29 July 2019
Responsible Officer: JL, Financial Operations Manager (CORP Financial Operations)

Executive Summary

The Chief Executive Officer has been delegated the power to write-off bad sundry debts and interest accrued on overdue rates. In line with these delegations, Council is to be advised of any rates interest and sundry debts greater than \$2,000 written-off for the period.

The sundry debts and rates interest as detailed in this report were written-off in the period 1 January 2018 to 30 June 2019.

OFFICER'S RECOMMENDATION

That the sundry debts greater than \$2,000 and rates interest as detailed in this report, written-off for the period 1 January 2018 to 30 June 2019, be noted.

ITEM 3.2 WRITE-OFF OF SUNDRY DEBTS AND INTEREST - QUARTER 3 2017/18 TO QUARTER 4 2018/19 - REGIONAL - A18541556 (Cont.)

REPORT DETAIL

1. Background

The following resolution appears on Minute Page 10/2507 of the General Meeting of Council held 19 October 2010:

Ex Coordination Committee meeting held 19 October 2010 (MP.10/2520):

RECOMMENDATION

1. That under section 257 of the *Local Government Act 2009*, Council delegates the power to write-off bad sundry debts to the Chief Executive Officer.
2. That under section 257 of the *Local Government Act 2009*, Council delegates the power to write-off interest accrued on overdue rates to the Chief Executive Officer.

COMMITTEE RECOMMENDATION

That the officer's recommendations be adopted.

The delegations require the following items be reported to Council at the end of each quarter (reportable items):

- any sundry debts written off in excess of \$2,000; and
- the total value of interest on overdue rates written off.

While these disclosures ordinarily occur on a quarterly basis, no such disclosures have been undertaken since 1 January 2018. Accordingly, this report advises Council of reportable items during the period 1 January 2018 to 30 June 2019.

Future reports will be prepared and provided to Council on a quarterly basis.

2. Explanation of Item

There were six sundry debts greater than \$2,000 written-off for the period 1 January 2018 to 30 June 2019.

Debt No	Debtor Name	Inv. Date	Amount (Excl GST)	Description of Debt
007541345	Jason Killick Funerals	4/08/2015 (Written Off 14/05/2018)	\$4,118.18	Funeral burial costs
<i>Reason for write-off</i>				
<ul style="list-style-type: none"> • Council officers and an external collections agency collected \$4,272.73 of the original debt of \$8,390.91. • All efforts to collect the remaining balance have been unsuccessful. • Further action to collect via court action was determined to be too expensive relative to the outstanding debt. 				
007537616	Cidonie Christine Profilio	2/07/2014 (Written Off 07/08/2018)	\$7,101.27	Damage to traffic lights
<i>Reason for write-off</i>				
<ul style="list-style-type: none"> • An external collections agency was engaged to assist with the recovery of the debt. • A total of \$479.09 of the original debt was recovered however efforts to collect the remaining balance have been unsuccessful. • Further action to collect via court action was determined to be too expensive relative to the outstanding debt. 				

Moreton Bay Regional Council

GENERAL MEETING
6 August 2019

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Agenda

ITEM 3.2 WRITE-OFF OF SUNDRY DEBTS AND INTEREST - QUARTER 3 2017/18 TO QUARTER 4 2018/19 - REGIONAL - A18541556 (Cont.)

Debt No	Debtor Name	Inv. Date	Amount (Excl GST)	Description of Debt
007551005	Catherine Johnson	4/02/2018 (Written Off 04/02/2019)	\$10,327.90	Damage to traffic lights
<i>Reason for write-off</i> <ul style="list-style-type: none"> An external collections agency was engaged to assist with the recovery of the debt. All efforts to locate the debtor and collect the remaining balance have been unsuccessful. 				
007539844	Samford Commons	25/09/2017 (Written Off 9/04/2019)	\$2,400.00	Lease renewal charges
<i>Reason for write-off</i> <ul style="list-style-type: none"> The debtor's lease was not renewed. Advice received from the Community Services, Sport and Recreation Department indicated that recovery of the debt was unlikely. 				
004224259	Caylamax Demolitions and Skip Bins	6/8/2018 10/9/2018 10/10/2018 6/11/2018 5/12/2018 (Written Off 12/04/2019)	\$1,539.34 \$355.00 \$437.62 \$2,545.67 \$10,632.40	Waste disposal fees
<i>Reason for write-off</i> <ul style="list-style-type: none"> The debtor has gone into liquidation with more than \$2.5 million in unsecured debts and approximately \$1 million in secured debts. All efforts to collect the debt have been unsuccessful and the liquidators have advised that Council's debt is unlikely to be paid. 				
007551864	Kylie May Gray	05/06/2018 (Written Off 22/05/2019)	\$10,182.18	Traffic light damage
<i>Reason for write-off</i> <ul style="list-style-type: none"> All efforts to locate the debtor have been unsuccessful. The debt was determined to be uncollectable. 				

No rates interest was written-off for the period 1 January 2018 to 30 June 2019.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislative implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

ITEM 3.2 WRITE-OFF OF SUNDRY DEBTS AND INTEREST - QUARTER 3 2017/18 TO QUARTER 4 2018/19 - REGIONAL - A18541556 (Cont.)

3.5 Delegated Authority Implications

The bad debts and rates interest were written-off in accordance with the delegation provided under section 257 of the *Local Government Act 2009*.

3.6 Financial Implications

The sundry debt and rates interest written off represent lost revenue to Council.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Prior to writing off any sundry debt, the Manager responsible for the revenue associated with the unrecoverable debt is consulted.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

TENDER - EATONS HILL - SARABAND DRIVE - ROAD REHABILITATION - DIVISION 9

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18863860 : 23 July 2019 - Refer **Confidential Supporting Information A18685998**
Responsible Officer: SAM, Principal Engineer (ECM Project Management)

Executive Summary

Tenders were invited for the 'Eatons Hill - Saraband Drive - Road Rehabilitation (MBRC008792)' project. The tender closed on 12 June 2019, with a total of 13 tenders received, 12 of which were conforming.

It is recommended that Council award the contract to AllenCon Pty Ltd for the sum of \$815,631 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Eatons Hill - Saraband Drive - Road Rehabilitation (MBRC008792)' be awarded to AllenCon Pty Ltd for the sum of \$815,631 (excluding GST).
2. That the Council enters into an agreement with AllenCon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with AllenCon Pty Ltd for the 'Eatons Hill - Saraband Drive - Road Rehabilitation (MBRC008792)' project and any required variations of the agreement on Council's behalf.

ITEM 4.1 TENDER - EATONS HILL - SARABAND DRIVE - ROAD REHABILITATION - DIVISION 9 - A18863860
(Cont.)

REPORT DETAIL

1. Background

The project is located on Saraband Drive and extends from 51 Saraband Drive to Queen Elizabeth Drive, Eatons Hill. The project scope includes the rehabilitation of the subject section of road over a length of 550m. The existing pavement is currently showing significant signs of stripping, rutting, pavement failures and cracking. The project objective is to renew the pavement and achieve the required level of service. The works will commence in late August / early September 2019 and take nine weeks to complete which includes an allowance for wet weather.



Figure 1: Locality plan

2. Explanation of Item

Tenders for the 'Eatons Hill - Saraband Drive - Road Rehabilitation (MBRC008792)' project closed on 12 June 2019 with a total of 13 tenders received, 12 of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	AllenCon Pty Ltd	98.10
2	Stanley Macadam Pty Ltd (trading as Stanley Road Construction)	94.12
3	BMD Urban Pty Ltd	92.24
4	Winslow Constructors Pty Ltd	89.22
5	THD Civil Pty Ltd	88.32

ITEM 4.1 TENDER - EATONS HILL - SARABAND DRIVE - ROAD REHABILITATION - DIVISION 9 - A18863860
(Cont.)

RANK	TENDERER	EVALUATION SCORE
6	Civlec Pty Ltd (trading as GRC Civil)	87.90
7	Ryan Civil Contracting Pty Ltd	87.86
8	Novar Group Pty Ltd	87.44
9	Pentacon Pty Ltd	83.16
10	CES CIVIL	82.35
11	Naric Pty Ltd	67.34
12	Zurvas Earthmoving Pty Ltd (trading as GWT Earthmoving)	49.37
13	Hanson Construction Materials Pty Ltd	Non-conforming

AllenCon Pty Ltd (AllenCon) submitted a detailed tender and demonstrated their experience on projects of similar scale and complexity. At the tender clarification meeting held on 19 July 2019, AllenCon provided further detail to their methodology, confirmed an overall construction duration of nine weeks (including an allowance of 15 days for wet weather) and demonstrated a strong understanding of the project's requirements. AllenCon detailed their need to work on one weekend during the construction period at the intersection with Felicia Place to undertake the works safely in a narrow road area. Access will be provided to Felicia Place on this weekend; however, through traffic on Saraband Drive will be directed onto Pascali Crescent and Ophelia Crescent. Further to out-of-hours works, AllenCon advised they will not be undertaking any night works. AllenCon have completed a number of projects for Council including Victoria Avenue/King Street, Woody Point intersection \$1.7M; road rehabilitation of Queen Elizabeth Drive, Eatons Hill \$820k; and road rehabilitation of Goodwin Drive, Bellara, \$1.9M.

Stanley Macadam Pty Ltd (trading as Stanley Road Construction) submitted a comprehensive tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. The tendered construction program of works was of 13 weeks' duration inclusive of rain days. There were no additional benefits for the higher price.

BMD Urban Pty Ltd submitted a comprehensive tender and demonstrated their construction methodology and experience on projects of a similar scale and complexity. The tendered construction program of works was of seven weeks' including an allowance for rain days. There were no additional benefits for the higher price.

The non-conforming submission did not provide the mandatory tender documentation.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

*ITEM 4.1 TENDER - EATONS HILL - SARABAND DRIVE - ROAD REHABILITATION - DIVISION 9 - A18863860
(Cont.)*

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

A third-party financial assessment has been carried out and the recommended tenderer was rated 'sound'.

Construction Risks:

- a. General - The recommended tenderer (contractor) will provide a program of works, traffic management plan, environment and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. Traffic Management - The contractor proposes to maintain traffic in Saraband Drive at all times including:
 - *Saraband Drive* - The contractor will undertake works by closing half the road width to allow stop/go traffic.
 - *Felicia Place* - The contractor will undertake this intersection work on one weekend, yet to be nominated. Residents of Felicia Place and Saraband Drive users will be advised a minimum of two weeks in advance by VMS boards and door knock / letter box drop. Access to Felicia Place will continue for the weekend and through traffic will be redirected to Pascali Crescent and Ophelia Crescent.
- c. The contractor has provided a program with an allowance (15 days) for weather delays as part of their tender program.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has identified a total of \$1,050,000 in the 2019-20 FY Capital Projects Program (project number 103873). All financials below are excluding GST.

Tender price (construction)	\$ 815,631.00
Contingency (10%)	\$ 81,563.10
Energex relocation	\$ 14,000.00
Telstra	\$ 10,000.00
QLeave (0.475%)	\$ 3,874.25

Total project cost	\$ 925,068.35
	=====

Estimated ongoing operational/maintenance costs \$3,100 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

The road rehabilitation will extend the pavement life and accommodate expected traffic growth.

*ITEM 4.1 TENDER - EATONS HILL - SARABAND DRIVE - ROAD REHABILITATION - DIVISION 9 - A18863860
(Cont.)*

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The road rehabilitation has been designed to improve the safety, rideability and structural integrity of the pavement on Saraband Drive, Eatons Hill for all road users ensuring road network reliability.

3.10 Consultation / Communication

Residents adjacent to the works will be notified of the works and expected construction timeframe prior to commencement via a project notice, project signage and door knocking. Variable message boards will be displayed on Saraband Drive two weeks prior to the commencement of construction works in addition to door knocking and letter box drops. These variable message boards will be used to advise motorists of changes throughout the construction duration. A detailed communications plan will include a Councillor weekly update and a dedicated Significant Project Website which has been established and will be updated fortnightly. The Divisional Councillor has been consulted and is supportive of the project.

SUPPORTING INFORMATION

Ref: A18685998

The following list of supporting information is provided for:

ITEM 4.1

TENDER - EATONS HILL - SARABAND DRIVE - ROAD REHABILITATION - DIVISION 9

Confidential #1 Tender Evaluation

ITEM 4.2

TENDER - 2019/2020 THE MILL- WEED MAINTENANCE PROGRAM - DIVISION 7

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18858099 : 22 July 2019 - Refer **Confidential** Supporting Information
A18824919
Responsible Officer: MM, Senior Technical Officer- Natural Areas (ECM Asset Maintenance)

Executive Summary

Tenders were called for the '2019/2020 The Mill - Weed Maintenance Program (VP152288)'. Tenders closed on 12 July 2019 with four conforming submissions received.

It is recommended that the tender for '2019/2020 The Mill - Weed Maintenance Program (VP152288)' be awarded to Australian Wetlands Landscapes Pty Ltd for the sum of \$264,000 (excluding GST) as this offer represents the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for the '2019/2020 The Mill - Weed Maintenance Program' be awarded to Australian Wetlands Landscapes Pty Ltd for the sum of \$ 264,000 (excluding GST).
2. That the Council enters into an agreement with Australian Wetlands Landscapes Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Australian Wetlands Landscapes Pty Ltd for '2019/20 The Mill - Weed Maintenance Program' and any required variations of the agreement on Council's behalf.

ITEM 4.2 TENDER - 2019/2020 THE MILL- WEED MAINTENANCE PROGRAM - DIVISION 7 - A18858099 (Cont.)

REPORT DETAIL

1. Background

Tenders were called for the '2019/2020 The Mill - Weed Maintenance Program' using Council's Preferred Supplier Arrangement 'MBRC0084670 - Natural Areas Weed Control and Revegetation Services'. The tender is for the provision of weed management services which includes weed control through weed spraying and is predominantly within 35 hectares of bushland across The Mill site and is inclusive of a monthly weed maintenance schedule. Tenders closed on 12 July 2019 with four conforming submissions received.

2. Explanation of Item

Council received four conforming responses. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Barung Landcare Association Inc	97.77
2	Australian Wetlands Landscapes Pty Ltd	97.45
3	Toolijooa Environmental Pty Ltd	94.84
4	Hans Nalder Pty Ltd / Restore Nature's Balance	91.79

Barung Landcare Association Inc (BLA) submitted a quality tender submission, demonstrating their capability and capacity to undertake environmental weed management activities as outlined in the tender specification with experienced and qualified staff. BLA demonstrated a high level of competency in delivering environmentally sensitive weed maintenance to produce ecological outcomes. BLA have previously undertaken similar projects for Council and delivered weed management services within time and to a satisfactory standard. BLA is both ISO and AS accredited demonstrating robust environmental management and workplace health and safety systems. The offer from BLA was the second lowest priced offer and received the highest evaluation score; however, the panel considered that there were no additional benefits for the additional costs and therefore this offer was not deemed best value to Council.

Australian Wetlands Landscapes Pty Ltd (AWL) submitted a comprehensive tender submission, demonstrating their ability to deliver the program as required. AWL clearly demonstrated their capability and capacity to undertake environmental weed management as per specification with experienced and qualified staff. AWL demonstrated a high level of competency in delivering environmentally sensitive weed maintenance services to achieve ecological outcomes. AWL have previously undertaken similar projects for Council and delivered weed management services to a satisfactory standard. The offer from AWL, which received the second highest evaluation score, was the lowest priced offer and was deemed best value to Council.

Toolijooa Environmental Pty Ltd (TE) submitted a comprehensive tender submission, demonstrating an understanding on how to deliver the program as required. TE demonstrated their capability and capacity to undertake environmental weed management as per specification with experienced and qualified staff. TE cited a range of large government projects delivering environmentally sensitive weed maintenance services to achieve ecological outcomes. TE has not previously undertaken similar projects for Council. The offer from TE was the third lowest priced offer and was not deemed best value to Council.

ITEM 4.2 TENDER - 2019/2020 THE MILL- WEED MAINTENANCE PROGRAM - DIVISION 7 - A18858099 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

The legislative responsibilities of The Mill - Weed Maintenance Program are:

- *Nature Conservation Act 1992* - for management of plants, wildlife and habitat.
- *Biosecurity Act 1994* - to administer Council's 'General Biosecurity Obligation' and management of declared restricted matter.
- *Agricultural Chemicals Distribution Control Act 1996* - to manage the use and record of herbicide application on Council controlled land.
- *Environmental Protection and Biodiversity Conservation Act 1999* - as related to 'Matters of National Environmental Significance'.

3.2 Corporate Plan / Operational Plan

The program is consistent with Valuing Lifestyle: Healthy natural environment - a clean and healthy environment

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The program will be operationally administered in accordance with:

- Policy No: 35-2150-003 Koala Conservation
- Policy No: 12-2150-044 Sustainability
- Policy No: 2150-059 Pesticide Use- Regional

3.4 Risk Management Implications

There are low risk management implications for social, environmental, operational and financial impacts. Risk mitigation actions include:

- 1) The operational program has been developed for regional strategic asset management with key performance indicators and quantifiable outcomes.
- 2) Tenderers' qualifications, experience and personnel have been assessed to standards relating to the management of natural assets:
 - i) South East Queensland Ecological Restoration Framework.
 - ii) National Standards for the practice of ecological restoration in Australia.

A third-party review of financial status has been undertaken on the recommended tenderer. Australian Wetlands Landscapes Pty Ltd received a rating of '*satisfactory*' which has confirmed their capability and financial capacity to deliver the contract.

3.5 Delegated Authority Implications

No delegation authority implications arising as a direct result of this report.

3.6 Financial Implications

The recommended contract works total \$264,000 (excl. GST) which is within the budget allocation. This program will be debited to 20442.104.

Works are expected to commence in late August 2019 and extend over the period of the 2019/2020 financial year.

3.7 Economic Benefit

The economic benefit of the proposed maintenance program is increased land useability, improved land value and lower long-term maintenance costs.

ITEM 4.2 TENDER - 2019/2020 THE MILL- WEED MAINTENANCE PROGRAM - DIVISION 7 - A18858099 (Cont.)

3.8 Environmental Implications

The program aims to achieve targets of Natural Area asset protection by:

- Managing key threats and impacts to biodiversity
- Maintaining and enhancing biodiversity
- Maintaining threatened Regional Ecosystems
- Maintaining ecosystem processes
- Enhancing ecological resilience
- Enhancing green corridors
- Improving opportunities for wildlife movement
- Reducing the risk of wildfire events through reduction of ladder fuels

The prescribed program contributes to:

- Shaping SEQ- South East Queensland Regional Plan 2017; Goal 5: Live, Element 4: Working with natural systems
- Managing Natural Assets for a Prosperous South East Queensland 2014-2031 natural resource management targets
- Managing priority species listed in Council's Priority Species of the Moreton Bay Region.

3.9 Social Implications

The program is beneficial by maintaining and enhancing social values inclusive of:

- Land accessibility
- Maintaining and improving scenic amenity
- Opportunity for nature-based recreation
- Opportunity for ecological studies
- Supporting local Bushcare and natural resource management groups
- Protection of cultural and spiritual values
- Improved resource efficiency

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant Council officers, section managers and the procurement section of Council.

SUPPORTING INFORMATION

Ref: A18824919

The following list of supporting information is provided for:

ITEM 4.2

TENDER - 2019/2020 THE MILL- WEED MAINTENANCE PROGRAM - DIVISION 7

Confidential #1 Tender Evaluation

**ITEM 4.3
BELLARA - SYLVAN BEACH ESPLANADE - PATHWAY CONSTRUCTION -
DIVISION 1**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18665584 : 10 June 2019 - Refer **Confidential** Supporting Information
A18644212
Responsible Officer: BB, Manager, Project Management (ECM Project Management)

Executive Summary

Tenders were invited from Council's prequalified Civil Construction Panel for the 'Bellara - Sylvan Beach Esplanade - Pathway Construction (MBRC005990/VP146134)' project. The tender closed on 4 June 2019 with a total of three conforming tenders received.

It is recommended that Council award the contract to The Landscape Construction Company Pty Ltd for the sum of \$227,833.30 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Bellara - Sylvan Beach Esplanade - Pathway Construction (MBRC005990/VP146134)' be awarded to The Landscape Construction Company Pty Ltd for the sum of \$227,833.30 (excluding GST).
2. That the Council enters into an agreement with The Landscape Construction Company Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with The Landscape Construction Company Pty Ltd for the 'Bellara - Sylvan Beach Esplanade - Pathway Construction (MBRC005990/VP146134)' project and any required variations of the agreement on Council's behalf.

ITEM 4.3 BELLARA - SYLVAN BEACH ESPLANADE - PATHWAY CONSTRUCTION - DIVISION 1 - A18665584
(Cont.)

REPORT DETAIL

1. Background

The project is located between Sylvan Beach Esplanade and Marine Parade, Bellara.

The project scope includes construction of approximately 100 metres of 2.5 metre wide permeable material pathway and approximately 200 metres of 2.5 metre wide concrete pathway, 2 bench seats and landscaping. The permeable path will be a porous concrete base and a resin wearing course to allow moisture infiltration to maintain the health of the adjacent trees.

Project construction is programmed to commence in mid-August 2019 and conclude in early to mid-September (4 weeks including an allowance for wet weather). Works have been programmed outside of school holidays.



Figure 1: Location of works

2. Explanation of Item

Tenderers were invited from Council’s prequalified Civil Construction Panel (MBRC005990/VP146134) for the ‘Bellara - Sylvan Beach Esplanade - Pathway Construction’ project. The tender closed on 4 June 2019 with a total of three conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council’s Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	The Landscape Construction Company Pty Ltd	98.72
2	Conbro Pty Ltd	92.56
3	Auzcon Pty Ltd	92.30

*ITEM 4.3 BELLARA - SYLVAN BEACH ESPLANADE - PATHWAY CONSTRUCTION - DIVISION 1 - A18665584
(Cont.)*

The Landscape Construction Company Pty Ltd (TLCC) submitted a comprehensive tender. TLCC confirmed their capability and methodology to complete the project and have previously undertaken works for MBRC, such as the Wamuran Rail Trail Stage 1 - value \$1.5M (excluding GST), Scarborough Beach Park - value \$2.26M and Dohles Rocks Foreshore - value \$0.5M. At a tender clarification meeting held on 17 June 2019, TLCC confirmed their previous experience and methodology to manage tree protection working in and around the existing trees, to deliver this type of project and were deemed the best overall value for Council to complete this project.

Conbro Pty Ltd (Conbro) submitted a comprehensive tender. Conbro's submission confirmed their capability to complete the project, and at a tender clarification meeting held on 2 July 2019, Conbro detailed their methodology to complete the project. Conbro was the lowest priced tender; however, the evaluation panel considered the construction methodology proposed for planning and management around the trees to not be as strong as TLCC's submission.

Auzcon Pty Ltd (Auzcon) submitted a comprehensive tender. Auzcon's submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

Reasons that other contractors on the panel did not submit for this project include:

- current workload did not accommodate new projects
- works were outside normal scope of works
- the size of the project was smaller than what some companies would normally tender

3. Strategic Implications

3.1 Legislative/Legal Implications

Council sought quotations via the Council's Prequalified Civil Construction Panel (MBRC005990) for the work through Vendor Panel in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The detailed Risk Management Plan had been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks will be minimised is detailed below.

Financial Risks:

- a. The tenderers were sourced from the Council's prequalified Civil Construction Panel (MBRC005990).

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, a staging plan, site specific traffic management, environmental management, tree management and safety plans. Work areas will be isolated to protect site personnel, the public, and to meet workplace health and safety requirements. The contractor provided detail on tree protection and management principles that will be included in the tree management plan.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works at this location.

Moreton Bay Regional Council

*ITEM 4.3 BELLARA - SYLVAN BEACH ESPLANADE - PATHWAY CONSTRUCTION - DIVISION 1 - A18665584
(Cont.)*

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$250,000 in the 19-20 FY Capital Projects Program (project number 101999). All financials below are excluding GST.

Tender Price	\$227,833.30
Contingency (10%)	\$ 22,783.33
QLLeave (0.475%)	\$ 1,082.21

Total Project Cost	\$251,698.84
	=====

Estimated ongoing operational/maintenance costs \$3,500 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

No economic benefit arising as a direct result of this report.

3.8 Environmental Implications

The project will contribute to the local environment through the installation of permeable pavement around existing tree roots. A tree management plan will be implemented as part of the construction works to monitor and protect existing trees on site.

3.9 Social Implications

The project aims to promote a healthy and inclusive community, with a pathway upgrade that encourages active living and provides safe navigation along the foreshore.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Project signage will be displayed a minimum of four weeks prior to and throughout the works, including project notices distributed a minimum of two weeks prior to the commencement of works. The Divisional Councillor will receive weekly updates on the progress of the project. The Divisional Councillor has been consulted and is supportive of the project.

SUPPORTING INFORMATION

Ref: A18644212

The following list of supporting information is provided for:

ITEM 4.3

BELLARA - SYLVAN BEACH ESPLANADE - PATHWAY CONSTRUCTION - DIVISION 1

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

No items for consideration.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION SESSION

(Cr D Grimwade)

No items for consideration.

11. GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

Consideration of general business matters as raised at the meeting, or responses to questions taken on notice.

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matter as raised at the meeting.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

ITEM C.1 – CONFIDENTIAL

SAMFORD SCHOOL POOL FINANCIAL CONTRIBUTION - DIVISION 11

Meeting / Session: *6 Lifestyle & Amenity (Cr D Sims)*

Reference: *A18879580 : 23 July 2019*

Responsible Officer: *BP, Coordinator Regional Leisure Venues (CES Property & Commercial Services)*

Basis of Confidentiality

Pursuant to s275(1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

This report seeks Council's approval to enter into an agreement with the Samford State School to financially contribute towards the operation of the Samford school pool, enabling use by the public outside of school hours.

ITEM C.2 – CONFIDENTIAL
PROPERTY RATIONALISATION PROJECT - DIVISION 9

Meeting / Session: *7 Economic Development, Events & Tourism (Cr P Flannery)*
Reference: *A18889485 : 29 July 2019 - Refer Confidential Supporting Information*
A18897621
Responsible Officer: *AS, A/Property Services Manager (CES Property & Commercial Services)*

Basis of Confidentiality

Pursuant to s275(1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else or enable a person to gain a financial advantage.

Executive Summary

The purpose of this report is to seek a Council resolution for disposal of land that has been identified as surplus to Council's requirements.

12b. CONFIDENTIAL GENERAL BUSINESS

Consideration of confidential general business matters as raised at the meeting.



MINUTES

General Meeting

Tuesday 30 July 2019
commencing at 10.38am

Strathpine Chambers
220 Gympie Road, Strathpine

UNCONFIRMED

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5.2. Petition - Recent rate rises at Bribie Island Aquatic Leisure Centre (A18902645)	1521
5.3. Petition - Installation of Security Cameras in key parts of Wamuran (A18876661)	1521
6. CORRESPONDENCE	1522
7. COMMUNITY COMMENT	1522
7.1. Community Comment: Ms Wendy Smith - Meals on Wheels Pine Rivers & District Inc. Seeking funding for the running of the NDIS (National Disability Insurance Scheme) (A18864877)	1522
8. NOTIFIED MOTIONS	1522
9. NOTICES OF MOTION (Repeal or amendment of resolutions)	1523
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9.1. Notice of Motion 38: Tender - Supply and Delivery of forty-five X Light Commercial and Passenger Vehicles: Re-evaluation of Separable Portion 3 (A18867523)	1523
10. ADJOURN MEETING TO ENABLE CONDUCT OF COORDINATION COMMITTEE MEETING	1523
11. RECONVENE GENERAL MEETING	1524
12. ADOPTION OF COMMITTEE MEETING REPORTS & RECOMMENDATIONS	1524
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Moreton Bay Regional Council

GENERAL MEETING - 480
30 July 2019

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Minutes

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12.3.	Coordination Committee Meeting - 30 July 2019 - ITEM 4.2 CONSIDERED SEPARATELY (PAGES 19/1572)	1525
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	<i>Conflict of Interest - Declaration - Cr Darren Grimwade</i>	1525
	<i>Conflict of Interest - Declaration - Cr Koliانا Winchester</i>	1525
	<i>Conflict of Interest - Declaration - Cr Julie Greer</i>	1525
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13.	GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE	1527
13.1.	Delegated Decisions Committee - Fixing Meeting Date, Time and Location	1527
14.	SPECIAL GENERAL BUSINESS (Closed Session) (s275 of the Local Government Regulation 2012)	1527
15.	CLOSURE	1528

1. OPENING PRAYER

The Mayor recited the Opening Prayer and invited Councillors to join him in the recitation of the Lord's Prayer.

2. ATTENDANCE & APOLOGIES

Cr Allan Sutherland (Mayor & Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliana Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Mike Charlton (Deputy Mayor)
Cr Matthew Constance
Cr Darren Grimwade

Chief Executive Officer	(Mr Daryl Hitzman)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Mike Pickering)
Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Director Infrastructure Planning	(Mr Andrew Ryan)
Interim Director Corporate Services	(Mr Graeme Kanofski)

Meeting Support Kim Reid

Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office.

3. MEMORIALS OR CONDOLENCES

Cr Allan Sutherland (Mayor) expressed his condolences to the family of the late **Mrs Jenny Walters** who recently passed away.

Jenny was a member of the Wamuran Sports for many years, 17 of which she fulfilled the role of Secretary. Jenny was also a keen member of the Wamuran Neighbourhood Watch. The Mayor noted that Walters Court in Wamuran was named after Jenny and her husband Howard in recognition of the work they have done in the Wamuran community.

Jenny was well respected and loved in the local Wamuran community and will be very sadly missed by friends, family and the community in general after everything she has done and participated in.

Council observed a moment's silence for residents who have passed away.

4. CONFIRMATION OF MINUTES

4.1. **General Meeting - 23 July 2019**
(Pages 19/1447 to 19/1452)

RESOLUTION

Moved by Cr Denise Sims
Seconded by Cr Julie Greer

CARRIED 12/0

That the minutes of the General Meeting held 23 July 2019 be confirmed.

5. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

5.1. Petition - Proposed Emergency Care Clinic and Day Hospital for Bribie Island (A18863841)

Cr Savage tabled an online e-petition containing 429 signatures, received from Janelle and Adam Ford, reading as follows:

"Bribie Island is in desperate need of this proposed Emergency Care Clinic and Day Hospital. This is a long-awaited requirement for the Bribie Island community, an Emergency Care Clinic and Day Hospital would benefit so many in our community."

Council received the petition, referring it to the Director of Planning & Economic Development for investigation and report to Council, if required.

5.2. Petition - Recent rate rises at Bribie Island Aquatic Leisure Centre (A18902645)

Cr Savage tabled a petition containing 38 signatures, received from Golden Oldies reading as follows:

"We are writing to inquire about the recent rate rises at the Bribie Island Aquatic Leisure Centre. In particular we are asking about the cost of the Aquatic Class Visits. We understand that it is customary to increase rates annually, typically in line with the cost of living increase, estimated at 2.8% for 2019. Unfortunately, most of your rate increases are much higher. We appeal to your sense of fairness to keep your price increases close to the cost of living increase."

Council received the petition, referring it to the Director Community & Environmental Services for investigation and report to Council, if required.

5.3. Petition - Installation of Security Cameras in key parts of Wamuran (A18876661)

Cr Flannery tabled a petition containing 26 signatures, received from Dr Susanna Doyle reading as follows:

"We are proposing the installation of three strategically placed cameras in keys parts of Wamuran. It is anticipated this will assist with capturing photographs/footage of people entering or leaving our three major residential estates, and other parts of Wamuran. The areas we would like you to consider installing cameras are"

- 1. One the D'Aguilar Highway, at the entry of the Rangeview Estate.*
- 2. One the D'Aguilar Highway, at the entry to Campbells Pocket Rd.*
- 3. On Campbell's Pocket Rd at the entry to Rucker Road - which will capture the entry/exit to the two other estates. This could be pointed in more than 1 direction if possible)*

5.3 Petition -Installation of Security Cameras in key parts of Wamuran (A18876661) cont.

We believe this placement would enable the most efficient use of resources. It would also enable monitoring of vehicles following any incidents, while acting as a visual deterrent.”

Council received the petition, referring it to the Director Engineering, Construction & Maintenance for investigation and report to Council, if required.

6. CORRESPONDENCE

There was no correspondence for tabling.

7. COMMUNITY COMMENT

7.1. Community Comment: Ms Wendy Smith - Meals on Wheels Pine Rivers & District Inc. Seeking funding for the running of the NDIS (National Disability Insurance Scheme) (A18864877)

Cr Allan Sutherland (Mayor) opened the Community Comment session, making the required statement regarding the conduct of the Session, and invited Ms Wendy Smith to address the Council in respect of Meals on Wheels Pine Rivers & District Inc. seeking funding for the running of the NDIS (National Disability Insurance Scheme).

Ms Smith's addressed contained the following points:

- Meals on Wheels (MOW) currently occupy a Moreton Bay Regional Council building in Strathpine which was built in 1957.
- The building has a very small kitchen and storage space and is in serious need of an upgrade to the electrical wiring and power supply.
- Meals on Wheels annual numbers are not increasing as expected in the last 12 years due to space required to grow.
- With the introduction of the NDIS (National Disability Insurance Scheme) grant funding is required for the running of this new scheme.
- Federal funding is not guaranteed past 2020 and MOW does not currently receive any State funding.
- The Moreton Bay region has the largest growing numbers of disability clientele.

8. NOTIFIED MOTIONS

There were no notified motions.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

9.1. Notice of Motion 38: Tender - Supply and Delivery of forty-five X Light Commercial and Passenger Vehicles: Re-evaluation of Separable Portion 3 (A18867523)

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Mick Gillam

CARRIED 12/0

That the resolution/recommendation appearing on Page 19/1289 of the Coordination Committee Meeting held 25 June 2019 (adopted at General Meeting of 25 June 2019 on Page (19/1232), reading as follows:

- "3. That the tender for the 'Supply and Delivery of forty-five light x commercial and passenger vehicles - Separable Portion 3' be awarded to Torque Ford for the supply of two x Ford Ranger 4x2 Extra Cab Utilities for the total amount of \$66,964.42 (excluding GST).
- a. That the Council enters into an agreement with Torque Ford as described in this report.
 - b. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford for the supply of two x Ford Ranger 4x2 Extra Cab Utilities and any required variations of the agreement on Council's behalf."

BE AMENDED as follows:

- "3. That the tender for the '*Supply and delivery of forty-five x light commercial and passenger vehicles - Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities*' be awarded to Pacific Motor Group Pty Ltd for the supply of two x Ford Ranger extra cab utilities for the total amount of \$73,275.51 (excluding GST).
- a) That the Council enters into an agreement with Pacific Motor Group Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Pacific Motor Group Pty Ltd for the supply of two x Ford Ranger extra cab utilities and any required variations of the agreement on Council's behalf."

10. ADJOURN MEETING TO ENABLE CONDUCT OF COORDINATION COMMITTEE MEETING

RESOLUTION

Moved by Cr Kolianna Winchester

Seconded by Cr Peter Flannery

CARRIED 12/0

That the General Meeting be adjourned to enable the conduct of the Coordination Committee meeting.

The General Meeting adjourned at 11.03am.

11. RECONVENE GENERAL MEETING

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr Denise Sims

CARRIED 12/0

That the General Meeting be reconvened.

The General Meeting reconvened at 2.15pm.

12. ADOPTION OF COMMITTEE MEETING REPORTS & RECOMMENDATIONS

12.1. Coordination Committee Meeting - 30 July 2019 - BALANCE OF ITEMS EXCLUDING ITEM 2.1 & ITEM 4.2 (Pages 19/1529 - 19/1601)

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Koliana Winchester

CARRIED 12/0

That the report and recommendations of the Coordination Committee meeting held 30 July 2019 be adopted, excluding Items 2.1 and 4.2 to be considered separately.

12.2. Coordination Committee Meeting - 30 July 2019 - ITEM 2.1 CONSIDERED SEPARATELY (Pages 19/1548)

ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5

Conflict of Interest - Declaration - Cr Allan Sutherland (Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Allan Sutherland (Mayor) declared a perceived conflict of interest in Item 2.1 as Bishopp Outdoor Advertising was a contributor to his 2012 election campaign of \$3,100 (in kind).

Cr Allan Sutherland (Mayor) retired from the meeting at 2.25pm taking no part in the debate or resolution regarding same.

Cr Mike Charlton (Deputy Mayor) assumed the Chair.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Brooke Savige

CARRIED 11/0

That the report and recommendations for Item 2.1 of the Coordination Committee meeting held 30 July 2019 be adopted.

Cr Allan Sutherland (Mayor) returned to the meeting at 2.27pm and resumed the Chair.

**12.3. Coordination Committee Meeting - 30 July 2019 - ITEM 4.2 CONSIDERED SEPARATELY
(PAGES 19/1572)**

**ITEM 4.2 - TENDER - SUPPLY AND DELIVERY OF THREE x 8.5 - 8.7 TONNE SINGLE CAB 3-WAY
TIPPER TRUCKS - AMENDMENT - REGIONAL**

Conflict of Interest - Declaration - Cr Allan Sutherland (Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Allan Sutherland (Mayor) declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2, is the father of Shane Newcombe, a friend of the Mayor and a contributor to Moreton Futures Trust through Newcombe Holdings Pty Ltd. The Mayor received in-kind support during the 2016 electoral campaign from Moreton Futures Trust to the value of \$20,000.

Cr Allan Sutherland (Mayor) left the meeting at 2.28pm taking no part in the debate or resolution regarding same.

Conflict of Interest - Declaration - Cr Darren Grimwade

Pursuant to s175E of the *Local Government Act 2009*, Cr Darren Grimwade declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2, is the father of Shane Newcombe, a friend of the Councillor.

However, Cr Darren Grimwade has considered his position and is firmly of the opinion that he could participate in the debate and recommendation on the matter in the public interest.

Conflict of Interest - Declaration - Cr Koliana Winchester

Pursuant to s175E of the *Local Government Act 2009*, Cr Koliana Winchester declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2, is the father of Shane Newcombe, a friend of the Councillor.

However, Cr Koliana Winchester has considered her position and is firmly of the opinion that she could participate in the debate and recommendation on the matter in the public interest.

Conflict of Interest - Declaration - Cr Julie Greer

Pursuant to s175E of the *Local Government Act 2009*, Cr Julie Greer declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2, is the father of Shane Newcombe, who is a friend of the Councillor and a contributor to Moreton Futures Trust through Newcombe Holdings Pty Ltd. The Councillor received in-kind support during the 2016 electoral campaign from Moreton Futures Trust on 19 March 2016 to the value of \$2,488.35.

However, Cr Julie Greer has considered her position and is firmly of the opinion that she could participate in the debate and recommendation on the matter in the public interest.

Conflict of Interest - Declaration - Cr Matt Constance

Pursuant to s175E of the *Local Government Act 2009*, Cr Matt Constance declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2, is related to Shane Newcombe. The Councillor's personal interest arises because the Councillor attended and officiated as Celebrant at the wedding of Shane Newcombe, the Chairman and CEO of MBRIT in 2018.

However, Cr Matt Constance has considered his position and is firmly of the opinion that he could participate in the debate and recommendation on the matter in the public interest.

12.3 Coordination Committee Meeting - 30 July 2019 - ITEM 4.2 CONSIDERED SEPARATELY (PAGES 19/1572) cont.

Conflict of Interest - Declaration - Cr Mike Charlton (Deputy Mayor)

Pursuant to s175E of the *Local Government Act 2009*, Cr Mike Charlton (Deputy Mayor) declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2, is the father of Shane Newcombe, a friend of the Councillor.

However, Cr Mike Charlton (Deputy Mayor) has considered his position and is firmly of the opinion that he could participate in the debate and recommendation on the matter in the public interest.

Conflict of Interest - Declaration - Cr Peter Flannery

Pursuant to s175E of the *Local Government Act 2009*, Cr Peter Flannery declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2, is the father of Shane Newcombe who is a contributor to Moreton Futures Trust through Newcombe Holdings Pty Ltd. The Councillor received in-kind support to the value of \$408.55 from Newcombe Holdings Pty Ltd whom were one of nine businesses in total who made a donation to Moreton Futures Trust.

However, Cr Peter Flannery has considered his position and is firmly of the opinion that he could participate in the debate and recommendation on the matter in the public interest.

Conflict of Interest - Declaration - Cr James Houghton

Pursuant to s175E of the *Local Government Act 2009*, Cr James Houghton declared a perceived conflict of interest in Item 4.2 as the owner of Brisbane Isuzu (Alan Newcombe), who submitted a tender relating to Item 4.2 is the father of Shane Newcombe, who was a contributor to Moreton Futures Trust through Newcombe Holdings Pty Ltd. The Councillor received in kind support during the 2016 electoral campaign from Moreton Futures Trust on 19 March 2016 to the value of \$2,873.

However, Cr James Houghton has considered his position and is firmly of the opinion that he could participate in the debate and recommendation on the matter in the public interest.

Vote permitted for purpose of delegating deciding the matter

As a majority of the councillors at the meeting of Council have informed the meeting about personal interests in Item 4.2 under section 175E(2) of the Act, section 175E(7)(a) of the Act is enlivened permitting all Councillors (including those declaring a conflict of interest) to vote for the purpose of delegating deciding the matter.

The Mayor having declared an interest in the matter and retired from the meeting, returned to the meeting at 2.29pm.

All Councillors remained in the meeting as permitted under section 175E(7)(a) of the Act to delegate the following matter.

12.3 Coordination Committee Meeting - 30 July 2019 - ITEM 4.2 CONSIDERED SEPARATELY (PAGES 19/1527) cont.

ITEM 4.2 - TENDER - SUPPLY AND DELIVERY OF THREE x 8.5 - 8.7 TONNE SINGLE CAB 3-WAY TIPPER TRUCKS - AMENDMENT - REGIONAL

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Adam Hain

CARRIED 12/0

That in accordance with section 175E(6) of the *Local Government Act 2009* (the Act), as a majority of the councillors at the meeting of Council have informed the meeting about personal interests in Item 4.2 under section 175E(2) of the Act, Council delegates its powers under section 257 of the Act to the Delegated Decisions Committee to decide the matter.

13. GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

13.1. Delegated Decisions Committee - Fixing Meeting Date, Time and Location

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Brooke Savage

CARRIED 12/0

1. That the Delegated Decisions Committee be scheduled to meet on:
 - a. Tuesday 6 August 2019 at Caboolture, commencing at the conclusion of the General Meeting on that day, to decide the matter delegated to it at the General Meeting of today's date, being Item 4.2 of the Coordination Committee meeting of 30 July 2019; and
 - b. Tuesday 13 August 2019 at Strathpine, commencing at the conclusion of the General Meeting on that day, to confirm the minutes of the Delegated Decisions Committee meeting held 6 August 2019.
2. That the meeting days/times be advertised in accordance with s277(1)(b) of the Local Government Regulation 2012.

14. SPECIAL GENERAL BUSINESS (Closed Session)

(s275 of the Local Government Regulation 2012)

There was no Special General Business.

15. CLOSURE

There being no further business the meeting closed at 2.33pm.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 19/1520 to 19/1601 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 30 July 2019.

Daryl Hitzman
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday, 6 August 2019.

Daryl Hitzman
Chief Executive Officer

Councillor Allan Sutherland
Mayor